



WORK SESSION AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE CITY COUNCIL WILL HOLD ITS WORK SESSION MEETING AT 5:30 PM ON SEPTEMBER 20, 2022 AT CENTERVILLE CITY HALL, 250 NORTH MAIN STREET, CENTERVILLE, UTAH.

Centerville City Council meetings are open to the public, unless otherwise closed for reasons allowed by law. Centerville City Council meetings may be conducted via electronic means pursuant to Utah Code § 52-4-207. In compliance with the Americans with Disabilities Act, individuals needing special accommodations due to a disability may contact the City Recorder at (801) 295-3477, at least 24 hours in advance of the meeting. The Mayor and Council reserve the right to modify the sequence of agenda items in order to facilitate special needs or provide greater efficiency.

The full agenda packet and backup materials can be found on the Centerville City website at:

<https://centervilleutah.gov/129/Agendas-Minutes>

A. ROLL CALL

B. BUSINESS ITEMS

Business action or discussion items to be considered.

1. Joint Discussion with Tree Board
Discuss goals and plans regarding trees in the City
2. Whitaker Museum Board Discussion
Annual report from Whitaker Museum Board

C. DEPARTMENT OR COMMITTEE REPORTS

1. Public Works Director's Report
Mike Carlson will give a report on the Public Works department

D. CLOSED SESSION

The City Council may vote to discuss matters in a closed session for reasons allowed by law, including, but not limited to, the provisions of Utah Code § 52-4-205 of the Open and Public Meetings Act, and for attorney-client matters that are privileged pursuant to Utah Code § 78B-1-137.

E. ADJOURNMENT

CERTIFICATE OF POSTING

I hereby certify that this notice and agenda was posted at Centerville City Hall, published on the Utah Public Notice Website, and provided to a newspaper or media correspondent in accordance with the requirements of the Utah Open and Public Meetings Act, including, but not limited to, provisions of Utah Code § 52-4-202.

**Jennifer Robison
Centerville City Recorder**

CENTERVILLE
city
CITY COUNCIL
Staff Report
9/20/2022

Item No. 1.

Title: Joint Discussion with Tree Board

Initiated By: Gary Woodward, Tree Board Chair

Staff Representative:

SUBJECT:

Discuss goals and plans regarding trees in the City

RECOMMENDATION:

BACKGROUND:

The Tree Board was created in 2018 as an advisory board to the City Council and other departments for the purpose of providing guidance to the City of the planting, maintaining and removing of trees on public property and within the public park strips. CMC 3.03.080. A combined work session with the Tree Board was held on December 3, 2019. The record of that meeting can be found at the following link:

<https://centervilleut.civicclerk.com/Web/Player.aspx?id=242&key=-1&mod=-1&mk=-1&nov=0>

ATTACHMENTS:

1. 12-3-2019 joint Tree Board-CC WS minutes

Minutes of the Centerville City Council work session held Tuesday, December 3, 2019 at 5:30 p.m. at Centerville City Hall, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Mayor Clark Wilkinson

Council Members Tamilyn Fillmore
William Ince
Stephanie Ivie
George McEwan
Robyn Mecham

STAFF PRESENT

Brant Hanson, City Manager
Lisa Romney, City Attorney
Leah Romero, City Recorder
Mackenzie Wood, Assistant Planner
Katie Rust, Recording Secretary

TREE BOARD PRESENT

Joy Chambers, Chair
Brooke Holman
Anne Linton
Gary Smith
Gary Woodward
Scott Zeidler

VISITORS

Chris Simonsen, Bountiful City Council
Rob Vandegrift, Bountiful Veterans Park Board

BOUNTIFUL VETERANS PARK PRESENTATION

Bountiful City Councilmember Chris Simonsen explained the plan to build Bountiful Veterans Park directly north of the Bountiful City offices. Rob Vandegrift, Bountiful Veterans Park Board member and landscape architect, shared a video presentation about the planned park, which he said would be meaningful and top quality. Names of veterans with a connection to Bountiful or neighboring cities can be submitted for inclusion at bountifulveteranspark.org. Councilmember Simonsen and Mr. Vandegrift asked the Centerville City Council to share the information with Centerville citizens.

