



WHITAKER MUSEUM BOARD AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE WHITAKER MUSEUM BOARD WILL HOLD A REGULAR MEETING AT 5:00 PM ON APRIL 22, 2025 AT CENTERVILLE CITY HALL CONFERENCE ROOM, 250 NORTH MAIN STREET, CENTERVILLE, UTAH.

Centerville Whitaker Museum Board meetings are open to the public, unless otherwise closed for reasons allowed by law. Centerville Whitaker Museum Board meetings may be conducted via electronic means pursuant to Utah Code § 52-4-207. In compliance with the Americans with Disabilities Act, individuals needing special accommodations due to a disability may contact the City Recorder at (801) 295-3477, at least 24 hours in advance of the meeting. The Board reserves the right to modify the sequence of agenda items in order to facilitate special needs or provide greater efficiency.

The full agenda packet and backup materials can be found on the Centerville City website at:

<https://centervilleutah.gov/129/Agendas-Minutes>

A. MISSION STATEMENT

The Whitaker - Centerville's Heritage Museum tells Centerville's story, teaches traditional values, creates links between past and present and cultivates pride in our rich heritage.

B. ROLL CALL

C. MINUTES

Minutes of prior meetings may be reviewed and accepted. Minutes review and approval shall comply with the Centerville City Minutes Approval Policy.

1. Minutes Review and Approval
January 28, 2025 WMB Minutes

D. DIRECTOR REPORT

1. Final review and approval of Museum events for 2025
2. March Newsletter
3. Review March/ April Events
 - Master Gardening Presentation
 - Garden Reservations
 - DCM Itty Bitty Scavenger Hunt 'Its The Little Things'
 - TC Christensen Lecture
 - Reservations begin for Tea
 - Reservations begin for Aunt Hannah's Trunk, Pee Wee Pioneer Day Camp
4. Report on Centerville Veterans Archive Project
5. Show installed VR Virtual Tour on the museum link of the Centerville City Website
6. Share and review the museum capital improvements

E. BOARD REPORTS

F. ADJOURNMENT

CERTIFICATE OF POSTING

I hereby certify that this notice and agenda was posted at Centerville City Hall, published on the Utah Public Notice Website, and provided to a newspaper or media correspondent in accordance with the requirements of the Utah Open and Public Meetings Act, including, but not limited to, provisions of Utah Code § 52-4-202.

**Jennifer Robison
Centerville City Recorder**

PRELIMINARY DRAFT

1 Minutes of the Centerville City Whitaker Museum Board meeting held Tuesday, January 28, 2025
2 at 5:00 p.m. in the Centerville City Hall Conference Room, 250 North Main Street, Centerville,
3 Utah.

MEMBERS PRESENT

4
5 Bob Brown
6 Alyson Childs
7 Robin Jensen
8 Jim Morgan, Chair

9
10
11 Nancy Smith
12 Jana Taylor

MEMBERS ABSENT

13
14
15 Spencer Packer

STAFF PRESENT

16
17 Cheylynn Hayman, City Council Liaison
18 Haley Turner, Community Services Manager
19 Jennifer Robison, City Recorder, was excused at 5:20 p.m.
20 Lisa Linn Sommer, Museum Director
21 Connie Larson, Recording Secretary

OPEN AND PUBLIC MEETING ACT TRAINING

22
23
24
25
26 Jennifer Robison, City Recorder, conducted the Open and Public Meeting Act Training.
27 This is required each year for all city employees, board and committee members.

28
29 **At 5:20 p.m., Jennifer Robison was excused from the meeting.**

MINUTES REVIEW AND APPROVAL

30
31
32
33 Minutes of the October 22, 2024 meeting were reviewed. Nancy Smith made a **motion** to
34 approve the minutes as written. Jana Taylor seconded the motion, which was passed by unanimous
35 vote (6-0).

36
37 Minutes of the November 26, 2024 meeting were reviewed. Bob Brown made a **motion** to
38 approve the minutes as amended. Nancy Smith seconded the motion, which was passed by
39 unanimous vote (6-0).

