



CENTERVILLE CITY

250 North Main • Centerville, Utah 84014-1824 • (801) 295-3477 • Fax: (801) 292-8034

Incorporated in 1915

Mayor

Ronald G. Russell

City Council

Justin Y. Allen

Ken S. Averett

John T. Higginson

Sherri L. Lindstrom

Lawrence Wright

City Manager

Steve H. Thacker

interoffice MEMORANDUM

to: Mayor Russell
City Council
cc: Department Heads
Planning Commission
from: Steve Thacker, City Manager *A. Thacker*
subject: City Manager's Summary of May 21, 2013 Council Meeting
date: May 17, 2013

4:00 Work Session for FY 2013-2014 Budget – In an earlier meeting the City Council agreed to begin early with the budget work session next Tuesday. Dinner will be available midway through the work session for the elected officials and staff. I am still drafting the discussion outline for that work session with the intent of emailing it to the City Council on Monday. **Please bring your budget books to the work session.** I am aware that the Museum Board would like an opportunity to address the Council in one of their budget work sessions. I do not intend to include that in next Tuesday's work session, but will ask the Council if they want to have the Board attend a later budget work session for that discussion.

7:00 Regular City Council meeting

E.1. Youth City Council – The graduating members of the Youth City Council will be recognized and Youth Mayor Marissa Farmer will report on the past year's activities. In the June 18 Council meeting, the new Youth City Council will be sworn in. In past years recognition of the graduating Youth Council members and swearing in of the new members happened in the same meeting. This year, however, Youth Council Advisor Lisa Summers would like to separate those two events.

E.2. Minutes Review and Acceptance – The minutes to be approved are enclosed.

E.3. Purchase of Well Site – In a prior Council meeting the Public Works Director reported the recent test pumping of the Chase Lane Well revealed it will be a high-production well, and therefore recommended the City proceed with purchasing the site. Under Item #3 on Tuesday night's agenda, the City Council is being asked to authorize staff to proceed with the purchase of the well site in accordance with the 2009 Agreement with Gordon and Michelle Griffiths. This involves several steps which are explained in the enclosed staff report.

E.4. Park Pavilion Policies and Reservation Application – In February 2012 the City Council approved revised fees for the use of park pavilions by large groups for more than five (5) hours. At that time staff identified several other issues that still needed to be addressed pertaining to the use of the parks by large groups, but did not want to delay the imposition of the revised fees. Since

then staff have been discussing the proposed policies and drafting an application form, which is the purpose of Resolution No. 2013-11. That Resolution does **not** change park pavilion fees, but establishes additional requirements and guidelines for use of the park by large groups.

- E.5. Agenda management program** – This matter has been postponed twice due to either a lack of time or absence of Council members. There are no enclosures for this matter. Blaine Lutz will make a presentation at the meeting, demonstrating the features of this automated agenda management program. The intent is to convert to a totally paperless process for Council meeting documents.
- E.6. Summerfest presentation** –Emma Dugal, Executive Director of the Bountiful Davis Arts Council, will make a brief presentation about this year's Summerfest celebration in Bountiful and will likely ask again for the City's financial support .
- E.7. Financial Report** – Blaine Lutz prepared the enclosed Financial Report for the 10-month period ending April 30, 2013.
- E.8. Mayor's Report** – Mayor Russell will likely report on business from the South Davis Metro Fire Agency meeting that he will attend next Monday, including the option of converting the Fire Agency to a special district.
- E.9. City Manager's Report** – I will be asking the Council if they support my proposal to offer an orientation for candidates in the upcoming municipal election, as I have done for past elections. I will also report on emergency repairs to the Island View water tank; the construction schedule for the D&RGW Trail; and confirmation of Cory's understanding of the priorities the Community Development Department should be pursuing this year.
- E.10. Miscellaneous Business** – At this time I have not identified any specific topics under this heading.
- E.11. Closed meeting, if necessary** –I may recommend the Council go into a brief closed meeting for an update regarding the purchase of right-of-way for the Parrish and Main Intersection Project.
- E.12. Appointments to City boards, committees, etc.** – Mayor Russell may recommend appointments to boards and committees.

8:20 RDA Meeting

- C.1** A few months ago the RDA Board hired the financial advisory firm of Lewis Young Robertson Burningham to study the feasibility and desirability of creating a redevelopment project area west of I-15 and north of Parrish Lane. The conclusion of that study is that it would make sense to create a project area to be known as the Barnard Creek Community Development Area. The consultants and staff have prepared the enclosed draft plan and budget for that proposed project area.

Potential Agenda Items for May 28 work session & June 4 regular City Council Meetings (subject to change):

- May 28 work session for FY 2014 Budget (6-9 p.m.)
- Approve UTA Rail Corridor Use Agreement
- FY 2013 Budget amendments (current fiscal year)
- Public hearing on Centerville City and RDA FY 2014 Tentative Budgets

Mayor
City Council
Department Heads
Planning Commission
May 17, 2013
Page 3

- Discussion about potential use of reserve police officers
- Review Culinary Water Impact Fee Facilities Plan/Analysis

mlm

AMENDED AGENDA

1:45 P.M. 5/20/2013

CENTERVILLE CITY COUNCIL AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE CITY COUNCIL WILL HOLD ITS REGULAR PUBLIC MEETING AT 7:00 P.M. ON TUESDAY, MAY 21, 2013 AT THE CENTERVILLE CITY COMMUNITY CENTER AND CITY HALL COUNCIL CHAMBERS, 250 NORTH MAIN STREET, CENTERVILLE, UTAH. THE AGENDA IS SHOWN BELOW.

Meetings of the City Council of Centerville City may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207, as amended. In such circumstances, contact will be established and maintained via electronic means and the meeting will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

Centerville City, in compliance with the Americans With Disabilities Act, provides accommodations and auxiliary communicative aids and services for all those citizens in need of assistance, including hearing devices. Persons requesting these accommodations for City-sponsored public meetings, services, programs, or events should call Blaine Lutz, Centerville Finance Director, at 295-3477, giving at least 24 hours notice prior to the meeting.

A notebook containing supporting materials for the business agenda items is available for public inspection and review at City Hall and will be available for review at the meeting. Upon request, a citizen may obtain (without charge) the City Manager's memo summarizing the agenda business, or may read this memo on the City's website: www.centervilleut.net.

Tentative - The times shown below are tentative and are subject to change during the meeting.

Time:

****5:00 Work Session for FY 2013-2014 Budget – Note: The time has been changed to 5:00 p.m. instead of 4:00 p.m. – The work session may continue after the RDA meeting**

7:00 A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. PRAYER OR THOUGHT – Mayor Russell

7:05 D. OPEN SESSION (This item allows for the public to comment on any subject of municipal concern, including agenda items that are not scheduled for a public hearing. Citizens are encouraged to limit their comments to two (2) minutes per person. Citizens may request a time to speak during Open Session by calling the City Recorder's office at 295-3477, or may make such request at the beginning of Open Session.) Please state your name and city of residence.

E. BUSINESS

- 7:05 1. Centerville Youth City Council
- a. Report of past year's activities
 - b. Recognition of outgoing Youth Council members

(OVER)

- 7:15 2. **MINUTES REVIEW AND ACCEPTANCE** – May 7, 2013 meeting
- 7:15 3. Authorize staff to proceed with purchase of well site pursuant to agreement with Gordon and Michelle Griffiths
- 7:20 4. Park Pavilion Policies and Reservation Application – Consider Resolution No. 2013-11 – **Will be postponed to a later meeting**
- 7:30 5. Staff report and discussion re automated agenda management program
- 7:50 6. Presentation from Emma Dugal re Summerfest
- 7:55 7. Financial report for period ending April 30, 2013
- 8:00 8. Mayor's Report
a. Proposal to convert Fire Agency to Special District
- 8:05 9. City Manager's Report
a. Orientation for candidates
b. Water reservoir emergency repairs
c. D&RGW Trail update
d. Community Development priorities
- 8:15 10. Miscellaneous Business
- 8:20 11. Closed meeting, if necessary, for reasons allowed by state law , including, but not limited to, the provisions of Section 52-4-205 of the Utah Open and Public Meetings Act, and for attorney-client matters that are privileged pursuant to *Utah Code Ann.* § 78B-1-137, as amended.
- 8:20 12. Possible action following closed meeting, including appointments to boards and committees

F. ADJOURNMENT**8:20 RDA Meeting**

****Budget work session may possibly continue following the RDA meeting**

Marsha L. Morrow, MMC
Centerville City Recorder

Minutes of the Centerville City Council meeting held Tuesday, May 7, 2013 in the Centerville City Council Chambers, 250 North Main Street, Centerville, Utah 84014. The meeting was called to order by Mayor Russell at 7:00 p.m.