DISCUSSION WITH CITY TREE BOARD

Gary Woodward, a member of the Centerville Tree Board, presented a revised Approved Tree List for Council review. The Tree Board is in the process of drafting amendments to the entire tree ordinance. The City Council and Tree Board members discussed the tension that exists between trees and City infrastructure in park strips. The proposed Approved Tree List incorporates current City policy regarding trees in park strips, and includes trees with root systems that are less likely to cause problems. Tree Board member Gary Smith commented that, unfortunately, even the more ideal trees can sometimes cause problems with infrastructure. The Tree Board has reviewed and compared tree-related statutes from six other communities while revising the Centerville tree ordinance.

Councilmember Ivie stated that cable and UTOPIA lines run approximately 6 inches below the ground, low-voltage power lines run 12 inches below the ground, gas lines run between 16 and 18 inches below the ground, and high-voltage power lines run 4 feet below the ground in park strips. Brooke Holman, a Tree Board member, commented that it would be helpful for the Tree Board to have any data regarding the impact of trees in park strips to better address the situation. Councilmember McEwan said he believes there is a misconception in the community regarding what is City responsibility and what is property owner responsibility. Councilmember Fillmore suggested the Tree Board continue to help with community education after the ordinance is updated. Scott Zeidler said it helps for a city to have a culture of proper tree care, and suggested tree care training for Public Works Department employees. Gary Smith commented that proper pruning should begin when a tree is young. Scott Zeidler said he views park strips as a kind of undefined battleground; park strips are City real estate with City jurisdiction and liability, but with duty of care assigned to adjacent property owners who likely do not have the needed knowledge, experience, and tools for proper tree care. He explained that park strip trees are generally a cyclical resource that can be expected to last maybe sixty years. Trees planted at least ten feet behind the sidewalk have greater long-term potential. Scott Zeidler stated that park strips are biologically an imperfect zone for trees.

Joy Chambers, Tree Board Chair, expressed the opinion that it would be unrealistic to not allow trees in park strips in Centerville. Brooke Holman commented that wider park strips help improve the appearance of a city and provide more space for trees. Anne Linton, Tree Board member, added that nonlinear sidewalks provide wider park strip space for trees. Councilmember McEwan said he feels information regarding drought tolerant trees will be important as secondary water becomes more scarce.

Councilmember Fillmore suggested the revised tree ordinance include a mission statement for the benefit of future Councils, to help the City be consistent. Councilmember Ivie emphasized that park strips were created for infrastructure. Responding to a question from the Council, Scott Zeidler estimated that a dedicated city forester would be a one-half to three-quarter-time position. Councilmember Fillmore suggested the Council consider requiring a five-foot park strip in new developments.

The Council and Mayor thanked the Tree Board for their time and service.

ADJOURNMENT

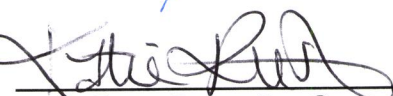
Councilmember Fillmore made a **motion** to adjourn the work session at 6:54 p.m. Councilmember Mecham seconded the motion, which passed by unanimous vote (5-0).



Leah Romero, City Recorder

January 15, 20 TB
January 7, 20 CC

Date Approved



Katie Rust, Recording Secretary



CENTERVILLE
city
CITY COUNCIL
Staff Report
9/20/2022

Item No. 2.

Title: Whitaker Museum Board Discussion

Initiated By: Brant Hanson, City Manager

Staff Representative: Lisa Sommer, Museum Director

SUBJECT:

Annual report from Whitaker Museum Board

RECOMMENDATION:

BACKGROUND:

ATTACHMENTS:

1. Whitaker Operations History - 2011-2022
2. WMB Presentation

Thomas Whitaker, the Settler

Thomas Whitaker, was born in Rotherhithe, Surrey, England, in 1816. He was a sailor, artisan, nurseryman and master carpenter. Upon arrival in Utah, Charles C. Rich asked Thomas to make his home in Centerville, Utah so that Thomas could help Charles get his finances in order. In 1858 Thomas and Elizabeth Whitaker were married and settled in Centerville. Around 1862 Thomas commissioned Charles Duncan to construct a solid one and a half story field stone home using material from his property. Thomas did all of the carpentry work. At the time of completion, this was one of only a handful of field stone homes in Davis County. Thomas had brought mulberry clippings from California to Utah in 1856 and reportedly sent to England for silkworm eggs. The Whitakers are believed to have been the first family in Utah to raise silkworms and spin into silk. In 1862 Elizabeth make a scarf necktie for Brigham Young, who was so enthusiastic that he encouraged silk production through the Relief Society organization of the LDS church and by 1875 the Deseret Silk Association was established. Three generations of the Whitaker family lived in this home and farmed the property until 1930.

The Museum

This historic home is listed on the National Register of Historic Places. It is one of only eleven stone houses built in the 1860's. The original stone house shows the first firmly rooted, permanent phase of Centerville's beginnings. The significance of the Whitaker house lies in its architecture as a good example of classically inspired stone structures built by locally renowned skilled masons of locally gathered rock. It is situated on Main Street directly south of City Hall where it has been a well-loved landmark for 160 years (since 1862). The home was purchased by Centerville City December 1, 1994 to save the historic building and to create a museum and a gathering place for the benefit of the community. It houses volumes of documents, histories, and artifacts deemed significant to Centerville's heritage. Centerville is at the base of the Wasatch Mountains about twelve miles north of Salt Lake City, it is two miles wide and three and three-tenths miles long. Museum visitors enjoy learning stories about the significance of artifacts on display, viewing a wide variety of historic videos that have been compiled and going back in time to experience the lifestyle of the 1800's.

History Overview

When the Centerville Historical Society was no longer functioning, the City Council in 2005 voted to officially transfer their History Collections to Centerville City for the Whitaker Museum. There were 5 file cabinets full of documents, histories, etc. collected over the years.

From 1995 to about 2010 the museum was open by appointment only or when the Director was available and on site. This made it difficult for the general public to participate in the museum and its historic preservation. In 1999 the Director was given a stipend of \$300 to be open 4 hours a week and continue taking and organizing histories and artifacts.

In 2010 the City Council determined that the east wall of the back portion of the Whitaker was unstable. In that same year a guest speaker, Mr. Fred Aegerter, came to a City Council work session at the request of Mr. Cory Snyder to discuss the value of historic preservation and buildings and various opportunities offered by the State through grants that support rehabilitation

of historic buildings. City leaders agreed with the vision of restoring the home to a more historical condition and to remove the 1960's poorly conceived addition for safety reasons. From 2010 to 2013 the Museum underwent a complete structural restoration to make it habitable for generations to come. The restoration cost the City's general funds about \$122,000 with the balance coming from many grants, donations, fundraisers, local business support and in-kind labor contributions.

Since the grand re-opening of 2013 innumerable SUP and DUP Chapters, family reunions, youth groups, activity day groups, Whitaker family reunions and elementary school tours have scheduled tours to visit or hold their meetings in the museum. There have been visitors as far away as India, Hawaii, British Columbia, Germany, Canada, Panama, New York and France.

MUSEUM DIRECTORS:

Clara & Vern Goudy – Care takers of the building, artifact and records. Considered it their mission.
 Melissa Hogan – Director from about 1999 to early 2013. Stipend \$300 a month for 4 hours a week.
 Lisa Sommer – Hired as a contract worker late 2013 with an allocation of no more than 20 hours a week.
 In late 2017 City Council voted to approve 24 hours a week and make it a part time position.

