

Minutes of the Centerville **City Council work session** held Wednesday, March 4, 2020 at 5:30 p.m. at Centerville City Hall, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Mayor Clark Wilkinson (arrived at 5:41 p.m.)

Council Members William Ince
Stephanie Ivie
George McEwan
Robyn Mecham

MEMBER ABSENT Tamilyn Fillmore

STAFF PRESENT

Brant Hanson, City Manager
Lisa Romney, City Attorney
Leah Romero, City Recorder
Jacob Smith, Administrative Services Director
Bruce Cox, Parks and Recreation Director
Cory Snyder, Community Development Director
Randy Randall, Public Works Director
Paul Child, Centerville Police Chief
Kevin Campbell, City Engineer
Mike Higgins, Parks Supervisor

INTRODUCTION OF THE TENTATIVE BUDGET AND DEPARTMENT HEAD PRESENTATIONS

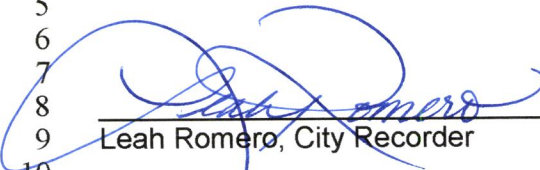
Brant Hanson, City Manager, explained the FY21 Budget process to date, and stated the Tentative Budget before the Council was a balanced budget. Jake Smith, Administrative Services Director, reviewed portions of the FY21 Tentative Budget with the Council and answered questions. Mr. Hanson described efforts to ensure individual Funds are absorbing appropriate costs.

Randy Randall, Public Works Director, spoke of working with utility companies to update utility infrastructure throughout the City. Mr. Randall expressed concern with the City's long-term financial ability to maintain City streets. He said he recognizes the needs of other departments and the need for balance in the overall Budget, but added that his Department Budget would need another \$1 million to keep up with needed street maintenance. Mr. Hanson commented that building up a "nest egg" for large projects can be difficult, and stated that low-interest debt can allow a city to complete necessary projects at current prices rather than future prices. Councilmember McEwan expressed willingness to consider a bond for necessary street maintenance. Mr. Randall explained Public Works FY21 capital expenses. Mr. Hanson spoke of grant possibilities for the Public Works Department.

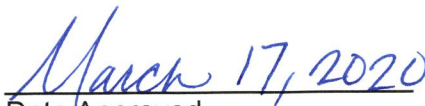
Police Chief Paul Child gave an overview of Police Department staffing, and answered questions regarding the FY21 Tentative Police Budget. He explained plans to improve safety at a school crossing on 400 West near Reading Elementary, and proposed improvements to evidence storage in the Police Department. Chief Child reported on grants received by the Department.

ADJOURNMENT

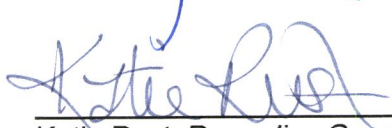
Councilmember Ince **moved** to adjourn the work session at 6:47 p.m. Councilmember Mecham seconded the motion, which passed by unanimous vote (4-0).



