WHITAKER MUSEUM BOARD AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE WHITAKER MUSEUM BOARD WILL HOLD A REGULAR MEETING AT 5:00 PM ON NOVEMBER 22, 2022 AT CENTERVILLE CITY HALL CONFERENCE ROOM, 250 NORTH MAIN STREET, CENTERVILLE, UTAH.

Centerville Whitaker Museum Board meetings are open to the public, unless otherwise closed for reasons allowed by law. Centerville Whitaker Museum Board meetings may be conducted via electronic means pursuant to Utah Code § 52-4-207. In compliance with the Americans with Disabilities Act, individuals needing special accommodations due to a disability may contact the City Recorder at (801) 295-3477, at least 24 hours in advance of the meeting. The Board reserves the right to modify the sequence of agenda items in order to facilitate special needs or provide greater efficiency.

The full agenda packet and backup materials can be found on the Centerville City website at:
https://centervilleutah.gov/129/Agendas-Minutes

A. ROLL CALL

B. MINUTES

Minutes of prior meetings may be reviewed and accepted. Minutes review and approval shall comply with the Centerville City Minutes Approval Policy.

1. Minutes Review and Approval
   November 1, 2022 Minutes

C. DIRECTOR REPORT

1. FY 2023 Events Confirmation and Dates
2. Storytelling Lecture Series Titles and Dates
3. Report on Pioneer Christmas progress
4. 2023 Annual Meeting Schedule
   Adopt the 2023 Annual Meeting Schedule for Whitaker Museum Board

D. BOARD REPORTS

E. ADJOURNMENT

CERTIFICATE OF POSTING

I hereby certify that this notice and agenda was posted at Centerville City Hall, published on the Utah Public Notice Website, and provided to a newspaper or media correspondent in accordance with the requirements of the Utah Open and Public Meetings Act, including, but not limited to, provisions of Utah Code § 52-4-202.

Jennifer Robison
Centerville City Recorder

Minutes of the Centerville City Whitaker Museum Board meeting held Tuesday, November 1, 2022 at 4:00 p.m., in the City Hall Conference Room, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT
Bob Brown
Robin Jensen
Jim Morgan
Nancy Smith, Co-chair
Jana Taylor

MEMBERS ABSENT
Spencer Packer, Chair

STAFF PRESENT
Lisa Linn Sommer, Museum Director
Connie Larson, Recording Secretary

Chair Spencer Packer was excused from the meeting.

MINUTES REVIEW AND APPROVAL

Minutes of the August 23, 2022 meeting were reviewed. Bob Brown made a **motion** to approve the minutes as amended. Jana Taylor seconded the motion, which was passed by unanimous vote (5-0).

REVIEW CITY COUNCIL MUSEUM WORK SESSION

The Whitaker Museum Board presentation with the City Council went very well. Lisa Linn Sommer, Museum Director, talked with Spencer Packer regarding the three topics the City Council requested the Whitaker Museum to provide:

- Quarterly Report on Museum activities.
- Email informing City Council of events the week prior.
- Weekly City Manager report submission of Museum activity for staff email. This report only goes to staff.

DIRECTOR REPORT

September and October Event Reviews

- Flash Back Event. The last Flash Back event of the summer was held on September 22nd. It was a 1970's band and vintage car show: there were 200 plus visitors. The October counts for geocaching were 17 visitors.

- Story Telling Events. September Story Telling Events had 32 people in attendance, and the October Story Telling Event had 28 people in attendance. The outside Audio Tour had 196 visitors during September and October.

- The October Pumpkin Fest had 1,200 people in attendance, and Rocky Mountain Power sponsored the event with a donation of $1,000 for this event. This event was in collaboration with the Recreation Department and Youth Council. There were pumpkins to carve, pumpkin bowling, crafts, Banbury Cross donuts and hot cocoa. Carved pumpkins were lit and displayed for all to admire. Those who brought a pumpkin for display, punched a can and won a gift card. The event was held on the Museum ground.

