



CENTERVILLE CITY

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Incorporated in 1915

Mayor

Paul A. Cutler

City Council

Tamelyn Fillmore

William Ince

Stephanie Ivie

George McEwan

Robyn Mecham

City Manager

Steve H. Thacker

CENTERVILLE CITY PARKS & RECREATION COMMITTEE AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE CITY PARKS & RECREATION COMMITTEE WILL HOLD A MEETING AT 7:00 P.M. ON TUESDAY, OCTOBER 11, 2016 IN THE CITY HALL BUSINESS OFFICE CONFERENCE ROOM AT THE CENTERVILLE CITY HALL & COMMUNITY CENTER 250 NORTH MAIN STREET, CENTERVILLE, UTAH. THE AGENDA IS SHOWN BELOW.

6:30 Field trip to Island View Park

A. ROLL CALL

B. BUSINESS

1. Welcome
2. Minutes Review and Approval – September 13, 2016 meeting
3. Island View Park visit recap and possible ideas for focus group
4. Grant application discussion: (deadlines, requirements, assignments)
5. Other business
6. Next Meeting: _____

Potential topics:

C. ADJOURNMENT

Marsha L. Morrow, MMC
Centerville City Recorder



PRELIMINARY DRAFT

Minutes of the Centerville City Parks and Recreation Committee meeting held Tuesday, September 13, 2016 at 7:00 p.m. in the Centerville City Hall Conference Room. 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Brian Curnow
Kelli Hintze, was excused at 8:26 p.m.
Melissa Larsen
Melissa Smith

MEMBERS ABSENT

Lynn Keddington, Chair
Loren Pankratz

STAFF PRESENT

Steve Thacker, City Manager
Bruce Cox, Parks and Recreation Director
Tamilyn Fillmore, City Council Liaison
Connie Larson, Recording Secretary

RAP TAX FUNDING DISCUSSION

Steve Thacker, City Manager, reported the Parks and Recreation Committee will meet in a joint work session with the City Council on October 4th, to make recommendations to the City Council regarding park improvements to be funded over the next few years with RAP Tax money. The City Council agrees most of the RAP Tax should be used for park improvements, but decisions need to be made how the RAP Tax money will be used in the coming years. Completion of the expansion at the Community Park is the top priority at this time. Recommendations for improvements at other parks will also be discussed.

Mr. Thacker reviewed the Parks Capital Improvement Plan. Park Impact Fees are collected when a building permit is issued. The fee is \$2,057 per unit, and the Park Impact Fee has to be used for park facilities, deemed as needed to serve population growth in the community. The two sources of money for parks improvements is the Park Impact Fee and the RAP Tax. As of April 1st of this year, the RAP Tax is no longer being used to pay the debt for the Performing Arts Center. It is now going into a separate fund for the City Council to decide how to spend.

The City Engineer has prepared an estimate on what it would take to complete the Community Park expansion. The pavilion and playground is not included in the estimate. The City recommends completing the park in two more phases. The first phase is what has been completed to this date. The second phase is the parking lot expansion, water reservoir installation, and asphalt walkway. The third phase is the topsoil, sprinkler system, grass and trees. Staff believe it may reduce cost by doing this remaining work in two phases rather than one phase. Doing it all in one phase would likely result in having a general contractor overseeing several subcontractors and, therefore, adding a profit cost element for the general contractor

1 Mr. Thacker reported that when the parking lot is completed, the third phase can still be
2 worked on while the parking lot is in use. Phase Two will be bid in the spring of 2017, with Phase
3 Three to be bid in the spring of 2018.

4
5 Mr. Thacker reviewed the Summary of Projected Revenues & Proposed Expenditures for
6 Parks/Trails Maintenance & Improvements for FY 2017 and 2018, including recommended
7 preservation work on the asphalt parking lots and trails in the parks.

8
9 Melissa Smith made a **motion** for the Parks and Recreation Committee to and recommend
10 these Proposed Expenditures for FY 2017 and FY 2018 to the City Council. Brian Curnow
11 seconded the motion, which was passed by unanimous vote (4-0).

12
13 **DRAWING FOR PARK SURVEY PARTICIPANTS**

14
15 The winners of the drawing for the park survey participants are Erin Clarke, Mark Allsop,
16 and Kim Frandsen. Movie passes will be given to the winners at a future date.

17
18 **MINUTES REVIEW AND APPROVAL**

19
20 Minutes of the August 9, 2016 meeting minutes were reviewed. Melissa Larsen made a
21 **motion** to approve the minutes as written. Kelli Hintze seconded the motion, which was passed
22 by unanimous vote (4-0).

23
24 **UPDATE ON BIDS FOR UNDERGROUND POWER AND SOUND CABLES**

25
26 This item will be discussed at the next meeting.

27
28 **UPDATE ON ISLAND VIEW PARK FOCUS GROUP**

29
30 Kelli Hintze asked what should be the main objective of the Island View Project Focus
31 Group. Bruce Cox, Parks and Recreation Director, explained the focus of the group should be
32 prioritizing what amenities should be at the park. This list would then be given to a landscape
33 architect. The Focus Group would then review the plans to determine which plans they like with
34 any items to be added or taken away. The Focus Group of interested citizens will give a list of
35 prioritized ideas to a landscape architect that will try to work the ideas into some different
36 conceptual plans from which to draw on when making a design for the park. The goal for the Focus
37 group is to have a conceptual plan ready in time to meet the February deadline for a matching grant
38 application.

39
40 At 8:26 p.m., Kelli Hintze was excused from the meeting.

41
42 An aerial view of the Island View Park was displayed to show what amenities are on the
43 three levels of the park.
44

OTHER BUSINESS

Conceptual Plan of the Community Park expansion was viewed. The parking expansion plan for the west side of the Community Park will be increased by an additional 40 parking stalls making the total of additional parking stalls on the west side to about 140 to add to the already existing 98 stalls that are currently on the west side. The new five-acre parcel will include two sport fields that will be irrigated with ground water from the sub drain system near the park instead of purchasing irrigation water from Weber Basin. Phase Two is the proposed expansion of the parking lot and walking path and the concrete vault needed for the pump system. Phase Three will be the installation of the sprinkler system, finish grading and initial landscaping.

NEXT MEETING

The combined City Council/Parks and Recreation Committee meeting will be held on October 4, 2016 at 5:30 p.m. at City Hall. Dinner will be served at 5:30 p.m.

The next Parks and Recreation Committee meeting will be held on October 11, 2016 at 7:00 p.m. in the Administrative Conference Room.

ADJOURN

At 8:40 p.m., the meeting was adjourned.

Bruce Cox, Parks and Recreation Director

Date Approved

Connie Larson, Recording Secretary