MEMBERS PRESENT

Mayor Ronald G. Russell

Council Members Justin Y. Allen
Ken S. Averett
John T. Higginson (arrived 8:15 pm)
Lawrence Wright

MEMBERS ABSENT Sherri Lyn Lindstrom

STAFF PRESENT Steve Thacker, City Manager
Blaine Lutz, Finance Director/Assistant City Manager
Lisa Romney, City Attorney
Randy Randall, Public Works Director
Kathy Streadbeck, Recording Secretary

VISITORS Interested Citizens (see attached sign-in sheet)

PLEDGE OF ALLEGIANCE

PRAYER OR THOUGHT Blaine Lutz

OPEN SESSION

Spencer Packer updated the City Council on the Whitaker Museum. He distributed a handout which provided an overview of the schedule. Since the Whitaker Museum re-opened there have been approximately 850 visitors and 260 volunteer tour guide hours worked. There are another 133 persons scheduled for in the near future. The Museum is open to the public every Tuesday. He said it has been exciting to see the interest and support for the newly remodeled Whitaker Museum.

Pam White distributed a handout addressing her concerns and requests. She is a resident of the Florentine Villa Townhomes along 400 West. She expressed concern over the intersection of 400 West and Bellano Way. There is a pedestrian crosswalk at this intersection. She is highly concerned with the safety of this crosswalk and intersection. She said she has sat at this intersection for two Saturdays and done her own feasibility study counting both cars and pedestrians. She said this intersection is often backed up with up to 10 cars stacking to turn left. She requested this intersection be studied further and a full traffic light installed for the safety of all traveling these streets. It is important that all travelers are able to cross this street safely to the shopping center and other nearby services. She said she will compile her full feasibility findings and submit them to the City Council for review.

1 Beverly Streba said 400 West was safe 15 years ago when there were far less residences
2 and businesses. However, since that time 400 West has become a major thoroughfare and the
3 traffic is now at an unsafe level. She said it has been scary to watch this intersection and the
4 many near misses of both cars and pedestrians. She understands the cost for a traffic light is
5 significant but feels it is warranted for the safety of others. She also encouraged the City Council
6 to re-stripe the crosswalk at the intersection of 400 West and Bellano Way for better visibility.
7 She also said she and Mrs. White went door to door asking residents their opinion in the matter.
8 A majority agrees a street light is warranted.

9
10 **SUMMARY ACTION CALENDAR**

11
12 a. Accept public utility easements for the Centerville Gateway Subdivision located
13 at approximately 872 West Parrish Lane regarding the Island Parcel, subject to the City Attorney
14 and City Engineer review and acceptance of actual location of 7-foot side yard easement between
15 Lot 1 and Lot 2.

16
17 b. Approve Amendment No. 1 to the Grant of Easement and Agreement between
18 Utah Department of Transportation and Centerville City, subject to and conditioned upon
19 execution and recording of that certain Vacation and Grant of Drainage and Access Easements
20 between Rocky Mountain Power and Centerville City.

21
22 c. Approve the Vacation and Grant of Drainage and Access Easements between
23 Rocky Mountain Power and Centerville City, subject to and conditioned upon execution and
24 recording of that certain Amendment No. 1 to the Grant of Easement and Agreement between
25 Utah Department of Transportation and Centerville City.

26
27 Councilman Allen made a **motion** to approve the Summary Action Calendar as listed
28 above (a-c). The motion was seconded by Councilman Averett and passed by unanimous roll-
29 call vote (3-0).

30
31 **WATER SYSTEM PROJECTS**

32
33 Randy Randall, Public Works Director, reported on the newly drilled well at Chase Lane.
34 The test pumping is currently underway and will be complete in the next few days. He explained
35 the details of the well (drilled down 750 feet) and how it draws water for use. It appears this well
36 will be able to produce about 1200 gallons a minute and will be a great addition to the City's
37 water system. Mr. Randall also reviewed the proposed site plan for the pump house, underground
38 pipes, and access to the site.

39
40 Steve Thacker, City Manager, reviewed the budget for the City's culinary water system
41 projects including funding sources. Overall, projects are within the projected collective budget,
42 even though the well drilling project cost has significantly exceeded the budget for that specific
43 project. He reviewed the proposed construction time frames for each project. He also reviewed

1 the change orders for the Chase Lane well project and requested the City Council authorize the
2 Mayor to sign the orders.

3
4 Councilman Allen made a **motion** to authorize the Mayor to sign the necessary change
5 orders as presented regarding the Chase Lane well project. The motion was seconded by
6 Councilman Averett and passed by unanimous vote (3-0).

7
8 **FINAL DEVELOPMENT PLAN – Review and approve final development plan for**
9 **Lot 202 of the Centerville Corporate Park Subdivision, amended, regarding proposed**
10 **Chick-Fil-A site plan and development for compliance with design guidelines and**
11 **Development Agreement.**

12
13 Lisa Romney, City Attorney, reported the applicant proposes to develop a Chick-Fil-A
14 restaurant on Lot 202 of the Centerville Corporate Park Subdivision. The City Council and the
15 Redevelopment Agency (RDA) reviewed and accepted the conceptual design in March 2013 and
16 the applicant is now ready for final development plan review and approval. There are a number
17 of governing documents related to this subdivision and the City Council and RDA are now being
18 asked to review the proposed architectural features for this Gateway area for compliance with
19 these governing documents. The Planning Commission is expected to provide their final review
20 and approval on May 22, 2013.

21
22 Robert Lombardi, engineer for the applicant, reviewed the site plan, landscaping, and
23 proposed building architecture. He explained there have been a few changes since the conceptual
24 approval. The site plan has been adjusted to allow for better traffic circulation. The drive thru has
25 the ability to accommodate twelve (12) stacked vehicles and a plan has been prepared with cones
26 and outside ordering which will provide space for up to thirty (30) stacked vehicles on site. This
27 should eliminate the possibility of back up onto Marketplace Drive. The trash enclosure has also
28 been relocated to help accommodate better traffic flow. He explained a pedestrian access from
29 Marketplace Drive, which is ADA approved, has also been added. He said the external building
30 materials include stone veneer, stucco, and a new wood type product called Resista. He reviewed
31 each elevation of the proposed building pointing out height changes, pop-outs, awnings,
32 windows, parapet (screens roof equipment), and a trellis that have been added to increase visual
33 aesthetics. He reviewed the proposed landscaping pointing out the newly proposed rock wall that
34 will help buffer the drive thru from Marketplace Drive. He also reviewed the proposed wall
35 signage which he believes is tasteful and in full compliance with the Sign Ordinance. The
36 applicant is also prepared to comply with all other conditions of approval as required.

37
38 Councilman Wright made a **motion** for the City Council to approve the final site plan and
39 proposed development for the Chick-Fil-A restaurant for Lot 202 of the Centerville Corporate
40 Park Subdivision, Amended. The motion was seconded by Councilman Allen and passed by
41 unanimous vote (3-0).

42

ADJOURN TO RDA MEETING

At 7:45 p.m. Councilman Allen made a **motion** to move into a Redevelopment Agency Meeting. The motion was seconded by Councilman Wright and passed by unanimous vote (3-0). Present at the RDA Meeting were: Ronald G. Russell, Chair; Directors, Justin Y. Allen, Ken S. Averett, John T. Higginson, Lawrence Wright; Steve Thacker, Executive Director; Blaine Lutz, Finance Director; Lisa Romney, City Attorney; and Kathy Streadbeck, Recording Secretary.

