



TREE BOARD AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE TREE BOARD WILL HOLD A REGULAR MEETING AT 8:00 PM ON APRIL 17, 2024 AT CENTERVILLE CITY HALL CONFERENCE ROOM, 250 NORTH MAIN STREET, CENTERVILLE, UTAH.

Centerville Tree Board meetings are open to the public, unless otherwise closed for reasons allowed by law. Centerville Tree Board meetings may be conducted via electronic means pursuant to Utah Code § 52-4-207. In compliance with the Americans with Disabilities Act, individuals needing special accommodations due to a disability may contact the City Recorder at (801) 295-3477, at least 24 hours in advance of the meeting. The Committee reserves the right to modify the sequence of agenda items in order to facilitate special needs or provide greater efficiency.

The full agenda packet and backup materials can be found on the Centerville City website at:

<https://centervilleutah.gov/129/Agendas-Minutes>

A. ROLL CALL

B. MINUTES

Minutes of prior meetings may be reviewed and accepted. Minutes review and approval shall comply with the Centerville City Minutes Approval Policy.

1. Minutes Review and Approval
March 20, 2024 Minutes

C. BUSINESS ITEMS

Business action or discussion items to be considered.

1. Art Show
 - Check on progress of assignments for Art Show
 - Information table
 - Refreshments
 - Decorations like tree, banner
 - Awards; grade level divisions, categories
 - Youth Council participation
 - Local Artists
 - Gifts for winners (tree for overall and 1st place?)
 - Judging help
 - Set up help
 - Clean up help
2. Walking Tree Tour
What details should go on the poster

D. ADJOURNMENT

CERTIFICATE OF POSTING

I hereby certify that this notice and agenda was posted at Centerville City Hall, published on the Utah Public Notice Website, and provided to a newspaper or media correspondent in accordance with the requirements of the Utah Open and Public Meetings Act, including, but not limited to, provisions of Utah Code § 52-4-202.

**Jennifer Robison
Centerville City Recorder**

Minutes of the Centerville City Tree Board meeting held Wednesday, March 20, 2024 at 8:00 p.m. at Centerville City Hall, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Linda Porter
Sarah Stettler, Chair
Gary Woodward
Scott Zeidler

MEMBERS ABSENT

Grant Chavez
Heather Taylor

STAFF PRESENT

Mike Higgins, Parks Supervisor
Connie Larson, Recording Secretary

NEW TREE BOARD MEMBER

Heather Taylor is a new member of the Tree Board, but was not present at the meeting.

“HOW TO GROW A GREAT TREE BOARD”

Sarah Settler discussed the handout entitled, “How to Grow a Great Tree Board.” This handout was distributed at the meeting last month, and has a list of questions that a mayor can ask potential board members who want to serve on tree boards. Geraldine Coombs from Bath, Maine, is one of the founding members of the Bath Community Forestry Committee. She said, “It all comes down to people with a passion for their environment and trees. People need to envision the future and see what needs to be done to enhance their community.”

JULY 4th BOOTH

Mike Higgins, Parks Supervisor, talked about a Tree Board that had a booth at a carnival that was well received in the community. He suggested the Tree Board have a booth on July 4th at the Community Park, and would, hopefully, give exposure to the Tree Board. This item will be discussed at the next meeting.

MINUTES REVIEW AND APPROVAL

Minutes of the February 21st meeting were reviewed. Scott Zeidler made a **motion** to approve the minutes as amended. Sarah Stettler seconded the motion, which was passed by unanimous vote (4-0).

ART SHOW DISCUSSION AND ASSIGNMENTS

Linda Porter distributed an assignment sheet to Tree Board members for the Art Show on April 26th. Haley Turner will be taking the place of Bryce King, and she will make the poster advertising the Art Show. The Art Show will be added to the Facebook and City webpage. When all of the information is ready to be distributed to the schools, Sarah Stettler will have Tree Board members come to her home to get the information and distribute them to their assigned schools.

Important Dates:

April 22: Art entry due to school offices.

April 23: Artwork ponied to Reading Elementary.

April 26: Arbor Day Art Show Open House, 5 – 7 p.m. at Reading Elementary School.

To encourage participation by as many students as possible, the following are suggested ways schools can help:

1. Copy the poster to the school website.
2. Display posters in the office, halls, library, and art room.
3. Librarians can display and read Tree and Arbor Day books to classes.
4. Teachers can add the Centerville Tree Art Show date, time, place, and entry deadline to their monthly home letters or calendars.
5. Art Teachers can discuss the Art Show, the techniques, and skills they have learned in art, and to use their creative and unique style.
6. School Student Councils can include the Art Show and important due dates in their weekly or monthly school announcements.
7. Entries can be turned in at the main office with the entry form paper clipped to the artwork and collected in the provided envelope.

The Tree Board discussed allowing Centerville Junior High and Viewmont High School students to participate in the Art Contest. The Board agreed to allow them to participate in the Art Contest. Sarah Stettler will distribute the information for the contest to the teachers at Reading Elementary.

Sarah Stettler has talked to several artists in the community about judging the entries, but none of them have committed currently. She has also reached out to the Bountiful Art Center to see if any of their artists would be interested in judging, but they have not responded. Brian Plummer, City Council Liaison, suggested in a previous meeting that he would contact Brent Christianson, who is an artist, but Mr. Plummer has not responded. Sarah Stettler will provide the paper trees for decorations, Gary Woodward and Scott Zeidler will be at the information table, and they will have pamphlets available on tree care. Sarah Stettler will provide refreshments and the awards. Mike Higgins will provide the award for the grand prize winner.

OVERVIEW OF THE CEMETERY TREE TOUR – MAY 13TH

Scott Zeidler reported he went to the Weber Basin Water Conservancy District on Highway 93 last week and talked with the coordinator about the Cemetery Tree Tour. He invited everyone in the organization to attend the Tree Tour, and he also left a message at the Utah State University Extension Service for anyone in their organization to attend the Tour. There are 18 trees and six varieties of shrubs at the cemetery, which means the Tree Tour could start earlier in the evening, or extend longer. It would take an average of three minutes to discuss each tree. When the Art Show is over, Haley Turner will be asked to make a poster to advertise the Cemetery Tree Tour. Perhaps a reporter from The Davis Journal could advertise the tour in their paper. Scott Zeidler said he is planning to do an indoor tree class when it is offseason on how to plant trees and care for them.

NEXT MEETING

The next Tree Board meeting will be held on Wednesday, April 17, 2024 at 8:00 p.m. at City Hall.

ADJOURN

At 9:10 p.m., Gary Woodward made a **motion** to adjourn the meeting. Sarah Stettler seconded the motion, which was passed by unanimous vote (4-0).

Jennifer Robison, City Recorder

Date Approved

Connie Larson, Recording Secretary