

1 Minutes of the Centerville City Council meeting held Tuesday, May 21, 2013 at 7:04 p.m. in the  
2 Centerville City Hall Council Chambers, 250 North Main Street, Centerville, Utah.

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4 **MEMBERS PRESENT**

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6 Council Members Ronald G. Russell, Mayor  
7 Justin Y. Allen (excused at 7:30 p.m.)  
8 Ken S. Averett  
9 John T. Higginson  
10 Sherri Lyn Lindstrom  
11 Lawrence Wright

12  
13 **STAFF PRESENT**

14 Steve Thacker, City Manager  
15 Blaine Lutz, Finance Director/Assistant City Manager  
16 Lisa Romney, City Attorney  
17 Katie Rust, Recording Secretary

18 **VISITORS**

19 Interested citizens (see attached sign-in sheet)

20 **PLEDGE OF ALLEGIANCE**

21  
22 **PRAYER OR THOUGHT** Mayor Russell

23  
24 **OPEN SESSION**

25  
26 Dorothy Hope – Ms. Hope is a representative of the Whitaker Museum, where she has  
27 spent many years volunteering. She described many of the efforts made by volunteers in recent  
28 years. She shared a statement she feels is very important: "He/She who stands and waits also  
29 serves." Ms. Hope has never felt she was wasting her time when volunteering at the Museum.  
30 She encouraged those in attendance to tour the museum if they have not already. The City has  
31 a treasure in the Whitaker Home, and she appealed to the Council to continue to support the  
32 Museum. She feels it is important to remember the past and plan for the future.

33  
34 Bridget Lee – Ms. Lee is on the Whitaker Museum Board. She reported on the success  
35 of the Mother's Day Tea sponsored by the Museum. She stated that visitors are flocking to the  
36 Museum, and expressed the great need for a director's stipend in the Museum budget. Ms. Lee  
37 thanked Council for all of their support.

38  
39 **CENTERVILLE YOUTH CITY COUNCIL**

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41 Youth Mayor Marissa Farmer reported on Youth Council activities in 2012-2013. Mayor  
42 Russell thanked the Youth Council for what they accomplish in the community. Lisa Summers,  
43 City Youth Council Advisor, recognized the 14 outgoing Youth Council members, who shook  
44 hands with and were congratulated by the Mayor and City Council.

45  
46 Marissa Farmer, Youth Mayor Hunter Klein  
47 Alex Lindsay Matt McDonald  
48 Amanda Romrell Matt Summers  
49 Bonnie Blackburn Megan Hulse  
50 Chris Beer Paige Henrie  
51 Clint Sorenson Shelby Schmid  
52 Hadley Bangerter Spencer Nash

1           **MINUTES REVIEW AND APPROVAL**

2  
3           The minutes of the Tuesday, May 7, 2013 Council meeting were reviewed. Councilman  
4 Allen made a **motion** to adopt the minutes. Councilman Averett seconded the motion, which  
5 passed by unanimous vote (5-0).

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7           Councilman Allen was excused at 7:30 p.m.

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9           **PURCHASE OF WELL SITE**

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11          The City is ready to proceed with purchasing property from the Griffiths for a well on  
12 Chase Lane. Councilman Wright made a **motion** to approve the purchase and authorize staff  
13 to move forward with the necessary steps. Councilwoman Lindstrom seconded the motion,  
14 which passed by unanimous vote (4-0).

15  
16          **PRESENTATION REGARDING SUMMERFEST**

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18          Emma Dugal, Executive Director of the Bountiful Davis Arts Council, informed the  
19 Council that the art center has moved to Farmington for approximately three years during the  
20 Bountiful City Hall construction and renovation. City Council members were given a pin to  
21 commemorate 25 years of Summerfest. In addition to Summerfest, the Bountiful Davis Arts  
22 Council also provides classes and exhibits throughout the year. Joshua Blackwelder,  
23 Summerfest Coordinator, described some of the events to be offered at Summerfest this year.  
24 Ms. Dugal mentioned the possibility for Youth City Council involvement in Summerfest.

25  
26          **STAFF REPORT AND DISCUSSION REGARDING AUTOMATED AGENDA**  
27 **MANAGEMENT PROGRAM**

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29          The Council previously requested that staff research the possibility and options available  
30 for "going paperless" with agendas and staff reports. Blaine Lutz, Finance Director, explained  
31 that distribution of the Council packets only makes up 10-15% of the expense. The preparation  
32 and creation of agendas and packets accounts for a majority of the expense. Several products  
33 are available for the creation of agendas, with the end product in PDF format. A variety of  
34 comment or note-taking products are also available. Mr. Lutz listed the advantages of  
35 automated paperless packet creation, specifically listing the features of NovusAgenda. The  
36 average cost for an automated agenda management program is \$400 per month.

37  
38          Staff recommend the Council and Planning Commission transition to an electronic  
39 format at the same time. The City could either install devices on the Council dais to be used by  
40 both groups at their meetings, or an allowance could be provided to each member for the  
41 purchase of personal devices. Staff recommends a "test meeting" with all documents in PDF to  
42 see if Council members are comfortable with an electronic format. NovusAgenda offers a trial  
43 period that would cover two Council meetings with no cost or commitment. The Council and  
44 staff discussed different aspects of the note-taking option. Mayor Russell asked if electronic  
45 personal notes would be subject to GRAMA requests or legal discovery.