RECONVENE CITY COUNCIL MEETING

At 8:21 p.m. the regular City Council meeting was reconvened.

PROPOSED TENTATIVE BUDGET, FISCAL YEAR 2014

Steve Thacker, City Manager, reviewed the proposed FY 2014 Tentative Budget and responded to questions from the Council. He explained the Tentative Budget must be adopted by the City Council in order to start the process of discussions, work sessions and a public hearing per State law. The Tentative Budget is in no way a final budget and can be adjusted as desired by the City Council before final approval. Staff recommends a public hearing regarding the proposed budget be held on June 4, 2013. The Council decided on the following work session dates to discuss the proposed budget.

- Tuesday, May 21, 2013 at 4:00 p.m.
- Tuesday, May 28, 2013 at 6:00 p.m.

Councilman Allen made a **motion** to adopt the proposed FY 2014 Tentative Budget and set the public hearing regarding the budget for June 4, 2013. The motion was seconded by Councilman Averett and passed by unanimous vote (4-0).

MINUTES REVIEW AND APPROVAL

The minutes of the April 16, 2013 Centerville City Council meeting were reviewed. Councilman Allen made a **motion** to approve the minutes as written. The motion was seconded by Councilman Wright and passed by unanimous vote (4-0).

COUNTY PROPOSAL FOR VOTE BY-MAIL OPTION

Staff and the City Council discussed the possibility of Mail-In Voting as suggested by the County. The entire Council, including the Mayor, was opposed to mail-in voting as Council members expressed concerns including ballot tampering, possible coerced voting, positive voter identification procedures, accurate voter mailing addresses, ballot counting procedures, time frames for campaigning, early voting, and mail-in, etc. Council members agreed there are too many potential problems with mail-in voting. An opinion was also expressed that those who have to make the effort to go to a polling place are more likely to become informed about the

1 candidates before voting. Steve Thacker, City Manager, said staff will report the Council's
2 opinion back to the County.

3
4 **AUTOMATED AGENDA MANAGEMENT PROGRAM**

5
6 This item was postponed.

7
8 **MAYOR'S REPORT**

9
10 Mayor Russell reported on a recent meeting with UDOT officials and State Senator
11 Stuart Adams regarding a possible pedestrian bridge over I-15. UDOT recognizes the need and
12 has authorized their design team to look at possible options for the future. Councilman Allen
13 encouraged the City and the Council to stay vigilant in this request. The Council recognized that
14 Senator Adams is a great contact for transportation issues and will continue to contact him about
15 this matter. Mayor Russell reported on the progress of UTOPIA/UIA and their efforts to continue
16 to decrease the operating deficit. Their next meeting will be held Monday, May 13, 2013. The
17 Mayor will attend and report again.

18
19 **CITY MANAGER'S REPORT**

20
21 Lisa Romney, City Attorney, reported the demolition of the dangerous structures on
22 Chase Lane has been completed. It has been a long and difficult road, but with the help of many
23 including Fannie Mae and utility companies, the demolition was quick and efficient and the
24 neighbors are pleased. The property will be sold by Fannie Mae in the future.

25
26 Steve Thacker, City Manager, reported on a meeting of the South Davis city managers to
27 discuss the possible conversion of the Fire Agency to a special district. He also reported on the
28 Community Park expansion project. The City continues to work with the Army Corps of
29 Engineers. It is anticipated the wetland re-delineation will be approved by the Army Corps in the
30 next several weeks and that initial work may begin later this year.

31
32 **MISCELLANEOUS BUSINESS**

33
34 The Council appointed Mayor Russell, Councilman Higginson, and Steve Thacker as the
35 ULCT Legislative Policy Committee voting members for 2013.

36
37 The Council requested the crosswalk at the intersection of 400 West and Bellano Way be
38 re-striped as requested during the open session of this meeting. Steve Thacker, City Manager,
39 said he will make sure this is completed and will collect the feasibility information from Mrs.
40 White for further review.

41

AJOURNMENT

The meeting was adjourned at 9:30 p.m.

Marsha Morrow, City Recorder

Date Approved

Kathleen Streadbeck, Recording Secretary

CENTERVILLE CITY COUNCIL

Staff Backup Report

Item No. 1

Date of City Council Meeting: May 21, 2013

Short Title: Centerville City Youth Council

Initiated By: Lisa Summers, Youth Council Advisor

Scheduled Time: 7:05 (10 min.)

a. Report from Youth Mayor

BACKGROUND

Youth Council Mayor Marissa Farmer will give the annual report to the governing body as called for in the Youth Council Charter.

b. Presentation to Outgoing Youth Council Members

BACKGROUND

Certificates of Appreciation and awards will be presented to the following outgoing members of the Youth Council for their many hours of dedicated service to the community:

Marissa Farmer, Youth Mayor (graduating)
Alex Lindsay (graduating)
Amanda Romrell (graduating)
Bonnie Blackburn (graduating)
Chris Beer (officer)
Clint Sorenson (graduating)
Hadley Bangerter (graduating)
Hunter Klein (graduating)
Matt McDonald (graduating)
Matt Summers (graduating)
Megan Hulse (officer)
Paige Henrie (graduating)
Shelby Schmid (graduating)
Spencer Nash (graduating)

Youth Council Leaving.

Youth Council			
Name	Email Address	Phone Number	Texting?
Lisa Summers	lisas@centervilleut.com	801-589-2919	yes
Abigail Wadley		801-294-4428	
Grad Alex Lindsay		801-755-0005	
Grad Amanda Romrell		801-698-3939	
Grad Bonnie Blackburn		801-298-4336	
Brooke Larsen		801-837-1999	
Officer Chris Beer		801-712-3138	
Grad Clint Sorenson		801-712-8209	
Grad Hadley Bangerter	hadleybangerter@gmail.com	801-678-4057	yes
Hope Newman	hj.newman1210@gmail.com	801-897-1794	yes
Grad Hunter Klein		801-831-5302	
Jessica Greer		801-292-0402	
Youth Grad Mayor Marissa Farmer	marissa.farmer@gmail.com	801-633-4973	yes
Grad Matt McDonald		801-726-7423	
Matt Summers		801-809-4606	

Officer

Megan Hulse

801-971-0409

Nena Fillmore

801-989-1200

Nina Edens

801-557-1198

Grad

Paige Henrie

801-390-1993

Rebekah Cutler

801-643-3121

Samantha Kimball

801-440-8061

Grad

Shelby Schmid

schmidkids@hotmail.com

801-718-9202

yes

Grad

Spencer Nash

801-295-3844

CENTERVILLE CITY COUNCIL

Staff Backup Report

Item No. 3

Date of City Council Meeting: May 21, 2013

Short Title: Purchase of Well Site

Initiated By: Staff

Scheduled Time: 7:15 (5 min.)

RECOMMENDATION

Authorize staff to proceed with purchase of a well site in accordance with the Real Estate and Sale Agreement ("Purchase Agreement") with Gordon and Michelle Griffiths dated June 16, 2009.

BACKGROUND

The City entered into a Purchase Agreement with Gordon and Michelle Griffiths in 2009 for the purchase of a portion of the Griffiths property for a well site and access easement. The City has drilled and tested the proposed well and desires to now purchase the property in accordance with the Agreement.

The City paid \$10,000 to the Griffiths upon execution of the Purchase Agreement for a temporary easement and as a down payment on the purchase price, if the well site is eventually purchased by the City. The total purchase price of \$64,040 was based upon an appraisal done at that time for a 50' x 80" parcel. The temporary easement was to provide the City access to drill a well, conduct testing of the well and other necessary activities to determine if the site will be sufficient for a City well. The City Engineer and Public Works Director have determined in the past few weeks that this will be an excellent well and, therefore, recommend the City proceed to purchase the site. According to the Agreement, the City has 48 months from the date of execution of the Agreement to provide to the Griffiths a written Notice of Intent to purchase the property. This written notice must be given by June 16, 2013.

