

Minutes of the Centerville **City Council work session** held Tuesday, April 21, 2020 at 6:00 p.m. with participants present electronically via Zoom and streamed on YouTube due to the COVID-19 outbreak.

MEMBERS PRESENT

Mayor Clark Wilkinson

Council Members Tamilyn Fillmore
William Ince
Stephanie Ivie
George McEwan
Robyn Mecham

STAFF PRESENT

Brant Hanson, City Manager
Lisa Romney, City Attorney
Leah Romero, City Recorder
Jacob Smith, Administrative Services Director
Bruce Cox, Parks and Recreation Director
Kevin Campbell, City Engineer
Randy Randall, Public Works Director
Lisa Sommer, Whitaker Museum Director

BUDGET DISCUSSION

Jacob Smith, Administrative Services Director, presented differences between the tentative budget proposed in March (prior) and the new tentative budget (adjusted).

Revenue Assumptions	Prior	Adjusted
Sales Tax Initially, projected 2.25% increase in sales tax. New projection is approx. 30% decrease	\$4,537,000	\$3,100,000
Licenses and Permits Budgeting a reduction in building, plan check fees and business licenses	\$362,350	\$289,150
Charges for Services Reduction in Admin Overhead charges (formula based) and planning/zoning related fees and park related fees	\$1,788,521	\$1,641,523
Miscellaneous Revenue Reduction in interest earned off the fund balance and the sale of fixed assets as replacement of old equipment will be deferred	\$117,550	\$79,550

Court Revenue Reduction in revenue as Court is operating minimally	\$475,000	\$400,000
Use of Unrestricted Fund Balance After all the adjustments to expenditures, this amount is still needed from the GF balance to have a balanced budget	0	\$275,582
Total General Fund Revenues General Fund Revenues have been cut by \$1,329,352	\$9,780,953	\$8,719,070
RAP Tax Initially, projected a 2.25% increase in sales tax. New projection is approx. 30% decrease	\$449,000	\$312,000
Transportation Funds Projecting approx. 30% drop in revenue for streets	\$1,000,000	\$720,000
Total Transportation Funds Transportation funds have been cut by \$375,000; Interest cut in half and the GF transfer of \$415,592 untouched	\$1,525,592	\$1,150,592

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2 Mr. Smith explained that capital purchases and projects for the General Fund were
3 reduced from \$850,900 proposed to \$274,150, and explained personnel related cost savings for
4 FY21, including:

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 - Leave Police Department Sergeant position vacant for six months
 - Leave Finance Director position vacant
 - Reduce one position in Court from full-time to part-time
 - Reduction in number of seasonal Park employees

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11 Projected RAP Tax revenue was reduced from \$449,000 to \$312,000. The Park Fund is
12 funded by RAP Tax and park impact fees. Total obligations, including the third SDRC payment
13 and the Island View Park Lease are \$382,652, exceed projected RAP Tax revenue. Mr. Smith
14 said some impact fees would partially make up the difference. The Council discussed whether
15 to continue to fund the Whitaker Museum and CenterPoint Theatre at 5% of RAP Tax revenue.
16 Councilmember Ince suggested working with the two groups to determine how much they really
17 need.
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19 Brant Hanson, City Manager, emphasized the hope that revenues would begin to
20 recover at some point in FY2021 as spending and going to work returns to normal. Staff
21 anticipates incrementally funding items that have been cut from the budget initially proposed in
22 March as revenues begin to increase beyond estimates.
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24 Mr. Smith explained that the cost of employee medical insurance through SelectHealth
25 will increase 22% for FY2021. Mr. Hanson said they did put out a new bid, and coverage
26 through SelectHealth remains his recommendation. The Council and Staff discussed the City
27 absorbing the increase and not increasing the cost to employees at this time, considering all of

1 the economic uncertainty related to the COVID-19 outbreak. Councilmembers Ince and Fillmore
2 expressed hesitation with the City absorbing the entire increase. Councilmember Mecham
3 commented that the City is not giving compensation increases in FY2021, and said she would
4 not want to put additional burden on employees. Mr. Smith explained a plan to hold employee
5 health insurance premiums at the FY2020 rate. Councilmember Ince suggested communicating
6 with employees that the City is absorbing the cost on a temporary basis.

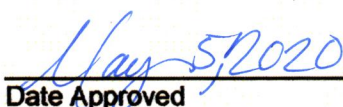
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8 **COMMUNITY GARDEN DISCUSSION**
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10 Mayor Wilkinson asked the Council for feedback regarding whether or not the City
11 should host the community garden at the Whitaker Museum this summer. Councilmember
12 Fillmore commented that food is essential, and community members would be in closer
13 proximity at a grocery store than they would be working at the community garden. She
14 suggested the community garden should be available. Lisa Sommer, Whitaker Museum
15 Director, answered questions from the Council regarding community garden use.
16 Councilmember Mecham forwarded a suggestion from a community member regarding
17 assigning A/B days for garden plots. Councilmember McEwan emphasized that he would not
18 want City employees to be responsible for sanitizing equipment at the garden. The Council
19 discussed a waiver for participants stating they participate at their own risk and should bring
20 their own tools, and clarifying the City will not provide security, and public health orders will be
21 followed.

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23 **ADJOURNMENT**
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25 Councilmember Ince moved to adjourn the work session at 6:58 p.m. Councilmember
26 Ivie seconded the motion, which passed by unanimous vote (5-0).
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31 Leah Romero, City Recorder


Date Approved

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35 Katie Rust, Recording Secretary
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