



WHITAKER MUSEUM BOARD AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE WHITAKER MUSEUM BOARD WILL HOLD A REGULAR MEETING AT 5:00 PM ON AUGUST 27, 2024 AT CENTERVILLE CITY HALL CONFERENCE ROOM, 250 NORTH MAIN STREET, CENTERVILLE, UTAH.

Centerville Whitaker Museum Board meetings are open to the public, unless otherwise closed for reasons allowed by law. Centerville Whitaker Museum Board meetings may be conducted via electronic means pursuant to Utah Code § 52-4-207. In compliance with the Americans with Disabilities Act, individuals needing special accommodations due to a disability may contact the City Recorder at (801) 295-3477, at least 24 hours in advance of the meeting. The Board reserves the right to modify the sequence of agenda items in order to facilitate special needs or provide greater efficiency.

The full agenda packet and backup materials can be found on the Centerville City website at:

<https://centervilleutah.gov/129/Agendas-Minutes>

A. MISSION STATEMENT

The Whitaker - Centerville's Heritage Museum tells Centerville's story, teaches traditional values, creates links between past and present and cultivates pride in our rich heritage.

B. ROLL CALL

C. MINUTES

Minutes of prior meetings may be reviewed and accepted. Minutes review and approval shall comply with the Centerville City Minutes Approval Policy.

1. Minutes Review and Approval
June 25, 2024 WMB Minutes

D. DIRECTOR REPORT

1. Board members sign letter of thanks
2. Report on July and August Events
3. Garden Update
4. Service projects for the museum July August
5. Report on RAP Projects
6. Report on Geocache
7. Report on Volunteer projects and hours

E. OVERVIEW EVENTS FOR THE REMAINING CALENDAR YEAR

1. September
Historic Walking Tour
2. October
DCM Event, Pumpkin Festival, New Museum Event (Escape/Mystery)
3. December
Pioneer Christmas

F. BOARD REPORTS

G. ADJOURNMENT

CERTIFICATE OF POSTING

I hereby certify that this notice and agenda was posted at Centerville City Hall, published on the Utah Public Notice Website, and provided to a newspaper or media correspondent in accordance with the requirements of the Utah Open and Public Meetings Act, including, but not limited to, provisions of Utah Code § 52-4-202.

**Jennifer Robison
Centerville City Recorder**

Minutes of the Centerville City Whitaker Museum Board meeting held Tuesday, June 25, 2024 at 5:00 p.m. in the Centerville City Hall Conference Room, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Bob Brown
Alyson Childs
Nancy Smith
Spencer Packer
Jana Taylor

MEMBERS ABSENT

Robin Jensen
Jim Morgan, Chair

STAFF PRESENT

Cheylynn Hayman, City Council Liaison
Lisa Linn Sommer, Museum Director, via Zoom
Haley Turner, Staff
Connie Larson, Recording Secretary

MINUTES REVIEW AND APPROVAL

Minutes of the May 28, 2024 meeting were reviewed. Bob Brown made a **motion** to approve the minutes as amended. Jana Taylor seconded the motion, which was passed by unanimous vote (5-0).

BOARD MEMBERS SIGN LETTER OF THANKS

Whitaker Museum Board members signed thank you letters for the volunteers who helped with the Victorian Tea on June 8th.

REPORT ON JUNE EVENTS

Lisa Linn Sommer, Museum Director, reported the Victorian Tea went very well. There were 125 people in attendance, and there were more than 43 volunteers who helped with the planning, preparation and execution of this event. Lisa received text messages from guests who were impressed with the service. Debbie Randall is president of a local quilting guild, and she donated seven dolls and one lap quilt for the drawing.

The watercolor class was held June 11th. Libby Gibbs was the teacher, and there were 18 people in attendance. The Open Mic activity had 54 people in attendance with a jazz band and ukulele groups that performed. City staff, Mike Smith and Lisa Bednar helped, and performed with the activity.

GARDEN UPDATE

Lisa Linn Sommer reported all the garden plots are full, except for one plot. Someone reserved the plot ,and will be planting this week. Spencer Packer asked about water consumption in the garden, and Lisa said everyone is watering when they should. There was a pipe break, but it was fixed quickly.