The balance of the purchase price—\$54,040—will be due at closing. The Purchase Agreement also provides that if the City purchases the well site more than 24 months from the date of execution of the Purchase Agreement, the purchase price will include interest at the rate of 5% per annum on the balance of the purchase price from and after 24 months of the date of the Agreement to the date of closing.

In order for the property to be sold to the City under the terms of the Purchase Agreement, the Griffiths are responsible for legally subdividing their property to create the well site parcel in accordance with applicable City ordinances. The Agreement

states the City will waive the fees for such subdivision review and approval and will prepare the plat and survey. This can be done by lot split or small subdivision waiver with Planning Commission approval and is scheduled for the June 12 Planning Commission meeting. A conceptual site plan for the pump house will also be considered at the same meeting.

Closing is to occur within 45 days from the date of the Notice of Intent, which staff intend to provide to the Griffiths just a few days prior to the June 16 deadline. The funds for purchase of this site are included in the Water Revenue Bond issued last year for several culinary water system projects.



CENTERVILLE CITY COUNCIL

Staff Backup Report

Item No. 4

Date of City Council Meeting: May 21, 2013

Short Title: Park Pavilion Policies and Reservation Application

Initiated By: Staff

Scheduled Time: 7:20 (10 min.)

RECOMMENDATION

Approve Resolution No. 2013-11 adopting park pavilion policies and reservation application.

BACKGROUND

In February 2012 the City Council approved the current fees for reserving a park pavilion. Fees were increased for large groups using a park pavilion for more than five (5) hours and the Parks and Recreation Director was authorized to impose other requirements and charge additional fees for other costs incurred by the City. At that time staff recognized a need to address other issues related to park use and improve the application form, but did not want to delay the imposition of the revised fee schedule. Resolution No. 2013-11 represents staff's work on these other issues. It **does not change park pavilion reservation fees.**

The new Park Pavilion Policies and Reservation Application (attached to the Resolution) addresses some potential risks and burdens to the City and sponsors of events held in the parks. This application outlines our current policy for reserving park pavilions and adds a few requirements and restrictions for large groups using the facilities for more than five (5) hours, the use of open space, selling during an event in the park, and the use of inflatables and other such toys. In addition, the application includes a clause that identifies the applicant as the responsible party, indemnifies and holds harmless all those associated with the City and an acknowledgement to abide by all rules and pay all assigned fees.

RESOLUTION NO. 2013-11

**A RESOLUTION ADOPTING PARK PAVILION POLICIES AND
RESERVATION APPLICATION**

WHEREAS, the City Council has previous adopted Ordinances regarding City parks and playgrounds as set forth in Chapter 8-300 of the Centerville City Municipal Code; and

WHEREAS, pursuant to Section 8-320, the City Council desires to adopt certain Park Pavilion Policies and Reservation Application regarding the use and reservation of City parks as more particularly provided herein; and

WHEREAS, the City Council finds that the proposed Park Pavilion Policies and Reservation Application is in the best interest of the public and will help regulate and oversee the use and reservation of park facilities.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
CENTERVILLE CITY, STATE OF UTAH:**

Section 1. Adoption. The Park Pavilion Policies and Reservation Application regarding use and reservation of park facilities is hereby adopted to read in its entirety as set forth in **Exhibit “A,”** attached hereto and incorporated herein by this reference.

Section 2. Severability. If any section, clause or provision of this Resolution is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby and shall remain in full force and effect.

Section 3. Effective Date. This Resolution and the adoption of the Park Pavilion Policies and Reservation Application adopted herein shall become effective immediately.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF CENTERVILLE CITY,
STATE OF UTAH, ON THIS 21st DAY OF MAY, 2013.**

CENTERVILLE CITY

Mayor Ronald G. Russell

ATTEST:

Marsha L. Morrow, City Recorder

EXHIBIT “A”

Park Pavilion Policies and Reservation Application



CENTERVILLE CITY

Park Pavilion Policies and Reservation Application

Park hours are from 8:00 a.m. to 10:00 p.m.



Applicant (Responsible Person) _____ Email _____

Today's Date ____/____/____ Home Phone _____ Cell Phone _____

Address _____ City _____ Zip _____

Requested Date / /	Arrival Time : am/pm	Hours of Use	Reservation Name
--------------------	----------------------	--------------	------------------

Please select from the following park pavilions:

Park	Location	Pavilion Capacity
☐ Community Park	1350 N 400 W	100
☐ Founders	300 N 100 E	80
☐ Freedom Hills	2150 N 150 E	64
☐ Island View	750 E 500 S	40
☐ Porter-Walton	95 S 400 W	48
☐ Smoot	1550 N Main	48

Reservation Fee Schedule

0 - 5 hours

Residents: \$25.00

Non-Residents: \$50.00

5+ hours*

Residents: \$50.00

Non-Residents: \$100.00

*Arrangements must be made with the Parks and Recreation Director to reserve a pavilion for more than 5 hours. Reservation fees double if the size of the group exceeds the pavilion capacity and the reservation is more than 5 hours.

Information About Your Intended Use of Pavilion

Purpose of Use:

Total Participants Expected

Do You Intend to Sell Anything?

YES NO

Will You Be Using Sound Equipment? YES NO

Will You Be Using Inflatable Toys?

YES NO

If you answered yes to any of the above or your group will exceed the pavilion capacity for more than 5 hours, please see page 2 of this application for additional requirements and fees.

It is the user's responsibility to inspect the facility and report any problems and clean up immediately after the event. Charges will be assessed for any damages, cleaning, or other services required. Additional charges will be assessed based on time and material rates. Violation of the terms of use may result in denial of future reservation requests.

Additions, alterations, or changes to the park grounds, structures, or buildings are **not** permitted.

Centerville City may refund park reservation fees according to the following:

1. If notice of cancellation is received by the Centerville City Finance Department (Business Office) seven (7) or more days prior to said park reservation, a full refund less \$10.00, will be issued by the City. No refund will be issued if reservation is cancelled less than seven (7) days in advance. If a reservation is made within the seven-day no-refund period, no refund will be issued if said reservation is cancelled.

2. In cases where inclement weather (this refers to precipitation, not temperature) requires cancellation, upon notification of the Finance Department by the next business day and upon approval by the Parks and Recreation Director, a refund of 50% will be issued by the City, or alternately, the fee may be applied to another reservation.

Sales of any kind during your event are not permitted in Centerville City parks unless authorized by the Parks and Recreation Director. Alcoholic beverages of any type are not permitted for sale or consumption in Centerville City parks.

Open space, playgrounds and public restrooms are open to the public. Any use of booths, inflatables, stages, etc. must be approved by the Parks and Recreation Director and will be subject to additional restrictions and fees as described on page 2 of this application. No admission or other fees may be charged for events except in connection with a field-use agreement for ball fields.

The Parks and Recreation Director reserves the right to cancel and/or relocate any reservation.

I hereby acknowledge that I am the responsible party for purposes of this application to reserve and use City park facilities and agree I shall be responsible for all activities, invitees and users of the park facilities. I certify that all of the information provided on this application is true and correct to the best of my knowledge. I agree to abide by all applicable rules and regulations regarding use of City park facilities and the terms and conditions of this application and to ensure that all invitees associated with such use comply with such rules and regulations. I further agree to pay all fees and provide required documentation in advance of the event or use of park facilities. I agree to indemnify and hold harmless Centerville City, its officers, employees, insureds, agents and representatives, from any and all liability from any claims of bodily injury, property damage, or any other nature whatsoever arising out of this use of Centerville City park facilities. I agree to be present during the entire use of the facility or to have a designated adult present at all times.

Signature _____ Date _____

Assistance from Centerville City

Describe any assistance required from Centerville City departments (Police, Parks & Recreation, etc.) Charges for City services may apply. Attach an additional page if more space is needed. Due to the nature of the event, those expected to attend the event, others who may be present and/or the location of the event, the City may determine it to be in the best interests of the health, safety and welfare of the public to require the presence of public safety personnel at an additional cost to the applicant.