46  
47          Staff can see a net gain in implementing the electronic format. Mayor Russell and  
48 Councilman Wright indicated a desire to give it a try. Councilwoman Lindstrom suggested  
49 getting input from other cities that have implemented similar programs.

**RDA MEETING**

At 8:29 p.m. Councilman Wright made a **motion** to move to a meeting of the Redevelopment Agency of Centerville (RDA). The motion was seconded by Councilwoman Lindstrom and passed by unanimous vote (4-0). In attendance were: Ronald G. Russell, Chair; John T. Higginson, Vice-Chair; Directors Averett, Lindstrom, and Wright; Steve Thacker, RDA Executive Director; Blaine Lutz, Finance Director; Lisa Romney, City Attorney; Katie Rust, Recording Secretary; and Jason Burningham, Lewis Young Robertson Burningham.

The Council returned to regular meeting at 9:03 p.m.

**FINANCIAL REPORT**

Blaine Lutz, Finance Director, presented a financial report for the period ending April 30, 2013.

**MAYOR'S REPORT**

The Fire District is moving forward with the process to hire a new fire chief. Mayor Russell reported that the Fire District will not move forward with converting to an independent taxing entity at this time.

**CITY MANAGER'S REPORT**

- The Council indicated approval of City Manager Thacker offering an orientation for election candidates before the primary election.
- Mr. Thacker reported on emergency repairs to the Island View and First South water tanks. Councilman Wright asked how susceptible the tanks are to earthquakes. Mr. Thacker agreed to find out. The repair costs are paid from the Water Fund.
- The D&RGW Trail will be completed sooner than expected, with construction now scheduled to begin in August.
- City Manager Thacker shared an updated list of Community Development priorities with the Council. The Council agreed with these four priorities. Councilman Wright mentioned the need to address the issue of street lighting in the Parrish Lane corridor area. Mayor Russell said he and the City Manager would discuss this further.

**MISCELLANEOUS**

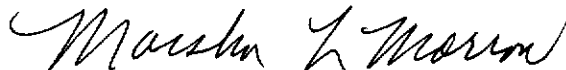
- Councilwoman Lindstrom asked about the status of the gas station at Pages Lane and Main Street. Mr. Thacker responded that a site plan is being reviewed by the Planning Commission.
- Councilwoman Lindstrom mentioned a property on 400 West that has fallen into disrepair and asked for staff's help looking into the matter.
- The Council fieldtrip to the Centerville gun range has not yet been scheduled.
- Mayor Russell recommended the Council appoint Royce Allen to the Landmarks Commission. Councilman Averett made a **motion** to appoint Royce Allen to the Landmarks Commission. The motion was seconded by Councilwoman Lindstrom and passed by unanimous vote (4-0).
- Councilman Averett expressed concern for pedestrian safety at the crosswalk on 400 West east of Legacy CenterPoint Theatre. As a driver he has personally experienced difficulty seeing pedestrians crossing at the crosswalk and asked how

1 long it has been since the crosswalk was repainted. Staff responded the streets  
2 department will repaint the crosswalk soon. Mayor Russell suggested a sign that  
3 can be placed and removed as needed to warn drivers. Councilman Averett  
4 suggested a yellow flashing barricade in the middle of the road, and also suggested  
5 a police officer help direct traffic at the crosswalk after theater productions. Staff  
6 agreed to look into the sign/barricade option.

- 7 • Councilman Wright commented that the budget newsletter to be sent out in the next  
8 utility bill will invite citizens to be involved in the budget process. Steve Thacker  
9 explained the way the two UTOPIA items – the debt obligation and the operating  
10 assessment - are presented in the newsletter.

11  
12 **ADJOURNMENT**

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14 At 9:36 p.m. Councilman Wright made a **motion** to adjourn the Council meeting.  
15 Councilman Higginson seconded the motion, which passed by unanimous vote (4-0).  
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17

18  
19   
20  
21 Marsha L. Morrow, City Recorder

6-4-2013  
Date Approved

22  
23  
24  
25   
26  
27 Katie Rust, Recording Secretary



# CENTERVILLE CITY COUNCIL MEETING

Tuesday, May 21, 2013  
7:00 p.m.

NAME (PLEASE PRINT)

ADDRESS\*\*

Blaine Zwaalen

1383 N. 75 W.

Spencer Webber

1363 N 6500th Hurst Cir.

Julian Adams

121 W 1300 N Circle

Justin Wilcox

55 W 1350th N

Korwin Olson

334 1st St

MacRett Olson

1379 IV. Brookhurst Cir

Bridget Lee

669 Kit Carson Cir.

Mitch Peterson

453 Sheridan Cir.

Ben Peterson

9070 N Main St

Gordon Griffiths

1130 Orchard Dr. ST

Jason Taylor

Jason Birmingham

\*\* Your address will be used only in the event the City staff needs to contact you pertaining to an issue discussed in the City Council meeting.