

CENTERVILLE CITY

250 North Main • Centerville, Utah 84014-1824 • (801) 295-3477 • Fax: (801) 292-8034

Incorporated in 1915

Mayor

Ronald G. Russell

City Council

Justin Y. Allen

Ken S. Averett

John T. Higginson

Sherri L. Lindstrom

Lawrence Wright

City Manager

Steve H. Thacker

interoffice MEMORANDUM

to: Mayor Russell
City Council
cc: Department Heads
Planning Commission
from: Steve H. Thacker, City Manager *S. Thacker*
subject: City Manager's Summary of November 19, 2013 Council Meeting
date: November 15, 2013

5:30 Open House – Community Park Expansion – The City Council and Parks & Recreation Committee are hosting an open house about the proposed expansion of the Community Park. A preliminary concept plan was included in the recent City newsletter, along with an invitation for residents to participate in an online survey about the possible uses of this six-acre site. The survey results are attached. Also attached is the latest preliminary concept plan, which differs somewhat from the version shown in the recent newsletter. This latest version shows the additional parking being constructed on the existing park property, in order to preserve the wetlands on the six-acre parcel. This has some advantages in dealing with the Army Corps of Engineers and is expected to reduce cost. Staff will have displays in the lobby of City Hall for this open house. The purpose is not to finalize a site plan for this six acres, but to receive additional public comment regarding the proposed uses and any feedback that might affect the design of the site. In their regular meeting later that evening, the City Council will discuss this matter and give any pertinent direction to staff as they prepare a site plan for consideration by the Planning Commission.

6:45 Canvass of November 5, 2013 General Election – The City Council is required by State law to meet and canvass the election results from the November 5 General Election. Following this canvassing, the official election results precinct by precinct will be released to the public and will be made available on the City's website.

7:00 Regular Council meeting

E.1. Minutes Review and Acceptance – The minutes to be approved are enclosed.

E.2. Community Park Expansion Concept Plan – As a follow up on the open house earlier in the evening, the City Council will discuss the potential uses and preliminary site plan for the six-acre expansion of the Community Park, giving any pertinent direction to staff as they prepare a site plan for consideration by the Planning Commission.

- E.3. Educational Presentation re: Accessory Dwelling Units (ADUs)** – Earlier this year the Planning Commission and City Council adopted several goals for the next year. One of these is to study the subject of accessory dwelling units, which currently are not legally allowed within Centerville City. Currently there is no proposal on the table regarding whether to allow some form of ADUs within the city. That discussion will occur in a future process after both the Planning Commission and City Council have received this initial educational presentation about the use, purpose and types of ADUs. This training—already given to the Planning Commission—will provide a basis for the Commission and City Council to discuss this matter in the future. Please note the attachment that Cory Snyder will be referring to during his presentation.
- E.4. Budget Allowance for Electronic Access** – Council meeting packets are now available online for Council members and the public and these documents are no longer being copied for Council members. There has been some discussion whether to provide an allowance to Council members to offset the cost of purchasing electronic devices to access and view these documents during Council meetings. That discussion will continue Tuesday night.
- E.5. Financial Report** – Blaine Lutz has prepared the enclosed Financial Report for the four-month period ending October 31, 2013.
- E.6. Mayor's Report** – Mayor Russell will attend both a Fire Agency Board meeting and a Recreation District Board meeting next Monday and, therefore, may want to report on these meetings in the Council meeting.
- E.7. City Manager's Report** – At this time I have not identified any topics under this heading but may want to report on one or more matters and answer questions from the City Council.
- E.8. Miscellaneous Business** – Each year the Utah Transit Authority must submit its Tentative Budget to cities within its service area and allow each City Council to review and comment on the Tentative Budget. UTA's FY 2014 Tentative Budget is enclosed.
- Also under Miscellaneous Business is the award of a bid for purchase of a Water Department truck and service body as budgeted in the Water Fund.
- E.9. Closed meeting** – The City Attorney may want to update the City Council about the Ellison lawsuit.
- E.10. Appointments to Boards and Committees** – The Mayor may want to recommend appointments to City boards and committees.

Potential Agenda Items for December 3 regular City Council Meeting (subject to change):

- Council pictures at 5:30 p.m.
- RDA/ACB meeting at 5:45 p.m.
- Explanation from Wasatch Front Regional Council and UTA representatives re: the mass transit section of the 2040 Regional Transportation Plan
- Renewal of Gun Range Lease Agreement

CENTERVILLE CITY COUNCIL AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE CITY COUNCIL WILL HOLD ITS REGULAR PUBLIC MEETING AT 7:00 P.M. ON TUESDAY, NOVEMBER 19, 2013 AT THE CENTERVILLE CITY COMMUNITY CENTER AND CITY HALL COUNCIL CHAMBERS, 250 NORTH MAIN STREET, CENTERVILLE, UTAH. THE AGENDA IS SHOWN BELOW.

Meetings of the City Council of Centerville City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207, as amended. In such circumstances, contact will be established and maintained via electronic means and the meeting will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

Centerville City, in compliance with the Americans With Disabilities Act, provides accommodations and auxiliary communicative aids and services for all those citizens in need of assistance, including hearing devices. Persons requesting these accommodations for City-sponsored public meetings, services, programs, or events should call Blaine Lutz, Centerville Finance Director, at 295-3477, giving at least 24 hours notice prior to the meeting.

A notebook containing supporting materials for the business agenda items is available for public inspection and review at City Hall and will be available for review at the meeting. Upon request, a citizen may obtain (without charge) the City Manager's memo summarizing the agenda business, or may read this memo on the City's website www.centervilleut.net or at the following link: www.centervillepublic.novusagenda.com/.

Tentative - The times shown below are tentative and are subject to change during the meeting.

Time:

5:30 Open House - Community Park Expansion

6:45 Canvass of November 5, 2013 General Election

According to State law (UCA 20A-4-30 1(2)(ii)) the board of municipal canvassers shall meet to canvass the returns from a municipal general election no sooner than seven (7) days and no later than fourteen (14) days after the election

7:00 A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. PRAYER OR THOUGHT

Councilman Ken Averett

7:05 D. OPEN SESSION (This item allows for the public to comment on any subject of municipal concern, including agenda items that are not scheduled for a public hearing. Citizens are encouraged to limit their comments to two (2) minutes per person. Citizens may request a time to speak during Open Session by calling the City Recorder's office at 295-3477, or may make such request at the beginning of Open Session.) Please state your name and city of residence.

City Manager Summary Memo

E. BUSINESS

- 7:10 1. **MINUTES REVIEW AND ACCEPTANCE**
November 6, 2013 meeting minutes; November 6, 2013 closed meeting minutes
- 7:10 2. Discuss Concept Plan for Community Park Expansion
- 7:30 3. Educational Presentation re: Accessory Dwelling Units
A training session on the topic of accessory dwelling units, as a foundation for discussing this matter in future meetings
- 8:00 4. Discuss budget allowance for elected officials for electronic access to council meeting documents
- 8:15 5. Financial Report for period ending October 31, 2013
- 8:25 6. Mayor's Report
a. Fire Agency
b. Recreation District
- 8:35 7. City Manager's Report
- 8:45 8. Miscellaneous Business
a. Utah Transit Authority FY 2014 Tentative Budget
b. Award bid to Young Chevrolet in the amount of \$38,044.77 for Water Department truck and service body
- 8:55 9. Closed meeting, if necessary, for reasons allowed by state law , including, but not limited to, the provisions of Section 52-4-205 of the Utah Open and Public Meetings Act, and for attorney-client matters that are privileged pursuant to *Utah Code Ann.* § 78B-1-137, as amended
- 8:55 10. Possible action following closed meeting, including appointments to boards and committees

F. ADJOURNMENT

Items of Interest (i.e., newspaper articles, not items on agenda)

Marsha L. Morrow, MMC
Centerville City Recorder

CENTERVILLE CITY COUNCIL

**Staff Backup Report
11/19/2013**

Item No.

Short Title: City Manager Summary Memo

Initiated By:

Scheduled Time:

SUBJECT

RECOMMENDATION

BACKGROUND

ATTACHMENTS:

Description

- D City Manager Summary Memo of November 19, 2013 Council Meeting

CENTERVILLE CITY COUNCIL AGENDA

**NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE CITY COUNCIL WILL HOLD ITS
REGULAR PUBLIC MEETING AT 7:00 PM ON TUESDAY, November 19, 2013
AT THE CENTERVILLE CITY COMMUNITY CENTER AND CITY HALL COUNCIL CHAMBERS
250 NORTH MAIN STREET, CENTERVILLE, UTAH.
THE AGENDA IS SHOWN BELOW.**

Meetings of the City Council of Centerville City may be conducted via electronic means pursuant to Utah Code Ann. 52-4-207, as amended. In such circumstances, contact will be established and maintained via electronic means and the meeting will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

Centerville City, in compliance with the Americans With Disabilities Act, provides accommodations and auxiliary communicative aids and services for all those citizens in need of assistance, including hearing devices. Persons requesting these accommodations for City-sponsored public meetings, services, programs, or events should call Blaine Lutz, Centerville Finance Director, at 295-3477, giving at least 24 hours notice prior to the meeting.

A notebook containing supporting materials for the business agenda items is available for public inspection and review at City Hall and will be available for review at the meeting . Upon request, a citizen may obtain (without charge) the City Manager's memo summarizing the agenda business , or may read this memo on the City's website: <http://centervillepublic.novusagenda.com/> .

Tentative - The times shown below are tentative and are subject to change during the meeting.
Time:

5:30 Open House - Community Park Expansion

6:45 **Canvass of November 5, 2013 General Election**

According to State law (UCA 20A-4-30 1(2)(ii) the board of municipal canvassers shall meet to canvass the returns from a municipal general election no sooner than seven (7) days and no later than fourteen (14) days after the election

7:00 **A. ROLL CALL**

B. PLEDGE OF ALLEGIANCE

C. PRAYER OR THOUGHT

Councilman Ken Averett

7:05 **D. OPEN SESSION (This item allows for the public to comment on any subject of municipal concern, including agenda items that are not scheduled for a public hearing. Citizens are encouraged to limit their comments to two (2) minutes per person. Citizens may request a time to speak during Open Session by calling the City Recorder's office at 295-3477, or may make such request at the beginning of Open Session.) Please state your name and city of residence.**

City Manager Summary Memo

E. BUSINESS

7:10 1. Minutes Review and Acceptance

November 6, 2013 meeting minutes; November 6, 2013 closed meeting minutes

- | | | |
|------|-----|---|
| 7:10 | 2. | Discuss Concept Plan for Community Park Expansion |
| 7:30 | 3. | Educational Presentation re: Accessory Dwelling Units
A training session on the topic of accessory dwelling units, as a foundation for discussing this matter in future meetings |
| 8:00 | 4. | Discuss budget allowance for elected officials for electronic access to Council meeting documents |
| 8:15 | 5. | Financial Report for period ending October 31, 2013 |
| 8:25 | 6. | Mayor's Report
a. Fire Agency
b. Recreation District |
| 8:35 | 7. | City Manager's Report |
| 8:45 | 8. | Miscellaneous Business
a. Utah Transit Authority FY 2014 Tentative Budget
b. Award bid to Young Chevrolet in the amount of \$38,044.77 for Water Department truck and service body |
| 8:55 | 9. | Closed meeting, if necessary, for reasons allowed by state law , including, but not limited to, the provisions of Section 52-4-205 of the Utah Open and Public Meetings Act, and for attorney-client matters that are privileged pursuant to Utah Code Ann. § 78B-1-137, as amended |
| 8:55 | 10. | Possible Action following closed meeting, including appointments to boards and committees |

F. ADJOURNMENT

Items of Interest (i.e., newspaper articles, not items on the agenda)

Marsha L. Morrow, MMC
Centerville City Recorder

CENTERVILLE CITY COUNCIL

**Staff Backup Report
11/19/2013**

Item No.

Short Title: Open House - Community Park Expansion

Initiated By:

Scheduled Time: 5:30

SUBJECT

RECOMMENDATION

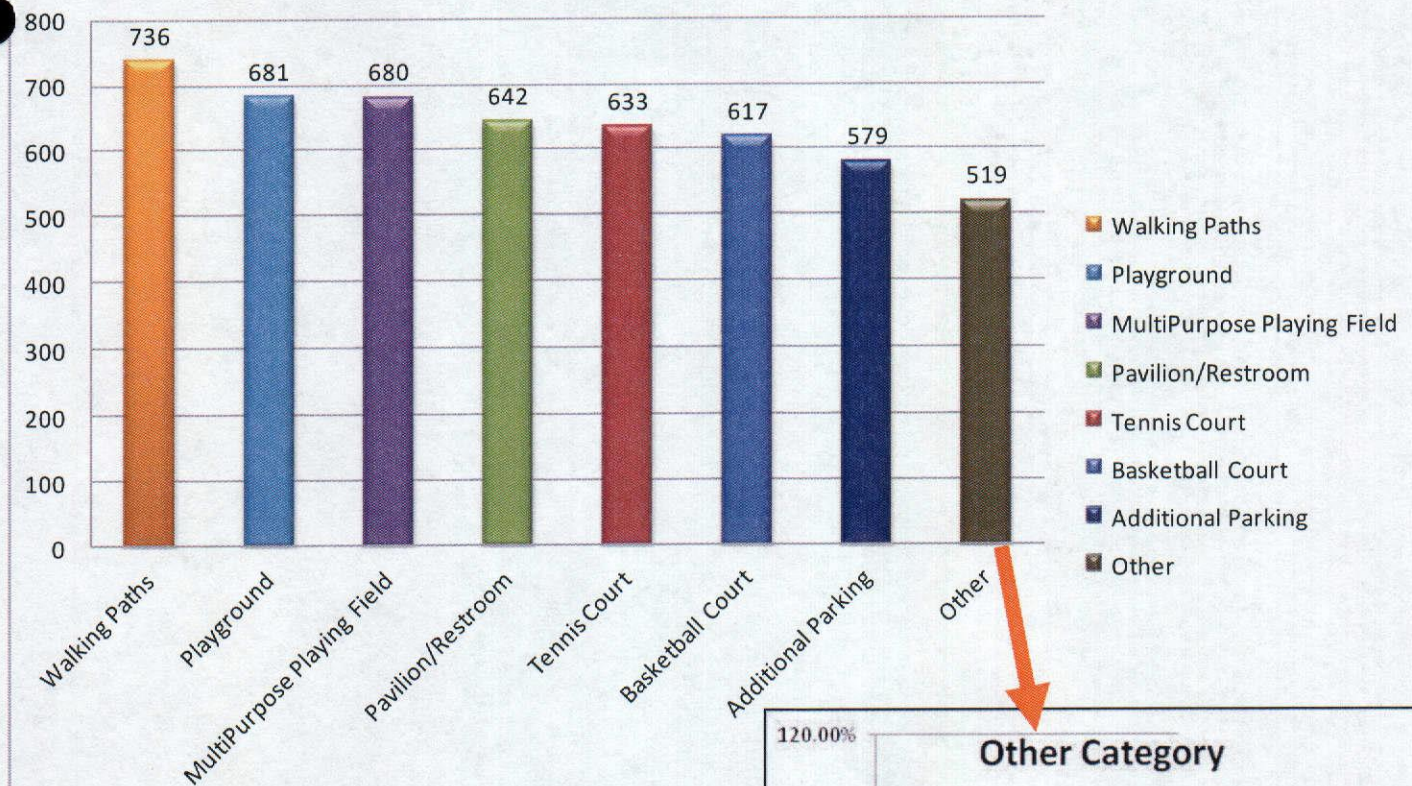
BACKGROUND

ATTACHMENTS:

Description

- ☐ Community Park expansion survey results
- ☐ Conceptual site plan

Community Park Expansion Survey Results

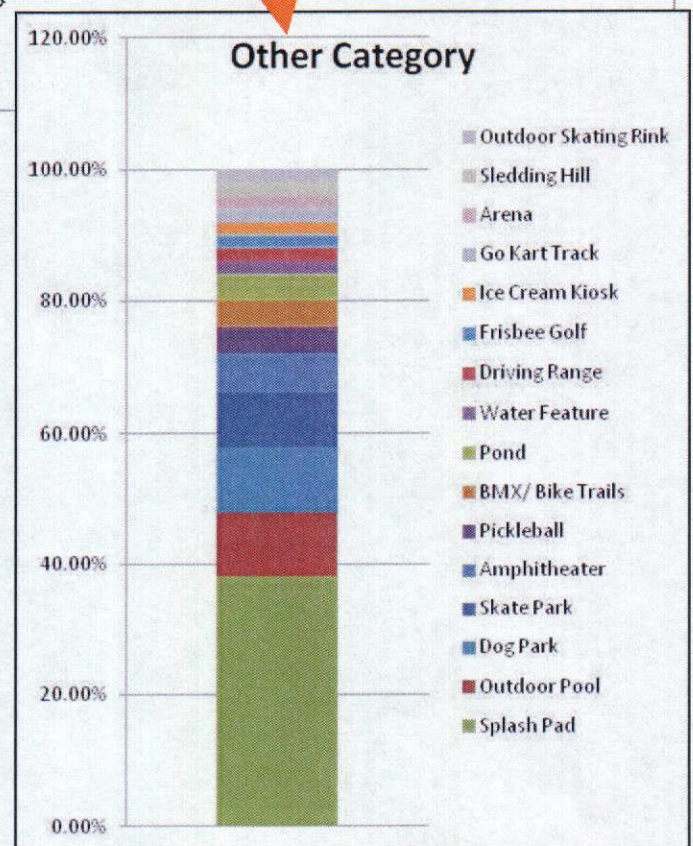


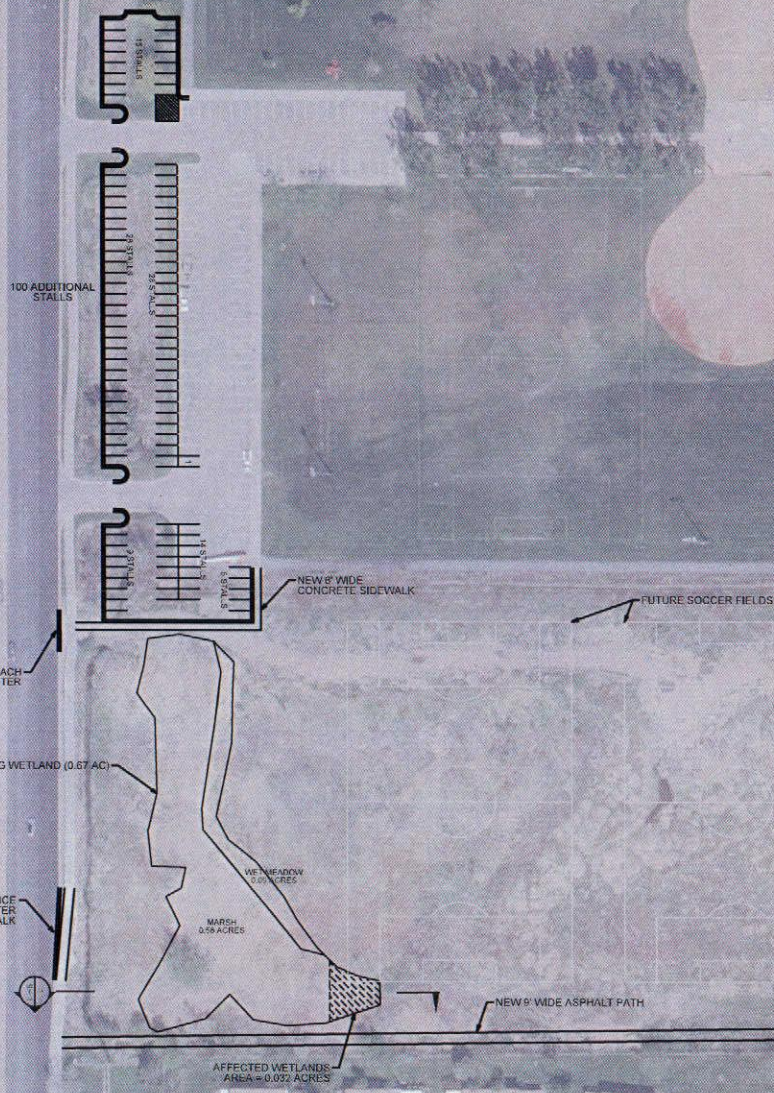
The Community Park Expansion Survey was conducted between October 15th and November 13th. Only one response was allowed per device. Respondents were asked to prioritize the following uses for the park:

- Walking Paths
- Playgrounds
- Multipurpose Playing Fields
- Pavilion/Restroom
- Tennis Court
- Basketball Court
- Additional Parking
- Other (described in a separate field)

All duplicate responses were removed leaving 122 tabulated responses. Each category received a score based on a value given to each priority—8 for priority 1, 7 for priority 2, etc. The results in the above chart show what were the preferred uses for the park based on this score.

The “other” category is further broken out to show what respondents requested as a use for the park not otherwise listed.





REVISION	DATE	BY	DESCRIPTION	DESIGN
				KLC
			DRAWN	KLC
			CHECKED	KLC
			DATE	11/05/13

CENTERVILLE CITY
COMMUNITY PARK EXPANSION
1250 NORTH FRONTAGE ROAD



ESI ENGINEERING
CONSULTING ENGINEERS AND LAND SURVEYORS
3500 SOUTH MAIN STREET SUITE 206
SALT LAKE CITY, UTAH 84115
TEL: (801) 263-1752

SHEET _____
OF _____ 1 _____

PROJECT NO.
13-132

CENTERVILLE CITY COUNCIL

**Staff Backup Report
11/19/2013**

Item No. 1.

Short Title: Canvass of November 5, 2013 General Election

Initiated By:

Scheduled Time: 6:45

SUBJECT

According to State law (UCA 20A-4-30 1(2)(ii) the board of municipal canvassers shall meet to canvass the returns from a municipal general election no sooner than seven (7) days and no later than fourteen (14) days after the election

RECOMMENDATION

BACKGROUND

CENTERVILLE CITY COUNCIL

**Staff Backup Report
11/19/2013**

Item No.

Short Title: Councilman Ken Averett

Initiated By:

Scheduled Time:

SUBJECT

RECOMMENDATION

BACKGROUND

CENTERVILLE CITY COUNCIL

**Staff Backup Report
11/19/2013**

Item No. 1.

Short Title: Minutes Review and Acceptance

Initiated By:

Scheduled Time: 7:10

SUBJECT

November 6, 2013 meeting minutes; November 6, 2013 closed meeting minutes

RECOMMENDATION

BACKGROUND

ATTACHMENTS:

Description

- D November 6, 2013 meeting minutes
- D November 6, 2013 closed meeting minutes

PRELIMINARY DRAFT

Minutes of the Centerville **City Council** meeting held Wednesday, November 6, 2013 at 7:03 p.m. in the Centerville City Hall Council Chambers, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Mayor Ronald G. Russell

Council Members Ken S. Averett
John T. Higginson
Sherri Lyn Lindstrom
Lawrence Wright

MEMBER ABSENT Justin Y. Allen

STAFF PRESENT Steve Thacker, City Manager
Blaine Lutz, Finance Director/Assistant City Manager
Randy Randall, Public Works Director
Lisa Romney, City Attorney
Katie Rust, Recording Secretary

VISITORS Interested citizens (see attached sign-in sheet)

PLEDGE OF ALLEGIANCE

PRAYER OR THOUGHT Blaine Lutz, Finance Director/Assistant City Manager

OPEN SESSION

No one wished to comment.

MINUTES REVIEW AND APPROVAL

The minutes of the Tuesday, October 15, 2013 Council meeting were reviewed. Councilwoman Lindstrom made a **motion** to approve the minutes. Councilman Higginson seconded the motion, which passed by unanimous vote (4-0).

CHASE LANE PUMP STATION

Steve Thacker, City Manager, explained the differences between the budgeted and estimated costs of the Chase Lane Pump Station project. The total estimated cost of the project is more than the total budgeted cost. Randy Randall, Public Works Director, explained the reasons for increased cost of the pump building and generator. The well has turned out to produce more than expected, which will require a more expensive generator than originally planned. The Chase Lane pump station generator will be powered by natural gas, with the option to use propane if necessary. The station will be able to pump water both north and south in emergency situations. A seismic analysis was included in the building design process.

Councilman Averett asked how many bids were received for the project. Mr. Randall explained the bid process for the generator, the electrical work, and the building construction. Councilman Averett asked if staff goes back to suppliers to renegotiate when a project is over budget. Mr. Randall responded that the latest total cost estimate for the projects funded by the Water Revenue Bonds is still close to the total amount budgeted. Regarding the bid for pump

1 station construction, Mr. Randall said it would be possible to remove features or items from the
2 bid to lower the cost, but he feels the current bid will provide the desired results. Councilman
3 Averett expressed a desire to push back on vendors when projects are over budget. Mr.
4 Randall explained that government entities have different restrictions and requirements with the
5 bid process than private entities. Each of the Planning Commission's concerns regarding the
6 building have been addressed, and Mr. Randall feels the pump station will be an attractive,
7 lasting part of the community. Councilman Higginson asked if purchase of the generator could
8 be postponed. Mr. Randall responded that the generator will need to be in place as the
9 connections are placed and installed in the construction process. Mr. Thacker also explained
10 that the pump station construction bid is within the latest Engineer's Estimate, even though the
11 pump station project cost will exceed the budget for this specific project as established for the
12 bond issue in 2012. In other words, the changes in design of the pump station – as explained
13 by Mr. Randall – account for the higher cost.
14

15 Councilwoman Lindstrom made a **motion** to award the bid to Alder Electric in the
16 amount of \$64,810 for electrical work; award the bid to Burton Morgan Construction in the
17 amount of \$187,272 for construction of the facility; and award the bid to Precision Power in the
18 amount of \$92,840 for a backup generator. Councilman Higginson seconded the motion, which
19 passed by unanimous vote (4-0).
20

21 **STABILITY ANALYSIS FOR "V" ON MOUNTAIN**

22

23 City Manager Thacker reported on the stability analysis recently conducted on the "V"
24 and surrounding hillside. The report prepared by Hiram Alba, the Principal Engineer of
25 GeoStrata who donated his professional services, states: "Based on our results we conclude
26 that the V is stable under current loading and seismic conditions. We recommend that some
27 stabilization be completed to repair the existing undermining and to prevent further erosion."
28 This conclusion means the cost of repair/rehab should not be as high as anticipated earlier.
29 Kevin Campbell, City Engineer, has agreed to volunteer his professional services to design the
30 repairs to the V, and Randy Randall, Public Works Director, will evaluate what kind of work
31 should be done in the vicinity of the V to redirect water away from the structure. Bryce Trump
32 and his son, Ryan, will work with other parties, such as the Viewmont Alumni Association, to
33 fund the repairs. Mr. Trump suggested it will be a good experience for students to be involved
34 in the project next spring. Lisa Romney, City Attorney, pointed out that the license or lease
35 agreement will most likely be with Davis School District rather than Viewmont High School.
36 Councilman Wright suggested that maintenance become part of student tradition involving the
37 V. Mr. Trump stated it is his intention to help the students put a maintenance plan in place.
38 Councilwoman Lindstrom commended Bryce and Ryan Trump for their desire and willingness to
39 continue pursuing the project despite difficulties that have arisen.
40

41 **MAYOR'S REPORT**

42

43 Mayor Russell expressed his thanks and commendation to all those who ran for public
44 office. He appreciates the difficulties involved, and is grateful to live in a country where citizens
45 can express different points of view. He is confident that everyone involved has the best
46 interests of the citizens in mind.
47

48 **CITY MANAGER'S REPORT**

49

- 50 • A review of the street light situation in the City is a priority assigned to staff by the
51 Council earlier in the year. As part of the Parrish Lane Gateway Guidelines,
52 developers have been required to install expensive pedestrian street lighting. Steve

1 Thacker, City Manager, expressed staff's recommendation to abandon the intent to
2 require the pedestrian lights along Parrish Lane and vicinity except in a few places to
3 complete what has already been started: along Marketplace Drive; along the north
4 side of Parrish Lane; and along parts of 400 West to complete the corridor to the
5 Performing Arts Center. The lighting that has been required is expensive to install
6 and replace. Councilman Averett commented that Parrish Lane looks nice, and the
7 lights have added to the appearance. He asked what the proposed alternative is, the
8 cost benefit of the change, and the difference in maintenance costs between the new
9 proposed lighting option and the current requirement. Councilman Wright
10 emphasized the need to be mindful of cost. Mr. Thacker will convey the concerns
11 expressed to the Community Development Director for Planning Commission
12 consideration.

- 13 • The City received nine or ten applications for the position of Whitaker Museum
14 Director. The Museum Board will review the applications, conduct interviews, and
15 recommend their choice for Museum Director. The City Manager will conduct a final
16 interview with the applicant selected by the Board.
- 17 • Mr. Thacker presented a possible configuration of parking and wetland for the
18 planned Community Park expansion. An open house regarding the park expansion
19 will be held prior to the regular Council meeting on November 19th at 5:30 p.m.
- 20 • A Letter of Intent requesting a pedestrian walkway to the west side of the City as a
21 potential project for the State Transportation Improvement Program has been sent.
- 22 • City Manager Thacker reported that most of the right-of-way for the Parrish
23 Lane/Main Street project has been purchased. Staff has been moving the project
24 forward based on direction from the City Council. Mr. Thacker stated he was
25 recently contacted by an attorney for one of the property owners, who expressed the
26 opinion that pursuing negotiations prior to the election gave the appearance that staff
27 was rushing the purchase of land to prevent a different outcome after the election.
28 Mr. Thacker chose to back-off until after the election occurred. However, he stated
29 that UDOT is anxious to proceed and will be seeking direction to move forward with
30 the project, with legal action if necessary. Mr. Thacker is hopeful that property
31 owners will be willing to complete the negotiations and avoid court action.

32
33 The City Manager acknowledged that new Council members have been elected, and
34 that the new Council may make a different decision regarding the project in January.
35 He cautioned the newly elected officials, as well as those who will continue on the
36 Council, that approximately \$400,000 has been invested in the project for which
37 Centerville would be responsible if the project were cancelled. Councilman Wright
38 commented that scaling-back the project to a portion of the proposed work has been
39 an option. Councilman Wright feels there may be a different sentiment with the new
40 Council and suggested deferring further discussion until the new Council is in place.
41 Mr. Thacker responded that reducing the scope of the project was an option given by
42 UDOT a year ago, but UDOT may not still consider that option acceptable. Mr.
43 Thacker expressed two concerns regarding the timing of the project: projects bid
44 earlier in the season receive lower bids; the more the project is delayed, the later the
45 construction will go into the summer, which could cause difficulties for the City's July
46 festivities.

47
48 Councilman Wright stated he is in favor of scaling back the project, and he believes
49 Councilman Averett and one newly elected Council member may concur with him.
50 Councilman Higginson challenged that a Council is in place that already made a
51 decision, and there is no need to incur additional cost to postpone until a new

1 Council is in place. Councilman Higginson stated he would only agree to postpone
2 discussion if no added cost and no construction delay were involved. Mr. Thacker
3 stated he is confident that a delay would add to the cost of the project. Councilman
4 Wright stated he has not seen a lot of support for the project from the citizens. He
5 believes it is the community's desire to not move forward with the project. He feels
6 the new Council should be allowed to consider the issue. Councilman Higginson
7 disagreed, stating that he has personally contacted well over a hundred citizens who
8 are grateful that the project is taking place. Councilman Higginson stated he is
9 aware of the impact it will have on the residents in the immediate area, but he feels
10 there are many residents who are pleased the project will ease the dangerous nature
11 of the intersection. The Mayor stated that the direction to staff at this point is to
12 move forward with the project. Councilwoman Lindstrom stated she would like
13 clarification regarding the City's responsibility for covering cost overrides.
14 Councilman Wright commented that if the three property owners decide not to settle,
15 and UDOT moves forward with court action, the matter will naturally be postponed by
16 the legal process. Mr. Thacker responded that court action would be initiated fairly
17 soon since UDOT has already held off for a few weeks. Mayor Russell added that in
18 an eminent domain action, UDOT would seek an order of immediate occupancy and
19 the property could be obtained without much delay.

20
21 Councilman Wright stated his desire to put the issue back on the agenda for
22 discussion. Councilman Averett responded that although he voted against the
23 project, he does not want the City to go to additional expense with delays.
24 Councilman Averett stated that the current elected Council made a decision, and
25 although he does not agree with it, he feels it is the decision that needs to continue
26 to go forward until possible different direction is given by a future Council. He stated
27 he is not in favor of putting the issue back on the agenda. Staff will proceed with the
28 current direction to move forward with the intersection project.

- 29 • Online business license renewal is expected to be operational by the end of
30 November.
- 31 • Wasatch Choice Toolbox Training will be held on December 4, 2013 in Farmington.
32 Mr. Thacker encouraged current and newly elected officials to participate.
- 33 • Union Pacific Railroad has submitted a license agreement to staff regarding the
34 crossing at Lund Lane. Staff will review the document and report to the Council.
- 35 • One of the projects selected by the Council for the coming year is amending the
36 Westside Plan. Cory Snyder, Community Development Director, has been working
37 with the Planning Commission on a process and calendar, and intends to present
38 them to the Council for review in January of 2014.

39
40 **MISCELLANEOUS**

41
42 Councilman Wright expressed a desire to learn more about UTA's plans for bus service
43 along Main Street in Centerville. Steve Thacker responded that UTA is considering options that
44 could speed up bus service along Main Street, such as fewer stops with park 'n ride locations
45 and priority at intersections. Mayor Russell stated that no environmental study has been done.
46 Councilman Averett asked if it would be possible for a UTA representative to attend a future
47 Council meeting to answer questions and provide clarification. Mr. Thacker agreed to contact
48 UTA.