Groups Exceeding the Pavilion Capacity For More Than 5 Hours

A deposit and additional fees may be assessed to cover additional costs such as porta-potties, garbage dumpsters, security, barricades, etc. for any use of parks by groups that exceed the pavilion capacity for the particular park. If you anticipate having 500 or more people at your event and your event is longer than two hours, you will need to apply for a Temporary Mass Gathering Permit offered through the Environmental Health Services Division of Davis County.

- ☐ I agree to provide a deposit and pay any additional fees established by the Parks & Recreation Director prior to the event.
- ☐ If applicable, I agree to provide to Centerville City a copy of the Temporary Mass Gathering Permit for this event prior to the event.

Sales and Food in the Park

No commercial use or sales are permitted within City parks unless conducted in connection with a City-sponsored event or otherwise approved by the Parks and Recreation Director in limited circumstances as part of a park reservation. Limited sales may be approved for sales to invitees of the event or park reservation.

Will you be preparing food for the public? Yes / No

- ☐ If providing food for sale or consumption by the public, I agree to comply with all rules and regulations established by the Davis County Environmental Health Services Division and provide proof of compliance with Centerville City.
Note: Food for sale or consumption by the public cannot be prepared at a private residence.
- ☐ Groups or entities authorized to sell during their event agree to secure all necessary permits, business licenses, insurance, sales tax I.D.'s, provide all supplies, materials and equipment and abide by all laws and regulations governing the same.

Use of Open Space

If you intend to use more than just the area under the reserved pavilion (defined here as open space), please attach a map showing the locations of porta-potties, drinking stations, inflatables, canopies, stages, sound equipment, etc. Note: power away from the pavilion is only available at Founders Park.

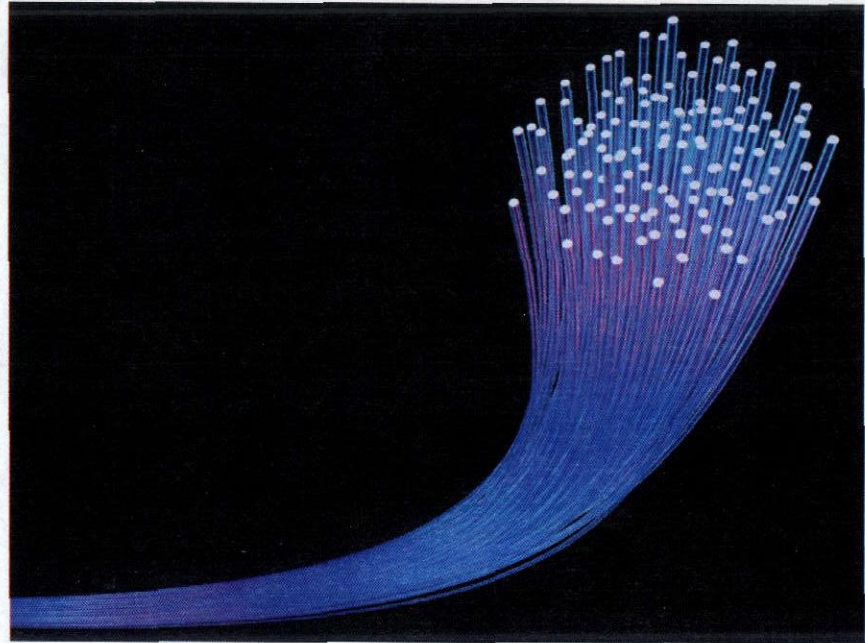
- ☐ If using open space, I agree to provide a map to Centerville City of the layout of my event. I understand the Parks & Recreation Director will need to approve the final layout. I agree to place all items as indicated on the approved site map.

Inflatables and Other Such Toys

Inflatables and other such toys will require the submission of a copy of a liability insurance policy. The policy needs to be at least \$1 million occurrence/\$2 million aggregate with Centerville City listed as an additional insured on the certificate. Any inflatables and such toys will need to be supervised by a responsible adult at all times to ensure the safety of its participants.

- ☐ If using inflatables and other such toys, I agree to provide to Centerville City a copy of the liability insurance policy as outlined above prior to the event.
- ☐ I agree to provide supervision of any inflatables or other such toys by a responsible adult at all times.

Going Paperless



Paper before the Paper

- Two parts: Creation and Distribution
- Most entities address distribution but ignore the more costly – Creation.
- Creation of Agenda items (or re-creation).
- Reports.
- Backup materials.
- Distribution perhaps 10%-15% of the cost.
- Calculation cost per meeting, \$3,500.

Paper before the Paper con't

- Preparation of documents or reproduce documents.
- Print – Review – Repeat.



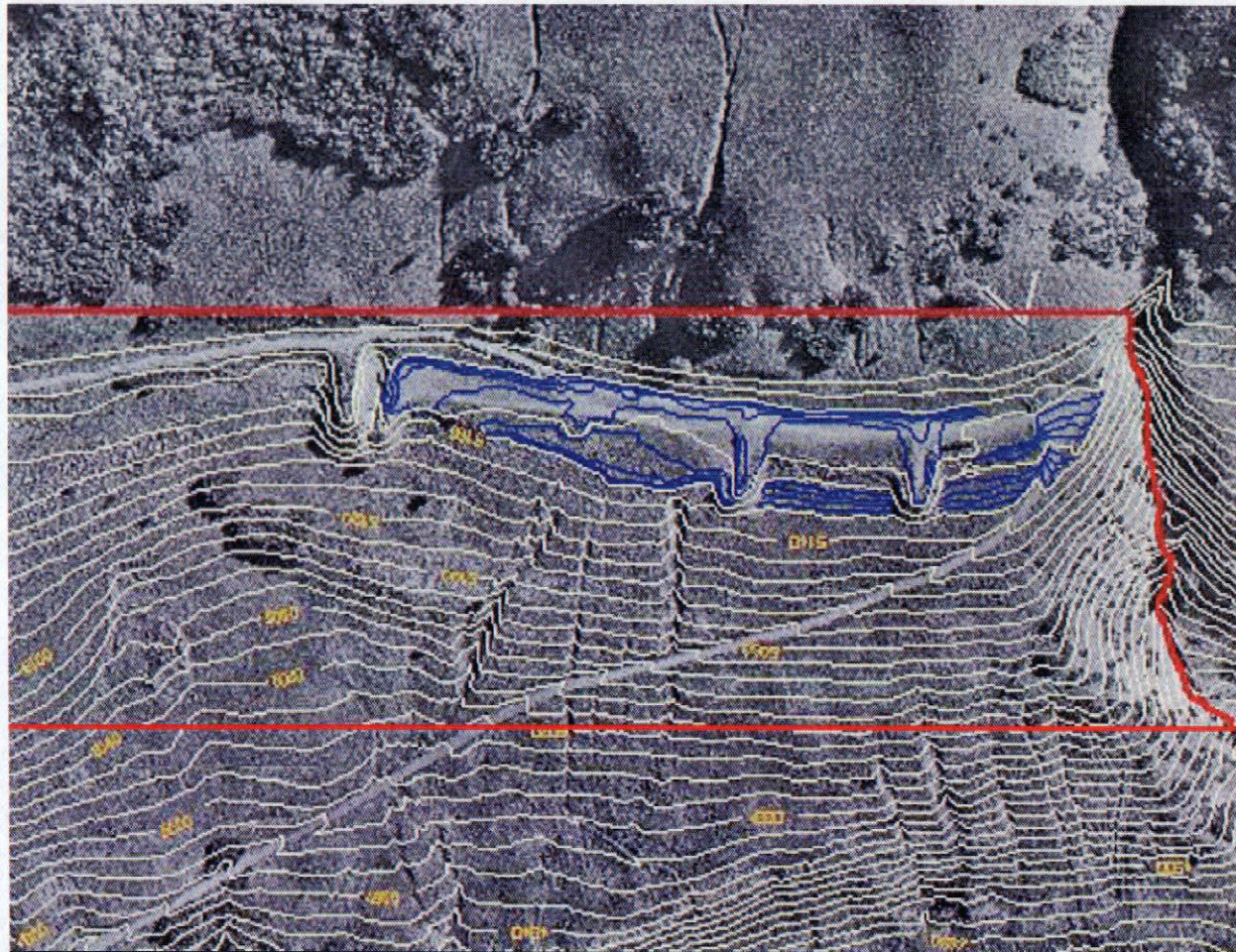
Automated, Paperless Creation

- Several products to create packets.
- Most end product is creation in PDF.
- Distributed via email or “Dropbox”.
- Viewable with almost all formats (PDF).
 - Difficult on smaller or mobile devices.
- Variety of note taking, comment products.
- Most create a “citizen portal”.

