

Minutes of the Centerville **City Council** meeting held Tuesday, December 5, 2023, at 7:00 p.m. with participants present at Centerville City Hall, 250 North Main Street.

MEMBERS PRESENT

Mayor Clark Wilkinson

Council Members William Ince
Gina Hirst, Mayor
Robyn Mecham (arrived at 7:38 p.m.)
Spencer Summerhays

MEMBERS ABSENT George McEwan

STAFF PRESENT Brant Hanson, RDA Executive Director
Lisa Romney, City Attorney
Jennifer Robison, City Recorder
Nate Plaizier, Finance Director
Paul Child, Centerville Police Chief
Haley Turner, Community Services Manager
Mike Carlson, Public Works Director
Lt. Allen Ackerson, Centerville Police Department
Cory Snyder, Community Development Director
Kevin Campbell, City Engineer
Ron Chand, City Treasurer
Tami Niss, Court Supervisor

VISITORS Jon Haderlie, Larson & Company CPAs
Judge David Miller, Centerville Justice Court
Chad Randle, Tom Stuart Construction

PRAYER OR THOUGHT Councilmember Hirst

PLEDGE OF ALLEGIANCE

OPEN SESSION

None

FY 2023 AUDIT REPORT

Jon Haderlie with Larson & Company presented a FY 2023 Audit Report, submitted with a clean opinion. Mr. Haderlie answered questions from the Council and Mayor. Councilmember Summerhays made a **motion** to accept the FY 2023 Audit Report and ACFR as presented. Councilmember Ince seconded the motion, which passed by unanimous vote (4-0).

PUBLIC HEARING – PARRISH CREEK PUD FINAL SUBDIVISION PLAT

Community Development Director Cory Snyder explained the applicant desired to amend and re-subdivide the subject property and convert the original lots into a single planned unit development (PUD). This would allow future independent ownership of the proposed two buildings (one existing/one to be constructed) and transform the approved parking, landscaping, and storage area into common areas for use of the future building owners. Mr. Snyder said the

1 Planning Commission recommended approval. He recommended the Council condition approval
2 on the City Engineer verifying parameters of the new easement, and the Davis County Public
3 Works Director deeming the new easement acceptable.
4

5 At 7:32 p.m., Councilmember Ince **moved** to open a public hearing. Councilmember Hirst
6 seconded the motion, which passed by unanimous vote (4-0). Seeing no one come forward,
7 Councilmember Ince **moved** to close the public hearing at 7:33 p.m. Councilmember
8 Summerhays seconded the motion, which passed by unanimous vote (4-0).
9

10 Councilmember Hirst **moved** to approve the Final Subdivision Plat for Parrish Creek PUD
11 Subdivision at 1160 North 950 West, conditioned upon City Engineer verifying parameters of the
12 new easement, and the Davis County Public Works Director deeming the new easement
13 acceptable. Councilmember Summerhays seconded the motion, which passed by unanimous
14 vote (4-0).
15

16 City Manager Brant Hanson commented that the meeting that evening may have been
17 Cory Snyder's last Council meeting prior to retirement. Mr. Hanson said Mr. Snyder would truly
18 be missed. Mayor Wilkinson thanked Mr. Snyder for his years of dedication as Community
19 Development Director.
20

21 **JUSTICE COURT RECERTIFICATION**

22

23 City Attorney Lisa Romney explained that State law required the Centerville Justice Court
24 to be recertified every four years. Judge Miller said he was grateful the City continued to support
25 and encourage the opportunity for people to interact with the third branch of government in
26 Centerville.
27

28 Councilmember Summerhays **moved** to approve Resolution No. 2023-28 requesting
29 recertification of the Centerville Justice Court. Councilmember Hirst seconded the motion, which
30 passed by unanimous vote (4-0).
31

32 **APPOINTMENT OF CITY TREASURER AND OATH OF OFFICE**

33

34 City Recorder Jennifer Robison administered the Oath of Office to new City Treasurer
35 Ronil Chand. Councilmember Summerhays **moved** to approve Resolution No. 2023-27
36 appointing Ronil Chand as the City Treasurer for Centerville City, and ratify the Oath of Office
37 taken. Councilmember Hirst seconded the motion, which passed by unanimous vote (4-0).
38

