



PLANNING COMMISSION AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE PLANNING COMMISSION WILL HOLD A REGULAR MEETING AT 7:00 PM ON SEPTEMBER 25, 2024 AT CENTERVILLE CITY HALL, 250 NORTH MAIN STREET, CENTERVILLE, UTAH.

Centerville City Planning Commission meetings are open to the public, unless otherwise closed for reasons allowed by law. Centerville City Planning Commission meetings may be conducted via electronic means pursuant to Utah Code § 52-4-207. In compliance with the Americans with Disabilities Act, individuals needing special accommodations due to a disability may contact the City Recorder at (801) 295-3477, at least 24 hours in advance of the meeting. The Commission reserves the right to modify the sequence of agenda items in order to facilitate special needs or provide greater efficiency.

The full agenda packet and backup materials can be found on the Centerville City website at:

<https://centervilleutah.gov/129/Agendas-Minutes>

A. CALL TO ORDER

- 1. ROLL CALL**
- 2. LEGISLATIVE PRAYER OR THOUGHT**
- 3. PLEDGE OF ALLEGIANCE**

B. BUSINESS ITEMS

Business action or discussion items to be considered by the Planning Commission.

1. Discussion and Review - Zoning Code Amendments - Fences and Walls - CZC 12.55.110 (Fences and Walls) - (Legislative Decision)
Discussion and review of fencing and wall standards from other communities to evaluate current Centerville Zoning Code standards for fences and walls. Then consider drafting amendments to Section 12.55.110 regarding fence and wall standards found within the City Zoning Code.

C. COMMUNITY DEVELOPMENT DIRECTORS REPORT

1. Community Development Director's Report
2. Planning Commission Training - Module 3 "Zoning and the Zoning Ordinance"
Planning Commission Training discussion regarding "Zoning and the Zoning Ordinance" (if time allows for the training).

D. MINUTES

Minutes of prior meetings may be reviewed and accepted. Minutes review and approval shall comply with the Centerville City Minutes Approval Policy.

1. Minutes Review and Approval

E. ADJOURNMENT

CERTIFICATE OF POSTING

I hereby certify that this notice and agenda was posted at Centerville City Hall, published on the Utah Public Notice Website, and provided to a newspaper or media correspondent in accordance with the requirements of the Utah Open and Public Meetings Act, including, but not limited to, provisions of Utah Code § 52-4-202.

**Jennifer Robison
Centerville City Recorder**

**PLANNING
COMMISSION**

Staff Report
9/25/2024

Item No. 1.

Title: Discussion and Review - Zoning Code Amendments - Fences and Walls - CZC 12.55.110 (Fences and Walls) - (Legislative Decision)

Initiated By: Community Development Department

Staff Representative: Mike Eggett, Community Development Director

SUBJECT:

Discussion and review of fencing and wall standards from other communities to evaluate current Centerville Zoning Code standards for fences and walls. Then consider drafting amendments to Section 12.55.110 regarding fence and wall standards found within the City Zoning Code.

RECOMMENDATION:

NO RECOMMENDATION AT THIS TIME

BACKGROUND:

ATTACHMENTS:

1. Fence Notes - Study Links
2. Update Fence Code Comparison

Looking over the municipal code listed below are all the areas where fencing/ fence is referenced

Municipal Code:

[12.12.040 Definitions](#)

[12.55.110 Fences and Walls](#)

[12.21.110 Site Plan Review](#)

[12.22.080 Other Nonconformity](#)

[12.41.090 Density](#)

[12.41.100 Development Standards](#)

[12.42.050 Development Standards](#)

[12.46.110 Development Standards](#)

[12.47.120 SCP-Mixed Node Development Plan](#)

[12.48.100 General Development Standards](#)

[12.51.060 Landscaping Design Guidelines](#)

[12.51.070 Landscaping Requirements](#)

[12.51.110 Screening Requirements](#)

[12.54.090 Temporary Signs](#)

[12.55.240 Raising Of Chickens And/Or Rabbits](#)

[12.55.250 Apiaries \(Beekeeping\)](#)

[12.63.040 Architecture](#)

[12.63.080 Streetscape Standards](#)

[12.67.060 Development Standards - Permitted Use](#)

[12.67.080 Development Standards - Conditional Use](#)

[12.68.040 Design Principles](#)

[12.68.050 Design Standards](#)

Here are some definitions that the public would have to know in order to interpret our municipal code and adhere to the standards properly

Alley: A public thoroughfare for the use of pedestrians and vehicles providing a secondary means of access to the rear of abutting properties.

Average Slope: The average deviation of a lot or parcel from horizontal expressed as a percentage according to the following formula:
$$S = (.0023 \times I \times L) \div A$$
where: S = average slope; .0023 = conversion factor of square feet to acres; I = contour interval; L =total length of contour lines within the subject area; and A = area of the subject property in acres.

Berm: A mound of earth, generally two to six feet high, used to shield, screen, and buffer undesirable views and to separate land uses.

Clear View Area: Areas at intersecting streets and driveways where unobstructed vision is maintained as required by this Title.

Fence: A structure serving as an enclosure, barrier, or boundary, which defines an outdoor space.

Fence, Sight-Obscuring: A fence which permits vision through not more than 10% of each square foot more than eight inches above the ground.

Fence, Open: A fence which permits vision through more than 50% of each square foot more than eight inches above the ground.

Lot, Corner: A lot or parcel abutting two intersecting or intercepting streets where the interior angle of intersection or interception does not exceed 135 degrees. Corner lots shall have two front yards and two side yards.

Lot, Double Frontage: A lot or parcel abutting two parallel or approximately parallel streets.

Lot, Interior: A lot or parcel other than a corner lot.

Lot Line, Front: A lot or parcel line separating a lot or parcel from an existing street right-of-way or, where a new street is proposed, the proposed street right-of-way line as shown on the Master Street Plan. For an interior lot or parcel, the lot line adjoining the street; for a corner lot, the lot or parcel lines adjoining both streets; for a double frontage lot, a lot or parcel line adjoining one of the streets as elected by the City.

Lot Line, Rear: The lot line generally opposite and most distant from the front lot line, except in the case of a triangular or gore shaped lot or parcel, a “constructive” line 10 feet in length within the lot or parcel, parallel to the front lot line which intercepts the side lot lines at points most distant from the front lot line.

Lot Line, Side: Any lot or parcel line that is not a front lot line or rear lot line. A side lot line separating one lot or parcel from another is an interior side lot line.

Setback: The distance on a lot or parcel between a building line and a property or designated right-of-way line as shown on the Master Street Plan.

Structure: Any building, shelter, sign, wall, fence, pole or other improvement with a fixed location on the ground above grade constructed or installed by man and permanently attached to the ground, but not including poles, lines, cables, pipelines, or other transmission or distribution facilities of utilities.

Yard: An open space on a lot or parcel that is unoccupied and unobstructed from the ground upwards by buildings, except as specifically provided in this Title.

Yard, Front: A space extending across the full width of a lot or parcel between the front building line and the front lot line. The depth of the front yard is the minimum distance required by this Title between the front lot line and the front building line.

Yard Measurement: In measuring a yard for the purpose of determining the width of a side yard, the depth of a front yard or the depth of a rear yard, the least horizontal distance between a lot line and a building.

Yard, Rear: A space extending across the full width of a lot or parcel between the rear building line and rear lot line. The depth of the rear yard is the minimum distance required by this Title between the rear lot line and rear building line.

Yard, Side: A space extending from the front yard to the rear yard between the side building line and the side lot line. The width of the side yard is the minimum distance required by this Title between the side lot line and the side building line.

Zone: An area of the incorporated territory of the City which has been given a designation which regulates and restricts the erection, construction, reconstruction, alteration, repair or use of buildings or structures, or the use of land all as set forth in this Title.

How are other cities doing it

West Bountiful: [West Bountiful : Municipal Code \(municipalcodeonline.com\)](http://municipalcodeonline.com)

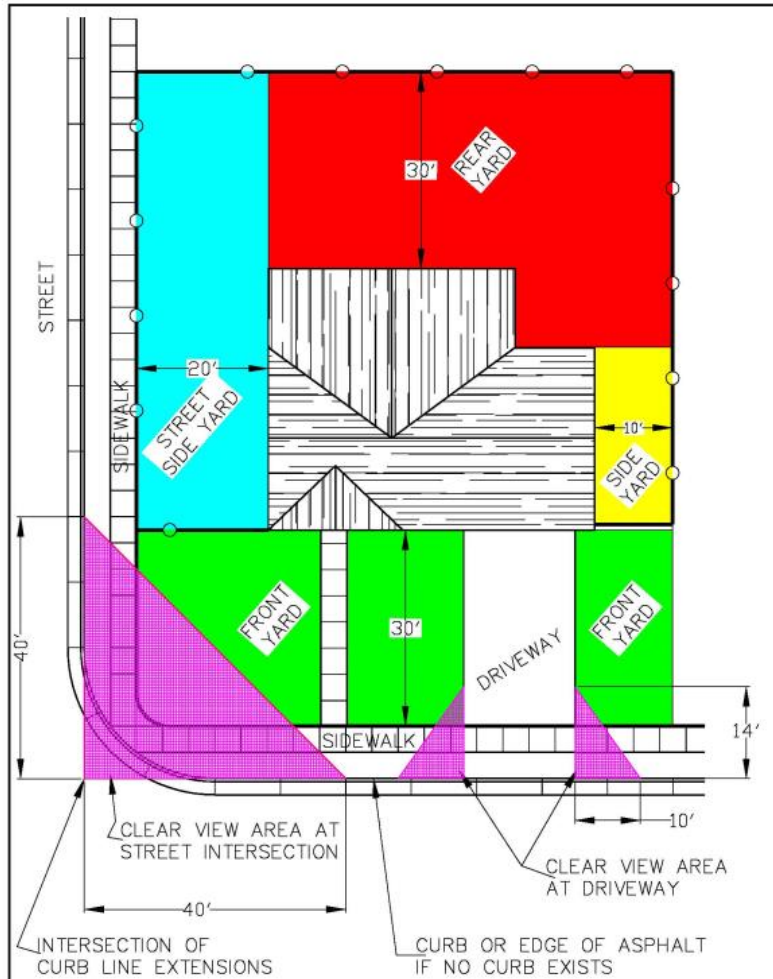
Determining Residential fencing standards: visibility/openness “open fencing” and setbacks

Determining Non-residential fencing standards: “open fencing” and setbacks

Their code is based on mixing blanket design standards and zones, it's based on setbacks for each zone and the fence openness

Grade differential: When a fence, wall, or hedge is located along a property line separating two lots and there is a difference in the grade of the properties on the two sides of the property line, the fence, wall or hedge may be erected or allowed to the maximum height permitted as measured from the higher grade.

CLEAR VIEW AREA DIAGRAM



Determining Residential fencing standards: visibility/openness “open fencing” and setbacks

Determining Non-residential fencing standards: “open fencing”, setbacks, design standards

Their code does not base it on zones, there is a blanket setback standards (residential and non-residential), fence openness, and blanket design standards unless noted on PDO

Grade differential: In instances where there is a grade differential along a property line separating two (2) lots as a result of a retaining wall or topographic feature, a fence, hedge, wall, or other permitted screening device may be erected to the maximum height permitted on either side of the property line. Also, in instances where a fence runs along a sloped property line, a pre-manufactured rectangular fence panel of up to ten (10) feet in length or less may be installed horizontally to vertical posts such that one end of the panel is at grade level, and the other end is no more than two-tenths (0.2) of a foot above grade level for each linear foot of fence panel. The area beneath the bottom of the fence and the ground may be filled or remain open, and the panel height may be the maximum permitted on either side of the property line

NO DIAGRAM WAS GIVEN

Farmington: [11-19-150: FENCING AND RETAINING WALLS: \(amlegal.com\)](#)

Determining Residential fencing standards: visibility/openness “open fencing” and setbacks

Determining Non-residential fencing standards: “open fencing”, setbacks, design standards

Their code is heavily based on zones. Fencing portion references each zones design and building standards for guidance. The setbacks are based on what zone the property is in, the design standards vary by zone, and the heights vary by zone. PDO takes precedence over zoning standards.

Grade differential: All fences and walls shall be located on useable land and in areas less than twenty percent (20%) slope before and after grading and excavation (note: grading and excavation is not allowed in areas with slopes over thirty percent (30%)). Fences may be approved in areas with slopes between twenty and thirty percent (20% to 30%) if approved as a special exception.

NO DIAGRAM WAS GIVEN

Layton: [civclinQ Code Hosting](#)

Determining Residential fencing standards: visibility/openness “open fencing” and setbacks

Determining Non-residential fencing standards: “open fencing”, setbacks, design standards,

Their code is based on mixing blanket design standards and zones, it's based on setbacks for each zone and the fence openness. PDO takes precedence over zoning standards

Grade differential: In instances where there is a grade differential along a property line separating two lots as a result of a retaining wall or topographic feature, a fence, wall, or other permitted screening device may be erected to the maximum height permitted on either side of the property line. Also, in instances where a fence runs along a sloped property line, a pre-manufactured rectangular fence panel of up to ten feet in length or less may be installed horizontally to vertical posts such that one end of the panel is at grade level, and the other end is no more than two-tenths of a foot above grade level for each linear foot of fence panel. The area beneath the bottom of the fence and the ground may be filled or remain open, and the panel height may be the maximum permitted on either side of the property line.

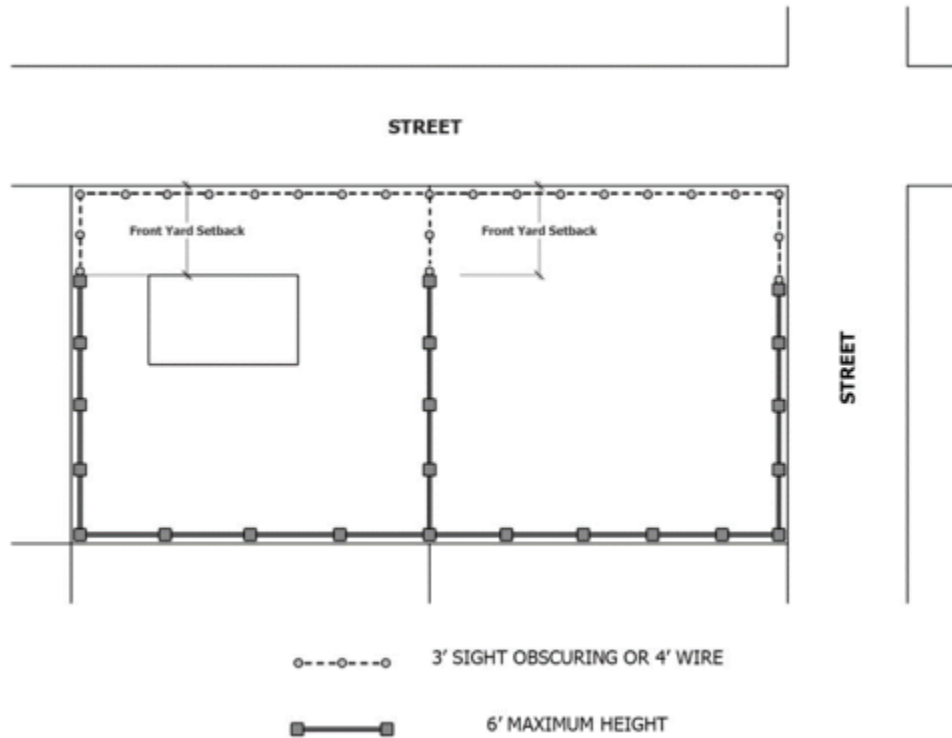
NO DIAGRAM WAS GIVEN

Determining Residential fencing standards: visibility/openness “open fencing” and setbacks

Determining Non-residential fencing standards: “open fencing”, setbacks

Their code is based on mixing blanket design standards and zones, it's based on setbacks for each zone and the fence openness.

