



# CENTERVILLE CITY

250 North Main • Centerville, Utah 84014-1824 • (801) 295-3477 • Fax: (801) 292-8034

Incorporated in 1915

*Mayor*

Paul A. Cutler

*City Council*

Tamilyn Fillmore

William Ince

Stephanie Ivie

George McEwan

Robyn Mecham

*City Manager*

Steve H. Thacker

## CENTERVILLE CITY PARKS & RECREATION COMMITTEE AGENDA

**NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE CITY PARKS & RECREATION COMMITTEE WILL HOLD A MEETING AT 7:00 P.M. ON TUESDAY, SEPTEMBER 13, 2016 IN THE CITY HALL BUSINESS OFFICE CONFERENCE ROOM AT THE CENTERVILLE CITY HALL & COMMUNITY CENTER 250 NORTH MAIN STREET, CENTERVILLE, UTAH. THE AGENDA IS SHOWN BELOW.**

### **A. ROLL CALL**

### **B. BUSINESS**

1. RAP Tax funding discussion
2. Drawing for park survey participants –  
The winners are: Erin Clarke ([erinclarke19@gmail.com](mailto:erinclarke19@gmail.com) 801-755-9029); Mark Allsop ([mallsop86@gmail.com](mailto:mallsop86@gmail.com) 801-706-0226); and Kim Frandsen ([kfrandsen@graniteschools.org](mailto:kfrandsen@graniteschools.org) 801-299-9114)
3. **Minutes Review and Approval** – August 9, 2016 meeting
4. Update on bids for underground power and sound cables - Loren
5. Update on Island View Park focus group – Melissa Larsen
6. Other business
7. Next Meeting: \_\_\_\_\_

Potential topics:

### **C. ADJOURNMENT**

**Marsha L. Morrow, MMC**  
**Centerville City Recorder**



Minutes of the Centerville City **Parks and Recreation Committee** meeting held Tuesday, August 9, 2016 at 7:00 p.m. at Centerville City Hall, 250 North Main Street, Centerville, Utah.

**MEMBERS PRESENT**

Kyle Barney, Chair  
Lynn Keddington  
Melissa Larsen  
Loren Pankratz

**MEMBERS ABSENT**

Brian Curnow  
Kelli Hintze  
Melissa Smith

**STAFF PRESENT**

Bruce Cox, Parks and Recreation Director  
Katie Rust, Recording Secretary

**VISITOR**

Katherine Drake, BYU Student Intern

**MINUTES REVIEW AND APPROVAL**

The minutes of the June 14, 2016 meeting were reviewed. Melissa Larsen made a motion to approve the minutes. Loren Pankratz seconded the motion, which passed by unanimous vote (4-0).

**REPORT ON THE MOVIES**

The Committee discussed the success of the movies in the park to date and confirmed that Lynn Keddington will be present to supervise the next movie.

**UPDATE ON SOUND AND POWER CABLES UNDERGROUND**

Loren Pankratz reported he has met with three Centerville electric companies interested in submitting a bid for placing sound and power cables underground. He has requested itemized bids in case the city is able to complete the trenching portion of the project independently. It is estimated the waterproofed boxes would last 15 years, and would not be difficult to replace when necessary. He plans to email the bids to Committee members for review when he receives them.

**PARK FUNDING SOURCES AND RECOMMENDATIONS**

Lynn Keddington presented funding estimates for park improvements with and without bonding, and explained his assumptions, including allocation by the City Council of 70% of RAP Tax revenue for parks. He explained that he included the Founders Park expansion in his estimates so that the funds are available when the land owner is ready to sell. Mr. Keddington stated that labor costs are expected to go up, but he is not sure how much of an increase to include in the estimates. A copy of his spreadsheet is attached.

Mr. Keddington reported on grant opportunities for parks and recreation projects. Most cities are putting money into infrastructure projects right now and do not have a lot of funds available for parks projects, resulting in less competition for parks and recreation grant funds. He explained application requirements for Federal Land and Water Conservation Act funds distributed by the State. An Environmental Impact Statement is required before the application

1 is submitted in February. Projects included in the application cannot begin until funds are  
2 awarded, and applications are reviewed for one year after they are submitted. The State keeps  
3 10% of the award amount. The Committee discussed whether or not they would recommend  
4 the City apply.

5  
6 **ISLAND VIEW PARK FOCUS GROUP**

7  
8 Melissa Larsen and Katherine Drake reported that 30% of the citizens who participated  
9 in the recent Island View Park survey indicated interest in participating in a park design contest,  
10 and 23% indicated interest in participating in a focus group. Chair Barney suggested the  
11 Committee sponsor the design contest, and forward the results to a landscape architect for  
12 further ideas. Bruce Cox suggested the focus group put together a list of amenities that are  
13 definitely wanted at the park, and a list of amenities that might be nice to have at the park.  
14 Melissa Larsen agreed to send email invitations to those who indicated interest in participating  
15 in the design contest, and Bruce Cox agreed to work with Jake Smith, Assistant to the City  
16 Manager, to include participation information on the City website. The design contest will be  
17 open through the end of September, and the focus group will meet and put together  
18 recommendations in October, with the goal of having a conceptual plan ready by the end of the  
19 year. The Committee discussed possible prizes for the design contest.

