



TREE BOARD AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE TREE BOARD WILL HOLD A REGULAR MEETING AT 8:00 PM ON APRIL 16, 2025 AT CENTERVILLE CITY HALL CONFERENCE ROOM, 250 NORTH MAIN STREET, CENTERVILLE, UTAH.

Centerville Tree Board meetings are open to the public, unless otherwise closed for reasons allowed by law. Centerville Tree Board meetings may be conducted via electronic means pursuant to Utah Code § 52-4-207. In compliance with the Americans with Disabilities Act, individuals needing special accommodations due to a disability may contact the City Recorder at (801) 295-3477, at least 24 hours in advance of the meeting. The Committee reserves the right to modify the sequence of agenda items in order to facilitate special needs or provide greater efficiency.

The full agenda packet and backup materials can be found on the Centerville City website at:

<https://centervilleutah.gov/129/Agendas-Minutes>

A. ROLL CALL

B. BUSINESS ITEMS

Business action or discussion items to be considered.

1. Finalize Arbor Day Contest plans
Arbor Day is April 25, 2025
2. Discuss Goals and Challenges for Tree Board
3. Show Social Media Videos
 1. Winter Watering
 2. Where to Plant a Tree
4. Determine Future Events/Initiatives

C. MINUTES

Minutes of prior meetings may be reviewed and accepted. Minutes review and approval shall comply with the Centerville City Minutes Approval Policy.

1. Minutes Review and Approval
March 19, 2025 Minutes

D. ADJOURNMENT

CERTIFICATE OF POSTING

I hereby certify that this notice and agenda was posted at Centerville City Hall, published on the Utah Public Notice Website, and provided to a newspaper or media correspondent in accordance with the requirements of the Utah Open and Public Meetings Act, including, but not limited to, provisions of Utah Code § 52-4-202.

**Jennifer Robison
Centerville City Recorder**

Minutes of the Centerville City Tree Board meeting held Wednesday, March 19, 2025 at 8:00 p.m. at Centerville City Hall, 250 North Main Street, Centerville, Utah.

MEMBERS ABSENT

Barbara Allen
Brandon Henderson
Sara Stettler
Keith Roper, Acting Chair
Gary Woodward

MEMBERS ABSENT

Heather Taylor, Chair

STAFF PRESENT

Mike Higgins, Parks Supervisor
Connie Larson, Recording Secretary

MINUTES REVIEW AND APPROVAL

Minutes of the February 19, 2025 meeting were reviewed. Gary Woodward made a **motion** to approve the minutes as amended. Sarah Stettler seconded the motion, which was passed by unanimous vote (5-0).

REPORT ON WHITAKER GARDENING EVENT

The Whitaker Museum Gardening event was held on March 13th at City Hall. Sarah Stettler, Barbara Allen, and Heather Taylor attended this event. There were only eight people in attendance, but there was a snowstorm that night, which may have been the reason for the low attendance. Heather Taylor gave a presentation about the functions of the Tree Board. Better advertising needs to be done on these types of events. The Arbor Day Art Show would be a good place to advertise the gardening and Tree Board events. Social media platforms are also a good place to advertise.

ARBOR DAY ART CONTEST AND EDUCATION EFFORTS

The Arbor Day Art Contest will be held on Friday, April 25th at Reading Elementary School. Mike Higgins and Brandon Henderson will be at tables to answer questions and handout brochures on trees. Refreshments will be served. The sponsors for this event are Arctic Circle, Wilde Arrow Archery, Chick-fil-A, and Fly High. Posters to advertise this event will be posted at these businesses, the Centerville Library, and the Recreation Center. Tree Board members were reminded to deliver their packets to their assigned schools, and to follow-up with their schools to remind the students to have their art projects completed by April 11th. On April 23rd at 4:00 p.m., Tree Board members will meet at Reading Elementary to gather all the pictures and mount them on posterboard.

Sarah Stettler will ask if the Student Council is willing to help mount the pictures. More judges are needed for the contest, and Keith Roper said he has a neighbor who is an artist that he will ask to be a judge. The Utah State Extension Services will be asked if they have any information on trees that they would like to display on the information tables.

NEW BOARD MEMBERS/REFRESHER FOR ALL BOARD MEMBERS

Gary Woodward explained several years ago, the City Council asked the Tree Board to make suggestions for the city ordinance regarding trees in parking strips. The Tree Board did, but the City Council tabled their ideas. Heather Taylor and Gary Woodward reviewed the proposed tree list, and the suggestions that were given and how to prune trees. The City Council needs to give more direction to the Tree Board on how to proceed with the guidelines. Brian Plummer is the City Council Liaison to the Tree Board, and he needs to give the Tree Board direction.

The tree list recommendations are something the Tree Board can be starting on until the City Council gives more direction on trees for park strips. The city ordinance says the city has the authority to maintain and remove trees according to the Centerville Street Department. Keith Roper discussed getting the plans from Mark Marchant on what streets are going to have trees removed so that the citizens can be notified beforehand. The Tree Board can be a resource to citizens when their trees are going to be removed.

CALENDAR FUTURE EVENTS/INITIATIVES

This item will be discussed at the next meeting. Tree Board members were asked to be prepared to discuss goals and challenges at the next meeting.

NEXT MEETING

The next Tree Board meeting will be held on Wednesday, April 16, 2025 at 8:00 p.m. at City Hall.

ADJOURN

At 9:00 p.m., Barbara Allen made a **motion** to adjourn the meeting. Sarah Stettler seconded the motion, which was passed by unanimous vote (5-0).

Jennifer Robison, City Recorder

Date Approved

Connie Larson, Recording Secretary