Grade differential: None Indicated



South Jordan: [City of South Jordan : Municipal Code \(municipalcodeonline.com\)](#)

Determining Residential fencing standards: visibility/openness “open fencing”, street abutting property, and setbacks

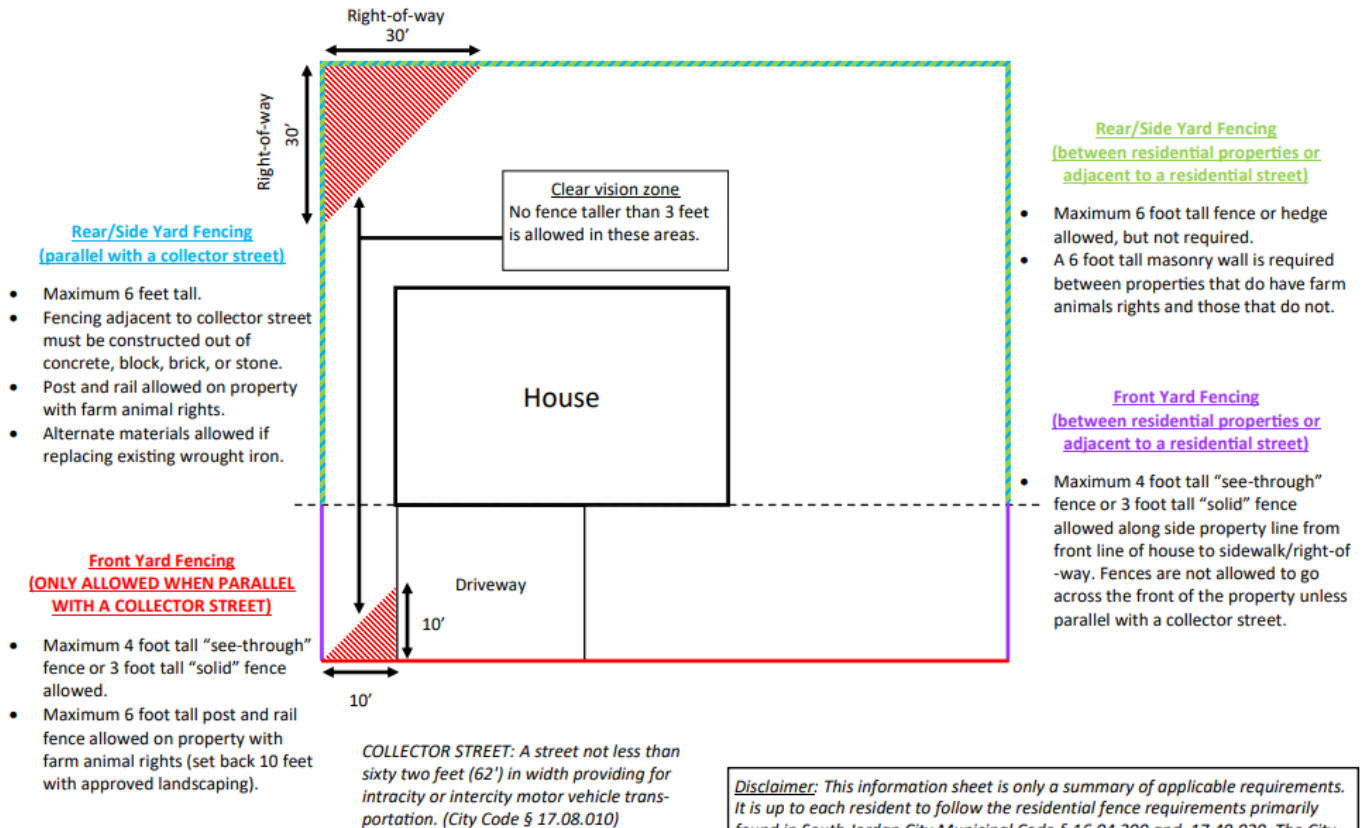
Determining Non-residential fencing standards: “open fencing”, street abutting property, use of property, and setbacks

Their code is based on the use of the property NOT the zoning of the property, there is a blanket design standard for each zone but in each zone, there are standards for the use that is permitted in that zone.

Grade differential: *Fence height may be increased along with the grade to not exceed the shortest of the two properties' maximum permitted height*

Residential Fence Requirements

HEIGHT, FENCE: The vertical distance from the ground to the top of the fence panel (portion of fence between the fence poles or supports). Minimal fence poles or supports may extend no higher than six inches (6") above the fence panel. Fencing constructed above a retaining wall shall be located a minimum of three feet (3') from the top of said retaining wall. (City Code § 17.08.010)



Park City: [Park City : Municipal Code \(municipalcodeonline.com\)](http://municipalcodeonline.com)

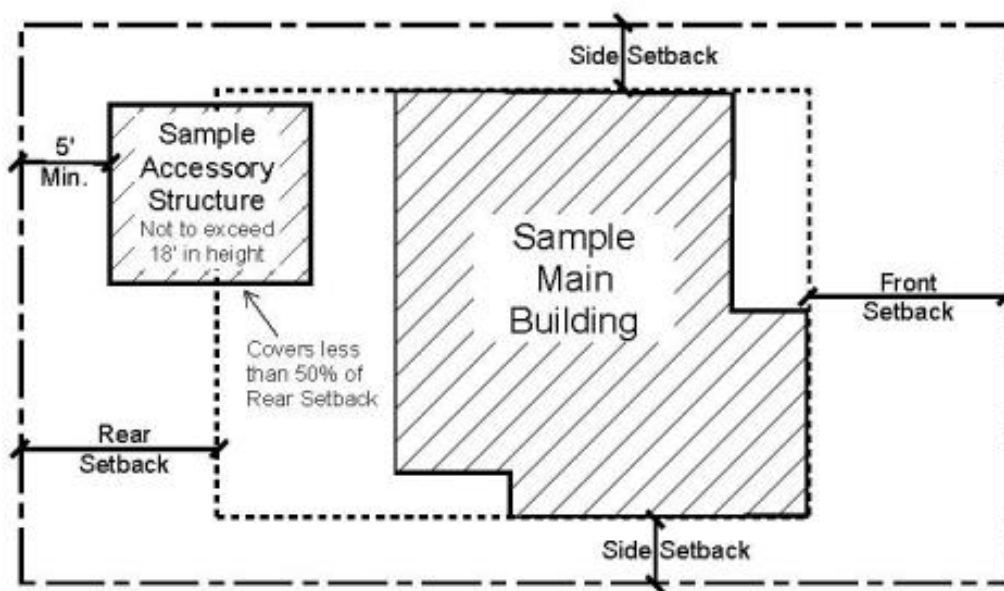
Determining Residential fencing standards: visibility/openness “open fencing” and setbacks

Determining Non-residential fencing standards: “open fencing”, setbacks

Their code is based on mixing blanket design standards and zones, for every zone there are different setbacks, heights, and design standards.

Grade differential: Where a Fence or retaining wall occurs along a Property Line separating two (2) Lots and there is a difference in the Grade of the Properties, the Fence or retaining wall may be erected or allowed to the maximum height permitted on either side of the Property Line.

Illustration:



How is Centerville doing it?

Determining Residential fencing standards: setbacks

Determining Non-residential fencing standards: setbacks

Their code is based on mixing blanket design standards and zones, it's based on setbacks for each zone. PDO take implements design standards and overrides zoning regulations.

Grade differential: *When a difference in grade exists on either side of a fence or wall, the height of the fence or wall shall be measured from: The average elevation of the finished grade of adjoining properties at the fence line; or If excavated or filled, the native elevation.*

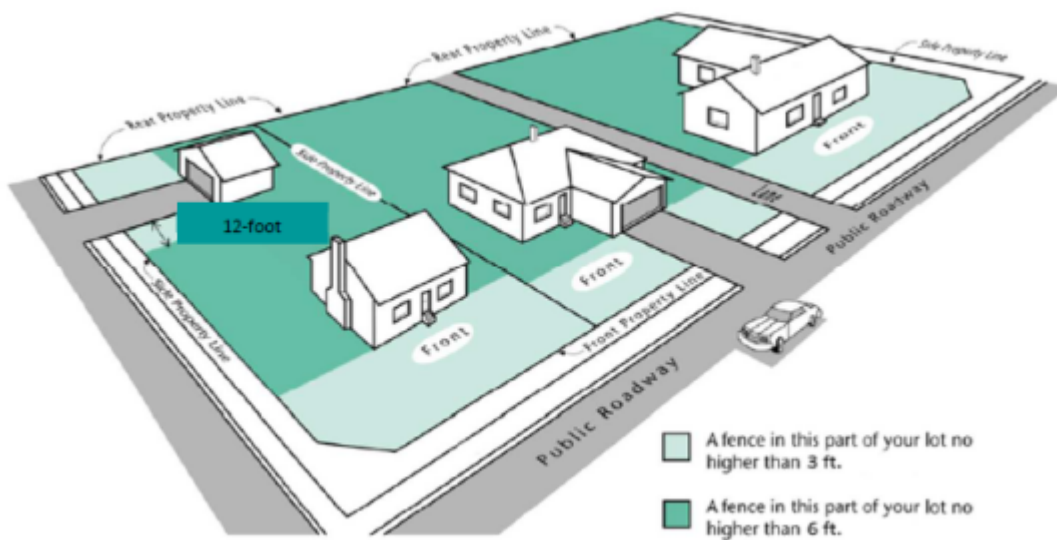


Figure 1.1

			Traditional Residential Lot Provisions			Corner Lot Provisions				
	City	Link to Code	Front Yard Max Height	Side Yard Max Height	Rear Yard Max Height	Front Yard Max Height	Side Yard Max Height	Rear Yard Max Height	Street Intersections "Sight Triangles"	Exceptions
	Centerville	Centerville : Zoning Code (municipalcodeonline.com)	4 ft	6 ft	6 ft	4 ft	6 ft, 20 ft setback from road abutting the front yard	6 ft	2 ft max in 30 ft setback from intersection along both roads	4 ft in the 12 ft setback along the road from the driveway
0	West Bountiful	West Bountiful : Municipal Code (municipalcodeonline.com)	•view obstructing- 4ft with 3 ft setback •non-view obstructing- 4ft •6ft with 15 ft setback All front yard fences need building permit	6ft (No building permit needed if it is below 6ft)	6 ft (No building permit needed if it is below 6ft)	•view obstructing- 4ft with 3 ft setback •non-view obstructing- 4ft •6ft with 15 ft setback	•view obstructing- 4ft with 3 ft setback •non-view obstructing- 4ft •6ft with 15 ft setback	6 ft	•view obstructing- 2 ft in 40 ft setback from intersection along both roads. •non-view obstructing- 4ft in 40 ft setback intersection along both roads.	-
	Bountiful	Bountiful City Planning and Zoning (bountifulutah.gov/https://www.bountifulutah.gov/file/b76d27a8-0111-4fd2-9232-be18176d8354)	• Single/ Duplex Family Dwelling Units: view obstructing- 3ft non-view obstructing- 4ft • All other Development: in 20ft setback obstructing- 3ft in 20ft setback non-view obstructing- 4ft out of 20ft setback - 6 ft	• Single/ Duplex Family Dwelling Units: view obstructing- 6ft non-view obstructing- 8ft •All other Development: in 20ft setback obstructing- 3ft in 20ft setback non-view obstructing- 4ft out of 20ft setback - 6 ft	• Single/ Duplex Family Dwelling Units: view obstructing- 6ft non-view obstructing- 8ft •All other Development: in 20ft setback obstructing- 3ft in 20ft setback non-view obstructing- 4ft out of 20ft setback - 6 ft	• Single/ Duplex Family Dwelling Units: view obstructing- 3ft then drop down to 2 ft when in Clearview triangle non-view obstructing- 4ft •All other Development: in 20ft setback obstructing- 3ft in 20ft setback non-view obstructing- 4ft out of 20ft setback - 6 ft	• Single/ Duplex Family Dwelling Units: view obstructing- 6ft , needs to have a 3 ft setback non-view obstructing- 8ft, needs to have a 3 ft setback •All other Development: in 20ft setback obstructing- 3ft in 20ft setback non-view obstructing- 4ft out of 20ft setback - 8ft	- Single/ Duplex Family Dwelling Units: view obstructing- 6ft non-view obstructing- 8ft •All other Development: in 20ft setback obstructing- 3ft in 20ft setback non-view obstructing- 4ft out of 20ft setback - 8ft	•view obstructing- 2 ft in 40 ft setback from intersection along both roads. - non-view obstructing- 4ft in 40 ft setback intersection along both roads.	-

	Woods Cross	Municipal Code - Woods Cross City, Utah	•Residential sight-obscuring: 3 ft Non-sight obscuring 4 ft •Non-residential: 8 ft	6 ft	6 ft	3 ft	6ft	6 ft	3 ft in 30 ft setback from intersection, 25 miles per hour or more will allocate larger sight triangles per city engineer recommendations	Planning Commission may designate a front yard that is different than proposed by the property owner or developer.
	Farmington	https://codelibrary.amlegal.com/codes/farmingtonut/latest/farmington_ut/0-0-0-17160	4 ft	8 ft	8ft	4 ft then 2 ft in sight triangle; Only permitted at the start of the setback	Residential: 6 ft with 8 ft setback All other zoning: 8 ft with 8 ft setback	8 ft	2 ft max in 30 ft setback from intersection along both roads	-
	Layton	civiclinQ Code Hosting	•view obstructing- 3 ft from Right of way to building line •non-view obstructing- 4ft from Right of way to building line	8 ft	8 ft	•view obstructing- 3 ft from Right of way to building line •non-view obstructing- 4ft from Right of way to building line	6ft, 30' when intersecting with a collector or arterial street;	8 ft	3ft above the level of the sidewalk, within 30' when intersecting with a collector or arterial street; non-view obstructing fences (75% open) 6 ft, within 30' when intersecting with a collector or arterial street;	-

	South Jordan	City of South Jordan : Municipal Code (municipalcodeonline.com)	1. Residential Based on the street type; not permitted unless on a collector street 2. Non residential based on property use and street No fencing shall be allowed for commercial and/or office uses abutting a public right-of-way or between similar and adjacent commercial or office uses;	6 ft	6ft	4 ft no obscuring 3ft obscuring, 10 ft setback will allow for a 6ft with landscaping	6 ft, 20 ft setback from road abutting the front yard	6 ft	3ft in 30 ft setback from intersection along both roads	—
	Park City	Park City : Municipal Code (municipalcodeonline.com)	4 ft Only permitted at the star start of the setback	6 ft Only permitted at the star start of the setback	6ft	3ft	3ft, 25 ft setback from road abutting the front and side yards	6 ft	3 ft max in 25 ft setback from intersection along both roads	—

All lot Applicability						Nonconforming Codes
Different Grade/ Elevation	Minimum Fence Height	Driveway Visual Obstruction	Between Incompatible Uses or Hazardous Areas	Exceptions	Material Standards	Conditional Use Zones
The average elevation of the finished grade of adjoining properties at the fence line; or if excavated or filled, the native elevation	48 inch	2 ft max height in 12 ft setback from driveway along abutting road	8ft zoning buffer between two different zones	—	—	A-M, R-M, R-H, C-M, C-H, C-VH, I-H, I-VH, PF-L, PF-M, PF-H, or PF-VH
may be erected or allowed to the maximum height permitted as measured from the higher grade.	—	•view obstructing- 2 ft in 10 ft setback from intersection along both roads. •non-view obstructing- 4ft in 10 ft setback intersection along both roads.	planning commission may approve the erection of a fence to a height greater than six (6) feet within any required rear yard or side yard upon a showing that the increased height is reasonably necessary to protect the property from an adjacent incompatible land use	—	—	All
• may be erected to the maximum height permitted on either side of the property line •a pre-manufactured rectangular fence panel of up to ten (10) feet in length or less may be installed horizontally to vertical posts such that one end of the panel is at grade level, and the other end is no more than two-tenths (0.2) of a foot above grade level for each linear foot of fence panel.	—	•view obstructing- 3 ft in 10 ft setback from intersection along both roads. •non-view obstructing- 4ft in 10 ft setback intersection along both roads.	A solid screening device or wall of masonry, wood, vinyl or similar material shall be constructed along property lines which are located within twenty (20) feet of a residential dwelling or zone. Such wall shall be a minimum of six (6) feet in height, except for areas within twenty (20) feet of a public street property line, where it shall be the maximum height allowed in a single-family residential zone.	—	Non Residential: constructed of, or finished with, materials to match or compliment the main building material of the site.	All

Height from origin	—	driveways shall remain unobstructed from the ground upwards: (1) Fences and walls; (2) Landscaping elements, including trees, shrubs and other plants; and (3) Appurtenances required for utility services.	any fence located on the boundary of a nonresidential lot or zone and a residential lot or zone shall be at least six (6) feet in height and shall not exceed eight (8) feet in height.	—	—	—
All fences and walls shall be located on useable land and in areas less than twenty percent (20%) slope before and after grading and excavation (note: grading and excavation is not allowed in areas with slopes over thirty percent (30%)). Fences may be approved in areas with slopes between twenty and thirty percent (20% to 30%) if approved as a special exception.	—	commercial: 6ft setback, 8ft high residential 6 ft then 2 ft in the sight triangle. Or 6ft setback with 8 ft high	6 ft Fencing between primarily residential areas and commercial areas	1. Fencing within multi-family areas within a CMU zone between buildings or along streets is not permitted. 2.Fencing around the perimeter of a master planned project may be constructed up to 4 ft	Farmington stone, precast molded concrete panels embossed and stained with a stone pattern (both sides of wall), wrought iron or colored masonry. Solid wood or solid vinyl fencing is not permitted. Fencing should be augmented by a substantial landscape buffer.	
•Fence height shall be measured from the finished grade to the highest point of the fence. "Finished grade" means the average finished grade of the property nearest the fence.	—	3ft above the level of the sidewalk, within 20' when intersecting with a collector or arterial street; non-view obstructing fences (75% open) 6 ft, within 20' when intersecting with a collector or arterial street;	Grade Differential. In instances where there is a grade differential along a property line separating two lots as a result of a retaining wall or topographic feature, a fence, wall, or other permitted screening device may be erected to the maximum height permitted on either side of the property line. Also, in instances where a fence runs along a sloped property line, a pre-manufactured rectangular fence panel of up to ten feet in length or less may be installed horizontally to vertical posts such that one end of the panel is at grade level, and the other end is no more than two-tenths of a foot above grade level for each linear foot of fence panel. The area beneath the bottom of the fence and the ground may be filled or remain open, and the panel height may be the maximum permitted on either side of the property line.	gate entrance into the front yard from the street may be taller than the maximum height, and may include features such as an overhead trellis or cover feature, but in no case shall exceed nine feet.		Commercial and Industrial Zones

fence height may be increased along with the grade as to not exceed the shortest of the tow property maximum permitted height	—	3 ft max in 10 ft setback from driveway along abutting road	Minimum 6ft	•Commercial And Office Uses Abutting A Public Right-Of-Way: No fencing shall be allowed for Commercial And/or Office Uses Abutting A Public Right-Of-Way or between similar And adjacent Commercial or Office uses. •No chain-link Fences are permitted. •No wall, fence or screening material shall be erected between A street And A front or street side building line in Industrial Zones	Reinforced no obscuring vinyl picket or split rail, decorative wrought iron, or a decorative precast concrete or integrally colored and textured block, brick, stone, or other masonry fence and/or wall, with an approved cap.	Residential
Allowed to the maximum height permitted on either side of the property line	—	—	—	—	—	All

