

1 Minutes of the Centerville City **Parks and Recreation Committee** meeting held Tuesday,
2 August 9, 2016 at 7:00 p.m. at Centerville City Hall, 250 North Main Street, Centerville, Utah.
3

4 **MEMBERS PRESENT**

5 Kyle Barney, Chair
6 Lynn Keddington
7 Melissa Larsen
8 Loren Pankratz
9

10 **MEMBERS ABSENT**

11 Brian Curnow
12 Kelli Hintze
13 Melissa Smith
14

15 **STAFF PRESENT**

16 Bruce Cox, Parks and Recreation Director
17 Katie Rust, Recording Secretary
18

19 **VISITOR**

20 Katherine Drake, BYU Student Intern
21

22 **MINUTES REVIEW AND APPROVAL**

23
24 The minutes of the June 14, 2016 meeting were reviewed. Melissa Larsen made a
25 **motion** to approve the minutes. Loren Pankratz seconded the motion, which passed by
26 unanimous vote (4-0).
27

28 **REPORT ON THE MOVIES**

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30 The Committee discussed the success of the movies in the park to date and confirmed
31 that Lynn Keddington will be present to supervise the next movie.
32

33 **UPDATE ON SOUND AND POWER CABLES UNDERGROUND**

34
35 Loren Pankratz reported he has met with three Centerville electric companies interested
36 in submitting a bid for placing sound and power cables underground. He has requested
37 itemized bids in case the city is able to complete the trenching portion of the project
38 independently. It is estimated the waterproofed boxes would last 15 years, and would not be
39 difficult to replace when necessary. He plans to email the bids to Committee members for
40 review when he receives them.
41

42 **PARK FUNDING SOURCES AND RECOMMENDATIONS**

43
44 Lynn Keddington presented funding estimates for park improvements with and without
45 bonding, and explained his assumptions, including allocation by the City Council of 70% of RAP
46 Tax revenue for parks. He explained that he included the Founders Park expansion in his
47 estimates so that the funds are available when the land owner is ready to sell. Mr. Keddington
48 stated that labor costs are expected to go up, but he is not sure how much of an increase to
49 include in the estimates. A copy of his spreadsheet is attached.
50

51 Mr. Keddington reported on grant opportunities for parks and recreation projects. Most
52 cities are putting money into infrastructure projects right now and do not have a lot of funds
53 available for parks projects, resulting in less competition for parks and recreation grant funds.
54 He explained application requirements for Federal Land and Water Conservation Act funds
55 distributed by the State. An Environmental Impact Statement is required before the application

1 is submitted in February. Projects included in the application cannot begin until funds are
2 awarded, and applications are reviewed for one year after they are submitted. The State keeps
3 10% of the award amount. The Committee discussed whether or not they would recommend
4 the City apply.

5
6 **ISLAND VIEW PARK FOCUS GROUP**

7
8 Melissa Larsen and Katherine Drake reported that 30% of the citizens who participated
9 in the recent Island View Park survey indicated interest in participating in a park design contest,
10 and 23% indicated interest in participating in a focus group. Chair Barney suggested the
11 Committee sponsor the design contest, and forward the results to a landscape architect for
12 further ideas. Bruce Cox suggested the focus group put together a list of amenities that are
13 definitely wanted at the park, and a list of amenities that might be nice to have at the park.
14 Melissa Larsen agreed to send email invitations to those who indicated interest in participating
15 in the design contest, and Bruce Cox agreed to work with Jake Smith, Assistant to the City
16 Manager, to include participation information on the City website. The design contest will be
17 open through the end of September, and the focus group will meet and put together
18 recommendations in October, with the goal of having a conceptual plan ready by the end of the
19 year. The Committee discussed possible prizes for the design contest.

20
21 **ISLAND VIEW PARK SURVEY**

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23 Katherine Drake presented results of the Island View Park survey. A high percentage of
24 citizens who participated in the survey expressed interest in running/walking paths, playground
25 equipment, a splash pad, and open areas at Island View Park.

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27 **ASPHALT NEEDS**

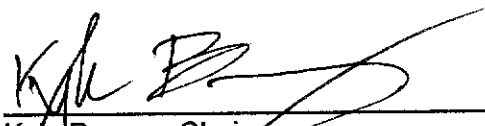
28
29 Bruce Cox explained the request to use a portion of the Parks and Recreation
30 Committee Budget to improve asphalt on City park trails and parking lots in need of immediate
31 maintenance. Lynn Keddington made a **motion** to recommend the City Council approve the
32 use of \$5,000-\$6,000 of first quarter RAP Tax revenues for park asphalt crack seal. Melissa
33 Larsen seconded the motion, which passed by unanimous vote (4-0).

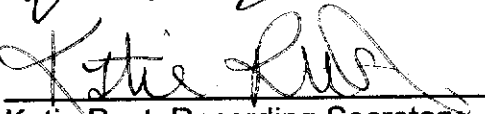
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35 **APPOINTMENT OF NEW CHAIR**

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37 Chair Barney nominated Lynn Keddington to replace him as Chair of the Parks and
38 Recreation Committee. Loren Pankratz seconded the nomination, and Lynn Keddington
39 accepted the nomination. The Committee unanimously indicated approval.

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41 **ADJOURNMENT**

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43 At 8:47 p.m. Loren Pankratz made a **motion** to adjourn the meeting. Lynn Keddington
44 seconded the motion, which passed by unanimous vote (4-0). The Parks and Recreation
45 Committee will meet next on September 13, 2016.

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50 Kyle Barney, Chair

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54 Katie Rust, Recording Secretary

9-13-2016
Date Approved