49
50 **CLOSED MEETING**
51

PRELIMINARY DRAFT

Centerville City Council
Minutes of Meeting of November 6, 2013

Page 5

1 At 8:38 p.m. Councilwoman Lindstrom made a **motion** to move to a closed meeting of
2 the Council to discuss pending litigation. Councilman Averett seconded the motion, which
3 passed by unanimous vote (4-0). In attendance at the closed meeting following a short break
4 were: Ronald G. Russell, Mayor; Council members Averett, Higginson, Lindstrom, and Wright;
5 Steve Thacker, City Manager; Blaine Lutz, Finance Director; Lisa Romney, City Attorney; and
6 Katie Rust, Recording Secretary.

7
8 The Council returned to regular meeting at 8:55 p.m.

9 10 ADJOURNMENT

11
12 At 8:56 p.m. Councilman Higginson made a **motion** to adjourn the meeting.
13 Councilwoman Lindstrom seconded the motion, which passed by unanimous vote (4-0).
14
15
16
17
18

19 _____
20 Marsha L. Morrow, City Recorder

_____ Date Approved

21
22
23
24
25 _____
Katie Rust, Recording Secretary

PRELIMINARY DRAFT

(Not for public dissemination)

Minutes of the **Centerville City Council closed meeting** held Wednesday, November 6, 2013 at 8:45 p.m. in the Centerville City Hall Council Chambers, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Mayor Ronald G. Russell

Council Members Ken Averett
John T. Higginson
Sherri Lyn Lindstrom
Lawrence Wright

MEMBER ABSENT Justin Y. Allen

STAFF PRESENT Steve Thacker, City Manager
Blaine Lutz, Finance Director/Assistant City Manager
Lisa Romney, City Attorney
Katie Rust, Recording Secretary

ELLISON VERSUS CENTERVILLE CITY LAWSUIT

Lisa Romney, City Attorney, gave a brief update on the Ellison lawsuit. The Plaintiff has offered to settle for \$180,000, and the City's attorneys have advised that \$5,000 to \$10,000 would be reasonable. With the claims so far apart, the attorneys representing the City recommend going to trial rather than try to mediate. The City has not been informed of the exact medical expenses at this point.

Mayor Russell suggested it would be worthwhile to make an offer to try to avoid going to trial. Ms. Romney will talk to the attorneys representing the City and bring the matter back to the Council.

ADJOURNMENT

At 8:55 p.m. Councilwoman Lindstrom made a **motion** to adjourn the closed meeting and return to open session of the Council meeting. The motion was seconded by Councilman Higginson and passed by unanimous vote (4-0).

Marsha L. Morrow, City Recorder

Date Approved

Katie Rust, Recording Secretary

CENTERVILLE CITY COUNCIL

Staff Backup Report 11/19/2013

Item No. 2.

Short Title: Discuss Concept Plan for Community Park Expansion

Initiated By: Staff and Parks and Recreation Committee

Scheduled Time: 7:10

SUBJECT

RECOMMENDATION

As a followup on the Open House earlier in the evening, the City Council should discuss the proposed uses and conceptual site plan for the 6-acre expansion of the Community Park, and give staff any pertinent direction before they prepare a site plan for consideration by the Planning Commission.

BACKGROUND

The latest City Newsletter included a preliminary conceptual site plan for this park expansion area. It also invited residents to participate in an online survey of potential uses of the 6 acres. The survey results are summarized in one of the attachments under the Open House section of the agenda. Also attached under the Open House is the latest version of the preliminary conceptual site plan, showing that the additional parking would be constructed on the existing park property. Allowing the wetlands on the 6 acres to remain largely intact would be more acceptable to the Army Corps of Engineers and would likely reduce the cost of this project by 1) eliminating the need to buy into an off-site wetlands bank and 2) reducing the cost of the additional parking. In this version, the additional parking would be built in areas that would not reduce the recreational area of the Community Park. This would still allow the wetlands area to possibly be converted in the future into recreational uses if the City seeks and secures a permit to mitigate the wetlands off-site.

CENTERVILLE CITY COUNCIL

Staff Backup Report 11/19/2013

Item No. 3.

Short Title: Educational Presentation re: Accessory Dwelling Units

Initiated By: Planning Commission and City Council

Scheduled Time: 7:30

SUBJECT

A training session on the topic of accessory dwelling units, as a foundation for discussing this matter in future meetings

RECOMMENDATION

Allow Cory Snyder, Community Development Director, to present an educational briefing about the use, purpose and types of accessory dwelling units (ADUs). Postpone to a future meeting any discussion about whether to initiate a public process to consider ADUs in Centerville.

BACKGROUND

One of the priorities for this year recommended by the Planning Commission and agreed to by the City Council was to *study* the issue of accessory dwelling units. Cory Snyder provided this educational presentation earlier to the Planning Commission and is now doing the same for the City Council. The intent is to give members of both bodies a common understanding of the topic as a foundation for later discussion. The newly elected officials have been invited to this Council meeting specifically to hear this presentation along with the current Council Members.

ATTACHMENTS:

Description

- ADU brief



ADU's Summary Brief

• ACCESSORY DWELLING UNIT •

Accessory Dwelling Units (ADU's)

Accessory Dwelling Units (ADU's) is an additional, self-contained housing unit that is secondary to the main residence. ADU's are sometimes referred to as "mother-in-law" apartments or "granny flats," since their origins were to provide space for extended family members.

ADU's can take many forms such as attachments or additions to the main home, use of basement areas, a second-story over an detached garage, or separate backyard building.

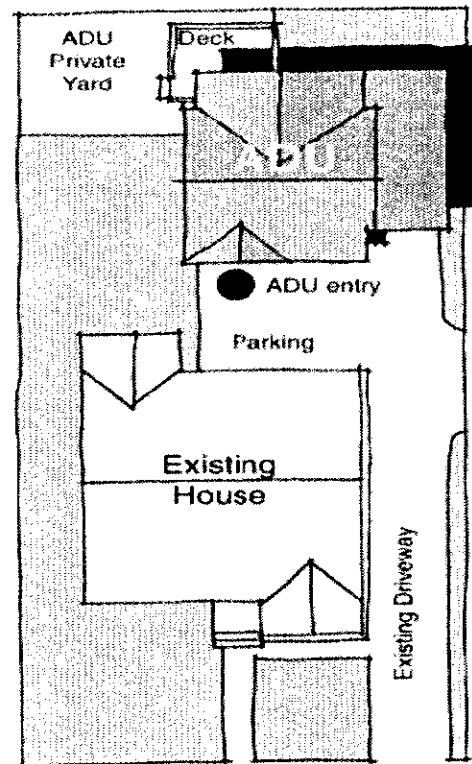
Purpose of ADU's

The intent or use of ADU's is often to provide places for the elderly to be taken care of by family members, places for newly married or return of adult children, or even perhaps to supplement a mortgage payment. ADU's are typically used in single-family areas when the following conditions exist:

- Excess space within the primary dwelling or above a garage exists that can be conveniently converted into living quarters.
- An under-utilized or odd lot exists and further division of land is not feasible or is prohibited.
- The housing stock is located near a college or educational institution.
- A shortage and/or demand for affordable housing exists in a particular area.

Typical ADU Regulations

- Ownership and occupancy restrictions
- Maximum dwelling sizes
- Setback modifications



- Maximum lot area coverage
- Parking space and location requirements
- Building orientation standards
- Building exterior standards

Potential Drawbacks of ADU's

- Establishing acceptable densities
- ADU's building compatibility and aesthetics
- Excessive parking of vehicles
- Introduction of excessive rental properties within a stable neighborhood.
- ADU's construction costs & fees
- Zoning Enforcement problems

CENTERVILLE CITY UTAH — COMMUNITY DEVELOPMENT



Considering ADU's

• ACCESSORY DWELLING UNIT •

Why Consider Allowing ADU's

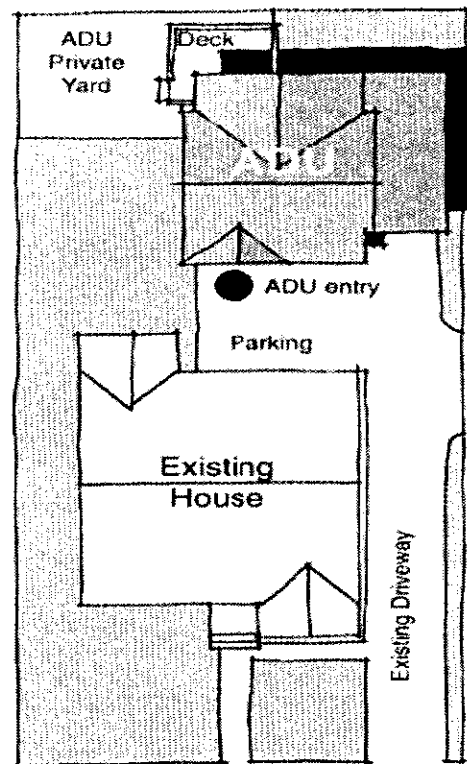
- Provide opportunities for people moving through life's stages to be able to live and/or grow up in the same community.
- Increase opportunities for redevelopment to reduce the demand for new extensions of utility lines and services.
- Encourage the development of sustainable and/or walkable neighborhoods, where employment, goods, and services can be obtained with less driving distances.
- Encourage opportunities for establishing a variety of housing types in keeping with the income ranges of more families.

Who Typically Chooses to Build ADU's

- Older Singles/Couples
- Younger Singles/Couples
- Middle-aged Empty Nesters
- Single Person Households
- People that Travel Often/Extended Periods

Who Benefits From ADU's

- *Home Owners* — creating a "home based" supplemental income
- *Aging Persons* — ability to prolong their normal living arrangements
- *Local Businesses* — provides a larger client base to provide needed services
- *Local Contractors* — provides opportunities to construct significant home improvements
- *Lending Institutions* — provides a base for home improvement loans
- *Real Estate Firms* — potentially provides slightly higher priced housing resale stock



Utah Counties/Cities Currently Allowing ADU's*

- | | |
|------------------|------------------|
| • Orem City | • Centerfield |
| • Draper City | • Salt Lake City |
| • Lindon City | • Grand County |
| • Sandy City | • Summit County |
| • Mapleton City | • Toole County |
| • Eagle Mountain | • Weber County |
| • Murray City | |
| • Alpine City | |
| • Bountiful City | |
| • West Point | |
| • Provo City | |
| • Payson City | |
| • Taylorsville | |

* As found using internet search engines



Types Guide to ADU's

♦ ACCESSORY DWELLING UNIT ♦

Types of ADU's

There are five (5) main types of ADU's.

These types are:

- Dwelling created in a portion of an existing single family (e.g. basements, attics)
- Dwelling created as a dedicated addition to an existing single family home
- Dwelling created as a free-standing accessory building (e.g. guest house, or cottage)
- Dwelling created from by converting the garage into livable space
- Dwelling purposely designed into the layout of new construction.

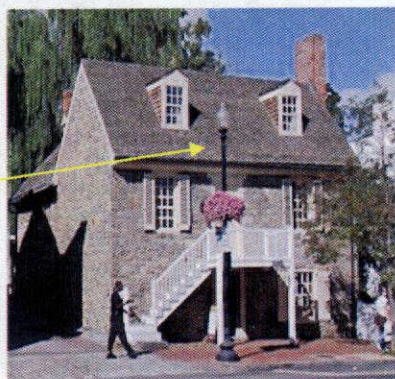
ADU Guest House/Cottage — (example)

Location of ADU



Existing Home Renovation — (example)

Location of ADU



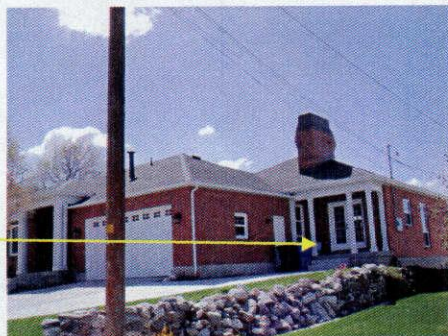
Garage Conversion — (example)

Location of ADU



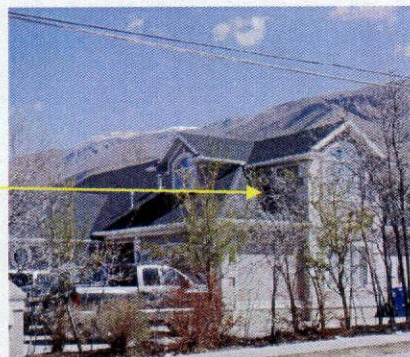
Dedicated ADU Additions — (example)

Location of ADU



Integrated New Construction — (example)

Location of ADU





Typical Regulations for ADU's

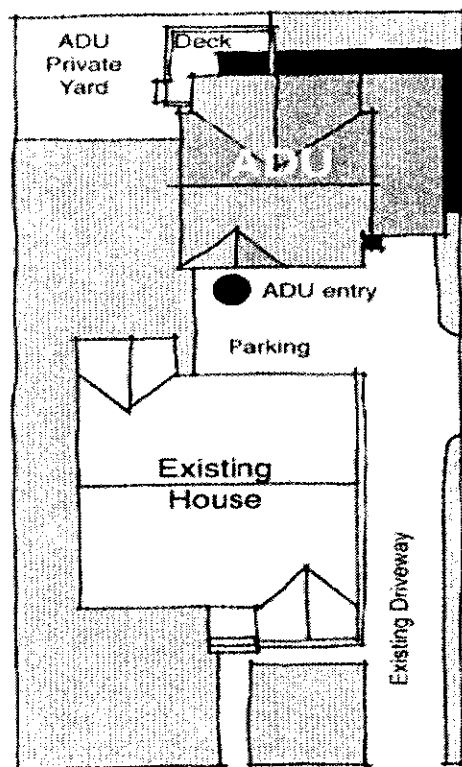
• ACCESSORY DWELLING UNIT •

Requirements for Allowing ADU's

- Owner occupancy (at least 6 months) of either the home or the ADU. Owner is defined as a person with at least 50% or greater interest in the property
- Owner must sign a owner-occupancy covenant in order to construct or use an ADU
- Occupancy limit for unrelated persons for both units
- Limit one (1) ADU within single family zones
- Limitation of ADU unit sizes (minimums/maximums) based on lot sizes of a residential zone.
- Detached ADU setback/height restrictions
- Entry Door Orientations for ADU's
- Providing for additional parking stalls
- Minimum pervious surface requirements for entire property.
- Building & safety regulations for sleeping areas, kitchens, etc. for the use of ADU's

Ordinance Enforcement for ADU's

- Receiving some type of official City approval for construction and use of ADU's
- Recordation of ADU covenants for the property.
- Establishing procedures for the sale or transfer of ownership for properties containing ADU's
- Removal of select features (e.g. kitchen) within ADU's, if no longer desired or abandoned.
- Establishing legalizing procedures for existing illegally developed ADU's or their



removal

- Requirements for submittal, approval, and permit issuance to establish ADU's

Ordinance Exceptions For ADU's

- Waiver of parking requirements based on location in relation to mass transit, goods & services, historic preservation, etc.
- Temporary Owner Absence Allowance due to job dislocation, sabbatical leave, educational pursuits, illness, etc.
- Encouraging affordability through exemptions or reductions of approval fees, building permit fees, and/or impact fees.



Additional Information about ADU's

• ACCESSORY DWELLING UNIT •

State & Local Planning Policies

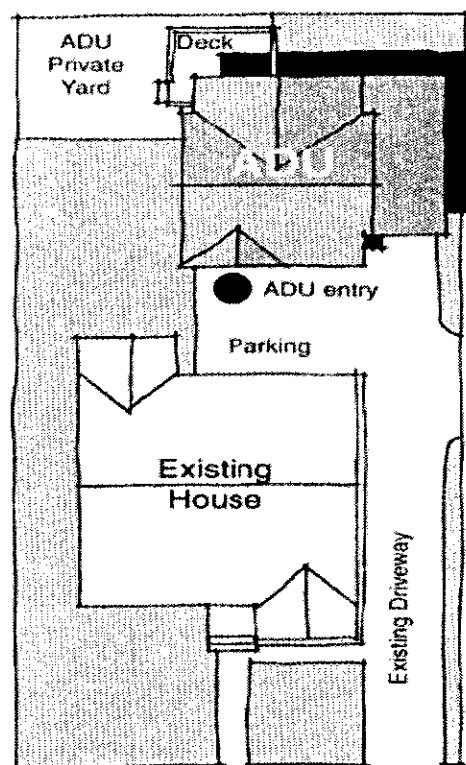
- UCA 10-9a-403, "in drafting the moderate income housing element [cities] shall consider the Legislature's determination that cities shall facilitate a reasonable opportunity for a variety of housing types
- Centerville City General Plan, Moderate Income Housing, See Strategy 6-D.4

Planning Toolkits About ADU's

- Urban Planning Tools for Quality Growth, Chapter 2, Page 36, an Envision Utah Publication (www.envisionutah.org/Urban%20Planning%20Tools%20for%20QG_ch2_1.pdf)
- Getting to Smart Growth, 100 Policies for Implementation, Chapter 3, Section 3, a ICMA Smart Growth Publication (www.smartgrowth.org/pdf/gettosg.pdf)
- Smart Growth/Smart Energy Toolkit, Accessory Dwelling Units (www.mass.gov/envir/smart_growth_toolkit/pages/mod-adu.html)

ADU Publications & Studies

- Accessory Dwelling Units: Case Study, by the US. Department of Housing and Urban Development (<http://www.huduser.org/portal/publications/adu.pdf>)
- Granny Flats Add Flexibility and Affordability, Better Cities & Towns (<http://bettercities.net/article/granny-flats-add-flexibility-and-affordability>)
- Missouri Gerontology Institute, Accessory Apartments (<http://extension.missouri.edu/publications/DisplayPub.aspx?P=GG14>)



Local Newspaper Articles

- Salt Lake Tribune, Mother-in-law apartments back in fashion?, 03-10-2013
- Daily Herald, Poll—Should Utah valley cities allow accessory apartments?, 02-10-2013
- Ezine @rticles, Orem Utah Accessory Apartment 2012 Update, Denise C. Martin, 07-18-2012
- Daily Herald, Pleasant Grove says no to accessory apartments, Laura Giles, 04-20-2010
- Deseret News, Check zoning laws on building apartment in family's house, 05-09-1993

CENTERVILLE CITY COUNCIL

Staff Backup Report 11/19/2013

Item No. 4

Short Title: Discuss budget allowance for elected officials for electronic access to Council meeting documents

Initiated By:

Scheduled Time: 8:00

SUBJECT

RECOMMENDATION

Discuss whether to provide funding for an allowance for the Mayor and Council members to purchase electronic devices to access the online agenda materials at Council meetings.