Conditional Use Max Height	Conditional Use Approval	Permitted Use Zones	Permitted Use Max Height	Permitted Use Approval
10 ft (rear or side yards)	Planning Commission	ALL	8ft (between two different zones)	Zoning Administrator (staff)
the erection of a fence to a height greater than six (6) feet within any required rear yard or side yard upon a showing that the increased height is reasonably necessary to protect the property from an adjacent incompatible land use	Planning Commission	All	A fence enclosing a recreational facility (whether private or public), such as a tennis court, swimming pool, or ball diamond, may be allowed up to fourteen (14) feet in height, as long as it is "open style" and not site obscuring, is located at least five (5) feet away from the property line, and is not within the clear view area or minimum front	Building Inspector (staff)
A fence greater than ten (10) feet in height and/or closer than five (5) feet to a property line may be permitted	City Council & Planning Department Review	All	1. A fence enclosing a recreational facility (whether private or public), such as a tennis court, swimming pool, ball diamond, etc., may be allowed up to ten (10) feet in height, as long as it is "open style" and not site obscuring, is located at least five (5) feet away from the property line, and is not within the minimum front yard setback area. 2. A wall of six (6) feet in height shall be required along the rear lot line of a reverse frontage lot. In conjunction with a subdivision plat or Planned Unit Development a fence along the rear lot line of a reverse frontage lot may have a maximum height of eight (8) feet 3. driveway clear-view fencing provisions may not be required on corner and double frontage lots for a secondary drive access that is gated, locked and that accesses the rear yard	1. Planning Department Review 2. Planning Commission 3. Planning Department Director

-	-	yards that abut the Interstate 15 or Legacy Highway rights-of-way, Ranch or farm fences	8 ft	Zoning Staff
			modify the requirement of the eight foot (8') setback or the four foot (4') front yard height limit where it can be demonstrated that the construction of a fence, wall, hedge or similar device closer to the property line at the street frontage, will not adversely affect the safety of pedestrians nor obstruct the view of or impact the safety of vehicular traffic or adversely affect adjacent properties.	The Zoning Administrator
8 ft to screens utilities or intensive industrial	The Zoning Administrator	all	A building permit and engineering specifications are required for a fence over seven feet in height. Fences for uses such as tennis or sports courts may be a maximum of 15' height	The Zoning Administrator

1. Fence height may be increased if the setback from the street is increased when an appropriate combination of landscaping materials are used, and incorporated as part of the fence or wall design. 2. The requirements of this subsection may be waived and/or modified where the City Engineer determines strict compliance with this subsection would result in a practical difficulty upon the owner of such property. Such circumstances may include topographical conditions, location of public utilities, or other unique situations. The City Engineer must find that such practical difficulties cannot be overcome by any feasible alternative other than the exception and relief can be granted in a manner that will not alter the essential character of the area.		1. Planning Commission 2. City Engineer	All	8 ft	City Council
4 ft- 6 ft front yard yards	+6 ft side and back yards	4-6 ft Planning Director and City Engineer NO PERMIT NEEDED. +6 ft. Planning Commission BUILDING PERMIT NEEDED	Historic Preservation Zone	4-6 ft	Planning Director with a building permit



CENTERVILLE
city

PLANNING COMMISSION

Staff Report
9/25/2024

Item No. 1.

Title: Community Development Director's Report

Initiated By:

Staff Representative:

SUBJECT:

RECOMMENDATION:

BACKGROUND:

ATTACHMENTS:

**PLANNING
COMMISSION**

Staff Report
9/25/2024

Item No. 2.

Title: Planning Commission Training - Module 3 "Zoning and the Zoning Ordinance"

Initiated By:

Staff Representative: Mike Eggett, Community Development Director

SUBJECT:

Planning Commission Training discussion regarding "Zoning and the Zoning Ordinance" (if time allows for the training).

RECOMMENDATION:

BACKGROUND:

ATTACHMENTS:

1. Zoning and the Zoning Ordinance - 3



ZONING and the zoning ordinance

Zoning does much more than “regulate land uses.” The detailed policies and standards contained in the ordinance effectively structure the community’s policy in many other areas, including urban design, housing, environmental quality; property value, traffic, and transportation. Leslie S. Pollock, AICP, Zoning News, May, 1999

ORIGINS OF ZONING IN THE USA

The earliest efforts to regulate the use of land were quite different from the more sophisticated, sometimes complex, ordinances of today. The first attempts at regulation were primarily intended to prevent objectionable activities (nuisances) from occurring in residential neighborhoods.

An ordinance passed on January 7, 1632, in the town of Cambridge, Massachusetts, provided for the erection of buildings only with the consent of the mayor. The ordinance further provided that no buildings could be built in outlying areas until vacant spaces within the town were filled in. Buildings were subject to uniform height restrictions, and roofs were required to be covered with slate or board rather than thatch. Under the provisions of the same ordinance, building lots were forfeited if not built on in six months.

Other early ordinances excluded certain types of structures and uses, such as wooden buildings and horse stables, from particular areas in the city. Many ordinances included area requirements and provided for height limitations and yard setbacks. Some of the first recorded court cases related to land use regulation occurred in California. The cases dealt with a brickyard and a hand laundry that were declared to be a nuisance in close proximity to homes. As the twentieth century progressed, additional experiments in the regulation of the use of structures began to appear in various parts of the country.

The concepts of regulating land use, building heights, and yard setbacks, appeared in this country’s first comprehensive “districting” ordinance adopted by the City of New York in 1916. The term was later changed to “zoning.” This was the first time in American history that a local government enacted a law that divided its entire jurisdiction into geographical districts to regulate the use of land and buildings, the density of population and the height and bulk of structures. Similar ordinances quickly followed in other American cities.

By the 1920s, the Supreme Court had upheld local governmental power to set height limits and eliminate nuisances from particular zones or areas within a community. Persons interested in civic improvement, such as architects, engineers, landscape architects and lawyers, advanced the idea that American cities were generally disgraceful and needed substantial improvement and that such action could be accomplished most effectively with some form of regulation *in the public interest*.

LEGAL AUTHORITY FOR ZONING

SUPREME COURT DECISION

The case of *Village of Euclid v. Ambler Realty Co.* was heard and decided by the U.S. Supreme Court in 1926. The comprehensive zoning ordinance of the Village of Euclid, Ohio, and the concept of land use zoning and regulation in general, had been challenged by the Ambler Realty Company as unconstitutional. This was a landmark decision. The Court upheld the constitutionality of comprehensive zoning and secured the future of zoning as an important and legitimate exercise of the police power.

The Court held that the zoning restrictions on the use of the land could be supported by valid considerations of public health, safety, morals, and general welfare, made in the interest of preserving the character and quality of the neighborhood. The Court stressed that deference be granted to the *local legislative judgment* in these matters, where policy decisions were reasonably debatable.

Euclidean Zoning. Following the *Euclid v. Ambler* decision, the general validity of comprehensive zoning as a legitimate exercise of the police power was no longer in doubt. Courts across the nation have since accepted the exercise of zoning powers by local governments. As a result of this case, traditional zoning (i.e., segregation of uses, building heights and lot setbacks, etc.) is sometimes referred to as "Euclidean Zoning."

Subsequent court decisions have addressed specific challenges to zoning authority. In the interaction of private property rights versus the public (or community) interest, the courts have upheld some ordinances and public decisions and overturned others. The Supreme Court, however, has never modified nor questioned the 1926 decision of *Euclid v. Ambler*, and comprehensive zoning remains as an appropriate and legally sanctioned tool for land use regulation.

The United States Constitution

Tenth Amendment

POLICE POWER

The authority to regulate private property in the interest of the public health, safety and welfare is reserved to the various states by the Tenth Amendment of the U.S. Constitution. Each state legislature in turn delegates that authority to its local governments by the means of enabling laws. Having been granted such authority, each local government must follow the guidelines of the enabling statutes in the preparation of local ordinances.

The term "police power" describes the authority reserved by the Constitution to the states, and delegated by state government to their local governments to create laws and regulations for protection of the public health, safety, and welfare.

Fifth and Fourteenth Amendments-Due process, just compensation, equal protection

DUE PROCESS

Substantive due process assures that laws are not unreasonable, arbitrary or capricious, and represent a legitimate public purpose. All regulations and laws authorizing local government action must be clear and understandable. Regulations must be properly drafted to provide all participants with a clear, unambiguous meaning of the regulations. The regulations must not delegate authority or discretion to local administrative officials without clear and through standards to guide their actions.

Procedural due process guides the manner by which the regulatory process is administered and assures that all persons are allowed access to a fair and legal deliberative hearing. Those who administer zoning ordinances and other land use regulations should be fully aware of the importance of due process—the clarity and fairness with which regulations are developed, and the fairness of the public meetings during which the regulations are explained and administered. This suggests attention also to the physical environment of the meetings and the manner in which public meetings are conducted to assure satisfactory citizen participation.

Due process assures:

! Proper notice of to stakeholders of regulatory actions;

- ! Access to public meetings and hearings and an opportunity to participate;
- ! A fair and unbiased opinion by deliberative bodies;
- ! A legitimate governmental purpose; and
- ! A complete and accessible public record.

JUST COMPENSATION and “Regulatory Taking”

In pursuit of their “police power” authority, local governments may acquire private property for a legitimate public purpose, if the owner is paid a fair market value (just compensation.) When regulation limits the use of land by the land owner, as it almost always must, there is often a question as to whether such regulation is excessive and that compensation must be paid. When a regulation is challenged as excessive, it may be found that the regulation does not leave the owner with appreciable economic benefit from the land, or that it does not promote a legitimate public purpose. If such a finding is made, the regulation could be overruled by a court as a “regulatory taking” and compensation to the land owner may be ordered.

EQUAL PROTECTION (Fourteenth Amendment)

The Constitutional principle of equal protection assures that all citizens will be treated alike under the law unless there is a legitimate reason for treating them differently. When two similar parcels of land are given different land use designations under a zoning ordinance, there must be a rational basis for the differentiation designed to achieve a valid objective of the exercise of the police power.

Without a rational basis for the differentiation, the classification may be struck down as arbitrary and capricious. Similarly, if land use regulations have a particular impact on a distinct class of persons, the regulations may be invalidated unless the different impact on that class of persons can be justified. If the class of persons adversely affected is a minority group, the classification is immediately suspect and may be difficult to defend.

Thus, zoning regulation is a valid application of the police power if it is conducted in such a manner as to protect the public health, safety, and general welfare of the community, provides a fair and honest process for participation, and does not leave a property owner with no economically viable use of his/her property. (US Supreme Court)

UTAH ENABLING LEGISLATION UPDATE

Local governments are authorized by state statute to engage in planning and land use regulation. This is accomplished by creation of state enabling legislation. Utah’s enabling acts date back to 1925, and were amended, expanded, and modified sporadically over the years. The enabling statutes survived piecemeal amendments until a completely re-codified and up-dated

statute was passed by the Legislature in 1991. A review and up-date of the 1991 LUDMA was undertaken during 2004 and the current, revised version was enacted during the 2005 Legislative Session. .

UTAH CODE LAND USE DEVELOPMENT AND MANAGEMENT ACT

TITLE 10, Chapter 9a — Municipalities

TITLE 17, Chapter 27a — Counties

Part 5. Land Use Ordinances

10-9a-501/17-27a-501. Authority to enact land use ordinances and zoning map.

The legislative body may enact land use ordinances and a zoning map consistent with the purposes set forth in this chapter.

10-9a-502/17-27a-502. Preparation and adoption of land use ordinance or zoning map.

(1) The planning commission shall:

- (a) provide notice as required by Subsection **10-9a-205(1)(a)**[**17-27a-205(1)(a)**];
- (b) hold a public hearing on a proposed land use ordinance or zoning map; and

(c) prepare and recommend to the legislative body a proposed land use ordinance or ordinances and zoning map that represent the planning commission's recommendation for regulating the use and development of land within all or any part of the area of the municipality.

(2) The municipal [county] legislative body shall consider each proposed land use ordinance and zoning map recommended to it by the planning commission, and, after providing notice as required by Subsection **10-9a-205(1)(b)**][**17-27-205(1)(b)**] and holding a public meeting, the legislative body may adopt or reject the ordinance or map either as proposed by the planning commission or after making any revision the municipal legislative body considers appropriate.

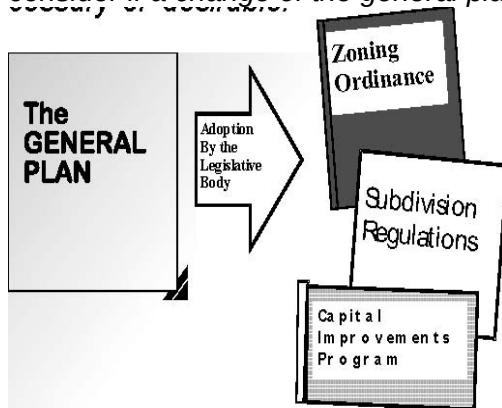
The remaining sections of the enabling statute describe specific characteristics and procedures of zoning administration (see Appendix). The sections provide guidelines for amending an ordinance, applying temporary zoning regulations, creation of zoning districts, and procedures for administering conditional uses and nonconforming uses.

STATUTORY GUIDELINES AND PROCEDURES

As the planning commission prepares the land use ordinances and zoning map for adoption by the legislative body, it is important to follow the procedural steps provided in the enabling act. These will describe the publication of the required notices of public hearing and the sequence of hearings and reviews.

Following adoption of the general plan by the legislative body, the zoning ordinance and other regulatory programs are adopted to implement the plan. The regulatory process must follow the goals of the general plan.

If an amendment to the zoning ordinance might be inconsistent with the vision and goals of the general plan, the planning commission should conduct a public hearing to consider if a change of the general plan is necessary or desirable.



The legislative body will then hold a hearing for the final decision.

PURPOSES AND OBJECTIVES OF ZONING

Zoning is probably the most commonly used and useful tool for implementing the community general plan. The ordinance must be designed to implement general plan goals and public policies, to assure a compatible interrelationship of land uses in such a way that the health, safety, morals and general welfare of the community are promoted and protected. To avoid the potential negative implications of zoning, it must be drafted and administered carefully.

A zoning ordinance may express as among its purposes to:

- Conserve the value and integrity of residential neighborhoods.
- Encourage attractive and functional commercial centers.
- Assure orderly growth.
- Protect life and property from natural hazards.
- Assure efficient and safe traffic movement.
- Augment or stabilize the local tax base.
- Preserve culturally and historically important sites and landmarks.
- Encourage good visual quality and high aesthetic standards.

The objective of zoning legislation is to establish regulations that provide for a satisfactory distribution and interaction of land uses and to ensure that each use is located appropriately geographically to enhance its use and enjoyment by the

owner and the community. Zoning is not solely a method of nuisance control. Zoning can, and should, be used creatively.

Land uses that may be incompatible in one location may be welcome in another. The achievement of an effective and compatible relationship of legitimate land uses, not just segregation of uses, is the challenge and responsibility of creative zoning regulation.

Zoning should NOT be used to:

Provide economic opportunity or advantage for any owner of property that is not extended to all property owners similarly situated.

Restrict competition or influence artificially the value of property in some districts over others by the use of unreasonable or restrictive development standards.

Establish zoning districts prematurely in response to long-range planning projections. Some areas offer future potential, but may be years away from supportable infrastructure. Premature zoning can create unfulfilled expectations, and artificially influence property values. *Zoning should be an incremental approach to plan fulfillment.*

Promote economic, social, or racial segregation through exclusionary zoning.

THE GENERAL PLAN IS NOT A LAND USE ORDINANCE AND ZONING MAP – THE LAND USE ORDINANCE AND ZONING MAP IS NOT A GENERAL PLAN.

Involvement of the legislative body

The legislative body must ultimately make the hard decisions with regard to what the community's growth policies shall be, as implemented by the Land use Ordinance and Zoning Map. *The legislative body cannot delegate its legislative authority to the planning commission or any other agency, and should not seek to do so.* This factor is the very reason that there must be a close working relationship between the elected officials and the planning commission - through all stages of the planning and regulatory processes.

