

Minutes of the Centerville **City Council** meeting held Tuesday, June 4, 2024, at 7:00 p.m. with participants present at Centerville City Hall, 250 North Main Street.

MEMBERS PRESENT

Mayor Clark Wilkinson

Council Members
Cheylynn Hayman
Gina Hirst
Robyn Mecham
Brian Plummer

MEMBER ABSENT

Spencer Summerhays

STAFF PRESENT

Brant Hanson, City Manager
Lisa Romney, City Attorney
Jennifer Robison, City Recorder
Nate Plaizier, Finance Director
Mike Carlson, Public Works Director
Mike Eggett, Community Development Director
Bryce King, Administrative Services Director
Haley Turner, Community Services Manager
Paul Child, Centerville Police Chief
Lt. Allen Ackerson, Centerville Police Department
Cameron Woodbury, Drainage Supervisor
Chuck Nelson, Streets Department
Dave Walker, Deputy Public Works Director

Mayor Wilkinson called the meeting to order at 7:10 pm.

PRAYER OR THOUGHT Mayor Wilkinson

PLEDGE OF ALLEGIANCE

OPEN SESSION

No comments

PRESENTATION – HIGH PERFORMANCE LEADERSHIP ACADEMY GRADUATION

City Manager Brant Hanson informed the Council about the Leadership Academy, a 12-week course which features training based on Colin Powell's leadership style. Four graduates were recognized: Jennifer Robison, Haley Turner, Chuck Nelson, and Whittney Black. Participants shared their experiences, highlighting the benefits of the program.

PUBLIC HEARING – ZONING MAP AMENDMENT – REZONE FOR OAKRIDGE TANK PROJECT FROM RESIDENTIAL-LOW (R-L) TO PUBLIC FACILITY HIGH (PF-H)

Community Development Director Mike Eggett provided details and background about the Oakridge Tank project rezone. He noted that the Planning Commission recommended approval of the zoning map amendment based on consistency with the community's general plan and other approval standards.

Mayor Wilkinson opened a public hearing for this item. Seeing no one come forward, he closed the public hearing.

1
2 Councilmember Hayman **moved** to approve Ordinance No. 2024-09 rezoning
3 approximately 3.27 acres of real property located Northeast of Oakridge Drive, approximately
4 1450 North from Residential-Low to Public Facility-High. Councilmember Hirst seconded the
5 motion, which passed by unanimous vote (4-0).
6

7 **PUBLIC HEARING – EMPLOYEE COMPENSATION SCHEDULE**

8

9 Finance Director Nate Plaizier introduced the updated employee compensation schedule,
10 proposing a 3.6% cost of living adjustment (COLA).
11

12 A public hearing was held for this item. No comments were made.
13

14 Councilmember Hirst **moved** to adopt Ordinance No. 2024-08 updating and amending the
15 Centerville Employee Compensation Schedule to reflect a 3.6% market adjustment for all
16 positions. Councilmember Mecham seconded the motion, which passed by unanimous vote (4-
17 0).
18

19 **PUBLIC HEARING – EXECUTIVE MUNICIPAL OFFICERS COMPENSATION**

20

21 Mr. Plaizier introduced the executive municipal officers' compensation increases as
22 required by new state legislation, recommending a 3.6% COLA and a 0 to 2% merit increase. The
23 council discussed the URS Tier 2 retirement changes of a 0.7% increase for employees and a
24 2.14% increase for public safety employees. They considered the options of picking up the
25 increase or paying it as a one-time lump sum. Councilmember Hirst shared concerns regarding
26 the sustainability of picking up the increase.
27

28 Mayor Wilkinson opened a public hearing for this item. Seeing no one come forward, he
29 closed the public hearing.
30

31 Councilmember Hayman **moved** to adopt the recommendations regarding municipal
32 executive officer compensation increases as proposed as part of fiscal year 2025 as set forth in
33 staff report. Councilmember Mecham seconded the motion, which passed (3-1), with
34 Councilmember Hirst voting "Nay".
35

36 **JUSTICE COURT JUDGE COMPENSATION**

37

38 Mr. Plaizier discussed the Justice Court Judge's compensation, recommending it remain
39 at \$60,498.90 as it already exceeds the current allowable range set by the state guidelines.
40

41 Councilmember Hirst **moved** to approve Resolution No. 2024-13 and that the Judge's
42 salary remain at \$60,498.90 for FY 2025. Councilmember Plummer seconded the motion, which
43 passed by unanimous vote (4-0).
44

