Minutes of the Centerville **City Council** meeting held Tuesday, February 18, 2020, at 7:30 p.m. at Centerville City Hall, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Mayor	Clark Wilkinson
Council Members	Tamilyn Fillmore William Ince (via phone) Stephanie Ivie George McEwan Robyn Mecham
STAFF PRESENT	Brant Hanson, City Manager Lisa Romney, City Attorney Leah Romero, City Recorder Bruce Cox, Parks and Recreation Director Jacob Smith, Administrative Services Director Lisa Sommer, Whitaker Museum Director
VISITORS	Spencer Packer, Whitaker Museum Board Chair Interested Citizens
PRAYER OR THOUGHT	Councilmember McEwan

PLEDGE OF ALLEGIANCE

OPEN SESSION

No one wished to comment.

ISLAND VIEW PARK UPDATE

Bruce Cox, Parks and Recreation Director, showed photographs and updated the City Council on the progress of the Island View Park Renovation, and answered questions from the Council. He estimated the project may be completed by the end of May or early June of 2020.

PUBLIC HEARING – FISCAL YEAR 2020 WHITAKER HOME TRUST FUND BUDGET AMENDMENT

Jacob Smith, Administrative Services Director, explained that due to new GASB requirements, the Whitaker Home Trust Fund no longer qualifies as a separate fiduciary fund, and funds will need to be transferred to the General Fund beginning FY 2021. Spencer Packer, Whitaker Museum Board Chair, explained the request to amend the Whitaker Home Trust Fund Budget so the Whitaker Board can spend down their unrestricted and restricted fund balances on identified projects and equipment.

Mayor Wilkinson opened a public hearing at 8:19 p.m., and closed the public hearing seeing that no one wished to comment. Councilmember McEwan **moved** to approve Resolution No. 2020-04, adopting amendments to the FY 2020 Whitaker Home Trust Fund Budget. Councilmember Ivie seconded the motion. Councilmember Ince said he was not convinced this step was necessary. Mr. Smith explained why he and the City's contract CPA firm believe the Whitaker Home Trust Fund no longer qualifies as a separate fiduciary fund. Chair Packer commented that the Whitaker Museum Board will lose the ability to carry a balance forward from one fiscal year to another to save toward a large project. City Manager Hanson explained that in the past the Whitaker Museum was treated as a City Department/501(c)3 hybrid, which is not compliant with regulations. Mr. Smith confirmed that funds donated specifically for the Whitaker Museum would remain appropriated for the Whitaker Museum from one fiscal year to the next. The motion passed by majority vote (4-1), with Councilmember Ince dissenting.

PUBLIC HEARING – JOB VALUE AND COMPENSATION SCHEDULE AMENDMENTS

Mr. Smith and Mr. Hanson explained proposed changes to job values for the Drainage Utility Operator, Administrative Services Director and Finance Director positions, and answered questions from the Council.

Mayor Wilkinson opened a public hearing at 8:53 p.m., and closed the public hearing seeing that no one wished to comment. Councilmember Mecham **moved** to table amendments to the Job Value and Compensation Schedule. Councilmember McEwan seconded the motion, which passed by unanimous vote (5-0).

CIVICPLUS WEBSITE AGREEMENT

Mr. Hanson explained Staff's recommendation to contract with CivicPlus for Centerville City's website design and hosting, and showed examples of websites designed and hosted by CivicPlus. Responding to a question from Councilmember McEwan about security and risk, Mr. Hanson stated the City would need to address the need for protection if personal information were to be processed through the website.

Councilmember Fillmore **moved** to approve CivicPlus for Centerville City's website design and hosting. Councilmember McEwan seconded the motion, which passed by unanimous vote (5-0).

ARCHIVESOCIAL AGREEMENT

Leah Romero, City Recorder, explained that any social media accounts used for government business are subject to State Records Law. Preserved social media records should include the content, context, and structure, along with the associated metadata, of any post, comment, or message created through social media sites. The State Archive has recommended the use of ArchiveSocial for social media record archiving. The cost would be $199.00 per month, billed annually, for up to ten social media accounts. Lisa Romney, City Attorney, expressed support for the proposed agreement with ArchiveSocial.

Councilmember Ince **moved** to approve the $199.00 per month agreement with ArchiveSocial. Councilmember Ivie seconded the motion, which passed by unanimous vote (5-0).

PARK IMPACT FEE DISCUSSION

Mr. Smith explained that current park impact fees are set at the maximum amount allowed by the impact fee analysis completed two years ago. He commented that the level of service used in the analysis could be increased with the additional six acres at Community Park, but pointed out that the additional six acres may not have a lot of impact on the fee considering the number of residents that have moved into Centerville in the last two years. Mr. Smith provided comparative impact fee data for neighboring cities. The Council briefly discussed the Parks Master Plan, and thanked Staff for the update on park impact fees.

MINUTES REVIEW AND ACCEPTANCE

The minutes of the February 4, 2020 Joint City Council and Planning Commission work session and February 4, 2020 City Council meeting were reviewed. Councilmember McEwan **moved** to accept both sets of minutes. Councilmember Ivie seconded the motion, which passed by unanimous vote (5-0).

CITY COUNCIL REPORT

Councilmember Fillmore updated the Council on the South Davis Recreation District and the Centerville Parks and Recreation Committee, and told the Council about a Community of Promise program.

MAYOR'S REPORT

- Mayor Wilkinson reported on a recent South Davis Metro Fire Board meeting.
- The Utah League of Cities and Towns (ULCT) Midyear Conference is scheduled to take place in St. George on April 22-24.
- Davis County Animal Control has invited the Mayor, City Manager, and any Councilmembers interested to tour their facility on Tuesday, February 25th, at 5:00 p.m.
- Centerville will host a Council of Governments meeting on March 18th.

CITY MANAGER'S REPORT

- Mr. Hanson updated the Council on House Bill 273 regarding Property Rights Ombudsman amendments, and House Bill 261 regarding eminent domain revisions.
- The City Manager reported that Centerville has fulfilled its UIA operating expenses assessment obligation and will begin receiving rebates.

ADJOURNMENT

Councilmember Mecham **moved** to adjourn the meeting at 10:05 p.m. Councilmember Ivie seconded the motion, which passed by unanimous vote (5-0).

Leah Romero, City Recorder

March 4, 2020
Date Approved

Katie Rust, Recording Secretary

CENTERVILLE CITY, INC. 1848 CORPORATE SEAL