

1 Minutes of the Centerville City Parks and Recreation Committee meeting held Tuesday, October
2 11, 2016 at 7:25 p.m. in the Centerville City Hall Conference Room, 250 North Main Street,
3 Centerville, Utah.

4
5 **MEMBERS PRESENT**

6 Brian Curnow

7 Kelli Hintze, was excused at 8:00 p.m.

8 Melissa Larsen

9 Lynn Keddington, Chair

10 Loren Pankratz

11 Melissa Smith, was excused at 7:50 p.m.

12
13 **MEMBERS ABSENT**

14 Tiffany Reese

15
16 **STAFF PRESENT**

17 Bruce Cox, Parks and Recreation Director

18 Tamilyn Fillmore, City Council Liaison

19 Connie Larson, Recording Secretary

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21 **MINUTES REVIEW AND APPROVAL**

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23 Minutes of the September 13, 2016 meeting were reviewed. Melissa Smith made a **motion**
24 to approve the minutes as written. Melissa Larsen seconded the motion, which was passed by
25 unanimous vote (6-0).

26
27 **ISLAND VIEW PARK VISIT RECAP AND POSSIBLE IDEAS FOR FOCUS**
28 **GROUP**

29
30 The Parks and Recreation Committee attended a field trip to the Island View Park prior to
31 this meeting. Tiffany Reese attended the field trip, but was absent from the meeting. A list of items
32 that need to be completed at the park, along with a timeline for these items needs to be done before
33 a plan is ready to present to the City Council to request matching funds. A landscape architect or
34 consultant should be at the planning meetings when the City Council is in attendance.

35
36 Tamilyn Fillmore, City Council Liaison, suggested a professional landscape architect be
37 contacted for an opinion on what is possible with the space, and what the cost will be. Kelli Hintze
38 and Melissa Larsen will begin working gathering a Focus Group that would then decide what items
39 they want in the space. Chair Keddington will contact Dan Sonntag with the Grassli Group, and
40 ask him to give an hourly fee schedule on the evaluation of Island View Park. On October 25th at
41 7:00 p.m., the Focus Group will have their first meeting in the multi-purpose room in the basement
42 of City Hall.

43
44 Chair Keddington made a **motion** to contact Dan Sonntag for an evaluation of Island View
45 Park, and have a Focus Group meeting on October 25, 2016. Melissa Larsen seconded the motion,
46 which was passed unanimous vote (5-0).

1 At 7:50 p.m., Melissa Smith was excused from the meeting.

2
3 Melissa Larsen will begin working on a design contest for the residents to help design the
4 park. Bruce Cox, Parks and Recreation Director, will work with the Army Corps of Engineers to
5 see if they need to do work at the park before any design work can be done. Mr. Cox will request
6 an Environmental Impact Study to be completed on the park.

7
8 At 8:00 p.m., Kelli Hintze was excused from the meeting.

9
10 **GRANT APPLICATION DISCUSSION: (DEADLINES, REQUIREMENTS,**
11 **ASSIGNMENTS)**

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13 Tamilyn Fillmore, City Council Liaison, explained the deadline for the grant application is
14 February 2017. In the meantime, work is continuing to be completed at the Community Park.
15 During this time, bonding can be prepared for the Island View Park. Kelli Hintze asked about the
16 amount of money that is available for the Island View Park. Chair Keddington said there is more
17 money from last year than what was applied for. There were only three cities that applied for funds
18 last year for park upgrades, and it is not known how much money is available from the grant. There
19 must be a fifty percent match from the City to receive the grant. The grant money is from the Land
20 & Water Conservation Act that is federal money, but it is administered by the States. The money
21 can only be used for parks and recreation centers. A conceptual plan and how the City will have
22 the matching funds ready must be presented before the grant will be given. Work on Island View
23 Park cannot begin until the money is allocated, which would probably be the spring of 2019 when
24 the Community Park is completed. A park engineer or landscape architect should be contracted to
25 make three to four concept plans of what can be done at the Island View Park.

26
27 Tamilyn Fillmore asked about the cost of a mausoleum at Island View Park. Bruce Cox
28 said he will research the cost of a mausoleum at Island View Park.

29
30 **OTHER BUSINESS**

31
32 Melissa Larsen reported Erin Clark, Mark Allsop, and Ken Frandsen will receive movie
33 tickets from the survey contest for completing the survey for the Island View Park. The tickets
34 will be given at the next City Council meeting.

35
36 **NEXT MEETING**

37
38 The next Parks and Recreation Committee meeting will be held on Tuesday, November 8,
39 2016 at 7:00 p.m. in the Administrative Conference Room at City Hall.

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41 **ADJOURN**

42
43 At 8:30 p.m., Melissa Larsen made a **motion** to adjourn the meeting. Brian Curnow
44 seconded the motion, which was passed by unanimous vote (4-0).

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Lynn Keddington
Lynn Keddington, Chair

11-8-2018
Date Approved

Connie Larson
Connie Larson, Recording Secretary

