



# WHITAKER MUSEUM BOARD AGENDA

**NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE WHITAKER MUSEUM BOARD WILL HOLD A REGULAR MEETING AT 5:00 PM ON MAY 28, 2024 AT CENTERVILLE CITY HALL CONFERENCE ROOM, 250 NORTH MAIN STREET, CENTERVILLE, UTAH.**

*Centerville Whitaker Museum Board meetings are open to the public, unless otherwise closed for reasons allowed by law. Centerville Whitaker Museum Board meetings may be conducted via electronic means pursuant to Utah Code § 52-4-207. In compliance with the Americans with Disabilities Act, individuals needing special accommodations due to a disability may contact the City Recorder at (801) 295-3477, at least 24 hours in advance of the meeting. The Board reserves the right to modify the sequence of agenda items in order to facilitate special needs or provide greater efficiency.*

**The full agenda packet and backup materials can be found on the Centerville City website at:**

<https://centervilleutah.gov/129/Agendas-Minutes>

## **A. MISSION STATEMENT**

The Whitaker - Centerville's Heritage Museum tells Centerville's story, teaches traditional values, creates links between past and present and cultivates pride in our rich heritage.

## **B. ROLL CALL**

## **C. MINUTES**

Minutes of prior meetings may be reviewed and accepted. Minutes review and approval shall comply with the Centerville City Minutes Approval Policy.

1. Minutes Review and Approval  
March 26, 2024 WMB Minutes

## **D. DIRECTOR REPORT**

1. Report on DMC April Events
2. Garden Update
3. Service projects for the museum April and May
4. Report on May's 'Keeping Our Stories Alive', Alf Engen Lecture
5. Report on May School Field trips

## **E. BUSINESS**

1. June Events and Assignments  
June 8 Elizabeth's Victorian Tea Party  
Help with cleanup at 1:00pm Saturday June 8  
  
June 13 Date Night at the Museum
2. July Events and Assignments  
July 6 - Pop Up Museum at the Ball Park 10:00am to 1:00 and 5:00pm to dark  
July 11 - Flash Back Heritage, "Living Military Timeline 6:00pm to dark

## **F. BOARD REPORTS**

## **G. ADJOURNMENT**

## **CERTIFICATE OF POSTING**

*I hereby certify that this notice and agenda was posted at Centerville City Hall, published on the Utah Public Notice Website, and provided to a newspaper or media correspondent in accordance with the requirements of the Utah Open and Public Meetings Act, including, but not limited to, provisions of Utah Code § 52-4-202.*

**Jennifer Robison  
Centerville City Recorder**

Minutes of the Centerville City Whitaker Museum Board meeting held Tuesday, March 26, 2024 at 5:00 p.m. in the Centerville City Hall Conference Room, 250 North Main Street, Centerville, Utah.

**MEMBERS PRESENT**

Bob Brown  
Alyson Childs  
Robin Jensen  
Jim Morgan, Chair  
Spencer Packer  
Nancy Smith  
Jana Taylor

**STAFF PRESENT**

Cheylynn Hayman, City Council Liaison, was excused at 5:30 p.m.  
Bryce King, Administrative Services Director, was excused at 5:23 p.m.  
Haley Turner, Community Service Manager  
Lisa Linn Sommer, Museum Director  
Connie Larson, Recording Secretary

**VISITOR**

Erin Redd

**MINUTES REVIEW AND APPROVAL**

Minutes of the March 5, 2024 meeting were reviewed. Bob Brown made a **motion** to approve the minutes as amended. Nancy Smith seconded the motion, which was passed by unanimous vote (7-0).

**THANK YOU LETTERS SIGNED**

Lisa Linn Sommer, Museum Director, distributed a thank you letter for the Board to sign for Debbie West and her husband for the garden presentation they did on March 14<sup>th</sup>. They brought flowers and plants from Rockin E Country Store in Bountiful that were given away to participants. The presentation was well received.

**GARDEN REPORT BY CHAIR, ERIN REDD – RECAP 2023/PLANS FOR 2024**

Erin Redd is chair of the Whitaker Museum Garden. She distributed a flyer on the events of the garden during 2023 and plans for the garden for 2024. In 2023, there were 36 large plots and eight small plots rented, for a total collection of \$1,120. So far for 2024, there are six large plots and three small plots left to rent. Plots will not be assigned until they are paid for. The Garden Orientation meeting will be held at the Whitaker Museum on April 11<sup>th</sup> at 6:30 p.m. The Board thanked Erin and her family for the wonderful work they have done with the garden for the past 13 years.

**DIRECTOR'S REPORT**

YEAR AT A GLANCE/WHITAKER EVENTS

Lisa Linn Sommer, Museum Director, is working with Bryce King and Haley Turner on the Year-At-Glance Calendar.

April 12<sup>th</sup> – Vestil Harris Day is to honor Vestil for his contribution to Centerville. During World War II, Vestil printed stories on what was happening in Centerville and sent them to the soldiers who were serving in the war. Lisa Sommer is planning to have a book printed of the letters Vestil sent, and the books will be sold at the July 4<sup>th</sup> booth.

