



WORK SESSION AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE CITY COUNCIL WILL HOLD ITS WORK SESSION MEETING AT 5:30 PM ON OCTOBER 21, 2025 AT CENTERVILLE CITY HALL, 250 NORTH MAIN STREET, CENTERVILLE, UTAH.

Centerville City Council meetings are open to the public, unless otherwise closed for reasons allowed by law. Centerville City Council meetings may be conducted via electronic means pursuant to Utah Code § 52-4-207. In compliance with the Americans with Disabilities Act, individuals needing special accommodations due to a disability may contact the City Recorder at (801) 295-3477, at least 24 hours in advance of the meeting. The Mayor and Council reserve the right to modify the sequence of agenda items in order to facilitate special needs or provide greater efficiency.

The full agenda packet and backup materials can be found on the Centerville City website at:

<https://centervilleutah.gov/129/Agendas-Minutes>

A. ROLL CALL

B. BUSINESS ITEMS

Business action or discussion items to be considered.

1. Discussion - Procurement Policy Amendments - Building Improvements, Public Works Projects, Class C Road Construction Projects - Increase to State Bid Limits and Bidding Procedure Changes
Discuss amendments to Procurement Policy regarding Building Improvements, Public Works Projects, and Class C Road Construction Projects
2. Discussion - Procurement Policy Amendments - Increase Approval Limits
Procurement Policy Amendments - Increase Approval Limits
3. Discussion - Part-Time Code Enforcement Officer Position
Discussion regarding the part-time Code Enforcement Officer position and supporting documentation

C. CLOSED SESSION

The City Council may vote to discuss matters in a closed session for reasons allowed by law, including, but not limited to, the provisions of Utah Code § 52-4-205 of the Open and Public Meetings Act, and for attorney-client matters that are privileged pursuant to Utah Code § 78B-1-137.

D. ADJOURNMENT

CERTIFICATE OF POSTING

I hereby certify that this notice and agenda was posted at Centerville City Hall, published on the Utah Public Notice Website, and provided to a newspaper or media correspondent in accordance with the requirements of the Utah Open and Public Meetings Act, including, but not limited to, provisions of Utah Code § 52-4-202.

**Jennifer Robison
Centerville City Recorder**

CENTERVILLE
CITY COUNCIL

Staff Report
10/21/2025

Item No. 1.

Title: Discussion - Procurement Policy Amendments - Building Improvements, Public Works Projects, Class C Road Construction Projects - Increase to State Bid Limits and Bidding Procedure Changes

Initiated By: Marc Marchant, Streets Supervisor

Staff Representative: Marc Marchant, Streets Supervisor, Kevin Campbell, City Engineer, Lisa Romney, City Attorney

SUBJECT:

Discuss amendments to Procurement Policy regarding Building Improvements, Public Works Projects, and Class C Road Construction Projects

RECOMMENDATION:

BACKGROUND:

Staff would like to propose amendments to the City Procurement Policy to increase the bid limits for public building improvement projects, public works projects, and street construction projects to the State statutory bid limits. Staff would also like to amend the approval procedure limits consistent with the State statutory bid limits.

- "Building improvement" projects include any construction or repair of a public building or structure (as defined in Utah Code 11-39-101)
- "Public works project" means the construction of a park or recreational facility, or a pipeline, culvert, canal, or other system for water, storm water, or flood control (as defined in Utah Code 11-39-101)
- "Class C road construction project" means street reconstruction projects including new roadbed, resurfacing existing roadways with more than 2" of pavement (as defined in Utah Code 72-6-109)

The current State bid limit for these types of projects is based on a defined dollar amount that increases every year based on a percentage increase or Consumer Price Index as set forth in Utah Code 11-39-101 (for building improvements and public works projects) and Utah Code 72-6-108 (for class C road construction projects). As of July 1, 2024, these limits have increased to the following:

- Building improvements - \$64,313
- Public works projects - \$200,979
- Class C road construction projects - \$359,450

Staff would like to increase the City bid limits for these types of projects to the State bid limits and to mirror the required bidding processes and procedures to follow State limits. This would mean the City is only required to

follow formal bidding for projects that are estimated to be above the State bid limits. Projects under the State bid limits would follow informal bidding procedures pursuant to City policy.

The applicable statutes are attached.