Leah Romero, City Recorder



Date Approved



Katie Rust, Recording Secretary





Centerville Police Department

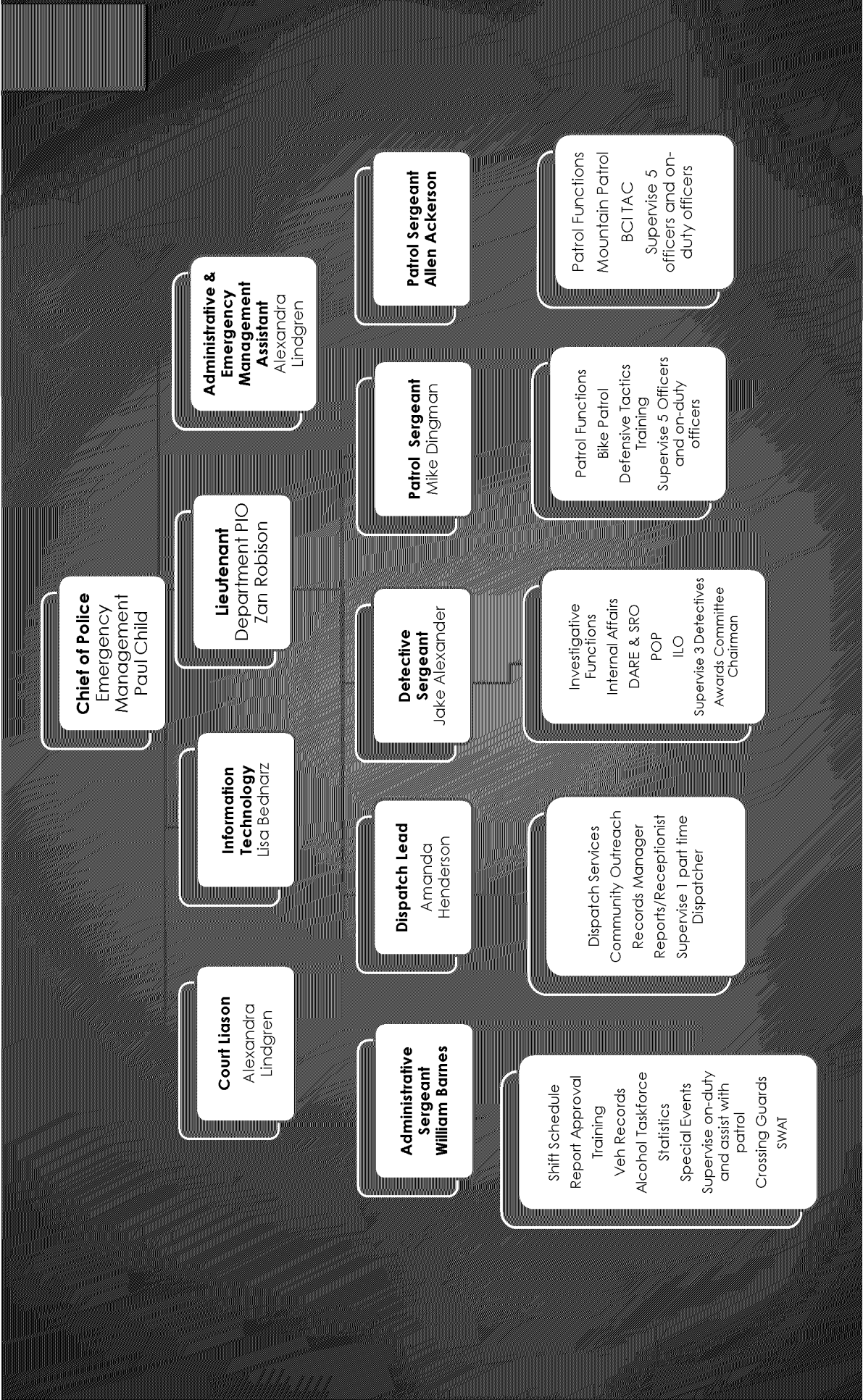
FY 21 BUDGET PROPOSAL

Budget At A Glance

▶ Tentative Police Budget for FY21.....	\$3,173,496
▶ Increase from FY20 (most due to increase cost of personnel)	\$132,014
▶ Personnel cost for all Police Budgets (Liq Law, DARE, etc.).....	\$2,649,900
▶ Personnel costs account for 84% of total Police Budget	
▶ Increase from FY20.....	\$108,920
▶ Two additional crossing guards/one part time to fulltime added cost	\$49,500
▶ Increased costs for wages and retirement	\$59,420
▶ Capital Outlay FY21 tentative	\$164,700
▶ Increase from FY20.....	(\$3,145)
▶ Operating Expenditure FY21 tentative.....	\$354,398
▶ Increase from FY20.....	\$24,009