A Land Use Ordinance and Zoning Map are developed to meet the concerns of the local government that adopts it and in so doing reflects the level of physical growth anticipated as well as services expected to be provided. The Land use Ordinance and Zoning Map prepared for a municipal government will usually provide for much greater regulation of development appropriate to an urban environment than will an ordinance developed for the unincorporated county, unless of course the county is itself highly urbanized.

The zoning regulations should address local needs and characteristics.

Regional concerns. If possible, municipal governments should seek to protect their peripheral areas from undesirable or incompatible development that may occur in the surrounding unincorporated lands and/or adjacent municipalities. In order to accomplish this it is necessary that there be regional cooperative efforts in planning and zoning by the local governments involved.

If the county is rural, it will likely be concerned with controlling the development of high-density residential areas that place an unnecessary burden on the county's ability to provide essential public services such as utilities, police, fire and health protection. Land use Ordinance and Zoning Maps in rural areas usually seek to encourage agricultural uses and protect them from incompatible activities.

Clarify institutional responsibilities. Whatever differences may exist with regard to growth policies and areas of concern, as expressed in the regulatory provisions, Land use Ordinances and Zoning Map adopted by cities, towns and counties should describe clearly the specific functions of the agencies responsible for carrying out and enforcing the zoning regulation. For example, the functions of the planning commission in the preparation of the ordinance and amendments should be distinguished from the functions of the appeals process in granting variances and other forms of relief. Likewise, the ordinance should spell out carefully the duties of the building inspector in issuing building and occupancy permits and in enforcing the regulatory provisions of the Land Use Ordinance.

FORMAT AND CONTENT OF THE LAND USE ORDINANCE

ORGANIZATION

The text of the ordinance is generally divided into principal headings and subheadings each with a title that makes the headings easy to identify. An ordinance organized in this manner will probably not have to be indexed because the table of contents will be sufficiently detailed.

It is recommended that chapter, section, and subsection headings be assigned numbers in a logical decimal system rather than in an alphabetical progression, at least for the first major sub-sections. The advantage and ease of using the numerical system is apparent when amendments or revisions are made to the ordinance. This method of numbering also allows immediate identification of a section or subsection when quoted out of context.

Generally, the Land use ordinance will be one part of a local code of ordinances covering all subjects from A to Z. Each of these subjects may be a numbered

article that is divided into chapters or sections, etc. Many numbering systems for Land use ordinances will start with the title or article number in order to be consistent with the local code, as shown below.

ORDINANCE FORMAT

It is recommended that in developing the outline for a Land Use ordinance, the text be organized into general areas by subject and that the numbering system allow for identification of the chapter, section and subsection. The following is an example of the organization of a typical Land Use ordinance:

I. ADMINISTRATION AND DEFINITIONS

- A. General Provisions
- B. Definitions
- C. Zoning Administrator
- D. Planning Commission - Appointment, Powers and Duties.
- E. Board of Adjustment- Appointment, Powers and Duties

II. ZONING DISTRICTS AND DISTRICT REGULATIONS

- A. Establishment of Zoning Districts
- B. Districts and Regulations – Permitted and Conditional Uses

III. GENERAL REGULATIONS AND STANDARDS

- A. Planned Unit Development Standards
- B. Sign Regulations
- C. Off-Street Parking Regulations
- D. Supplementary Regulations and Design Standards

IV. SPECIAL PROCEDURES, ENFORCEMENT AND PENALTIES

- A. Site Plan Review
- B. Nonconforming Uses
- C. Ordinance and Map Amendment
- D. Enforcement and Penalties

Part I, B, Definitions, is one of the most important sections of a Land Use ordinance. The outcome of many suits and disputes has hinged on the interpretation of a land use definition. The definitions should be reviewed carefully to assure that each is clear, unambiguous, and truly represents the intent of the ordinance and general plan goals.

Part II, Zoning Districts and District Regulations, in the example above, is the real heart of a Land Use ordinance. Although a Land Use ordinance should be original and suited to the locale as much as possible, much of the language can follow generally accepted legal format and terminology, *except for Part II*. Zoning

districts and regulations must be designed to accommodate local needs, the local general plan, and the local administrative capabilities.

ZONING DISTRICTS

How many districts should the zoning ordinance provide?

This question is often asked and there is no standard answer. Some local governments have been able to rely upon three or four basic districts, while others have found the need to use considerably more. A sufficient number of districts should be established to identify logical, coherent geographical areas. No district should be established for trivial or frivolous reasons—each district, and its purpose statement, should represent a *legitimate public purpose*. The districts that are established should reflect the purposes to be accomplished (the general plan), the size and complexity of the jurisdiction, and the local government's general approach to land use.

It was discovered several years ago that a rural county in Utah, with very little urban development, was laboring with a zoning ordinance that provided for over twenty zoning districts in the unincorporated area. Some of the districts allowed high densities characteristic of a large city. The problem, of course, was that the ordinance had been borrowed and little time or thought had been devoted to a realistic analysis of the needs or character of the area. With assistance of a qualified consultant, the local government found that 4 or 5 zoning districts were adequate to serve the county's development needs.

Zoning District Designations

There is no state law that establishes a requirement for zoning district designations. A standard, or common practice, has emerged generally throughout the nation for the basic categorical land use designation – beyond that, local idiosyncrasies take over and each individual ordinance should be studied to understand completely the designation.

The following are examples of common designations (particularly in Utah) – note, such district designations are not required, recommended, or even suggested – just typical:

A – Agricultural

A-1 Agriculture with single-family residences

AI Agricultural Industry

R – Residential

R-1 Single Family
R-1-10 Single Family, minimum 10,000 sq. ft. lots
R-2 Duplex
R-2-12 Duplex, minimum 12,000 sq. ft. lots
RA – Residential/Agricultural
RA-20 Minimum 20,000 sq. ft. lots
RM – Residential Multiple
RM-4 Maximum 4 units per lot
MX – Mixed Use
MH – Mobile or Manufactured Homes

C – Commercial

C-1, or **CN** Neighborhood Commercial (least permissive) **C-2**, or **CG** General Commercial (more permissive)

B – Business

BO – Professional Office District

M – Industrial and Manufacturing

M-1 Light Industry
M-2 Heavy Industry

The purpose statement for zoning districts.

The preparation of a statement of purpose describing each zoning district is highly recommended. Such statements explain the defining characteristics of the district, the reasons for establishing it, and the characteristics that distinguish it from the others. The first, and perhaps major, value of purpose statements is that they encourage drafters to relate regulations to defensible public purposes, e.g., to create a quiet residential environment, lessen traffic congestion, reduce excessive noise, protect health, promote public safety, provide open space and conserve property values. They also serve to establish the legislative intent of the regulations and may be both a guide and a legal defense in the event of a legal challenge.

THE FOLLOWING ARE EXAMPLES OF ZONING DISTRICT PURPOSE STATEMENTS:

(Zoning Ordinance of North Salt Lake, General Commercial C-2 District)
Purpose and General Limitations. This district shall be available for portions of the City which are most appropriately suited for commercial services of all kinds. Motels, hotels, as well as limited fabricating and processing of goods are also permitted. This district permits a mixture of dwellings with business enterprises, however, the primary purpose is for retail sales and services. No building, structure or land shall be used and no building or structure shall be hereafter altered, enlarged or maintained except as provided in this Ordinance.

(Sandy City Development Code, R-2-8 District)

Purpose. The Residential R-2-8 District is established to provide a residential environment within Sandy City that is characterized by higher densities than single family districts, single family housing interspersed with two family housing, a variety of housing sizes, a minimum of vehicular traffic and quiet neighborhoods favorable for family life.

In the absence of such statements, courts may be hesitant to speculate as to the intent of the legislative body. It is important to note, however, that a purpose statement is not considered to be an enforceable part of the regulatory standards for that district.

PERMITTED AND CONDITIONAL USES

Permitted Uses (Uses by right)

Each zone district regulations will provide for permitted uses; many will also provide for conditional uses. Permitted uses are sometimes referred to as “uses by right.” These uses are allowed by the ordinance automatically and in most jurisdictions may be approved by staff. A permitted use must none the less comply with the basic standards provided in the district regulations, i.e., yard setbacks, building height limit, accessory buildings, etc.

Conditional Uses and the Conditional Use Permit (CUP)

The term “conditional use” refers to a land use that would not be permitted under the standard regulations for the zoning district. The use in question, may, however, be allowed if made compatible with the zoning district by complying with conditions, specified in the ordinance, that mitigate its impact. The specific conditions to be applied to an individual project are usually specified by the Planning Commission and must relate to mitigating the impacts of the proposed development. The standards or conditions applied to a particular development are described on a conditional use permit that runs with the land and the use, provided the standards and conditions of the permit continue to be followed. The conditional use permit is revocable by the issuing agency if any one of the standards or conditions is violated.

Statutory definition of conditional use

10-9a-507/17-27a-506. Conditional uses.

(1) A land use ordinance may include conditional uses and provisions for conditional uses that require compliance with standards set forth in an applicable ordinance.

(2) (a) A conditional use shall be approved if reasonable conditions are proposed, or can be imposed, to mitigate the reasonably anticipated detrimental effects of the proposed use in accordance with applicable standards.

(b) If the reasonably anticipated detrimental effects of a proposed conditional use cannot be substantially mitigated by the proposal or the imposition of reasonable conditions to achieve compliance with applicable standards, the conditional use may be denied.

Guidelines for conditions.

The standards or conditions, as imposed upon the applicant, are often either inadequate or too vague to be legally defensible. The conditions must be spelled out in the ordinance, and must reasonably relate to mitigating the impact of the development. Issuing a conditional use permit with conditions that are not based upon established standards or guidelines is regarded by some Utah land use attorneys as inadvisable and may result in regulations being challenged legally as "arbitrary and capricious", a denial of due process, or an improper delegation of legislative authority.

Various approaches are possible to establish the conditions that may be imposed upon any individual application. There are ordinances that describe for each conditional use the conditions that should be applied —thus eliminating any possibility of complaints that arbitrary conditions were contrived by the regulating agency. This method is recommended if the land uses proposed for conditional use designation are complicated or specialized, or regulate impacts about which the planning commission could not be expected to have sufficient expertise. Generally, however, there should be more flexibility in applying the conditions.

Other ordinances establish a set of guidelines, or subject matter, from which conditions may be developed. The following is a list of categories of conditions that could be established in the conditional use section of a zoning ordinance—under each category is an example of the specific guidelines for conditions that might be provided:

- 1. CONDITIONS RELATING TO SAFETY FOR PERSONS AND PROPERTY.**
Require building elevations and grading plans that will prevent or minimize flood water damage where property may be subject to flooding.
- 2. CONDITIONS RELATING TO HEALTH AND SANITATION.**
Provide a waste water disposal system approved by the appropriate sewer district.

3. CONDITIONS RELATING TO ENVIRONMENTAL CONCERNS.

Provide for the planting of ground cover or other surfacing to prevent dust and erosion. Assure the control of blowing paper or other debris that might be generated.

4. CONDITIONS RELATING TO COMPLIANCE WITH THE COMPREHENSIVE PLAN OR SPECIAL CHARACTERISTICS OF THE ZONING DISTRICT.

The applicant's concept for the conduct of the proposed use should be compatible with general plan goals. [The Land Use ordinance may not provide standards that are sufficiently clear to cover all possible definitions of a use that is listed as conditional. The goals of the general plan may be the planning commission's best resources for evaluation.]

5. CONDITIONS RELATING TO PERFORMANCE.

Require a bond or other valuable assurance in favor of the regulating jurisdiction in an amount to be determined to be adequate.

Regardless of the method by which the guidelines or standards are established, they should assure that the proposed conditional use will be harmonious with neighboring uses, will fit the goals of the community general plan, and will impose no unusual demands for public services.

In order to avoid legal challenge, the conditions imposed must rationally relate to mitigating any adverse impact that could be created by the use. Conditions based upon whim and not generated by valid land use concerns (health, safety and general welfare of the community) could be found to be arbitrary, capricious and unreasonable.

Use in moderation

If the planning commission and the governing body feel that they must provide for conditional uses in the zoning ordinance, their use should be selective—and the standards or guidelines for the conditions should be clear and specific and thoroughly understood by the applicant and the administrator and planning commission.

The application and review process – role of the planning commission

In compliance with Section 10-9a-302, or 17-27a-302, the planning commission will recommend to the legislative body an appropriate delegation of power to a designated land use authority to hear and act on a land use application. The planning commission may designate itself to issue conditional use permits and designate an appropriate appeal authority to hear appeals to its decisions.

In whatever format the guidelines or standards are established they should assure that the proposed conditional use, when in compliance with the standards, will be harmonious with neighboring uses, will fit the goals of the community general plan, and will impose no insatiable demands for public services.

The conditional use permit form should provide space for the findings of fact and an explanation of the rationale for each condition. This information may be recorded with the title to the property in order to place all future owners on notice of the existence of the conditions.

Keep the process clear, simple and understandable.

The application process for conditional uses should be clear, simple and understandable for both the administering agency and applicant. The review process, however, must also be thorough enough to provide all the information necessary for local officials to make a fair and equitable decision. Review processes in most communities are structured to include all departments of the local government, including fire and police, and may also involve representatives of the public utilities or appropriate special service districts.

A suggested process for conditional use review and approval includes the following steps:

1. Staff review and application

An applicant will request an application from the zoning administrator or appropriate staff official. The official will review the proposed use and advise the applicant of conditions that could be imposed to mitigate negative impact.

In addition to a completed application form, the application for conditional use calls for:

- (a) An affidavit of property ownership;
- (b) A property description;
- (c) A site plan;
- (d) A detailed description of the proposed use.

2. Technical Committee review

The staff calls for a meeting of the Technical Committee, comprised of representatives of city departments (fire, police, engineer, traffic, etc.), and other interested agencies, such as the local school district or special improvement districts. Representatives will respond to the extent the application is of concern to their area of interest. Comments and suggestions will be recorded for transmittal to the planning commission and the applicant.

3. Planning commission work/study session review. The staff presents the application to the planning commission at a work/study session for review and discussion. This is a public meeting (following guidelines of the Open Meetings Law) that the applicant may attend, but testimony or public input is not accepted, unless specifically requested by the planning commission. (Larger or unusual projects may require input from the developer or other experts.)

4. Planning commission public hearing.

Many local jurisdictions in Utah have required that conditional use applications be presented at a public hearing, called for and conducted by the planning commission. Notice requirements, following guidelines in the enabling act (LUDMA), are codified in the local ordinance.

Ordinances may require a public hearing for presentation of all conditional use permit applications in order to assure public involvement and an opportunity for input. The public hearing requirement may become burdensome and time consuming for larger communities, but where used, hearings have opened some potentially controversial proposals to public scrutiny and valuable input.

With respect to the use of public hearings, the Utah Supreme Court has addressed the issue of public involvement in the conditional use approval process. In the 1981 case of *Thurston v. Cache County*, the Court upheld the Cache County Planning Commission's denial of conditional use permits to build residences in an agricultural area by acknowledging that while there is no impropriety in the solicitation of or reliance upon the advice of neighboring landowners, "the consent of neighboring landowners may not be made a criterion for the issuance or denial [of] a conditional use permit."

NON-CONFORMITIES (Nonconforming structures and uses)

Zoning cannot be applied retroactively. When new zoning ordinances or amendments are adopted, it is inevitable that there will be certain uses of land (or structures), or lots, that were legal under the previous regulation that will not comply with the new. These are referred to as nonconforming uses or lots. Such uses must be tolerated because zoning regulations may not be applied retroactively. A multiple dwelling structure or small office building located in an area that is re-zoned for single-family residences, for example, would be allowed to continue under specific guidelines as a nonconforming use.

The definition of a nonconforming use is provided by the Utah Code, Land Development and Management Act:

10-9a-103/17-27a-103. Definitions

(21)"Noncomplying structure" means a structure that:

- (a) legally existed before its current land use designation; and
 - (b) because of one or more subsequent land use ordinance changes, does not conform to the setback, height restrictions, or other regulations, excluding those regulations, which govern the use of land.
- (22)"Nonconforming use" means a use of land that:

- (a) legally existed before its current land use designation;
- (b) has been maintained continuously since the time the land use ordinance governing the land changed; and
- (c) because of one or more subsequent land use ordinance changes, does not conform to the regulations that now govern the use of the land.

Sections 10-9a-511 and 17-27a-510 provide a thorough description of the of the law pertaining to nonconformities. These should be reviewed very carefully. It is important that a zoning ordinance provide its standards for nonconformities based upon the State statutes. The basic policy is usually that such uses may continue provided they are not enlarged or expanded. A problem arises when a nonconforming use within a structure is changed, but there is no visible change of the structure. Most local ordinances contain language to address some of the conditions that can be encountered. Generally:

- *A nonconforming use may not be changed to any use other than a use allowed in the district in which it is located. When such a nonconforming use or structure is changed to conforming, it may not thereafter be changed back to a nonconforming use, lot, or building.*
- *The law invalidates local ordinances that prohibit the reestablishment of a nonconforming use or noncomplying structure after loss by casualty, but provides that such uses or structures can be eliminated if abandoned or allowed to become uninhabitable or demolished. .*
- *The enlargement of the structure or scope of activity of a nonconforming use is prohibited.*
- *A nonconforming use shall be deemed to have ceased when it has been discontinued for a period of a year or more, whether or not the intent is to abandon the use*
- *The law provides that the property owner has the burden to establish that a use is legally nonconforming, but allows the local ordinance to establish a presumption of legal conformity.*
- *Alteration or reconstruction of a nonconforming structure may not increase the discrepancy between existing conditions and the standards for front yard, height of structure, driveways, or usable open space prescribed in the regulations for the zoning district in which the structure is located.*

The repair or reconstruction of a nonconforming property that has been seriously damaged may generally be allowed only when damage does not exceed a specified percent of the physical structure, or appraised value. Some jurisdictions, allow complete reconstruction as a special exception if the final structure does not exceed the original footprint.

