

1 Minutes of the Centerville City Parks and Recreation Committee held Tuesday, November 13,
2 2018 at 7:00 p.m. in the Centerville City Hall Administrative Conference Room, 250 North Main
3 Street, Centerville, Utah.
4

5 **MEMBERS PRESENT**

6 Leslie Flowers
7 Thomas Hunt
8 Lynn Keddington, Chair
9 Melissa Larsen
10 Tiffany Rees
11 Jon Ruedas
12

13 **MEMBERS ABSENT**

14 Kelli Hintze
15

16 **STAFF PRESENT**

17 Bruce Cox, Parks and Recreation Director
18 Lisa Romney, City Attorney
19 Connie Larson, Recording Secretary
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21 **STAFF ABSENT**

22 Tamilyn Fillmore, City Council Liaison
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24 **OPEN AND PUBLIC MEETING ACT TRAINING**
25

26 Lisa Romney, City Attorney, conducted training on the Open and Public Meeting Act as
27 required by State law for all public bodies that are created by ordinance. The public needs to
28 understand why decisions are made, which is why minutes are taken and the meeting is recorded.
29 Notice of a meeting must be posted at City Hall at least 24 hours in advance before the meeting is
30 held, and it must be posted on the State website. A new statute was recently added that states no
31 electronic messaging is allowed between committee members during a meeting, and there is to be
32 no group emails where city business is conducted. City business must be conducted during an open
33 meeting so that it is recorded.
34

35 Lynn Keddington asked if committee members attend a focus meeting, is it required the
36 meeting be recorded and minutes taken. Lisa Romney explained when attending an open forum
37 meeting with the public, the meeting should be noticed and minutes taken and recorded. The
38 exception is when there is a field trip. Minutes should be taken, but a recording is not necessary.
39 If the intention of attending a focus group is for observation purposes, then a recording and minutes
40 do not need to be taken.

UPDATE ON ISLAND VIEW PARK RENOVATION

Bruce Cox, Parks and Recreation Director, reported he recently worked with Steve Thacker, City Manager; Lisa Romney, City Attorney; and Jon Ruedas on designing a contract and fee schedule for G. Brown Design, Inc., who was awarded the landscaping contract by the City Council for the Island View Park Renovation Phase I. An open house to receive feedback from the public will be tentatively scheduled for the week of January 8th, 2019, and to show options that are available for the park. Completion of the park renovation is scheduled for fall of 2019.

PARKS MASTER PLAN UPDATE

Lynn Keddington and Jon Ruedas are working with Paul Stead on a questionnaire for the citizens to complete on the ranking of park amenities by priority. The City Council intends to have the questionnaire available to be mailed out with advertising for the open house in January with a stamped return envelope for the citizens to complete. A digital questionnaire will also be available on the City website. The questionnaire draft will be condensed and reformatted, and available for the City Council to review at their meeting on November 20th.

RSL FUTSAL COURTS UPDATE

Jon Ruedas displayed the designs of the Futsal courts for the Committee. The courts will be able to accommodate up to 24 players at one time. ESI is currently working on the drainage plan. There will be trees that need to be removed for the courts, but trees will be planted in other areas around the court. The City will be able to set their own rules for making reservations or allowing tournaments.

BONDING

Lynn Keddington reported there will be no bonding discussed until the priority list is received from the survey.

MUSIC IN THE PARK PRIOR TO MOVIES

Kelli Hintze will report on this item at a future meeting.

MINUTES REVIEW AND ACCEPTANCE

Jon Ruedas made a **motion** to approve the September 11, 2018 meeting minutes as amended, with the revisions from Tamilyn Fillmore that were sent by email. Melissa Larsen seconded the motion, which was passed by unanimous vote (6-0).

Leslie Flowers made a **motion** to approve the October 9, 2018 meeting minutes as amended. Tiffany Rees seconded the motion, which was passed by unanimous vote (6-0).

1 **NEXT MEETING**

2
3 The next Parks and Recreation Committee meeting will be held on Tuesday, January 8,
4 2019 at 7:00 p.m. at City Hall.

5
6 **ADJOURN**

7
8 At 8:20 p.m., Jon Ruedas made a **motion** to adjourn the meeting. Leslie Flowers seconded
9 the motion, which was passed by unanimous vote (6-0).

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11
12 *Lynn Keddington*
13
14 Lynn Keddington, Chair

15
16 1/10/19
17 Date Approved

18 *Connie Larson*
19 Connie Larson, Recording Secretary

