

Minutes of the Centerville **City Council** meeting held Tuesday, November 18, 2025, at 7:00 p.m. with participants present at Centerville City Hall, 250 North Main Street.

MEMBERS PRESENT

Mayor Clark Wilkinson

Council Members Robyn Mecham
Brian Plummer
Gina Hirst
Spencer Summerhays
Cheylynn Hayman

STAFF PRESENT

Brant Hanson, City Manager
Lisa Romney, City Attorney
Nate Plaizier, Finance Director
Bryce King, Administrative Services Director
Bruce Cox, Parks and Recreation Director
Mike Eggett, Community Development Director
Mike Carlson, Public Works Director
Dave Walker, Deputy Public Works Director
Allen Ackerson, Chief of Police
Will Barnes, Centerville Police Department
Haley Turner, Community Services Manager
Marc Marchant, Streets Supervisor

VISITORS Interested citizens

PRAYER OR THOUGHT Councilmember Plummer

PLEDGE OF ALLEGIANCE

OPEN SESSION

Heather Taylor, Centerville resident and Chair of the Centerville Tree Board, spoke about UDOT's Parrish Lane project, explaining that many roadside trees were removed and most businesses chose not to replant them despite receiving funds to do so. She criticized poor pruning practices that damaged remaining trees and asked for permission to approach businesses about proper tree care, which the council supported as an educational effort.

CENTERVILLE YOUTH CITY COUNCIL SWEARING-IN CEREMONY

Administrative Services Director Bryce King introduced new Youth City Council members and highlighted the program's growth and major events. City Recorder Jennifer Robison conducted the swearing-in and administered the Oath of Office to the new members.

PUBLIC HEARING – GENERAL PLAN AMENDMENTS – WATER USE AND PRESERVATION ELEMENT ADDITION TO THE GENERAL PLAN (PART 12-520)

Community Development Director Mike Eggett presented the water use and preservation element required under Utah's 2022 Senate Bill 110, which cities must add to their general plans by December 31, 2025. The plan addresses water demand, conservation efforts, and operational efficiency. Councilmembers discussed local conservation trends, with Councilmember Hirst

1 highlighting that municipal water use is unchanged from 1989 despite population growth. Mayor
2 Wilkinson questioning the need for further conservation measures if efficiency is already high.
3 Councilmember Plummer raised concerns about referencing Weber Basin's conservation goals
4 without clearly identifying them.

5
6 Mayor Wilkinson opened a public hearing for this item. No comments were made, so he
7 closed the public hearing.

8
9 Councilmember Hayman **moved** to approve the proposed General Plan amendment
10 (Ordinance No. 2025-15) regarding the addition of a water conservation element to the General
11 Plan (new Part 12-520 Water Use and Preservation Element) revising the first sentence of
12 subsection D to say "the City has adopted in its zoning code conservation goals consistent with
13 the Weber Basin Conservancy District's conservation goals." Councilmember Hirst seconded the
14 motion which passed unanimously (5-0).

15 16 17 **COMPENSATION SCHEDULE AMENDMENTS – CODE ENFORCEMENT OFFICER**

18
19 Mr. Eggett briefly presented the amended compensation schedule for the part-time code
20 enforcement officer position, noting that the job description and pay had been discussed in prior
21 budget sessions. Councilmember Summerhays clarified that although the position is part-time,
22 the listed pay range reflects a full-time calculation on an hourly basis, so annual figures should be
23 halved.

24
25 Councilmember Summerhays **moved** to approve Ordinance No. 2025-14 amending the
26 Compensation Schedule to add the new position and compensation range for the position of Code
27 Enforcement Officer. Councilmember Hayman seconded the motion which passed unanimously
28 (5-0).

29 30 **PROCUREMENT POLICY AMENDMENTS – UPDATES TO BID LIMITS FOR PUBLIC** 31 **WORKS AND CLASS C ROAD PROJECTS**

32
33 City Attorney Lisa Romney presented the proposed Procurement Policy Amendment to
34 raise bid limits for building improvements, public works, and Class C road projects to align with
35 state thresholds - \$64,000 for buildings, \$200,000 for public works, and \$359,000 for Class C
36 roads - while keeping formal bidding for projects above those amounts and allowing informal
37 processes below them. She emphasized that written quotes would now be required for informal
38 bids on major projects, increasing flexibility and encouraging contractor participation.
39 Councilmember Summerhays supported the change, noting that overly rigorous bidding on small
40 jobs often discourages contractors.

