



CENTERVILLE PARKS AND RECREATION COMMITTEE AGENDA

Due to Chair Dailee Gardner's Determination (contained in body of below agenda) public meetings will be held electronically via Zoom. Public meetings conducted via Zoom may be terminated at any time due to hackers or inappropriate content.

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE PARKS AND RECREATION COMMITTEE WILL HOLD ITS REGULAR PUBLIC MEETING AT 7:00 PM ON APRIL 13, 2021 AT THE CENTERVILLE CITY ADMINISTRATIVE CONFERENCE ROOM, 250 NORTH MAIN STREET, CENTERVILLE, UTAH. THE AGENDA IS SHOWN BELOW:

Meetings of the Parks and Recreation Committee of Centerville City may be conducted via electronic means pursuant to Utah Code Ann. 52-4-207, as amended. In such circumstances, contact will be established and maintained via electronic means and the meeting will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

Centerville City, in compliance with the Americans With Disabilities Act, provides accommodations and auxiliary communicative aids and services for all those citizens in need of assistance, including hearing devices. Persons requesting these accommodations for City-sponsored public meetings, services, programs, or events should call Jacob Smith, Administrative Services Director, at 801-295-3477, giving at least 24 hours notice prior to the meeting.

The full packet of backups materials can be found at <http://centerville.novusagenda.com/agendapublic>.

A. ROLL CALL

B. BUSINESS

1. Parks and Recreation Committee Chair Dailee Gardner Determination - Electronic Meetings without an Anchor Location Due to Substantial Health and Safety Risk

In accordance with Utah Code 52-4-207(4) of the Utah Open and Public Meeting Act, I have determined that conducting an electronic meeting of the Parks and Recreation Committee with an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. This determination is based on the facts and circumstances surrounding the COVID-19 pandemic. Considering the continued number of COVID-19 case counts in Utah, meeting in an anchor location presents substantial risk to the health and safety of those in attendance because physical distancing measures may be difficult to maintain at City Hall.

Zoom Information:

City Recorder is inviting you to a scheduled Zoom meeting.

Topic: April 13, 2021 - Parks and Recreation Committee
Time: Apr 13, 2021 07:00 PM Mountain Time (US and Canada)

Join Zoom Meeting
[https://zoom.us/j/91283103141?](https://zoom.us/j/91283103141?pwd=RkhlWkYxK1ZKaTc5amk2SkZkUU1NZz09)
pwd=RkhlWkYxK1ZKaTc5amk2SkZkUU1NZz09

Meeting ID: 912 8310 3141
Passcode: 177414

2. Pickle Ball Courts update
3. Movies in the Park
Pick dates and movies for Movies in the Park.
4. Minutes Review and Acceptance
Feb. 9, 2021 minutes

C. CLOSED SESSION (Closed Meeting, if necessary, for reasons allowed by State Law, including, but not limited to, the provisions of section 52-4-205 of the Utah Open and Public Meetings Act, and for the Attorney-Client matters that are privileged pursuant to Utah Code ann. 78B-1-137, as amended)

D. ADJOURNMENT

Janet Denison
Centerville City Recorder

CENTERVILLE

Staff Backup Report

4/13/2021

Item No. 1.

Short Title: Parks and Recreation Committee Chair Dailee Gardner Determination - Electronic Meetings without an Anchor Location Due to Substantial Health and Safety Risk

Initiated By:

Staff Representative:

SUBJECT

In accordance with Utah Code 52-4-207(4) of the Utah Open and Public Meeting Act, I have determined that conducting an electronic meeting of the Parks and Recreation Committee with an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. This determination is based on the facts and circumstances surrounding the COVID-19 pandemic. Considering the continued number of COVID-19 case counts in Utah, meeting in an anchor location presents substantial risk to the health and safety of those in attendance because physical distancing measures may be difficult to maintain at City Hall.

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Meeting ID: 912 8310 3141

Passcode: 177414

RECOMMENDATION

BACKGROUND

ATTACHMENTS:

Description

▣ Parks & Rec Determination



CENTERVILLE CITY

250 North Main Centerville, Utah 84014-1824 • (801) 295-3477 • Fax: (801) 292-8034

Incorporated in 1915

Mayor

Clark A. Wilkinson

City Council

Tamilyn Fillmore

William Ince

Stephanie Ivie

George McEwan

Robyn Mechem

City Manager

Brant T. Hanson

Public Body: Parks & Recreation Committee

Date: 4/5/2021 | 11:22 AM PDT

Written Determination Letter to Conduct

Electronic Meetings without an Anchor Location Due to Substantial Health and Safety Risk

In accordance with Utah Code 52-4-207(4) of the Utah Open and Public Meeting Act, I have determined that conducting an electronic meeting of the Parks and Recreation Committee of Centerville City with an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. This determination is based on the facts and circumstances surrounding the COVID-19 pandemic.