- The Cemetery Tour had 43 people in attendance. It was held at 7:00 p.m. It was enjoyable, but cold. Other ideas were discussed on how to offer this historic tour another season, as October is so full of events already. The Board discussed how Ft. Douglas uses actors dressed in costumes of the people they are representing, and then they tell the history of that person. Lisa Linn Sommer suggested asking relatives of ancestors buried at the Centerville Cemetery to tell the story of their ancestors.

- The Whitaker Museum Board discussed visiting with the Landmarks and Trails Committees to do possible audio tour posts for trails and landmarks in Centerville.

- Lisa Linn Sommer distributed thank-you letters for Board members to sign for the Flash Back and Story Telling participants for the past year.

MUSEUM EVENTS AND HOURS FOR NOVEMBER AND DECEMBER

Lisa Linn Sommer reported the Museum will be closed the week of Thanksgiving. Pioneer Christmas reservations begin on November 29th, and reservations will be on-line. Santa Claus will be at the Christmas events. The Museum will be closed the week of December 20th and December 27th.

DAVIS COUNTY MUSEUM THINK TANK

Lisa Linn Sommer reported that she and Bryce King, Recreation Director, will be meeting with museum directors from Centerville, Bountiful, Farmington, Layton, and Syracuse to discuss how to increase museum visits during the winter months, and to create a support group. Possible activities could include a scavenger hunt and contests with the five museums.

MUSEUM EVENTS AND SIX-MONTH OUTLOOK

The Board discussed Story Telling Event topics for 2023. Possible speakers include, John Sillito will be talking about his book he wrote on B H Roberts. Other suggestions for topics are Indigenous People, Girls Night and Boys night.
The story of the "Wash House" behind Cal Tingey's home. The Board discussed changing the night of the Story Telling Event from Tuesday, as Tuesday evening conflicts with church and school activities. After discussion, it was agreed the Story Telling Event will be held on Thursday evening.

EVENTS THAT NEED TO BE APPROVED

- Elizabeth's Victorian Tea Party. This event is held the first weekend in June. The cost will be $30 per person, and the Board agreed there will be only one seating for this event.

- Aunt Hannah's Story Trunk is a new event for preschool children. Jana Taylor will be the storyteller, and it will begin on January 23, 2023. This event is where an item is pulled out of a trunk, and then a story and crafts will be focused around that item.

Jim Morgan made a **motion** to add a new event to the Museum entitled, "Aunt Hannah's Story Trunk Event." Robin Jensen seconded the motion, which was passed by unanimous vote (5-0).

5K RUN

- Day of the Dead
- Pony Express
- Wells Fargo

The Board discussed different themes for the 5K Run, and agreed it will take place next year. This item will be discussed at a future meeting.

BOARD REPORTS

Robin Jensen reported Darren Parry will do the June 8th Story Telling Event on the Bear River Massacre.

NEXT MEETING

The next Whitaker Museum Board meeting will be held on Tuesday, November 22nd, at 5:00 p.m. at City Hall.

ADJOURN

At 5:30 p.m., Robin Jensen made a **motion** to adjourn the meeting. Jim Morgan seconded the motion, which was passed by unanimous vote (5-0).

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Jennifer Robison, City Recorder Date Approved

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4 Connie Larson, Recording Secretary

CENTERVILLE WHITAKER MUSEUM BOARD
2023 MEETING SCHEDULE

Unless otherwise determined by the Whitaker Museum Board, all meetings are held in the Centerville City Hall Building, Conference Room, 250 North Main Street, Centerville, Utah.

The meeting schedule for 2023 shall be as follows:

January 24, 2023

February 28, 2023

March 28, 2023

April 25, 2023

May 23, 2023

June 27, 2023

July 25, 2023

August 22, 2023

September 26, 2023

October 24, 2023

November 28, 2023