BACKGROUND

Now that the City has gone paperless with on-line agendas and backup materials, the Mayor and Council will be required to have a suitable device to view the agenda and materials. Some cities that have used paperless agendas have purchased devices for public officials. However, each individual may have a personal preference of the device they prefer. Staff recommends that in lieu of purchasing a particular device, that the Council and Mayor receive an allowance to purchase and maintain a working device throughout their term in office. The advantage of the program NovusAgenda is that no additional software is required and any platform can be used.

This idea was discussed briefly at some point during the adoption of the current City Budget, but according to Blaine Lutz, Finance Director, no funding was specifically budgeted for this purpose. There may be some funding available in a technology line item or in the Contingency budget.

The "average" cost of a suitable tablet, Ipad, or laptop is approximately \$500 (see attached examples).

ATTACHMENTS:

Description

- ☐ Ipad pricing
- ☐ Touch screen pricing
- ☐ Laptop pricing



Chat Now

1-800-MY-APPLE

Account

Cart



iPad Air



iPad 2



iPad mini Retina display



iPad mini



iPad Accessories



Compare Models



Community C

Order iPad Air on November 1

Share

Tweet

Summary



Free Shipping

Learn more about buying iPad Air

Overview ↓

Choosing an iPad ↓

Warranty ↓

FAQ ↓

Tech Specs ↓

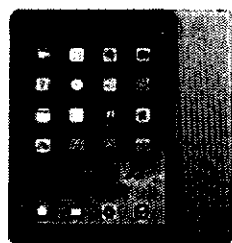
View Gallery

Compare iPads

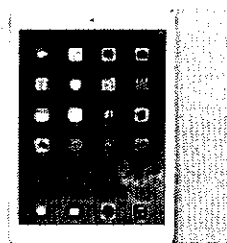
Questions? Just ask.

Call 1-800-MY-APPLE
or chat online.

1 Choose a finish:



Space Gray
From \$499



Silver
From \$499

2 Choose a model:

16GB

16GB, 32GB, 64GB, 128GB

16GB

Space Gray

\$499.00

Available to ship:

Currently unavailable

32GB

Space Gray

\$599.00

Available to ship:

Currently unavailable

64GB

Space Gray

\$699.00

Available to ship:

Currently unavailable

128GB

Space Gray

\$799.00

Available to ship:

Currently unavailable

16GB

Space Gray

\$499.00

Available to ship:
Currently unavailable

32GB

Space Gray

\$599.00

Available to ship:
Currently unavailable

64GB

Space Gray

\$699.00

Available to ship:
Currently unavailable

128GB

Space Gray

Estimated Ship Date: 1 Nov 2013

E-Value Code: FNCWV8P01H

Add to Cart

☐ Add to Compare

Add to Cart

☐ Add to Compare

Add to Cart

☐ Add to Compare

Latitude 10 Tablet

Starting at \$499.00



94 Reviews

Get more done with this multi-touch 10" tablet featuring Windows 8. Includes free Microsoft Office Home & Student 2013.

Dell
Recommended
Latitude 10
\$499.00

Includes 64GB SSD storage, an LED flash camera, micro USB and mini HDMI ports, and a swappable battery option.

- Dell Latitude 10 Price Includes \$364.57 instant discount
- Get free 2nd business day shipping and 5% back* with Dell Advantage Loyalty Program.

Market Value¹ ~~\$863.57~~

Total Savings \$364.57

Dell Price **\$499.00**☐ as low as \$20 / mo* | Apply

Estimated Ship Date: 30 Oct 2013

E-Value Code: FNCWQ01HH

Add to Cart

☐ Add to CompareLatitude 10 + 3G
\$599.00

Includes 64GB SSD storage, a better camera, more ports, swappable battery option and AT&T 3G mobile broadband.

- Dell Latitude 10 Price Includes \$407.43 instant discount
- Get free 2nd business day shipping and 5% back* with Dell Advantage Loyalty Program.

Market Value¹ ~~\$1,006.43~~

Total Savings \$407.43

Dell Price **\$599.00**☐ as low as \$20 / mo* | Apply
☒ **Smart Selection.**
Ships 30 Oct 2013

E-Value Code: FNCWQ04HH

Add to Cart

☐ Add to CompareLatitude 10 + Dock + 3G
\$699.00

Go all-in with 64GB SSD storage, a better camera, more ports, swappable battery option, AT&T 3G mobile broadband and a productivity dock.

- Dell Latitude 10 Price Includes \$407.41 instant discount
- Get free 2nd business day shipping and 5% back* with Dell Advantage Loyalty Program.
- Limited time offer!

Market Value¹ ~~\$1,149.28~~

Total Savings \$450.28

Dell Price **\$699.00**☐ as low as \$21 / mo* | Apply

Estimated Ship Date: 19 Nov 2013

E-Value Code: FNCWQ03HH

Add to Cart

☐ Add to Compare

more with Dell

Employee and Student Discounts

Company

Investors
About Dell

Legal

Ads & Emails
Privacy Statement

Community

The Dell Community
Read our Blog

United States ▾

Hi, Log On or Create Account

Need Help?

800.808.4239

Follow

Quick Links

Cart (0)



Products

Solutions & Services

Account Center

All Product Catalog

Search for...

More search options

Hardware

Software

Brands

Best Deals

Product Finders

Favorites

Matches found across All Categories > Computers > Notebook Computers > Hewlett Packard

GUIDED

ADVANCED

Showing: 26 - 50 of 782

<< PREVIOUS 1 2 3 4 5 ...32 NEXT >>

YOU HAVE SELECTED:

Sort By:

Price: Lowest to Highest

View: 25

Show Ready to Ship

Brand

x Hewlett Packard



Price

Clear All



FILTER BY:

Screen Size

- 7" - 8.9" (1)
- 9" - 10.9" (1)
- 11" - 12.9" (124)
- 13" - 14.9" (267)

[+] View More Options

CPU Type

- A series (34)
- A4 series (1)
- Atom (3)
- Celeron (4)

[+] View More Options

CPU Speed

- Less than 1GHz (3)
- 1GHz - 1.5GHz (16)
- 1.5GHz - 2GHz (162)
- 2GHz - 2.5GHz (122)

[+] View More Options

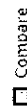
HDD Type

- HDD (3/2)
- Hybrid Drive (1)
- SSD (240)

Price

- \$200-\$300 (2)
- \$300-\$400 (3)
- \$400-\$500 (17)
- \$500-\$1000 (87)

[+] View More Options



HP 250 G1 - 15.6" - P 2030M - Windows 7 Pro 64-bit / 8 Pro downgrade - 4 GB

Mfg. #: F2P90UT#ABA | CDW #: 3124158

Screen Size:

15.6 in

CPU Type:

Pentium

CPU Speed:

2.5 GHz

HDD Type:

HDD

HDD Size:

320 GB

1

Availability: In Stock

\$525.67

Advertised Price

HP ProBook 4540s - 15.6" - Core i3 3110M - Windows 8 64-bit - 4 GB RAM - 50

Mfg. #: C9K69UT#ABA | CDW #: 2913961

Screen Size:

15.6 in

CPU Type:

Core i3

CPU Speed:

2.4 GHz

HDD Type:

HDD

HDD Size:

500 GB

1

Availability: In Stock

\$529.99

Advertised Price

HP SB 4540S I3-3110M 500GB 4GB W-DUP

Mfg. #: C9K69UT#ABA-DUP | CDW #: 3077519

Availability: Call

\$532.66

Advertised Price

HP ProBook 4440s - 14" - Core i3 2370M - Windows 7 Home Premium 64-bit - 4

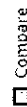
Mfg. #: C1F26UT#ABA | CDW #: 3144772

Screen Size:

14 in

CPU Type:

Core i3



Availability: In Stock

\$536.65

Advertised Price

SEARCH WITHIN RESULTS:

Add Keyword

View Results

Specifications are provided by the manufacturer. Refer to the manufacturer for an explanation of print speed and other ratings.

CUSTOMERS WHO SEARCHED 'NOTEBOOK COMPUTERS' ALSO VIEWED (12)



Lenovo ThinkPad Edge E531
6885 - 15.6" - Core i5
3230M ...

\$624.99

Advertised Price



☐ Compare



Apple MacBook Pro - 13.3" -
Core i7 - OS X 10.8
Mountain Lion...

\$1,499.00

Advertised Price

☐ Compare



HP ProBook 4545s - 15.6" -
A series A4-4300M -
Windows 8 - 4...

\$496.75

Advertised Price

☐ Compare

HP SB 440 G1 3550M 320GB 4GB W7P/W8P
Mfg. #: F2P96UT#ABA | CDW #: 3133461

CPU Speed: 3.5 GHz
HDD Type: HDD
HDD Size: 320 GB

Availability: 7-9 days

\$555.60

Advertised Price

☐ 1



HP ProBook 455 G1 - 15.6" - A series A6-5350M - Windows 7
Pro 64-bit / 8 Pr

Mfg. #: F2P93UT#ABA | CDW #: 3133475

Screen Size: 15.6 in
CPU Type: A series
CPU Speed: 2.9 GHz
HDD Type: HDD
HDD Size: 500 GB

Availability: In Stock

\$555.60

Advertised Price

☐ 1



HP ProBook 4545s - 15.6" - A series A6-4400M - Windows 7 Pro
64-bit / 8 Pro

Mfg. #: C6Z38UT#ABA | CDW #: 2832390

Screen Size: 15.6 in
CPU Type: A series
CPU Speed: 2.7 GHz
HDD Type: HDD
HDD Size: 500 GB

Availability: In Stock

\$556.60

Advertised Price

☐ 1



HP 255 - 15.6" - E1-1500 - Windows 8 Pro - 4 GB RAM - 500 GB
HDD

Mfg. #: E3R41UP#ABA | CDW #: 3050667

Screen Size: 15.6 in
CPU Type: E1-1500
CPU Speed: 1.48 GHz
HDD Type: HDD
HDD Size: 500 GB

Availability: 11-13 days

\$562.58

Advertised Price

☐ 1



HP ProBook 4440s - 14" - Core i3 3110M - Windows 8 64-bit - 4
GB RAM - 500

Mfg. #: C9K59UT#ABA | CDW #: 2913955

Screen Size: 14 in
CPU Type: Core i3
CPU Speed: 2.4 GHz
HDD Type: HDD
HDD Size: 500 GB

Availability: 3-5 days

\$562.58

Advertised Price

☐ 1

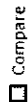


HP ProBook 4540s - 15.6" - Core i3 3110M - Windows 7 Pro 64-
bit / 8 Pro dow

Availability: In Stock



Lenovo ThinkPad X131e
3372 - 11.6" - E2-1800 -
Windows 8 Pro...



Mfg. #: C9K70UT#ABA | CDW #: 2906063
Screen Size: 15.6 in
CPU Type: Core i3
CPU Speed: 2.4 GHz
HDD Type: HDD
HDD Size: 500 GB

\$571.56

Advertised Price



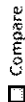
HP SB 450 G1 i3-4000M 500GB 4GB W7P

Mfg. #: F2P36UT#ABA | CDW #: 3133493

Availability: In Stock

\$575.55

Advertised Price



HP ProBook 4545s - 15.6" - A series A6-4400M - Windows 7 Pro
64-bit - 4 GB

Mfg. #: B5P40UT#ABA | CDW #: 2733041

Availability: Call

\$578.54

Advertised Price



HP Pavilion TouchSmart Sleekbook 14-f020us - 14" - A4 series
A4-5000 - Wind

Mfg. #: E0K21UA#ABA | CDW #: 3091435

Availability: 1-3 days

\$578.54

Advertised Price



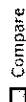
HP Flexible Thin Client t610 - G-T56N 1.65 GHz - Monitor :
none.

Mfg. #: E4U02AA#ABA | CDW #: 3088721

Availability: 8-10 days

\$581.53

Advertised Price



CPU Type: G-T56N
CPU Speed: 1.65 GHz
Memory Installed: 4 GB
Operating System: HP Smart Zero Technology
Video Card: AMD Radeon HD 6320

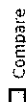
HP EliteBook 2170p - 11.6" - Core i3 3217U - Windows 7 Pro
64-bit - 4 GB RA

Mfg. #: C7A49UT#ABA | CDW #: 2843019

Availability: In Stock

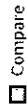
\$583.99

Advertised Price



Screen Size: 11.6 in
CPU Type: Core i3
CPU Speed: 1.8 GHz

HDD Type:
HDD Size:



HP ProBook 4440s - 14" - Core i3 3110M - Windows 7 Pro 64-bit / 8 Pro downg

Mfg. #: C9K60UT#ABA | CDW #: 2913959

Screen Size: 14 in

CPU Type: Core i3

CPU Speed: 2.4 GHz

HDD Type: HDD

HDD Size: 500 GB

Availability: In Stock

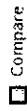
\$590.51

Advertised Price



HP SB 440 G1 I3-4000M 500GB 4GB W7P

Mfg. #: F2P44UT#ABA | CDW #: 3133458



Availability: 7-9 days

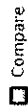
\$595.50

Advertised Price



HP SB 440 G1 I3-4000M 500GB 4GB W7P/

Mfg. #: F2P45UT#ABA | CDW #: 3133460



Availability: Call

\$615.45

Advertised Price



HP SB 450 G1 I3-4000M 500GB 4GB W7P/

Mfg. #: F2P37UT#ABA | CDW #: 3133496



Availability: In Stock

\$615.45

Advertised Price



HP Pavilion 15-B010US - 15.6" - Core i3 2377M - Windows 8 64-bit - 4 GB RAM

Mfg. #: C2M98UA#ABA | CDW #: 2866809

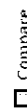
Screen Size: 15.6 in

CPU Type: Core i3

CPU Speed: 1.5 GHz

HDD Type: HDD

HDD Size: 640 GB



Availability: Call

\$627.42

Advertised Price



HP ProBook 6475b - 14" - A series A4-4300M - Windows 7 Pro 64-bit / 8 Pro U

Mfg. #: C6Z46UT#ABA | CDW #: 2842972

Availability: In Stock

\$629.99

CENTERVILLE CITY COUNCIL

Staff Backup Report 11/19/2013

Item No. 5.

Short Title: Financial Report for period ending October 31, 2013

Initiated By: Blaine Lutz - Finance Director

Scheduled Time: 8:15

SUBJECT

RECOMMENDATION

Review interim financial report for the 4-month period ending October 31, 2013.

BACKGROUND

Attached is the interim financial report for the 4-month period ending October 31, 2013. A few items of note:

- Principal property taxes for 2013 have not been received yet.
- Licenses & permit revenue is well above budget from building related fees.
- 50% of Fire assessments have been paid.
- K-9 includes expenditures for operation, funded by donations.
- Engineering costs are above budget from building related activities.
- Street projects expenditures are primarily for payment of the annual contracts that carried over from last fiscal year. The City Council will be asked in a future meeting to appropriate some of the 6/30/13 General Fund balance to restore the budget intended for the 2014 annual street maintenance contracts.

