CITY COUNCIL AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE CITY COUNCIL WILL HOLD A SPECIAL PUBLIC MEETING AT 5:30 PM ON JUNE 25, 2025 AT ELECTRONICALLY VIA ZOOM.

Centerville City Council meetings are open to the public, unless otherwise closed for reasons allowed by law. Centerville City Council meetings may be conducted via electronic means pursuant to Utah Code § 52-4-207. In compliance with the Americans with Disabilities Act, individuals needing special accommodations due to a disability may contact the City Recorder at (801) 295-3477, at least 24 hours in advance of the meeting. The Mayor and Council reserve the right to modify the sequence of agenda items in order to facilitate special needs or provide greater efficiency.

The full agenda packet and backup materials can be found on the Centerville City website at:
https://centervilleutah.gov/129/Agendas-Minutes

A. ZOOM INFO

1. Join Zoom Meeting
https://us06web.zoom.us/j/83324236240?pwd=eMCO8BkEZ14Qr52rjyRgHJFof0wScQ.1

   Meeting ID: 833 2423 6240
   Passcode: 801979

B. ROLL CALL

C. BUSINESS ITEMS
Business action or discussion items to be considered.

1. Public Hearing - FY 2025 Budget Amendment #2
Consider FY 2025 Budget Amendment #2 - Resolution No. 2025-11

D. ADJOURNMENT

CERTIFICATE OF POSTING

I hereby certify that this notice and agenda was posted at Centerville City Hall, published on the Utah Public Notice Website, and provided to a newspaper or media correspondent in accordance with the requirements of the Utah Open and Public Meetings Act, including, but not limited to, provisions of Utah Code § 52-4-202.

Jennifer Robison
Centerville City Recorder

CENTERVILLE

CITY COUNCIL

Staff Report
6/25/2025

Item No. 1.
Title: Public Hearing - FY 2025 Budget Amendment #2
Initiated By: Nate Plaizier, Finance Director
Staff Representative: Nate Plaizier, Finance Director

SUBJECT:

Consider FY 2025 Budget Amendment #2 - Resolution No. 2025-11

RECOMMENDATION:

Approve Resolution No. 2025-11 amending the FY 2025 Budget.

BACKGROUND:

The budget amendment is being proposed for the following purposes:

- Developer Bond Interest Payments
- Grants received by the Police Department
- Donations received by the Police Department
- Engineering Fees relating to development
- Movies in the Park donation
- General Plan
- RAP Tax
- Community Park Pickleball Courts
- Community Park Parking Lot Expansion
- Capital Equipment purchases

Additionally, staff is proposing that all funds in excess of 30% of the General Fund balance be transferred to the Capital Projects Fund. (State Code allows the City to maintain a fund balance of 5% - 35%.)

Please see the attached documents for further explanation.

ATTACHMENTS:

1. Resolution No. 2025-11
2. FY2025 Budget Amendment #2
3. FY2025 Budget Amendment Presentation - June 2025

RESOLUTION NO. 2025-11

A RESOLUTION AMENDING THE FY2025 BUDGET OF FUNDS AND ACCOUNTS FOR CENTERVILLE CITY, UTAH

WHEREAS, in order to conform with Utah State Code and Accounting Procedures as outlined in the Uniform Accounting Manual, it is necessary to amend the budget of funds and accounts for Centerville City for the Fiscal Year ending June 30, 2025, as more particularly provided herein.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CENTERVILLE CITY, STATE OF UTAH, AS FOLLOWS:

Section 1. **Amendment.** The FY2025 Budget of Funds and Accounts for Centerville City is hereby amended as shown in **Exhibit A** as attached and incorporated herein by reference.

Section 2. **Severability.** If any section, part, or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

Section 3. **Effective Date.** This Resolution shall become effective immediately upon its passage.

PASSED AND ADOPTED BY THE CITY COUNCIL OF CENTERVILLE CITY, STATE OF UTAH, THIS 25th DAY OF JUNE, 2025.