ATTACHMENTS:

1. 11-39-101 (Bid Limits)
2. 72-6-109 (Bid Limits)

Effective 5/1/2024**11-39-101 Definitions.**

As used in this chapter:

- (1) "Bid limit" means:
 - (a) for a building improvement:
 - (i) for the year 2003, \$40,000; and
 - (ii) for each year after 2003, the amount of the bid limit for the previous year, plus an amount calculated by multiplying the amount of the bid limit for the previous year by the lesser of 3% or the actual percent change in the Consumer Price Index during the previous calendar year; and
 - (b) for a public works project:
 - (i) for the year 2003, \$125,000; and
 - (ii) for each year after 2003, the amount of the bid limit for the previous year, plus an amount calculated by multiplying the amount of the bid limit for the previous year by the lesser of 3% or the actual percent change in the Consumer Price Index during the previous calendar year.
- (2) "Building improvement":
 - (a) means the construction or repair of a public building or structure; and
 - (b) does not include construction or repair at an international airport.
- (3) "Consumer Price Index" means the Consumer Price Index for All Urban Consumers as published by the Bureau of Labor Statistics of the United States Department of Labor.
- (4)
 - (a) "Design-build project" means a building improvement or public works project for which both the design and construction are provided for in a single contract with a contractor or combination of contractors capable of providing design-build services.
 - (b) "Design-build project" does not include a building improvement or public works project:
 - (i) that a local entity undertakes under contract with a construction manager that guarantees the contract price and is at risk for any amount over the contract price; and
 - (ii) each component of which is competitively bid.
- (5) "Design-build services" means the engineering, architectural, and other services necessary to formulate and implement a design-build project, including the actual construction of the project.
- (6) "Emergency repairs" means a building improvement or public works project undertaken on an expedited basis to:
 - (a) eliminate an imminent risk of damage to or loss of public or private property;
 - (b) remedy a condition that poses an immediate physical danger; or
 - (c) reduce a substantial, imminent risk of interruption of an essential public service.
- (7) "Governing body" means:
 - (a) for a county, city, or town, the legislative body of the county, city, or town;
 - (b) for a special district, the board of trustees of the special district; and
 - (c) for a special service district:
 - (i) the legislative body of the county, city, or town that established the special service district, if no administrative control board has been appointed under Section 17D-1-301; or
 - (ii) the administrative control board of the special service district, if an administrative control board has been appointed under Section 17D-1-301.
- (8) "Local entity" means a county, city, town, special district, or special service district.
- (9) "Lowest responsive responsible bidder" means a prime contractor who:
 - (a) has submitted a bid in compliance with the invitation to bid and within the requirements of the plans and specifications for the building improvement or public works project;

- (b) is the lowest bidder that satisfies the local entity's criteria relating to financial strength, past performance, integrity, reliability, and other factors that the local entity uses to assess the ability of a bidder to perform fully and in good faith the contract requirements;
 - (c) has furnished a bid bond or equivalent in money as a condition to the award of a prime contract; and
 - (d) furnishes a payment and performance bond as required by law.
- (10) "Procurement code" means the provisions of Title 63G, Chapter 6a, Utah Procurement Code.
- (11) "Public works project":
- (a) means the construction of:
 - (i) a park or recreational facility; or
 - (ii) a pipeline, culvert, dam, canal, or other system for water, sewage, storm water, or flood control; and
 - (b) does not include:
 - (i) the replacement or repair of existing infrastructure on private property;
 - (ii) construction commenced before June 1, 2003; and
 - (iii) construction or repair at an international airport.
- (12) "Special district" means the same as that term is defined in Section 17B-1-102.
- (13) "Special service district" has the same meaning as defined in Section 17D-1-102.

Amended by Chapter 438, 2024 General Session

Effective 5/1/2024

72-6-109 Class B and C roads -- Construction and maintenance -- Definitions -- Estimates lower than bids -- Accountability.

(1) As used in this section and Section 72-6-108:

- (a) "Bid limit" means:
 - (i) for the year 2024, \$350,000; and
 - (ii) for each year after 2024, the amount of the bid limit for the previous year, plus an amount calculated by multiplying the amount of the bid limit for the previous year by the actual percent change in the National Highway Construction Cost Index during the previous calendar year.
- (b)
 - (i) "Construction" means the work that would apply to:
 - (A) any new roadbed either by addition to existing systems or relocation;
 - (B) resurfacing of existing roadways with more than two inches of bituminous pavement; or
 - (C) new structures or replacement of existing structures, except the replacement of drainage culverts.
 - (ii) "Construction" does not include maintenance, emergency repairs, or the installation of traffic control devices as described in Section 41-6a-302.
- (c) "Improvement project" means construction and maintenance as defined in this section except for that maintenance excluded under Subsection (2).
- (d) "Maintenance" means the keeping of a road facility in a safe and usable condition to which it was constructed or improved, and includes:
 - (i) the reworking of an existing surface by the application of up to and including two inches of bituminous pavement;
 - (ii) the installation or replacement of guardrails, seal coats, and culverts;
 - (iii) the grading or widening of an existing unpaved road or flattening of shoulders or side slopes to meet current width and safety standards; and
 - (iv) horizontal or vertical alignment changes necessary to bring an existing road in compliance with current safety standards.
- (e) "National Highway Construction Cost Index" means the National Highway Construction Cost Index published by the Federal Highway Administration.
- (f) "Project" means the performance of a clearly identifiable group of associated road construction activities or the same type of maintenance process, where the construction or maintenance is performed on any one class B or C road, within a half-mile proximity and occurs within the same calendar year.