BOARD MEMBERS (Past & Present to the best of our knowledge):

Clara & Vern Goudy, Burnadell & Bill Nelson, Stan & Mary Ellen Smoot, Joe & Noma Kjar, Priscilla Todd, Melissa Hogan, Paul Smith, Richard Davis, Rebekah Barton, Richard Henrichsen, Frank Hirschi, Dean Layton, Doug Romney, Andy Bavelas, Barbara Nish, Bridget Lee, Nancy Smith, Lisa Sommer, Bruce Powell, Spencer Packer, Diane Chamberlain, Carol Bake, Debbie Dahl, Laura Toney, Mel Miles, Jim Morgan, Bob Brown

TOUR GUIDES (Past & Present):

Paul Smith, Lisa Buckmiller, Jan Castleton, Lucille East, Kay Eggertson, Judy Gunn, Dorothy Hope, Janice Jeppson, Stana Kjar, Christie Slagowski, Marsha Wall, Diane Chamberlain, Marilyn Jensen, Dale Jones, Andrea Richman, Ruth Blackburn, Mikki Whitehead, Claudia Cole, Ruth Tingey, Burnadell Nelson, Stana Kjar, Margo Thompson, Joanne Earl, Vonnie Brockbank

Municipal Code

3.03.070 Whitaker Museum Board

(a) Creation. There is a Whitaker Museum Board for Centerville City which acts as an advisory board to the City Council regarding the facilities, programs, and policies for the administration and operation of the "The Whitaker" Centerville's Heritage Museum (hereafter referred to as "The Whitaker" or "Museum").

(b) Purpose and intent. The purpose of "The Whitaker" is to support the Centerville City mission which states: "Our mission is to serve the people of Centerville by promoting their peace, health, safety and welfare while planning for the future and preserving the past." In addition to the City's mission statement, the mission of "The Whitaker" is as follows: "The Whitaker" Centerville's Heritage Museum tells Centerville's story, teaches traditional values, creates links between past and present and cultivates pride in our rich heritage". The Museum Board shall pursue policies and programs in the administration and operation of Museum consistent with these mission statements.

RECOGNITIONS & AWARDS:

- **March 28, 1996** – National Park Service Department of the Interior, Washington, D.C. signed by Governor Mike Leavitt certificate for The National Register of Historic Places for “architectural significance and to encourage its preservation”
- **March 18, 1998** - Centerville City proclaimed March 18th as Vestil Harrison Day for “Outstanding Citizen of Centerville” for history preservation
- **September 6, 2001** – Governor Leavitt declared Sept 6th as” Clara Goudy Day” for her endless service to Centerville City
- **September 20, 2012** – Utah Division of State History “Outstanding Contribution Award” to Melissa Hogan for preservation work on the Whitaker Museum
- **March 8, 2013** - <https://www.youtube.com/watch?v=OQe0PyR3DkA>
- **March 2013** - Scouted by Shane Price of www.utafilmlocations.com as a possible location for future films
- **September 2013** - Small feature in VIA Magazine (the official AAA travel publication with 6 million members)
- **September 5, 2013** – Utah Division of State History awarded an “Outstanding Contribution in History” to the Thomas Whitaker Museum
- **April 12, 2014** - Utah Division of State History sponsored an event with the Utah Symphony/Utah Opera, “Silks and Spices” detailing the history of the silk industry in Utah. The Whitaker was asked to partner with Utah Symphony and display our 130 year old handmade silk wedding dress along with the shoes and shirtwaist
- **June 26, 2014** - Viewmont High School art student, Tyson Haskins, entered into the Utah State of Utah Competition to re-create a movie and used the museum for his project. “Rhythm and the Raven Rap”. Here’s the link: <http://www.youtube.com/watch?v=SVdNKaWdVo8>. He took 2nd place
- **April 2, 2015** - Glen Rawson & Dennis Lyman filmed & narrated episodes of the Joseph Smith Papers inside the museum parlor for 4 months mentioning the museum with credits. They also advertised several events during this time as another way to thank the museum
- **September 21, 2015** – Centerville City issued Proclamation No. 2015-12 signed by Mayor Paul Cutler for appreciation to the Whitaker Museum Staff & Board for Centennial Community Service in providing archived records in the writing of the Centennial Book “Centerville, Utah, Our American Hometown”
- **Summer of 2015** – Listed on Trip Advisor as 1 of 5 things to do in Centerville
- **Summer of 2016** – Had our first google web review posted from a local guide who listed several photos. Overall 5 Stars, but two gave 4 star reviews because of our limited hours.
- **August 16, 2022** – City Council and the Whitaker recognize Paul Smith for his 30+ years of volunteer historic preservation for Centerville
- **Currently we have memberships with the following Museum Organizations:**
 - American Association for State and Local History (National)
 - Certified Utah Museum Association (State)
 - Utah Arts and Museums (State)
 - Utah Historical Society (State)