I hereby authorize the above listed public body of Centerville City to conduct electronic meetings without an anchor location for the duration of this determination. This determination and the reasons stated herein shall be included in the public notice for each meeting held electronically without an anchor location and shall be read at the beginning of each meeting. Public notice for each meeting shall also include directions for accessing the online meeting and information on how a member of the public may view or make a comment at the meeting.

This determination shall be effective for 30 days from the date of this determination and will continue to be reviewed and monitored for possible reissuance.

DocuSigned by:

Dailee Gardner

B6B9A8DC3DE2488...

Name: Dailee Gardner

Title: Parks and Recreation Committee Chair



Certificate Of Completion

Envelope Id: 0EC33AE8A22541AE8D2AA6639A925327	Status: Completed
Subject: Please DocuSign: Covid-19 - Electronic Meeting Determination - Parks & Recreation Committee	
Source Envelope:	
Document Pages: 1	Signatures: 1
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Lisa Romney
Time Zone: (UTC-07:00) Mountain Time (US & Canada)	250 NORTH MAIN
	250 NORTH MAIN
	CENTERVILLE, UT 84014
	lromney@centervilleut.com
	IP Address: 8.22.13.108

Record Tracking

Status: Original	Holder: Lisa Romney	Location: DocuSign
April 5, 2021 11:26	lromney@centervilleut.com	

Signer Events

Dailee Gardner
dailee.gardner@gmail.com
Dailee Gardner
Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

B6B9A8DC3DE2488...
Signature Adoption: Pre-selected Style
Using IP Address: 166.70.213.114
Signed using mobile

Timestamp

Sent: April 5, 2021 | 11:26
Viewed: April 5, 2021 | 12:21
Signed: April 5, 2021 | 12:22

Electronic Record and Signature Disclosure:
Accepted: November 9, 2020 | 15:22
ID: facf48ec-d8b4-4b9b-9d5d-d1d35e190108

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Lisa Romney
lromney@centervilleut.com
City Attorney
CENTERVILLE CITY
Security Level: Email, Account Authentication (None)

COPIED

Sent: April 5, 2021 | 11:26
Resent: April 5, 2021 | 12:22

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Jennifer Hansen
jhansen@centervilleut.com
Security Level: Email, Account Authentication (None)

COPIED

Sent: April 5, 2021 | 11:26
Viewed: April 5, 2021 | 11:30

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Witness Events

Signature

Timestamp

Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	April 5, 2021 11:26
Certified Delivered	Security Checked	April 5, 2021 12:21
Signing Complete	Security Checked	April 5, 2021 12:22
Completed	Security Checked	April 5, 2021 12:22

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
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ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, CENTERVILLE CITY (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact CENTERVILLE CITY:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: recorder@centervilleut.com

To advise CENTERVILLE CITY of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at recorder@centervilleut.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from CENTERVILLE CITY

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to recorder@centervilleut.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with CENTERVILLE CITY

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to recorder@centervilleut.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify CENTERVILLE CITY as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by CENTERVILLE CITY during the course of your relationship with CENTERVILLE CITY.

CENTERVILLE

**Staff Backup Report
4/13/2021**

Item No. 2.

Short Title: Pickle Ball Courts update

Initiated By: Dailee Gardner

Staff Representative:

SUBJECT

RECOMMENDATION

BACKGROUND

CENTERVILLE

**Staff Backup Report
4/13/2021**

Item No. 3.

Short Title: Movies in the Park

Initiated By: Dailee Gardner

Staff Representative:

SUBJECT

Pick dates and movies for Movies in the Park.

RECOMMENDATION

BACKGROUND

CENTERVILLE

**Staff Backup Report
4/13/2021**

Item No. 4.

Short Title: Minutes Review and Acceptance

Initiated By:

Staff Representative:

SUBJECT

Feb. 9, 2021 minutes

RECOMMENDATION

BACKGROUND

ATTACHMENTS:

Description

▣ Feb. 9, 2021 Minutes

Minutes of the Centerville City Parks and Recreation Committee meeting held via Zoom on Tuesday, February 9, 2021 at 7:00 p.m.