(2) The following types of maintenance work are not subject to the contract or bid limit requirements of this section:

- (a) the repair of less than the entire surface by crack sealing or patching; and
- (b) road repairs incidental to the installation, replacement, or repair of water mains, sewers, drainage pipes, culverts, or curbs and gutters.

(3)

- (a)
 - (i) If the estimates of a qualified engineer referred to in Section 72-6-108 are substantially lower than any responsible bid received or in the event no bids are received, the county or municipality may perform the work by force account.
 - (ii) In no event shall "substantially lower" mean estimates that are less than 10% below the lowest responsible bid.
- (b) If a county or municipality performs an improvement project by force account, it shall:

- (i) provide an accounting of the costs and expenditures of the improvement including material, labor, and direct equipment costs to be calculated using the Cost Reference Guide for Construction Equipment by Dataquest Inc. or the Federal Emergency Management Agency schedule of equipment rates;
 - (ii) disclose the costs and expenditures to any person upon request and allow the person to make a copy and pay for the actual cost of the copy; and
 - (iii) perform the work using the same specifications and standards that would apply to a private contractor.
- (4) A county or municipality may not provide construction services to another municipality until the requirements in Section 72-6-108 have been satisfied by the receiving county or municipality.
- (5) For any construction self-performed by a county or municipality that exceeds the bid limit, the county or municipality shall seek private bids in accordance with Section 72-6-108.
- (6)
 - (a) Before self-performing any construction, and at least annually, a county or municipality shall ensure that the aggregate, asphalt, and concrete materials owned by the county or municipality for construction use are tested by an independent, qualified firm to ensure the materials meet the same standards required by the department for private contractors for the same work.
 - (b) The legislative body of the county or municipality shall ensure that the results of the tests described in Subsection (6)(a) are public record.

Amended by Chapter 469, 2024 General Session

CENTERVILLE
CITY COUNCIL

Staff Report
10/21/2025

Item No. 2.

Title: Discussion - Procurement Policy Amendments - Increase Approval Limits

Initiated By: Nate Plaizier, Finance Director

Staff Representative: Nate Plaizier, Finance Director

SUBJECT:

Procurement Policy Amendments - Increase Approval Limits

RECOMMENDATION:

BACKGROUND:

Staff would like to propose amendments to the City Procurement Policy to approval and procedural limits for purchasing expenditures.

Currently, the approval limits are as follows:

- Department Heads - less than \$1,000;
- Finance Director - between \$1,000 - \$5,000;
- City Manager - between \$5,000 - \$25,000;
- City Council - more than \$25,000.

In an effort to be more efficient and reduce costs, Staff recommends increasing the approval and procedural limits. The City has not updated these amounts in over 10 years. Since it was last updated, costs of goods and services have significantly increased. Many items frequently purchased for basic operations of the City have risen above \$1,000. Under current procedure, this requires a purchase order and multiple layers of approval, thus slowing down Staff's efficiency to purchase basic items needed. Staff recommends increasing the approval limits to the following:

- Department Heads - less than \$5,000;
- Finance Director - between \$5,000 - \$25,000;
- City Manager - between \$25,000 - \$50,000;
- City Council - more than \$50,000.

ATTACHMENTS:

CENTERVILLE
CITY COUNCIL

Staff Report
10/21/2025

Item No. 3.

Title: Discussion - Part-Time Code Enforcement Officer Position

Initiated By: Mike Eggett, Community Development Director, Brant Hanson, City Manager

Staff Representative: Mike Eggett, Community Development Director, Brant Hanson, City Manager

SUBJECT:

Discussion regarding the part-time Code Enforcement Officer position and supporting documentation

RECOMMENDATION:

BACKGROUND:

During the most recent budget discussions (for FY 2025-26), the Community Development Director and City Manager presented information and details regarding a Part-Time Code Enforcement Officer position to be considered as part of the Centerville FY 2025-26 budget. There were many discussions with the City Council regarding this position leading up to the approval of the FY 2025-26 budget in June. This Part-Time Code Enforcement Officer position was ultimately funded by the Council as a part of the Centerville FY 2025-26 budget approval, with the understanding that this position would be reviewed by the Council regarding the proposed job description and wage scale summary for this position.

