



TREE BOARD AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE TREE BOARD WILL HOLD A REGULAR MEETING AT 8:00 PM ON JULY 16, 2025 AT CENTERVILLE CITY HALL CONFERENCE ROOM, 250 NORTH MAIN STREET, CENTERVILLE, UTAH.

Centerville Tree Board meetings are open to the public, unless otherwise closed for reasons allowed by law. Centerville Tree Board meetings may be conducted via electronic means pursuant to Utah Code § 52-4-207. In compliance with the Americans with Disabilities Act, individuals needing special accommodations due to a disability may contact the City Recorder at (801) 295-3477, at least 24 hours in advance of the meeting. The Committee reserves the right to modify the sequence of agenda items in order to facilitate special needs or provide greater efficiency.

The full agenda packet and backup materials can be found on the Centerville City website at:

<https://centervilleutah.gov/129/Agendas-Minutes>

A. ROLL CALL

B. BUSINESS ITEMS

Business action or discussion items to be considered.

1. Review/report June Action Items
2. Brainstorm and plan Tree Board Initiatives
 - A) each board member's goals
 - B) duties of the Tree Board
 - C) requirements to qualify as a Tree City, USA
3. Discuss Centerville's alignment with Standards 1 & 2 of Tree City USA Requirements
Tree City USA website: <https://www.arboday.org/our-work/tree-city-usa/standards>

C. MINUTES

Minutes of prior meetings may be reviewed and accepted. Minutes review and approval shall comply with the Centerville City Minutes Approval Policy.

1. Minutes Review and Approval
June 23, 2025 Tree Board Minutes

D. ADJOURNMENT

CERTIFICATE OF POSTING

I hereby certify that this notice and agenda was posted at Centerville City Hall, published on the Utah Public Notice Website, and provided to a newspaper or media correspondent in accordance with the requirements of the Utah Open and Public Meetings Act, including, but not limited to, provisions of Utah Code § 52-4-202.

**Jennifer Robison
Centerville City Recorder**

1
2 Minutes of the Centerville City Tree Board meeting held Wednesday, June 23, 2025 at 8:00 p.m.
3 at Centerville City Hall, 250 North Main Street, Centerville, Utah.
4

5 **MEMBERS PRESENT**

- 6 Barbara Allen
- 7 Brandon Henderson
- 8 Keith Roper
- 9 Sara Stettler
- 10 Heather Taylor, Chair

11
12 **STAFF PRESENT**

- 13 Brian Plummer, City Council Liaison
- 14 Tyler West, Parks Supervisor
- 15 Connie Larson, Recording Secretary

16
17 **MINUTES REVIEW AND APPROVAL**

18
19 Minutes of the April 16, 2025 meeting were reviewed. Barbara Allen made a **motion** to
20 approve the minutes as written. Sara Stettler seconded the motion, which was passed by unanimous
21 vote (5-0).
22

23 **REVIEW BOARD MEMBER GOALS**

24
25 Brandon Henderson

26 Brandon said he joined the Tree Board to be able to have a platform to help other people
27 to learn how to approach a tree as a citizen of Centerville. Trees can be intimidating, and
28 he learned the wrong way how to take care of trees. Brandon feels he can get information
29 out through modern means on the care of trees, and how to assess and what to do with a
30 tree. He would like to help citizens identify trees and help them learn about pruning trees.
31 There are polarizing opinions on what is best for a tree in certain situations, and he would
32 like to help people know better how to care for trees.
33

34 Barbara Allen

35 Barbara said she would like to work with Bruce Cox, Parks and Recreation Director, on
36 why some of the trees at the Community Park are dying and what can be done to help the
37 trees.
38

39 Keith Roper

40 Keith would like to do outreach with the Utah State University Extension Services.
41

42 Sara Stettler

43 Sara said she would like to have a plan of no tree deficits in Centerville.
44

45 Heather Taylor

46 Heather would like to educate citizens on best practices for planting and watering trees.

1 **REVIEW “TREE CITY” CERTIFICATION REQUIREMENTS**

2
3 The following are requirements to be certified as a “Tree City:”

- 4
5 • The city must have a Tree Board or Parks Department that meets regularly.
6 • There must be someone who is legally responsible for the trees in the city.
7 • The Tree Board and city must manage the trees together.
8 • There must be a published Tree Care Ordinance with clear guidelines for removing
9 trees from the parks and open spaces. (This is not clear and needs more work. Lisa
10 Romney and Marc Marchant have been working together with the City Council and
11 Tree Board on this issue.)

12
13 Brian Plummer, City Council Liaison, explained the mayor makes appointments to the Tree
14 Board, and the City Council Liaison makes a recommendation to the mayor. It is ultimately getting
15 a consensus on trees. Trees are important to people, and there is a way to help citizens with their
16 trees and how to plan for the future with trees. What do citizens want for their trees and
17 neighborhoods, and what is the balance when trees need to be removed for utilities. The Tree Board
18 is also a Tree Conservation Board. Moving forward, there needs to be a two-blanket ordinance that
19 would allow the city to remove trees in park strips that have been there for 30-years. Mr. Plummer
20 suggested an ordinance be offered that would protect trees at a certain point. Growth is happening
21 and how much will it affect our neighborhoods and does this include trees? Is there an alternative
22 for trees that should not be a financial burden, and should the homeowner have a say? The west
23 side of I-15 is probably going to be developed, and trees could be a part of this development.

