



WORK SESSION AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE CITY COUNCIL WILL HOLD ITS WORK SESSION MEETING AT 5:30 PM ON JULY 2, 2024 AT CENTERVILLE CITY HALL, 250 NORTH MAIN STREET, CENTERVILLE, UTAH.

Centerville City Council meetings are open to the public, unless otherwise closed for reasons allowed by law. Centerville City Council meetings may be conducted via electronic means pursuant to Utah Code § 52-4-207. In compliance with the Americans with Disabilities Act, individuals needing special accommodations due to a disability may contact the City Recorder at (801) 295-3477, at least 24 hours in advance of the meeting. The Mayor and Council reserve the right to modify the sequence of agenda items in order to facilitate special needs or provide greater efficiency.

The full agenda packet and backup materials can be found on the Centerville City website at:

<https://centervilleutah.gov/129/Agendas-Minutes>

A. ROLL CALL

B. BUSINESS ITEMS

Business action or discussion items to be considered.

1. Centerville City Branding Discussion
JIBE Media will lead the City Council in a branding discussion
2. Discussion - Glass Recycling
Discuss Glass Recycling and consider a Purposed Location

C. DEPARTMENT OR COMMITTEE REPORTS

Department heads or committee chairs may provide updates regarding department or committee assignments or events.

1. Public Works Department Report
Mike Carlson, Public Works Director, will give a report on the Public Works department

D. CLOSED SESSION

The City Council may vote to discuss matters in a closed session for reasons allowed by law, including, but not limited to, the provisions of Utah Code § 52-4-205 of the Open and Public Meetings Act, and for attorney-client matters that are privileged pursuant to Utah Code § 78B-1-137.

E. ADJOURNMENT

CERTIFICATE OF POSTING

I hereby certify that this notice and agenda was posted at Centerville City Hall, published on the Utah Public Notice Website, and provided to a newspaper or media correspondent in accordance with the requirements of the Utah Open and Public Meetings Act, including, but not limited to, provisions of Utah Code § 52-4-202.

**Jennifer Robison
Centerville City Recorder**

CENTERVILLE
city
CITY COUNCIL
Staff Report
7/2/2024

Item No. 1.

Title: Centerville City Branding Discussion

Initiated By: Bryce King, Administrative Services Director

Staff Representative: Bryce King, Administrative Services Director

SUBJECT:

JIBE Media will lead the City Council in a branding discussion

RECOMMENDATION:

BACKGROUND:

Staff met internally with JIBE and asked for a new direction of designs. In the meeting we discussed retrofitting our current logo and doing a refresh of the ones they created from previous meetings. Staff asked them to create some designs that incorporated the four rivers that flow through Centerville, so you will see that in several of the logos.

ATTACHMENTS:

1. Centerville City Branding

Centerville

Logo Concepts

June 18, 2024











CENTERVILLE

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CENTERVILLE

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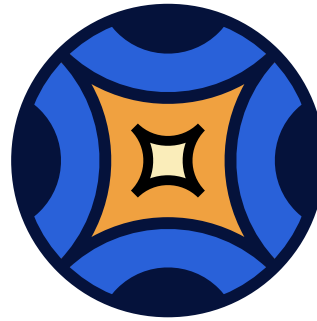






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Thank You

CENTERVILLE
city
CITY COUNCIL

Staff Report
7/2/2024

Item No. 2.

Title: Discussion - Glass Recycling

Initiated By: Mike Carlson, Public Works Director

Staff Representative: Mike Carlson, Public Works Director

SUBJECT:

Discuss Glass Recycling and consider a Purposed Location

RECOMMENDATION:

BACKGROUND:

Updates on the new glass recycling program:

- Purposed location, "Community Park" Southeast Parking lot.
- Attached are maps of the location.
- The quote is for four cans.

ATTACHMENTS:

1. GlassRecyclingBins_ComPark
2. Centerville Glass Pod Quote

Proposed Glass Recycling Bins Location SE Parking Lot at Community Park

Print Date:
6/26/24



Glass Recycling Services





Glass Pod – Upfront Cost (one-time)



Materials + Installation Cost Includes:

- Four (4) 64-Gallon Carts with Locking Clasps¹
- Four (4) Locks + One (1) Cable Lock
- One (1) 4x4' Steel Base with Pole Bracket
- One (1) Steel Pole with Sign Bracket
- One (1) Metal Sign Top Bracket
- Three (3) 360° Anti-Graffiti Laminate Signs
- Hardware (pole & sign mounting bolts & screws)
- Labor + Delivery

Total: \$800²

Additional cart delivery fee \$25. Additional lock \$25.