Therefore, City staff has prepared a proposed job description for this position and a wage scale proposal for the position. The job description has been included with the documents for this discussion item. The proposed wage scale for this part-time position would be set at \$21.51-Min, \$25.81-Mid, and \$30.97-Max (at an hourly rate). The expectation would be for the position to operate between 20 and 28 hours of work per week. There is an attached Compensation Schedule addendum document reflecting this wage scale in the packet for this item.

Further, City staff has completed a survey of Davis County and Weber County communities to investigate which communities have a Code Enforcement Officer, how that position is overseen/supervised, the form of enforcement (complaint-based versus employee active enforcement), and if a community has more than one Code Enforcement Officer in their jurisdiction. 31 total communities were surveyed, including Davis and Weber Counties. There is a Word document and an Excel spreadsheet reflecting the survey findings regarding Code Enforcement Officers in these counties. All Davis and Weber County cities findings are reflected in these survey documents. Any instance of "unknown" identified on the survey spreadsheet indicates that it is not clear, from the survey effort, which of these options are the correct option for the specific jurisdiction, but one of these comparative options is the correct situation for that city.

City staff would plan for this position to be established in a collaborative approach between multiple departments of the City (Community Development, Police, Public Works, City Administration, etc) to resolve enforcement type issues that exist or may exist in the future throughout Centerville City. Staff understands the

City Council's direction to work on community-based strategies when working on the resolution of code enforcement issues within the community, and further understands that the residential concerns should continue to be enforced by utilizing a complaint-based system of enforcement and resolution. The approach would be for this position to work with multiple city departments to resolve code enforcement challenges and issues that affect the City, and the department heads are supportive of this initiative for the establishment of a Part-Time Code Enforcement Officer. As an additional benefit, this position could assist the City in working with Centerville based business operations that may not have a current business license or are operating without a business license.

Overall, City staff believe that a Part-Time Code Enforcement Officer would be a benefit to the Centerville community and participate in the resolution of various current and future code enforcement issues affecting the community.

ATTACHMENTS:

1. 220 - Community Development - Code Enforcement Officer - 10.16.2025
2. Compensation Schedule FY26 - proposed 2025.10
3. Code Enforce Survey City-County Summary 20251014
4. Code Enforce Positions - Survey City-County



Job Title – Code Enforcement Officer

Code Enforcement Officer

Department – Community Development

Job Code – 220

FLSA Status – Non-Exempt

Employment Classification – Part-Time

Compensation Range –

Effective Date – October 16, 2025

GENERAL PURPOSE

The Code Enforcement Officer performs a variety of working level duties as needed to ensure compliance with City codes, ordinances, regulations, and other compliance issues, such as zoning, planning, signage, business licensing, weeds, snow, parkstrips, street trees, rights-of-way, telecommunications, nuisances, drainage, etc.

SUPERVISION RECEIVED

Works under the general supervision of the Community Development Director.

SUPERVISION EXERCISED

None.

ESSENTIAL FUNCTIONS

Receives and responds to various problems and complaints regarding alleged violations of City ordinances, codes, and regulations; evaluates the nature of the allegations, investigates and gathers evidence regarding violations; and prepares detailed reports and conclusions of investigations.

Provides updates to complainant of investigative progress, final conclusions, and corrective actions.

Monitors business and property owner compliance with City ordinances, codes and regulations; monitors community compliance with various ordinances, such as nuisances, noise, snow removal, weeds, etc.

Communicates with responsible persons or entities of complaints and alleged violations; advises property owners, builders, and contractors of potential violations.

Works with various department heads regarding enforcement of City ordinances and issuance of code violations within their jurisdiction, such as noise, snow removal, weeds, street trees, nuisances, zoning violations, public utility violations, encroachment into public rights-of-way, etc.

Investigates complaints and alleged violations; searches tax records for ownership information; obtains facts necessary to determine property course of action; coordinates and monitors solutions and compliance.

