



TREE BOARD AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE TREE BOARD WILL HOLD A REGULAR MEETING AT 8:00 PM ON NOVEMBER 19, 2025 AT CENTERVILLE CITY HALL CONFERENCE ROOM, 250 NORTH MAIN STREET, CENTERVILLE, UTAH.

Centerville Tree Board meetings are open to the public, unless otherwise closed for reasons allowed by law. Centerville Tree Board meetings may be conducted via electronic means pursuant to Utah Code § 52-4-207. In compliance with the Americans with Disabilities Act, individuals needing special accommodations due to a disability may contact the City Recorder at (801) 295-3477, at least 24 hours in advance of the meeting. The Committee reserves the right to modify the sequence of agenda items in order to facilitate special needs or provide greater efficiency.

The full agenda packet and backup materials can be found on the Centerville City website at:

<https://centervilleutah.gov/129/Agendas-Minutes>

A. ROLL CALL

B. BUSINESS ITEMS

Business action or discussion items to be considered.

1. Discuss trees affected by past Streets projects: 400 W and Peachtree Dr.
Planning door knocking, counseling from Tree Board members to homeowners to assist in voucher use and tree planting
2. Parrish Lane UDOT project
Discuss damaged trees and replacement landscaping options
3. Discuss tree information to be disseminated through the city
-Tree Care Guide
-Website to Urban Forestry
4. Schedule work session with City Council regarding tree vouchers
5. Review action items

C. MINUTES

Minutes of prior meetings may be reviewed and accepted. Minutes review and approval shall comply with the Centerville City Minutes Approval Policy.

1. Minutes Review and Approval
September 17, 2025 Tree Board minutes

D. ADJOURNMENT

CERTIFICATE OF POSTING

I hereby certify that this notice and agenda was posted at Centerville City Hall, published on the Utah Public Notice Website, and provided to a newspaper or media correspondent in accordance with the requirements of the Utah Open and Public Meetings Act, including, but not limited to, provisions of Utah Code § 52-4-202.

**Jennifer Robison
Centerville City Recorder**

PRELIMINARY DRAFT

1 Minutes of the Centerville City Tree Board meeting held Wednesday, September 17, 2025 at 8:00
2 p.m. at Centerville City Hall, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

4 Barbara Allen
5 Brandon Henderson
6 Keith Roper, arrived at 8:17 p.m.
7 Sara Stettler
8 Heather Taylor, Chair

STAFF PRESENT

10 Brian Plummer, City Council Liaison
11 Mike Higgins, Parks Supervisor
12 Connie Larson, Recording Secretary

MINUTES REVIEW AND APPROVAL

13 Minutes of the August 20, 2025 meeting were reviewed. Heather Taylor made a **motion** to
14 approve the minutes as amended. Barbara Allen seconded the motion, which was passed by
15 unanimous vote (4-0).

DISCUSS THREE HOMES ON PEACH TREE DRIVE WHO GOT TREE 16 VOUCHERS AND EIGHTEEN HOMES ON 400 WEST WHO HAD TREES REMOVED

17 Heather Taylor reported Marc Marchant said he is willing to give her the addresses of the
18 18 homes on 400 West who had their trees removed and wanted vouchers, but he will not do this
19 for the three homes on Peach Tree Drive. He said it is because the homes on Peach Tree Drive
20 received their vouchers too far in the past. Sara Stettler stated her husband is willing to help plant
21 trees for citizens who need help. Barbara Allen and Sara Stettler are willing to contact
22 homeowners who want tree vouchers. If this goes well, Heather said she would like to contact
23 previous Tree Board members and ask for their help with the current project.

PLAN AGENDA AND TALKING POINTS FOR WORK SESSION WITH CITY 24 COUNCIL

25 Brian Plummer, City Council Liaison, reported at the City Council meeting on September
26 2nd, Gina Hirst requested all City Council members bring their priorities to the work session. Mr.
27 Plummer requested a work session with a plan for the 4th of July Celebration next year, since it
28 will be the 250-year celebration of independence for America.