24
25 Heather Taylor explained the Tree Voucher Program. If the city takes out a tree because
26 of a city requirement, the homeowner can be given a voucher towards a new tree. She said the
27 local nurseries told her they have received very few vouchers for new trees. Brian Plummer said
28 the tree voucher program is a good option, but he feels it has not been communicated very well.
29 Marc Marchant from the Streets Department would like to have all trees in the park strips removed.
30 The Tree Board discussed other options for trees, such as topping the roots, and hoping the roots
31 will not grow down. Brian Plummer suggested identifying trees that are significant that people
32 may not want to be removed.

33
34 Heather Taylor said in Logan, where there are problems with a tree and a sidewalk, they
35 are installing floating rubber concrete. This is an expensive process, but it can save a legacy tree.
36 The Tree Board discussed being informed by Marc Marchant prior to when he is going to remove
37 trees on a street, so that they could talk to the homeowners first. Brian Plummer explained that,
38 ultimately, if Marc Marchant has determined a legacy tree must be removed, it depends on how
39 the City Council wants to approach protecting the tree. Some cities, including Centerville, own the
40 sidewalk and have control on what can be planted in park strips.

1 **COMMUNITY FORESTRY PROGRAM**
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3 Tyler West, Parks Supervisor, explained the Community Forestry Program includes the
4 pesticide treatments of trees for black scale disease which attacks pine trees and anthrax on the
5 London Plane trees. He said trees are planted to replace trees that have died. Bruce Cox has said
6 that some of the trees at the Community Park have died because of this disease, and 40 percent of
7 the trees at this park are damaged due to children beating on the trees. Barbara Allen talked about
8 the trees in the southwest corner of the park by the Willow tree where the water collects, and they
9 do not seem to be doing well. Mr. West said there is a soil problem on the west side of the park,
10 and trees that do not do well, are not planted again. There are fertilizing injections that can be
11 given to trees in the bark, but this is a band-aid approach and a constant treatment that must be
12 done every year. There are not a lot of trees that would be eligible for this treatment at the
13 Community Park. The Rotary Club planted some trees by the bowery, but they were planted wrong,
14 and they had to be replanted. Mr. West said when a tree is taken out, an attempt is made to plant
15 a tree elsewhere in the park. Heather Taylor asked Tyler West to provide her with a report on how
16 much money is being spent on the Community Forestry Program in Centerville.
17

18 **ARBOR DAY OBSERVANCE AND PROCLAMATION**
19

20 Heather Taylor explained the mayor is responsible to make the proclamation for Arbor Day
21 observance. Last year, Mayor Wilkinson declared April to be Arbor Month. Recognition for Arbor
22 Day was done with the Art Contest this year. The Parks Department also plants trees during April.
23

24 **NEW BOARD MEMBERS NEEDED**
25

26 Heather Taylor said there should be seven members on a board with staggered terms of
27 three years, and currently there are five board members on the Tree Board. According to Roberts
28 Rules of Order, boards are to meet once a month. Heather Taylor will send out an email to each
29 Tree Board member on specific initiatives and places the Tree Board needs to focus. These
30 initiatives will be discussed at the July meeting.
31

32 **DUTIES OF THE TREE BOARD**
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34 Duties of the Tree Board:

- 35
- 36 • Recommend to the City Council, and other departments, standards for the care
37 preservation, pruning, and planting of trees on public park property and park strips.
 - 38 • Review and recommend appropriate changes and updates to the city ordinances or the
39 Master Plans regarding trees on public properties for the park strips.
 - 40 • Recommend policies, projects, funding allocations, and other measures, programs or
41 activities for the maintenance and management of trees within the city.
 - 42 • Carry out projects, programs, or activities as directed by the City Council, including
43 Arbor Day activities.
 - 44 • Initiate and promote involvement, activities, and contributions by the private sector
45 for the development of trees within the city, including Arbor Day activities.

1 **DISCUSSION ON BUDGET**

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3 Heather Taylor reported she and Sara Stettler both feel if the Art Contest is held again, that
4 the banners need to be better, because the banners were homemade and cheap.

5
6 **DISCUSSION OF ART CONTEST**

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8 The Tree Board discussed the Art Contest that was held in April. Suggestions were made
9 to make the deadline for entries two weeks before the contest, and to have the children mount their
10 own pictures on posterboard. The board discussed making the current Art Contest easier and more
11 doable. Keith Roper suggested having a smaller art contest at each school, and if children do not
12 pick up their pictures, they will be thrown out. Barbara Allen suggested incorporating education
13 of trees into the elementary schools, and then the children will tell their parents about it at home.
14 Sometimes it is difficult to get adults out to activities. There were too many prizes given out and
15 this needs to be simplified. Brandon Henderson suggested observing Arbor Day in a different way
16 instead of an art contest. He would like to look at different options for Arbor Day. Suggestions
17 were made to have an Art in the Park Day, where an art teacher could teach an art class at Smith
18 Park on how to draw a tree.

19
20 **NEXT MEETING**

21
22 The next Tree Board meeting will be held on Wednesday, July 16, 2025 at 8:00 p.m. at
23 City Hall. Tree Board members are to be prepared to discuss initiatives and duties, and how to
24 make them into action items.

25
26 **ADJOURN**

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28 At 9:35 p.m. Barbara Allen made a **motion** to adjourn the meeting. Heather Taylor
29 seconded the motion, which was passed by unanimous vote (5-0).

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34 _____
 Jennifer Robison, City Recorder

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 Date Approved

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 Connie Larson, Recording Secretary