



WORK SESSION AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE CITY COUNCIL WILL HOLD ITS WORK SESSION MEETING AT 6:30 PM ON DECEMBER 5, 2023 AT CENTERVILLE CITY HALL, 250 NORTH MAIN STREET, CENTERVILLE, UTAH.

Centerville City Council meetings are open to the public, unless otherwise closed for reasons allowed by law. Centerville City Council meetings may be conducted via electronic means pursuant to Utah Code § 52-4-207. In compliance with the Americans with Disabilities Act, individuals needing special accommodations due to a disability may contact the City Recorder at (801) 295-3477, at least 24 hours in advance of the meeting. The Mayor and Council reserve the right to modify the sequence of agenda items in order to facilitate special needs or provide greater efficiency.

The full agenda packet and backup materials can be found on the Centerville City website at:

<https://centervilleutah.gov/129/Agendas-Minutes>

A. ROLL CALL

B. BUSINESS ITEMS

Business action or discussion items to be considered.

1. Discussion - Assistant Chief of Police

Consider separating Lieutenant and Assistant Chief into separate positions

C. DEPARTMENT OR COMMITTEE REPORTS

Department heads or committee chairs may provide updates regarding department or committee assignments or events.

D. CLOSED SESSION

The City Council may vote to discuss matters in a closed session for reasons allowed by law, including, but not limited to, the provisions of Utah Code § 52-4-205 of the Open and Public Meetings Act, and for attorney-client matters that are privileged pursuant to Utah Code § 78B-1-137.

E. ADJOURNMENT

CERTIFICATE OF POSTING

I hereby certify that this notice and agenda was posted at Centerville City Hall, published on the Utah Public Notice Website, and provided to a newspaper or media correspondent in accordance with the requirements of the Utah Open and Public Meetings Act, including, but not limited to, provisions of Utah Code § 52-4-202.

**Jennifer Robison
Centerville City Recorder**

CENTERVILLE
city
CITY COUNCIL

Staff Report

12/5/2023

Item No. 1.

Title: Discussion - Assistant Chief of Police

Initiated By: Paul Child, Chief of Police

Staff Representative: Paul Child, Chief of Police

SUBJECT:

Consider separating Lieutenant and Assistant Chief into separate positions

RECOMMENDATION:

BACKGROUND:

Currently, the Lieutenant and Assistant Chief of Police are coupled into one position with one job description. Staff would like to consider separating these into two separate positions with separate job descriptions. Please see attached memo from Chief Child.

ATTACHMENTS:

1. Chief Child Memo

Memo

To: Centerville City Council
From: Chief Paul Child
Date: December 1, 2023
Re: Assistant Chief Discussion

During the administration of Chief Neal Worsley, the position of Assistant Police Chief was created which was filled by me after being a Lieutenant for a number of years. Although this rank designation was created there was no change of duties, in fact both rank designations share the same job description. Under my administration I promoted my first "second in command", Von Steenblik, from Sergeant to Lieutenant and later changed his designation to Assistant Chief after he served as a Lieutenant for two years. Again, no change of duties was delineated for the position of Assistant Chief. The only difference between Lieutenant and Assistant Chief, as it applies to our department, is that of prestige.

I would like to decouple the Lieutenant and Assistant Chief job descriptions and create separate job descriptions for each of these two positions. The duties outlined in the two job descriptions would remain identical, the difference between Lieutenant and Assistant Chief would be a minimum of two years' experience working as Lieutenant coupled with letters of recommendation by both the Chief of Police and the City Manager. Creating this distinction signals that the person being promoted to Assistant Chief has proven themselves worthy of the more prestigious and weighted position, thus allowing for a more natural succession path to the Chief of Police.

Chief Paul Child