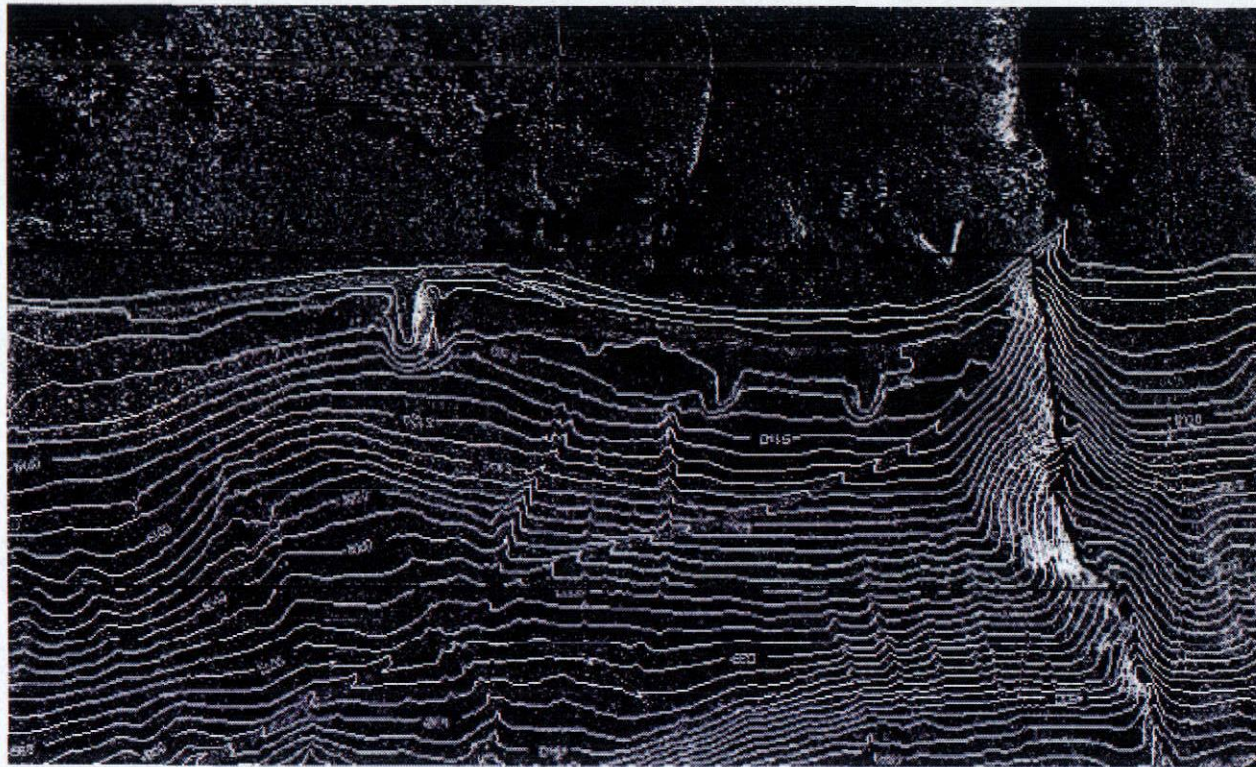


Automated, Paperless Creation Advantages

- One click production.
- Embedded links, video etc.
- Ease of providing information to Council.
- Copy items from one agenda to another.
- Better quality.
- No need to re-create.
- Create/move agenda item anytime.
- Created from original format.



Scanned



Related costs for program

- Average cost for program, \$400
 - Includes hosting, citizen portal etc.
- Potential net savings:
 - Current cost: $24 \times \$3,500 = \$84,000$.
 - Automated: $24 \times \$1,250 = \$30,000$.
 - Plus \$4,800 for program.

Savings Overview

Meetings per year 24

Savings per meeting

Labor \$ 2,006
Paper/Copy costs \$ 140
Packet Distribution \$ 300

Savings per year \$58,700

5 year savings \$293,501

Costs of current plan

Labor \$ 77,360
Paper/Copy costs \$ 3,612
Packet Distribution \$ 7,200

Total Cost \$ 88,192

Cost of Automated System

Labor \$ 29,228
Paper/Copy costs \$ 264
Packet Distribution \$ -

Total Cost \$ 29,492

Annual Savings \$ 58,700

5 year savings \$ 293,501

Energy Savings Watts

Printer 457,600
Copier 228,800
Paper reduction energy saved 457,600

Delivery of Paper packets using automobiles consumes energy and can be eliminated

Number of commissioners 6
Average miles round trip to each 18
BTUS per vehicle Mile 8,800
Energy consumed by private delivery 15,033,600

Total Energy Savings Watts 1,144,000

NovusAgenda

- Can/will produce PDF.
- Dynamic on-line interface for staff & Council.
- View from any device, even mobile.
- Own login.
- Note, comment area that is your own.
- Updates can be added, viewable.

NovusAgenda con't

- Meeting management.
 - Highlights current agenda item.
- Search all past agendas (in system).
- View documents in original format.

Board View

MEETING: 4/2/2013 7:00 PM ~ Open

 **SPEAK**

COVERSHEET

COMMENTS

AGENDA

MINUTES

James Stewart  [Home](#) [Logout](#)

Presentations and Awards

1. Certificate Of Appreciation ...

1. The Miami Beach Chamber Ed ...

1. Proclamation To Be Present ...

CONSENT AGENDA

Competitive Bid Reports

1. Request For Approval To Pu ...

1. Request For Approval To Aw ...

Commission Committee Assignmen ...

1. The Minutes of the last me ...

Commission Committee Reports

Resolutions

1. A Resolution Accepting The ...

REGULAR AGENDA

1. This is important

Ordinances

1. Public Hearing on Bill Ame ...

1. An Ordinance Amending Chap ...

Resolutions

1. A Resolution Accepting The ...

City Business and Commission Re ...

City Attorney Reports

Reports and Informational Item ...

Board Version 1.0.0

AGENDA ITEM SUMMARY

ITEM NUMBER

124

ITEM SUMMARY

Public Hearing on Bill Amending the Zoning Ordinance for the property located at 1527 Kemble Street.