SPOT ZONING

One of the basic principles that establish the legal foundation of zoning is that it is adopted pursuant to a general plan and polices to the benefit of the whole community. The singling out of one parcel of land and granting to the owner thereof a special zoning designation for the benefit of the owner rather than the general health, safety and welfare of the community is regarded as contrary to the spirit and purpose of land use regulation. This practice is described as “spot zoning.”

Spot zoning is not defined nor declared illegal by any Utah statutory law. A Utah Code annotation describes a court decision, *Marshall v. Salt Lake City* (1943), and offers the following law-based description of spot zoning:

The cases relative to “spot zoning” are generally cases in which a particular small tract within a large district is specially zoned so as to impose upon it restrictions not imposed upon the surrounding lands, or granting to it special privileges not granted generally, not done in pursuance of any general or comprehensive plan.

Though not expressly illegal, spot zoning, as described above, is generally regarded as bad zoning and is usually a contradiction of the community general plan. Proposals to rezone a single ownership lot, or relatively small tract, for uses that appear to be incompatible with surrounding uses should be studied carefully. It is possible that the proposed use(s) may offer a positive contribution to an isolated or sterile area, but an amendment to the zoning ordinance may provide a better solution.

The Land Use Development and Management Act provides clarification of the issue of size of a zoning district:

10-9a-505/17-27a-505. Zoning Districts.

- (3) (a) There is no minimum area or diversity of ownership requirement for a zone designation.
- (b) Neither the size of a zoning district nor the number of landowners within the district may be used as evidence of the illegality of a zoning district or of the invalidity of a municipal [county] decision.

THE ZONING MAP

The zoning map is an integral part of the zoning ordinance. A Utah court has held that if there is no zoning map adopted with a zoning ordinance, there is no zoning ordinance.

The boundary lines defining the zoning districts are hopefully drafted onto an up-to-date base map of the jurisdiction. The base map should be prepared at a large enough scale to permit clear identification of lot lines. A scale of 1" = 400' is preferable. A scale of 1" = 1,000' is the logical limit for easily interpreted zoning mapping purposes.

The zoning map that is produced will have two important functions, and should be drawn accurately and legibly for both purposes—one use is that of the official map that hangs on the wall at city hall and is large enough to allow definitive detail. The other use is for reduction in order that the map can be distributed with copies of the ordinance. It is helpful that the original map display a bar scale so that the scale of the map is known even if the map is reduced. One disadvantage of handing out the reductions is that they are soon out of date.

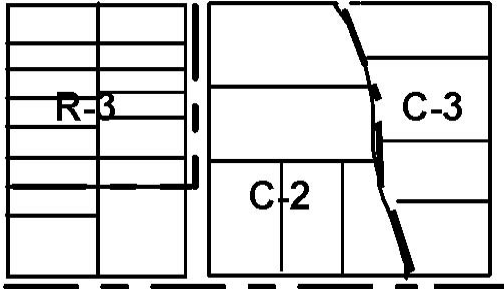
Zoning boundaries should be shown with a line weight or pattern that is easily distinguished from other boundaries shown on the map. The letter or number symbols used to identify the zoning district should be of such a size and so located within the district boundaries that it is very clear which properties are included in the district.

A space should be provided on the zoning map in which the amendments to the map are recorded. The entries in this space should identify the date, the number of the amending ordinance. Keeping the zoning map, including the amendment record, current is very important, particularly in those jurisdictions where a map change does not become effective until it has been properly recorded on the map. This is a sound requirement, since persons relying on the map may be misled or misinformed. The determination of the amount of area to be allocated to each type of zoning district, the type of land suited to particular types of development, the best physical arrangements and the general location for particular zoning districts are all matters that should be decided as a part of the formulation of the land use plan and guidance system adopted by the governing body as part of the planning process.

In actually mapping the zoning districts, however, the planning commission and legislative body are often forced to compromise between the districting pattern dictated by existing developments and that called for in the general plan for the future. The land use plan in reality becomes a guide for this decision making process as well as a guide for the deliberations to be followed in making later amendments to the map.

Creating and locating the districts.

Techniques can be employed to establish zoning district boundaries that are appropriate to the uses allowed and create compatible relationships with abutting districts. These include drawing district boundaries at the back lot lines so that activities face away from one another - or using natural buffers such as parks, lakes, rivers, cemeteries, educational institutions, government buildings, churches—to name just a few—as dividers or transition areas.



District boundaries should follow property lines, center lines of streets, rivers and streams or other clearly defined physical features. The dividing of individual parcels into different zoning districts should be avoided. The patterns of land use that are created should contribute to compatibility of uses in order to minimize negative impacts.

Other techniques may involve using zones that permit only a certain type of activity that has limited adverse impacts as buffer or transition zones. An example of this would be the development of regulations that would permit professional office complexes to be placed between a residential area and a large commercial district. Requirements related to building height, lot coverage and yard sizes may also be used to provide a smooth transition from one zoning district to another.

On the following page are reproductions of zoning maps at the two common scales of one inch equals four hundred feet and one inch equals one thousand feet. It has been general practice for many years to produce the zoning map in black and white (as shown above), with the zoning districts distinguished by their letter-number designation. With the advent of computer-aided geographic information systems, many zoning maps are produced with each zoning district identified by color. *With the use of color, it is important to identify the map clearly to distinguish it from a colored land use (or general plan) map.*

ZONING ENFORCEMENT

There can be nothing more discouraging to the members of a planning commission or a board of adjustment than to see their efforts abandoned or ignored because of lack of enforcement. That disappointment is shared sometimes to the point of rage by citizens who witness violations of zoning regulations in their neighborhood - and their protestations disregarded. In many cases, the explanation may be lack of adequate budget for appropriately trained personnel. There are often situations, however, in which the failure of the system is interpreted, whether right or wrong, as consciously applied pressure on enforcement officers to overlook violations. Lack of effective enforcement is a serious disregard of the responsibility of local government to protect the public health, safety and welfare. There are municipalities throughout the State of Utah that have solved the problem of lack of qualified enforcement by contracting with their county, or by pooling resources through their Association of Governments (AOG), or the Utah Ordinance Compliance Association (UOCA).

Enforcement is described in LUDMA in Section 10-9a-802, and 17-27a-802.

RECOMMENDATIONS FOR CREATING OR AMENDING A LAND USE ORDINANCE

Review the general plan

Obviously, the approach to ordinance preparation will vary depending upon whether the effort is to create a totally new ordinance or to amend and up-date an existing one. In either case, the initial step should be the review of the goals and objectives and policies of the *general plan*. It will be helpful if the general plan has a strong land use element that identifies desired spatial relationships and goals for future growth.

Review the existing ordinance carefully

The process of up-dating an existing ordinance should move next into a thorough chapter-by-chapter review of the ordinance conducted by a professional planner, or knowledgeable person. The review should include the planning commission, key council members, the zoning administrator, city attorney, and any others who work closely with the ordinance. The review provides an opportunity to discuss ordinance effectiveness, clarity and currency. An exercise such as this often illuminates weaknesses in the ordinance and/or its administration, as well as misunderstandings on the part of commission members and local officials.

Use planning maps and research data to help with analysis

Existing land use maps as well as maps showing soil types and topography are useful in helping to analyze the existing situation and define problems. Other planning data that may be helpful include floodplain analysis, studies identifying natural hazard potential, population and economic base analyses as well as housing inventories and construction projections. Studies showing existing and future capacities of public utilities and facilities, based on planned expansion, will be useful in estimating land holding capacities that are projected from type of use and densities possible within a given area.

Information helpful for the preparation of the zoning ordinance also includes the terms of restrictive covenants that apply to large developments, the location and characteristics of all undeveloped land, the size of lots in various parts of the city, width of front lot lines, and the dimensions of existing front, side and rear yards.

Provide for citizen participation

Because of its significant role in shaping the future of the community, it is important for the zoning ordinance, as is true for the preparation of the general plan, to reflect citizens' views and, to the extent possible, cultural values. It is also important for the citizens of the community to understand and support the ordinance. Public support will be most helpful in those instances in which individual residents or special interest groups perceive that they have been treated unfairly. Such perceptions can generate vigorous opposition to the ordinance.

Neighborhood meetings. When a preliminary draft of regulations for the ordinance is prepared, many commissions have found it desirable to hold neighborhood meetings, usually at a school or other central meeting place. At such meetings, the proposed regulations are read and explained, and comments are invited. A secretary should be assigned to record the comments made by those in attendance. The comments, criticisms, and suggestions can then be reviewed and considered by the planning commission as the drafting of the proposed ordinance is completed. Building the base of support may require requesting opportunities for the staff, planning commission or other local officials to present the proposed ordinance at civic clubs or other group meetings, or preparing informative articles for the local newspaper.

If possible, depending upon questions received at meetings or hearings, it is prudent to respond in writing to each question asked and not answered during the meeting and to each suggestion made. A brief note expressing appreciation for participation should be sent to each person who signed an attendance roster. A responsive action such as this can contribute considerably to gaining support

for the zoning proposals.

Consult with professional assistance when drafting the ordinance

Use the technical expertise of a planner and the counsel of a legal advisor, if available, in drafting the zoning ordinance. It cannot always be assumed that the city/county attorney, especially one working on a part-time basis for local governments, is thoroughly knowledgeable about zoning concepts and land use law. Drafting the ordinance should be accomplished by a qualified land use planner working with an experienced attorney, under the direction of the planning commission. If so, the ordinance will reflect the policies proposed and/or adopted by the planning commission and the elected officials as they relate to the general plan and other development guides. It will assure that the new ordinance will be current with land use law and state statutes. If the city/county attorney is not involved during the drafting of the ordinance, it is important that he or she become completely acquainted and comfortable with the ordinance—it is the city/county attorney who will likely be called upon to defend the ordinance in the event of legal challenge.

The planner should work with the assisting attorney to assure that the substantive and regulatory provisions contained in the proposed ordinance are legally correct and that they do not conflict with other local ordinances. Once the draft ordinance is completed, prior to its being sent to the council for action, the legal counsel for the local government should review the ordinance in its entirety for correctness in terms of legal form and substantive provisions, particularly as they relate to the enabling statutes.

Be cautious of "model" or borrowed ordinances

Smaller jurisdictions are often tempted to use model ordinances, or ordinances being used by other cities. They may believe that all that is necessary is to change the name of the city and the "boiler plate" text will suffice. This practice may be attractive because of the great savings in time and cost. It is often very helpful to review other ordinances, or models, for ideas and suggestions. Much of the technical language or legal text can be used effectively from one community to another. Ordinance drafters, however, should be cautioned to make sure that the key provisions are tailored to respond to the local community plan, and the community's unique needs and capabilities.

There are many cities and counties that adopted ordinances prepared for other jurisdictions that were far more complex than necessary or which addressed issues that were inappropriate. The results were that the ordinances were generally ignored or frustratingly difficult to administer. An illustration of this problem is the zoning district regulation that lists permitted land uses that are either long out-of-date or will never be attracted into the borrowing community.

With the constant stream of new technology and changing marketing concepts, land use designations and definitions are in need of frequent up-dating.

Remain abundantly aware of the importance of a responsive and effective enforcement process

With the preparation of a new zoning ordinance it is especially important to assure that an enforcement process is worked out and set in place. If it is a major amendment or change, it is well to review the enforcement apparatus. The ordinance language should describe the consequences of violation of zoning regulations and the process and authority of enforcement.

Prepare for the public hearing

When the drafting and the review is completed, the proposed ordinances should be returned to the planning commission for further work, if necessary. When the ordinance is approved by the local attorney it should be reviewed by the planning commission with a letter substantiating the approval. Though not required by law, it is recommended that the planning commission hold a public hearing before making its final approval. When approved by the planning commission, the ordinance is delivered to the legislative body for the required public hearing. Prior to the public hearing it is customary for the planning commission to review the proposed ordinance with the governing body to prepare them for any questions that may arise during the public hearing. It is essential that the legislative body follow the hearing notice requirements found in Part 2 of the Land Use Development and Management Act, Titles 10 and 17.

The formal public hearings for zoning ordinance adoption or revision are not adequate by themselves. They should be preceded by activities aimed at preparing the citizens to participate intelligently. When the preparation of the map and ordinance begins, the planning commission should undertake a program to build citizen understanding and support. It is often helpful to inform civic clubs, professional associations, and other groups of the project and ask for their assistance. Individual citizens should also be encouraged to make suggestions and to participate actively. Although the enabling legislation does not require the planning commission to hold a public hearing on a zoning ordinance adoption or amendment, a planning commission hearing is highly recommended.

It should be understood, also, that public hearings are held for the purpose of providing information, and receiving citizen points of view. A hearing, however, is not a straw vote. The body holding the hearing must understand that it is representing the entire community; *it should not be intimidated by a vocal group that may be attending the hearing.*

In anticipation of future amendments and revisions, it is often convenient for the

text of the ordinance to be published in loose-leaf format for general use by the planning commission and other governmental officials. For ease of making the ordinance available to the public, however, it is probably best to publish the ordinance in a single bound volume.

And finally, be sure everyone involved in the process understands the purpose, authority, and limitations of the appeals authority as established by local ordinance

Should individual parts of the regulations be made available? It has commonly been the practice of local governments to sell or give out portions of the ordinance - such as the pages covering regulations for just the zoning district in which an individual may be interested.

This practice is generally not advisable — the regulations for a specific district alone will not contain the supplementary regulations, definitions, penalties, zoning map, and other information that may be essential to the individual's complete understanding of the regulations and the satisfaction of his or her zoning concerns.

THE IMPORTANCE OF PLANNING AND LAND USE REGULATION TO THE FUTURE OF THE COMMUNITY

"We don't need zoning; we're all built-up."

This comment is often heard—it is, of course, is a thoughtless remark. Even the most completely developed community needs some kind of land use regulation and a monitoring process. Human communities are dynamic organisms that are constantly changing. They change in character and they change in density of development as well as in transportation and circulation patterns. Communities may grow or they may shrink, but they are never static.

As has been pointed out, planning is the process that contemplates the future, creates community goals, and identifies anticipated needs and problems. Zoning is a step that formalizes and implements the goals for land use and the physical development of the community. The public policies expressed by the community's plan must be explicit with respect to establishing the purpose and thrust of the zoning ordinance that follows the plan.

Too often in the conduct of day-to-day community development, zoning decisions are described as "insignificant" or only "slightly" contrary to the plan—such

comments are usually made to avoid controversy. As these departures from the plan continue over the years, the intent of a well-conceived plan will be eroded, and eventually a community disaster unfolds. It is for this reason that the implications of every zoning decision on the future of the community must be understood and anticipated.

In many cities in our country, millions of dollars are being spent to correct mistakes of the past. For examples of such costly errors in judgment, we can consider the millions spent to acquire rights-of-way for construction of streets to accommodate unanticipated growth; we can also observe the threatened movement or closure of important industries made necessary because of the encroachment of incompatible uses. Mistakes can occur because of illconceived or improper zoning or by the over-zealous granting of variances to the existing zoning ordinance. These errors in judgment generally contribute to more blight and deterioration. It is shameful to expend tremendous effort and resources to repair the mistakes of the past if the same mistakes are being repeated today.

Zoning in unincorporated areas.

The scattering of development throughout a less populated area surrounding the central city core can be inefficient and costly. On the other hand, if a service area for water, sewers and other municipal facilities can be determined in advance, the zoning ordinance can assure that the most intense development will occur in the area that can be economically and efficiently serviced. Zoning is also the means of preventing the countryside from being cluttered with unsightly signs, junkyards, and other objectionable uses that are attracted to the major highways.

Unfortunately, many property owners and local officials in non-urbanized communities do not recognize the advantages that zoning offers. The attitude is often expressed that zoning is an oppressive function of government and an infringement upon the economic opportunity available to the property owner. As a matter of fact, the potential for the sale of land may be greatly enhanced by careful zoning. If, for example, an undesirable development occurs in the immediate vicinity, future land sales will be more difficult and less profitable than if an orderly growth pattern has been followed. Future development opportunities will decrease as unsightly and unattractive development occurs in the surrounding vicinity.

SUMMARY

Zoning and land use regulation in general have matured and developed and will continue to do so. Many articles, books and studies have been produced in

recent years that attempt to discredit these practices. Much can be learned from these many of these observations because there is much that has been done in the name of zoning that can be legitimately criticized. Creative innovations have been introduced, however, that have addressed many of the objections.