MEMBERS PRESENT

Dailee Gardner, Chair
Lynn Keddington
Tiffany Rees
Jon Ruedas
Haley Turner
Julianne Zollinger

MEMBERS ABSENT

Melissa Larsen

STAFF PRESENT

Bruce Cox, Parks and Recreation Director
Janet Denison, City Recorder
Connie Larson, Recording Secretary

VIRTUAL MEETING STATEMENT

Chair Dailee Gardner read the Open Utah Public Meeting Act Section 52.4.207(4) that states the Parks and Recreation Committee is allowed to hold the meeting via Zoom due to the COVID-19 pandemic.

ELECTION OF CHAIR AND CO-CHAIR

Tiffany Rees made a **motion** to nominate Dailee Gardner as chair of the Parks and Recreation Committee. Julianne Zollinger seconded the motion, which was passed by unanimous vote (6-0).

Dailee Gardner made a **motion** to nominate Jon Ruedas as co-chair of the Parks and Recreation Committee. Tiffany Rees seconded the motion, which was passed by unanimous vote (6-0).

ADOPT ANNUAL MEETING SCHEDULE

Chair Dailee Gardner made a **motion** to keep the current Parks and Recreation Committee meeting schedule as the second Tuesday of each month at 7:00 p.m. Lynn Keddington seconded the motion, which was passed by unanimous vote (6-0).

OPEN MEETING TRAINING

Janet Denison, City Recorder, reported Julianne Zollinger and Dailee Gardner need to complete the Open Meeting Training. Julianne and Dailee agreed to complete the training after the meeting.

PICKLEBALL UPDATE AND COMMITTEE SUGGESTIONS

Bruce Cox, Parks and Recreation Director, and Chair Dailee Gardner reported they met with the Community Foundation regarding the proposed pickleball courts at the Community Park. The Community Foundation would be a group of eight to ten citizens from the community who are responsible to raise money for the courts, along with funds from the Land and Water Grant. There is a possibility money from the General Fund could be used. The Parks and Recreation Committee would like to have ten to twelve courts constructed at the Community Park at an estimated cost of \$38,000 each.

Mr. Cox explained ESI will mitigate the wetlands for \$58,000, and the expansion area of the Community Park is not part of the conservation plan, and does not have any grants attached. UDOT also has plans to widen I-15 in the future, which would take 60 feet from the west side of the park and affect parking.

The Committee discussed the placement of the pickleball courts at the Community Park. Mr. Cox said the northeast corner is open space, which will accommodate ten pickleball courts without changing the playground or the sand volleyball court that is already in place. Lynn Keddington said there will be enough courts for pickleball tournaments, and suggested a small restroom be built at the west end of the park. Mr. Cox said there are plans for a restroom north of the small pavilion, which will cost \$100,000. The Committee discussed the impact on parking with the widening of I-15, and if overflow parking should be on the Frontage Road or on 400 West. Mr. Cox said the "T" shaped parking area on the west side could have additional parking added to the north where there is open land. The concept plan will provide more answers of where courts and parking will be located. Jon Ruedas said pickleball is a social sport, and the noise from the freeway could impact courts if they are close to the freeway. He suggested the courts be placed on the east side of the park.

The Land and Water Grant can only be applied for each May, and it takes one year to receive the money once it is approved. The Committee discussed names of possible citizens who could possibly serve on the Community Council for the planning of the pickleball courts.

UPDATE ON RSL COURTS

Jon Ruedas reported he talked with Kyle from REAL Team Management, and he would like to develop the RSL courts. There have been changes in the management of RSL, and it depends if sponsors can be found. Mr. Ruedas will continue to provide updates on the RSL courts.

MINUTES REVIEW AND APPROVAL

Chair Dailee Gardner made a **motion** to approve the October 13, 2020 meeting minutes as amended. Julianne Zollinger seconded the motion, which was passed by unanimous vote (6-0).

MOVIES IN THE PARK

Bruce Cox, Parks and Recreation Director, reported the Smith Park is not open for reservations until the end of March. It is not known at this time if Movies in the Park will be held this summer.

NEXT MEETING

The next Parks and Recreation Committee meeting will be held when it is determined a meeting is needed.

ADJOURN

At 8:00 p.m., Chair Dailee Gardner made a **motion** to adjourn the meeting. Lynn Keddington seconded the motion, which was passed by unanimous vote (6-0).

Janet Denison, City Recorder

Date Approved

Connie Larson, Recording Secretary