29
30
31
32
33
34
35
36
37
38
39
40
41 **At 8:17 p.m., Keith Roper arrived at the meeting.**

1 Brian Plummer said tree vouchers need to be approved because it promotes people not
2 planting trees in park strips. January 2026 will be the earliest the Tree Board can have a work
3 session with the City Council. Heather Taylor asked if the Tree Board will have a place in the
4 General Plan. Mr. Plummer said the General Plan draft is almost ready. When it is ready, the public
5 will be allowed to see it. The Tree Board can ask for potential amendments to the General Plan.
6

7 At the work session, there will be 30 minutes allowed for each agenda item. It is hoped the
8 voucher program can be used to reduce the number of trees in the park strips. Heather Taylor said
9 she will write a letter to Mayor Wilkinson about the voucher program, and that it will hopefully
10 generate more trees in yards and not park strips.
11

12 In 2028, Balsam Drive will have trees removed, and in 2030, Bonita Drive will have trees
13 removed. Heather said she would like the vouchers to have a 12-month expiration instead of the
14 six-month expiration that they currently have. Brian Plummer said the I-15 expansion project is
15 coming. Properties will become eminent domain, and UDOT has already purchased properties on
16 the Frontage Road. The Tree Board discussed if the State or County removes trees, could tree
17 vouchers be given to those homeowners?
18

19 The following are issues to be discussed for the work session with the City Council:
20

- 21 • Ask for vouchers to be 12 months instead of six months.
- 22 • Permission to talk to homeowners about the voucher program instead of Marc
23 Marchant.
- 24 • Impress on the City Council the loss of shade and enjoyment when a tree is removed.
- 25 • It will take a generation to get back what was removed when a tree is taken out.
- 26 • Can vouchers be used for sod and sprinklers.
- 27 • The goal is no tree deficits.
- 28 • Can Tree Board members visit future projects and give a voucher before the tree is
29 removed.
30

31 Brian Plummer said there will be a Meet and Greet for City Council candidates who are
32 running for election on October 14th from 6:30 p.m. to 8:30 p.m. at City Hall. This would be a
33 good time to see what their opinions are on the tree vouchers.
34

35 **DISCUSS PARRISH LANE DAMAGED BY CONSTRUCTION, AS WELL AS**
36 **NEW PLANTINGS AND CHOICE OF MATERIALS**
37

38 Heather Taylor and Brandon Henderson reported they viewed the trees that were damaged
39 by the construction on Parrish Lane. There were eleven trees that were pruned, but the pruning
40 was done poorly. Poor pruning allows disease and insects to damage trees. Heather took pictures
41 of the damaged trees, and she and Brandon are willing to repair the trees if allowed to do so. The
42 new trees that were planted on the east side of America First Credit Union are flowering pear trees,
43 and they were planted too close together. The dripline is in the wrong place. It should not be placed
44 at the trunk, but should be away from the trunk. She is also concerned about the small rocks that
45 were placed on the hill, as they can easily fall on the sidewalk.

1 Heather feels City Engineering needs to be made aware of this issue, so that better planning can
2 be done in the future.

3
4 Brian Plummer said he would like to know what the private property owner thinks about
5 the trees. Brian Plummer suggested that Heather come to the Open Public Forum at the City
6 Council meeting and tell the City Council of her concerns. Brandon Henderson said the trees on
7 Parrish Lane are at the front and center when people drive into Centerville. The pruning cannot
8 take place until Marc Marchant gives permission. Barbara Allen expressed concern about
9 contractors who plant trees and then the trees die. They usually do not use proper watering
10 techniques which causes the trees to die. Mike Higgins, Parks Supervisor, said he found five places
11 at the cemetery to plant trees. He does not know yet what trees will be planted, but pine trees are
12 avoided because of their low branches. Trees that have pods are also avoided. Heather Taylor
13 suggested the zelkovas tree because they do not reach the powerlines.

14
15 **FOLLOW-UP ON ONGOING INITIATIVES**

16
17 The Tree Board discussed the Centerville Tree Guide that Brandon Henderson and his wife
18 made. Keith Roper said he showed the Tree Guide to Mark Wahlstrom at the Utah State Extension,
19 and he made suggestions to the Tree Guide. He suggested the sugar maple be changed to red maple.
20 There will be a Basic Tree Planting and Pruning class on November 7th. In the near future, there
21 will be a Municipal Forestry class and a First Arbor Ship Apprentice class offered through the
22 Urban Forestry Website. Keith will send this information to Tree Board members and to Bryce
23 King to have him put the link to the Urban Forestry Website on the city website and in the
24 November city newsletter.

25
26 **NEXT MEETING**

27
28 The next Tree Board meeting will be held on Wednesday, October 15, 2025 at 8:00 p.m.
29 at City Hall.

30
31 **ADJOURN**

32
33 At 9:10 p.m., Heather Taylor made a **motion** to adjourn the meeting. Brandon Henderson
34 seconded the motion, which was passed by unanimous vote (5-0).

35
36
37
38

39 _____
Jennifer Robison, City Recorder

_____ Date Approved

40
41
42
43 _____
44 Connie Larson, Recording Secretary