



WHITAKER MUSEUM BOARD AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE WHITAKER MUSEUM BOARD WILL HOLD A REGULAR MEETING AT 5:00 PM ON MARCH 26, 2024 AT CENTERVILLE CITY HALL CONFERENCE ROOM, 250 NORTH MAIN STREET, CENTERVILLE, UTAH.

Centerville Whitaker Museum Board meetings are open to the public, unless otherwise closed for reasons allowed by law. Centerville Whitaker Museum Board meetings may be conducted via electronic means pursuant to Utah Code § 52-4-207. In compliance with the Americans with Disabilities Act, individuals needing special accommodations due to a disability may contact the City Recorder at (801) 295-3477, at least 24 hours in advance of the meeting. The Board reserves the right to modify the sequence of agenda items in order to facilitate special needs or provide greater efficiency.

The full agenda packet and backup materials can be found on the Centerville City website at:

<https://centervilleutah.gov/129/Agendas-Minutes>

A. MISSION STATEMENT

The Whitaker - Centerville's Heritage Museum tells Centerville's story, teaches traditional values, creates links between past and present and cultivates pride in our rich heritage.

B. ROLL CALL

C. MINUTES

Minutes of prior meetings may be reviewed and accepted. Minutes review and approval shall comply with the Centerville City Minutes Approval Policy.

1. Minutes Review and Approval
March 5, 2024 WMB Minutes

D. BUSINESS

1. Garden Report by Chair, Erin Redd - Recap 2023/ Plans 2024
2. Thank you Letters Signed

E. DIRECTOR REPORT

1. Year At A Glance/Whitaker Events
2. Review March Event and museum activity
3. April Events
 - Indigenous Presentation in Davis County, events at the Whitaker and Other Museums
 - Garden Registrations and Orientations
 - Registration for Pee Wee Pioneers Day Camp begins April 1
 - Registration begins for Tea on April 24 until full
4. May Events
 - School Field trips April 30 May 7.14.16 Jun 18
 - Keeping Our Stories Alive, Alf Engen Presentation and Exhibit

5. RAP FY24 to be completed by June 30

F. **BOARD REPORTS**

G. **ADJOURNMENT**

CERTIFICATE OF POSTING

I hereby certify that this notice and agenda was posted at Centerville City Hall, published on the Utah Public Notice Website, and provided to a newspaper or media correspondent in accordance with the requirements of the Utah Open and Public Meetings Act, including, but not limited to, provisions of Utah Code § 52-4-202.

Jennifer Robison
Centerville City Recorder

Minutes of the Centerville City Whitaker Museum Board meeting held Tuesday, March 5, 2024 at 5:00 p.m. in the Centerville City Hall Conference Room, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Bob Brown
Alyson Childs
Robin Jensen, Vice Chair arrived at 5:05 p.m.
Jim Morgan, Chair
Spencer Packer
Nancy Smith

MEMBERS ABSENT

Jane Taylor

STAFF PRESENT

Haley Turner, CPRP
Lisa Linn Sommer, Museum Director
Connie Larson, Recording Secretary

MINUTES REVIEW AND APPROVAL

Minutes of the November 28, 2023 meeting were reviewed. Nancy Smith made a **motion** to approve the minutes as amended. Bob Brown seconded the motion, which was passed by unanimous vote (5-0).

APPOINT CHAIR AND CO-CHAIR FOR 2024

Spencer Packer made a **motion** to appoint Jim Morgan as Chair of the Whitaker Museum Board, and Robin Jensen as Vice Chair of the Whitaker Museum Board for calendar year, 2024. Nancy Smith seconded the motion, which was passed by unanimous vote (5-0).

At 5:05 p.m., Robin Jensen, Vice Chair arrived at the meeting.

THANK YOU LETTERS FOR VOLUNTEERS AND PRESENTERS DURING THE MONTH OF DECEMBER

Lisa Sommer, Whitaker Museum Director, reported she has taken care of the thank you letters for the volunteers and presenters that served at the Museum during the month of December.

- Mark and Becky Alder annual trek to the mountains/donation of a fresh cut Christmas Tree
- Sister missionaries/ Layton Church of Jesus Christ of Latter-Day Saints mission (16 hours)
- Viewmont Senior Communications class of five students, (Ms. Smith) helped decorate the exterior and interior of the museum for Christmas, transcribe and record emails, move artifacts from the attic to the storage pod by public works over three days. (40 hours)
- Ross Smedley (Santa Claus)
- Amanda and Hannah Sommer volunteered to help children with the crafts, three nights four hours each night. (24 hours)

- Lisa Sommer, museum director contracted COVID/Peter Sommer cleaned up all the Christmas remains in prep of opening after the holidays. (4 hours)

REPORT ON DECEMBER EVENTS

- Whitaker Pioneer Christmas Review

Lisa Sommer, Whitaker Museum Director, reported the Whitaker Pioneer Christmas was a great success. Several of the people who attended reported they have been attending this event for nine years, many have been since they were babies and now are elementary age. It is a fun family tradition. Over 503 guests attended the three-day event. The 2024 Pioneer Christmas event will add an additional day allowing for an additional 100+ guests to attend; no one was turned away, but this event is increasing in popularity and an additional day will allow for growth. Sister missionaries serving in the The Church of Jesus Christ of Latter-day Saints Layton mission helped the children with old fashioned ginger cookies, write letters to Santa, (answered by Centerville Youth Council) and make crafts.

