



TREE BOARD AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE TREE BOARD WILL HOLD A REGULAR MEETING AT 8:00 PM ON APRIL 15, 2026 AT CENTERVILLE CITY HALL CONFERENCE ROOM, 250 NORTH MAIN STREET, CENTERVILLE, UTAH.

Centerville Tree Board meetings are open to the public, unless otherwise closed for reasons allowed by law. Centerville Tree Board meetings may be conducted via electronic means pursuant to Utah Code § 52-4-207. In compliance with the Americans with Disabilities Act, individuals needing special accommodations due to a disability may contact the City Recorder at (801) 295-3477, at least 24 hours in advance of the meeting. The Committee reserves the right to modify the sequence of agenda items in order to facilitate special needs or provide greater efficiency.

The full agenda packet and backup materials can be found on the Centerville City website at:

<https://centervilleutah.gov/129/Agendas-Minutes>

A. ROLL CALL

B. BUSINESS ITEMS

Business action or discussion items to be considered.

1. Arbor Day Report
Report on March 28 tree planting with Parks and Rec Dept and non-profit Tree Utah. 32 gifted trees were planted at Community Park. Discuss plans for other Arbor Day initiatives leading up to July 4th
2. Compile Tree Board's Urban Forestry Guide
3. Review additions to the proposed Centerville General Plan
4. Follow up on tree vouchers sent by Streets Coordinator

C. MINUTES

Minutes of prior meetings may be reviewed and accepted. Minutes review and approval shall comply with the Centerville City Minutes Approval Policy.

1. Minutes Review and Approval
March 18, 2026 Tree Board Minutes

D. ADJOURNMENT

CERTIFICATE OF POSTING

I hereby certify that this notice and agenda was posted at Centerville City Hall, published on the Utah Public Notice Website, and provided to a newspaper or media correspondent in accordance with the requirements of the Utah Open and Public Meetings Act, including, but not limited to, provisions of Utah Code § 52-4-202.

**Jennifer Robison
Centerville City Recorder**

1 Minutes of the Centerville City Tree Board meeting held Wednesday, March 18, 2026, at 8:00
2 p.m. at Centerville City Hall, 250 North Main Street, Centerville, Utah.

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4 **MEMBERS PRESENT**

5 Heather Taylor, Chair
6 Keith Roper
7 Brandon Henderson
8 Sara Stettler
9 Barbara Allen

10
11 **STAFF PRESENT**

12 Tyler West, Parks Maintenance Lead

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14 **MINUTES REVIEW AND APPROVAL**

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16 Minutes of the February 18, 2026 meeting were reviewed. Heather Taylor made a **motion**
17 to approve the minutes as written. Sara Stettler seconded the motion, which was passed by
18 unanimous vote (5-0).

19
20 **REVIEW ADDITIONS TO PROPOSED GENERAL PLAN**

21
22 Chair Taylor presented a revised version of tree-focused language for inclusion in the
23 city’s general plan, explaining that she had significantly reorganized and shortened the draft after
24 finding the previous version repetitive. While maintaining the original intent, the updated language
25 emphasizes Centerville’s natural beauty, including historic trees that predate the city’s founding,
26 and highlights the community’s commitment to protecting and expanding the urban forest. The
27 second portion outlines a collaborative approach involving residents, businesses, city staff, and
28 developers, encouraging drought-tolerant, living landscapes over hardscapes and recommending
29 that development projects consult the Tree Board’s urban forestry guidance.

30
31 The board discussed where the language should be incorporated within the general plan.
32 Keith Roper suggested potential placement in Chapter 8 (Conservation), either in the introduction
33 or implementation section, or in Chapter 2 (Land Use) to guide development standards. Members
34 also considered splitting the content between sections, with introductory language placed earlier
35 in the document and implementation-focused language included in water conservation or
36 development sections. Chair Taylor agreed to refine placement recommendations and circulate the
37 draft to board members for review ahead of potential City Council consideration.

38
39 **TREE VOUCHER DISCUSSION**

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41 Barbara Allen prepared a list of voucher-eligible homes, totaling ten vouchers across four
42 houses, with additional contributions from other board members. The board carefully reviewed
43 and cross-referenced addresses to eliminate duplicates, compiling a final list with only one
44 remaining property still needing contact. Chair Taylor confirmed she would forward the completed
45 list to Streets Supervisor Marc Marchant.

1 The board also discussed the city’s tree removal notification process, with Chair Taylor
2 relaying that residents receive certified letters and have 2–3 weeks to respond. While informal
3 discussions occur with homeowners who wish to keep trees, concerns were raised about potential
4 liability due to the lack of formal agreements. Barbara Allen noted that without written
5 documentation, homeowners may not be legally responsible, and the board agreed this issue should
6 be shared with the City Council for further consideration.

7
8 **ARBOR DAY PLANNING DISCUSSION**
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10 Chair Taylor reported on coordination with Bruce Cox and Tree Utah for a community tree
11 planting event on March 28th, designated as the city’s Arbor Day observance. The event will take
12 place at the south end of Community Park near the frontage road, where trees will provide future
13 shade for soccer spectators. Tree Utah will conduct a site visit in advance to determine placement
14 and species, and board members expressed interest in attending. The board also discussed inviting
15 nearby residents, particularly from new developments, to participate and learn proper tree planting
16 techniques.

17
18 The board then planned outreach efforts for a July 4th booth, including a community tree-
19 planting commitment campaign with numbered yard signs, educational materials, and potential
20 expert participation. Ideas included showcasing heritage trees, incorporating a time capsule theme,
21 and promoting future events. Additionally, the board workshopped a “pay it forward” tree and
22 landscape recognition program, where residents nominate others for exemplary trees or park strip
23 landscaping. The program includes certificates, ribbons, and yard signs, with recipients featured
24 in city communications. Members agreed on criteria and committed to identifying initial
25 nominations ahead of the next meeting.

26
27 **URBAN FORESTRY GUIDE**
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29 Chair Taylor outlined the need to compile a basic Urban Forestry Guide to support
30 proposed general plan language and allow the City Council to proceed without delay. The guide
31 will combine existing resources—such as the current tree care document and recommended tree
32 lists—with new sections on wetland-tolerant and drought-tolerant trees, as well as water-wise
33 landscaping practices. Responsibilities were divided among board members, with Barbara Allen
34 focusing on wetland-tolerant species, Brandon Henderson researching drought-tolerant trees, and
35 Chair Taylor compiling landscaping guidance and information on the benefits of trees.

36
37 The board discussed incorporating best practices from other Utah communities and
38 organizations like the Utah Community Forest Council, including concepts such as the “10-20-30
39 rule” for tree diversity. Tyler West offered to connect the group with an arborist from USU and
40 Tree Utah for additional expertise, and Chair Taylor committed to sharing an existing curated tree
41 list to support the effort.

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43 **ADJOURNMENT**
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1 At 8:06 p.m., Sara Stettler made a **motion** to adjourn the meeting. Heather Taylor
2 seconded the motion, which was passed by unanimous vote (5-0).

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Jennifer Robison, City Recorder

Date Approved