Glass Pod – Service Fees (ongoing)



Four (4) Cart Pod:

\$60.00 / pickup

Additional Carts = \$15.00 / cart / pickup

Save Money: better to have more carts than more frequent pickups.

- If four (4) carts is not enough to handle the volume, instead of increasing collection frequency, you should purchase an additional cart(s) to add to the pod.

Flexible Service Frequency (monthly, bi-weekly, weekly, 2x/week)

- Start with a lower frequency (monthly) and increase the collection frequency as volume requires.
- Overflow glass left by the carts will be recorded: our Drivers will still collect it and ensure the area is clean.

THANK YOU!



LeAnn Friel

Residential Customer Service Representative
(801) 335-6501
leann@momentumrecycling.com

Momentum Recycling

658 S 4050 W
Salt Lake City, UT 84104
(801) 355-0334
<https://utah.momentumrecycling.com>



CENTERVILLE
city
CITY COUNCIL

Staff Report
7/2/2024

Item No. 1.

Title: Public Works Department Report

Initiated By: Mike Carlson, Public Works Director

Staff Representative: Mike Carlson, Public Works Director

SUBJECT:

Mike Carlson, Public Works Director, will give a report on the Public Works department

RECOMMENDATION:

BACKGROUND:

See attached staff report

ATTACHMENTS:

1. Public Works Department Report

Public Works Staff Report

Date: 6/28/2024

Subject: Department Report for the last six months

Discussion: Training and out comes from the training.

Water Department:

Major Trainings, and Tasks

Water Department

- Annual Rural Water Conference: Attended by Mike Carlson, Dave Walker, Steve Hunt and Derek Woodbury. Marc Marchant is being cross trained.
 - This was a great training with opportunities for our staff to learn new rules and regulations, how to repair different components and updates on technology. Derek was able to take the highest test which was the Grade 4 Water Distribution.
- Backflow: Steven Hunt and Jace Witherby attended a class on Backflow with a test at the end to be certified. It is a state requirement to have at least one person certified in the water department, it's not an easy test by any means and they both passed. They will need to recertify every three years.
- Lead Copper Compliance: Mike Smith helped Steve Hunt come up with an easy way to gather the data needed to meet this requirement. Steve did a great job putting it together with Mike Smith so that each homeowner or business required could fill out the data using a QR code and online form. This saves us from knocking on every door. They are in the final steps of this.
- UCMR 5 sampling: This is currently going on with a kickoff back on the first of May.

Street Department

- Charles Nelson completed the Professional Development Academy
- Charles Nelson, Ed Contreras, Austin Thompson and I went to the Utah Road school. It included a lot of training on Traffic patterns, plowing snow techniques, new equipment, etc. For me it has been a long time since I have attended (35 years). It is amazing to see how things have changed in street and road maintenance. It was worth the money for our staff to be there.

Other noteworthy comments for the street department:

- Crack sealing: Marc and his crews put down 40 tons of crack filling material. The city is now up to date for where we should be right now.
- Charles Nelson and Ed Contreras have completed the Road Scholar program with 10 hours OSHA training.

Other Departments.

- Drainage: Cameron has finished the National Flood Plain Manger program and attended the National Conference this last week.

- Mike Smith presented at two quarterly conferences, Mapps on the Hill (UJIC) and the Northern Utah GIS Association.
- Dave Walker has been working on his FMMA courses. He is certified by Utah Seismic Safety Commission as an ATC-20 Building evaluator and has also completed FEMA related courses in Damage Assessment through the University of Hawaii.
- All our Crew members have completed the Utah Flagger certifications and our guys have received it or will be taking the class.
- Lastly, Suzanne has retired, and we wish her well. We have hired a new staff member, Lauren Coleman (soon to be Lauren Nance). We are excited to have her and what she'll bring to the department. I feel like she will be able to help us move forward.