Conducts field investigations and property inspections to determine extent of violations; checks for "clear view" on corner lots, verifies business licenses, monitors sign compliance, monitors compliance with animal ordinances and contacts animal control as needed; cooperates with board of health in monitoring health and safety practices of business operations; prepares various investigative reports; initiates enforcement proceedings where appropriate and coordinates the same with City legal staff; may administer preliminary sanctions as allowed by City ordinance or code.

Issues courtesy notices, notices of violation, citations, and corrective action notices for established violations in accordance with City ordinances and applicable State law provisions; prepares documentation for issuance of civil or criminal citations; provides testimony in court as necessary on behalf of the City.

Conducts follow-up investigations to ensure compliance with applicable City ordinances and codes; monitors progress on corrective action notices; issues follow-up notices for continued or repeat violations.

Assists with appeals; prepares documentation and responds to arguments on appeal; testifies at appeal hearing as necessary on behalf of the City.

Coordinates code enforcement activities with other City departments as necessary; works closely with members of the Community Development Department regarding interpretations and enforcement of codes.

Provides information to the public, residents, businesses, and government agencies regarding codes, laws, and ordinances; respond to questions, complaints, and inquiries regarding code enforcement and violations; provides education and public outreach on various code enforcement issues.

Collaborates with City departments and the community at large to address complex issues that require a coordinated response.

Conducts regular review of City codes, ordinances, and regulations; receives legal interpretations as needed to direct enforcement of compliance; makes recommendations related to practical application of codes and ordinances; assists in adapting, modifying or rewriting codes as needed.

Prepares and provides written and oral reports to City Council, City Manager, City Attorney, and Community Development Director, as required, to explain code enforcement activities and program needs.

Maintain files and records related to code enforcement investigation, citations, and violations.

Performs related duties as required.

MINIMUM QUALIFICATIONS

1. Education and Experience:

- A. Graduation from high school, plus two (2) years of specialized training provided through in-service, professional workshops, technical college or university studies
- AND
- B. Two (2) years of responsible experience performing above or related duties; preference for experience related to local government ordinance enforcement and investigation; law enforcement civil and/or criminal investigation, or some other related field;
- OR
- C. An equivalent combination of education and experience.

2. Knowledge, Skills and Abilities:

Working knowledge of liability issues which arise out of investigative procedures; effective interpersonal communications; City and state codes and ordinances related to multiple aspects of public works, property rights, boundaries, subdividing and zoning, signing etc.; legal system and securing sanctions for violations; various investigative techniques; report writing, public relations; municipal government operations, practices and procedures.

Skill in the art of diplomacy and cooperative problem solving, negotiating and public relations.

Ability to enforce regulations with firmness, tact, and impartiality; keep operating records and maintain various written reports; read maps and locate property; establish and maintain effective working relationships with employees, other agencies and the public; comprehend and interpret complex regulations related to zoning and other city ordinances.

3. Special Qualifications:

Must possess a valid Utah Driver's License.

Must pass a pre-employment background check and drug screen.

WORK ENVIRONMENT

Tasks require a variety of physical activities not generally involving muscular strain. Physical demands may occur in activities related to walking, standing, stooping, sitting, reaching, etc. Talking, hearing and seeing required in the daily performance of job duties. Mental application utilizes memory for details, emotional stability and discriminating thinking and creative problem solving. Frequent local travel required in course of performing portions of job functions. This position has exposure to stressful situations associated with dealing with the public in sensitive and potentially volatile situations. Work is often performed under deadlines and time constraints.

FLSA AND AT-WILL STATUS

The Code Enforcement Officer is a non-exempt position under the Fair Labor Standards Act eligible for minimum wage and overtime pay under applicable provisions of the Fair Labor Standards Act. The Code Enforcement Officer is considered an at-will position and is not eligible for the protections of Utah Code § 10-3-1105.

DISCLAIMER

The provisions of this job description describe the general nature, level, and type of work performed by the employee assigned to this job. The provisions are not intended to be an exhaustive list of all job-related tasks, duties, and responsibilities an employee may perform. An employee in this position will be required to perform any other job-related duties required by their supervisor. This job description is not intended to and does not imply or create any employment, compensation, or contract rights to any person. The City reserves the right to add, delete, or modify any provisions of this job description at any time. This job description supersedes earlier versions.