ATTACHMENTS:

Description

D Interim Financial Report October 2013

**General Fund
Unaudited Summary
October 2013 (34% of year)**

	This Month	Year to Date	FY 14 Budget	% Budget
Revenues				
Property Tax	\$33,840	\$62,183	\$992,913	6.26%
Fee in Lieu	\$7,340	\$31,644	\$90,000	35.16%
Sales & Use Tax	\$272,575	\$1,107,740	\$3,455,070	32.06%
Franchise Taxes	\$74,918	\$345,941	\$1,330,000	26.01%
Licenses & Permits	\$13,928	\$155,690	\$356,350	43.69%
Intergovernmental	\$1,578	\$155,688	\$602,390	25.85%
Charges for Serv.	\$77,435	\$299,054	\$835,475	35.79%
Fines	\$33,414	\$170,062	\$485,000	35.06%
Miscellaneous	\$374	\$3,931	\$53,250	7.38%
Transfers/Contributions	\$0	\$8,829	\$182,500	4.84%
Total	\$515,402	\$2,340,762	\$8,382,948	27.92%
Expenditures				
City Council	\$11,439	\$27,013	\$110,408	24.47%
Judicial	\$16,654	\$78,910	\$221,273	35.66%
Executive	\$31,265	\$123,615	\$393,017	31.45%
Attorney	\$10,689	\$45,152	\$148,375	30.43%
Finance	\$35,881	\$178,654	\$501,272	35.64%
Attorney Services	\$5,510	\$6,767	\$33,000	20.51%
Emergency Management	\$563	\$1,623	\$12,900	12.58%
Fire	\$201,216	\$402,433	\$794,172	50.67%
Elections	\$28	\$6,975	\$19,600	35.59%
Youth Council	\$500	\$500	\$7,000	7.14%
Police	\$177,273	\$731,648	\$2,220,247	32.95%
Liquor Law	\$0	\$278	\$18,350	1.51%
School Xing	\$5,701	\$13,702	\$52,199	26.25%
DARE	\$6,825	\$30,862	\$102,873	30.00%
K-9	\$544	\$5,696	\$2,250	253.16%
Animal Control	\$2,144	\$6,434	\$24,000	26.81%
PW Admin	\$22,005	\$97,319	\$284,565	34.20%
Streets	\$45,159	\$170,578	\$706,076	24.16%
Projects	\$1,769	\$409,563	\$804,000	50.94%
GIS	\$7,012	\$26,435	\$88,069	30.02%
Engineering	\$11,448	\$53,247	\$86,500	61.56%
Parks	\$55,182	\$237,459	\$813,615	29.19%
Community Events	\$0	\$219	\$23,650	0.93%
Parks & Rec Facility	\$859	\$5,677	\$10,790	52.61%
Maint Facility	\$9,190	\$21,225	\$53,640	39.57%
Maint Facility Storage	\$201	\$911	\$6,210	14.67%
City Hall	\$13,841	\$48,611	\$128,405	37.86%
Community Dev.	\$21,825	\$92,277	\$290,702	31.74%
Building Inspection	\$4,832	\$15,327	\$120,200	12.75%
Transfers - Non Dep.	\$36,354	\$121,656	\$501,990	24.23%
Total	\$735,909	\$2,960,766	\$8,579,348	34.51%
Use/Contribution to Fund balance (Revenues Over/Under Expenditures)		-\$620,004	\$ (196,400)	
Fund Balance at Beginning of Year (est.)		\$1,606,074		
Fund Balance estimate 10/31/2013		\$986,070		
Projected Fund Balance %		12.98%		

Capital Project Funds (Unaudited) October 31, 2013

	This Month	Year to Date	FY 14 Budget	% Budget
--	---------------	-----------------	-----------------	-------------

Capital Improvement

Storm Drain

Revenues:

Fund Balance			\$47,060	
Impact Fees	\$0	\$28,087	\$10,000	280.87%
Grants	\$0	\$0	\$0	0.00%
Other	\$86	\$6,635	\$150,075	4.42%
Total Revenues	\$86	\$34,722	\$207,135	16.76%

Expenditures	\$0	\$0	\$207,135	0.00%
--------------	-----	-----	-----------	-------

Fund Balance at Beginning of Year (est.)	\$47,060
--	----------

Fund Balance estimate 10/31/2013	\$81,782
----------------------------------	----------

Park

Revenues:

Fund Balance			\$335,683	
Impact Fees	\$2,057	\$45,254	\$75,000	60.34%
Transfer	\$0	\$0	\$0	0.00%
Grants	\$0	\$0	\$0	0.00%
Other	\$0	\$0	\$400	0.00%
Total Revenues	\$2,057	\$45,254	\$411,083	60.02%

Expenditures	\$577	\$577	\$403,074	0.14%
--------------	-------	-------	-----------	-------

Fund Balance at Beginning of Year (est.)	\$335,683
--	-----------

Fund Balance estimate 10/31/2013	\$380,360
----------------------------------	-----------

Capital Projects Fund

Revenues:

Fund Balance				
Transfers	\$36,354	\$98,296	\$436,001	22.54%
Other	\$0	\$0	\$250	0.00%
Total Revenues	\$36,354	\$98,296	\$436,251	100.00%

Expenditures	\$36,354	\$145,416	\$436,251	33.33%
--------------	----------	-----------	-----------	--------

Balance at Beginning of Year	\$47,120
------------------------------	----------

Fund Balance estimate 10/31/2013	\$0
----------------------------------	-----

**RDA/Other Funds
(Unaudited)
October 31, 2013**

	This Month	Year to Date	FY 14 Budget	% Budget
<u>RDA</u>				
Revenues	\$36,751	\$325,814	\$1,847,000	17.64%
Expenditures	\$2,668	\$20,729	\$1,847,000	1.12%

Fund Balance at Beginning of Year (est.) \$402,298

Fund Balance estimate 10/31/2013 \$707,383

Recreation

<u>Revenues</u>				
Recreation	\$15	\$37,288	\$87,000	42.86%
Youth Baseball	\$0	\$296	\$31,000	0.95%
Concession Sales	\$0	\$0	\$23,635	0.00%
Other	\$0	\$0	\$39,000	0.00%
Total Revenues	\$15	\$37,584	\$180,635	20.81%

<u>Expenditures</u>				
Recreation	\$2,471	\$40,499	\$126,670	31.97%
Concessions	\$0	\$0	\$23,635	0.00%
Youth Baseball/Softball	\$25	\$25	\$28,425	0.09%
Total Expenditures	\$2,496	\$40,524	\$178,730	22.67%

Revenue Over/Under Expend \$ (2,481) \$ (2,940) \$ 1,905

Balance at Beginning of Year (est.) \$19,333

Fund Balance estimate 10/31/2013 \$16,393

Sales Tax Debt Service (DCAC)

Revenues	\$127,370	\$127,370	\$1,517,488	8.39%
Expenditures	\$127,370	\$127,370	\$1,517,488	8.39%

Reserved Fund Balance \$28,896

Fund Balance estimate 10/31/2013 \$28,896

Whitaker Trust

Beginning fund balance			\$14,850	
Revenues	\$30	\$23,384	\$71,860	32.54%
Expenditures	\$322	\$1,530	\$71,860	2.13%

Fund Balance at Beginning of Year \$14,850

Fund Balance estimate 10/31/2013 \$36,704

**Enterprise Funds
(Unaudited)
October 31, 2013**

	This Month	Year to Date	FY 14 Budget	% Budget
Water				
Revenues:				
Impact/construction Fees	\$600	\$162,370	\$230,500	70.44%
Water Sales	\$152,556	\$673,897	\$1,811,250	37.21%
Bond Revenue	\$0	\$51,820	\$450,000	11.52%
Other	\$1,047	\$11,340	\$36,000	31.50%
Total Revenues	\$154,203	\$899,427	\$2,527,750	35.58%
Expenditures				
Operating/Dep/Debt	\$95,295	\$591,304	\$1,865,552	31.70%
Capital Improvement	\$96,480	\$263,468	\$706,850	37.27%
Total Expenditures	\$191,775	\$854,772	\$2,572,402	33.23%
Unrestricted Cash Beginning of Year (est.)		\$1,098,940		
Fund Balance estimate 10/31/2013		\$1,143,595		

Sanitation				
Revenues:				
Collection Fees	\$57,206	\$227,903	\$681,600	33.44%
Recycling fees	\$14,071	\$56,135	\$165,700	33.88%
Green Waste fees	\$6,781	\$26,998	\$78,675	34.32%
Other	\$1,330	\$2,310	\$6,200	37.26%
Total Revenues	\$79,388	\$313,346	\$932,175	33.61%
Expenditures:				
Disposal	\$28,056	\$84,139	\$293,000	28.72%
Collection	\$23,929	\$71,631	\$258,000	27.76%
Recycling	\$14,048	\$42,080	\$165,250	25.46%
Green Waste	\$2,923	\$8,748	\$30,000	29.16%
Other	\$15,718	\$46,639	\$186,200	25.05%
Total Expenditures	\$84,674	\$253,237	\$932,450	27.16%
Unrestricted Cash Beginning of Year		\$18,920		
Fund Balance estimate 10/31/2013		\$79,029		

Drainage				
Revenues	\$48,220	\$190,099	\$566,500	33.56%
Operating Expenditures	\$21,596	\$121,752	\$528,722	23.03%
Capital Expenditures	\$5,818	\$36,227	\$72,750	49.80%
Total Expenditures	\$27,414	\$157,979	\$601,472	26.27%
Unrestricted Cash Beginning of Year		\$84,745		
Fund Balance estimate 10/31/2013		\$116,865		

Telecommunications				
Revenues	\$16,745	\$86,977	\$439,400	19.79%
Contractual obligations	\$29,801	\$84,367	\$439,400	19.20%
Total Expenditures	\$29,801	\$84,367	\$439,400	
Unrestricted Cash Beginning of Year		\$14,850		
Fund Balance estimate 10/31/2013		\$17,460		

CENTERVILLE CITY COUNCIL

Staff Backup Report 11/19/2013

Item No. 6

Short Title: Mayor's Report

Initiated By: Mayor Russell

Scheduled Time: 8:25

SUBJECT

- a. Fire Agency
- b. Recreation District

RECOMMENDATION

BACKGROUND

Mayor Russell will attend board meetings on Monday, November 18 for both the South Davis Metro Fire Agency and the South Davis Recreation District. He will report on both of those meetings.

CENTERVILLE CITY COUNCIL

**Staff Backup Report
11/19/2013**

Item No. 7

Short Title: City Manager's Report

Initiated By: City Manager

Scheduled Time: 8:35

SUBJECT

RECOMMENDATION

BACKGROUND

Although no items are identified on the agenda at this time, the City Manager may want to report on one or more matters at the meeting, and will answer questions from the City Council about City business.

CENTERVILLE CITY COUNCIL

Staff Backup Report 11/19/2013

Item No. 8

Short Title: Miscellaneous Business

Initiated By:

Scheduled Time: 8:45

SUBJECT

- a. Utah Transit Authority FY 2014 Tentative Budget
- b. Award bid to Young Chevrolet in the amount of \$38,044.77 for Water Department truck and service body

RECOMMENDATION

a. Review the enclosed documents and, if acceptable, authorize Mayor to sign the enclosed signature sheet indicating that the City Council has no comment or objection to the FY 2014 Utah Transit Authority (UTA) Tentative Budget; or the City can send comments or a representative to the November 20 open house to express the Council's concerns, if any.

b. Approve the purchase of a 2014 Chevrolet 3500 truck and service body from Young Chevrolet in the amount of \$38,044.77 for the Water Department.

BACKGROUND

a. The UTA has submitted their Tentative Budget for FY 2014 to Centerville City for its review in accordance with State law (UCA 17B-1-702). If the City Council wishes, they can send a representative to the UTA's November 20 open house to discuss any questions or concerns. Otherwise, they should authorize the Mayor to sign the enclosed document indicating they have no comments or objection to the Tentative Budget.

b. The FY 2014 Water Fund Budget includes \$37,500 for the purchase of a one-ton truck with a service body. Young Chevrolet has available a 2014 Chevrolet 3500 under the State Contract. This is the last available 2014. The 2015 model will be available in February, but a price increase is expected of up to 10%. Including the service body, the total price is \$38,044.77. This is \$544.77 above the budgeted amount. However, in total, the Water Department is below budget for capital equipment, saving \$760 on the backhoe trade-out.

ATTACHMENTS:

Description

- ☐ UTA 2014 Tentative Budget
- ☐ UTA 2014 Tentative Budget - Strategic Goals
- ☐ UTA 2014 Tentative Budget
- ☐ UTA 2014 Tentative Budget - Operating Budget
- ☐ UTA 2014 Tentative Budget - Public Comment Period
- ☐ Water Department Truck Purchase Memo

October 31, 2013

Mayor Ron Russell
Centerville City
250 North Main
Centerville, Utah 84014

RECEIVED

OCT 31 2013

CENTERVILLE CITY CORP.

Dear Mayor Russell,

Pursuant to Section 17B-1-702, Utah Code Ann., enclosed for your information and review is a copy of the Utah Transit Authority's Tentative Budget for FY 2014. In addition, please find enclosed the following:

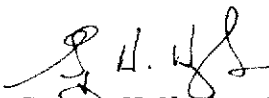
- UTA's Tentative 2020 Strategic Goals with associated 2014 budget initiatives
- UTA's Tentative 2014 Board Goals with associated 2014 budget initiatives
- 10/9/13 Power point presentation to the Planning & Development Committee regarding the Tentative 2014 Budget with accompanying narrative
- Notice of Public Hearing
- Signature sheet & stamped return envelope

After reviewing the tentative budget, please direct any questions or comments you have to Rebecca Cruz, Board of Trustees Support Manager. Ms. Cruz can be reached at 801-287-2214 or via email at rcruz@rideuta.com. Upon request, Ms. Cruz will gather information responsive to your request and forward it for your consideration. Alternatively, please plan to attend a public hearing on the tentative budget. The open house has been scheduled for November 20, 2013, 1:00 to 2:30 p.m. with the public hearing beginning at 2:30 p.m. If you have no comment or objection to the tentative budget as presented, please sign and return the attached signature sheet by December 2, 2013 in the envelope provided.

Please note that this is a tentative budget. UTA is monitoring several key items, including sales tax collections, and, if warranted, may make adjustments for the final 2014 budget prior to the December Board meeting.

We value your input and look forward to working with you on this important public process.

Very truly yours,



Gregory H. Hughes, Chair
Utah Transit Authority

Enclosures (6)

**Signature Sheet Acknowledging Receipt of the 2014 Tentative Budget
for the Utah Transit Authority**

I, Ronald G. Russell, representing Centerville City,
have received a copy of the Utah Transit Authority's Tentative Budget for
FY 2014. I have reviewed the tentative budget as required by Section 17B-1-
702, Utah Code Annotated, and have no comment or objection to the tentative
budget as presented.

Dated: November 19, 2013
Signature: _____
Printed Name: Ronald G. Russell
Title: Mayor

Please return to UTA:

By emailing: rcruz@rideuta.com

By mail: Rebecca Cruz
Utah Transit Authority
669 West 200 South
Salt Lake City, UT 84101

By facsimile: 801-741-8896

NOTICE OF PUBLIC HEARING UTAH TRANSIT AUTHORITY

RE: UTA 2014 Tentative Budget

UTA is holding a public hearing to receive input on its 2014 Tentative Budget. The hearing will take place on:

Wednesday, Nov. 20, 2013 at 2:30 p.m. at UTA's downtown Salt Lake City office at 669 West 200 South.

At the hearing, the Utah Transit Authority will provide an opportunity for citizens, private transportation providers, public officials and interested agencies to comment on the tentative budget. To be included as part of the Public Hearing record, all comments must be postmarked or received by UTA no later than December 2, 2013.

THE FORMAT FOR THE PUBLIC HEARINGS WILL BE AS FOLLOWS:

Prior to the public hearing, from 1 p.m. to 2:30 p.m., UTA will hold an Open House to allow the public to review and discuss the budget with UTA representatives. During this time the public may submit written comments to UTA in addition to having specific questions answered. At 2:30 p.m., as part of the regularly scheduled monthly UTA board meeting, individuals may provide verbal comment directly to UTA's board of trustees.

In addition to the hearing the public can submit comments via email, mail or through UTA's customer service at any time during the comment period. Information on the 2014 Tentative Budget may be found at www.rideuta.com or viewed in person at UTA's headquarters at 669 West 200 South, Salt Lake City, 84101.

To assure full participation at the hearing, accommodations for effective communication such as sign language interpreters or printed materials in alternative formats, or a language interpreter for non-English speaking participants, must be requested at least five (5) working days prior to the date of the scheduled event. Requests for ADA accommodations should be directed to UTA ADA Compliance Officer at 801-287-3536 or dial 711 to make a relay call for deaf or hearing impaired persons. To request a language interpreter, please contact 801-287-2290.

Written comments or email comments may be submitted to the following addresses: UTA Board of Trustees, Utah Transit Authority, 669 West 200 South, Salt Lake City, UT 84101 or email directly to boardoftrustees@rideuta.com Phone calls and questions about the proposal should be directed to Rebecca Cruz at 801-287- 2580. All comments will become part of the public record if received by 5 p.m., Dec. 2, 2013.

Informational items:

Relevant information about the proposed changes will be available at the Public Hearing or may be reviewed at the UTA's downtown Salt Lake City office at 669 West 200 South, until 5 p.m. on Dec. 2, 2013. Comments must be postmarked or received by UTA no later than Dec. 2, 2013 to be part of the Public Hearing record.