POLICE DEPARTMENT PERSONNEL

- ▶ 20 FULLTIME SWORN POLICE OFFICERS
 - ▶ 1 PAID RESERVE SWORN POLICE OFFICER
- ▶ 2.5 ADMINISTRATIVE ASSISTANTS
 - ▶ 1 FULLTIME AND 1 PARTIME DISPATCHER
 - ▶ 1 ADMINISTRATIVE / EMERGENCY MANAGEMENT ASSISTANT
- ▶ 1 I.T. SPECIALIST
- ▶ 8 PRIMARY CROSSING GUARDS AND 3 SUBSTITUTES
- ▶ TOTAL FULLTIME EMPLOYEES: 23
- ▶ TOTAL PARTIME/BENEFITTED: 1
- ▶ TOTAL EMPLOYEES: 35



INVESTIGATIONS

Detective Jeremy Brown
Master
Officer/Detective II

Investigations
Functions
Person/Sex
Crimes
Missing/Runaway
y Juveniles
Major Crimes as
Assigned
DRE
Phlebotomist
Social Media

Detective Mark Taggart
Master Officer/Detective I

Investigations
Functions
Financial Crimes
DIMS (Digital
Photos)
Major Crimes as
Assigned
EVO
Accident
Investigation

Detective David Davis
POII/Detective I

Investigations
Functions
Property Crimes
Trackers
Trail Camera-
Ring Doorbell
Centurion Alarm
System
DRE
Firearms
Instructor

Officer Holly Combs POII

Investigations
Functions
DARE/SRO
Tobacco &
Alcohol
Compliance
Checks
Sex Crimes and
Offender
Registration &
Checks
Hit & Runs
Misc as Assigned
Graffiti
School Related
Crimes
Phlebotomist
PT Coordinator

PATROL DIVISION

Patrol Officer
Preston Casey
POIII

Patrol
Functions
FTO
Defensive
Tactics
Impact
Weapons
Bike Patrol
Homeless
Person
Liason

Patrol Officer
Kael Jackson
POIII

Patrol
Functions
FTO
Bike Patrol
Taser
OC
Stop Stick
Training

Patrol Officer
Colton
Robinson POIII

Patrol
Functions
FTO
K-9
Program
Defensive
Tactics
Impact
Weapons
Bike
Tracking &
Impound

Patrol Officer
Shaun
McWilliams POIII

Patrol
Functions
Crowd
Control
Specialist
Active
Shooter
Specialist

Patrol Officer
Kasey Scott POI

Patrol
Functions
Bike Patrol
Facilities
List
Deer
Control

PATROL DIVISION CONT...

Patrol Officer Troy
Cash POI

Patrol
Functions
Voice of
"KC"
PEER
Support

Patrol Officer Jason
Shields POI

Patrol
Functions

Patrol Officer
James Hall POI

Patrol
Functions

Patrol Officer
Alex Farnes POI

Patrol
Functions

Patrol Officer
Hollis Morgan POI

Patrol
Functions

Patrol Officer/Part
time
Dave Boucher POI

Patrol
Functions
Part Time

PERSONNEL REQUEST:

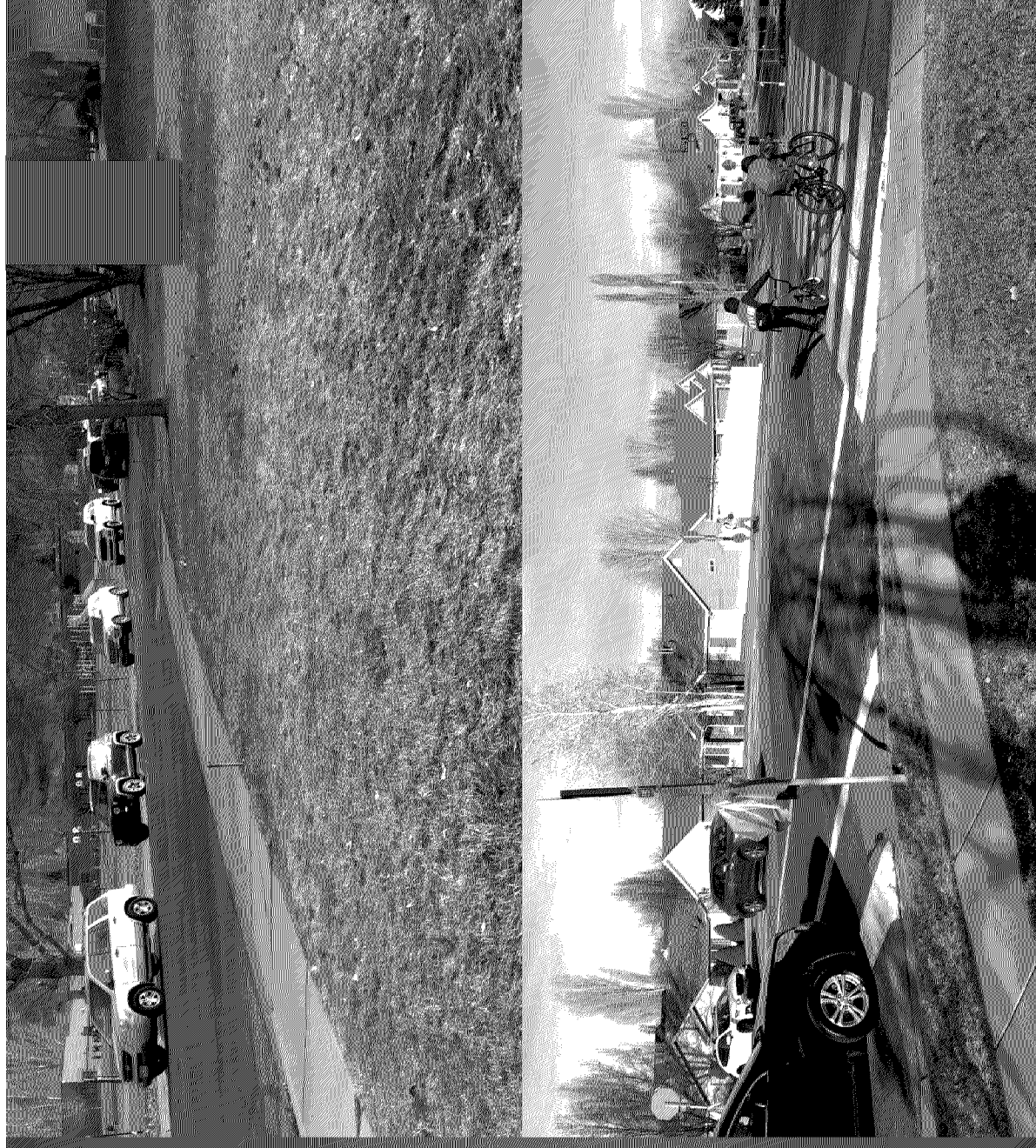
DISPATCHER/COMMUNITY LIAISON → FULLTIME

- ▶ IMPROVED FRONT OFFICE COVERAGE WHICH HAS BEEN DIFFICULT TO MAINTAIN DURING ABSENCES
- ▶ INCREASE COMMUNITY OUTREACH AND BETTER VICTIM LIAISON SERVICES
- ▶ IMPROVE PUBLIC INTERACTIONS THROUGH A MORE ACTIVE SOCIAL MEDIA PRESENCE
- ▶ ENHANCED ADMINISTRATIVE SUPPORT FOR OFFICERS
- ▶ Fulltime employees have more commitment and institutional knowledge
- ▶ Cost: \$39,000

Crossing Guards (2) for 2025 N 400 W

- Driven by parents and motorist
- 40-60 kids crossing each morning and afternoon
- Three legs of crossing
- Cost: \$10,500

CROSSING GUARDS 2025 NORTH 400 WEST \$10,500



RESOLVE EVIDENCE ROOM DEFICIENCIES

- ▶ CURRENT EVIDENCE ROOM IS INSUFFICIENT
- ▶ ROOM IS TOO SMALL
- ▶ INADEQUATE PASS-THROUGH LOCKERS
- ▶ NO REFRIDGERATED PASS-THROUGH LOCKER
- ▶ SECURITY AND HAZARDOUS MATERIAL ISSUES
- ▶ \$40,000 FIRST PHASE/\$20,000 SECOND PHASE
TO COMPLETE IN COMING YEARS AS MORE
ROOM IS NEEDED