Centerville City Employee Compensation Schedule

	FY26 Salary Ranges (annual)			FY26 Salary Ranges (hourly)		
	Min	Mid	Max	Min	Mid	Max
Administration						
CITY MANAGER	\$ 136,996	\$ 164,395	\$ 197,274	\$ 65.86	\$ 79.04	\$ 94.84
CITY ATTORNEY	\$ 124,926	\$ 149,911	\$ 179,893	\$ 60.06	\$ 72.07	\$ 86.49
ADMINISTRATIVE SERVICES DIRECTOR	\$ 106,199	\$ 127,439	\$ 152,927	\$ 51.06	\$ 61.27	\$ 73.52
COMMUNITY SERVICES MANAGER	\$ 71,964	\$ 86,357	\$ 103,628	\$ 34.60	\$ 41.52	\$ 49.82
CITY RECORDER	\$ 68,142	\$ 81,770	\$ 98,125	\$ 32.76	\$ 39.31	\$ 47.18
IT MANAGER	\$ 66,137	\$ 79,365	\$ 95,238	\$ 31.80	\$ 38.16	\$ 45.79
WHITAKER MUSEUM DIRECTOR	\$ 41,904	\$ 50,285	\$ 60,342	\$ 20.15	\$ 24.18	\$ 29.01
Police						
POLICE CHIEF	\$ 125,886	\$ 151,063	\$ 181,275	\$ 60.52	\$ 72.63	\$ 87.15
LIEUTENANT	\$ 105,791	\$ 126,949	\$ 152,339	\$ 50.86	\$ 61.03	\$ 73.24
SERGEANT	\$ 87,436	\$ 104,923	\$ 125,908	\$ 42.04	\$ 50.44	\$ 60.53
MASTER POLICE OFFICER	\$ 80,575	\$ 96,690	\$ 116,027	\$ 38.74	\$ 46.49	\$ 55.78
PATROL OFFICER I-III	\$ 64,741	\$ 77,689	\$ 93,227	\$ 31.13	\$ 37.35	\$ 44.82
PATROL OFFICER IN TRAINING	\$ 58,267	\$ 69,920	\$ 83,905	\$ 28.01	\$ 33.62	\$ 40.34
DISPATCHER/LEAD	\$ 66,609	\$ 79,931	\$ 95,917	\$ 32.02	\$ 38.43	\$ 46.11
DISPATCHER II	\$ 49,146	\$ 58,975	\$ 70,770	\$ 23.63	\$ 28.35	\$ 34.02
EMERGENCY MANAGEMENT/ADMINISTRATIVE ASSISTANT	\$ 48,567	\$ 58,280	\$ 69,936	\$ 23.35	\$ 28.02	\$ 33.62
DISPATCHER I	\$ 46,807	\$ 56,168	\$ 67,401	\$ 22.50	\$ 27.00	\$ 32.40
ADMINISTRATIVE ASSISTANT	\$ 42,754	\$ 51,305	\$ 61,566	\$ 20.55	\$ 24.67	\$ 29.60
Public Works						
PUBLIC WORKS DIRECTOR	\$ 112,344	\$ 134,812	\$ 161,775	\$ 54.01	\$ 64.81	\$ 77.78
DEPUTY PUBLIC WORKS DIRECTOR	\$ 98,344	\$ 118,013	\$ 141,615	\$ 47.28	\$ 56.74	\$ 68.08
GIS ADMINISTRATOR/IT SUPPORT TECHNICIAN	\$ 75,873	\$ 91,047	\$ 109,257	\$ 36.48	\$ 43.77	\$ 52.53
DRAINAGE UTILITY SUPERVISOR	\$ 69,824	\$ 83,789	\$ 100,546	\$ 33.57	\$ 40.28	\$ 48.34
STORMWATER COORDINATOR	\$ 53,353	\$ 64,024	\$ 76,829	\$ 25.65	\$ 30.78	\$ 36.94
MASTER MECHANIC	\$ 61,533	\$ 73,839	\$ 88,607	\$ 29.58	\$ 35.50	\$ 42.60
JOURNEY MECHANIC	\$ 54,998	\$ 65,998	\$ 79,197	\$ 26.44	\$ 31.73	\$ 38.08
APPRENTICE MECHANIC	\$ 46,442	\$ 55,731	\$ 66,877	\$ 22.33	\$ 26.79	\$ 32.15
ADMINISTRATIVE ASSISTANT	\$ 42,754	\$ 51,305	\$ 61,566	\$ 20.55	\$ 24.67	\$ 29.60
WATER SUPERVISOR	\$ 74,946	\$ 89,936	\$ 107,923	\$ 36.03	\$ 43.24	\$ 51.89
LEAD WATER MAINTENANCE OPERATOR	\$ 60,407	\$ 72,488	\$ 86,986	\$ 29.04	\$ 34.85	\$ 41.82
WATER ELECTRICIAN	\$ 66,976	\$ 80,372	\$ 96,446	\$ 32.20	\$ 38.64	\$ 46.37