SPECIAL CONSIDERATIONS

This is a very special item that we must take careful attention too

STAFF RECOMMENDATION

This is a very special item that we must take careful attention too This is a very special item that we must take careful attention too

FISCAL IMPACT

None

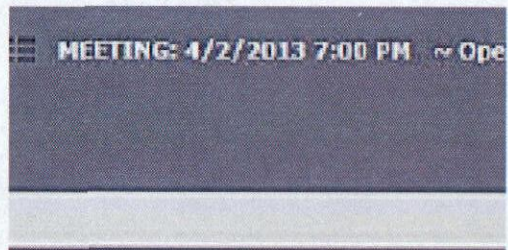
SUBMITTED BY

Henry Jones

ATTACHMENTS:

Name:	Description:	Type:
☐ Executive Summary.docx	Minutes	Backup Material

Meeting management



- Presentations and Awards
- 1. Certificate Of Appreciation ...
- 2. The Miami Beach Chamber Ed ...
- 1. Proclamation To Be Present ...
- CONSENT AGENDA
- Impetive Bid Reports
- 1. Request For Approval To Pu ...
- 1. Request For Approval To Aw ...
- Commission Committee Assignmen ...
- 1. The Minutes of the last me ...
- Commission Committee Reports
- Solutions
- 1. A Resolution Accepting The ...
- REGULAR AGENDA
- 1. This is important
- Finances
- 1. Public Hearing on Bill Ame ...
- 1. An Ordinance Amending Chap ...
- Solutions
- 1. A Resolution Accepting The ...
- 1. Business and Commission Re ...
- by Attorney Reports
- Sports and Informational Item ...
- Board Version 1.0.0

MEETING: 4/2/2013 7:00 PM ~ Open
SPEAK

COVERSHEET
COMMENTS
AGENDA
MINUTES
James Stewart
Home
Logout

AGENDA ITEM SUMMARY

ITEM NUMBER	124
ITEM SUMMARY	Public Hearing on Bill Amending the Zoning Ordinance for the property located at 1527 Kemble Street.
SPECIAL CONSIDERATIONS	This is a very special item that we must take careful attention too
STAFF RECOMMENDATION	This is a very special item that we must take careful attention too This is a very special item that we must take careful attention too
FISCAL IMPACT	None
SUBMITTED BY	henry jones

ATTACHMENTS:

Name	Description	Type
☐ Executive Stewart.docx	Minutes	Backup Material

Presentations and Awards
1. Certificate Of Appreciation ...
2. The Miami Beach Chamber Ed ...
1. Proclamation To Be Present ...
CONSENT AGENDA
Impetive Bid Reports
1. Request For Approval To Pu ...
1. Request For Approval To Aw ...
Commission Committee Assignmen ...
1. The Minutes of the last me ...
Commission Committee Reports
Solutions
1. A Resolution Accepting The ...
REGULAR AGENDA
1. This is important
Finances
1. Public Hearing on Bill Ame ...
1. An Ordinance Amending Chap ...
Solutions
1. A Resolution Accepting The ...
1. Business and Commission Re ...
by Attorney Reports
Sports and Informational Item ...
Board Version 1.0.0

Meeting management

COVERSHEET	COMMENTS	AGENDA	MINUTES
James Stewart Home Logout			
AGENDA ITEM SUMMARY			
ITEM NUMBER	124		
ITEM SUMMARY	Public Hearing on Bill Amending the Zoning Ordinance for the property located at 1527 Kemble Street		
SPECIAL CONSIDERATIONS	This is a very special item that we must take careful attention too		
STAFF RECOMMENDATION	This is a very special item that we must take careful attention too This is a very special item that we must take careful attention too		
FISCAL IMPACT	None		
SUBMITTED BY	henry Jones		
<u>ATTACHMENTS:</u>			
Name:	Description:	Type:	
☐ Executive Summary.doc	Minutes	Backup Material	

Ready to go Electronic?

- Can Council/Planning Commission use only electronic effectively?
- Still could produce paper.
- Staff able to increase productivity?

Hardware?

- Screen sizes?
- Devices at Council dais?
 - Screens & keyboards?
- Separate own devices?

Lots of options

Power your employees

The Latitude 10 boasts a convenient, removable battery with a choice of sizes so employees can stay up and running for up to 10 hours.² Mobile professionals can keep a spare battery on hand or charge on the move with the micro-USB charging port. (Swappable battery not available with essentials configuration.) And power users can get a desktop-like experience in the office with the optional productivity dock.

[Find Out More](#)

Connect and collaborate on the go

Keep employees collaborating in the office, across the country or virtually anywhere in between with Bluetooth®, Wi-Fi™ and optional mobile broadband.³ The convenient full-size USB port and SD memory card enable effortless connectivity to collaboration tools.

[Find Out More](#)



Inspired Design

Work comfortably

Enjoy in-office, desktop-like productivity with the optional productivity dock designed specifically for the Latitude 10. Use the optional Wacom active stylus for pinpoint accuracy (active stylus not available in essentials configuration).

[Find Out More](#)

Move Forward?

- Suggest that test a meeting with PDF only.
 - If use NovusAgenda.
- NovusAgenda has a Pilot Program. No commitment or dollar cost.
 - Setup and train. (time costs).
 - Use for 2 meeting cycles.
- Test in June or July.

7

	This Month	Year to Date	FY 13 Budget	% Budget
Revenues				
Property Tax	\$6,202	\$961,271	\$986,081	97.48%
Fee in Lieu	\$7,540	\$71,262	\$95,000	75.01%
Sales & Use Tax	\$226,123	\$2,606,747	\$3,259,500	79.97%
Franchise Taxes	\$137,249	\$900,973	\$1,118,000	80.59%
Licenses & Permits	\$18,187	\$256,910	\$337,250	76.18%
Intergovernmental	\$0	\$443,975	\$504,540	88.00%
Charges for Serv.	\$67,892	\$838,858	\$823,325	101.89%
Fines	\$30,230	\$406,108	\$475,000	85.50%
Miscellaneous	\$4,538	\$24,930	\$56,250	44.32%
Transfers/Contributions	\$0	\$175,350	\$182,500	96.08%
Total	\$497,961	\$6,686,384	\$7,837,446	85.31%

Expenditures

City Council	\$11,208	\$62,312	\$101,508	61.39%
Judicial	\$15,100	\$167,553	\$221,060	75.80%
Executive	\$31,151	\$309,594	\$383,648	80.70%
Attorney	\$11,195	\$88,880	\$107,766	82.47%
Finance	\$33,898	\$425,515	\$484,830	87.77%
Attorney Services	\$8,012	\$49,482	\$55,000	89.97%
Emergency Management	\$1,996	\$10,700	\$8,400	127.38%
Fire	\$201,216	\$794,172	\$794,172	100.00%
Elections	\$0	\$0	\$0	0.00%
Youth Council	\$0	\$7,000	\$7,000	100.00%
Police	\$156,056	\$1,784,090	\$2,148,316	83.05%
Liquor Law	\$1,426	\$8,441	\$20,000	42.21%
School Xing	\$4,459	\$44,717	\$52,099	85.83%
DARE	\$11,409	\$79,696	\$99,648	79.98%
K-9	\$171	\$1,579	\$2,250	70.18%
Animal Control	\$4,889	\$16,538	\$23,300	70.98%
PW Admin	\$20,416	\$226,085	\$273,713	82.60%
Streets	\$56,581	\$559,496	\$668,858	83.65%
Street Projects	\$2,858	\$226,613	\$724,000	31.30%
GIS	\$5,732	\$67,054	\$88,192	76.03%
Engineering	\$5,595	\$72,205	\$86,500	83.47%
Parks	\$49,217	\$454,046	\$742,842	61.12%
Community Events	\$0	\$1,402	\$23,650	5.93%
Parks & Rec Facility	\$534	\$6,906	\$10,910	63.30%
Maint Facility	\$4,270	\$35,765	\$32,790	109.07%
Maint Facility Storage	\$785	\$4,968	\$6,210	80.00%
City Hall	\$15,433	\$111,006	\$119,151	93.16%
Community Dev.	\$21,309	\$217,870	\$285,376	76.34%
Building Inspection	\$7,439	\$53,513	\$121,550	44.03%
Transfers - Non Dep.	\$0	\$314,223	\$314,223	100.00%
Total	\$682,355	\$6,201,421	\$8,006,962	77.45%

Use/Contribution to Fund balance	\$484,963	\$ (169,516)
(Revenues Over/Under Expenditures)		

Fund Balance at Beginning of Year (est.)	\$1,156,052
Fund Balance estimate 4/30/2013	\$1,641,015
Projected Fund Balance %	22.65%

Special Revenue Funds (Unaudited) April 30, 2013

	This Month	Year to Date	FY 13 Budget	% Budget
<u>Component Units</u>				
RDA				
Revenues	\$33,011	\$1,524,076	\$1,555,990	97.95%
Expenditures	\$26,675	\$535,265	\$1,361,490	39.31%
Fund Balance at Beginning of Year (est.)		\$244,971		
Fund Balance estimate 4/30/2013		\$1,233,782		
MBA				
Revenues	\$0	\$1,143	\$1,300	87.92%
Expenditures	\$0	\$1,143	\$1,300	87.92%
Fund Balance at Beginning of Year		\$0		
Fund Balance estimate 4/30/2013		\$0		

