



WHITAKER MUSEUM BOARD AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE WHITAKER MUSEUM BOARD WILL HOLD A REGULAR MEETING AT 5:00 PM ON JUNE 27, 2023 AT CENTERVILLE CITY HALL CONFERENCE ROOM, 250 NORTH MAIN STREET, CENTERVILLE, UTAH.

Centerville Whitaker Museum Board meetings are open to the public, unless otherwise closed for reasons allowed by law. Centerville Whitaker Museum Board meetings may be conducted via electronic means pursuant to Utah Code § 52-4-207. In compliance with the Americans with Disabilities Act, individuals needing special accommodations due to a disability may contact the City Recorder at (801) 295-3477, at least 24 hours in advance of the meeting. The Board reserves the right to modify the sequence of agenda items in order to facilitate special needs or provide greater efficiency.

The full agenda packet and backup materials can be found on the Centerville City website at:

<https://centervilleutah.gov/129/Agendas-Minutes>

A. ROLL CALL

B. MINUTES

Minutes of prior meetings may be reviewed and accepted. Minutes review and approval shall comply with the Centerville City Minutes Approval Policy.

1. Minutes Review and Approval
May 23, 2023 WMB Minutes

C. DIRECTOR REPORT

1. Gardens
2. CLG/RAP Updates on Jobs
3. Service
Tea Party
Storytelling
Bear River Massacre report

D. JULY

1. Fourth
Root Beer Floats
Spinsters
2. Flashback
Heritage Faire: July 13

E. AUGUST

1. Flashback
"Oregon Trail"
Robin/Bryce

F. MISCELLANEOUS

G. BOARD REPORTS

H. ADJOURNMENT

CERTIFICATE OF POSTING

I hereby certify that this notice and agenda was posted at Centerville City Hall, published on the Utah Public Notice Website, and provided to a newspaper or media correspondent in accordance with the requirements of the Utah Open and Public Meetings Act, including, but not limited to, provisions of Utah Code § 52-4-202.

**Jennifer Robison
Centerville City Recorder**

Minutes of the Centerville City Whitaker Museum Board meeting held Tuesday, May 23, 2023 at 5:00 p.m. in the Centerville City Hall Conference Room, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Bob Brown
Alyson Childs
Jim Morgan, Chair, arrived at 5:18 p.m.
Spencer Packer
Nancy Smith

MEMBERS ABSENT

Robin Jensen
Jana Taylor

STAFF PRESENT

Lisa Linn Sommer, Museum Director
Connie Larson, Recording Secretary

MINUTES REVIEW AND APPROVAL

Minutes of the April 25, 2023 meeting were reviewed. Spencer Packer made a **motion** to approve the minutes as written. Bob Brown seconded the motion, which was passed by unanimous vote (4-0).

B. H. ROBERTS STORYTELLING REPORT

Lisa Sommer reported John Sillitto spoke on B. H. Roberts at the May Storytelling Event, and this event went very well. There were descendants of B. H. Roberts in attendance, and there was a total of 42 people in attendance.

SCHOOL TOURS/FIELD TRIPS

The last school tour at the Museum was held today. There were 202 children who attended the Museum last week. There were 90 children who attended today from J P Stewart Elementary, and Judy Gunn demonstrated how to spin wool, as well as three other stations in the yard: theme troupes, stick pulling, and old school yard games.

GARDENS

Thirty-eight of the 40 garden plots have been leased for this season. Oakdell Farms donated two truckloads of compost. Lisa Sommer will bring the thank you letters for Oakdell Farms to the next meeting for the Board to sign. Lisa praised the Parks Department for their work to make the lawn and surrounding property at the Museum look nice after the drought of last year, and the long winter.

UPDATE ON DAVIS COUNTY MUSEUMS

Lisa Sommer reported there will be a spring and fall kickoff event for the seven museums in Davis County. The fall kickoff will be on October 6th at the Layton Amphitheater. It will be a Storytelling Even on, 'Weird, Freaky and Urban Legends' stories from each town in Davis County.

CLG/RAP UPDATES ON JOBS

Lisa Sommer reported the Museum has been caulked around the windows and the exterior has been painted. The ridgeline shingles have been replaced that were blown off during the winter. In preparation for the windows to be painted, it was discovered the window sash and frame of the bay window was rotting. It has been caulked, but the sash and frame will need to be replaced. This will be done in the next CLG grant cycle.

Lisa Sommer explained the RAP Tax is a percentage of sales tax that is given back to the city, and the Museum receives five percent. The RAP Tax cycle lasts ten years. The CLG Grant is a State funded preservation grant offered by the State Preservation Department for historic buildings to keep them in their original place of standing. This grant is on an 18-month cycle that will expire August 31, 2023; the next grant cycle will begin in April 2024.

