

1 Minutes of the Centerville City Whitaker Museum Board meeting held Tuesday, September 26,
2 2023 at 5:00 p.m. in the Centerville City Hall Conference Room, 250 North Main Street,
3 Centerville, Utah.

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5 **MEMBERS PRESENT**

6 Bob Brown
7 Alyson Childs
8 Robin Jensen
9 Jim Morgan, Chair
10 Nancy Smith
11 Jana Taylor

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13 **MEMBERS ABSENT**

14 Spencer Packer

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16 **STAFF PRESENT**

17 Bryce King, Administrative Services Director
18 Haley Turner, Communications Manager
19 Lisa Linn Sommer, Museum Director
20 Connie Larson, Recording Secretary

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22 **MINUTES REVIEW AND APPROVAL**

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24 Minutes of the August 22, 2023 meeting were reviewed. Nancy Smith made a **motion** to
25 approve the minutes as written. Bob Brown seconded the motion, which was approved by
26 unanimous vote (6-0).

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28 **INTRODUCTION OF NEW CITY EMPLOYEE**

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30 Bryce King introduced Haley Turner who is the new Communications Manager. Haley will
31 be doing printing and digital communications for the city. She will be responsible for the city
32 newsletter that will be sent digitally three times a year, and printed once a year in July.

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34 **STORY TELLING WALKING TOUR AND EVENTS**

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36 Lisa Linn Sommer, Museum Director, reported the Story Telling Historic Walking Tour on
37 September 12th was a great success. There were 52 people in attendance, and several people told
38 her they want to do it again next year.

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40 The Board discussed if the Story Telling event should be held each month, or every other
41 month. People have told Lisa they would like to attend this event, but they do not hear about it
42 until after it has taken place. It appears to be an advertising problem. Nancy Smith referred to the
43 Davis County Journal paper that has a list of community events. This would be a great place to
44 advertise Whitaker Museum events. There are currently two college interns working for the city,
45 and perhaps they could build a database of email addresses of people who attend the Story Telling
46 Event, and send an invitation to them each month.

1 The Davis County Museum's Story Telling event scheduled for October 6th, has been
2 cancelled. This activity will be held next year. The Board discussed the possibility of having a
3 Whitaker Museum newsletter.

4 5 **HAUNTING AT THE WHITAKER**

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7 Haunting at the Whitaker will be held on Thursday, October 12th from 7:00 p.m. to 8:30
8 p.m. This will be a family friendly event with three story tellers sharing stories. There will be a
9 bonfire and packaged s'mores for the guests. This event will be advertised on Facebook, through
10 email, and at the parks.

11 12 **FALL PUMPKIN FESTIVAL**

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14 Fall Pumpkin Festival will be at the Smith Park on Monday, October 23rd from 5:30 p.m.
15 to 9:00 p.m. There will be a pumpkin carving contest, donuts, and hot chocolate. Rocky Mountain
16 Power donated \$500 for the purchase of the pumpkins. The Youth Council and Whitaker Museum
17 Board will help with this activity.

18 19 **VIRTUAL MUSEUM TOUR**

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21 Lisa Linn Sommer attended the Utah Museums Association Conference in Vernal last
22 week. She showed a virtual tour of a museum, and she would like to have a virtual tour of the
23 Whitaker Museum made and ready to show in the spring of 2024.

24 25 **FACEBOOK PAGE FOR THE WHITAKER MUSEUM**

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27 Jana Taylor explained she has been doing a Facebook page on Canvas for the Whitaker
28 Museum. Bryce King said he would prefer to go with the non-affiliated Facebook page that is with
29 the city. This is in order to protect freedom of speech and archiving what people say for legal
30 purposes. Bryce King said in addition to postcards, there could be postcards with a QR Code that
31 people can use to be added to the city Facebook page. Bryce said he would like to have the
32 Volunteer Recognition Dinner reinstituted again.

33 34 **CONCEPTUAL PLAN OVERVIEW HARDSCAPE: RAP FY 24**

35 36 **Summer Kitchen Yard**

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38 Lisa Linn Sommer distributed a conceptual plan for the hardscape for the exterior of the
39 Museum around the summer kitchen. This space would have stamped or colored concrete with a
40 firepit and furniture. Materials for the flooring are being discussed but concrete, whether stamped,
41 dyed, or aged is to be determined. The bid for the concrete is \$15,800, which includes pouring and
42 stamping. The Board approved the plans for the hardscape, and any changes need to be given to
43 Lisa Sommer.

**CONCEPTUAL PLAN FOR POTENTIAL COMMUNITY
EDUCATIONAL/EVENT BARN**

RAP money can be used for the smoke house, barn, and fence with a gate area for farm implements. Raspberries, grapes, gooseberry, and current bushes could be planted in the newly planned summer kitchen garden, as well as an orchard to meet the mission statement of teaching the history of Centerville. There is also a plan for an event barn that has been included in the 3, 5, and 10-year plan. This barn is a possibility for the future at the Museum. It must be determined if RAP money can be rolled over from year to year. The barn is on the five-year plan.

Alyson Childs discussed having better signage for the front of the Museum. Nancy Smith discussed adding into the landscape conceptual plan an overhang for the wagon. This could be on the north side of the barn, and should be included in the conceptual plan.

Bryce King explained there is a new Utah Outdoor Educational Grant that is for educating children to learn about outdoor, science, and nature concepts. This is part of the Teaching Children Outdoor Initiative, and could be used to teach children outdoor cooking. The grant closes on November 17, 2023.

BOARD REPORTS

Bob Brown reported he went with the Utah Son's of the Utah Pioneers to view the Bear River Massacre site. There were 40 people in attendance.

Robin Jensen reported the recordings are going slow.

Bryce King suggested next March or April, that a tour could be arranged for the Whitaker Museum Board members to tour other Museums in Davis County to see how they are run.

Lisa Linn Sommer reported that Fawn Sessions from the Kaysville Museum would like to gather histories of indigenous people from the settlements that became Davis County from other Museums in Davis County, and do an interactive tour of historical indigenous sites and put them on the interactive map.

NEXT MEETING

The next Whitaker Museum Board meeting will be held on Tuesday, October 24, 2024 at 2:30 p.m., so that the Parks Department can attend the meeting to view the Conceptual Site Plan for the Museum grounds.

ADJOURN

At 6:25 p.m., Nancy Smith made a **motion** to adjourn the meeting. Robin Jensen seconded the motion, which was passed by unanimous vote (6-0).

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Jennifer Robison
Jennifer Robison, City Recorder

10-26-2023

Date Approved

Connie Larson
Connie Larson, Recording Secretary