APPOINT CHAIR AND CO-CHAIR FOR 2025

40
41
42
43 Nancy Smith made a **motion** to nominate Jim Morgan as chair of the Whitaker Museum
44 Board for the year 2025. Robin Jensen seconded the motion, which was passed by unanimous
45 vote (6-0).

1 Nancy Smith made a **motion** to nominate Robin Jensen as vice-chair of the Whitaker
2 Museum Board for the year 2025. Bob Brown seconded the motion, which was passed by
3 unanimous vote (6-0).

4
5 **THANK-YOU LETTERS SIGNED**

6
7 Lisa Linn Sommer, Museum Director, distributed thank-you letters for Board members to
8 sign for volunteers, docents, and donors to the Whitaker Museum during 2024 fiscal year.

9
10 **REPORT OF VIRTUAL TOUR COMPLETION**

11
12 Lisa Linn Sommer, Museum Director, reported the Virtual Tour is ready and the changes
13 requested by board members have been completed. At Bryce Kings approval, VR Wizard will be
14 notified that the tour is ready for publications. VR Wizard will house and monitor the museum
15 virtual tour, its attendance and technical care for an annual fee of \$100.

16
17 **REPORT ON WEB ACCESS TO LECTURE ARCHIVES**

18
19 Lisa Linn Sommer, Museum Director, and Haley Turner, Community Services Manager,
20 met with Mike Smith to discuss accessibility of the historical lectures housed in the archives at the
21 Museum, more web accessible. Lisa is planning to meet with the State Humanities staff on how
22 they house and share their recorded history lectures and story archives. Mike Smith purchased a
23 new hard drive, it will hold all the lectures recorded with the museum's 'Keeping Our Stories Alive'
24 program since 2013 and it will be stored in the archive room of the Museum. Historical records of
25 lectures going back to the 1970's are stored in the museum archive room on VHS's, CD's and
26 cassette tapes. These recordings need to be digitized and stored on the hard drive. The plan is to
27 make these recordings available for public access. For this to happen, they need to be digitized.
28 Robin Jensen, Vice Chair, and historian said that the Church of Jesus Christ of Latter-Day Saints
29 history department would make digital copies of VHS, cassettes, CD's free of charge if it is a topic
30 of interest to the church and they are allowed to keep a copy. Robin has been asked to view the
31 topics and see if this is an option. Utah State Archives will keep all donations, Lisa will contact
32 them to see if they offer the service of digitizing and housing records for public access.

33
34 **CALENDAR OF MUSEUM EVENTS FOR 2025**

35
36 Lisa Linn Sommer, Museum Director, said she will have the calendar of Museum events
37 finalized by February 3rd. Museum events for 2025 are:

38
39 January

1 Planning events for the year 2025 and grant application cycle begins. CLG Grant submittal
2 requirements are the same as last cycle. The state SHPO office requested that the museum
3 resubmit the application due to the fact that the last cycle focused on rural areas of Utah
4 for their grant rewards. There are three projects needing attention: Bay window on the
5 south side of the building is rotting and the frame needs to be rebuilt and reinstalled. The
6 east stone wall in the basement is experiencing water seepage and needs to be sealed using
7 State SHPO approved materials, both external and internal walls. The foundation will be
8 exposed from the outside with a shovel, as a backhoe could damage the wall and the garden.
9 The attic needs to be insulated to keep the temperature constant, allowing storage of
10 museum items in the attic, books, pamphlets, event supplies, etc. The grant that will be
11 applied for is offered by the State. It is a \$20,000 grant with \$10,000 matching, and the
12 RAP Tax covers the museum's match. February 14th is the deadline to submit the grant.

13
14 February

15 Registration for the garden plots begins.

16
17 March

18 There will be a Garden Presentation and speaker, and the Tree Board would like to help
19 with this event. They would like to give instructions on tree pruning and how to grow
20 berries.

21
22 Lisa Linn Sommer would like to collect stories of Centerville women who made a
23 difference in the State and Country. This would be advertised to the public, and citizens
24 can submit their stories to Lisa.

25
26 April

27 Victorian Tea Party registration begins. The gardens will be tilled when the irrigation water
28 is turned on. Davis County Museums are collaborating to do the Itty-Bitty Scavenger Hunt.