No alternatives to locally administered land use regulation have been brought forth that can accomplish land use regulation and satisfy citizen concerns as effectively as zoning. Zoning will not solve all our problems, nor can it be the panacea for all of the ills of our communities. It can and will, nevertheless, continue to be an extremely effective and important tool if the principles are understood, if it is kept up-to-date, is used creatively, and if citizen participation, citizen concern and public interest are upheld as paramount.

EVALUATING YOUR ORDINANCE

If a zoning ordinance has become ineffective or inadequate, a careful examination of the ordinance often reveals that it has become a patchwork collection of revisions and amendments. Many ordinances are amended, bandaged, and modified over many years to the point that the original balance of interests and the motivating goals and ideals are obscured or lost. Such ordinances are either out of date, out of touch with the community's comprehensive plan, or they simply evolved without benefit of a legitimate birth from a community planning process.

Typical ordinance defects.

Land use regulations that are without the purpose and direction of a parent comprehensive general plan do not deserve to be regarded as the vital tool of plan implementation. But, even with the benefit of an underlying general plan, a zoning ordinance can suffer from problems of structure or clarity.

The following provides a modest checklist of some common and troublesome ordinance defects. This is by no means an exhaustive list of off possible ordinance problems, but will offer some points for discussion. The list represents the type of problems that can frustrate effective zoning administration, and suggests the depth of analysis of the effectiveness of the ordinance that should be conducted periodically.

Check it out

- ___ If the ordinance was adapted from a model ordinance, or borrowed from another community, has it been reviewed for appropriateness and adequacy?
- ___ Is there a clear definition of each permitted or conditional use? Are the definitions up to date with current technology and marketing practices?
- ___ Does the ordinance clarify what is the process for the various applications and approvals?
- ___ Are the yard setbacks and other lot development requirements scaled to the minimum lot sizes assuring adequate space for development?
- ___ Are setbacks and accessory use requirements excessively restrictive and likely to generate demand for variances from the board of adjustment?
- ___ Do commercial district regulations allow uses that are compatible with a viable, human-scaled business environment?
- ___ Are the residential and housing standards (i.e., lots sizes, densities, etc.) suitably drafted to implement the local moderate income housing plan?
- ___ Is the number and size of zoning districts reasonable? Are any districts so large geographically and diverse that an amendment in one part of a district could be offensive or inappropriate in another part of the same district? Are any districts so small that they could be considered a “spot zone?”
- ___ Was the zoning map adopted as part of the ordinance? Is the map current with amendments, new subdivisions, annexations, or other changes? Are amendments noted and dated on the map?
- ___ Basicly, do YOU understand the regulations? Is there regulatory language that is confusing and could be easily misinterpreted (either innocently or maliciously)?
- ___ Are the records of decisions made in administering the zoning ordinance clear and complete and assure an understanding of the findings of fact that preceded each decision? Are the records kept in a secure place and accessible to the public?

APPENDIX UTAH CODE TITLE 10, CHAPTER 9a Municipal Land Use Development and Management Act

Part 5. Land Use Ordinances

10-9a-501. Authority to enact land use ordinances and zoning map.

The legislative body may enact land use ordinances and a zoning map consistent with the purposes set forth in this chapter.

10-9a-502. Preparation and adoption of land use ordinance or zoning map.

(1) The planning commission shall:

- (a) provide notice as required by Subsection **10-9a-205(1)(a)**;
- (b) hold a public hearing on a proposed land use ordinance or zoning map; and

(c) prepare and recommend to the legislative body a proposed land use ordinance or ordinances and zoning map that represent the planning commission's recommendation for regulating the use and development of land within all or any part of the area of the municipality.

(2) The municipal legislative body shall consider each proposed land use ordinance and zoning map recommended to it by the planning commission, and, after providing notice as required by Subsection **10-9a-205(1)(b)** and holding a public meeting, the legislative body may adopt or reject the ordinance or map either as proposed by the planning commission or after making any revision the municipal legislative body considers appropriate.

10-9a-503. Land use ordinance or zoning map amendments.

(1) The legislative body may amend:

- (a) the number, shape, boundaries, or area of any zoning district;
- (b) any regulation of or within the zoning district; or
- (c) any other provision of a land use ordinance.

(2) The legislative body may not make any amendment authorized by this subsection unless the amendment was proposed by the planning commission or was first submitted to the planning commission for its recommendation.

(3) The legislative body shall comply with the procedure specified in Section **10-9a-502** in preparing and adopting an amendment to a land use ordinance or a zoning map

10-9a-504. Temporary land use regulations.

(1) (a) A municipal legislative body may, without prior consideration of or recommendation from the planning commission, enact an ordinance establishing a temporary land use regulation for any part or all of the area within the municipality if:

- (i) the legislative body makes a finding of compelling, countervailing public interest; or
- (ii) the area is unregulated.

(b) A temporary land use regulation under Subsection (1)(a) may prohibit or regulate the erection, construction, reconstruction, or alteration of any building or structure or any subdivision approval.

(c) A temporary land use regulation under Subsection (1)(a) may not impose an impact fee or other financial requirement on building or development.

(2) The municipal legislative body shall establish a period of limited effect for the ordinance not to exceed six months.

(3) (a) A municipal legislative body may, without prior planning commission consideration or recommendation, enact an ordinance establishing a temporary land use regulation prohibiting construction, subdivision approval, and other development activities within an area that is the subject of an Environmental Impact Statement or a Major Investment Study examining the area as a proposed highway or transportation corridor.

(b) A regulation under Subsection (3)(a):

- (i) may not exceed six months in duration;
- (ii) may be renewed, if requested by the Transportation Commission created under Section **72-1-301**, for up to two additional six-month periods by ordinance enacted before the expiration of the previous regulation; and

(iii) notwithstanding Subsections (3)(b)(i) and (ii), is effective only as long as the Environmental Impact Statement or Major Investment Study is in progress.

10-9a-505. Zoning districts.

(1) (a) The legislative body may divide the territory over which it has jurisdiction into zoning districts of a number,

shape, and area that it considers appropriate to carry out the purposes of this chapter.

(b) Within those zoning districts, the legislative body may regulate and restrict the erection, construction, reconstruction, alteration, repair, or use of buildings and structures, and the use of land.

(2) The legislative body shall ensure that the regulations are uniform for each class or kind of buildings throughout each zoning district, but the regulations in one zone may differ from those in other zones.

(3) (a) There is no minimum area or diversity of ownership requirement for a zone designation.

(b) Neither the size of a zoning district nor the number of landowners within the district may be used as evidence of the illegality of a zoning district or of the invalidity of a municipal decision.

10-9a-506. Regulating annexed territory.

(1) The legislative body of each municipality shall assign a land use zone or a variety thereof to territory annexed to the municipality at the time the territory is annexed.

(2) If the legislative body fails to assign a land use zone at the time the territory is annexed, all land uses within the annexed territory shall be compatible with surrounding uses within the municipality.

10-9a-507. Conditional uses.

(1) A land use ordinance may include conditional uses and provisions for conditional uses that require compliance with standards set forth in an applicable ordinance.

(2) (a) A conditional use shall be approved if reasonable conditions are proposed, or can be imposed, to mitigate the reasonably anticipated detrimental effects of the proposed use in accordance with applicable standards.

(b) If the reasonably anticipated detrimental effects of a proposed conditional use cannot be substantially mitigated by the proposal or the imposition of reasonable conditions to achieve compliance with applicable standards, the conditional use may be denied.

10-9a-508. Exactions.

A municipality may impose an exaction or exactions on development proposed in a land use application if:

(1) an essential link exists between a legitimate governmental interest and each exaction; and

(2) each exaction is roughly proportionate, both in nature and extent, to the impact of the proposed development.

10-9a-509. When a land use applicant is entitled to approval -- Exception -- Municipality may not impose unexpressed requirements -- Municipality required to comply with land use ordinances.

(1) (a) An applicant is entitled to approval of a land use application if the application conforms to the requirements of the municipality's land use maps, zoning map, and applicable land use ordinance in effect when a complete application is submitted and all fees have been paid, unless:

(i) the land use authority, on the record, finds that a compelling, countervailing public interest would be jeopardized by approving the application; or

(ii) in the manner provided by local ordinance and before the application is submitted, the municipality has formally initiated proceedings to amend its ordinances in a manner that would prohibit approval of the application as submitted.

(b) The municipality shall process an application without regard to proceedings initiated to amend the municipality's ordinances if:

(i) 180 days have passed since the proceedings were initiated; and

(ii) the proceedings have not resulted in an enactment that prohibits approval of the application as submitted.

(c) An application for a land use approval is considered submitted and complete when the application is provided in a form that complies with the requirements of applicable ordinances and all applicable fees have been paid.

(d) The continuing validity of an approval of a land use application is conditioned upon the applicant proceeding after approval to implement the approval with reasonable diligence.

(e) A municipality may not impose on a holder of an issued land use permit a requirement that is not expressed:

(i) in the land use permit or in documents on which the land use permit is based; or

(ii) in this chapter or the municipality's ordinances.

(f) A municipality may not withhold issuance of a certificate of occupancy because of an applicant's failure to comply with a requirement that is not expressed:

(i) in the building permit or in documents on which the building permit is based; or

(ii) in this chapter or the municipality's ordinances.

(2) A municipality is bound by the terms and standards of applicable land use ordinances and shall comply with mandatory provisions of those ordinances.

(3) Each municipality shall process and render a decision on each land use application with reasonable diligence.

10-9a-509.5. Review for application completeness -- Substantive application review -- Reasonable diligence required -- Money damages claim prohibited.

(1) (a) Each municipality shall, in a timely manner, determine whether an application is complete for the purposes of subsequent, substantive land use authority review.

(b) After a reasonable period of time to allow the municipality diligently to evaluate whether all objective ordinance-based application criteria have been met, if application fees have been paid, the applicant may in writing request that the municipality provide a written determination either that the application is:

- (i) complete for the purposes of allowing subsequent, substantive land use authority review; or
- (ii) deficient with respect to a specific, objective, ordinance-based application requirement.

(c) Within 30 days of receipt of an applicant's request under this section, the municipality shall either:

(i) mail a written notice to the applicant advising that the application is deficient with respect to a specified, objective, ordinance-based criterion, and stating that the application must be supplemented by specific additional information identified in the notice; or

(ii) accept the application as complete for the purposes of further substantive processing by the land use authority.

(d) If the notice required by Subsection (1)(c)(i) is not timely mailed, the application shall be considered complete, for purposes of further substantive land use authority review.

(e) (i) The applicant may raise and resolve in a single appeal any determination made under this Subsection (1) to the appeal authority, including an allegation that a reasonable period of time has elapsed under Subsection (1)(a).

(ii) The appeal authority shall issue a written decision for any appeal requested under this Subsection (1)(e).

(f) (i) The applicant may appeal to district court the decision of the appeal authority made under Subsection (1)(e).

(ii) Each appeal under Subsection (1)(f)(i) shall be made within 30 days of the date of the written decision.

(2) (a) Each land use authority shall substantively review a complete application and an application considered complete under Subsection (1)(d), and shall approve or deny each application with reasonable diligence.

(b) After a reasonable period of time to allow the land use authority to consider an application, the applicant may in writing request that the land use authority take final action within 45 days from date of service of the written request.

(c) The land use authority shall take final action, approving or denying the application within 45 days of the written request.

(d) If the land use authority denies an application processed under the mandates of Subsection (2)(b), or if the applicant has requested a written decision in the application, the land use authority shall include its reasons for denial in writing, on the record, which may include the official minutes of the meeting in which the decision was rendered.

(e) If the land use authority fails to comply with Subsection (2)(c), the applicant may appeal this failure to district court within 30 days of the date on which the land use authority should have taken final action under Subsection (2)(c).

(3) Subject to Section **10-9a-509**, nothing in this section and no action or inaction of the land use authority relieves an applicant's duty to comply with all applicable substantive ordinances and regulations.

(4) There shall be no money damages remedy arising from a claim under this section.

10-9a-510. Limit on fees for review and approving building plans.

(1) A municipality may not impose or collect a fee for reviewing or approving the plans for a commercial or residential building that exceeds the lesser of:

- (a) the actual cost of performing the plan review; and
- (b) 65% of the amount the municipality charges for a building permit fee for that building.

(2) Subject to Subsection (1), a municipality may impose and collect only a nominal fee for reviewing and approving identical plans.

10-9a-511. Nonconforming uses and noncomplying structures.

(1) (a) Except as provided in this section, a nonconforming use or noncomplying structure may be continued by the present or a future property owner.

(b) A nonconforming use may be extended through the same building, provided no structural alteration of the building is proposed or made for the purpose of the extension.

(c) For purposes of this Subsection (1), the addition of a solar energy device to a building is not a structural alteration.

(2) The legislative body may provide for:

(a) the establishment, restoration, reconstruction, extension, alteration, expansion, or substitution of nonconforming uses upon the terms and conditions set forth in the land use ordinance;

(b) the termination of all nonconforming uses, except billboards, by providing a formula establishing a reasonable time period during which the owner can recover or amortize the amount of his investment in the nonconforming use, if any; and

(c) the termination of a nonconforming use due to its abandonment.

(3) (a) A municipality may not prohibit the reconstruction or restoration of a noncomplying structure or terminate the nonconforming use of a structure that is involuntarily destroyed in whole or in part due to fire or other calamity unless the structure or use has been abandoned.

(b) A municipality may prohibit the reconstruction or restoration of a noncomplying structure or terminate the nonconforming use of a structure if:

(i) the structure is allowed to deteriorate to a condition that the structure is rendered uninhabitable and is not repaired or

restored within six months after written notice to the property owner that the structure is uninhabitable and that the noncomplying structure or nonconforming use will be lost if the structure is not repaired or restored within six months; or

(ii) the property owner has voluntarily demolished a majority of the noncomplying structure or the building that houses the nonconforming use.

(4) (a) Unless the municipality establishes, by ordinance, a uniform presumption of legal existence for nonconforming uses, the property owner shall have the burden of establishing the legal existence of a noncomplying structure or nonconforming use.

(b) Any party claiming that a nonconforming use has been abandoned shall have the burden of establishing the abandonment.

(c) Abandonment may be presumed to have occurred if:

(i) a majority of the primary structure associated with the nonconforming use has been voluntarily demolished without prior written agreement with the municipality regarding an extension of the nonconforming use;

(ii) the use has been discontinued for a minimum of one year; or

(iii) the primary structure associated with the nonconforming use remains vacant for a period of one year.

(d) The property owner may rebut the presumption of abandonment under Subsection (4)(c), and shall have the burden of establishing that any claimed abandonment under Subsection (4)(c) has not in fact occurred.

(5) A municipality may terminate the nonconforming status of a school district or charter school use or structure when the property associated with the school district or charter school use or structure ceases to be used for school district or charter school purposes for a period established by ordinance.

10-9a-512. Termination of a billboard and associated rights.

(1) A municipality may only require termination of a billboard and associated property rights through:

(a) gift;

(b) purchase;

(c) agreement;

(d) exchange; or

(e) eminent domain.

(2) A termination under Subsection (1)(a), (b), (c), or (d) requires the voluntary consent of the billboard owner.

10-9a-513. Municipality's acquisition of billboard by eminent domain -- Removal without providing compensation -- Limit on allowing nonconforming billboards to be rebuilt.

(1) (a) A municipality is considered to have initiated the acquisition of a billboard structure by eminent domain if the municipality prevents a billboard owner from:

(i) rebuilding, maintaining, repairing, or restoring a billboard structure that is damaged by casualty, an act of God, or vandalism; or

(ii) except as provided in Subsection (1)(b), relocating or rebuilding a billboard structure, or taking other measures, to correct a mistake in the placement or erection of a billboard for which the municipality has issued a permit, if the proposed relocation, rebuilding, or other measure is consistent with the intent of that permit.

(b) A municipality's denial of a billboard owner's request to relocate or rebuild a billboard structure, or to take other measures, in order to correct a mistake in the placement or erection of a billboard does not constitute the initiation of acquisition by eminent domain under Subsection (1)(a) if the mistake in placement or erection of the billboard is determined by clear and convincing evidence to have resulted from an intentionally false or misleading statement:

(i) by the billboard applicant in the application; and

(ii) regarding the placement or erection of the billboard.

(2) Notwithstanding Subsection (1) and Section **10-9a-512**, a municipality may remove a billboard without providing compensation if:

(a) the municipality determines:

(i) by clear and convincing evidence that the applicant for a permit intentionally made a false or misleading statement in the applicant's application regarding the placement or erection of the billboard; or

(ii) by substantial evidence that the billboard:

(A) is structurally unsafe;

(B) is in an unreasonable state of repair; or

(C) has been abandoned for at least 12 months;

(b) the municipality notifies the owner in writing that the owner's billboard meets one or more of the conditions listed in Subsections (2)(a)(i) and (ii);

(c) the owner fails to remedy the condition or conditions within:

(i) except as provided in Subsection (2)(c)(ii), 90 days following the billboard owner's receipt of written notice under Subsection (2)(b); or

(ii) if the condition forming the basis of the municipality's intention to remove the billboard is that it is structurally unsafe, ten business days, or a longer period if necessary because of a natural disaster, following the billboard owner's receipt of written notice under Subsection (2)(b); and

- (d) following the expiration of the applicable period under Subsection (2)(c) and after providing the owner with reasonable notice of proceedings and an opportunity for a hearing, the municipality finds:
- (i) by clear and convincing evidence, that the applicant for a permit intentionally made a false or misleading statement in the application regarding the placement or erection of the billboard; or
 - (ii) by substantial evidence that the billboard is structurally unsafe, is in an unreasonable state of repair, or has been abandoned for at least 12 months.

