

1 Minutes of the Centerville **City Council work session** held Tuesday, August 20, 2019 at 5:30
2 p.m. at Centerville City Hall, 250 North Main Street, Centerville, Utah.

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4 **MEMBERS PRESENT**

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6 Mayor Clark Wilkinson

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8 Council Members Tamilyn Fillmore (arrived at 5:45 p.m.)
9 William Ince
10 Stephanie Ivie (arrived at 5:40 p.m.)
11 George McEwan
12 Robyn Mecham

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14 **STAFF PRESENT**

15 Brant Hanson, City Manager
16 Lisa Romney, City Attorney
17 Jacob Smith, Management Services Director
18 Mackenzie Wood, City Recorder
19 Cory Snyder, Community Development Director
20 Dave Walker, Drainage Supervisor
21 Katie Rust, Recording Secretary

22 **DRAINAGE MAINTENANCE DISCUSSION**

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24 Dave Walker, Drainage Supervisor, provided maps of the City with drainage lines
25 marked. He explained the drain cleaning and inspection services that the Drainage Maintenance
26 Project 2019-2020 Notice of Award to Twin "D" Environmental Services paid for, emphasizing
27 that Twin "D" agreed not to increase their rates with Centerville for 2019-2020. However, Mr.
28 Walker stated he believes rate increases will be inevitable in coming years.

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30 Using the maps provided, Mr. Walker explained that the entire storm drain system and
31 about half of the sub drain system is cleaned out every year. He pointed out drainage lines with
32 the highest priority for cleaning, and explained which drainage lines within Centerville are not
33 maintained by the City. Centerville has chosen to be proactive with drainage maintenance to
34 provide the best product possible.

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36 Councilmember McEwan asked if it would be possible to make any of the video
37 footage taken of drain pipe condition available on the City website to help citizens understand
38 how the funds are used. Mr. Walker responded that the video footage is taken after cleaning
39 occurs. He said it would be possible to put together data regarding the tonnage of waste
40 removed from pipes in each area. Councilmember McEwan expressed support for staying
41 proactive with drainage maintenance to avoid property damage. Councilmember Mecham
42 added that it would cost significantly more to play catch-up if maintenance were put off for a few
43 years.

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45 The Council discussed drainage requirements for new developments. Mr. Walker
46 explained that a sub drain system is expensive for the developer, but necessary in a new
47 development if basements are part of the development.

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49 Mayor Wilkinson thanked Mr. Walker for his presentation.

FINANCE DIRECTOR POSITION DISCUSSION

Jacob Smith, Management Services Director, explained that prior to the reorganization and reassignment of duties of the Finance Director and the Finance Department, the Finance Department was comprised of 7.5 FTEs (full time equivalents). With the reorganization, the City moved the duties of the Finance Director to the Management Services Director position and entered into a contract CPA arrangement. Under this current organization, the Finance Department is currently comprised of about 6.5 FTEs. Mr. Smith listed things that have been lacking in the absence of a Finance Director: a revenue portfolio/strategic plan; understanding of Governmental Accounting Standards Board (GASB) requirements; preparation and maintenance of a budget document; economic development/RDA; internal auditing; quarterly cash-flow charts; and a rainy-day fund policy. Councilmember Fillmore asked how many of those items provide a return on investment. Councilmember McEwan commented that the proposed job description for the Finance Director position does not match the list of items. Staff emphasized that they anticipate the Finance Director position would be a very hands-on position.

Councilmember Ince said some of the items listed by Mr. Smith are compliance issues, and agreed it would be nice to have someone in-house with the right skills and knowledge. Councilmember Mecham pointed out that the proposed Finance Director position would cost the City about triple the amount of the contract CPA arrangement, and asked if the City would get triple the benefit. Mayor Wilkinson responded that a contract CPA cannot look after City finances in the same way that someone can internally. Councilmember Ince agreed.

Councilmember Fillmore said she had always wanted to hold onto the Finance Director position and eventually fill it with someone who could also focus on economic development. She said she would like to move more strongly toward an economic development focus. Brant Hanson, City Manager, commented that to him economic development means business expansion and retention.

Cory Snyder, Community Development Director, said that from his point of view there has been a substantial drop in new projects in the City. He said he believes that if a city does not continue evolving and upgrading commercial it dies. A staff member with emphasis on economic development could work on ways to protect the residential component of the City, work on keeping the commercial component stable, and work on creating jobs within the City. Mr. Snyder mentioned there have been opportunities to participate in development with the County, but Centerville has not been ready to participate.

Mr. Hanson said he feels he has a great team that is missing a critical component. He said he believes a Finance Director would be valuable in creating policies and ensuring robust fund balances. Lisa Romney, City Attorney, said she is in favor of hiring a Finance Director and believes this approach is in the best interest of the City to ensure financial compliance and oversight. Councilmember McEwan stated that if the position is approved, he would hope to see return on investment in the first six to twelve months. Mr. Hanson said he is confident that would happen.

ADJOURNMENT

At 7:00 p.m., Councilmember Ince made a **motion** to adjourn the work session. Councilmember McEwan seconded the motion, which passed by unanimous vote (5-0).

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5 Leah Romero, City Recorder
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September 3, 2019
Date Approved

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10 Katie Rust, Recording Secretary