CENTERVILLE CITY

By:___________________________________

Mayor, Clark A. Wilkinson

I hereby certify that the above Resolution entitled "A Resolution Amending the FY2025 Budget of Funds and Accounts for Centerville City, Utah" is a true and accurate copy of the Resolution passed on the 25th of June, 2025.

ATTEST:

____

Jennifer Robison, City Recorder

CERTIFICATE OF PASSAGE AND EFFECTIVE DATE

According to the provisions of the U.C.A. § 10-3-719, as amended, resolutions may become effective without publication or posting and may take effect on passage or at a later date as the governing body may determine; provided, resolutions may not become effective more than three months from the date of passage. I, the municipal recorder of Centerville City, hereby certify that foregoing resolution was duly passed by the City Council and became effective upon passage or a later date as the governing body directed as more particularly set forth below.

_________________________________ DATE: _______________
Jennifer Robison, City Recorder

EFFECTIVE DATE: ______ day of _________________, 2025.

EXHIBIT A

FY2025 BUDGET AMENDMENT #2

FY2025 Budget Amendment
June 17, 2025

Department	Account Number	Account Description	Current Budget	Increase/Decrease	Ending Budget	Explanation
GENERAL FUND						
Revenues						
	10-32-120000	Plan Check Fees	60,000	20,000	80,000	Developers pay fees to offset costs of engineering
	10-33-630000	Public Safety Grants	23,896	25,000	48,896	Dept. of Homeland Security - Radios
	10-34-120000	Subdivision Inspection Fee	100,000	10,000	110,000	Developers pay fees to offset costs of engineering
	10-38-450000	Misc. Contributions	500	200	700	Donation to Movies in the Park
	10-38-470000	Police Contributions	6,500	12,461	18,961	Police Donations
	10-39-250000	Use of Fund Balance	56,672	110,000	166,672	Developer Bond Interest Payments - $50,000; General Plan Study - $60,000
	10-39-250000	Use of Fund Balance		TBD		Transfer Fund Balance in excess of 30% to Capital Projects Fund
		Total General Fund Revenues		**$ 177,661**		
Expenses						
Finance						
	10-4140-327	Cash Bond Interest Expense	5,000	50,000	55,000	Developer Bond Interest Payments
Police						
	10-4210-261	Radio Maintenance	3,500	25,000	28,500	Dept. of Homeland Security Grant
	10-4210-752	Grant/Donation Purchases	22,225	12,461	34,686	
Engineering						
	10-4490-316	Eng. Services - Community Development	200,000	20,000	220,000	Developers pay fees to offset costs of engineering
	10-4490-317	Eng. Services - Inspection	30,450	10,000	40,450	Developers pay fees to offset costs of engineering
Community Services						
	10-4560-750	Movies in the Park	4,200	200	4,400	Donation
Whitaker Home						
	10-4599-750	Capital Projects		TBD	TBD	5% of RAP Tax Funds; Transfer any unspent Whitaker Home RAP tax back to RAP Tax Fund
Community Development						
	10-4610-750	General Plan Study	60,000	60,000	120,000	General Plan Study
Transfers/Non-Dept.						
	10-4710-810	Transfer to Capital Projects Fund		TBD	TBD	Transfer Fund Balance in excess of 30% to Capital Projects Fund
	10-4710-940	Transfer to RAP Tax Fund		TBD	TBD	Transfer any unspent Whitaker Home RAP tax back to RAP Tax Fund
		Total General Fund Expenses		**$ 177,661**		