Michael Allegra
General Manager

2020 STRATEGIC GOALS

	2020 Category	Goals	2014 Budget Initiative	Budget Row Reference Number
	<i>Customer Focus</i>	All UTA 2020 Strategic Goals have a direct relationship back to the service and experience of our customers/stakeholders		
Finances/Funding	<i>Finances/Funding</i>	- Support full funding of the 2040 Unified Transportation Plan - Retire long-term debt ahead of schedule	"Fund the Future" initiatives - Provo-Orem BRT plus Planning studies including Ogden Streetcar, Sandy-South Jordan, Salt Lake Streetcar, Southwest Salt Lake County, UCATS, Clearfield Circulator, Northern Utah County, Davis County, 2020 Mobility, and Wasatch Summit - Additional principal payment of \$1 million and pension funding above minimum requirements	62 17-20 10-15 and 25
	<i>Accountability</i>	- Develop and publish a refined reporting process back to our stakeholders - Improve public engagement process - Develop the metrics to evaluate progress of the 2020 Strategic Plan		
Ridership/ Customer Service/ Technology	<i>Ridership & Service</i>	- Double ridership through implementation of the Unified Plan - Reduce the average customer trip time by 25% - Increase levels of service by 50% - New fare products and equitable fare policies - Attract, retain, and develop an effective and committed workforce - Fully Integrated "First & Last Mile" strategy - Find and attract new markets for ridership	- Expand customer base and maintain current fare structure - Add bus service with new partners and low-cost service (van pool, car sharing, bike) - Implement Fare Pay Card - Maintain market based pay and incentives program - Develop strategy - Add low cost service (van pool, car sharing, bike)	2 10 2 10-15 18 13

	2020 Category	Goals	2014 Budget Initiative	Budget Row Reference Number
TOD/Community Development/ Sustainability	Transit Oriented Development	- Partner with communities and external stakeholders on UTA station area planning processes - Pursue more public-private partnerships to leverage UTA assets in order to generate revenue - Host TOD Roundtable sessions with other transit agencies in order to learn and adopt 'best practices'	- Included in major investment studies and specific TOD properties - TOD staff aligned to pursue partnerships - TOD staff assigned to implement	17-20 67-70 15 15
	Sustainability	- Support clean air initiatives including pass programs and partnerships with other state and local Air Quality groups - Fully fund a 'State of Good Repair' program - Operate a balanced fleet of alternative fuel vehicles	- Fare Pay card, low-cost service, and new partnerships 2014 Capital plan includes over \$50 million for replacement vehicles and maintenance 20 Clean Diesel Buses	2,10 39, 40, 42, 43, 55, 77, and 80 39
	Economic Development	- Partner with corporations looking to support sustainable transportation initiatives - Partner with state and other tourism agencies to support transportation alternatives for the tourist industry - Connect with the 'global' transportation network - Promote transit infrastructure to help economic development agencies attract new companies the Wasatch Front - Promote economic benefits of transit to existing companies along the Wasatch Front		

2014 BOARD GOALS

Ridership/ Customer Service/ Technology	2020 Strategic Goal Category	2014 Goal	2014 Budget Initiative	Budget Row Reference Number
	Customer Focus Ridership & Service Accountability	• Increase Ridership by 4% over 2013 Actual NOTE: This measure is a positive ridership growth trend based on the 5 year moving average of annual ridership, which takes into account the economy, gas prices, etc. • Capitalize on current markets and demand to develop UTA's next phase of fare policy • Develop and execute a strategy for deployment of customer information applications • Use UTA Benchmarking Survey and other tools to improve UTA's perceived image among our stakeholders • Develop UTA Employee Retention & Succession Strategy	• Fare pay card, maintain current fare structure, new partnerships, Ogden ski bus, low-cost service, additional van pool vehicles, and marketing plan	2, 10, 14, 15, 41
			• Salt Lake City resident card, EFC Distance-based fares, and prepaid cards	2, 46
			• Passenger information system and technology capital pool	48 and 49
			• Included in Communications budget	15
			• Includes market pay, performance incentives, and other retention strategies	15
Finances/Funding	Finances/Funding	• Develop a plan to educate and inform UTA partners and stakeholders on Full Funding and Implementation of the Unified Transportation Plan • Revenue Development Goal of \$92.5 • Local/Regional = \$17.5m • Federal = \$75m • Develop and execute a comprehensive 'State of Good Repair' strategy and reporting process • Investment per Rider (IPR) of \$xx	• Included in Investment Studies work	17-20
			• Included in Investment Studies work plus included in performance goals for top management, enhances investment earnings	4, 15, 17-20
			• Over \$50 million included in capital budget	39, 40, 42, 43, 55, 77, and 80
			• Activities include low-cost service, new partnerships, and management efficiencies	10, 13, 15
TOD/Community Development/Sustainability	Economic Development Sustainability Transit Oriented Development	• Complete construction of an on-site CNG fueling facility • Partner with two (2) cities to produce station area land use plans • Develop a comprehensive "First/Last Mile" strategic plan • Commence construction on two (2) Phase I TOD developments • Enter into no less than three (3) Exclusive Agreements for three TOD projects • Adopt TOD Design Guidelines • Develop public-private partnership strategy for Wasatch Summit project	• Fueling facility in Depot District Service Center • Included in Investment Studies work	57 17-20
			• Included in Investment Studies work (UCATS)	17-20
			• Funding in capital plan	67-70
			• Work assigned to TOD staff	15
			• Work assigned to TOD staff • Funding in Investment Studies work	15 17-20

2014 Tentative Budget

Planning and Development
Committee

October 9, 2013

1

Agenda

- 2014 Tentative Budget
 - Key features of 2014 Operating Budget
 - Key features of 2014 Capital Budget
- Updated TDP
- Next Steps

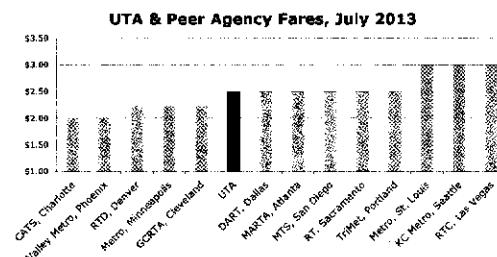
2

Key Features of 2014 Operating Budget

- ✓ Keep Fares Low
 - ✓ Maintain current fare structure
 - ✓ Increase fare pay use
 - ✓ Expand customer base
 - ✓ Initiate distance-based fare discussion

3

Fare Comparison



4

Key Features of 2014 Operating Budget

- ✓ Add More Low-cost Service
 - ✓ Van pool
 - ✓ Car sharing
 - ✓ Bike
 - ✓ Last mile

5

Key Features of 2014 Operating Budget

- ✓ Streamline Administrative Operations
 - ✓ Minimize consultant costs
 - ✓ Create management efficiencies
- ✓ Establish New Business Opportunities
 - ✓ Marketing plan

6

Key Features of 2014 Operating Budget

- ✓ Management Challenge - Add to Bus Service
 - ✓ Salt Lake*
 - ✓ Provo*
 - ✓ Ogden*
 - ✓ Ogden ski bus

* Service to be provided when funding from new partners is established.

7

Key Features of 2014 Operating Budget

Financial Stewardship

- | | |
|-------------------------------------|--------------------------------|
| ✓ Increase pension funding | ✓ Generate additional revenues |
| ✓ Accelerate debt repayment | ✓ Enhance investment earnings |
| ✓ Continue market compensation plan | ✓ Balance operating budget |
| ✓ Incent high performance | ✓ Maintain reserves |

8

2014 Operating Budget

UTAH TRANSIT AUTHORITY
2014 TENTATIVE OPERATING BUDGET
October 5, 2013

	2013 Actual	2014 Tentative	2014 Budget
REVENUE			
FARE REVENUE	\$1,100,000	\$1,100,000	\$1,100,000
ADVERTISING REVENUE	100,000	100,000	100,000
SALES OF GOODS AND SERVICES	100,000	100,000	100,000
GRANTS	100,000	100,000	100,000
OTHER REVENUE	100,000	100,000	100,000
TOTAL REVENUE	\$1,500,000	\$1,500,000	\$1,500,000
EXPENSES			
PERSONNEL	1,000,000	1,000,000	1,000,000
TRAVEL	100,000	100,000	100,000
TELEPHONE	100,000	100,000	100,000
POSTAGE	100,000	100,000	100,000
RENT	100,000	100,000	100,000
DEPRECIATION	100,000	100,000	100,000
MAINTENANCE	100,000	100,000	100,000
OTHER OPERATING EXPENSES	100,000	100,000	100,000
TOTAL EXPENSES	\$1,500,000	\$1,500,000	\$1,500,000
NET OPERATING INCOME	\$0	\$0	\$0

9

2014 Service Operating Budgets

	2013 Actual Budget (millions)	2014 Tentative Budget (millions)	Variance (millions)	% Change
Bus	\$81.4	\$83.2	\$1.8	2.2%
Commuter Rail	\$30.5	\$32.2	\$1.7	5.7%
Light Rail	\$31.4	\$39.8	\$8.4	26.7%
Paratransit	\$18.7	\$19.0	\$0.3	1.7%
Totals	\$162.0	\$174.2	\$12.2	7.5%

Note - Excludes Van Pool as all van pool costs are paid by users.

10

2014 Projected Service

	2013 Actual	2014 Tentative	Variance	% Change
Miles of Service				
Bus	16,890,602	17,422,910	532,308	3.2%
Rail	7,683,737	7,997,925	314,188	4.1%
Paratransit	3,086,430	3,343,918	257,488	8.3%
Hours of Service				
Bus	1,124,425	1,167,458	43,033	3.8%
Rail	365,218	424,739	59,521	16.3%
Paratransit	195,170	202,952	7,782	4.0%

* Includes service miles and hours for new partners.

11

2014 Operating Budgets

	2013 Actual Budget (millions)	2014 Tentative Budget (millions)	Variance (millions)	% Change
Operations (with vanpool)	\$162.2	\$174.6	\$12.4	7.6%
Operations Support	\$28.7	\$31.6	\$2.9	10.1%
Administration	\$27.8	\$29.5	\$1.7	6.3%
Total Operations	\$218.7	\$235.7	\$17.0	7.8%
Debt Service	\$84.8	\$88.2	\$3.4	3.9%
Other	\$3.0	\$1.6	(\$1.4)	(48.1%)
Total Expense	\$306.5	\$325.5	\$19.0	6.2%

12

2014 Operating Revenues

Sales Tax	\$207.3	\$216.0	\$8.7	4.2%
Federal Operating	\$48.5	\$49.4	\$0.9	1.8%
Passenger	\$47.2	\$51.7	\$4.5	9.6%
Other	\$6.7	\$8.4	\$1.7	23.9%
Totals	\$309.7	\$325.5	\$15.8	5.1%

13

Key Features of 2014 Capital Budget

- ✓ Complete Major IT Initiatives
 - ✓ Electronic Fare Collection
 - ✓ Distance Based Fares
 - ✓ Passenger Information System
 - ✓ Management System
 - ✓ Radio System Upgrade
- ✓ Central Garage Fueling
 - ✓ CNG Capability

14

Key Features of 2014 Capital Budget

- ✓ Maintain a State of Good Repair
 - ✓ Positive train control
 - ✓ TRAX car overhauls
 - ✓ TRAX tactile replacements and grade crossings
 - ✓ Revenue vehicle replacements
 - ✓ Rail maintenance
 - ✓ Facilities maintenance

15

Key Features of 2014 Capital Budget

- ✓ Fund the Future
 - ✓ BRT systems
 - ✓ Provo-Orem
 - ✓ Electric Bus
 - ✓ Transit-oriented Development
 - ✓ Sandy
 - ✓ 3900 South
 - ✓ Station Area Planning

16

Key Features of 2014 Capital Budget

✓ Fund the Future – Planning Studies

- ✓ Ogden Streetcar
- ✓ Sandy-South Jordan
- ✓ Salt Lake Streetcar
- ✓ SW SLC (Riverton)
- ✓ Last Mile
- ✓ UCATS (Bike Ped)
- ✓ Clearfield Circulator
- ✓ Northern Utah County
- ✓ 2020 Mobility
- ✓ Wasatch Summit (Mountain Transportation)
- ✓ Davis County

17

2014 Capital Budget

Category	2014 Budget	2013 Budget
Capital Budget	\$188.8	\$188.8
Operating Budget	\$99.7	\$99.7
Total Budget	\$288.5	\$288.5

18

2014 Capital Budget

Category	2014 Budget	2013 Budget	Variance	%
Revenue Service	\$19.3	\$16.0	(\$3.3)	(17.0)%
Information Services	\$15.8	\$6.8	(\$9.0)	(56.6)%
Facilities/Maintenance	\$3.6	\$3.6	\$0.0	0.0%
Major Strategic Proj.	\$122.6	\$33.3	(\$89.3)	(72.9)%
TOD	\$1.3	\$7.1	\$5.8	448.3%
State of Good Repair	\$20.8	\$27.5	\$6.7	32.0%
Rail Maintenance	\$5.4	\$5.4	\$0.0	0.0%
Totals	<u>\$188.8</u>	<u>\$99.7</u>	<u>(\$89.1)</u>	<u>(47.2)%</u>

19

2014 Capital Revenues

Category	2014 Budget	2013 Budget	Variance	%
Current/Future Grants	\$35.1	\$12.5	(\$22.6)	(64.3)%
Local & Other Contributions	\$7.8	\$14.7	\$6.9	87.6%
Sale of Assets	\$5.0	\$5.0	\$0.0	0.0%
UTA Funding	<u>\$140.9</u>	<u>\$67.5</u>	<u>(\$73.4)</u>	<u>(52.1)%</u>
Totals	<u>\$188.8</u>	<u>\$99.7</u>	<u>(\$89.1)</u>	<u>(47.2)%</u>

20

Next Steps

- Chapter 13: Planning and Design

•

•

•

•

•

•

UTAH TRANSIT AUTHORITY
2014 TENTATIVE OPERATING BUDGET
October 9, 2013

	ACTUAL 2012	PROJECTED 2013	BUDGET 2014
1 REVENUE			
2 PASSENGER REVENUE	44,531,941	47,164,000	51,693,000
3 ADVERTISING REVENUE	1,933,333	1,922,000	2,250,000
4 INVESTMENT INCOME	1,892,549	1,595,000	2,803,000
5 SALES TAX REVENUE	195,856,014	207,316,000	216,022,000
6 OTHER REVENUE	2,375,674	3,222,000	3,298,600
7 FEDERAL OPER./PREVENT. MAINT.	47,843,615	48,546,000	49,437,000
8 TOTAL REVENUE	294,433,126	309,765,000	325,503,600
9 EXPENSE			
10 BUS SERVICE	78,822,800	81,388,607	83,169,738
11 RAIL SERVICE	46,049,338	61,873,590	71,999,679
12 PARATRANSIT SERVICE	17,516,117	18,726,804	19,048,502
13 RIDESHARE/VANPOOL SERVICE	64,633	191,248	360,560
14 OPERATIONS SUPPORT	26,117,469	28,733,784	31,648,359
15 GENERAL & ADMINISTRATIVE	23,801,036	27,760,001	29,512,674
16 NET OPERATING EXPENSE	192,171,394	216,674,034	235,739,512
17 MAJOR INVESTMENT STUDIES			
18 EXPENSE	1,869,402	7,443,350	5,213,200
19 OFFSETTING PROJECT FUND	(604,125)	(5,231,350)	(4,455,200)
20 NET INVESTMENT EXPENSE	1,265,278	2,212,000	758,000
21 AMORTIZED CHARGES	810,914	810,914	810,914
22 NET EXPENSE	194,247,585	221,696,948	237,308,426
23 AVAILABLE - REVENUE LESS OPERATING EXPENSE	100,185,541	88,068,052	88,195,174
24 BOND DEBT SERVICE	80,065,541	87,960,408	87,195,174
25 ADDITIONAL PRINCIPAL PAYMENT		310,982	1,000,000
26 OFFSETTING FUND	(35,094,833)	(3,112,330)	-
27 NET BOND EXPENSE	44,970,708	84,848,078	88,195,174
28 OTHER FINANCIAL ACTIVITIES			
29 UTAH COUNTY	6,741,000		-
30 UTAH COUNTY PREPAID ALLOCATION		(17,000,000)	-
31 SERVICE STABILIZATION FUND*		(938,434)	-
32 DISPOSITION OF REAL ESTATE (revenue)		(5,000,000)	(5,000,000)
33 NET OTHER FINANCIAL ACTIVITIES EXPENSE	6,741,000	(22,938,434)	(5,000,000)
34 CONTRIBUTION TO CAPITAL RESERVES	48,473,833	26,158,408	5,000,000
35 DEBT RETIREMENT	(7,615,000)	7,450,000	7,805,000
36 NEW DEBT ISSUED	170,270,000	0	-
37 AMORTIZED PREMIUM / DISCOUNTS (exp not cash)			4,637,993