10-9a-514. Manufactured homes.

(1) For purposes of this section, a manufactured home is the same as defined in Section 58-56-3, except that the manufactured home must be attached to a permanent foundation in accordance with plans providing for vertical loads, uplift, and lateral forces and frost protection in compliance with the applicable building code. All appendages, including carports, garages, storage buildings, additions, or alterations must be built in compliance with the applicable building code.

(2) A manufactured home may not be excluded from any land use zone or area in which a single-family residence would be permitted, provided the manufactured home complies with all local land use ordinances, building codes, and any restrictive covenants, applicable to a single family residence within that zone or area.

(3) A municipality may not:

(a) adopt or enforce an ordinance or regulation that treats a proposed development that includes manufactured homes differently than one that does not include manufactured homes; or

(b) reject a development plan based on the fact that the development is expected to contain manufactured homes.

10-9a-515. Regulation of amateur radio antennas.

(1) A municipality may not enact or enforce an ordinance that does not comply with the ruling of the Federal Communications Commission in "Amateur Radio Preemption, 101 FCC 2nd 952 (1985)" or a regulation related to amateur radio service adopted under 47 C.F.R. Part 97.

(2) If a municipality adopts an ordinance involving the placement, screening, or height of an amateur radio antenna based on health, safety, or aesthetic conditions, the ordinance shall:

(a) reasonably accommodate amateur radio communications; and

(b) represent the minimal practicable regulation to accomplish the municipality's purpose.

10-9a-516. Residential facilities for elderly persons.

(1) A residential facility for elderly persons may not operate as a business.

(2) A residential facility for elderly persons shall:

(a) be owned by one of the residents or by an immediate family member of one of the residents or be a facility for which the title has been placed in trust for a resident;

(b) be consistent with any existing, applicable land use ordinance affecting the desired location; and

(c) be occupied on a 24-hour-per-day basis by eight or fewer elderly persons in a family-type arrangement.

(3) A residential facility for elderly persons may not be considered a business because a fee is charged for food or for actual and necessary costs of operation and maintenance of the facility.

10-9a-517. Municipal ordinances governing elderly residential facilities.

(1) Each municipality shall adopt ordinances that establish that a residential facility for elderly persons is a permitted use in any area where residential dwellings are allowed, except an area zoned to permit exclusively singlefamily dwellings.

(2) The ordinances shall establish a permit process that may require only that:

(a) the facility meet each building, safety, land use, and health ordinance applicable to similar dwellings;

(b) adequate off-street parking space be provided;

(c) the facility be capable of use as a residential facility for elderly persons without structural or landscaping alterations that would change the structure's residential character;

(d) residential facilities for elderly persons be reasonably dispersed throughout the municipality;

(e) no person being treated for alcoholism or drug abuse be placed in a residential facility for elderly persons; and

(f) placement in a residential facility for elderly persons be on a strictly voluntary basis and not a part of, or in lieu of, confinement, rehabilitation, or treatment in a correctional facility.

10-9a-518. Municipal approval of elderly residential facilities.

(1) Upon application for a permit to establish a residential facility for elderly persons in any area where residential dwellings are allowed, except an area zoned to permit exclusively single-family dwellings, the municipality shall grant

the requested permit to the facility if the facility is proposed outside of a zone regulated exclusively for single-family homes and shall otherwise comply with Section **10-9a-519** if the facility is proposed in a land use zone regulated exclusively for single-family homes.

(2) The use granted and permitted by this section is nontransferable and terminates if the structure is devoted to a use other than a residential facility for elderly persons or if the structure fails to comply with the ordinances adopted under this section.

(3) If a municipality has not adopted ordinances under this section at the time an application for a permit to establish a residential facility for elderly persons is made, the municipality shall grant the permit if it is established that the criteria set forth in this part have been met by the facility.

10-9a-519. Elderly residential facilities in areas zoned exclusively for single-family dwellings.

(1) For purposes of this section:

(a) no person who is being treated for alcoholism or drug abuse may be placed in a residential facility for elderly persons; and

(b) placement in a residential facility for elderly persons shall be on a strictly voluntary basis and may not be a part of, or in lieu of, confinement, rehabilitation, or treatment in a correctional institution.

(2) Subject to the granting of a conditional use permit, a residential facility for elderly persons shall be allowed in any zone that is regulated to permit exclusively single-family dwelling use, if that facility:

(a) conforms to all applicable health, safety, land use, and building codes;

(b) is capable of use as a residential facility for elderly persons without structural or landscaping alterations that would change the structure's residential character; and

(c) conforms to the municipality's criteria, adopted by ordinance, governing the location of residential facilities for elderly persons in areas zoned to permit exclusively single-family dwellings.

(3) A municipality may, by ordinance, provide that no residential facility for elderly persons be established within three-quarters mile of another existing residential facility for elderly persons or residential facility for persons with a disability.

(4) The use granted and permitted by this section is nontransferable and terminates if the structure is devoted to a use other than as a residential facility for elderly persons or if the structure fails to comply with applicable health, safety, and building codes.

(5) (a) Municipal ordinances shall prohibit discrimination against elderly persons and against residential facilities for elderly persons.

(b) The decision of a municipality regarding the application for a permit by a residential facility for elderly persons must be based on legitimate land use criteria and may not be based on the age of the facility's residents.

(6) The requirements of this section that a residential facility for elderly persons obtain a conditional use permit or other permit do not apply if the facility meets the requirements of existing land use ordinances that allow a specified number of unrelated persons to live together.

10-9a-520. Residences for persons with a disability.

(1) Each municipality shall adopt an ordinance for residential facilities for persons with a disability.

(2) Each ordinance under Subsection (1) shall:

(a) comply with Title 57, Chapter 21, Utah Fair Housing Act, and the federal Fair Housing Amendments Act of 1988, 42 U.S.C. Sec. 3601 et seq.; and

(b) to the extent required by federal law, provide that a residential facility for persons with a disability is a permitted use in any zone where similar residential dwellings that are not residential facilities for persons with a disability are allowed.

(3) Subject to Subsection (2), an ordinance under Subsection (1) may:

(a) require residential facilities for persons with a disability:

(i) to be reasonably dispersed throughout the municipality;

(ii) to be limited by number of occupants;

(iii) for residential facilities for persons with a disability that are substance abuse facilities and are located within 500 feet of a school, to provide, in accordance with rules established by the Department of Human Services under Title 62A, Chapter 2, Licensure of Programs and Facilities:

(A) a security plan satisfactory to local law enforcement authorities;

(B) 24-hour supervision for residents; and

(C) other 24-hour security measures; and

(iv) to obtain permits that verify compliance with the same building, safety, and health regulations as are applicable in the same zone to similar uses that are not residential facilities for persons with a disability; and

(b) provide that a residential facility for persons with a disability that would likely create a fundamental change in the

character of a residential neighborhood may be excluded from a zone.

(4) The responsibility to license programs or entities that operate facilities for persons with a disability, as well as to require and monitor the provision of adequate services to persons residing in those facilities, shall rest with:

- (a) for programs or entities licensed or certified by the Department of Human Services, the Department of Human Services as provided in Title 62A, Chapter 5, Services to People with Disabilities; and
- (b) for programs or entities licensed or certified by the Department of Health, the Department of Health under Title 26, Chapter 21, Health Care Facility Licensing and Inspection Act.

UTAH CODE TITLE 17, CHAPTER 27a County Land Use Development and Management Act

Part 5. Land Use Ordinances

17-27a-501. Authority to enact land use ordinances and zoning map.

The legislative body may enact land use ordinances and a zoning map consistent with the purposes set forth in this chapter.

17-27a-502. Preparation and adoption of land use ordinance or zoning map.

- (1) The planning commission shall:
 - (a) provide notice as required by Subsection 17-27a-205(1)(a);
 - (b) hold a public hearing on a proposed land use ordinance or zoning map; and
- (c) prepare and recommend to the legislative body a proposed land use ordinance or ordinances and zoning map that represent the planning commission's recommendation for regulating the use and development of land within all or any part of the unincorporated area of the county.
- (2) The county legislative body shall consider each proposed land use ordinance and zoning map recommended to it by the planning commission, and, after providing notice as required by Subsection 17-27a-205(1)(b) and holding a public meeting, the legislative body may adopt or reject the proposed ordinance or map either as proposed by the planning commission or after making any revision the county legislative body considers appropriate.

17-27a-503. Land use ordinance or zoning map amendments.

- (1) The legislative body may amend:
 - (a) the number, shape, boundaries, or area of any zoning district;
 - (b) any regulation of or within the zoning district; or
 - (c) any other provision of a land use ordinance.
- (2) The legislative body may not make any amendment authorized by this subsection unless the amendment was proposed by the planning commission or is first submitted to the planning commission for its recommendation.
- (3) The legislative body shall comply with the procedure specified in Section 17-27a-502 in preparing and adopting an amendment to a land use ordinance or a zoning map.

17-27a-504. Temporary land use regulations.

- (1) (a) A county legislative body may, without prior consideration of or recommendation from the planning commission, enact an ordinance establishing a temporary land use regulation for any part or all of the area within the county if:
 - (i) the legislative body makes a finding of compelling, countervailing public interest; or
 - (ii) the area is unregulated.
- (b) A temporary land use regulation under Subsection (1)(a) may prohibit or regulate the erection, construction, reconstruction, or alteration of any building or structure or any subdivision approval.
- (c) A temporary land use regulation under Subsection (1)(a) may not impose an impact fee or other financial requirement on building or development.
- (2) The legislative body shall establish a period of limited effect for the ordinance not to exceed six months.
- (3) (a) A legislative body may, without prior planning commission consideration or recommendation, enact an

ordinance establishing a temporary land use regulation prohibiting construction, subdivision approval, and other development activities within an area that is the subject of an Environmental Impact Statement or a Major Investment Study examining the area as a proposed highway or transportation corridor.

(b) A regulation under Subsection (3)(a):

(i) may not exceed six months in duration;

(ii) may be renewed, if requested by the Transportation Commission created under Section 72-1-301, for up to two additional six-month periods by ordinance enacted before the expiration of the previous regulation; and

(iii) notwithstanding Subsections (3)(b)(i) and (ii), is effective only as long as the Environmental Impact Statement or Major Investment Study is in progress.

17-27a-505. Zoning districts.

(1) (a) The legislative body may divide the territory over which it has jurisdiction into zoning districts of a number, shape, and area that it considers appropriate to carry out the purposes of this chapter.

(b) Within those zoning districts, the legislative body may regulate and restrict the erection, construction, reconstruction, alteration, repair, or use of buildings and structures, and the use of land.

(2) The legislative body shall ensure that the regulations are uniform for each class or kind of buildings throughout each zone, but the regulations in one zone may differ from those in other zones.

(3) (a) There is no minimum area or diversity of ownership requirement for a zone designation.

(b) Neither the size of a zoning district nor the number of landowners within the district may be used as evidence of the illegality of a zoning district or of the invalidity of a county decision.

17-27a-506. Conditional uses.

(1) A land use ordinance may include conditional uses and provisions for conditional uses that require compliance with standards set forth in an applicable ordinance.

(2) (a) A conditional use shall be approved if reasonable conditions are proposed, or can be imposed, to mitigate the reasonably anticipated detrimental effects of the proposed use in accordance with applicable standards.

(b) If the reasonably anticipated detrimental effects of a proposed conditional use cannot be substantially mitigated by the proposal or the imposition of reasonable conditions to achieve compliance with applicable standards, the conditional use may be denied.

17-27a-507. Exactions.

A county may impose an exaction or exactions on development proposed in a land use application provided that:

(1) an essential link exists between a legitimate governmental interest and each exaction; and

(2) each exaction is roughly proportionate, both in nature and extent, to the impact of the proposed development.

17-27a-508. When a land use applicant is entitled to approval -- Exception -- County may not impose unexpressed requirements -- County required to comply with land use ordinances.

(1) (a) An applicant is entitled to approval of a land use application if the application conforms to the requirements of the county's land use maps, zoning map, and applicable land use ordinance in effect when a complete application is submitted and all fees have been paid, unless:

(i) the land use authority, on the record, finds that a compelling, countervailing public interest would be jeopardized by approving the application; or

(ii) in the manner provided by local ordinance and before the application is submitted, the county has formally initiated proceedings to amend its ordinances in a manner that would prohibit approval of the application as submitted.

(b) The county shall process an application without regard to proceedings initiated to amend the county's ordinances if:

(i) 180 days have passed since the proceedings were initiated; and

(ii) the proceedings have not resulted in an enactment that prohibits approval of the application as submitted.

(c) An application for a land use approval is considered submitted and complete when the application is provided in a form that complies with the requirements of applicable ordinances and all applicable fees have been paid.

(d) The continuing validity of an approval of a land use application is conditioned upon the applicant proceeding after approval to implement the approval with reasonable diligence.

(e) A county may not impose on a holder of an issued land use permit a requirement that is not expressed:

(i) in the land use permit or in documents on which the land use permit is based; or

(ii) in this chapter or the county's ordinances.

(f) A county may not withhold issuance of a certificate of occupancy because of an applicant's failure to comply with a requirement that is not expressed:

(i) in the building permit or in documents on which the building permit is based; or

- (ii) in this chapter or the county's ordinances.
- (2) A county is bound by the terms and standards of applicable land use ordinances and shall comply with mandatory provisions of those ordinances.
- (3) Each county shall process and render a decision on each land use application with reasonable diligence.

17-27a-509. Limit on fee for review and approving building plans.

- (1) A county may not impose or collect a fee for reviewing or approving the plans for a commercial or residential building that exceeds the lesser of:
 - (a) the actual cost of performing the plan review; and
 - (b) 65% of the amount the county charges for a building permit fee for that building.
- (2) Subject to Subsection (1), a county may impose and collect only a nominal fee for reviewing and approving identical plans.

17-27a-510. Nonconforming uses and noncomplying structures.

- (1) (a) Except as provided in this section, a nonconforming use or a noncomplying structure may be continued by the present or a future property owner.
- (b) A nonconforming use may be extended through the same building, provided no structural alteration of the building is proposed or made for the purpose of the extension.
- (c) For purposes of this Subsection (1), the addition of a solar energy device to a building is not a structural alteration.
- (2) The legislative body may provide for:
 - (a) the establishment, restoration, reconstruction, extension, alteration, expansion, or substitution of nonconforming uses upon the terms and conditions set forth in the land use ordinance;
 - (b) the termination of all nonconforming uses, except billboards, by providing a formula establishing a reasonable time period during which the owner can recover or amortize the amount of his investment in the nonconforming use, if any; and
 - (c) the termination of a nonconforming use due to its abandonment.
- (3) (a) A county may not prohibit the reconstruction or restoration of a noncomplying structure or terminate the nonconforming use of a structure that is involuntarily destroyed in whole or in part due to fire or other calamity unless the structure or use has been abandoned.
- (b) A county may prohibit the reconstruction or restoration of a noncomplying structure or terminate the nonconforming use of a structure if:
 - (i) the structure is allowed to deteriorate to a condition that the structure is rendered uninhabitable and is not repaired or restored within six months after written notice to the property owner that the structure is uninhabitable and that the noncomplying structure or nonconforming use will be lost if the structure is not repaired or restored within six months; or
 - (ii) the property owner has voluntarily demolished a majority of the noncomplying structure or the building that houses the nonconforming use.
- (4) (a) Unless the county establishes, by ordinance, a uniform presumption of legal existence for nonconforming uses, the property owner shall have the burden of establishing the legal existence of a noncomplying structure or nonconforming use.
- (b) Any party claiming that a nonconforming use has been abandoned shall have the burden of establishing the abandonment.
- (c) Abandonment may be presumed to have occurred if:
 - (i) a majority of the primary structure associated with the nonconforming use has been voluntarily demolished without prior written agreement with the county regarding an extension of the nonconforming use;
 - (ii) the use has been discontinued for a minimum of one year; or
 - (iii) the primary structure associated with the nonconforming use remains vacant for a period of one year.
- (d) The property owner may rebut the presumption of abandonment under Subsection (4)(c), and shall have the burden of establishing that any claimed abandonment under Subsection (4)(c) has not in fact occurred.
- (5) A county may terminate the nonconforming status of a school district or charter school use or structure when the property associated with the school district or charter school use or structure ceases to be used for school district or charter school purposes for a period established by ordinance.

17-27a-511. Termination of a billboard and associated rights.

- (1) A county may only require termination of a billboard and associated property rights through:
 - (a) gift;
 - (b) purchase;
 - (c) agreement;
 - (d) exchange; or

(e) eminent domain.

(2) A termination under Subsection (1)(a), (b), (c), or (d) requires the voluntary consent of the billboard owner.

