

1 Minutes of the Centerville City Tree Board meeting held Wednesday, February 19, 2025 at 8:00
2 p.m. at Centerville City Hall, 250 North Main Street, Centerville, Utah.

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4 **MEMBERS PRESENT**

5 Barbara Allen
6 Brandon Henderson
7 Sara Stettler
8 Linda Porter
9 Keith Roper
10 Heather Taylor, Chair
11 Gary Woodward

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13 **STAFF PRESENT**

14 Mike Higgins, Parks Supervisor
15 Connie Larson, Recording Secretary

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17 **MINUTES REVIEW AND APPROVAL**

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19 Minutes of the January 15, 2025 meeting were reviewed. Heather Taylor made a **motion**
20 to approve the minutes as amended. Gary Woodward seconded the motion, which was passed by
21 unanimous vote (7-0).

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23 **INTRODUCE NEW BOARD MEMBERS**

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25 Barbara Allen and Brandon Henderson were introduced as new members of the Tree Board.
26 Linda Porter and Gary Woodward announced this is their last meeting, as they are resigning from
27 the Tree Board.

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29 **REVIEW PREVIOUS ACTION ITEMS, INCLUDING IDEAS FOR EDUCATION**
30 **EFFORTS.**

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32 Heather Taylor explained the agendas for city meetings must be posted 24 hours in advance
33 of a meeting. Any information that is being presented in a meeting must be given to Jennifer
34 Robison, City Recorder, before the agenda is posted. Haley Turner, Community Services Manager,
35 is doing social media and is responsible for the Tree Board website.

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37 The Tree Board is trying to roll-out Community Education items on how to plant, prune,
38 and water trees. There is currently a low level of controversy about the ordinance on park strip
39 trees. Mike Higgins, Parks Supervisor, said the reason the Tree Board was created was because of
40 the study that was done seven years ago about the large number of tree roots that were lifting the
41 sidewalks and the liability to the city if someone was injured. The city discovered there were no
42 tree ordinances being enforced. The city created the Tree Board and they got arborists to be on the
43 Board to help create ordinances for trees. The city adopted the policy that permission must be
44 given from the city for trees to be allowed in park strips. There are no trees allowed in park strips
45 that are under four feet, and most neighborhoods in Centerville have four-foot-wide park strips.

1 Mike Higgins also explained the city attorney said there is liability to the city if someone
2 is injured on a broken sidewalk. The street manager does not want any trees in park strips because
3 of the damage to utilities. The Tree Board needs to clarify problem trees, and who is responsible
4 for problem trees. The city has dedicated \$100,000 per year for removal of park strip trees and
5 replacement of the damaged sidewalk. Cracks in damaged sidewalks are painted yellow to alert
6 pedestrians of the danger. Heather Taylor said when she was new to the Tree Board, there was a
7 work session with the City Council on this issue, but the City Council tabled the discussion because
8 of complaints from citizens.

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10 Heather Taylor is working with Bruce Cox, Parks and Recreation Director, on a tree list
11 recommended for park strips and tree placement on the other side of the sidewalk.

12 **REPORT ON DONATION REQUESTS FOR ARBOR DAY**

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15 Heather Taylor reported she is still trying to contact Rockin E Country Store for Arbor Day
16 donations, but they have not returned her calls yet. Bryce King, Community Services Manager,
17 will be asked to contact Banbury Donuts for donations, and Snelgrove's Ice Cream will be
18 contacted when they open in April. Linda Porter reported Culver's Restaurant will donate
19 certificates. Gary Woodward said Artic Circle will provide coupons, and Sara Stettler will contact
20 Banbury Crossing for donuts. Brandon Henderson will contact Get Air Trampoline Park in
21 Kaysville for gift cards. Keith Roper said Wilde Arrow Archery will donate one free archery lesson.

22 **PLAN ARBOR DAY EVENT**

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25 Arbor Day is April 25th. The Arbor Day Art Contest will be held at Reading Elementary,
26 and local artists will be allowed to display their work. Each school in Centerville will get a packet
27 to advertise the Art Contest. Local businesses are asked to donate for prizes, and the schools are
28 encouraged to use school time to allow students to work on art projects for the art show.

29
30 Brandon Henderson said he could answer questions about tree care at the Art Show. Two
31 banners need to be hung at Reading Elementary, and posters need to be made to be hung at the
32 school. Barbara Allen said she would do the posters. Heather Taylor displayed the poster that was
33 used last year for the Art Contest and the rules for the contest. Winners of the contest will be
34 recognized by the mayor at a public ceremony.

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36 School education information assignments are as follows:

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38 Keith Roper – Stewart Elementary
39 Sara Stettler – Centerville Junior High, Taylor Elementary, & Reading Elementary
40 Barbara Allen – Centerville Elementary
41 Heather Taylor – Viewmont High School

PLAN WHITAKER MUSEUM EVENT

Heather Taylor reported she has talked with Lisa Sommer, Whitaker Museum Director, about the Tree Board talking at the Gardening Presentation that is held each year at the Museum. The presentation this year will be held on March 13, at 6:30 p.m. at the Whitaker Museum. Debbie West from Rockin E Nursery will talk about how to make a master garden. The Tree Board will take five minutes to discuss the resources the Tree Board has to help residents, and the best type of trees to plant and how to care for trees. She will also inform participants of the Tree Board website.

COMMUNITY OUTREACH

Heather Taylor said between now and May, she will be working on a monthly initiative for community outreach with Haley Turner, Community Services Manager. She would like to do a five-minute clip each month on tips for caring for trees and how to plan a yard.

FUTURE ACTION ITEMS

- Current ordinances and how they relate to the Tree Board.
- Review Tree Board website.
- Discuss combined activity with Whitaker Museum Board.
- Tree Tour discussion.
- Discuss Arbor Day activities.

Any other items Tree Board members would like to be discussed should be given to Heather Taylor.

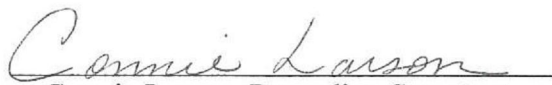
NEXT MEETING

The next Tree Board Meeting will be held on Wednesday, March 19, 2025 at 8:00 p.m. at City Hall.

ADJOURN

At 9:30 p.m., Gary Woodward made a **motion** to adjourn the meeting. Barbara Allen seconded the motion, which was passed by unanimous vote (7-0).


Jennifer Robison, City Recorder


Connie Larson, Recording Secretary



3-24-2025

Date Approved