At 5:18 p.m., Jim Morgan arrived at the meeting.

Centerville residents vote on the RAP Tax every ten years.

NEW MEMBER

Alyson Childs was introduced as a new member of the Whitaker Museum Board. She has been a resident of Centerville for five years. She lived in Tacoma, Washington for 46 years where she and her husband raised their six children. Alyson has helped Lisa at the Museum and with the Flashback activities. Pioneer Christmas and School Fieldtrips over the years.

SERVICE

Lisa Sommer reported there have been multiple service groups helping at the Museum. Viewmont High School service group has helped inventory books with Robin Jensen. Robin will take a final inventory of the books to see what books should be kept at the Museum. The LDS Missionaries have been helping to move farm implements from the basement, because they are in the way of the computer modems on the wall. They were moved to the POD by the Public Works building. The LDS Missionaries need service hours and are willing to help in the city. The LDS Missionaries have put in many hours between April and June helping in the Museum yard, gardens and moving artifacts.

AMERICA'S 250 YEAR INDEPENDENCE CELEBRATION

Lisa Sommer reported America's 250-year Independence Celebration will be in three years. The federal government is asking states and cities to plan celebrations for this event.

UPCOMING EVENTS

June

Storytelling – Bear River Massacre

Darren Parry from the Shoshone Indian Nation will be reporting on the book he wrote on the Bear River Massacre. The book is about healing and forgiveness.

July

4th of July Festivities

There will be root beer floats sold for 25 cents during the parade at the Museum, and Judy Gunn will be spinning wool.

Heritage Fair

The Heritage Fair will be held on July 13 at 5 p.m. to dark. There will be roasted corn and potatoes to purchase, and there is a possibility there will be music. This event will feature Mountain Men, Tepees, Mormon Battalion, Horse Shoeing, Sheep Camp, Spinsters, Petting Zoo, etc. This is a Flashback Event for the month of July.

August

Robin Jensen and Bryce King will be doing the August Flashback on August 10th at 7 p.m., on the history of the Oregon Trail. There will be games on the Oregon Trail that Robin and Bryce will oversee.

VICTORIAN TEA

Lisa Sommer reported the Victorian Tea is scheduled for June 3rd. At this time, 46 tickets have been purchased. The caterer is planning on 100 people, and there is a deficit of \$1,630. The options are to take the money from the Public Relations Account to cover the deficit. Marketing for this event has been a problem, as it was only advertised on Facebook and Instagram, and a few local businesses. It was suggested that a few free tickets be given to docent volunteers as a thank you for their service. Another problem is having enough people who are willing to serve at this event, as people want to be paid. The Board discussed cancelling this event and paying the caterer an "irritation fee." Lisa Sommer and Bryce King will meet on May 24th to decide if the Victorian Tea should be cancelled.

BOARD REPORTS

Nancy Smith asked how to livestream the Storytelling Events. Jennifer Robison does livestream for the City Council meetings, and the city has a website where the meetings are listed.

Nancy would like the Storytelling events to be recorded and posted on a YouTube channel with the Storytelling as the title as well. Lisa Sommers will meet with Jennifer Robison and Mike Smith to see if they can give the Whitaker Museum Stories their own title for easier access by patrons.

Spencer Packer said there must be better advertising and marketing for Museum events. He will contact George McEwan, City Council Liaison, about how to get better visibility for the Museum. Mr. Packer said there is a possibility of increasing the patio area behind the Museum that is outside the back door. It is not stable ground, and a contractor told Mr. Packer he would charge \$22 per square foot for a brick patio. Guy Carpenter has been contacted for a bid on a stamped/dyed concrete patio for pricing, but he has not submitted a bid at this time. There has been water infiltration on the exterior wood of the bay window, but it is still intact and will be sealed when it is painted. The infiltration was in a corner of the window frame.

Lisa Bednar has been working with Past Perfect digitization/archival program to get the Museum records downloaded before the new computer is installed. When Steve Thacker was City Manager, he allotted seven hours a month of city staff time to clean the Museum. There are currently two part-time custodians, and they do not have time to thoroughly clean the Museum. Lisa Sommer has been cleaning the Museum herself because the part-time custodians use their hours cleaning the City Hall and Public Works buildings. Deep cleaning of the Museum will take place on June 30th. Spencer Packer said he will inform George McEwan, City Council Liaison, of this problem.

NEXT MEETING

The next Whitaker Museum Board meeting will be on Tuesday, June 27th, at 5:00 p.m. at City Hall.

ADJOURN

At 6:20 p.m., Spencer Packer made a **motion** to adjourn the meeting. Nancy Smith seconded the motion, which was passed by unanimous vote (5-0).

Jennifer Robison, City Recorder

Date Approved

Connie Larson, Recording Secretary