May 7<sup>th</sup>, 14<sup>th</sup>, 16<sup>th</sup> – School Field Trips. Lisa Linn Sommer distributed a sign-up sheet for members to help at the Museum for the school field trips.

September 3<sup>rd</sup> – Clara Goudy Day. Governor Leavitt declared September 3<sup>rd</sup> as Clara Goudy Day, as she was the first curator of the Whitaker Museum.

April – Indigenous Presence Month in Davis County. Fawn with Kaysville/Fruit Heights Museum started the interactive map with flags that shows the locations of where indigenous people lived, and what went on at that location. The Shoshone Nation will also have a display, and if it is well received, they will allow the display to travel to other museums.

April 24<sup>th</sup> - Reservations begin online for Elizabeth's Victorian Tea to be held on June 8<sup>th</sup>. There will be 100 seats available, and there will be only one seating at 11 a.m. The cost will be \$20 per person, and the Youth Council will be the servers. A citizen has offered to donate their time to wash dishes.

June 13<sup>th</sup> – Gallery Walk Date Night – will be held in the Gathering Room at the Museum. There will be an art exhibit from a local artist and a jazz band will provide background music. This will be a date night to allow participants to draw and paint with an artist.

July 9<sup>th</sup>, 16<sup>th</sup>, 30<sup>th</sup> – Pioneer Pee Wee Camp – for three-and four-year-old children. There will be pioneer period activities for the children. Assignments will be given later for the Museum Board to help with this activity.

**At 5:23 p.m., Bryce King was excused from the meeting.**

July 6<sup>th</sup> – Pop-Up Museum – This activity is crafts for children. A mountain man will have a tee-pee set-up and he will tell stories.

July 11<sup>th</sup> – Living Military Timeline – Stories from the Revolutionary War up to World War II will be told. There will be a triage tent where nurses show children how soldiers were treated for wounds, and the children can have a bandage put on their arm.

August 8<sup>th</sup> – Keeping Our Stories Alive – John Clark will give his First Cars Report, and vintage cars will be displayed at City Hall.

September 12<sup>th</sup> – Historic District Walking Tour will feature different homes than the tour last year.

September 21<sup>st</sup> – 5K Family Fun Run on the Bamberger Rail Trail with robbers.

October 14<sup>th</sup> – Fall Pumpkin Festival – Haley Turner is in charge of this event.

October 17<sup>th</sup> – Urban Legends – Will be at the Farmington Conference Center. Each of the seven cities will have a storyteller talk about interesting stories from their town.

October 24<sup>th</sup> – Escape Room – Groups of five people will be given clues inside the Museum that they must find and be out of the Museum in 15 minutes. Registration is online.

October 26<sup>th</sup> – Gleaning the Whitaker Community Gardens – All day event.

December 3<sup>rd</sup> – Pioneer Christmas.

#### KEEPING OUR STORIES ALIVE

May 9<sup>th</sup> – Alan Engen and his wife will give a presentation on his father Alf Engen.

**At 5:30 p.m., Cheylynn Hayman, City Council Liaison, was excused from the meeting.**

#### **RAP FY24 TO BE COMPLETED BY JUNE 30<sup>TH</sup>**

The Whitaker Museum did not receive the CLG Grant this year, as it went to the rural towns. The Board will reapply for the CLG Grant in April, and nothing will be changed.

#### CLG Grant Projects:

- Hardscape for summer kitchen yard.
- Sprinklers on east side. Mike and Tyler from Parks Department is following on this item.
- Repair sand and seal pavers.
- Bee skep shroud.
- Smokehouse
- Outhouse
- Orchard

Lisa Linn Sommer asked the Board about using wire fencing instead of wood fencing in the garden around the summer kitchen. The Board agreed they want to keep the wood fencing. Mike Youngberg will be making a barrier where the cement meets the vinyl fencing. The blackberries are on the west side, and the raspberries are on the east side of the fence. Young men and young women groups will level this area in front so that rocks can be brought in and placed up to the beehive. Farm implements will also be displayed in this area.

#### **BOARD REPORTS**

Spencer Packer asked about the status of regular custodians cleaning the interior of the Museum. Lisa Linn Sommer reported there is no custodian, and she and volunteers at the Museum have been doing the cleaning. The Museum used to be cleaned every Monday, and dusting was done once a month. The custodians do not have enough hours to finish all the city buildings, so the Museum does not get cleaned on a regular basis. Jim Morgan will talk to the City Manager or Cheylynn Hayman about the cleaning of the Museum.

Spencer Packer reported he visited the Layton Museum last week, and he said it was interesting. The museum has four volunteer sister missionaries from the Church of Jesus Christ of Latter-day Saints who work there.

Lisa Linn Sommer reported the Whitaker Museum has a new docent. Her name is Carol Wright, and she recently moved from California. She works two days a month in the afternoon at the Museum.

### **NEXT MEETING**

The next Whitaker Museum Board meeting will be held on Tuesday, April 23, 2024 at City Hall at 5:00 p.m.

### **ADJOURN**

At 5:50 p.m., Spencer Packer made a **motion** to adjourn the meeting. Robin Jensen seconded the motion, which was passed by unanimous vote (7-0).

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Jennifer Robison, City Recorder

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Date Approved

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Connie Larson, Recording Secretary