



TREE BOARD AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE TREE BOARD WILL HOLD A REGULAR MEETING AT 8:00 PM ON FEBRUARY 19, 2025 AT CENTERVILLE CITY HALL CONFERENCE ROOM, 250 NORTH MAIN STREET, CENTERVILLE, UTAH.

Centerville Tree Board meetings are open to the public, unless otherwise closed for reasons allowed by law. Centerville Tree Board meetings may be conducted via electronic means pursuant to Utah Code § 52-4-207. In compliance with the Americans with Disabilities Act, individuals needing special accommodations due to a disability may contact the City Recorder at (801) 295-3477, at least 24 hours in advance of the meeting. The Committee reserves the right to modify the sequence of agenda items in order to facilitate special needs or provide greater efficiency.

The full agenda packet and backup materials can be found on the Centerville City website at:

<https://centervilleutah.gov/129/Agendas-Minutes>

A. ROLL CALL

B. MINUTES

Minutes of prior meetings may be reviewed and accepted. Minutes review and approval shall comply with the Centerville City Minutes Approval Policy.

1. Minutes Review and Approval
January 15, 2025 Tree Board Minutes

C. BUSINESS ITEMS

Business action or discussion items to be considered.

1. Introduce New Board Members
2. Review previous action items, including ideas for education efforts
3. Report on donation requests for Arbor Day
4. Plan Arbor Day event
5. Plan Whitaker Museum event
Preparing for gardening season speaker
6. Review current ordinances that pertain to Tree Board

D. ADJOURNMENT

CERTIFICATE OF POSTING

I hereby certify that this notice and agenda was posted at Centerville City Hall, published on the Utah Public Notice Website, and provided to a newspaper or media correspondent in accordance with the requirements of the Utah Open and Public Meetings Act, including, but not limited to, provisions of Utah Code § 52-4-202.

**Jennifer Robison
Centerville City Recorder**

DRAFT

Minutes of the Centerville City Tree Board meeting held Wednesday, January 15, 2025 at 8:00 p.m. at Centerville City Hall, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Sara Stettler
Linda Porter
Keith Roper
Heather Taylor, Chair
Gary Woodward

STAFF PRESENT

Mike Higgins, Parks Supervisor
Haley Turner, Community Services Manager
Connie Larson, Recording Secretary

MINUTES REVIEW AND APPROVAL

Minutes of the November 20, 2024 meeting were reviewed. Gary Woodward made a **motion** to approve the minutes as written. Sara Stettler seconded the motion, which was passed by unanimous vote (5-0).

VOTE ON CHAIR AND VICE-CHAIR FOR 2025

Sara Stettler made a **motion** to nominate Heather Taylor as chair of the Centerville City Tree Board for the year 2025. Linda Porter seconded the motion, which was passed by unanimous vote (5-0).

Sara Stettler made a **motion** to nominate Keith Roper as vice-chair of the Tree Board for the year 2025. Linda Porter seconded the motion, which was passed by unanimous vote (5-0).

DISCUSS TREE LIST

At the last Tree Board meeting, Tree Board members were assigned to visit local nurseries to gather information on trees that work well for our climate. The findings are as follows:

Country Gardens – Linda Porter met with Kim, the owner of Country Gardens. He suggested changes to the list by adding 30 to 40-foot tall and wide trees. Mike Higgins, Parks Supervisor, said 40-foot trees and above are considered large trees. Medium trees would be 20 to 40 feet in height. Kim told Linda that Honey Locust (Pacific Sunburst) trees are not a good tree for park strips. He said flowering fruit trees are a good choice because the roots go straight down. Trees should be planted with space in-between them in case a tree dies, and the other trees will fill in the space. Mike Higgins said the city is already planting their trees using this method. Kim told Linda Porter that utility lines in park strips are a result of poor city planning. The Utah State University website has extensive information on trees.

1 J & J Nursery – Sara Stettler reported the man she met with at J & J Nursery is responsible
2 for ordering their trees, and he approved of the Tree Board tree list, except for the Sweet
3 Gum tree. J & J Nursery carries most of the trees on the list. He said Layton fines
4 businesses who plant trees in park strips.

5
6 Bruce Cox (Parks & Recreation Director) – Heather Taylor met with Bruce Cox, Parks and
7 Recreation Director. He told Heather to be careful what you hear from nurseries, as they
8 are usually trying to sell you something. He said the best source for information on trees is
9 the Utah State Extension Service.

10
11 The Board discussed the ash borer that is an insect that kills ash trees. This insect has been
12 found in North America, but has not been found in Utah.

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14 **WEBSITE IMPROVEMENTS**

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16 Haley Turner, Community Services Manager, reported the new city logo is ready. The new
17 city website is being designed at this time and will be completed in June. The new website will be
18 more user friendly and less “clicks” will be required to get information. When Haley is ready to
19 add the Tree Board to the new website, she will contact the Tree Board for their input in how they
20 want the website to look. The Tree Board agreed they want at least five sections for videos that
21 are at least five minutes or less on instructions for pruning, watering, and planting of trees. Haley
22 said she will also do the social media channel for Facebook and Instagram for the Tree Board.
23 Haley will be doing the city newsletter that will be mailed out in March, and she will need any
24 information from the Tree Board by February 10th. There will also be a newsletter in July.

25
26 **ARBOR DAY ART CONTEST**

27
28 Arbor Day is Friday, April 25th. The Arbor Day Art Contest will be held this year at
29 Reading Elementary, and the flyer advertising the contest must be given to Haley Turner by
30 February 10th. Sara Stettler will contact Libby Dobb and Judy Larson, who are local artists and ask
31 them to judge the entries. The Tree Board would like the contest to be a community event, and
32 they will ask businesses in the community to give an in-kind donation. Assignments were given to
33 contact businesses as follows:

34
35 Sara Stettler: Chick-fil-A
36 Gary Woodward: Banbury Cross Donuts and Artic Circle
37 Linda Porter: Snelgrove’s Ice Cream and Culver’s
38 Heather Taylor: Rockin E Country Store
39 Keith Roper: Power Sports
40 Mike Higgins: Home Depot

DISCUSSION OF INITIATIVES FOR THE TREE BOARD

Heather Taylor discussed initiatives she would like to see the Tree Board do. She suggested assigning Board members topics to research and come prepared to the monthly meetings and report on their initiative. Topics would be: educating residents on how to plant, prune, and water trees. Promoting big trees on the other side of the sidewalk, designing park strips, how to flip your strip, how to do fruit tree spraying, and planning a garden.

WHITAKER MUSEUM GARDEN AND TREE BOARD LECTURE

Haley Turner suggested the Tree Board work with the Whitaker Museum on their Garden Lecture that will be held in March. The Garden Lecture is to educate residents on preparing a garden for planting, and the Tree Board could discuss tree planting, fruit tree spraying, and water conservation at the same time.

NEXT MEETING

The next Tree Board meeting will be held on Wednesday, February 19, 2025 at 8:00 p.m. at City Hall.

ADJOURN

At 9:30 p.m., Gary Woodward made a **motion** to adjourn the meeting. Sara Stettler seconded the motion, which was passed by unanimous vote (5-0).

Jennifer Robison, City Recorder

Date Approved

Connie Larson, Recording Secretary