



WHITAKER MUSEUM BOARD AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE WHITAKER MUSEUM BOARD WILL HOLD A REGULAR MEETING AT 5:00 PM ON MARCH 5, 2024 AT CENTERVILLE CITY HALL CONFERENCE ROOM, 250 NORTH MAIN STREET, CENTERVILLE, UTAH.

Centerville Whitaker Museum Board meetings are open to the public, unless otherwise closed for reasons allowed by law. Centerville Whitaker Museum Board meetings may be conducted via electronic means pursuant to Utah Code § 52-4-207. In compliance with the Americans with Disabilities Act, individuals needing special accommodations due to a disability may contact the City Recorder at (801) 295-3477, at least 24 hours in advance of the meeting. The Board reserves the right to modify the sequence of agenda items in order to facilitate special needs or provide greater efficiency.

The full agenda packet and backup materials can be found on the Centerville City website at:

<https://centervilleutah.gov/129/Agendas-Minutes>

A. MISSION STATEMENT

The Whitaker - Centerville's Heritage Museum tells Centerville's story, teaches traditional values, creates links between past and present and cultivates pride in our rich heritage.

B. ROLL CALL

1. Thank George McEwan for his service as Liaison the past 3 years
2. Welcome Cheylynn Hayman as the museum's new City Council Liaison

C. MINUTES

Minutes of prior meetings may be reviewed and accepted. Minutes review and approval shall comply with the Centerville City Minutes Approval Policy.

1. Minutes Review and Approval
November 28, 2023 Minutes

D. BUSINESS

1. Appoint Chair and Co-Chair for 2024
2. Thank you letters signed, for volunteers and presenters during the month of December

E. DIRECTOR REPORT

1. Report on December Events
 - Viewmont Communications Service review
 - Whitaker Pioneer Christmas Review
2. Calendar Approval of Potential Museum Events FY24

F. BOARD REPORTS

G. ADJOURNMENT

CERTIFICATE OF POSTING

I hereby certify that this notice and agenda was posted at Centerville City Hall, published on the Utah Public Notice Website, and provided to a newspaper or media correspondent in accordance with the requirements of the Utah Open and Public Meetings Act, including, but not limited to, provisions of Utah Code § 52-4-202.

**Jennifer Robison
Centerville City Recorder**

Minutes of the Centerville City Whitaker Museum Board meeting held Tuesday, November 28, 2023 at 5:00 p.m. in the Centerville City Hall Conference Room, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Bob Brown
Alyson Childs
Jim Morgan, Chair
Spencer Packer
Nancy Smith
Jana Taylor

MEMBERS ABSENT

Robin Jensen

VISITORS

Penny Talbot
Robbie Talbot

STAFF PRESENT

Bryce King, Administrative Services Director
Lisa Linn Sommer, Museum Director
Connie Larson, Recording Secretary

MINUTES REVIEW AND APPROVAL

Minutes of the October 24, 2023 meeting were reviewed. Bob Brown made a **motion** to approve the minutes as amended. Jana Taylor seconded the motion, which was passed by unanimous vote (6-0).

VISITORS

Robbie Talbot is a student at Weber State University working on a degree in Social Work. His assignment from the Policy Making class is to attend a city board meeting and take minutes.

REVIEW NOVEMBER ACTIVITY AT THE MUSEUM

Lisa Linn Sommer, Museum Director, reported the LDS Missionaries helped with the garden clean-up before the storm a few weeks ago. There is a need for a short-term dumpster to be used at the end of the season for the gardens. Lisa explained there needs to be an increase in the rental fees of the garden plots, since there has not been an increase in ten years. She suggested a \$5.00 increase for each plot. Spencer Packer suggested a Replacement Fund be added to the budget, and Bryce King said he will talk to Bruce Cox about having this fee on the Public Works budget.

Spencer Packer made a **motion** to increase the garden plot rental fee \$5.00 per plot. Alyson Childs seconded the motion, which was passed by unanimous vote (6-0).

DECEMBER – PIONEER CHRISTMAS/VOLUNTEER HELP

Lisa Linn Sommer reported this will be the tenth year the Pioneer Christmas has been held at the Museum. It will be held the first three Tuesdays in December, and reservations are required. The children make pioneer crafts, and a visit from Santa, and received a cookie. The dates are December 5th, 12th, and 19th.

The Alder family has generously donated the Christmas tree at the Museum once again this year. Their family has cut an additional tree for the Museum during their family excursion for the past eight years. The Museum will be closed the week of Christmas and New Years, allowing the volunteers to prepare for and be with family during the holidays.

Mrs. Smith's Viewmont High School Communications student volunteers served 40 hours at the Museum during the last week of November. Five students served eight hours organizing, cleaning, and storing artifacts from the attic, basement, and storage cargo. They were efficient and used the extra hours to record emails from guest books and help begin decorating the Museum for the Pioneer Christmas event.

