



WORK SESSION AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE CITY COUNCIL WILL HOLD ITS WORK SESSION MEETING AT 6:00 PM ON OCTOBER 4, 2022 AT CENTERVILLE CITY HALL, 250 NORTH MAIN STREET, CENTERVILLE, UTAH.

Centerville City Council meetings are open to the public, unless otherwise closed for reasons allowed by law. Centerville City Council meetings may be conducted via electronic means pursuant to Utah Code § 52-4-207. In compliance with the Americans with Disabilities Act, individuals needing special accommodations due to a disability may contact the City Recorder at (801) 295-3477, at least 24 hours in advance of the meeting. The Mayor and Council reserve the right to modify the sequence of agenda items in order to facilitate special needs or provide greater efficiency.

The full agenda packet and backup materials can be found on the Centerville City website at:

<https://centervilleutah.gov/129/Agendas-Minutes>

A. ROLL CALL

B. BUSINESS ITEMS

Business action or discussion items to be considered.

1. Centerville Community Foundation Discussion
Discuss the future of the Centerville Community Foundation

C. DEPARTMENT OR COMMITTEE REPORTS

Department heads or committee chairs may provide updates regarding department or committee assignments or events.

1. Community Development Director Report
Cory Snyder will give a report on the Community Development department

D. CLOSED SESSION

The City Council may vote to discuss matters in a closed session for reasons allowed by law, including, but not limited to, the provisions of Utah Code § 52-4-205 of the Open and Public Meetings Act, and for attorney-client matters that are privileged pursuant to Utah Code § 78B-1-137.

E. ADJOURNMENT

CERTIFICATE OF POSTING

I hereby certify that this notice and agenda was posted at Centerville City Hall, published on the Utah Public Notice Website, and provided to a newspaper or media correspondent in accordance with the requirements of the Utah Open and Public Meetings Act, including, but not limited to, provisions of Utah Code § 52-4-202.

**Jennifer Robison
Centerville City Recorder**

CENTERVILLE
city
CITY COUNCIL
Staff Report
10/4/2022

Item No. 1.

Title: Centerville Community Foundation Discussion

Initiated By: Brant Hanson, City Manager

Staff Representative: Brant Hanson, City Manager

SUBJECT:

Discuss the future of the Centerville Community Foundation

RECOMMENDATION:

BACKGROUND:

The Community Foundation Board met on 9/27/2022 and suggested moving from a governmental non-profit 501(c)(3) to an independent non-profit 501(c)(3). This would help the Foundation become more effective as a community organization. There would still be a need for the Foundation and the City to have a strong connection with elected officials and the City Manager serving as board members, but the Foundation would not be "run" by the City.

ATTACHMENTS:



COMMUNITY DEVELOPMENT DEPARTMENT

OCTOBER 04, 2022 WORK SESSION REPORT

Organization:

- Community Development Director – Corvin M. Snyder, AICP
- Assistant City Planner – Whittney Black
- Planning & Zoning Technician – Donna Wilkinson
- Chief Building Official/Inspector – Sunrise Engineering

Services Provided:

- ✓ **Planning & Zoning**
 - General Plan Policy Creation & Review
 - Zoning Ordinance Interpretation & Regulation
 - Development Review Processing
 - Subdivision Review Processing
 - Administrative Appeal Procedures
 - Historic Preservation Program
- ✓ **Building Permit Review**
 - Building Plan Review & Code Checks
 - Building Permit Processing & Issuance
 - Permit Inspection & Compliance Services
 - Inter-Agency Tracking & Information Services
- ✓ **Business License**
 - Business Licensing Application Processing
 - Business Licensing Renewal Collection
 - Alcohol Licensing & Compliance Services
 - Inter-Agency Tracking & Information Services
- ✓ **Code Enforcement**
 - Zoning Regulation Complaint & Enforcement
 - Building Permit Complaint & Enforcement
 - Business License Complaint & Enforcement
 - Weed Control Complaint & Enforcement
 - Other Nuisance Complaint & Enforcement

