



TREE BOARD AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE TREE BOARD WILL HOLD A REGULAR MEETING AT 8:00 PM ON MARCH 15, 2023 AT CENTERVILLE CITY HALL CONFERENCE ROOM, 250 NORTH MAIN STREET, CENTERVILLE, UTAH.

Centerville Tree Board meetings are open to the public, unless otherwise closed for reasons allowed by law. Centerville Tree Board meetings may be conducted via electronic means pursuant to Utah Code § 52-4-207. In compliance with the Americans with Disabilities Act, individuals needing special accommodations due to a disability may contact the City Recorder at (801) 295-3477, at least 24 hours in advance of the meeting. The Committee reserves the right to modify the sequence of agenda items in order to facilitate special needs or provide greater efficiency.

The full agenda packet and backup materials can be found on the Centerville City website at:

<https://centervilleutah.gov/129/Agendas-Minutes>

A. ROLL CALL

B. BUSINESS ITEMS

Business action or discussion items to be considered.

1. New Members Introduction
2. Webpage
3. Arbor Day
4. Tree Removal Letter

C. MINUTES

Minutes of prior meetings may be reviewed and accepted. Minutes review and approval shall comply with the Centerville City Minutes Approval Policy.

1. Minutes Review and Approval
January 18, 2023 Minutes

D. ADJOURNMENT

CERTIFICATE OF POSTING

I hereby certify that this notice and agenda was posted at Centerville City Hall, published on the Utah Public Notice Website, and provided to a newspaper or media correspondent in accordance with the requirements of the Utah Open and Public Meetings Act, including, but not limited to, provisions of Utah Code § 52-4-202.

**Jennifer Robison
Centerville City Recorder**

[Tree Removal Letter]
[City Letterhead]

February 24, 2023

[Send to physical address and property owner of record address]

Dear Resident,

The street in front of your home on Deerfield Drive has been selected to receive a street rebuild this year. During the street reconstruction, the street surface will be removed and repaved and related public infrastructure and utilities will be repaired. Handicap ramps will be reconstructed to ADA standards and select curb and gutters will be replaced to prevent standing water in the gutters. City sidewalks with vertical displacements of ½" or greater will be replaced for safety and ADA compliance. Where necessary, new underground utilities may be installed in the parkstrip or public right-of-way.

While reviewing the infrastructure in need of repair in the project area, we noticed a tree or trees in the parkstrip in front of your home have damaged the curb and gutter and/or City sidewalk. Consequently, the curb and gutter and/or sidewalk in front of your home will need to be repaired in conjunction with the street rebuild. In addition, to avoid damage to the new infrastructure, the City will be removing the tree or trees causing the damage from the parkstrip in front of your home.

Typically, damage to public infrastructure or utilities caused by private trees or improvements in the parkstrip is the responsibility of the property owner, including cost to remove the tree or improvements causing the damage. As part of this street reconstruction project, the City is willing to remove the tree or trees in the parkstrip in front of your home at no expense to you. The City is also willing to provide you with a \$200 voucher to purchase a new tree if you would like to plant a replacement tree on your property. Certain conditions apply for the voucher. Please contact me at your convenience if you are interested in obtaining a voucher.

If you have any questions, please call Centerville Public Works at 801-292-8232 or email Marc at marc.marchant@centervilleutah.gov.

Thank you for your cooperation,

Marc Marchant
Centerville Streets Supervisor

Minutes of the Centerville City Tree Board meeting held Wednesday, January 18, 2023 at 8:00 p.m. in the Centerville City Hall Conference Room, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Martin Dorrance
Gary Smith
Gary Woodward, Chair
Scott Zeidler

MEMBERS ABSENT

Grant Chavez

STAFF PRESENT

Mike Higgins, Parks Supervisor
Connie Larson, Recording Secretary

MINUTES REVIEW AND APPROVAL

Minutes of the October 19, 2022 meeting minutes were reviewed. Scott Zeidler made a **motion** to approve the minutes as written. Gary Smith seconded the motion, which was passed by unanimous vote (4-0).

APPOINT CHAIR AND CO-CHAIR FOR 2023

Martin Dorrance made a **motion** to nominate Gary Woodward as Chair of the Tree Board for 2023. Scott Zeidler seconded the motion, which was passed by unanimous vote (4-0).

Gary Smith made a **motion** to nominate Martin Dorrance as Vice-Chair of the Tree Board for 2023. Gary Woodward seconded the motion, which was passed by unanimous vote (4-0).

TREE BOARD COMMITTEE MEMBERS

The Tree Board discussed the need for three more members to serve on the Board. Joy Chambers gave a list of names to the mayor as possible candidates for the Board.

2023 ANNUAL MEETING SCHEDULE

The Tree Board reviewed the proposed 2023 meeting schedule.

Martin Dorrance made a **motion** to approve the Tree Board meeting schedule for 2023. Gary Smith seconded the motion, which was passed by unanimous vote (4-0).

ARBOR DAY 2023 DISCUSSION

The Tree Board discussed Arbor Day for 2023. Gary Woodward reported that Joy Chambers gave him the materials for the Arbor Day Art Contest for the elementary schools. The four elementary schools in Centerville will be invited to participate in the contest. Joy Chambers said she would help with the contest to be held at the end of April. The school principals will be sent a letter of the contest and the mission statement of the Tree Board. Judging for the contest will be on April 26, and the results posted on April 28. The open house to view the pictures will be determined at a later date.

TREE TOUR AND TREE QUIZ

Scott Zeidler said he will contact Mike Smith about making a link for the Virtual Tree Tour, and a Tree Quiz that families could do together.

TREE OF THE MONTH

Gary Smith will make a list of trees for the Tree Board to review for Tree of the Month for the city newsletter and website.

PARK STRIP TREE DISCUSSION

Gary Smith suggested the Tree Board make a list that the city could examine of hazardous trees that are obstructing the view of drivers. Mike Higgins said the Street Department possibly has a list of dangerous trees, and he will follow on this item.

Gary Woodward reported that Bill Ince, City Council Liaison, received an email from John Urry regarding Flowering Pear Trees placed on a list as being desirable trees for parking strips. Mr. Urry feels these trees are not appropriate for parking strips, as they grow to 50 feet in height, and their foliage can obstruct the view of drivers. This item will be discussed at a future meeting.

TREE BOARD MISSION

Scott Zeidler reported he will be crafting an Executive Management Plan on what the Tree Board mission is, and the various conditions in Centerville for growing trees in park strips. He will also discuss growing conditions for trees in other places in the yard. There are 13 keystones of best practices of horticulture, and he will make a brief narrative of each one. Mr. Zeidler would like to have the Public Works Director review the 13 keystones before it is submitted to the executive level. Lisa Attorney, City Attorney, will also review the keystones.

NEXT MEETING

The next Tree Board meeting will be held on February 15, 2023 at 8:00 p.m. at City Hall.

ADJOURN

At 9:10 p.m., Gary Smith made a **motion** to adjourn the meeting. Martin Dorrance seconded the motion, which was passed by unanimous vote (4-0).

Jennifer Robison, City Recorder

Date Approved

Connie Larson, Recording Secretary