Department	Account Number	Account Description	Beginning Budget	Expense	Ending Budget	Explanation
RAP TAX FUND						
Revenue						
	27-31-350000	RAP Tax		TBD	TBD	Recognize actual RAP Tax received
	27-39-250000	Use of Fund Balance	145,000	500,000	645,000	Transfer to Parks Fund for pickleball courts and parking lot
		Total RAP Tax Fund Revenues		**$ 500,000**		
Expense						
	27-5000-710	Transfer Out - Parks	610,847	500,000	1,110,847	Community Park parking lot expansion; Pickleball courts
	27-5000-710	Transfer Out - Parks		TBD	TBD	Transfer 85% of RAP Tax plus interest to Parks Fund
	27-5000-750	Transfer Out - Whitaker		TBD	TBD	Transfer 5% of RAP Tax to Whitaker Home
	27-5000-800	Transfer Out - DCPA		TBD	TBD	Transfer 5% of RAP Tax to DCPA
		Total RAP Tax Fund Expenses		**$ 500,000**		
PARKS FUND						
Revenue						
	45-34-920000	Transfer In - RAP	610,847	500,000	1,110,847	Transfer In from RAP Tax Fund
	45-38-450000	Misc. Contributions	2,136	8,000	10,136	Donations for pickleball court amenities
		Total Parks Fund Revenues		**$ 508,000**		
Expense						
	45-4860-250	Community Park Pickleball Courts	802,136	88,000	890,136	Donations for pickleball court amenities
	45-4860-251	Community Park Parking Lot Expansion	-	420,000	420,000	Parking lot expansion
		Total Parks Fund Expenses		**$ 508,000**		
CAPITAL PROJECTS FUND						
Revenues						
	47-36-400000	Sale of Fixed Assets	-	178,000	178,000	Trade-in Loader
	47-39-250000	Use of Fund Balance	807,527	28,745	836,272	Police - Bi-Directional Amplifier
		Total Capital Project Fund Revenues		**$ 206,745**		
Expenses						
	47-4210-740	Capital Equipment	373,050	28,745	401,795	Police - Bi-Directional Amplifier
	47-4410-740	Capital Equipment	244,500	178,000	422,500	Streets - Trade-in Loader
		Total Capital Project Fund Expenses		**$ 206,745**		

FY2025 Budget Amendment

CENTERVILLE CITY

17 JUNE 2025

Finance

- The City is required to pay developers interest on their bond amount.

Account Type	Account	Description	Debit	Credit
Revenue	10-39-250000	Use of Fund Balance		$50,000
Expense	10-4150-320	Prep Fair	$50,000	
			$50,000	**$50,000**

Police

- Dept. of Homeland Security Grant for radios

- The Police Department received various donations.

Account Type	Account	Description	Debit	Credit
Revenue	10-33-630000	Public Safety Grants		$25,000
Expense	10-4210-261	Radio Maintenance	$25,000	
Revenue	10-38-470000	Police Contributions		$12,461
Expense	10-4210-752	Grant/Donation Purchases	$12,461	
			$37,461	**$37,461**

Engineering

- Developers are responsible for engineering costs related to their development

Account Type	Account	Description	Debit	Credit
Revenue	10-32-120000	Plan Check Fees		$20,000
Revenue	10-34-120000	Subdivision Inspection Fee		$10,000
Expense	10-4490-316	Eng. Services – Community Develop	$20,000	
Expense	10-4490-317	Eng. Services – Inspection	$10,000	
			$30,000	**$30,000**

Community Services

- The City received a donation for Movies in the Park

Account Type	Account	Description	Debit	Credit
Revenue	10-38-450000	Misc. Contributions		$200
Expense	10-4560-750	Movies in the Park	$200	
			$200	**$200**

Community Development

- General Plan

Account Type	Account	Description	Debit	Credit
Revenue	10-39-250000	Use of Fund Balance		$60,000
Expense	10-4610-750	General Plan Study	$60,000	
			$60,000	**$60,000**

Whitaker Home

- Transfer any unspent Whitaker Home RAP Tax back to RAP Tax Fund

Account Type	Account	Description	Debit	Credit
Expense	10-4599-750	Capital Projects		TBD
Expense	10-4710-980	Transfer to RAP Tax Fund	TBD	
			TBD	**TBD**