CURRENT EVIDENCE ROOM SITUATION

- ▲ 1 DEDICATED ROOM FOR EVIDENCE 270 SQ FT/1900 CUBIC FT/WITH PILLAR IN ROOM, 7 FT USABLE HEIGHT
- ▲ 1 ROOM USED FOR BOTH EVIDENCE AND STORAGE/NO SURVEILLANCE

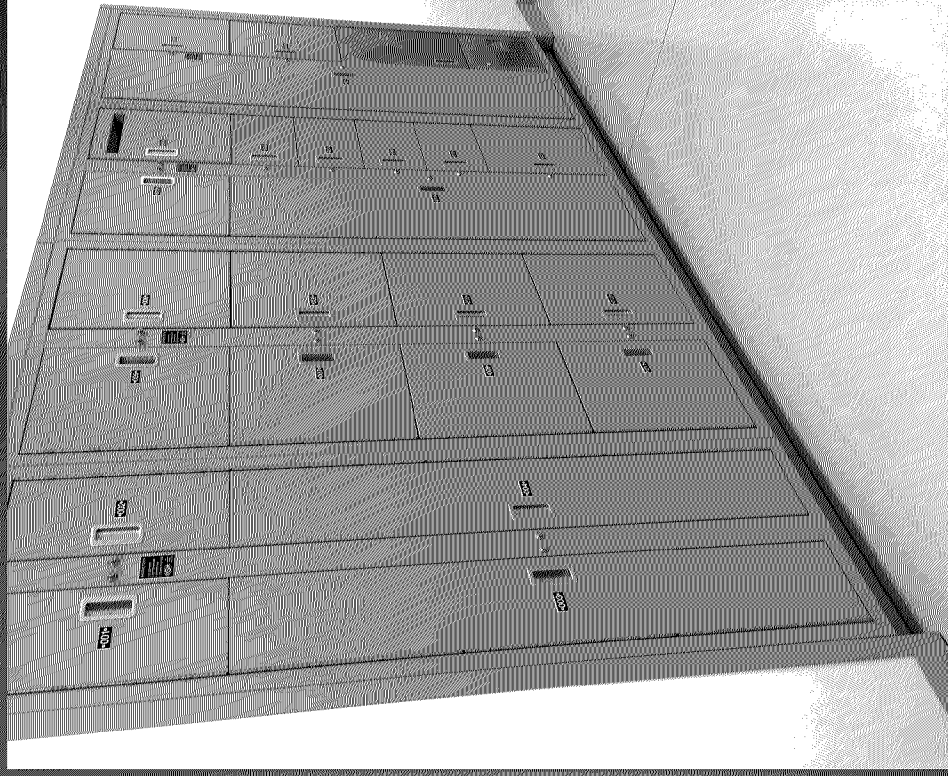


SIGNIFICANT EVIDENCE ROOM IMPROVEMENTS TO PROCEDURES

- ▶ COMPUTER AUTOMATED INTAKE, INVENTORY TRACKING, AND DISPOSITION OF PROPERTY IN THE EVIDENCE ROOM
- ▶ REDUCED TIME FOR OFFICERS TO BOOK PROPERTY/EVIDENCE AND MANAGEMENT OF PROPERTY IN THE EVIDENCE ROOM
- ▶ IMPROVED PROCESS FOR DISPOSAL OF PROPERTY
- ▶ INCREASED SECURITY AND INTEGRITY BY ADDING ANOTHER CAMERA AND INSTITUTING MORE RESTRICTIVE RULES AND PROCEDURES
- ▶ REGULAR AND ONGOING AUDITS OF PROPERTY
- ▶ IDENTIFICATION OF GAPS AND NEEDS GOING FORWARD

