



WHITAKER MUSEUM BOARD AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE WHITAKER MUSEUM BOARD WILL HOLD A REGULAR MEETING AT 5:00 PM ON JANUARY 24, 2023 AT CENTERVILLE CITY HALL CONFERENCE ROOM, 250 NORTH MAIN STREET, CENTERVILLE, UTAH.

Centerville Whitaker Museum Board meetings are open to the public, unless otherwise closed for reasons allowed by law. Centerville Whitaker Museum Board meetings may be conducted via electronic means pursuant to Utah Code § 52-4-207. In compliance with the Americans with Disabilities Act, individuals needing special accommodations due to a disability may contact the City Recorder at (801) 295-3477, at least 24 hours in advance of the meeting. The Board reserves the right to modify the sequence of agenda items in order to facilitate special needs or provide greater efficiency.

The full agenda packet and backup materials can be found on the Centerville City website at:

<https://centervilleutah.gov/129/Agendas-Minutes>

A. ROLL CALL

B. MINUTES

Minutes of prior meetings may be reviewed and accepted. Minutes review and approval shall comply with the Centerville City Minutes Approval Policy.

1. Minutes Review and Approval
November 22, 2022 Minutes

C. BUSINESS ITEMS

Business action or discussion items to be considered.

1. Appoint Chair and Co-Chair for 2023

D. DIRECTOR REPORT

1. Volunteer Updates
2. Donation Box Receipted
3. Museum Policy on Production of Archives
Church of Jesus Christ of Latter-Day Saints duplication of wire recordings
4. Whitaker Museum Second Quarter Report FY 2023
5. Event Banners
Alpha Graphics - complete
6. Approval of Board to change Story Telling Second Thursday of Participating Months
7. Calendar Discussion of Potential Museum Events FY 2023
 - Keeping Our Stories Alive
 - Flash Back
 - Special Events
 - Newsletters
 - Recognition
 - Holidays

E. **BOARD REPORTS**

F. **ADJOURNMENT**

CERTIFICATE OF POSTING

I hereby certify that this notice and agenda was posted at Centerville City Hall, published on the Utah Public Notice Website, and provided to a newspaper or media correspondent in accordance with the requirements of the Utah Open and Public Meetings Act, including, but not limited to, provisions of Utah Code § 52-4-202.

Jennifer Robison
Centerville City Recorder

Minutes of the Centerville City Whitaker Museum Board meeting held Tuesday, November 22, 2022 at 5:00 p.m. in the City Hall Conference Room, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Bob Brown
Robin Jensen
Jim Morgan
Nancy Smith, co-chair
Jana Taylor

MEMBERS ABSENT

Spencer Packer, Chair

STAFF PRESENT

Bryce King, Community Service Manager
Lisa Linn Sommer, Museum Director
Connie Larson, Recording Secretary

MINUTES REVIEW AND APPROVAL

Minutes of the November 1, 2022 meeting were reviewed. Nancy Smith made a **motion** to approve the minutes as amended. Jim Morgan seconded the motion, which was passed by unanimous vote (5-0).

DIRECTOR'S REPORT

Lisa Sommer, Museum Director, reported plans for Elizabeth's Victorian Tea are going forward for 2023. There is enough interest in this event, and it is planned for either June 4th, or June 11th. Bids from the caterers will be given at the next meeting.

The Pioneer Christmas will begin on November 29th. Reservations are required and there are two spaces left. There will be crafts for children to make, and Santa Claus will be there also.

The Pumpkin Festival went very well. There were some people who said they did not like having the pumpkins clustered close together. Next year, the pumpkins will be spaced throughout the Museum Garden. There were older people who said they want the Pumpkin Festival at Smith Park. Banbury Cross Donuts provided 700 donuts for the event. There will be no hay at this event next year.

The Board discussed the option of doing a Pony Express or Wells Fargo 5K run next year, similar to the Zombie Run that was held past years in October. The Pony Express or Wells Fargo run would be held on the Bamberger Trail, and the Cross-Country team could be dressed as cowboy bank robbers. Families could have relay teams. Bryce King, Community Service Manager, will check local race calendars to see what dates would be available.

FLASH BACK FUN

Flash Back Fun events will continue to be held in July 2023.

JULY 4th EVENTS

The Whitaker Museum will sell homemade root beer at the July 4th festivities in 2023.

CEMETERY TOUR

The Board discussed having the Cemetery Tour in May instead of October, and having Centerville residents dress in pioneer period costume. They could stand by the grave of their ancestor and give a history of the ancestor.

STORY TELLING EVENTS

Robin Jensen will be doing the Story Telling events for May and June. The Story Telling events will be held on Thursday evenings beginning in 2023. Suggestions for Story Telling events are: B H Biography, Darren Perry presentation on the Bear River Massacre, historical walking tour, presentation on the Oregon Trail, and reminisce event by having residents bring artifacts and talk about them. Lisa Sommer will bring the content of previous Story Telling events to the next meeting for the Board to review.

BOARD MEMBER REPORTS

Jana Taylor will be doing Hannah's Trunk in February and March. This will be for preschool children to be held every other Thursday at the Museum. On-line registration is required.

Bryce King, Community Service Manager, reported he recently attended a Think Tank Conference with 40 other Parks and Recreation employees throughout the Country. They discussed issues and ideas on how to do their jobs better. Mr. King showed a virtual tour of the Springville Museum in Springville, Utah. He suggested having a virtual tour made of the Whitaker Museum for people who cannot come to the Museum, or who cannot climb the stairs. The virtual tour would allow a person to click on a painting or figurine, and it would give a history of the artifact. Mr. King suggested the possibility of a tourism grant that could be used to make a virtual tour of the Museum. He will obtain a bid on the cost of making a virtual tour of the Whitaker Museum.

WHITAKER MUSEUM BOARD MEETING SCHEDULE

The Board discussed the proposed meeting schedule for 2023.

Robin Jensen made a **motion** to accept the proposed meeting dates for the year 2023 for the Whitaker Museum Board. Jim Brown seconded the motion, which was passed by unanimous vote (5-0).

NEXT MEETING

The next Whitaker Museum Board meeting will be held on Thursday, January 24, 2023 at 5:00 p.m. at City Hall.

ADJOURN

At 6:40 p.m., Jim Morgan made a **motion** to adjourn the meeting. Nancy Smith seconded the motion, which was passed by unanimous vote (5-0).

Jennifer Robison, City Recorder

Date Approved

Connie Larson, Recording Secretary