39 Finance Director Nate Plaizier thanked former-City Treasurer LuAnn Child for her eleven
40 years with Centerville.
41

42 **FLOCK SOFTWARE SERVICES AGREEMENT – FIVE-YEAR RENEWAL**

43

44 Lt. Allen Ackerson reported great success in the last year utilizing Flock Software
45 Services, and explained the desire to enter into an additional five-year agreement with Flock
46 Services for cameras, license plate reader technology, and access to Flock databases for law
47 enforcement purposes. Lt. Ackerson explained negotiations were continuing regarding an escape
48 clause in the contract, and answered questions from the Council. Responding to a question from
49 Councilmember Hirst, Lt. Ackerson said he was comfortable with the current number of cameras,
50 and expressed the opinion that better coverage could be achieved by moving one of the existing
51 cameras, and adding five more. He explained that the proposed five-year agreement would lock
52 in a lower rate than was available with annual renewal.

Councilmember Hirst **moved** to approve a Flock Software Services Agreement for a five-year term, subject to additional changes acceptable to the City Attorney. Councilmember Mecham seconded the motion, which passed by unanimous vote (4-0).

SOUTH DAVIS SEWER DISTRICT PROPOSED TAX INCREASE REPORT

Councilmember Hirst reported on the 2024 proposed tax increase for the South Davis Sewer District, and answered questions from the Council.

SUMMARY ACTION

1. Bond Reduction #8 and Start of Warranty for Summerhill Lane Subdivision in the amount of \$63,500.00.

City Engineer Kevin Campbell explained the purpose and reason behind a development start of warranty and bond reduction. Councilmember Hirst **moved** to approve the Summary Action item as listed. Councilmember Ince seconded the motion, which passed by unanimous vote (4-0).

MINUTES REVIEW AND APPROVAL

Minutes of the November 7, 2023 Work Session, City Council Meeting, and Closed Meeting were reviewed. Councilmember Ince **moved** to approve all three sets of minutes. Councilmember Hirst seconded the motion, which passed by unanimous vote (4-0).

FINANCIAL REPORT

A financial report for October 2023 was included with the agenda for review.

COUNCIL REPORT

Councilmember Summerhays updated the Council on the South Davis Recreation District. Councilmember Summerhays commented that the meeting that evening may have been Councilmember Ince's last meeting as a member of the Council. He expressed appreciation to Councilmember Ince and said he was grateful to have served with him. Councilmembers Mecham and Hirst expressed appreciation to Councilmember Ince as well. Councilmember Ince said it had been gratifying to have served on the City Council, and said he would miss associating with the Council, Mayor, and staff. Mayor Wilkinson said he had appreciated Councilmember Ince's contribution on the Council. Mr. Hanson said he would miss working with both Councilmember Ince and Councilmember McEwan on the Council.

MAYOR REPORT

- Mayor Wilkinson spoke of the recent Second Congressional District race.
- Mayor Wilkinson provided updates on the Davis County Council of Governments (COG), and South Davis Metro Fire District.
- The Mayor reported on the recent tree lighting and employee Christmas party.
- Mayor Wilkinson asked that Councilmembers contact him with requests for changes to Council assignments in the new year.

CITY MANAGER REPORT

- City Manager Brant Hanson provided a brief update on 4th of July 2024 preparations.

- Mr. Hanson said a lot of vandalism had occurred in City parks, and suggested a need for cameras in public areas. He said a discussion would be scheduled on a future agenda.
- Mr. Hanson said UTA requested an opportunity to give a presentation to the Council at a future meeting.
- Mr. Hanson spoke of improvements to employee onboarding, and reported on the interview process for the Community Development Director position.
- Mr. Hanson updated the Council on efforts to locate land for a new cemetery, and said staff were putting together cost estimates for development of a cemetery.

ADJOURNMENT

At 8:44 p.m., Councilmember Summerhays **moved** to adjourn the Council meeting. Councilmember Ince seconded the motion, which passed by unanimous vote (4-0).

Jennifer Robison
Jennifer Robison, City Recorder

1-2-2024
Date Approved