- CLG Grant

Lisa Sommer received notice that the Museum did not receive the CLG Grant this year because the Forest Service, who determines the recipients of the CLG Grant, is focusing on rural buildings this year, and the money went to museums in central Utah. *From SHPO, Alena Franco, 'Centerville had a strong application, and I wouldn't have changed anything with it. The grant panel really focused on rural communities and those who haven't had a grant recently. To give some context, the cities that were awarded grants are down in Washington County, Central Utah, and San Juan County. I say reapply next year, usually projects that re-apply the second year are more likely to be funded.'*

- Budget for 2024

The budget for 2024 will be finalized at the end of March. The City Council wants a breakdown on itemized events. The unused RAP funds from FY23 were allowed to be carried over into the FY24 budget. Due to the fact that the late winter made it impossible to finish the approved projects before the end of FY23.

- Indigenous Presence in Davis County

KSL News saw a flyer on Indigenous Presence in Davis County, and they are going to do a story on the news tonight about this activity. During the month of April, all the museums in Davis County will have Indigenous Presence Month. An interactive/online map including: campsites, burial sites, and journal entries of indigenous presence will be featured during the month of April. Indigenous activities, histories and hands on learning will be on exhibit at each museum during the month of April. The Davis County Museums include, Bountiful Historical Museum, The Whitaker – Centerville’s Heritage Museum, Farmington Historical Museum, Kaysville/Fruit Heights Heritage Museum, Layton Heritage Museum, Syracuse Historical Museum, Antelope Garr Ranch Museum. The Syracuse Museum had a meeting last week with the Shoshone Tribe, tribal leaders have approved the loan of a historic Shoshone exhibit. If the exhibit is successful at the Syracuse Museum, the Shoshone Tribe will allow the exhibit to travel and be featured at each Davis County Museum.

The Whitaker Museum Board viewed a the Indigenous Presence In Davis County Map, developed by Fawn Morgan, Kaysville/Fruit Heights museum director. Mike Smith uploaded the four pins that show pictures of, trail marker to and descriptions of the four Centerville locations of Indigenous Presence in Centerville. The Shoshone, Snake, and possibly Fremont Indians lived in the Davis County area. Debbie Dahl, who has worked with the Navajo Indian Christmas Program will be contacted to see if she has any information of Indigenous tribes who lived in this area. Robin Jensen said that the Utah State University Special Collections has Indian artifacts in their museum.

- RAP Budget

The RAP Budget projects are set to be completed by the end of FY25. The remaining RAP cycle focus will be on the barn.

- Master Gardening

Debbie West will be teaching a Master Gardening Class on March 14th at City Hall. Erin Redd will be conducting an Orientation Meeting on April 11th for the garden plots behind the Museum. Registration for the garden plots is online, and reservations are filling quickly.

- Year-at-Glance

May: There will be field trips at the Museum for four days during May. It is expected there will be 300 to 400 elementary school children at the Museum. Keeping Our Stories Alive will feature Alf Engen, world famous skier, who lived in Centerville, and is buried at the Centerville Cemetery. When the flower beds and yard at the Whitaker Museum are at their best, the Springville Museum will be coming to produce an interactive/virtual tour. This tour will allow online guests to visit the museum and view/tour selected items in 3D.

June: The Victorian Tea will be held on Saturday, June 8. Youth Council members will help with this activity. Gallery Walk and Date Night Couples Art Class and Open Mic will also be held in June.

July: Pioneer Childrens Day Camp will be held for preschool children on July 9, 16, and 30th. This activity will be for one and a half ~~two~~ hours each day. July 4th, 5th, and 6th will be the Independence Day Celebrations. The Whitaker Museum will have a pop up museum exhibit at the Independence Day Celebration on July 6. This pop-up will feature a 'Mountain Man Teepee and demonstrations', and Judy Gunn, 'Spinster' demonstrating spinning wool and teaching the art of textiles. The museum will also offer a table that will have a craft for visitors and copies of the WWII, 'Newsette', produced and edited by Vestil Harrison for Centerville Servicemen and Servicewomen.

July Flashback will be a Living Military Timeline. Featuring Revolutionary, Mormon Battalion, Civil War, WWI, WWII. Reenactors will be placed around the museum and City Hall campuses offering the attendees an interactive experience. There will also be a display of crosses honoring those who were residents of Centerville and lost their lives in the line of duty during the WWI and WWII wars.

September: There were 60 people who attended the Historic Walking Tour last year, and this tour will be held again in September. Aunt Hannah's Trunk for preschool children will be in September. There are tentative plans for a 5k fun run on the Bamberger Trail on September 21st.

October: The Fall Pumpkin Festival will be held on October 14th at Smith Park. The Davis County Museums combined event for October is called, 'Wacky, Weird, Urban Legions of Davis County. A storyteller from each town in Davis County will present at a combined museum activity on October 17th at the Farmington Conference Center. The public is invited to this free 90-minute event.

The Escape Room activity will be held on October 24th. Registration online is required for this activity. Participants must find clues hidden in the Museum.

December: Pioneer Christmas the first two weeks of December.

BOARD REPORTS

1 Nancy Smith suggested we create a link on the Whitaker Web page to recognize all
2 volunteers. A biography of the new volunteers would also be posted. The city newsletter is
3 published quarterly and will be mailed in July. She also suggested that due to the amount of
4 feedback Lisa is getting on how much patrons enjoyed their visit, that a QR code be posted, and
5 docents encourage those patrons to leave a comment on the website. This will boost our
6 advertising.

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8 The Whitaker Museum Board thanked Lisa Sommer for her work at the Museum.

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10 **NEXT MEETING**

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12 The next Whitaker Museum Board meeting will be held on Tuesday, March 26th, 2024, at
13 5:00 p.m. at City Hall.

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15 **ADJOURN**

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17 At 6:00 p.m., Spencer Packer made a **motion** to adjourn the meeting. Robin Jensen
18 seconded the motion, which was passed by unanimous vote (6-0).

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24 Jennifer Robison, City Recorder

Date Approved

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28 Connie Larson, Recording Secretary