Special Revenue Funds

Recreation

Revenues

Recreation	\$0	\$24,966	\$84,000	29.72%
Youth Baseball/Softball	\$1,745	\$24,290	\$28,000	86.75%
Concession Sales	\$2,437	\$2,646	\$30,000	8.82%
Other	\$0	\$30,000	\$30,000	100.00%
Total Revenues	\$4,182	\$81,902	\$172,000	47.62%

Expenditures

Recreation	\$3,203	\$71,680	\$124,770	57.45%
Concessions	\$2,686	\$2,912	\$22,135	13.16%
Youth Baseball/Softball	\$4,595	\$5,106	\$31,925	15.99%
Total Expenditures	\$10,484	\$79,698	\$178,830	44.57%

Revenue Over/Under Expend \$ (6,302) \$ 2,204 \$ (6,830)

Balance at Beginning of Year (est.) \$26,598
Fund Balance estimate 4/30/2013 \$28,802

Debt Service Funds March 31, 2013 (Unaudited)
--

<u>Debt Service</u>	This Month	Year to Date	FY 13 Budget	% Budget
City Hall				
Revenues	\$0	\$76,875	\$76,875	100.00%
Expenditures	\$0	\$76,226	\$76,875	99.16%
Reserved Fund Balance		\$60,596		
Fund Balance estimate 4/30/2013		\$649		

<u>Sales Tax (DCAC)</u>	This Month	Year to Date	FY 12 Budget	% Budget
Revenues	\$0	\$212,618	\$1,517,488	14.01%
Expenditures	\$0	\$152,693	\$1,517,488	10.06%
Reserved Fund Balance		\$28,896		
Fund Balance estimate 4/30/2013		\$88,821		

Capital Project Funds (Unaudited) April 30, 2013

	This Month	Year to Date	FY 13 Budget	% Budget
--	---------------	-----------------	-----------------	-------------

Capital Improvement

Storm Drain

Revenues:

Fund Balance			\$27,794	
Impact Fees	\$0	\$8,320	\$10,000	83.20%
Grants	\$0	\$0	\$0	0.00%
Other	\$0	\$625	\$75	833.33%
Total Revenues	\$0	\$8,945	\$37,869	23.62%

Expenditures	\$0	\$0	\$37,869	0.00%
--------------	-----	-----	----------	-------

Fund Balance at Beginning of Year (est.) \$36,011

Fund Balance estimate 4/30/2013 \$44,956

Park

Revenues:

Fund Balance			\$160,962	
Impact Fees	\$8,400	\$110,400	\$42,000	262.86%
Transfer	\$0	\$0	\$0	0.00%
Grants	\$0	\$0	\$0	0.00%
Other	\$0	\$0	\$0	0.00%
Total Revenues	\$8,400	\$110,400	\$202,962	262.86%

Expenditures	\$0	\$84,650	\$202,962	41.71%
--------------	-----	----------	-----------	--------

Fund Balance at Beginning of Year (est.) \$297,073

Fund Balance estimate 4/30/2013 \$322,823

Capital Projects Fund

Revenues:

Fund Balance			\$47,120	
Transfers	\$228,980	\$379,977	\$379,977	100.00%
Other	\$0	\$0	\$500	0.00%
Total Revenues	\$228,980	\$379,977	\$427,597	100.00%

Expenditures	\$35,641	\$344,550	\$427,597	80.58%
--------------	----------	-----------	-----------	--------

Balance at Beginning of Year \$47,120

Fund Balance estimate 4/30/2013 \$82,547

Enterprise Funds (Unaudited) April 30, 2013
--

	This Month	Year to Date	FY 13 Budget	% Budget
Water				
Revenues:				
Impact/construction Fees	\$14,180	\$219,397	\$230,000	95.39%
Water Sales	\$135,794	\$1,479,145	\$1,712,800	86.36%
Bond Revenue	\$0	\$235,538	\$1,810,000	13.01% *
Other	\$8,369	\$26,780	\$41,500	64.53%
Total Revenues	\$158,343	\$1,960,860	\$3,794,300	51.68%
Expenditures				
Operating/Dep/Debt	\$89,214	\$1,342,729	\$1,825,684	73.55%
Capital Improvement	\$115,936	\$283,325	\$2,158,900	13.12%
Total Expenditures	\$205,150	\$1,626,054	\$3,984,584	40.81%

Unrestricted Cash Beginning of Year (est.)	\$349,955
Fund Balance estimate 4/30/2013	\$3,554,042

Sanitation

Revenues:				
Collection Fees	\$54,156	\$480,805	\$626,645	76.73%
Recycling fees	\$13,223	\$129,957	\$148,400	87.57%
Green Waste fees	\$6,185	\$61,557	\$65,600	93.84%
Other	\$28	\$5,680	\$4,700	120.85%
Total Revenues	\$73,592	\$677,999	\$845,345	80.20%
Expenditures:				
Disposal	\$27,824	\$221,842	\$280,000	79.23%
Collection	\$27,824	\$210,394	\$252,350	83.37%
Recycling	\$13,598	\$121,182	\$143,800	84.27%
Green Waste	\$2,851	\$25,588	\$24,000	106.62%
Other	\$7,281	\$80,270	\$180,050	44.58%
Total Expenditures	\$79,378	\$659,276	\$880,200	74.90%

Unrestricted Cash Beginning of Year	\$18,680
Fund Balance estimate 4/30/2013	\$37,403

Drainage

Revenues	\$47,044	\$471,160	\$559,500	84.21%
Operating Expenditures	\$38,067	\$375,491	\$502,490	74.73%
Capital Expenditures	\$2,022	\$50,438	\$52,140	96.74%
Total Expenditures	\$40,089	\$425,929	\$554,630	76.80%

Unrestricted Cash Beginning of Year	\$91,168
Fund Balance estimate 4/30/2013	\$136,399

Telecommunications

Revenues	\$18,471	\$198,231	\$330,000	60.07%
Contractual obligations	\$18,497	\$187,889	\$330,000	56.94%
Total Expenditures	\$18,497	\$187,889	\$330,000	

Unrestricted Cash Beginning of Year	\$2,452
Fund Balance estimate 4/30/2013	\$12,794

Whitaker Trust

Beginning fund balance				
Revenues	\$1,130	\$30,932	\$37,365	82.78%
Expenditures	\$4,329	\$21,619	\$37,365	57.86%

Fund Balance at Beginning of Year	\$5,571
Fund Balance estimate 4/30/2013	\$14,884

REDEVELOPMENT AGENCY OF CENTERVILLE CITY AGENDA

NOTICE IS HEREBY GIVEN THAT THE REDEVELOPMENT AGENCY OF CENTERVILLE CITY WILL HOLD A PUBLIC MEETING AT 8:20 P.M. ON TUESDAY, MAY 21, 2013 AT THE CENTERVILLE CITY COMMUNITY CENTER AND CITY HALL COUNCIL CHAMBERS, 250 NORTH MAIN STREET, CENTERVILLE, UTAH. THE AGENDA IS SHOWN BELOW.

Meetings of the Centerville Redevelopment Agency Board may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207, as amended. In such circumstances, contact will be established and maintained via electronic means and the meeting will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

Centerville City, in compliance with the Americans With Disabilities Act, provides accommodations and auxiliary communicative aids and services for all those citizens in need of assistance. Persons requesting these accommodations for City-sponsored public meetings, services, programs, or events should call Blaine Lutz, Centerville Finance Director, at 295-3477, giving at least 24 hours notice prior to the meeting.

Tentative
Time:

- 8:20 **A. ROLL CALL**
- B. MINUTES REVIEW AND ACCEPTANCE – May 7, 2013 RDA meeting**
- C. NEW BUSINESS**
1. Discussion of the Draft Project Area Plan for the Barnard Creek Community Development Area
- D. ADJOURNMENT**

Steve H. Thacker
Executive Director