PASS- THROUGH LOCKERS





Space Saver System Pass Through Lockers

space saver storage system





PROPOSED CORRECTION TO EVIDENCE ROOM

- ▶ 360 SQ FT, 3240 CUBIC FT (9 FT HIGH USABLE)
- ▶ CEMENT ON ALL SIDES/NO WINDOWS
- ▶ NEED TO INSTALL HEAT, VENTILATION, SURVEILLANCE
- ▶ AWAY FROM OFFICES SO LESS HAZARDOUS
- ▶ EASY ACCESS BY OFFICERS IN GARAGE

OUTSIDE STORAGE OF CERTAIN ITEMS IN STORAGE AT POLICE DEPT

- ▲ TIRES
- ▲ BIKES
- ▲ CAR PARTS IN
STORAGE
- ▲ MISC ITEMS NOT
REGULARLY NEEDED
- ▲ LOCATE THIS AT
PW/PARKS?





STORAGE AT RANGE

VEHICLES:

1 PATROL

1 DETECTIVE

- ▶ \$34,000 EACH
- ▶ PATROL CAR:
 - ▶ DASH CAMERA
 - ▶ ALL LIGHTS
 - ▶ CAGE/STORAGE BOX
 - ▶ PUSH BUMPER
 - ▶ RADAR/RADIO....
- ▶ DETECTIVE CAR:
 - ▶ LIGHTS,RADIO,
STORAGE BOX
- ▶ \$95,000 TOTAL COST



ENHANCED TRAINING IN 2019 & GOING FORWARD

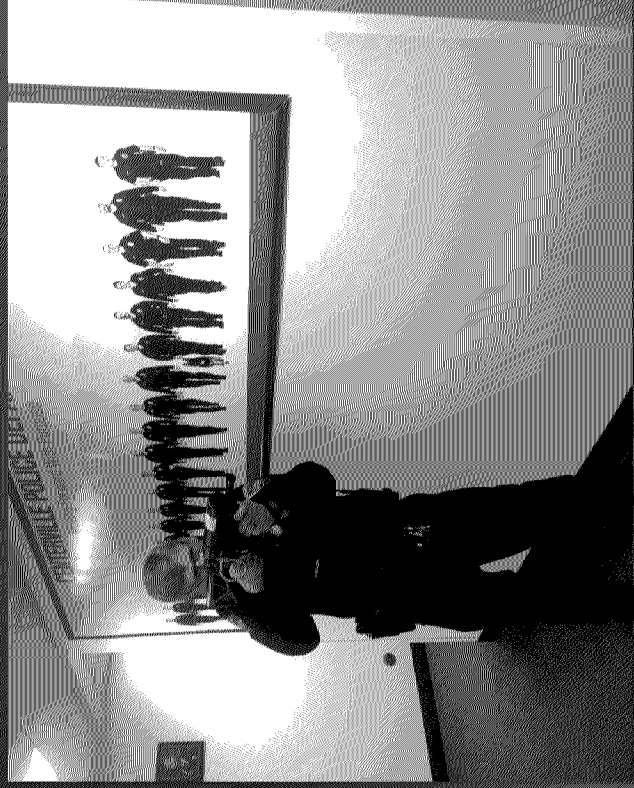
- ▶ PURCHASED
SIMUNITION
HANDGUNS AND
SPECIAL TRAINING
BOLTS FOR RIFLES WITH
PPE THROUGH GRANT
- ▶ PURCHASED 2
TOURNIQUETS FOR
EACH OFFICER
THROUGH DONATION



OBTAINED BLOODHOUND K9 SOPHIE

- ▶ TRAILING K9
- ▶ USED FOR FINDING PEOPLE
- ▶ CRIMINAL
- ▶ LOST CHILD/ADULT
- ▶ MISSING PERSON
- ▶ DONATED TO DEPT BY AGENCY IN MA





