



WHITAKER MUSEUM BOARD AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE WHITAKER MUSEUM BOARD WILL HOLD A REGULAR MEETING AT 5:00 PM ON MARCH 28, 2023 AT CENTERVILLE CITY HALL CONFERENCE ROOM, 250 NORTH MAIN STREET, CENTERVILLE, UTAH.

Centerville Whitaker Museum Board meetings are open to the public, unless otherwise closed for reasons allowed by law. Centerville Whitaker Museum Board meetings may be conducted via electronic means pursuant to Utah Code § 52-4-207. In compliance with the Americans with Disabilities Act, individuals needing special accommodations due to a disability may contact the City Recorder at (801) 295-3477, at least 24 hours in advance of the meeting. The Board reserves the right to modify the sequence of agenda items in order to facilitate special needs or provide greater efficiency.

The full agenda packet and backup materials can be found on the Centerville City website at:

<https://centervilleutah.gov/129/Agendas-Minutes>

A. ROLL CALL

B. MINUTES

Minutes of prior meetings may be reviewed and accepted. Minutes review and approval shall comply with the Centerville City Minutes Approval Policy.

1. Minutes Review and Approval
January 24, 2023 Minutes

C. DIRECTOR REPORT

1. Final Calendar of Events 2023
2. Updates on Last Meeting Assignments
3. Davis County Museums
4. Current CLG Cycle Updates
5. Current RAP Cycle Updates
6. March Events

- Aunt Hannah's Trunk Activity
- Weber Basin Gardening Lecutre

7. April Events

- April Architecture Adventure (William Allen)
- Itty Bitty Scavenger Hunt
- Exhibit and Activity
- Old Centerville Elementary Remenisce

D. BOARD REPORTS

E. ADJOURNMENT

CERTIFICATE OF POSTING

I hereby certify that this notice and agenda was posted at Centerville City Hall, published on the Utah Public Notice Website, and provided to a newspaper or media correspondent in accordance with the requirements of the Utah Open and Public Meetings Act, including, but not limited to, provisions of Utah Code § 52-4-202.

**Jennifer Robison
Centerville City Recorder**

Minutes of the Centerville City Whitaker Museum Board meeting held Tuesday, January 24, 2023 at 5:00 p.m. in the Centerville City Hall Conference Room, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Bob Brown
Robin Jensen, arrived at 5:10 p.m.
Jim Morgan, Chair, was excused at 6 p.m.
Spencer Packer
Nancy Smith

MEMBERS ABSENT

Jana Taylor

STAFF PRESENT

Bryce King, Community Service Manager
Lisa Linn Sommer, Museum Director
Connie Larson, Recording Secretary

MINUTES REVIEW AND APPROVAL

Minutes of the November 22, 2022 meeting were reviewed. Nancy Smith made a **motion** to approve the minutes as amended. Bob Brown seconded the motion, which was passed by unanimous vote (4-0).

At 5:10 p.m., Robin Jensen arrived at the meeting.

APPOINT CHAIR AND CO-CHAIR FOR 2023

Spencer Packer made a **motion** to appoint Jim Morgan as Chair of the Whitaker Museum Board. Nancy Smith seconded the motion, which was passed by unanimous vote (4-0). Jim Morgan abstained from voting.

Spencer Packer made a **motion** to appoint Robin Jensen as Co-Chair of the Whitaker Museum Board. Nancy Smith seconded the motion, which was passed by unanimous vote (4-0). Robin Jensen abstained from voting.

VOLUNTEER UPDATES

Lisa Linn Sommer, Museum Director, reported on the volunteers at the Museum. There were 54 volunteer hours at the Museum for second quarter FY2023. The Museum is looking for three to four more docents to serve, and there is a need for volunteers. Lisa said she will go the Just Serve website with The Church of Jesus Christ of Latter-Day Saints to advertise for volunteers. You Serve is a volunteer website with the State of Utah. Bryce King, Community Service Manager, said the birthday recognition for volunteers will be activated again.

Students from Viewmont High School and Weber State University have helped with events in the past, and will be asked to help with events again. Nancy Smith suggested an advertisement for volunteers be placed on the city website to advertise for volunteers.

DONATION BOX RECEIPTED

Lisa Linn Sommer reported there was a \$50- and \$20-dollar bill placed in the donation box at the Museum.

MUSEUM POLICY ON PRODUCTION OF ARCHIVES

Lisa Linn Sommer reported The Church of Jesus Christ of Latter-Day Saints is making a duplication of wire recordings from the Museum. The Church History Library will also digitize the Museum records so that patrons can also have a digitized copy if they wish. The Church History Museum will keep a copy for the Church History Library.