20  
21 **ISLAND VIEW PARK SURVEY**

22  
23 Katherine Drake presented results of the Island View Park survey. A high percentage of  
24 citizens who participated in the survey expressed interest in running/walking paths, playground  
25 equipment, a splash pad, and open areas at Island View Park.

26  
27 **ASPHALT NEEDS**

28  
29 Bruce Cox explained the request to use a portion of the Parks and Recreation  
30 Committee Budget to improve asphalt on City park trails and parking lots in need of immediate  
31 maintenance. Lynn Keddington made a **motion** to recommend the City Council approve the  
32 use of \$5,000-\$6,000 of first quarter RAP Tax revenues for park asphalt crack seal. Melissa  
33 Larsen seconded the motion, which passed by unanimous vote (4-0).

34  
35 **APPOINTMENT OF NEW CHAIR**

36  
37 Chair Barney nominated Lynn Keddington to replace him as Chair of the Parks and  
38 Recreation Committee. Loren Pankratz seconded the nomination, and Lynn Keddington  
39 accepted the nomination. The Committee unanimously indicated approval.

40  
41 **ADJOURNMENT**

42  
43 At 8:47 p.m. Loren Pankratz made a **motion** to adjourn the meeting. Lynn Keddington  
44 seconded the motion, which passed by unanimous vote (4-0). The Parks and Recreation  
45 Committee will meet next on September 13, 2016.

46  
47  
48 \_\_\_\_\_  
49 Kyle Barney, Chair

\_\_\_\_\_ Date Approved

50  
51  
52 \_\_\_\_\_  
Katie Rust, Recording Secretary

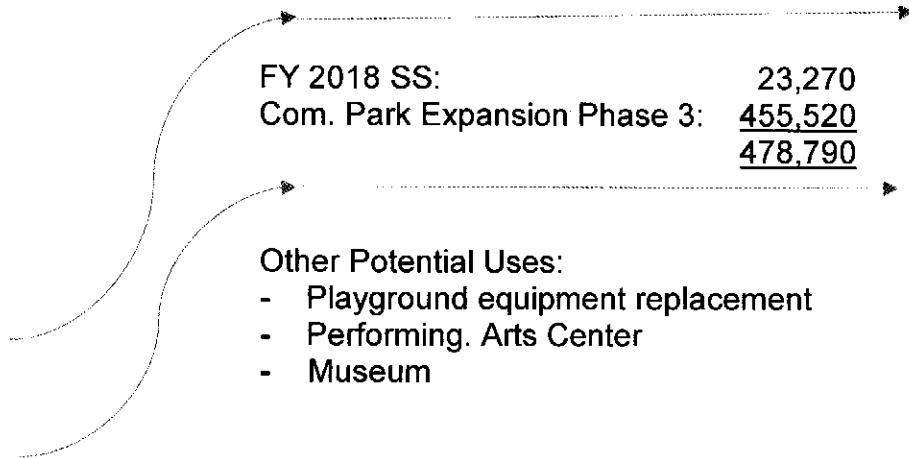
**SUMMARY OF PROJECTED REVENUES AND PROPOSED EXPENDITURES**  
**FOR PARKS/TRAILS MAINTENANCE AND IMPROVEMENTS**

***Available Funding - (FY2017 & 2018)***

|                                       |                    |
|---------------------------------------|--------------------|
| FY 2016 RAP Tax (April – June)        | 89,000             |
| FY 2017 Rap Tax (estimate)            | 375,000            |
| Park Impact Fees thru FY 2017 (est.)  | <u>300,000</u>     |
| (\$290,000 balance as of 7/31/16)     | 764,000            |
| <br>FY 2016 Infield Project (RAP Tax) | <br>(11,267)       |
| FY 2017 Museum Projects (RAP Tax)     | (8,000)            |
| Fall 2016 Crack Seal (RAP Tax)        | <u>(7,000)</u>     |
|                                       | 737,733            |
| <br>FY 2018 RAP Tax (est.)            | <br><u>390,000</u> |
|                                       | 1,127,733          |
| <br>FY 2018 Impact Fees:              | <br>?              |
| Interfund Loan:                       | ?                  |
| Grants:                               | ?                  |
| Donations:                            | ?                  |