FUNDRAISERS/DONATIONS:

2012

- To match the grant and cover additional costs the museum held fundraisers:
 - “Make A Wish” fundraiser,
 - Yard sale May 29th
 - Flea market June 16th at the MTC parking lot where the community paid to have a spot and the fee went towards the restoration. Many donated what they sold that day to the museum such as Soroptimist of Bountiful and Church of the Resurrection
 - Farmers Market at Smith park
 - Winter Market (9 days in November) to secure funding for lighting fixtures
- Applied for and received additional grants from:
 - \$1,000 - Rocky Mountain Power Foundation
 - Sons of the Utah Pioneers \$500
- Marilyn Henrie Family Trust gave the full amount to restore the Thomas Whitaker oil portrait
- Erin Redd organizes the Community Gardens each year as a small fundraiser to museum (ongoing)

2013

- Paul Smith held a 12 week community lecture series donating his time and money earned to the museum.
- Started the Victorian Mother’s Day Tea fundraiser
- Held an Independence Day at the Whitaker during the 4th of July selling Root Beer floats
- Held a Heritage Market at the Museum outdoors

2014

- Held a Heritage Market September to October
- Zombie Fun run started as a fundraiser

2015

- History of the Saints (7 week lecture) held by Paul Smith
- Grant from Centerville Farmington Rotary Club of \$1,950

2016 to present

- Active Fundraising events: The Community Gardens, the Victorian Mother’s Day Tea and the Heritage/Farmers Markets. We want to replace the October Zombie Run with a Pony Express Wells Fargo 5K

EAGLE PROJECTS

2012

- **Jake Garn** scrapped, primed and repainted school house
- **Jordan Kunz** restored the gravel pathways
- **Alex Soutter** repaired and sealed the large wagon
- **Mason Taylor** built & painted the dry sink & raised \$530 in cash
- **Zach Taylor** built & painted 6 wood benches & raised \$320 in cash
- **PJ Tanner** leveled the ground from the windstorm fallen tree and laid sod
- **TJ Spangenberg** installed the designed brick sidewalk in front of the building
- **Bryce VanOrman** painted baseboards, stripped air vents & fundraiser
- **Tanner VanOrman** painted door casings, demolition work and fundraiser

2013

- **Brendan Rappleye** installed shelving in parlor closet and bookcase
- **Drew Eggertson** built, stained and installed the two kitchen wall shelves
- **Bryce Martin** refurbished the front door, bought & installed the exterior front light fixtures
- **Joe Moore** built the two back door steps and fundraiser
- **Levi Sweetin** refurbished the pie safe cupboard

2014

- **Tate Richman and troop 1462** cleaned all of the yard beds, raked the gravel and prepared the yard for spring
- **Talon Gamble** donated and planted butterfly bushes and sod

2015

- **Alex Creer and troop 1169** built the beehive fly route fence, placed stones and donated 2 beehive brood boxes

2016

- **Spencer Majors** oiled and winterized the large wagon and handcart

2018

- **Caleb Cook** dug trenches for the electrical conduit to go to the pole lights, and PVC pipe sleeves to go under the walkway for future watering system. Also weeded the flower beds
- **TJ Anderson** refurbished the log benches (burned, stained and varnished) and put in sod and weeded the yard
- **Ethan Jones** oiled, repaired and winterized the large wagon and hand cart

2019

- **Nick Broderick** designed, built and donated our donation box

COMMUNITY & BUSINESS SUPPORT:

2012

- **J & L Gardens** donated live plants for museum
- **Sherwin-Williams (Greg Buttars)** donated over 34 gallons of paint for a savings of \$918.76
- **Love Cleaning (Greg Love)** shampooed the furniture
- **Macs Lock & Key** refurbished and rekeyed the front door lock
- **Peck's Painting (LeRoy Peck)** donated 101.50 hours in labor to paint the interior of the museum. He paid his crew \$4,060 for the work out of his own pocket, donating the cost to the museum
- **Evensen Ornamental (Gary Evensen)** donated time and product to straighten and repair the damaged rod iron fence from the windstorm
- **Syl Turnbloom** built a display case for the Historic Centerville maps
- **Shupe Electric (Grant Shupe)** donated time and product to install historic electrical switches
- **Lee Hawkes** drilled holes in hundreds of wooden nickels
- **Alpha Graphic & Dorothy Hope** printed and designed the open house book marks
- **Foxwood Construction (Guy Carpenter)** donated a crew of 4 to frame the exterior wall of the north kitchen (Whitaker paid for materials) but Guy gifted labor cost to the museum
- **Colonial Lumber (Fred Hale)** provided labor for installation of 6 windows
- **Kevin Barkdull** donated plumbing services
- **Larry & Joan Smith** donated the bathroom sink, installed a lead glass window and more
- **Officer Gary Thomas & Jeff Thomas** donated an evening repairing and sheet rocking
- **Spencer Packer, Bruce & Nancy Smith** sanded, stained and sealed the oak floors
- **Peter Sommer** installed light fixtures and more
- **Parker Rapple** formatted and design work for Winter Market
- **Sean & Christy Cosper** donated additional brick pavers for sidewalk
- **Pack Farms** donated over 300' of sod
- **Cynthia Dinsdale** donated items for fundraiser
- **Ashley & Christina West** cleaned the museum
- **Willow Wood Ward Young Women Organization** cleaned the museum
- **Trisha Vogrenic, Diane Chamberlain, Gail Smith** cleaned the museum
- **Jan Castleton** secured loaned items from DUP to display
- **Kim Shannon & Joyce Cook** donated a pioneer handcart to the museum for educational purposes
- **Roger & Christie Slagowski** captured scenes throughout the city of the Dec windstorm on a DVD
- **Laura Long, Sunny Ketchum & Holly Moore** for help with the Winter Market fundraiser
- **George's Salvage (SLC)** donated outlet covers, strike plates and miscellaneous items

2013

- **Whitaker Family** donated \$5,000+ to go towards purchase of a period kitchen stove
- **Metal Craft (Gary Kitchen)** powder coated the rod iron fence and Gary Evensen, Bruce Smith, Peter Sommer, Jared Sommer, Paul Sommer, Marcus Sommer re-installed it
- **Packer Construction (Spencer Packer)** donated time as a contractor overseeing construction
- **Viewmont Metal Shop** donated skills to replicate and forge a new matching gate that was stolen
- **Starbucks** sponsored our first "Haunting at the Whitaker" with hot chocolate
- **Russon Brothers Mortuary** provided the use of a coffin for our "Haunting at the Whitaker"

- **Oakdell** donates compost for the Community Gardens which is an ongoing donation each year to the present
- **A local quilting group** donated a hand pieced-hand-sewn-quilted blanket for a hands on learning tool for guests to touch and see (**Diane Baxter, Dorothy Call, Marian Clayton, Sherry Clayville, Margie Jacobson, Burnadell Nelson, Ilene Nielson, Donna Peterson, Anne Proctor, Debbie Randall, Lenore Robbins and Marian Spencer**)
- **CenterPoint Legacy Theatre** loaned costumes for grand reopening
- **Centerville Deseret Industries** donated light fixtures
- **Dicks Market (Brian Waddoups)** donated cookies for grand reopening

2014

- **Ben Toone** of Farmington donated a time period kitchen stove to the museum
- **Tawnie Richman** created 2 benches out of the uprooted pine tree from the windstorm
- **Jim Rohletter of Western Metal** donated services and a dry sink

2015

- **Thomas & Sons** donated the “Community Garden” sign and installed it. Jack Dellastacious from the Community Foundation worked on this donation
- **Centerville 5th Ward** donated 10 quilts to be raffled off at Elizabeth’s Victorian Tea

2018

- **Chad Salmon (Salmon Electric)** donated 4 exterior pole lights at cost and donated the installation for free along with the concrete bases and electrical outlets at the base of each light
- **Mark & Becki Alder** donate a Christmas tree each year and continue “Christmas at the Whitaker”