Overall Strategic Planning Goals:

- **Continued Support The Growth And Development Of The City** – the success of a city can be tied directly to the sustainability of its future land use pattern. There are three (3) legs of a stool to support a city; residential stabilization, commercial vitality, and job creation. Centerville has been quite successful with two (2) of the legs; residential and commercial. The next large task would be to making a commitment to develop a job creation center, which is currently envisioned for in the Shorelands Commerce Park

- **Support And Promote Sustainable Land Development Policies And Regulations** – There are several terms or plans used to describe this topic, such as smart growth, Wasatch Choice 2050, Envision Utah, etc. Our future land use patterns will have an impact on the quality of life of the future generations. The City is part of a larger regional area, which affects our expected quality of life. We need to take a disciplined look at our travel patterns, housing needs, health behaviors and necessities, and so forth, as we make plans for the future.
- **Maintain And Keep Up To Date On The Land Use Laws And Regulations** – from a legal liability perspective, it is important to be consistent in the use and application of the state and local land use policies and regulations. All of staff's processing efforts and reports from the Community Development Department are performed or written in a manner to disclose or follow proper procedure, identify applicable land use regulations, and assist the Board of Adjustment, Planning Commission, Landmarks Commission, and City Council in making proper and prudent land use decisions.

Personnel Projections (3-years):

- A Department Head succession strategy or plan needs to be evaluated within the next year.
- There are no current or active plans to hire additional personnel for the next three (3) years.

Generalized Department Work Loads (2022 Calendar year):

- Planning & Zoning Project Reports = 56, Commission/Council Items
- Building Permits Submitted/Issued = 250, Building, Electrical, Mechanical, Plumbing
- Business Licenses = 413 Active Licenses & In process = 14
- Code Enforcement Complaints = 26 Violations/ 5 Violations in Progress
- Administrative Site Plan Reviews = 7, Zoning Administrator Approvals
- Internal ADU Permits = 4
- Meetings = Too Many to Count – Executive Team, DRC, Bonds, Commission, Council, Special Projects, or Matters, etc. 😊

Department Planning & System Needs:

- Overall General Plan Update – Plan & Economic Assessment
- Resolution of the South Main Street Corridor Plan – If deemed still relevant
- Developing the Shorelands Commerce Park – Connection to Farmington & EDA
- Digital Building Permit & Archive System
- Continuation of Civic Review Zoning & Business License System (est. 4,500 annually)

Recent Training Activities:

- **APA Utah 2022 Fall Conference**– the Community Development Director attended this conference at Thanksgiving Point - Megaplex. Currently, the Director's Training Certification reporting period ends 12/31/2023 (*every 2 years*). Thus far, the Director has earned 22 of the 32 required education credits. Mandatory training credits are:
 - o *Law = 1.0 cm, competed*
 - o *Ethics = 1.0 cm, completed*
 - o *Equity = 1.0 cm, not completed*
 - o *Sustainability & Resilience, 1.0 cm, not completed*

Session Topics, Attended:

- o *Keynote: Alan Matheson, The Point Development*
- o *Water Conservation: Good, Better & Best Practices in Urban Design*
- o *Water in Planning: How Land Use Affects Water Use and How Utahns Feel About It*
- o *Public Input is Bad, Actually: Designing Effective Land Use Public Processes*
- o *Can a Bike Lane Be a Trail Too?*
- o *Sensitive Lands - The New Statewide Tool*
- o *State Planning Coordination Keynote*
- o *State Planning Coordination Q & A Panel*
- o *Legal Hot Topics*
- o *Ethics for Reals*
- o *Planning Gone Wrong*
- o *Tour of Thanksgiving Point & TOD Plans*

Fall Conference Link: <https://apautah.org/conferences/2022-fall-conference/>