***Potential Park Uses of Available Funding (FY 2017 & 2018)***

|                                    |                |           |
|------------------------------------|----------------|-----------|
| FY 2017 SS/Overlays                | 85,305         |           |
| Com. Park Expansion Phase 2        | <u>600,540</u> |           |
|                                    |                | 685,845   |
| <br>FY 2018 SS:                    | <br>23,270     |           |
| Com. Park Expansion Phase 3:       | <u>455,520</u> |           |
|                                    | <u>478,790</u> |           |
|                                    |                | 1,164,635 |
| <br>Other Potential Uses:          |                |           |
| - Playground equipment replacement |                |           |
| - Performing. Arts Center          |                |           |
| - Museum                           |                |           |



# Parks Capital Improvement Plan

All dollar amounts are rough estimates only.

| <b>HIGH TO LOW PRIORITY</b> |                                                                              |                                         |                     | Impact Fee<br>Eligible |
|-----------------------------|------------------------------------------------------------------------------|-----------------------------------------|---------------------|------------------------|
| 1                           | Community Park Expansion                                                     | phase 2: Parking and Path (.26 miles)   | \$ 600,540          | \$ 600,540             |
| 2                           | "                                                                            | phase 3: Sports Fields                  | \$ 455,520          | \$ 455,520             |
| 3                           | "                                                                            | Small Bowery/restrooms                  | \$ 100,000          | \$ 100,000             |
| 4                           | Porter-Walton Park                                                           | Swingset + Toddler Seat                 | \$ 3,000            |                        |
| 5                           | Community Park                                                               | Additional Lighting in Parking Lots     | \$ 25,000           |                        |
| 6                           | Community Park Expansion                                                     | Additional Playground                   | \$ 50,000           | \$ 50,000              |
| 7                           | Community Park                                                               | Ballfield Lights/Scoreboards            | \$ 160,000          |                        |
| 8                           | *Island View Park                                                            | Replace Playgrounds                     | \$ 100,000          |                        |
| 9                           | "                                                                            | Concept plan/Design Grading             | \$ 100,000          |                        |
| 10                          | "                                                                            | Renovate Tennis Courts                  | \$ 150,000          |                        |
| 11                          | "                                                                            | Renovate/Rebuild Lower Level Restrooms  | \$ 55,000           |                        |
| 12                          | "                                                                            | Remove Handball/Build Pickleball courts | \$ 150,000          |                        |
| 13                          | "                                                                            | New Restroom/Pavilion on Upper Level    | \$ 60,000           |                        |
| 14                          | All Parks and Urban Trails                                                   | Maintenance of Asphalt surfaces         | \$ 240,000          |                        |
| 15                          | Replace/repair of existing amenities; Playgrounds, pavilions, paths, courts. |                                         | \$ 300,000          |                        |
| 16                          | Parrish Creek Pond                                                           | Develop nature park                     | \$ 150,000          | \$ 150,000             |
| 17                          | Location To Be Determined                                                    | Splash Pad/interactive water feature    | \$ 500,000          |                        |
| 18                          | Additional Park Amenities                                                    | 2 Tennis Courts                         | \$ 300,000          |                        |
| 19                          | Location To Be Determined                                                    | 2 Basketball Courts                     | \$ 150,000          |                        |
| 20                          | Location To Be Determined                                                    | 4 Pickleball Courts                     | \$ 150,000          |                        |
| 21                          | Trail Improvements                                                           | Legacy/D&RG Trailhead w/restrooms       | \$ 100,000          |                        |
| 22                          | Frontage Road                                                                | West Side Landscaping                   | \$ 400,000          |                        |
| 23                          | Future Park(s) Location TBD                                                  | Purchase of Property (7.21 acres)       | \$ 680,000          | \$ 205,000             |
| 24                          |                                                                              | Phase 1: Concept Planning and Design    | \$ 20,000           | \$ 6,000               |
| 25                          |                                                                              | Phase 2: Grading                        | \$ 60,000           | \$ 18,000              |
| 26                          |                                                                              | Phase 3: Drainage and Utilities         | \$ 36,000           | \$ 12,000              |
| 27                          |                                                                              | Phase 4: Irrigation and seed            | \$ 600,000          | \$ 180,000             |
| 28                          |                                                                              | Phase 5: Parking and Path               | \$ 150,000          | \$ 45,000              |
| 29                          | Additional Park Amenities                                                    | Pavillion/Restroom Playground           | \$ 300,000          | \$ 190,000             |
| 30                          | **City Hall/Founders Park Expansion                                          | Purchase & Improve .98 acres            | \$ 700,000          | \$ 700,000             |
| <b>Total Improvements</b>   |                                                                              |                                         | <b>\$ 6,845,060</b> | <b>\$ 2,712,060</b>    |

\* Island View Park Complete Rebuild estimate at \$ 141,400 per acre  
4.6 acres

\*\*Make funding available for opportunity \$ 650,440

## POTENTIAL FUNDING SOURCES

- 1 Future Park Impact Fees/Developer Contributions
- 2 Grants
- 3 General Fund
- 4 RAP Tax
- 5 Recreation District
- 6 Dedicated Property Tax
- 7 Private Donations

\*\*\*None of the cost estimates have been adjusted for inflation in future years.