* The current balance of the Service Stabilization Fund is \$10,267,708

UTAH TRANSIT AUTHORITY
2014 TENTATIVE CAPITAL BUDGET
October 9, 2013

	BUDGET 2014	PROJECTED CAPITAL EXPENDITURES 2015*
38 Revenue Service & Support Vehicles		
39 20 Clean Diesel 40" Buses	\$ 8,870,880	
40 29 Paratransit & Flex Route Vans	\$ 3,502,000	
41 46 Rideshare Vans	\$ 1,818,520	
42 Replacement Support Vehicles	\$ 230,450	
43 Components (Engines, Transmissions, Batteries)	\$ 1,788,710	
44 Total Revenue Service & Support Vehicles	\$ 16,010,880	\$ 35,232,000
45 Information / Communication / ITS		
46 EFC Distance Base Fares and Prepaid Cards	\$ 2,000,000	
47 New Radio Communication System	\$ 1,091,250	
48 Passenger Information System	\$ 1,000,000	
49 Technology Capital Pool	\$ 2,757,126	
50 Total Information / Communication / ITS	\$ 6,848,376	\$ 5,470,000
51 Facilities, Maintenance and Office Equipment		
52 Facilities Repair and Replace including:		
53 Office Capital Equipment	\$ 1,845,600	
54 * Safety and Security	\$ 895,318	
55 Total Facilities, Maintenance and Office Equipment	\$ 1,076,540	
	\$ 3,617,459	\$ 4,264,000
56 Major Strategic Projects		
57 * Depot District Service Center	\$ 13,500,000	
58 Sugarhouse Street Car	\$ 1,031,487	
59 Positive Train Control	\$ 7,000,000	
60 * Wasatch Summit Program	\$ 2,615,400	
61 * Airport Station Relocation Design	\$ 1,182,000	
62 * Provo Orem BRT	\$ 2,787,500	
63 * South Utah County Park and Ride	\$ 1,500,800	
64 Riverside Expansion	\$ 1,200,000	
65 * MSP and Transit Enhancement Projects	\$ 2,464,109	
66 Total Major Strategic Projects	\$ 33,281,078	\$ 6,970,000
67 Transit Oriented Development		
68 * Sandy TOD	\$ 6,000,000	
69 * 3900 So. UTA TOD	\$ 1,137,200	
70 Total Transit Oriented Development	\$ 7,137,200	\$ -
71 State of Good Repair Projects		
72 SD-1X0 Rail Cars Rebuild Program	\$ 11,002,015	
73 Stray Current Mitigation	\$ 2,000,000	
74 Replace Tactile on N/S Line & U Line	\$ 7,192,000	
75 Upgrade grade crossings	\$ 6,302,000	
76 State of Good Repair Projects	\$ 865,903	
77 Total State of Good Repair Projects	\$ 27,481,918	\$ 10,902,000
78 Rail Maintenance Projects		
79 Rail Vehicle Maintenance and Infrastructure Repair		
80 Total Rail Maintenance Projects	\$ 5,380,000	\$ 5,689,000
81 Total 2014 Tentative Capital Budget	<u>\$ 99,746,689</u>	<u>\$ 68,627,000</u>
82 Source of Funds for Capital Items		
83 Current & Future Grants	\$ 12,533,027	
84 Local & Other Contributions	\$ 14,887,500	
85 Sales of Assets	\$ 5,000,000	
86 UTA Funding	\$ 67,526,162	
87 Total Source of Funds for Capital Items	<u>\$ 99,746,689</u>	

* Within these line items there are conditional projects based on receiving Grants and Contributed Capital before proceeding

UTA 2014 Tentative Budget

Public Comment Period November 1 thru December 2, 2013

During the spring and summer of 2013, the UTA Board of Trustees held a series of strategic planning retreats with various stakeholder constituent groups to gain valuable input about the transit services UTA provides and their desires regarding the future of transit in the community. The Board of Trustees used that feedback to develop 2020 Strategic Goals and Tentative 2014 Goals for the agency. These goals are a fundamental driver in preparing the 2014 Tentative Budget, which UTA is presenting for public review and comment.

You will find included in this packet a listing of the Board of Trustees' 2020 and 2014 goals with a cross reference to the action item in the 2014 Tentative Budget.

Key features in the 2014 Tentative Budget include:

- ✓ Keeping fares low
- ✓ Streamlining administrative operations
- ✓ Maintaining financial stewardship
- ✓ Completing major technology initiatives
- ✓ Funding the future
- ✓ Adding more low-cost, efficient service
- ✓ Establishing new business opportunities
- ✓ Setting a management challenge to add bus service
- ✓ Maintaining a state of good repair
- ✓ Developing CNG Fueling capabilities

Actual 2012, Projected 2013, and tentative 2014 expenditures are:

	<u>Actual 2012</u>	<u>Projected 2013</u>	<u>2014 Tentative Budget</u>
Operating Expense	\$192,171,394	\$309,765,000	\$237,308,000
Debt Service	44,970,708	84,848,078	88,195,000
Capital Expense	<u>307,818,940</u>	<u>188,800,000</u>	<u>99,747,000</u>
Total	<u>\$544,961,042</u>	<u>\$583,341,078</u>	<u>\$425,250,000</u>

Budget Summary

This narrative is a supplement to the 2014 Tentative Budget presentation and is intended to provide greater detail for some, but not all, of the slides included in the presentation.

Keeping Fares Low (Slides 3-4)

- UTA is maintaining its current fare structure in 2014 but is focused on offering new fare products and programs to its customers that are designed to increase convenience and provide more flexibility for the customer.
- The recently introduced FAREPAY card provides customers the convenience and savings of using a prepaid card rather than cash.
- Next year, the Salt Lake City resident card will be implemented on a trial basis, providing eligible residents a yearly UTA pass for \$360. This pricing is consistent with other bulk pass programs UTA has available for employers and educational institutions, and the pilot period will be used to determine the viability of such a program for residents with respect to increasing ridership and maintaining revenue.

- As the deployment of UTA's electronic fare system is complete, UTA will move forward with evaluating scenarios and options for a distance-based fare structure.

Add More Low-cost Service (Slide 5)

Van pools are a popular and efficient part of UTA's services, with approximately 487 UTA vanpools in operation along the Wasatch Front. With vanpool users paying virtually the full operating cost of this service, UTA is aggressively seeking to expand the number of vanpools by 10% within the next year.

Streamline Administrative Operations (Slide 6)

As the FrontLines 2015 project has achieved completion, UTA has been reducing staffing and consultant support in the areas of engineering and construction design. As the agency looks to support the operations and State of Good Repair programs, long-term staffing needs will be identified and satisfied through hiring UTA employees and minimizing consultant costs. Further, UTA will be actively seeking over \$1 million in cost reductions through internal management efficiencies.

Establish New Business Opportunities (Slide 6) – The 2014 Tentative Budget reflects UTA's commitment to expand ridership by establishing new partnerships and creative programs with a variety of organizations and stakeholders.

Management Challenge – Add to Bus Service (Slide 7)

Part of the new transit partnership goal includes increasing cost-effective bus service. The goal is to develop additional unique and creative partnerships that expand service and increase ridership at minimal cost. Previous examples of such partnerships include the Park City Connect service and Ogden Ski Bus service, which were implemented with financial support and partnership from the local government entities and stakeholders.

Financial Stewardship (Slide 8)

Several 2014 initiatives are aimed at maintaining strong financial stewardship.

- The Board of Trustees has established a clear pathway to achieve a fully funded pension status within 20 years in a manner that minimizes total cost.
- Next year's budget also includes an additional \$1 million to be applied toward early debt retirement. Similar to some local governments, and in alignment with state investment requirements, UTA will establish its own investment pool with an expected increase in investment earnings of almost \$1.9 million.
- A highly-motivated, productive workforce has been, and will be, a key to UTA's success. As compensation contributes to having a high-performance organization, UTA will continue to ensure that employee compensation is market based and appropriately rewards high performance. Finally, the 2014 operating budget is balanced and maintains reserves that exceed all reserve requirements.

Operating Budget (Slides 9 -13)

- Increases to the operations budget for Rail Service reflect a full year of service for the TRAX Airport and Draper lines, as well as the Salt Lake City/South Salt Lake City Streetcar (Slide 10).
- Miles and hours of service for all transit modes (bus, rail, and paratransit) will increase in 2014 (Slide 11) with some of the increases dependent upon developing new partnerships.
- Approximately 88% of UTA's total \$235.7 million operating budget is dedicated to operations and operation support activities with only 12% going toward administrative costs (Slide 12).

- Other operating expense is declining in 2014, as planning activities will focus on projects and studies with available outside funding (Slide 12).
- Sales tax revenues, which comprise 66% of UTA's operating revenues, are projected to increase by 4.2% in 2014 (Slide 13).
- Passenger revenue growth reflects the Board of Trustees' goal of 4% plus room for additional revenues from new partnerships.

Complete Major IT Initiatives (Slide 14)

Several major technology projects will be coming to completion in 2014, with projected expenditures of approximately \$3.4 million.

Central Garage Fueling (Slide 14)

UTA has begun transitioning to a Compressed Natural Gas (CNG) fleet at its Central Garage Facility in downtown Salt Lake City. Plans for 2014 include developing a state-of-the-art CNG fueling station and, if funds become available, continuing the transition to a new Central Garage facility equipped to handle future bus expansion.

Maintain a State of Good Repair (Slide 15)

The communities along the Wasatch Front community have made a significant investment in public transit. In order to maintain that investment, UTA schedules asset improvements which keep operations and maintenance costs as low as possible and keep the transit system in good repair. The 2014 Tentative Budget includes improvements to FrontRunner, TRAX, and bus systems as well as facility maintenance. Revenue vehicle replacements include 20 clean fuel buses, 29 paratransit vans, and 49 rideshare vans.

Fund the Future (Slide 16-17)

UTA and its partners are working on plans and activities to meet future public transit needs. These efforts include implementing electric bus service at the University of Utah, a bus rapid transit line in Provo and Orem, and further development of transit-oriented development sites. Longer term planning (Slide 17) covers a wide variety of potential transit projects.

Capital Budget (Slides 18-20)

- While capital investment will remain at a strong level (\$99.7 million) as UTA wraps up completion of the FrontLines 2015 projects, overall capital investment will decline by 47% (Slide 19).
- As the types of capital projects change, the types of project funding will also change. Slide 20 reflects a shift in capital funding between federal and local sources. Although projects and funding are included in the capital budget, clear funding commitments must be in place before a project can begin.

Budget Calendar

Approval of the 2014 Tentative Budget is the first of several steps which culminate in a final, approved 2014 UTA budget. In addition to a public hearing scheduled for November 20 at UTA headquarters in Salt Lake City, you may comment on UTA's 2014 Tentative budget by email to Rebecca Cruz at Rcruz@rideuta.com, or by mail to 669 West, 200 South, Salt Lake City, Utah 84101 on or before December 2.

All comments will be provided to the Board of Trustees' Planning and Development Committee for consideration at the December 4 committee meeting. At that meeting, the committee will review the comments and identify any recommended changes to the 2014 Tentative Budget. The Board of Trustees will then consider and approve the final 2014 budget at their December 18 Board meeting.

MEMORANDUM

TO: Mayor Russell and City Council
FROM: Mike Carlson
DATE: November 15, 2013
RE: Water Department Truck Purchase

The water department requests the approval from the City Council for the purchase of a new truck this year. We have received a State Bid from Young Automotive Fleet Sales, which is \$38,044.77. This is for a 2014 Chevrolet 3500, with a service body, fully setup light bar, hitch, Rhino bed lining and trailer receptacle. This is over budget by \$544.77. However, if we wait the cost will continue to increase because they are producing the 2015 trucks and we would not be able to order until February which would make delivery of the truck in the April / May time frame. Another note is we have \$760.00 left over from the backhoe purchase, so we will not be over budget for these two items.

If the City would like to trade in the 2005 and 2008 trucks from the water department fleet, Young Automotive will purchase them for \$4,000.00 which can be added to the water department funds. Blaine and I could check this out more.

CENTERVILLE CITY COUNCIL

**Staff Backup Report
11/19/2013**

Item No. 9.

Short Title: Closed meeting, if necessary, for reasons allowed by state law , including, but not limited to, the provisions of Section 52-4-205 of the Utah Open and Public Meetings Act, and for attorney-client matters that are privileged pursuant to Utah Code Ann. § 78B-1-137, as amended

Initiated By:

Scheduled Time: 8:55

SUBJECT

RECOMMENDATION

City Attorney Lisa Romney may want to update the City Council about the Ellison vs. Centerville City lawsuit.

BACKGROUND

CENTERVILLE CITY COUNCIL

**Staff Backup Report
11/19/2013**

Item No. 10.

Short Title: Possible Action following closed meeting, including appointments to boards and committees

Initiated By:

Scheduled Time: 8:55

SUBJECT

RECOMMENDATION

Mayor Russell may make recommendations for appointments to City boards and committees.

BACKGROUND

CENTERVILLE CITY COUNCIL

Staff Backup Report 11/19/2013

Item No.

Short Title: Items of Interest (i.e., newspaper articles, not items on the agenda)

Initiated By:

Scheduled Time:

SUBJECT

RECOMMENDATION

BACKGROUND

ATTACHMENTS:

Description

- ☐ Monthly Building Report for October 2013
- ☐ Newspaper article re November 5, 2013 Election Day
- ☐ Newspaper article re West Davis Corridor
- ☐ Gas tax opinion



Steve Thacker,
City Manager

Building & Safety Department

655 North 1250 West, Centerville, Utah 84014

Monthly Building Report for October 2013

Construction Type	# of Permits		YTD Structures		Average Home Cost		Construction Valuation	
	Month	YTD	# Units	# Bldgs	Month	YTD	Month	YTD
Single Dwellings	1	13	13	13	365,935.00	318,328.00	365,935.00	4,138,261.00
Duplexes / Town Homes	0	23	34	5			-	5,756,568.00
Apartments	0	0	0	0			-	-
Addition/Alteration/Repair	3	21					89,755.00	897,738.00
Power/Mech	9	58					-	-
Signage	2	12					4,163.00	102,866.00
Commercial/Tenant Finish	3	13					292,608.00	16,704,911.00
Detached Structure/Gar	2	4					37,190.00	80,876.00
Demolition	0	3					-	-
Pool	0	0					-	-
Miscellaneous	3	12					48,000.00	137,500.00

Building Permit Related Revenues	Monthly		YTD Comparison	
	October 2013	YTD 2013	October 2012	YTD 2012
BUILDING	8,848.92	187,011.58	17,122.44	204,963.34
PLAN CHECK	3,209.83	84,629.99	5,405.37	62,167.80
ELECTRICAL	264.00	1,584.00	317.10	1,373.10
PLUMBING	-	-	-	198.00
MECHANICAL	330.00	2,310.00	323.40	3,491.40
GRADING	-	-	376.00	376.00
STATE SURCHARGE	94.44	1,905.74	181.09	2,103.69
WATER DEV.	600.00	68,400.00	7,200.00	72,900.00
WATER CONNECTION	-	-	-	5,441.50
WATER METER	195.00	10,135.00	1,165.50	15,083.25
STORM DRAIN	-	-	-	9,230.00
FIRE IMPACT	471.00	37,542.04	1,362.33	23,947.08
PARK IMPACT	2,057.00	80,396.00	7,200.00	92,400.00
DRIVE APPROACH	35.00	1,260.00	210.00	2,795.00
BOND	3,000.00	27,000.00	3,000.00	55,000.00
SPECIAL RECORDING	-	42.00	-	20.00
ENGINEERING	-	3,099.60	-	2,370.43
TV INSPECT DRAINS	-	870.00	-	825.00
LANDSCAPING BOND	-	-	-	57,000.00

[print](#)

Low turnout on chilly Election Day

11.06.13 - 09:50 am

BY TOM BUSSELBERG

Managing Editor

BOUNTIFUL - It was too early to know whether the nippy, intermittent snowy weather that lingered in Davis County Tuesday had a significant impact on voter turnout.

But preliminary figures showed only 21.39 percent of voters visited the polls, either bundling up to cast their ballot on the traditional general election day or through early voting or absentee ballot. The percentage of voters varied from a high of 36.5 percent in Centerville to 30.1 percent in Kaysville. Fruit Heights, the county's least populous city, saw nearly one in three voters cast ballots. The low in voting in the Clipper circulation area was 12.8 percent in North Salt Lake.

This year's election was an "off-year" election, involving only candidates to fill some city councils and mayor seats. But in addition to selecting newcomers or returning incumbents to office, there were a variety of other issues facing voters in a handful of cities. Decisions of some of those issues will affect residents for years to come.

Such hot-button issues included the city hall question in Bountiful, UTOPIA in Centerville, and Stericycle in North Salt Lake. In Kaysville, the hotly contested issue of how power funds should be used was put to voters in the form of a proposition which sought to be used only for power needs. Thanks to the voters, the proposition passed.

In Bountiful, the mayoral race officially was uncontested following Beth Holbrook's withdrawal nearly a month ago. However, 13.85 percent of votes cast went to Holbrook, who remains on the city council.

In the South Davis Sewer District election, candidate Dean B. Mortensen passed away the day before the election.

Here's how the voting went in each city. The apparent winners as of 10 p.m. Tuesday night, with 100 percent of ballots counted, are listed in each city and race. The results were compiled by the Davis County Clerk's Office, Elections Division, though they have yet to be officially certified by the various governing entities. Cities are listed alphabetically, with percentage voting noted in parentheses.

