

Minutes of the Centerville **City Council Special Budget Meeting** held Tuesday, April 8, 2025 at 5:30 p.m. with participants present at Centerville City Hall, 250 North Main Street.

#### **MEMBERS PRESENT**

Mayor Clark Wilkinson

Council Members  
Cheylynn Hayman  
Gina Hirst  
Robyn Mecham  
Brian Plummer  
Spencer Summerhays

#### **STAFF PRESENT**

Brant Hanson, City Manager  
Lisa Romney, City Attorney  
Bryce King, Administrative Services Director  
Nate Plaizier, Finance Director  
Bruce Cox, Parks and Recreation Director  
Mike Carlson, Public Works Director  
Mike Eggett, Community Development Director  
Dave Walker, Deputy Public Works Director  
Haley Turner, Community Services Manager  
Allen Ackerson, Chief of Police  
Lt. Will Barnes, Centerville Police Department  
Sydney DeWees, Planner

#### **FY2026 TENTATIVE BUDGET REVIEW AND DISCUSSION**

##### **Budget Overview**

City Manager Brant Hanson provided an overview of the proposed balanced budget for FY2026. He explained that initial departmental requests exceeded revenues by approximately \$2.2 million, but adjustments—such as incorporating fixed asset sales and tightening employee medical benefit budgeting—allowed for a balanced proposal. The budget only includes coverage for the 53 out of 61 eligible employees currently enrolled in medical benefits. Mr. Hanson noted an uptick in capital equipment replacement requests and suggested the Council consider a 2–5% annual property tax increase in future years to avoid larger jumps, although no increase was included in the current budget.

Finance Director Nate Plaizier reviewed the budget development timeline, which began in January with departmental requests and was refined through February staff meetings. The tentative budget will be presented to the public in early May, followed by a 30-day public comment period, and is scheduled for final adoption in June. Should a tax increase be proposed, a Truth-in-Taxation hearing would occur in August. Mr. Plaizier also highlighted anticipated increases in insurance costs, with a 7% rise in medical insurance and a 5% increase in auto and property insurance. In response to a question from Councilmember Hayman, staff estimated that a 2% property tax increase would generate roughly \$45,000 in additional revenue.

##### **General Fund Revenues**

During a review of General Fund revenues, Mr. Plaizier outlined key sources including property tax, sales tax, franchise tax, and reimbursements from enterprise funds. He explained the static nature of property tax revenue absent growth or rate changes, noting the current rate is

1 considerably lower than in past decades. Sales tax was budgeted at \$5.5 million, consistent with  
2 the current year, though Mr. Plaizier mentioned recent fluctuations in monthly receipts.

3  
4 Mayor and Council  
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6 Mr. Plaizier noted a proposed \$10,000 contribution to the Bountiful Davis Art Center, which  
7 was generally supported but will be scheduled for final discussion in a future meeting. It was also  
8 noted that recorder services costs decreased due to the use of an AI tool, with minutes now being  
9 prepared in-house.

10  
11 Justice Court  
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13 The Justice Court reported increased revenue largely due to higher ticketing activity,  
14 driven by greater community engagement and staffing changes, though ticketing remains below  
15 pre-COVID levels. Concerns were also raised regarding pedestrian safety at the Hawk Signal  
16 crosswalk near the junior high, with potential improvements referred to UDOT.

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18 Administration  
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20 Administrative Services Director Bryce King presented the Administration Department's  
21 proposed budget, which included a new risk management and safety incentive program. The  
22 marketing budget was increased to \$30,000 to support branding, events, and social media  
23 outreach. A new city website is planned with a project budget of \$25,000. Councilmembers  
24 discussed reviving a printed quarterly newsletter, and staff agreed to explore options and pricing.

25  
26 Attorney  
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28 City Attorney Lisa Romney reviewed her department's responsibilities, including legal  
29 counsel, HR, and contracts, and highlighted key budget items with minimal increases. She noted  
30 cost savings from switching to LexisNexis, discussed plans to utilize an intern, and continue  
31 relevant training.

32  
33 Finance  
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35 Mr. Plaizier reviewed the Finance Department budget, which includes a 3% increase in  
36 audit costs, totaling \$21,300. An additional \$4,000 may be needed to cover a single audit due to  
37 the receipt of federal grant funds. The department is continuing efforts to expand online payment  
38 and form submission options for residents.

39  
40 Emergency Management  
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42 Mr. Hanson presented the Emergency Management budget. The education and training  
43 line was reduced from \$8,000 to \$3,000, as the emergency operations plan rewrite was recently  
44 completed. The city is also working on replacing emergency communication radios. Hanson noted  
45 they may consider transitioning the emergency management role from the police chief to another  
46 staff member in the future.

47  
48 Elections  
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50 The Elections budget was presented at \$37,000, accounting for the potential costs of both  
51 primary and general elections in 2026.

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53 Public Works

Public Works Director Mike Carlson highlighted a \$12 million grant portfolio, including a \$3 million Ferguson Group grant for a new well, and discussed cost-saving measures like consolidating the 1250 West project to save on inflation. He detailed budget increases for maintenance, equipment like a \$13,000 plotter-scanner, and plans for online systems and emergency management training, while addressing telecom clutter concerns.

Councilmembers raised concerns about road funding, proposing enterprise funds and a transportation utility fee, and pressed for telecom ordinance revisions due to resident complaints about oversized utility boxes. Deputy Public Works Director Dave Walker praised GIS advancements by Mike Smith, including real-time parcel data integration and mobile-friendly maps, and noted engineering costs now offset by developer invoices.

#### Youth Council

Community Services Director Haley Turner reviewed the Youth Council budget, which supports 28 youth council members. The primary expenditure is attendance at an annual leadership conference. The Youth Council also contributes volunteer hours at many city events.

#### Whitaker Museum

Ms. Turner presented the Whitaker Museum budget. It includes increased funding for event supplies to support new summer camp and escape room activities, as well as a \$100 annual fee for virtual reality equipment. Several capital projects are planned using Recreation, Arts, and Parks (RAP) tax funds.

#### Fire Services

Mr. Hanson noted a proposed 3% increase in the city's contract with the South Davis Fire Agency, equating to about \$44,000. The Council engaged in discussion about the agency's assessment model and possible future changes.

#### Facilities

Parks and Recreation Director Bruce Cox presented the Facilities budget. A new full-time building engineer/maintenance supervisor position was proposed to oversee all city facility maintenance and related contracts. This position could potentially eliminate the need for some part-time custodial staff. Major capital needs were identified, including boiler replacements and electrical upgrades at City Hall. The Council discussed the proposal's merits and requested further analysis on cost and benefit comparisons before making a final decision.

The Council was scheduled to continue discussion of the FY2026 Tentative Budget on Thursday, April 10, 2025.

#### ADJOURNMENT

Councilmember Summerhays **moved** to adjourn the meeting at 9:24 pm, which passed by unanimous vote (5-0).

  
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Jennifer Robison, City Recorder

May 6, 2025  
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Date Approved