29
30 May

31 School tours will be held every Tuesday during May.

32
33 June

34 Victorian Tea Party will be held June 7th. There will be 125 seats for this event. and Aunt
35 Hannah's Trunk activity will be for young children for two weeks in June. B. H. Roberts
36 Exhibit will be at the Museum from June to October.

37
38 July

The Parade with pop-up museum was successful last year and will be done again this year.
Wooden nickels and yo-yo's will also be at this activity.

39
40 September

41 The Heritage Festival will be held in September this year instead of July because of the
42 heat.

1 October

2 The Fall Festival will be held in partnership with the rec department and youth council
3 and two Cemetery Tours will be conducted.

4
5 December

6 Pioneer Christmas at the Museum in December. First two Tuesdays and Thursdays
7 reservations required

8
9 T. C. Christensen would like to give a presentation, the date is to be determined.

10
11 Haley Turner, Community Services Manager, said the Parks and Recreation Department
12 will be doing Concerts in the Park this summer, and they would like to do an Open Mic
13 Event on August 1st.

14
15 Other Events

16 All the museums in Davis County are planning to do an exhibit of the Bamberger Train
17 that went from Salt Lake City through Davis County, but not all the museums are ready at
18 this time, this will be revisited next year. There has been a lot of interest in historic
19 buildings and homes in Centerville. In May there will be a Walking Tour of historic
20 buildings, and Lisa will be making banners to post in front of and showcase historic homes
21 and businesses throughout Centerville

22
23 Lisa talked about offering a Lecture/Book Review Night and having experts on certain
24 topics discuss events from the past. Robin Jensen could talk about when federal laws
25 outlawed polygamy in the 1880's, and when LDS Church leaders went underground to
26 avoid being arrested. There were three homes in Centerville that were safe houses for the
27 leaders to hide. There could possibly be three or four gatherings, topics would be gathered
28 from Utah Quarterly and each meeting would be led by an expert on the chosen topic.
29 More discussion will come in a future board meeting.

30
31 Lisa discussed the hike that was held last April to the petroglyphs that was well attended
32 despite the rain. She will contact the Trails Committee to see if they would like to cohost
33 and lead a hike again this year to the Medicine Wheel, date to be set later

34
35 **BOARD EVENTS**

36
37 Bob Brown

38 Bob displayed the beautiful print he gifted to the Whitaker Museum of a painting of the
39 Utah Pioneer Trail to the Salt Lake Valley. This painting shows the various places and
40 stops the pioneers traveled on their way to the Salt Lake Valley. The original painting was
41 made by Orson Pratt.

42
43 Robin Jensen

44 Bryce King recently asked Lisa Linn Sommers to verify the year Centerville was settled.

1 Robin Jensen gave a brief history of the settling of Bountiful, Farmington and Centerville.
2 In 1847 and 1848, the pioneers brought their cattle to Centerville to feed, but none of the
3 people built permanent residences at that time, as they lived in covered wagons.
4 Farmington, Bountiful, and Centerville have been given different dates on when they were
5 established. The problem is in 1847 and 1848, the pioneers did not keep good records. It is
6 believed Thomas Grover was the first Centerville resident. The final reference to this
7 question was stated in, 'History of Utah', Howe Bancroft published in 1890, pg 305 "In
8 the of 1847 one Thomas Grover arrived with his family on the bank of a stream twelve
9 miles north of Salt Lake City, and now called Centerville.....here Grover, joined by others
10 in the spring, resolved to remain...

11
12 **NEXT MEETING**

13
14 The next Whitaker Museum Board meeting will be held on Tuesday, February 25, 2025,
15 at 5:00 p.m. at City Hall.

16
17 **ADJOURN**

18
19 At 6:15 p.m., Nancy Smith made a **motion** to adjourn the meeting. Jana Taylor
20 seconded the motion, which was passed by unanimous vote (6-0).

21
22
23
24
25 _____
Jennifer Robison, City Recorder

_____ Date Approved

26
27
28
29 _____
30 Connie Larson, Recording Secretary