

1 Minutes of the Centerville City Parks and Recreation Committee held Tuesday, October 9, 2018 at 7:00
2 p.m. in the Centerville City Hall Conference Room, 250 North Main Street, Centerville, Utah.
3

4 **MEMBERS PRESENT**

5 Lynn Keddington, Chair
6 Melissa Larsen
7 Tiffany Rees
8 Leslie Flowers
9

10 **MEMBERS ABSENT**

11 Thomas Hunt
12 Jon Ruedas
13 Kelli Hintze
14

15 **STAFF PRESENT**

16 Bruce Cox, Parks and Recreation Director
17 Tamilyn Fillmore, City Council Liaison arrived at 7:13pm
18 Mackenzie Wood, City Recorder
19

20 **VISITORS**

21 Dave Evans, USU Landscape Architecture Professor
22 Paul Stead, USU Grad Student working on Master Plan
23

24 **UPDATE ON ISLAND VIEW PARK RENOVATION**

25 Bruce Cox, Parks and Recreation Director, said that six firms were invited to respond to
26 Centerville's Request for Qualifications (RFQ). The RFQ closes on Monday, October 15, 2018. He is
27 hoping to get at least 3 firms to respond. Mr. Cox explained that the responding firms will be narrowed to
28 three candidates by October 23, 2018 when the City Council will interview the finalists. Lynn Keddington,
29 chair, suggested that the City Council interview a company with the idea of working with the company for
30 the next five years. This would invite more people to bid because they can plan for five years. Mr. Cox will
31 be sending another qualifying email for another purpose and will check with the City Manager if he can
32 include the possible policy of working with the successful bidder for five years.
33

34 **REPORT ON WALKING THE FRONTAGE OF SMITH PARK**

35 The Committee discussed scheduling another meeting to walk the Smith Park frontage during
36 daylight. Tami Fillmore, City Councilwoman, will talk to Councilwoman Mecham to determine timeline
37 for the new sign.
38

39 **PARKS MASTER PLAN UPDATE**

40 Paul Stead, USU Graduate Student, gave an update on Parks Master Plan progress. Mr. Stead
41 discussed his method for analyzing Centerville's parks and showed the Committee aerial maps of
42 Centerville City and its park coverage.

43 Mr. Stead asked for feedback on survey questions for residents. Committee asked that as many park
44 options as possible be listed and to leave a place for other answers. Mr. Cox said that if survey consensus
45 comes back in favor of dog parks, then the Committee should consider adding a dog park. Mr. Keddington
46 asked to include skate parks on the survey, to get the current feel of the community. Mr. Cox mentioned
47 that Melissa Larson's focus group found people want a sand pit for their kids to play in. He also mentioned
48 how to regulate certain park facilities, like skate parks.

49 Leslie Flowers asked how the survey will be administered. Mr. Cox said it will be mailed out to all
50 postal addresses in Centerville City, with a prepaid postage card to return. There will be information sent
51 out through Facebook, and the City website. The Committee discussed other options including: banners

1 around the city, forms to fill out at City Hall, forms to fill out on voting day. They discussed how to avoid
2 duplicate surveys. Ms. Fillmore suggested getting the survey to the Youth Council and having them get the
3 youth in the City to respond to the survey.

4 Ms. Fillmore mentioned including recreation questions. What types of recreation are people
5 looking for in Centerville City. Answers to that would drive what facilities to suggest. She suggested the
6 survey could be a tool to educate the public on what the City already offers.

7 Dave Evans, USU Landscape Architecture Professor, mentioned that a long survey will overwhelm
8 respondents and decrease response. Mr. Cox mentioned that if the respondent's address is required,
9 demographic questions don't need to be a part of the survey.

10 Mr. Stead will get a draft of the survey to Mr. Cox and Mr. Keddington for review in the next few
11 weeks. Then it will be sent to the committee by email. It will be sent out to the residents in the next four
12 weeks.

13 Steve Thacker, City Manager, joined at 7:38 p.m. Ms. Fillmore asked him if the draft survey needs
14 to go before the City Council. Mr. Thacker said that in the past City Council members have said that they
15 weren't sufficiently involved. The Committee decided to have a draft survey to the City Council in three
16 weeks.

17
18 **MOVIES IN THE PARK SET UP CHECK LIST**

19 Mr. Cox will email out the checklist for feedback. He will create a checklist for putting the
20 equipment away.

21
22 **RSL FUTSAL COURTS UPDATE**

23 Jon Ruedas was not in attendance at the meeting, so Mr. Keddington mentioned that Jon is in
24 contact with RSL.

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26 **LYNN'S UPDATE**

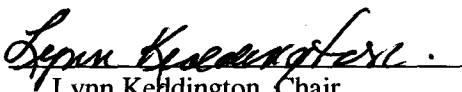
27 Mr. Keddington detailed a discussion he had with the Mayor and City Manager to talk about bonds.
28 He discussed what could be done with the \$2 million bonding. The Mayor wants a list of priorities of what
29 the City would bond for. They discussed numbers of what they could pay for with a bond, instead of waiting
30 until 2023.

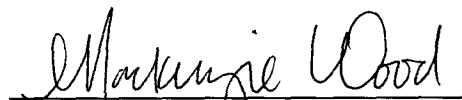
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32 **NEXT MEETING**

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34 The next Parks and Recreation Committee meeting will be held on Tuesday, November 13, 2018
35 at 7:00 p.m. at City Hall.

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37 **ADJOURN**

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39 At 8:16 p.m., Tiffany Rees made a **motion** to adjourn. Leslie Flowers seconded the motion, which
40 was passed by unanimous vote (4-0).

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43 
44 Lynn Keddington, Chair

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48 Mackenzie Wood, City Recorder
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11-13-2018
Date Approved

