



CENTERVILLE CITY

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Incorporated in 1915

Mayor

Paul A. Cutler

City Council

Tamelyn Fillmore

William Ince

Stephanie Ivie

George McEwan

Robyn Mecham

City Manager

Steve H. Thacker

CENTERVILLE CITY PARKS & RECREATION COMMITTEE AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE CITY PARKS & RECREATION COMMITTEE WILL HOLD A MEETING AT 7:00 P.M. ON TUESDAY, NOVEMBER 8, 2016 IN THE CITY HALL BUSINESS OFFICE CONFERENCE ROOM AT THE CENTERVILLE CITY HALL & COMMUNITY CENTER 250 NORTH MAIN STREET, CENTERVILLE, UTAH. THE AGENDA IS SHOWN BELOW.

A. ROLL CALL

B. BUSINESS

1. Welcome
2. Minutes Review and Approval – October 11, 2016 meeting
3. Focus Group report – Melissa L. & Kelli
4. Grant application update - Lynn
5. Discussion with Dan Sonntag from MGB+A about service agreement and deliverables for Island View Park
6. Other business - Survey prizes awarded (Erin Clark, Mark Allsop, and Ken Frandsen)
7. Next Meeting: _____

Potential topics:

C. ADJOURNMENT

Marsha L. Morrow, MMC
Centerville City Recorder



Minutes of the Centerville City Parks and Recreation Committee meeting held Tuesday, October 11, 2016 at 7:25 p.m. in the Centerville City Hall Conference Room, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Brian Curnow

Kelli Hintze, was excused at 8:00 p.m.

Melissa Larsen

Lynn Keddington, Chair

Loren Pankratz

Melissa Smith, was excused at 7:50 p.m.

STAFF PRESENT

Bruce Cox, Parks and Recreation Director

Tamilyn Fillmore, City Council Liaison

Connie Larson, Recording Secretary

MINUTES REVIEW AND APPROVAL

Minutes of the September 13, 2016 meeting were reviewed. Melissa Smith made a **motion** to approve the minutes as written. Melissa Larsen seconded the motion, which was passed by unanimous vote (6-0).

ISLAND VIEW PARK VISIT RECAP AND POSSIBLE IDEAS FOR FOCUS GROUP

The Parks and Recreation Committee attended a field trip to the Island View Park prior to this meeting. A list of items that need to be completed at the park, along with a timeline for these items needs to be done before a plan is ready to present to the City Council to request matching funds. A landscape architect or consultant should be at the planning meetings when the City Council is in attendance.

Tamilyn Fillmore, City Council Liaison, suggested a professional landscape architect be contacted for an opinion on what is possible with the space, and what the cost will be. Kelli Hintze and Melissa Larsen will begin working gathering a Focus Group that would then decide what items they want in the space. Chair Keddington will contact Dan Sonntag with the Grassli Group, and ask him to give an hourly fee schedule on the evaluation of Island View Park. On October 25th at 7:00 p.m., the Focus Group will have their first meeting in the multi-purpose room in the basement of City Hall.

Chair Keddington made a **motion** to contact Dan Sonntag for an evaluation of Island View Park, and have a Focus Group meeting on October 25, 2016. Melissa Larsen seconded the motion, which was passed unanimous vote (5-0).

At 7:50 p.m., Melissa Smith was excused from the meeting.

1 Melissa Larsen will begin working on a design contest for the residents to help design the
2 park. Bruce Cox, Parks and Recreation Director, will work with the Army Corps of Engineers to
3 see if they need to do work at the park before any design work can be done. Mr. Cox will request
4 an Environmental Impact Study to be completed on the park.

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6 At 8:00 p.m., Kelli Hintze was excused from the meeting.

7
8 **GRANT APPLICATION DISCUSSION: (DEADLINES, REQUIREMENTS,**
9 **ASSIGNMENTS)**

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11 Tamilyn Fillmore, City Council Liaison, explained the deadline for the grant application is
12 February 2017. In the meantime, work is continuing to be completed at the Community Park.
13 During this time, bonding can be prepared for the Island View Park. Kelli Hintze asked about the
14 amount of money that is available for the Island View Park. Chair Keddington said there is more
15 money from last year than what was applied for. There were only three cities that applied for funds
16 last year for park upgrades, and it is not known how much money is available from the grant. There
17 must be a fifty percent match from the City to receive the grant. The grant money is from the Land
18 & Water Conservation Act that is federal money, but it is administered by the States. The money
19 can only be used for parks and recreation centers. A conceptual plan and how the City will have
20 the matching funds ready must be presented before the grant will be given. Work on Island View
21 Park cannot begin until the money is allocated, which would probably be the spring of 2019 when
22 the Community Park is completed. A park engineer or landscape architect should be contracted to
23 make three to four concept plans of what can be done at the Island View Park.

24
25 Tamilyn Fillmore asked about the cost of a mausoleum at Island View Park. Bruce Cox
26 said he will research the cost of a mausoleum at Island View Park.

27
28 **OTHER BUSINESS**

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30 Melissa Larsen reported Erin Clark, Mark Allsop, and Ken Frandsen will receive movie
31 tickets from the survey contest for completing the survey for the Island View Park. The tickets
32 will be given at the next City Council meeting.

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34 **NEXT MEETING**

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36 The next Parks and Recreation Committee meeting will be held on Tuesday, November 8,
37 2016 at 7:00 p.m. in the Administrative Conference Room at City Hall.

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39 **ADJOURN**

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41 At 8:30 p.m., Melissa Larsen made a **motion** to adjourn the meeting. Brian Curnow
42 seconded the motion, which was passed by unanimous vote (4-0).

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Lynn Keddington, Chair

Date Approved

Connie Larson, Recording Secretary