

1 Minutes of the Centerville City Tree Board meeting held Wednesday, April 16, 2025 at 8:00 p.m.
2 at Centerville City Hall, 250 North Main Street, Centerville, Utah.

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4 **MEMBERS PRESENT**

5 Barbara Allen
6 Sara Stettler
7 Keith Roper
8 Heather Taylor, Chair

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10 **MEMBERS ABSENT**

11 Brandon Henderson

12
13 **STAFF PRESENT**

14 Mike Higgins, Parks Supervisor
15 Connie Larson, Recording Secretary

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17 **MINUTES REVIEW AND APPROVAL**

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19 Minutes of the March 19, 2025 meeting were reviewed. Keith Roper made a **motion** to
20 approve the minutes as amended. Sara Stettler seconded the motion, which was passed by
21 unanimous vote (4-0).

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23 **FINALIZE ARBOR DAY CONTEST PLANS**

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25 The Arbor Day Art Show is Friday, April 25th. Monday, April 21st is the final day for
26 students to turn in their art projects. Tree Board members were asked to contact their assigned
27 schools tomorrow, and ask them to make an announcement to turn in their projects in on April
28 21st. Students are to turn in their projects to the school office, or they can bring them to City Hall.
29 A district delivery truck will be assigned to pick up the art projects from the schools on April 22nd
30 and deliver them to Reading Elementary.

31
32 Sara Stettler said the banners are done and they will be placed on Main Street and at
33 Reading Elementary. Posters advertising the Art Show will be placed at the businesses who are
34 helping to sponsor the art show. The posters will be placed at the following locations: South Davis
35 Rec Center, Centerville Library, Chick-fil-A, Culvers, Arctic Circle, Wild Arrow Archery, Fly
36 High, Rockin E Country Store, and Country Gardens Nursery.

37
38 Judging of the art projects will be on April 23rd at 4:00 p.m. at Reading Elementary. The
39 Tree Board will meet on April 24th at Reading Elementary to help mount the pictures on
40 posterboard. The Student Council at Reading Elementary will be asked to help mount the pictures.
41 Sara Stettler said she will get the award ribbons, and Barbara Allen will have a table set-up with
42 handouts that have guidelines and suggestions on how to prune, water, and plant trees. She will
43 also have handouts on tips for waterwise gardens, and the various species of trees.

Tree Board members are to arrive at Reading Elementary on April 25th at 3:00 p.m. to help set-up for the Art Show. Cody from the Utah State University Extension Services will be coming to answer questions about trees. Heather Taylor will verify with Bryce King that Banbury Cross Donuts will be providing donuts. Teacher's tape will be purchased for mounting the art work. Live music will be provided outside of the small gym. Tree Board members were asked to reach out to people they know that have musical talents who would like to perform at this event and contact Sara Stettler.

DISCUSS GOALS AND CHALLENGES FOR THE TREE BOARD

Keith Roper said the Tree Board has given suggestions and ideas to the City Council, but the City Council needs to give directions for trees in parking strips. Mark Marchant with the Streets Department said if trees are going to be removed from parking strips, that he will notify the homeowner or leave them a letter on their door. Mr. Roper said this did not happen in the case of the trees in his park strip. Heather Taylor said she wants to give the City Council more input on trees. She would like to put something together on recommendations and plans for the placement of trees in park strips, and the types of trees to use. This item will be discussed at the next meeting. Heather will bring to the next meeting a document she has been working on for this topic. Other items to be discussed are:

- Poor pruning practices
- Trees buried too deep
- Trees planted in the lawn that are watered too much
- Protecting and replacing trees
- Tree City USA requirements
- Presentation to the City Council on park strips
- Plan for trees on Parrish Lane
- How to make an official proclamation for Arbor Day
- Plans for trees by the children's new park at the Community Park
- Budget needs

SHOW SOCIAL MEDIA VIDEOS

Heather Taylor made a social media video which the Tree Board viewed. The video discussed where to plant trees, and winter watering of trees. The videos have been given to Haley Turner to post on the city website.

DETERMINE FUTURE EVENTS/INITIATIVES

This item will be discussed at the next meeting.

1 **TREE GRAFTING DEMONSTRATION**

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3 Keith Roper reported the Utah State University Extension Service in Kaysville is having a
4 tree grafting demonstration on April 26th at the Kaysville House from 9:00 a.m. to 11:00 a.m.
5 Registration is required and the cost is \$26.

6
7 **NEXT MEETING**

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9 The May Tree Board meeting will not be held. The next Tree Board meeting will be held
10 on Wednesday, June 18, 2025 at 8:00 p.m. at City Hall.

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12 **ADJOURN**

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14 At 9:30 p.m., Heather Taylor made a **motion** to adjourn the meeting. Barbara Allen
15 seconded the motion, which was passed by unanimous vote (4-0).

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18
19 Jennifer Robison
20 Jennifer Robison, City Recorder

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23 6-25-2025
24 Date Approved

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28 Connie Larson
29 Connie Larson, Recording Secretary