SERVICE PROJECTS FOR THE MUSEUM – JUNE

Lisa Linn Sommer reported Andrea Richmond’s LDS Young Women and Young Men groups volunteered at the Museum two times. There were 14 people, one evening and 34 the second evening, providing two hours of service for each project. and they worked for 14 hours. LDS Missionaries from the Layton Mission came multiple times. They helped with yard preparations for the Victorian Tea Party, the virtual tour, and completion of the summer kitchen cleaning. There were 12 missionaries each day working three to four hours each project.

REPORT ON RAP PROJECTS

Lisa Linn Sommer reported the RAP projects are ongoing. Filming, construction of the outhouse, and curbing around the east, west pavers from the police station to the parking lot. The final curbing will placed around the Museum beginning in September. The vinyl fence dividing the beehive from the gardens was extended by two panels, which will allow the bees to have a better flight pattern. Nancy Smith reported that Eldon Greenhalgh is a missionary for The Church of Jesus Christ of Latter-Day Saints. He lives in Lindon, and he volunteered to construct the outhouse. Mr. Greenhalgh taught woodworking at a high school for 30 years. Reg Miles roofing provided the cedar shingles to complete the outhouse. There is concern the outhouse will be able to withstand the high winds in Centerville. Board member Spencer Packer will check the stability and reinforcements of the structure to make sure it is sound.

Elizabeth Whitaker started a literacy group that is still running today. This group donates \$50 whenever a member of their group passes away. Lisa Linn Sommer suggested using the donation towards the installation of the clothesline in the summer kitchen yard.

VR Wizards did the filming for the virtual tour on June 19th. There will be pop-ups of sites inside and outside of the Museum. The virtual tour will be ready in about one month. There will be an annual fee of \$100 to \$160 to keep the virtual tour maintained. The \$3,006 paid for prediction of this project. Former KSL radio personality, Grant Nielsen will be the voice for the tour.

REPORT ON GEOCACHE

Lisa Linn Sommer reported there is at least one visitor per week for the geocaching at the Museum. She suggested a new location in the yard for the box to be relocated this fall. Geocaching is where items are hidden in a box, coordinates are used to find the hidden box, and there are items relating to the Museum in the box. Currently, there are wooden nickels of when Centerville celebrated its centennial year of becoming a city in the box.

JULY EVENTS AND ASSIGNMENTS

July 6 – Pop-Up Museum at the Ball Park 10:00 a.m. to 1:00 p.m. Sit at the table and sell books, pass out wooden nickels, and advocate the Museum. Judy Gunn will be spinning wool, and the mountain man will be sharing stories in his teepee. Stories of soldiers from Centerville who were in World War II will be available.

July 11 – Flash Back Heritage, “Living Military Timeline” – 6:00 p.m. to dark – assignments to be announced and confirmed during the Whitaker Museum Board. The mountain man will be coming with the Mormon Battalion Reenactment Group from the Revolutionary War to World War I. There will be a cannon, and one cannon will be shot. The mountain man will talk about how mountain men helped the soldiers during the war. Spencer Packer will bring his mules and horses to demonstrate horse shoeing. Peter Sommer will make horseshoe rings, and Bavelas’s will bring a lamb and a goat. Judy Gunn will spin wool and Alyson Childs will oversee refreshments. Any Board members who are available on July 6th and July 11th are asked to help with these activities. Lisa Sommer discussed the possibility of having women dressed in World War I period nursing outfits and put bandages on children.

There are currently five children signed up for the Pee Wee Camp. This camp will be held for children 3 and 4 years old, July 9 and 30. Pioneer games, stories, crafts and treats during this 90-minute event.

BOARD REPORTS

Nancy Smith suggested in the future on thank you letters, that a link to the virtual tour of the Museum or QR code be printed on the letter.

Spencer Packer said he is working on two estimates on RAP projects.

Jannah Taylor said she is planning to do Hannah’s Trunk in the fall. She would like the dates of this activity to be in the city newsletter and on the city website.

NEXT MEETING

The next Whitaker Museum Board meeting will be held on Tuesday, August 27, 2024 at 5:00 p.m. at City Hall.

ADJOURN

At 6:10 p.m., Nancy Smith made a **motion** to adjourn the meeting. Jana Taylor seconded the motion, which was passed by unanimous vote (5-0).

Jennifer Robison, City Recorder

Date Approved

Connie Larson, Recording Secretary