WHITAKER MUSEUM SECOND QUARTER REPORT FY 2023

Lisa Linn Sommer reported the Whitaker Museum Second Quarter Report for FY2023 was updated, and the report will be sent to the City Council. There were 330 people who attended Christmas at the Whitaker. The reservation system went well, and this system will be used for the Christmas festivities for 2023.

PIONEER PAINTING

Lisa Linn Sommer displayed a painting that Paul Smith has gifted to the Whitaker Museum. The painting was done by a Mr. Jefferson who was four years old when he crossed the plains with the pioneers. Mr. Jefferson was from the Netherlands, and came to Utah around 1890. The Board discussed the painting and where it will be hung at the Museum, and a plaque that will also be placed over the painting. Robin Jensen will discuss the painting with his colleagues at The Church of Jesus Christ of Latter-Day Saints History Department. The history of the painter will also be researched.

CALENDAR DISCUSSION OF POTENTIAL MUSEUM EVENTS FY 2023

Newsletter

The next newsletter will be mailed in March. Items for the newsletter must be submitted by February 6th.

February

Antelope Island Lecture will be on February 7th.

February and March

Aunt Hannah's Trunk will be held each Wednesday in February and March. Reservations will be in Sign-up Genius, and will be for the first eight children who sign-up. The children will make crafts and sample treats.

February

A letter will be sent in February to the elementary schools in Centerville for the School Tours to be held in May. The schools who are too far away to walk to the Museum, a representative from the Museum will go to the school and give a presentation on B H Roberts.

March

Registration for the garden plots will begin in March.

March

The Vestil Harrison Open House is scheduled for March 14th.

April

Review of the Aunt Hannah Trunk Show held in February and March will be discussed in April to see how it went.

May

The Cemetery Tour will be held in May

June

Elizabeth's Victorian Tea will be held in June at a cost of \$35 per person.

Flash Back

Flash Back will be held on July 13th, in conjunction with the Heritage Fair.

Heritage Fair

Heritage Fair will be held in conjunction with the storytelling on 100 Year Farms in Centerville.

August

History of the Oregon Trail will be given August 10th.

September

Walking Tour of historic homes or yards will be in September.

October

The Bamberger Trail 5K race will be with the Viewmont Track Team dressed as bank robbers. The Haunting at the Museum, and the Pumpkin Festival will also be in October.

December

Christmas at the Museum

KEEPING OUR STORIES ALIVE

1 The Board discussed having the Weber Basin Water lecture in March at City Hall, at the
2 same time people will be signing their consent forms for the garden plots.

3
4 **At 6:00 p.m., Chair Jim Morgan was excused from the meeting.**

5
6 Lisa Linn Sommer suggested focusing on Centerville Elementary Remembered by having
7 the older citizens share their memories of attending the old Centerville Elementary before it was
8 destroyed by fire.

9
10 In April, William Allen, who was an architect in Davis County, will be featured. William
11 Allen designed many buildings in the County, and the Museum has his blueprints of Centerville
12 Elementary.

13
14 **BOARD REPORTS**

15
16 Nancy Smith reported the Museum is in need of a larger patio outside where people can
17 meet. The Museum needs a 10-to-15-year plan for the barn, patio and pergola. Bryce King
18 suggested visiting the barn at the Pioneer Park in West Kaysville.

19
20 Nancy Smith discussed streaming the Story Telling Events for citizens who are unable to
21 attend the event in person, but could watch it from home. This will be discussed at the next
22 meeting.

23
24 Bryce King reported the six museums in Davis County are meeting on a monthly basis to
25 share ideas. He said a flyer will be distributed advertising a game at the various buildings in Davis
26 County. Each museum will have wooden coins with the Davis County Logo on each side, and
27 when they go to the museums, they will receive a voucher for a donation. This item will be
28 discussed at a future meeting.

29
30 Spencer Packer reported the Smoot Dairy information will take more time to research.

31
32 Robin Jensen reported there has been an ongoing debate if Centerville was established in
33 1847 or 1848. There is evidence cattle were grazed in Centerville in 1847, but there is no evidence
34 of a cabin or records of a settlement in 1847.

35
36 **YOUTH COUNCIL TO SERVE ON CITY COMMITTEES**

37
38 Bryce King reported he wants members of the Youth Council to serve on each of the city
39 committees.

40 **NEXT MEETING**

41
42 The next Whitaker Museum Board meeting will be held on Tuesday, February 28, 2023 at
43 5:00 p.m. at City Hall.

ADJOURN

At 6:43 p.m., Spencer Packer made a **motion** to adjourn the meeting. Nancy Smith seconded the motion, which was passed by unanimous vote (4-0).

Jennifer Robison, City Recorder

Date Approved

Connie Larson, Recording Secretary