41
42 Councilmember Hirst **moved** to approve Resolution No. 2025-18 amending the Centerville
43 Procurement Policy to update bid limits for Public Works and Class C Road Projects.
44 Councilmember Summerhays seconded the motion which passed unanimously (5-0).

45 46 **PROCUREMENT POLICY AMENDMENTS – INCREASES TO APPROVAL LIMITS**

47
48 Finance Director Nate Plaizier presented proposed increases to purchasing approval
49 limits, noting that existing thresholds were outdated and prices have risen significantly since they
50 were last updated which was sometime between 2003-2015. The proposal aimed to improve
51 procurement efficiency while maintaining oversight, allowing department heads to approve up to
52 \$5,000, the finance director \$5,000–\$25,000, the city manager \$25,000–\$50,000, and council
53 approval for amounts over \$50,000, with exceptions for unbudgeted items. Council members

expressed concerns about losing visibility on larger expenditures, comparing Centerville's limits to other cities, and complicating rules around budgeted versus unbudgeted items. Councilmembers Mecham and Plummer stated they felt the Council should maintain approval of purchases over \$25,000.

Councilmember Hayman **moved** to approve Resolution No. 2025-19 amending the Centerville Procurement Policy to update approval limits for expenditures with department heads less than \$5,000, Finance Director between \$5,000 and \$15,000, City Manager between \$15,000 and \$30,000, and City Council above \$30,000. Councilmember Summerhays seconded the motion which passed (3-2) with Councilmembers Mecham and Plummer dissenting.

SUMMARY ACTION

1. Bond Reduction #2 and Start of Warranty for Centerville Flex Subdivision in the amount of \$78,800.00
2. Bond Reduction #3 (Final - No Warranty Required) for Centerville Flex Site Plan - Buildings #2 & #3 in the amount of \$120,000.00
3. Bid Award - Parrish Creek PDO Amended Culinary Waterline to Tom Stuart Construction in the amount \$77,887.00
4. Bid Award - Lift Station & Sub-drain Relocation on Frontage Road to Smooth Stone Construction in the amount of \$1,726,037.31
5. Bid Award - Parrish Creek Waterline Amended parts to Core & Main in the amount of \$39,498.18
6. Bid Award - fluoride removal from the well houses to Safety Kleen in the total amount of \$34,411.90
7. Purchase of body camera equipment for the Police Department in the amount of \$87,913.75
8. Purchase of 22 patrol rifles and suppressors for the Police Department in the amount of \$38,382.00

Councilmember Summerhays **moved** to approve the summary action calendar as outlined above. Councilmember Hayman seconded the motion which passed unanimously (5-0).

MINUTES REVIEW AND APPROVAL

Minutes of the October 21, 2025 Work Session and City Council meetings were reviewed. Councilmember Mecham **moved** to approve both sets of minutes. Councilmember Summerhays seconded the motion, which passed unanimously (5-0).

COUNCIL LIAISON REPORT

- Councilmember Hayman reported on the Whitaker Museum Board's Pioneer Christmas event, with Santa visits scheduled for December 2, 4, 9, and 11, free with reservations.
- Councilmember Summerhays reported on the South Davis Recreation Center's Truth-In-Taxation hearing, noting the board approved a 5% subsidy levy increase to support operations, with a 6-1 vote.

MAYOR REPORT

- Mayor Wilkinson noted plans to reassign council members to committees and boards by year's end, emphasizing full participation and leveraging expertise and learning opportunities.

- Mayor Wilkinson urged council members to review city manager reports, highlighting their detailed insights into city operations.
- Mayor Wilkinson thanked participants in the election and welcomed incoming council member Rick Bangerter.

CITY MANAGER REPORT

- City Manager Brant Hanson shared anticipation and concerns for the upcoming legislative session, highlighting housing affordability, homelessness, and property tax proposals. He urged council members to review LPC materials and coordinate with state representatives.
- City Manager Brant Hanson recognized a scheduling conflict between the December 2 council meeting and Davis County's Truth-In-Taxation hearing; the council agreed to have staff and the mayor explore adjustments to accommodate both meetings.

ADJOURNMENT

At 9:07 pm, Councilmember Hirst **moved** to adjourn the meeting which passed unanimously (5-0).

Jennifer Robinson
Jennifer Robison, City Recorder

12/16/2025
Date Approved