WATER MAINTENANCE OPERATOR III	\$ 53,396	\$ 64,075	\$ 76,890	\$ 25.67	\$ 30.81	\$ 36.97
WATER MAINTENANCE OPERATOR II	\$ 48,169	\$ 57,803	\$ 69,364	\$ 23.16	\$ 27.79	\$ 33.35
WATER MAINTENANCE OPERATOR I	\$ 44,013	\$ 52,815	\$ 63,378	\$ 21.16	\$ 25.39	\$ 30.47
STREET SUPERVISOR	\$ 68,855	\$ 82,626	\$ 99,151	\$ 33.10	\$ 39.72	\$ 47.67
LEAD STREET MAINTENANCE OPERATOR	\$ 56,822	\$ 68,187	\$ 81,824	\$ 27.32	\$ 32.78	\$ 39.34
STREET MAINTENANCE OPERATOR III	\$ 53,297	\$ 63,957	\$ 76,748	\$ 25.62	\$ 30.75	\$ 36.90
STREET MAINTENANCE OPERATOR II	\$ 46,457	\$ 55,749	\$ 66,899	\$ 22.34	\$ 26.80	\$ 32.16
STREET MAINTENANCE OPERATOR I	\$ 43,385	\$ 52,063	\$ 62,475	\$ 20.86	\$ 25.03	\$ 30.04
Finance						
FINANCE DIRECTOR	\$ 112,526	\$ 135,031	\$ 162,037	\$ 54.10	\$ 64.92	\$ 77.90
CITY TREASURER	\$ 75,592	\$ 90,710	\$ 108,852	\$ 36.34	\$ 43.61	\$ 52.33
ACCOUNTANT II	\$ 62,743	\$ 75,292	\$ 90,350	\$ 30.16	\$ 36.20	\$ 43.44
ACCOUNTANT I	\$ 55,805	\$ 66,966	\$ 80,359	\$ 26.83	\$ 32.20	\$ 38.63
ACCOUNTING TECHNICIAN II	\$ 52,246	\$ 62,695	\$ 75,234	\$ 25.12	\$ 30.14	\$ 36.17
ACCOUNTING TECHNICIAN I	\$ 48,687	\$ 58,424	\$ 70,109	\$ 23.41	\$ 28.09	\$ 33.71
Community Development						
COMMUNITY DEVELOPMENT DIRECTOR	\$ 106,885	\$ 128,262	\$ 153,915	\$ 51.39	\$ 61.66	\$ 74.00
PLANNER II	\$ 63,242	\$ 75,891	\$ 91,069	\$ 30.40	\$ 36.49	\$ 43.78
PLANNER I	\$ 53,669	\$ 64,403	\$ 77,283	\$ 25.80	\$ 30.96	\$ 37.16
PLANNING & ZONING TECHNICIAN	\$ 48,353	\$ 58,023	\$ 69,628	\$ 23.25	\$ 27.90	\$ 33.47
CODE ENFORCEMENT OFFICER	\$ 44,737	\$ 53,685	\$ 64,422	\$ 21.51	\$ 25.81	\$ 30.97
Parks & Cemetery						
PARKS & RECREATION DIRECTOR	\$ 100,714	\$ 120,856	\$ 145,028	\$ 48.42	\$ 58.10	\$ 69.72
PARKS SUPERVISOR	\$ 66,846	\$ 80,215	\$ 96,258	\$ 32.14	\$ 38.57	\$ 46.28
LEAD PARKS MAINTENANCE SPECIALIST	\$ 54,541	\$ 65,449	\$ 78,538	\$ 26.22	\$ 31.47	\$ 37.76
PARKS MAINTENANCE SPECIALIST III	\$ 50,125	\$ 60,150	\$ 72,180	\$ 24.10	\$ 28.92	\$ 34.70
PARKS MAINTENANCE SPECIALIST II	\$ 44,452	\$ 53,343	\$ 64,011	\$ 21.37	\$ 25.65	\$ 30.77
BUILDING CUSTODIAN	\$ 41,797	\$ 50,157	\$ 60,188	\$ 20.09	\$ 24.11	\$ 28.94
PARKS MAINTENANCE SPECIALIST I	\$ 41,308	\$ 49,570	\$ 59,484	\$ 19.86	\$ 23.83	\$ 28.60
Court						
COURT ADMINISTRATOR	\$ 58,010	\$ 69,612	\$ 83,535	\$ 27.89	\$ 33.47	\$ 40.16
JUDICIAL ASSISTANT III	\$ 48,774	\$ 58,529	\$ 70,235	\$ 23.45	\$ 28.14	\$ 33.77
JUDICIAL ASSISTANT II	\$ 42,613	\$ 51,136	\$ 61,363	\$ 20.49	\$ 24.58	\$ 29.50
JUDICIAL ASSISTANT I	\$ 39,656	\$ 47,588	\$ 57,105	\$ 19.07	\$ 22.88	\$ 27.45