OVERVIEW OF UMA CONFERENCE IN VERNAL

Lisa Linn Sommer reported on the Utah Museum and Arts (UMA) Conference that was held in September in Vernal. There is a new Utah Museum that is being built on the grounds of the State Capital. There was a session that focused on "Bring the War Home," where veterans of any war go to a designated location that is open to all during a designated time and location, record their stories and bring artifacts, have them photographed, scanned and an oral history recorded for provenance and journaling. This is an ongoing project by the UMA. The stories are then kept in the State archives, and digitized for public reference. Lisa suggested doing this activity for a Story Telling Event this upcoming calendar year. It could be held at a school gymnasium or Centerville City Hall chambers. Two would be held, one for collecting military stories from Centerville Citizens. The second would be held to collect stories, recipes, memories of growing up in Centerville.

Bryce King suggested that next year, Lisa Sommer's and a member of the Whitaker Museum Board attend the UMA conference to get a better perspective of all the museums in Utah.

DRAFT 2024 CALENDAR – POSSIBLE YEAR EVENTS

January: is the WMB Open Meeting Orientation. This has been presented by Lisa Romney, City Attorney. Lisa Sommer, Museum Director will find out if this is the plan for January 2024.

February: Garden reservations begin.

March: More garden discussion, and representative from the Weber Water Basin.

April: Victorian Tea Reservations – cost associated with this event will be discussed.

July: Root beer floats during the parade. Flash Back event. Heritage Days is the second Thursday in July.

October – Fall Festival, Haunting at the Museum, Pumpkin Contest.

December – Pioneer Christmas.

1 April – October is Keeping Your Stories Alive.

2
3 A more detailed events calendar will be presented for discussion at the January Whitaker
4 Museum Board meeting.

5
6 Bryce King instituted a “Think Tank” between all the Museums in Davis County to meet
7 once a month and share good, better, best practices. Lisa Sommer, Museum Director, shared. The
8 Davis County Museums plan and share complementary events in the spring and fall. Kaysville has
9 been working on a map that shares interactive sites showing Native American presence. This map
10 will be spotlighted, and each museum will share activities and stories of local indigenous people.
11 This will be ready in April, and will show each museum and their events. Darren Parry, Shoshone
12 Nation Leader, has ancestor in the Bear Lake Massacre. Darren Parry and the Shoshone Nation are
13 working on raising money for an Interactive Center in the area where the massacre took place.
14 Darren is a possible presenter for the April event.

15
16 **BOARD REPORTS**

17
18 Lisa Linn Sommer

19 There was a box of LDS research books that were dropped off on the porch of the Museum.
20 Robin Jensen said the LDS Church will take some of the books. Lisa Sommer and Robin
21 Jensen will work together to see what to do with the rest of the books.

22
23 Nancy Smith

24 The DUP cabin is located on the property of the LDS Church at 160 South 300 East. There
25 was discussion 12 years ago of moving the cabin to the property east of City Hall, but the
26 Daughter’s of the Utah Pioneers have no interest in moving the cabin. It is being determined
27 who owns the cabin.

28
29 Bob Brown

30 There is a cabin located on Chase Lane and Main Street that has a large pile of wood stored
31 on the property. The son of Dean Christensen lives in the cabin that was built in 1848, and
32 there have been additional rooms built onto the cabin. Bob has tried to contact Tom
33 Christensen to see what the future plans for the cabin are, but his calls are never returned.

34
35 Jana Taylor

36 Jana said she would like to do the Aunt Hannah’s Trunk at some point in the future.

37
38 Other Reports

39 The Virtual Tour of the Museum will be produced in the spring.

40 Spencer Packer said he has talked with Bruce Cox on the landscaping plan for the Museum,
41 and Bruce Cox said the Parks and Recreation Department will maintain the garden area.

42
43 **OTHER REPORTS**

1 Spencer Packer said he has talked with Bruce Cox, who serves as the department head, and
2 the Parks Department is responsible for care for the Museum yard and building. Bruce Cox and
3 the Parks Department need to be included on the landscaping plan for the Museum.
4

5 The new city council members will be sworn in at the city council meeting at January 2,
6 2024.
7

8 **NEXT MEETING**
9

10 The next Whitaker Museum Board meeting will be held on Tuesday, January 23, 2024 at
11 5:00 p.m. at City Hall.
12

13 **ADJOURN**
14

15 At 6:20 p.m., Spencer Packer made a **motion** to adjourn the meeting. Nancy Smith
16 seconded the motion, which was passed by unanimous vote (6-0).
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19

20 _____
21 Jennifer Robison, Recording Secretary
22
23
24

_____ Date Approved

25 _____
26 Connie Larson, Recording Secretary