BOUNTIFUL (19.5) - Mayor: Randy Lewis, uncontested 4,075; City Council: Kendalyn Harris, 2,902, John Pitt, 2,608

CENTERVILLE (36.4) - Mayor, Paul Cutler, 1,994; City Council: Tami Fillmore, 1,915, Stephanie Ivie, 1,755

FARMINGTON (18.8) P Mayor: H. James Talbot, 1,699; City Council: John Bilton, 1,278, 4-year, Doug Anderson, 1,000, 2-year

FRUIT HEIGHTS (32.8) - Mayor: Don Carroll, 563; City Council: Julia Busche, 769, Scot Poole, 470

KAYSVILLE (30.1) - Mayor, Steve Hiatt, 3,119; City Council: Susan Lee, 2,578, Jared Taylor, 2,307; Proposition 5: For 2,625, Against 2,069

NORTH SALT LAKE (12.8) - Mayor, Len Arave; City Council: Ryan Mumford, 835, Matt Jensen, 816

WEST BOUNTIFUL (16.7) - Mayor, Kenneth Romney, 445; City Council: E. Kelly Enquist, 345, Mark Preece, 319

WOODS CROSS (24.4) - Mayor, Rick Earnshaw, 699; City Council: Bryan Westergard, 816, Tamra Dayley, 556

CENTRAL DAVIS SEWER DISTRICT - Trustees, Susan Tanner Holmes, 4,030, Mark Johnson, 3,727

SOUTH DAVIS SEWER DISTRICT - Trustees, Howard Burningham, 7,248, John Davies, 6,177

BENCHLAND WATER DISTRICT P Dee Winegar, 1,231, Phil Leonard, 1,071

© davisclipper.com 2013

[print](#)

UDOT postpones final environmental statement on corridor

11.07.13 - 06:00 am

BY MELINDA WILLIAMS

Clipper Staff Writer

FARMINGTON - After three-plus years of studying proposed routes for the West Davis Corridor, the Utah Department of Transportation is postponing release of the final Environmental Impact Statement until the summer of 2014.

The action is in response to an overwhelming number of comments on the route, including scathing comments from area environmentalists opposed to the road, and from federal agencies who weighed in on the road's proximity to the Farmington Bay Bird Refuge.

"Our greatest concern with this project regards the indirect impacts to the wetlands and upland wildlife habitats of the Great Salt Lake shore lands," wrote Robert F. Stewart, regional environmental officer of the U.S. Department of the Interior, in a letter sent to UDOT the first week of September.

Stewart's concern focused on the fact the Great Salt Lake is part of the Western Hemispheric Shorebird Reserve Network, a distinction afforded to only seven areas of the lower 48 states.

His letter was followed by comments from the Environmental Protection Agency and the U.S. Army Corps of Engineers that each agreed with Stewart's assessment of the wetlands.

In extending the Final EIS, UDOT said it wanted more time to thoroughly study the comments it received, and look at other alternatives.

"We want to ensure we have enough time to address and explore the new alternatives that were proposed (during a public comment period)," said UDOT spokesman John Gleason.

The EIS initially was to be released at the end of this year.

The study team is currently responding to each comment made and that is time consuming.

"We owe it to ourselves and interested parties to spend time to study the comments," Gleason said, adding "This is still very much an active process. No final decision has been made, all options, all alternatives are still on the table."

In May, UDOT announced its locally-preferred alternative was the Glovers Lane option, that routed the road from Glovers Lane in Farmington to 4100 West in

Clinton.

That route, as now proposed, would take 26 homes and five businesses and would impact more than 100 acres of farmland.

That decision angered environmentalists, concerned not only with the Farmington Bay Bird Refuge, but with the building of a road they believe is not needed.

Instead, a coalition of environmental groups is touting a Shared Solution that focuses on better use of mass transportation and arterial roadways, as well as options such as telecommuting and flex-scheduling in the workplace.

In his letter to UDOT, Stewart said, "We encourage UDOT to fully vet this alternative (the Shared Solution) as it did with all 23 alternatives, and to provide its agency resources to fully develop and assess its details."

The Shared Solution is one of the alternatives that UDOT is now taking a second look at.

It's been a long road for UDOT, as public comment has led the agency to extend the public comment period twice because of the volume of comments it received. Since June, UDOT has received 1,600 comments.

Because the date for release of the final EIS has been postponed, the Record of Decision is not expected until the end of 2014.

mwilliams@davisclipper.com

© davisclipper.com 2013

The Salt Lake Tribune

Davis County looks at regulating e-cigarettes

Health • Proposal would cover labeling, nicotine content.

BY PAMELA MANSON

THE SALT LAKE TRIBUNE

PUBLISHED: NOVEMBER 12, 2013 09:55PM

UPDATED: NOVEMBER 12, 2013 10:24PM

Clearfield • The Davis County Board of Health is considering limiting the amount of nicotine allowed in e-cigarettes and banning advertising that claims the devices are a healthy alternative to smoking or can help smokers kick the habit.

A proposed regulation also would require that the liquid used in e-cigarettes, which also are called electronic cigarettes, be clearly labeled with ingredients and come in containers with child-proof caps.

Board members voted unanimously Tuesday to hold a public hearing on the proposal. A date has not been set.

E-cigarettes are battery-powered devices that turn a liquid into vapor, which is inhaled by the user. The e-liquid, also referred to as e-juice or smoke juice, typically includes nicotine and often has flavoring added to it.

Proponents contend that e-cigarettes are safer because the vapor does not contain the harmful levels of toxic chemicals or carcinogens that the smoke from regular cigarettes does. Some vapers — the term used by e-cigarette users instead of “smokers” — say these devices have helped them reduce their smoking or quit altogether.

Opponents say the devices and flavored liquid are enticing young people who otherwise wouldn't use nicotine to try the product. The Food and Drug Administration has said because e-cigarettes have not been fully studied, there is no way of knowing whether they are safe and how much nicotine or other potentially harmful chemicals are being inhaled.

The federal agency also has said it is developing a rule to regulate e-cigarettes the same way it does regular cigarettes.

The Davis County Health Department developed the proposed regulation with input from the vaping industry. Aaron Frazier, director of Utah Vapers, a Salt Lake City-based consumer group that advocates the use of e-cigarettes as a tobacco harm reduction method, said his organization supports regulating the product.

The proposal would set the maximum allowable nicotine content in e-liquid at 36 milligrams per milliliter and would require a warning on labels to keep the product away from children and pets.

Other provisions in the proposal would make it illegal to sell e-liquid to anyone under 19 years old. Utah law already requires that people be at least 19 to purchase or possess an e-cigarette; health officials said they want to make it clear that minors also cannot have the e-liquid.

In addition, e-liquid manufacturing facilities and businesses that allow sampling of e-liquids would have to get operating permits.

If adopted, the regulation would apply to electronic smoking devices and e-liquid sold, manufactured or sampled anywhere in Davis County. Violations would be a Class B misdemeanor punishable by up to six months in jail. However, Davis County Health Department Director Lewis Garrett said the department typically prefers to work to bring violators in compliance, rather than charge them.

pmanson@sltrib.com

Twitter: @PamelaMansonSLC

—

What are electronic cigarettes?

Electronic cigarettes, also known as e-cigarettes, are battery-operated products designed to deliver nicotine, flavor and other chemicals. They turn nicotine and other chemicals into a vapor that is inhaled by the user.

Source: Food and Drug Administration



Mel Hamed holds a Clir brand e-cigarette that he sells at a kiosk in Glenbrook Mall in Fort Wayne, Indiana, in this photo from Thursday, Aug. 1, 2013. (AP Photo/Chad Ryan, The Journal Gazette)

UTOPIA asks officials in Brigham City, Layton to sign non-disclosure forms

 standard.net/stories/2013/11/12/utopia-asks-officials-brigham-city-layton-sign-non-disclosure-forms

By Tim Gurrister, Standard-Examiner staff

Tue, 11/12/2013 - 6:24pm

BRIGHAM CITY -- A number of city officials have signed non-disclosure agreements requested by UTOPIA before they were briefed on coming plans by the high-speed fiber-optic internet company.

The non-disclosure agreements, or NDAs, are common in private industry. But UTOPIA, for Utah Telecommunication Open Infrastructure Agency, is a cooperative publicly owned by Brigham and 12 other cities.

Brigham is committed to \$430,000 a year in bond payments for 25 years, issued as part of UTOPIA's late 1990s startup, officials said.

Layton is signed up to the tune of \$2.1 million a year in bond payments for the fiber-optic company, officials said.

But officials in both towns agreed not to disclose details publicly of two sets of meetings with UTOPIA officials in recent weeks covering coming plans for the agency, long mired in the red.

Jason Roberts, Brigham's finance director, in September briefed the city council on the fact the company's operating losses, once at \$3 million a year, are currently down to \$2.4 million a year.

But of the secret meetings with UTOPIA on Nov. 4 in the city offices and a week earlier in Salt Lake City attended by he and other city officials who signed their NDAs, Roberts said he could only say the meetings were positive.

"I did not take it as bad news in any shape or form," Roberts said. "And it will be fully disclosed before any action is taken."

He said he couldn't predict when that action, in public, would be taken. He said he could say the NDA involved the interest of a third-party, relating to proprietary concerns about internal business operations.

City Attorney Kirk Morgan echoed that, and said he advised city officials they were safe, on legal ground, in signing the NDAs.

"UTOPIA has never done this before, and it only applied to this one set of meetings," Morgan said. "My assumption is the non-disclosure agreements have to terminate at some point. The council can't vote on something without discussing it. That's the only way it would get approved."

Morgan said he did not attend the meetings, so didn't sign an NDA, but insisted "the only way for UTOPIA to do anything by way of a major change is by a public vote, with whatever proposal ratified in a public meeting."

Layton City Attorney Gary Crane said he advised his city officials to go ahead and sign the NDAs for the meetings. He signed one himself.

He said they did involve a third party with proprietary concerns, and in fact it was the third party which requested UTOPIA collect the NDAs.

"In the course of looking at various options, it's not unusual for a private business to request public officials sign NDAs," Crane said. "The Governor's Office of Economic Development does it all the time with incoming businesses they're recruiting."

"I don't know why it's such a big deal," he said. "It's just information gathering, not decision-making."

One who refused to sign her NDA was Brigham City Councilwoman Ruth Jensen.

"I'm not going to sign non-disclosures so UTOPIA can waste more of our money in closed sessions," she said. "It's sneaky and underhanded and could be a violation of the state's open meetings law."

Contact reporter Tim Gurrister at 801-625-4238, tgurrister@standard.net. Follow him on Twitter at [@tgurrister](https://twitter.com/tgurrister)

Critics howl about UTOPIA non-disclosure agreements

 standard.net/stories/2013/11/14/critics-howl-about-utopia-non-disclosure-agreements

UTOPIA's requiring public officials to sign non-disclosure agreements is attracting critics, some virulent.

The high-speed fiber optic service organization mandated city officials from 11 of its owner cities to sign the documents, the company's legal counsel confirmed, to keep briefings in recent weeks on future plans confidential.

The move angered Perry City Attorney Duncan Murray.

"UTOPIA shouldn't be putting us in a position where it's virtually impossible to be 100 percent honest and 100 percent legal," said Murray, also Perry's city manager.

"It hurts my conscience to be placed in these situations. My little Jiminy Cricket is sitting on my shoulder whispering in my ear: 'Be careful.'"

Competitors, like Comcast and Century Link, as private companies can close their meetings, he said. "But UTOPIA organized as a public entity. And once you choose to organize as a public entity you have to act as one. You can't pick and choose which laws you want to obey ...

"Instead of discussing how close we can stand to the edge of the cliff without falling off, we ought to be talking about getting away from the edge of the cliff. UTOPIA is asking us to dance on the edge of the cliff."

Murray and other city attorneys said UTOPIA met with city council members in groups no larger than two for their presentations. Three members would constitute a quorum for a 5-member council, making it a public meeting requiring public notice 24 hours beforehand.

Brigham City and Layton officials confirmed that scenario was something UTOPIA carefully avoided during the sessions in late October and earlier this month on the broadband Internet connector's future plans.

UTOPIA was formed in the late 1990s through bonding with its member cities, payment of which will continue for 25 years. Layton, for instance, pays \$2.1 million a year for its UTOPIA bonds, Brigham \$430,000 a year, and Perry \$104,000.

"It's dangerously close to being illegal, even though it's not technically illegal," Murray said of the NDAs and the meetings.

"You follow the spirit of the law, not just the letter of the law. Even if it's legal to have one or two council members in the room for a closed meeting, the whole spirit of the Utah Open Meetings Law is you conduct the public's business in public.

"We are getting too close to the edge of the cliff when we are asked to sign NDAs and have closed meetings with two council members at a time."

Randy Dryer, an attorney specializing in media and open government law, agreed with Murray, saying UTOPIA's handling of the meetings "violates the spirit of the Open Meetings Act. It's an attempt to circumvent the purpose of the act. It impacts the public's ability to observe and discuss the public's business."

Whenever the matters covered in the NDAs come up for a public vote, Dryer said, the danger is the various pre-briefed city councils will vote without discussion, their minds made up. "The NDAs coupled with the apparent attempt to circumvent the Open Meetings Act -- those two things together are what's particularly troubling," he said.

"It's much ado about nothing," said Dave Shaw, UTOPIA legal counsel.

"What you're seeing is a tension between two laws, the Open Meetings Law and the Government Records Access and Management Act."

Shaw argued the information covered in the NDAs is considered protected under GRAMA. "So the question is, how do you discuss the information that is protected under GRAMA?"

City officials have only said the NDAs cover proprietary information regarding confidential business practices of third-party vendors or providers, potential or otherwise.

They deferred to Shaw as to any other detail and Shaw said the NDAs also cover negotiations with potential vendors or providers.

"This is nothing nefarious, nothing serious, and is intended to fully comply with the letter of the law under GRAMA," Shaw said. "When the proper decision is to be had, we will discuss it in public."

"We will release the protected information for a public vote." He said he couldn't predict when that series of public votes from the member city councils will take place.

"What we're doing involves a variety of companies on a variety of fronts," Shaw said. "Until the deal happens, there are too many opportunities for it to fall apart, as well as succeed."

He said the only thing unusual about the process is "the number of elected officials we have had to educate about this process." Officials from all 11 cities approached signed the NDAs, except for Brigham City Councilwoman Ruth Jensen. "To my knowledge she's the only one," Shaw said. Jensen is a critic of UTOPIA, calling it a waste of massive amounts of money.

Despite the rancor, Perry's city fathers, including Murray, all signed their NDAs.

"If that's the only way you can get the information, that's what you do," Murray said.

It's like a mugging, he said.

"It's something you don't want to do, but you have to do it. You give the guy with the gun the \$80 in your wallet because you have to."

With Congress suffering an 8 percent approval rating in polls "the last thing we need is for citizens to lose their trust in their local officials," Murray said. "And with this, that's what's on the table."

"If you're in quicksand, you don't stay in it. You figure out how to get out of it."

"I don't have a feel for all the other city councils, but I can't think Perry is unique. I'm sure others are uncomfortable. They're just waiting for someone to say it out loud, then they'll say 'Wait a minute, that's what I think too.'"

Austin Riter, one of the staffers of the Utah Freedom of Information Hotline operated by the Parr Brown Gee and Loveless law firm in Salt Lake City, said his organization would likely issue an opinion on the UTOPIA practices next week. "The question is, is it permissible to have government officials sign NDAs in dealing with public funds?" he said.

Contact reporter Tim Gurrister at (801)625-4238, tgurrister@standard.net. Follow him on Twitter at [@tgurrister](https://twitter.com/tgurrister).

More Stories from Internet service

From Around the Web



"Let it pass? But it's a tax!"

Our View: Utah needs a gas tax increase

 **standard.net** Utah's largest print and online news source

Utah needs a gasoline tax increase. There, we said it; it's that simple.

Now it's time for Gov. Gary Herbert to exercise leadership and use his influence and clout to get a 3-cent gasoline tax increase through the Utah Legislature.

There's an excellent fiscal reason for Utah legislators to pass a small gasoline tax increase. States may lose federal funding for transportation projects. Congress needs to act on that issue by 2015, but with the current dysfunction in our nation's capitol, the funding could very well cease. If that occurs, Utah will likely see its transportation budget fall by 25 percent, says Janet Kavinsky, executive director of transportation and infrastructure for the U.S. Chamber of Commerce.

Utah raised its gasoline tax 16 years ago. It was a smart move. Our state has been able to spend \$5 billion on transportation projects since then. As everyone who is honest on the subject knows, demands on Utah's roads and other transportation systems increases every year.

We can't afford to lose transportation dollars, nor stay stagnant. A modest, 3-cent tax on gasoline provides evidence that Utah's leaders and its residents are serious about keeping our roads and infrastructure in good shape for the years ahead.

As mentioned, it certainly won't be easy to enact a tax in 2014. It's an election year and pols are spooked when it comes to taxes, even when it makes perfect sense to have one. Sen. Lyle Hillyard, R-Logan, exemplifies these fears when he told the Standard-Examiner that he doubts the proposed 3-cent tax will go anywhere. Hillyard did add a caveat, though. He said there is a chance for the tax increase if Gov. Herbert backs it.

Clearly, Governor Herbert needs to lead the charge for the gasoline tax. He knows we need the tax hike. He's on the record as saying it needs to be discussed. But if he won't back the tax increase, it will fail; and that will be a failure for the governor, as well.

More Stories from Opinion

From Around the Web