	Code Enforcement Official	Police Department	Community Dev/Planning	Other Dept	Complaint Based	Empl Active Based	Multiple CE Employees
North Salt Lake	X		X			X	
Woods Cross	X		X			X	
Bountiful			X		X		
West Bountiful			X		unknown	unknown	
Centerville			X		X		
Farmington	X		X			X	
Fruit Heights	X			X			
Kaysville			X		X		
Layton	X	X					X
Syracuse	X		X			X	
Clearfield	X	X				X	unknown
West Point	X		X	X		X	
Sunset		X			unknown	unknown	unknown
Clinton			X		unknown	unknown	
South Weber			X		X		
Davis County			X		unknown	unknown	unknown
Roy City	X		X	X		X	
Riverdale	X	X				X	
Wash. Terrace	X		unknown	unknown		X	
Uintah City	X		unknown	unknown	unknown	unknown	
So. Ogden	X		X	X		X	
West Haven	X		X			X	
Hooper	contracted			X	X		
Ogden	X			X		X	X
Farr West	contracted			X	X		
Marriott-Slater				X	X		
Harrisville	X	unknown	unknown	unknown		X	
No. Ogden	X	X				X	X
Plain City	X			X	unknown	unknown	
Pleasant View	X	X				X	
Weber County	X		X			X	
Totals - 31 units	22	6 & 1 unknown	16 & 3 unknown	9 & 3 unknown	7 & 6 unknown	16 & 6 unknown	3 & 3 unknown

October 14, 2025

Code Enforcement Positions – Davis County

1. North Salt Lake City – Code Enforcement Specialist (Amber Simmons)
2. Woods Cross City – Code Enforcement Officer (Leah Seawright)
3. Bountiful City – Planning Department (complaint based only)
4. West Bountiful City – City Planner/Code Enforcement/Business Licensing (Remington Whiting)
5. Centerville City – Community Development Department (complaint based only)
6. Farmington City – Code Enforcement Official (Ralph Gibbons)
7. Fruit Heights City – Code Enforcement Officer (currently by City Administrator Darren Frandsen)
8. Kaysville City – Community Development Department (complaint based only)
9. Layton City – Three Code Enforcement Officers and a Supervisor in the Police Department Patrol Division
10. Syracuse City – Code Enforcement Officer (Leonela Robles)
11. Clearfield City – Special Functions Officer/Code Enforcement Officer(s) in the Police Department/Administration
12. West Point City – Code Enforcement Officer (Bruce Dopp)
13. Sunset City – Overseen by the Police Department of the City
14. Clinton City – Community Development Department (unknown how system is organized specifically – seems complaint based)
15. South Weber City – Community Development Department (seems complaint based only)
16. Davis County – County Planner/Code Enforcement (Jenny Bloeman)

Code Enforcement Positions – Weber County

1. Roy City – Code Enforcement Official (unknown how system is organized specifically)
2. Riverdale City – Code Enforcement Officer - Overseen by the Police Department of the City (Steve May)
3. Washington Terrace City – Code Enforcement Officer (Martin Nish)
4. Uintah City – Building Inspector? (Jeff Monroe)
5. South Ogden City – Code Compliance Official (Guillermo Garcia)
6. West Haven City – Code Enforcement Officer (Dan Tanner)
7. Hooper City – Interlocal agreement with Weber County for Code Enforcement Officer services

8. Ogden City – Code Services Department (Five specified zones for enforcement within the City), unknown number of employees other than Administrative Asst
9. Farr West City – Seems to be by Interlocal agreement with Weber County for Code Enforcement Officer services
10. Marriott-Slaterville City – Seems to be overseen by Administrative Services Department (complaint based mostly)
11. Harrisville City – Code Enforcement Inspector (Gary Worthen)
12. North Ogden City – Community Service Officers – Overseen by the Police Department of the City
13. Plain City – Public Works Director/Code Enforcement Officer (Daniel Schuler)
14. Pleasant View City – Code Enforcement Officer (includes animal issues) – Overseen by the Police Department of the City
15. Weber County – Overseen by County Planning Division – Code Enforcement Officer (Iris Hennon)