Transfer to Capital Projects Fund

- State Code allows the General Fund balance to be between 5%-35% of revenues
- Transfer fund balance in excess of 30% to Capital Projects Fund

Account Type	Account	Description	Debit	Credit
Revenue	10-39-250000	Use of Fund Balance		TBD
Expense	10-4710-810	Transfer to Capital Projects Fund	TBD	
			TBD	**TBD**

RAP Tax Fund

- RAP Tax funds are distributed as follows:
  - 85% to Parks
  - 5% to DCPA
  - 5% to Whitaker Museum
  - 5% remains in RAP Tax Fund for purposes TBD
- The City receives RAP Tax revenue accounted for in the current fiscal year after July 1

Account Type	Account	Description	Debit	Credit
Revenue	27-31-350000	RAP Tax		TBD
Expense	27-5000-710	Transfer Out – Parks	TBD	
Expense	27-5000-750	Transfer Out – Whitaker	TBD	
Expense	27-5000-800	DCPA	TBD	
			TBD	**TBD**

RAP Tax Fund (cont.)

- Transfer RAP Tax funds to Parks fund for:
  - Community Park Pickleball Courts
  - Community Park Parking Lot Expansion

Account Type	Account	Description	Debit	Credit
Revenue	27-39-250000	Use of Fund Balance		$500,000
Expense	27-5000-710	Transfer Out – Parks	$500,000	
			$500,000	**$500,000**

Parks Fund

- Transfer from RAP Tax for pickleball courts and parking lot expansion
  - $500,000
- The City received donations for pickleball amenities
  - $8,000

Account Type	Account	Description	Debit	Credit
Revenue	45-34-920000	Transfer In – RAP		$500,000
Revenue	45-38-450000	Misc. Contributions		$8,000
Expense	45-4860-250	Community Park Pickleball Courts	$88,000	
Expense	45-4860-251	Community Park Parking Lot Expansion	$420,000	
			$508,000	**$508,000**

Capital Projects - Police

- Purchase of Bi-Directional Amplifier
  - Approved March 18, 2025

Account Type	Account	Description	Debit	Credit
Revenue	47-39-250000	Use of Fund Balance		$28,745
Expense	47-4210-740	Capital Equipment	$28,745	
			$28,745	**$28,745**

Capital Projects - Streets

- Trade-in/Purchase of Loader
  - Approved November 19, 2025

Account Type	Account	Description	Debit	Credit
Revenue	47-36-4000000	Sale of Fixed Assets		$178,000
Expense	10-4410-740	Capital Equipment	$178,000	
			$178,000	**$178,000**

General Fund Summary - Revenues

Department	Account Number	Account Description	Current Budget	Increase/Decrease	Ending Budget	Explanation
GENERAL FUND						
Revenues						
	10-32-120000	Plan Check Fees	60,000	20,000	80,000	Developers pay fees to offset costs of engineering
	10-33-630000	Public Safety Grants	23,896	25,000	48,896	Dept. of Homeland Security - Radios
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		Total General Fund Revenues		**$ 177,661**		

General Fund Summary - Expenses

Expenses						
Finance						
	10-4140-327	Cash Bond Interest Expense	5,000	50,000	55,000	Developer Bond Interest Payments
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	10-4210-261	Radio Maintenance	3,500	25,000	28,500	Dept. of Homeland Security Grant
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		Total General Fund Expenses		**$ 177,661**		

Other Funds Summary

Department	Account Number	Account Description	Beginning Budget	Expense	Ending Budget	Explanation
RAP TAX FUND						
Revenue						
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	27-39-250000	Use of Fund Balance	145,000	500,000	645,000	Transfer to Parks Fund for pickleball courts and parking lot
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Expense						
	27-5000-710	Transfer Out - Parks	610,847	500,000	1,110,847	Community Park parking lot expansion; Pickleball courts
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PARKS FUND						
Revenue						
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CAPITAL PROJECTS FUND						
Revenues						
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