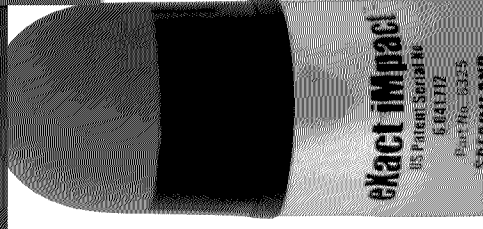
2 LESS LETHAL LAUNCHERS PURCHASED
2 40 MM LL LAUNCHERS ON ORDER BOTH
LL SYSTEMS, AMMO – FEDERAL GRANT

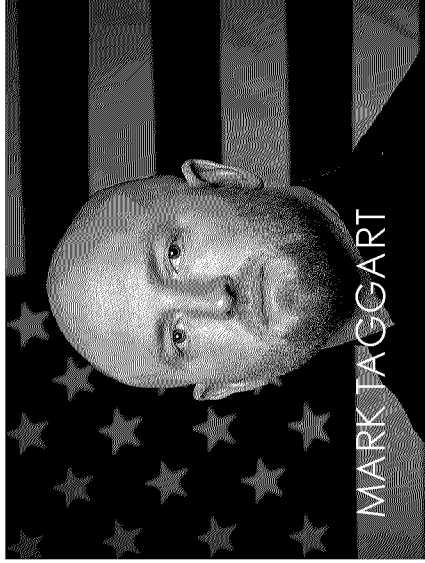
FN303 INFORMATIVE VIDEOS

- ▶ <https://www.policeone.com/police-products/less-lethal/projectiles-launchers/videos/all-new-fn-303-pro-Pi9QXkz1ECJNPZ6j/>
- ▶ <https://www.youtube.com/watch?v=2x-MDhMGxUg>

2 DEF TECH 40 MM LL LAUCHERS

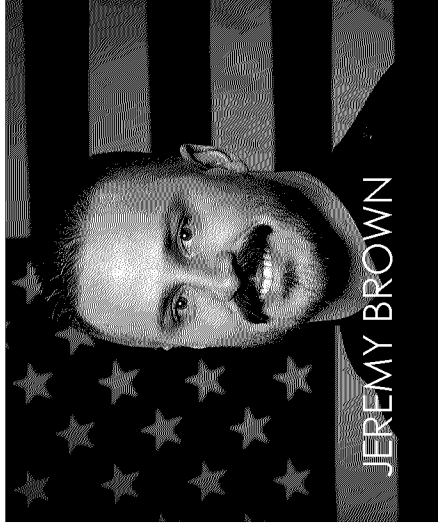
- ▲ MULTI CAPABLE LESS LETHAL OPTIONS FOR DE-ESCALATION OF SERIOUS SITUATIONS
- ▲ SINGLE FIRE
- ▲ PAID FOR BY FEDERAL GRANT





MARK TAGGART

- MARK TAGGART
- 7 YRS CORRECTIONS
 - 8 YEARS CPD
 - BACHELOR DEGREE
 - CRASH INVESTIGATOR
 - ARREST CONT INST
 - DETECTIVE I
 - FIT/FTO/CIT



JEREMY BROWN

- JEREMY BROWN
- 12 YEARS LE EXPERIENCE
 - BACHELOR DEGREE
 - WORKING ON MASTERS
 - DRE/SRO/FTO/FIT/CIT
 - PHLEBOTOMIST
 - DETECTIVE II
 - M.E. INVESTIGATOR

MASTER OFFICERS

ACCREDITATION PROGRESS

- ▶ UTAH CHIEFS OF POLICE ASSOCIATION
- ▶ ACCREDITATION STANDARDS 23 CHAPTERS LONG COVERING A WIDE VARIETY OF POLICE RELATED BEST PRACTICES, POLICIES, AND PROCEEDURES
- ▶ ASSIGNED A MENTOR AND EVALUATOR
 - ▶ MEETING WITH EVALUATOR IN APRIL
- ▶ ENDORSED BY LEXIPOL AND URMMA
- ▶ WORKING TOWARDS ACCREDITATION SINCE JUNE 2018
- ▶ ONLY A HANDFULL OF AGENCIES HAVE ACHIEVED THIS