17-27a-512. County's acquisition of billboard by eminent domain -- Removal without providing compensation - Limit on allowing nonconforming billboard to be rebuilt.

(1) (a) A county is considered to have initiated the acquisition of a billboard structure by eminent domain if the county prevents a billboard owner from:

(i) rebuilding, maintaining, repairing, or restoring a billboard structure that is damaged by casualty, an act of God, or vandalism; or

(ii) except as provided in Subsection (1)(b), relocating or rebuilding a billboard structure, or taking other measures, to correct a mistake in the placement or erection of a billboard for which the county has issued a permit, if the proposed relocation, rebuilding, or other measure is consistent with the intent of that permit.

(b) A county's denial of a billboard owner's request to relocate or rebuild a billboard structure, or to take other measures, in order to correct a mistake in the placement or erection of a billboard does not constitute the initiation of acquisition by eminent domain under Subsection (1)(a) if the mistake in placement or erection of the billboard is determined by clear and convincing evidence to have resulted from an intentionally false or misleading statement:

(i) by the billboard applicant in the application; and

(ii) regarding the placement or erection of the billboard.

(2) Notwithstanding Subsection (1) and Section 17-27a-511, a county may remove a billboard without providing compensation if:

(a) the county determines:

(i) by clear and convincing evidence that the applicant for a permit intentionally made a false or misleading

statement in the applicant's application regarding the placement or erection of the billboard; or

(ii) by substantial evidence that the billboard:

(A) is structurally unsafe;

(B) is in an unreasonable state of repair; or

(C) has been abandoned for at least 12 months;

(b) the county notifies the owner in writing that the owner's billboard meets one or more of the conditions listed in Subsections (2)(a)(i) and (ii);

(c) the owner fails to remedy the condition or conditions within:

(i) except as provided in Subsection (2)(c)(ii), 90 days following the billboard owner's receipt of written notice under Subsection (2)(b); or

(ii) if the condition forming the basis of the county's intention to remove the billboard is that it is structurally unsafe, ten business days, or a longer period if necessary because of a natural disaster, following the billboard owner's receipt of written notice under Subsection (2)(b); and

(d) following the expiration of the applicable period under Subsection (2)(c) and after providing the owner with reasonable notice of proceedings and an opportunity for a hearing, the county finds:

(i) by clear and convincing evidence, that the applicant for a permit intentionally made a false or misleading statement in the application regarding the placement or erection of the billboard; or

(ii) by substantial evidence that the billboard is structurally unsafe, is in an unreasonable state of repair, or has been abandoned for at least 12 months.

(3) A county may not allow a nonconforming billboard to be rebuilt or replaced by anyone other than its owner or the owner acting through its contractors.

(4) A permit issued, extended, or renewed by a municipality for a billboard remains valid for a period of 180 days after a required state permit is issued for the billboard if:

(a) the billboard requires a state permit; and

(b) an application for the state permit is filed within 30 days after the municipality issues, extends, or renews a permit for the billboard.

17-27a-513. Manufactured homes.

(1) For purposes of this section, a manufactured home is the same as defined in Section 58-56-3, except that the manufactured home must be attached to a permanent foundation in accordance with plans providing for vertical loads, uplift, and lateral forces and frost protection in compliance with the applicable building code. All appendages, including carports, garages, storage buildings, additions, or alterations must be built in compliance with the applicable building code.

(2) A manufactured home may not be excluded from any land use zone or area in which a single-family residence would be permitted, provided the manufactured home complies with all local land use ordinances, building codes, and any restrictive covenants, applicable to a single-family residence within that zone or area.

(3) A county may not:

(a) adopt or enforce an ordinance or regulation that treats a proposed development that includes manufactured homes differently than one that does not include manufactured homes; or

(b) reject a development plan based on the fact that the development is expected to contain manufactured homes.

17-27a-514. Regulation of amateur radio antennas.

(1) A county may not enact or enforce an ordinance that does not comply with the ruling of the Federal Communications Commission in "Amateur Radio Preemption, 101 FCC 2nd 952 (1985)" or a regulation related to amateur radio service adopted under 47 C.F.R. Part 97.

(2) If a county adopts an ordinance involving the placement, screening, or height of an amateur radio antenna based on health, safety, or aesthetic conditions, the ordinance shall:

(a) reasonably accommodate amateur radio communications; and

(b) represent the minimal practicable regulation to accomplish the county's purpose.

17-27a-515. Residential facilities for elderly persons.

(1) A residential facility for elderly persons may not operate as a business.

(2) A residential facility for elderly persons shall:

(a) be owned by one of the residents or by an immediate family member of one of the residents or be a facility for which the title has been placed in trust for a resident;

(b) be consistent with any existing, applicable land use ordinance affecting the desired location; and

(c) be occupied on a 24-hour-per-day basis by eight or fewer elderly persons in a family-type arrangement.

(3) A residential facility for elderly persons may not be considered a business because a fee is charged for food or for actual and necessary costs of operation and maintenance of the facility.

17-27a-516. County ordinances governing elderly residential facilities.

(1) Each county shall adopt ordinances that establish that a residential facility for elderly persons is a permitted use in any area where residential dwellings are allowed, except an area zoned to permit exclusively single-family dwellings.

(2) The ordinances shall establish a permit process that may require only that:

(a) the facility meet each building, safety, land use, and health ordinance applicable to similar dwellings;

(b) adequate off-street parking space be provided;

(c) the facility be capable of use as a residential facility for elderly persons without structural or landscaping alterations that would change the structure's residential character;

(d) residential facilities for elderly persons be reasonably dispersed throughout the county;

(e) no person being treated for alcoholism or drug abuse be placed in a residential facility for elderly persons; and

(f) placement in a residential facility for elderly persons be on a strictly voluntary basis and not a part of, or in lieu of, confinement, rehabilitation, or treatment in a correctional facility.

17-27a-517. County approval of elderly residential facilities.

(1) Upon application for a permit to establish a residential facility for elderly persons in any area where residential dwellings are allowed, except an area zoned to permit exclusively single-family dwellings, the county shall grant the requested permit to the facility if the facility is proposed outside of a zone regulated exclusively for single-family homes and shall otherwise comply with Section 17-27a-518 if the facility is proposed in a land use zone regulated exclusively for single-family homes.

(2) The use granted and permitted by this section is nontransferable and terminates if the structure is devoted to a use other than a residential facility for elderly persons or if the structure fails to comply with the ordinances adopted under this section.

(3) If a county has not adopted ordinances under this section at the time an application for a permit to establish a residential facility for elderly persons is made, the county shall grant the permit if it is established that the criteria set forth in this part have been met by the facility.

17-27a-518. Elderly residential facilities in areas zoned exclusively for single-family dwellings.

(1) For purposes of this section:

(a) no person who is being treated for alcoholism or drug abuse may be placed in a residential facility for elderly

persons; and

(b) placement in a residential facility for elderly persons shall be on a strictly voluntary basis and may not be a part of, or in lieu of, confinement, rehabilitation, or treatment in a correctional institution.

(2) Subject to the granting of a conditional use permit, a residential facility for elderly persons shall be allowed in any zone that is regulated to permit exclusively single-family dwelling use, if that facility:

(a) conforms to all applicable health, safety, land use, and building codes;

(b) is capable of use as a residential facility for elderly persons without structural or landscaping alterations that would change the structure's residential character; and

(c) conforms to the county's criteria, adopted by ordinance, governing the location of residential facilities for elderly persons in areas zoned to permit exclusively single-family dwellings.

(3) A county may, by ordinance, provide that no residential facility for elderly persons be established within three-quarters mile of another existing residential facility for elderly persons or residential facility for persons with a disability.

(4) The use granted and permitted by this section is nontransferable and terminates if the structure is devoted to a use other than as a residential facility for elderly persons or if the structure fails to comply with applicable health, safety, and building codes.

(5) (a) County ordinances shall prohibit discrimination against elderly persons and against residential facilities for elderly persons.

(b) The decision of a county regarding the application for a permit by a residential facility for elderly persons must be based on legitimate land use criteria and may not be based on the age of the facility's residents.

(6) The requirements of this section that a residential facility for elderly persons obtain a conditional use permit or other permit do not apply if the facility meets the requirements of existing land use ordinances that allow a specified number of unrelated persons to live together.

17-27a-519. Residences for persons with a disability.

(1) Each county shall adopt an ordinance for residential facilities for persons with a disability.

(2) Each ordinance under Subsection (1) shall:

(a) comply with Title 57, Chapter 21, Utah Fair Housing Act, and the federal Fair Housing Amendments Act of 1988, 42 U.S.C. Sec. 3601 et seq.; and

(b) to the extent required by federal law, provide that a residential facility for persons with a disability is a permitted use in any zone where similar residential dwellings that are not residential facilities for persons with a disability are allowed.

(3) Subject to Subsection (2), an ordinance under Subsection (1) may:

(a) require residential facilities for persons with a disability:

(i) to be reasonably dispersed throughout the county;

(ii) to be limited by number of occupants;

(iii) for residential facilities for persons with a disability that are substance abuse facilities and are located within 500 feet of a school, to provide, in accordance with rules established by the Department of Human Services under Title 62A, Chapter 2, Licensure of Programs and Facilities:

(A) a security plan satisfactory to local law enforcement authorities;

(B) 24-hour supervision for residents; and

(C) other 24-hour security measures; and

(iv) to obtain permits that verify compliance with the same building, safety, and health regulations as are applicable in the same zone to similar uses that are not residential facilities for persons with a disability; and

(b) provide that a residential facility for persons with a disability that would likely create a fundamental change in the character of a residential neighborhood may be excluded from a zone.

(4) The responsibility to license programs or entities that operate facilities for persons with a disability, as well as to require and monitor the provision of adequate services to persons residing in those facilities, shall rest with:

(a) for programs or entities licensed or certified by the Department of Human Services, the Department of Human Services as provided in Title 62A, Chapter 5, Services to People with Disabilities; and

(b) for programs or entities licensed or certified by the Department of Health, the Department of Health under Title 26, Chapter 21, Health Care Facility Licensing and Inspection Act.



CENTERVILLE
city

PLANNING COMMISSION

Staff Report
9/25/2024

Item No. 1.

Title: Minutes Review and Approval

Initiated By:

Staff Representative:

SUBJECT:

RECOMMENDATION:

BACKGROUND:

ATTACHMENTS:

1. 09-11-24 PC DRAFT

1 **PLANNING COMMISSION MINUTES OF MEETING**

2 **Wednesday, September 11, 2024**

3 **7:00 p.m.**

4
5 A quorum being present at City Hall, 250 North Main Street, Centerville, Utah, the meeting
6 of the Centerville City Planning Commission was called to order at 7:00 p.m.

7
8 **MEMBERS PRESENT**

9 Shawn Hoth
10 Amanda Jorgensen
11 Matt Larsen
12 Mason Kjar, Chair

13
14 **MEMBERS ABSENT**

15 Layne Jenkins
16 Tyler Moss
17 LaRae Petterson, Vice Chair

18
19 **STAFF PRESENT**

20 Mike Eggett, Community Development Director
21 Lisa Romney, City Attorney
22 Sydney DeWees, Planner

23
24 **VISITORS**

25 Glen Girsberger

26
27 **LEGISLATIVE THOUGHT/PRAYER** Commissioner Jorgensen

28
29 **PLEDGE OF ALLEGIANCE**

30
31 **PUBLIC HEARING – ZONING CODE AMENDMENT PROPOSAL – 12.41.070,**
32 **VARIATIONS FROM DEVELOPMENT STANDARDS AND 12.41.074, DEVELOPMENT**
33 **AGREEMENTS FOR PLANNED DEVELOPMENT OVERLAY ZONES (LEGISLATIVE**
34 **ACTION)**

35
36 City Attorney Lisa Romney gave a thorough explanation of the amendment, highlighting
37 changes such as separating provisions and creating a new section for the development
38 agreement provision to clarify requirements, and reinforcing the need for development
39 agreements only being approved in specific instances.

40
41 Glenn Girsberger, representing JF Legacy Partners LLC, provided input, explaining that
42 the amendments offered greater flexibility for developers, especially those bound by long-term
43 commitments.

44
45 Commissioner Kjar opened a public hearing for this item. No comments were made, so
46 Chair Kjar closed the public hearing.

47
48 Commissioner Larsen made a **motion** for the Planning Commission to recommend to the
49 City Council approval of the submitted Planned Development Overlay Zone code amendments,
50 per the request from Mitch Vance, representing JF Legacy Partners LLC, for a Zoning Code Text
51 Amendment regarding CZC 12.41.070 “Variations From Development Standards” and 12.41.074
52 “Development Agreements for Planned Development Overlay Zones,” with the language
53 amendment to the request (as provided by the Planning Commission) as follows, to add the
54 sentence, “the decision to amend or enter a development agreement is also within the City’s sole

discretion”, based on the following reasons for action (findings). Commissioner Kjar seconded the motion, which passed by a unanimous vote (4-0).

Reasons for Action (Findings):

1. The Planning Commission finds that the application is consistent with the goals, objectives, and policies of the General Plan.
2. The Planning Commission finds that the request is in the best interests of maintaining the operations and growth of the Legacy Crossing at Parrish Lane commercial planned development.
3. The Planning Commission finds that the request is in the best interests of the commercial and residential growth of the Legacy Crossing at Parrish Lane commercial planned development.
4. The Planning Commission finds that the request is a benefit to enhancing the regulations and standards of the Planned Development Overlay (PDO) Zone to provide future development flexibility.
5. The Planning Commission finds that the request is compliant with Utah Code §10-9a-532 for development agreement regulations.
6. The Planning Commission finds the request is in the best interests of the commercial and residential growth of Centerville City.
7. Therefore, the Planning Commission finds that the request for a Zoning Code Text Amendment regarding CZC 12.41.070 “Variations From Development Standards” and 12.41.074 “Development Agreements for Planned Development Overlay Zones” should be positively recommended to the City Council.

PUBLIC HEARING – ZONING CODE AMENDMENT PROPOSAL – 12.54.120 AND 12.54.130, SIGNS IN PARRISH LANE GATEWAY COMMERCIAL DISTRICT AND SIGNS IN COMMERCIAL ZONES (LEGISLATIVE ACTION)

Community Development Director Mike Eggett and Planner Sydney DeWees provided detailed background on signage standards from neighboring municipalities and the Utah Department of Transportation (UDOT). Differences in zoning requirements in adjacent cities were highlighted, with emphasis on competitive balance for businesses wanting visibility from major highways. It was clarified how current restrictions potentially limited businesses' flexibility in advertising their properties, and the framework amendments were proposed to align Centerville's standards with nearby cities. Staff emphasized that allowing a planned increase in sign height and area would help retain business interest within Centerville, offering fairer conditions relative to neighboring areas.

Chair Kjar opened a public hearing for this item. No comments were made, so Chair Kjar closed the public hearing.

Commissioner Jorgensen made a **motion** for the Planning Commission to recommend to the City Council approval of the request from the Centerville Community Development Department for a Zoning Code Text Amendment regarding CZC 12.54.120 “Signs in Parrish Lane Gateway Commercial District” & CZC 12.54.130 “Signs in Commercial Zones”, with the following reasons for action (findings). Commissioner Larsen seconded the motion, which passed unanimously (4-0).

Reasons for Action (Findings):

1. The Planning Commission finds that the proposed text amendments are consistent with the goals, objectives, and policies of the General Plan.
2. The Planning Commission finds that the proposed text amendments are in the best

- 1 interests of maintaining the operations and growth of the commercial business
2 community along the south end of Frontage Road.
- 3 3. The Planning Commission finds that the proposed text amendments will provide new
4 signage tools for commercial growth opportunities along the south end of Frontage
5 Road.
- 6 4. The Planning Commission finds that the proposed text amendments are in the best
7 interests of commercial growth opportunities within Centerville City.
- 8 5. Therefore, the Planning Commission finds that the request for a Zoning Code Text
9 Amendment regarding CZC 12.54.120 "Signs in Parrish Lane Gateway Commercial
10 District" & CZC 12.54.130 "Signs in Commercial Zones" should be positively
11 recommended to the City Council.

12
13 **COMMUNITY DEVELOPMENT DIRECTOR'S REPORT**

14
15 Mr. Eggett informed the commission about initiatives on upcoming legislation regarding
16 fencing standards, pointing to recent resident inputs needing resolution. A survey, similar to the
17 one conducted for signage comparisons, would be forthcoming to guide decisions. Mr. Eggett
18 reinforced a continuous focus on aligning municipal standards with realistic and equitable
19 community outcomes. Possible future discussions including a commercial subdivision proposal
20 were briefly mentioned.

21
22 **MINUTES REVIEW AND APPROVAL**

23
24 Minutes of the August 28, 2024 Planning Commission Meeting were reviewed.
25 Commissioner Hoth **moved** to approve the minutes as written. Commissioner Jorgensen
26 seconded the motion, which passed by unanimous vote (4-0).

27
28 **ADJOURNMENT**

29
30 At 8:04 p.m., Commissioner Larsen **moved** to adjourn the meeting. Commissioner Kjar
31 seconded the motion which passed by unanimous vote (4-0).

32
33
34
35
36 _____
Jennifer Robison, City Recorder

Date Approved