45 **PUBLIC HEARING – FY 2025 FINAL BUDGET**

46

47 Mr. Plaizier reviewed the FY 2025 Final Budget, detailing various updates and
48 modifications since the tentative budget adoption. He recommended continuing the public hearing
49 to the next meeting to allow for public comment and to receive final property tax numbers from
50 the county.
51

52 Mayor Wilkinson opened a public hearing for this item. Seeing no one come forward, he
53 closed the public hearing.
54

1 Councilmember Hirst **moved** to table Resolution 2024-15, the approval of the final budget
2 for FY 2025 and continue the public hearing to June 18th. Councilmember Hayman seconded the
3 motion, which passed by unanimous vote (4-0).
4

5 **FRAUD RISK ASSESSMENT**

6

7 Mr. Plaizier presented the annual fraud risk assessment, explaining that the assessment
8 placed the city in the 'Very Low Risk' category with a score of 375 out of 395 possible points, due
9 only to not having a formal internal audit function, which he mentioned is common among smaller
10 sized cities.
11

12 **PUBLIC HEARING – INTERLOCAL AGREEMENT – PROPERTY EXCHANGE** 13 **AGREEMENT – DAVIS COUNTY** 14

15 City Attorney Lisa Romney explained the property exchange agreement with Davis County
16 regarding Smith Park and the County Library property. The agreement outlines that the City would
17 deed the County 1.59 acres of library property, and the County would deed the City 1.56 acres of
18 park property. Ms. Romney noted that a public hearing is not legally required, but the opportunity
19 for public feedback was provided.
20

21 Mayor Wilkinson opened a public hearing for this item. Seeing no one come forward, he
22 closed the public hearing.
23

24 Councilmember Hirst **moved** to approve Resolution 2024-11 entering into a property
25 exchange agreement for the exchange of real property regarding Smith Park and the County
26 Library as described in the staff report, including the quitclaim deed. Councilmember Plummer
27 seconded the motion, which passed by unanimous vote (4-0).
28

29 **RECIPROCAL EASEMENT AGREEMENT – DAVIS COUNTY LIBRARY PARKING LOT** 30 **AND PORTER WALTON PARK** 31

32 Ms. Romney presented the reciprocal easement agreement with Davis County Library to
33 allow shared parking and access through the Davis County Library Property for Porter Walton
34 Park and vice versa.
35

36 Councilmember Hayman **moved** to approve the reciprocal easement agreement with
37 Davis County regarding shared parking and access through the Davis County Library property for
38 Porter Walton Park and for pedestrian access to the library from Porter Walton Park as proposed
39 in the staff report. Councilmember Mecham seconded the motion, which passed by unanimous
40 vote (4-0).
41

42 **SUMMARY ACTION CALENDAR** 43

- 44 1. Bid Award – 2024 Street Rebuilds (Briarwood Dr. & 1250 North) to Post Construction
45 in the amount of \$826,003.25
46

47 Councilmember Hirst **moved** to approve all Summary Action items as listed above.
48 Councilmember Mecham seconded the motion, which passed by unanimous vote (4- 0).
49

50 **MINUTES REVIEW AND APPROVAL** 51

52 Minutes of the May 21, 2024 Work Session, City Council Meeting, and Closed Session
53 were reviewed. Councilmember Mecham **moved** to approve all three sets of minutes.
54 Councilmember Hayman seconded the motion, which passed by unanimous vote (4-0).
55

COUNCIL LIAISON REPORT

- Councilmember Hirst updated the Council on the South Davis Sewer Board, noting a significant cost increase for planned upgrades, estimated now at \$87 million compared to the previous estimate of \$60 million.
- Councilmember Hirst also talked about the Deuel Creek Irrigation Company meeting, indicating heavy rate increases due to necessary infrastructure upgrades.
- Mr Hanson reported that UTOPIA proposed a \$4/month fee increase effective June 24th, to be discussed at their public hearing held on the same date.

MAYOR REPORT

- Mayor Wilkinson reported attending a Memorial Day event
- Mayor Wilkinson had a meeting with Senator Adams to discuss water issues
- Mayor Wilkinson reported on the recruitment of a the new Police Chief. Coordination with council members about scheduling interviews for Police Chief candidates was discussed.

CITY MANAGER REPORT

- Mr. Hanson expressed appreciation for Suzanne Devoe and Whittney Black's contributions and updated the council on the search for their replacements.

ADJOURNMENT

At 9:21 pm, Councilmember Hirst **moved** to adjourn the meeting, which passed by unanimous vote (4-0).

DocuSigned by:
Jennifer Robison
744822DE802495C
Jennifer Robison, City Recorder

6/19/2024 | 1:53 PM MDT
Date Approved

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