

1
2 **PLANNING COMMISSION MINUTES OF MEETING**

3 **Wednesday, January 27, 2016**

4 **7:00 p.m.**

5
6 A quorum being present at Centerville City Hall, 250 North Main Street, Centerville,
7 Utah. The meeting of the Centerville City Planning Commission was called to order at 7:00 p.m.

8
9 **MEMBERS PRESENT**

10 Becki Wright

11 Cheylynn Hayman, arrived 7:10 p.m.

12 David Hirschi, Chair

13 Gina Hirst

14 Kevin Daly

15 Logan Johnson

16 Scott Kjar

17
18 **STAFF PRESENT**

19 Corvin Snyder, Community Development Director

20 Lisa Romney, City Attorney

21 Kathy Streadbeck, Recording Secretary

22
23 **VISITORS**

24 Interested Citizens

25
26 **PLEDGE OF ALLEGIANCE**

27
28 **OPENING COMMENT/LEGISLATIVE PRAYER**

Commissioner Hirschi

29
30 **MINUTES REVIEW AND APPROVAL**

31
32 The minutes of the Planning Commission meeting held December 9, 2015 were reviewed
33 and amended. Commissioner Hirst made a **motion** to approve the minutes as amended. The
34 motion was seconded by Commissioner Hayman and passed by unanimous vote (7-0).

35
36 **COMMISSION BUSINESS – Election of Chair and Vice-Chair for 2016**

37
38 Commissioner Johnson nominated Commissioner Hirschi and Commissioner Hirst
39 nominated Commissioner Kjar as the Chair of the Planning Commission for 2016. The
40 Commission casted ballots. Lisa Romney counted votes. The new Commission Chair for 2016 is
41 Commissioner Hirschi with a ballot count (6-1).

42
43 Commissioner Kjar nominated Commissioner Johnson, Commissioner Johnson
44 nominated Commissioner Hayman, and Commissioner Hirschi nominated Commissioner Hirst

1 as the Vice-Chair of the Planning Commission for 2016. The Commission casted ballots. Lisa
2 Romney, City Attorney counted votes. Commissioners Johnson and Hayman tied (3-3). The
3 Commission cast a second ballot. The new Commission Vice-Chair for 2016 is Commissioner
4 Johnson with a ballot count (4-3).

5
6 **DISCUSSION – 2016/2017 Planning Commission Goals**
7

8 Cory Snyder, Community Development Director, reminded the Commission that each
9 year the Planning Commission develops a prioritized list of planning goals or issues for City
10 Council consideration. This prioritized list is completed and forwarded to the City Council by
11 March of every year. Beginning in the month of March, the City Council identifies the priorities
12 for the upcoming year and often hosts a work session with the Planning Commission to discuss
13 planning goals. Staff anticipates this will happen again sometime in the same month this year.
14 Thus, the Commission will need to use the month of February to finalize a recommendation to
15 the City Council.

16
17 Mr. Snyder reviewed a list of current projects, the status of priorities from last year, and
18 shared a synopsis of each. The Commission reviewed the list and individual Commissioners
19 discussed their priorities and hot topics they feel are important to review this year. Several issues
20 discussed included clarifying open space calculations and density standardization with public
21 input, Pages Lane re-development, West Centerville plans, Infill development, appropriate
22 locations for multi-family development, Foothill Plan/Geologic Hazard ordinance, and various
23 edits to the Zoning and Subdivision Ordinances. The Commission also discussed a desire to be
24 proactive in their planning. The Commission agreed this discussion should be continued through
25 the regularly scheduled February 2016 Planning Commissions meetings. An official priority list
26 will be created and forwarded to the City Council following these discussions.

27
28 **TRAINING – Open and Public Meetings Training**
29

30 Lisa Romney, City Attorney, used this time to train the Commission on the Open and
31 Public Meetings Act. She discussed that all Planning Commission meetings are open to the
32 public unless otherwise closed for reasons allowed by law and explained what that means. She
33 reviewed public noticing, written minutes and recordings, electronic meetings, and lawful
34 reasons and procedures for closed meetings. She reviewed appropriate practices before, during,
35 and following public meetings.

36
37 **COMMUNITY DEVELOPMENT DIRECTOR'S REPORT**
38

- 39 1. Special Joint Work Session on February 10, 2016 with the City Council at 5:30 p.m.
40 for Land Use Training from Brent Bateman, the Utah Property Rights Ombudsman