2020

- **Grant Nielsen, KSL radio personality and Utah’s Morning News** donated his services to be the voice of our outdoor Tours
- **Mike Smith (City employee)** donated his equipment and time to assist Grant Nielsen in recording

2022

- **Banbury Cross Donuts (Brad Barber)** sponsored our July Flashback donating 400+ donuts

MUSEUM HIGHLIGHTS

2012

- Museum was closed due to restoration
- New museum board began process of re-defining a “purpose” and “mission” for the museum which was later adopted by the City Council
- Created a 3 year Project Timeline of Capital Improvement needs

2013

- Grand Re-opening celebration on March 8, 2013
- Worked on getting a functioning phone at the museum
- Created a job description for a Museum Director
- Created a Docent training manual with guidelines, expectations and tour scripts
- Museum website created
- Established set “open hours”
- Established a Records Request system for the public’s use of historical records and photos research
- Created a script for elementary school children visits
- Created a DVD on the early history of Centerville
- Hired a Museum Director to work 20 hours a week
- At the request of the city started a Property Management System “Policy & Procedures”
- **Free Community events started this year:**
 - “Keeping Our Stories Alive” from March to September every 2nd Tuesday
 - “Haunting at the Whitaker” in October
 - “Christmas at the Whitaker” includes letters to Santa, a craft, and pictures with Santa
 - Wooden nickel/old fashioned candy stick given out with each museum visit

2014

- Created a 3-5-10 year priority list
- Finally got a working phone & computer
- Designed and ordered exterior Whitaker sign
- Continued working on the “Policy & Procedures”
- Assisted with archival information research for those writing the Centennial book
- **Free Community events started this year:**
 - Gleaning of the Community Gardens opened up to the public in September

2015

- Assisted with archival information for the Centennial Celebration
- Installed a donated “Community Gardens” sign
- DVD created about Centerville’s founding families “Centerville 1847 to 1915”
- Created museum business cards
- Rain gutters installed on the north and south side of the building
- Handrails installed on back porch
- Submitted first draft for review on “Policy & Procedures”
- DUP meetings allowed in the museum
- **Free Community events started this year:**
 - Started the Geocache at the museum
 - Created a wall “Timeline” showcasing events from 1947 to 1915 of significant events
 - Started “Then and Now” Scavenger Hunt
 - Started “Connecting The Dots” Check to see if you are related to the founding families of Centerville

- **A Sample of one of our Story Telling Events this year:**
 - “Samuel and Joel Parrish – Founding Father and Son” presented by **David Parrish**
 - “Teacher for a Lifetime: Jenny Pratt Stewart” presented by **Susan Hainsworth**
 - “Master Storyteller in Motion Pictures” presented by **T.C. Christensen**
 - “The Great Seventy Year Floods 1923 and 1983” presented by **Richard Edgley**
 - “Centerville’s Courageous Veterans” presented by **Earl Tingey**
 - National Guard (MSG Robert Thornsby, SGTT Winston Gillies, SSG Reade King, and SFC Paul Klimack) did a color guard honoring Centerville’s living WWII Veterans. Flags were lined displayed all around City Hall. Fort Douglas and Jim Zocchi loaned memorabilia for display including vintage military vehicles displayed in the parking lot. The model-A car club chauffeured the veterans to the event. The veterans were presented special medals of Honor by the National Guard in a ceremony orchestrated by SGT Jesse Barton. LTC Jason Dougherty CSM Brian Smethurst presented Centerville veterans with a Commanders coin/Challenge coin, both a long standing military tradition. Veterans who remained in Centerville were: **Shirl Randall, DeWayne (Pork) Randall, David Parrish, Phil Sessions, and Richard Brown.** Veterans who moved away after the war were also presented an award: **Clynn Ford, Gene G. Halverson, Roy Hatch, Rex Sessions, Dale T. Tingey, John Pettit, William H. Evans, Gordon E. Walton, Dwight F. Walton, Orem (Red) Randall, and Roland G. Reading**
 - “The Whitaker Country Faire Featuring The Clive Romney band and stories of the Good Ol’ Days by the Good Ol’ Boys- **David Parrish, Lee Chamberlain, Joe Rawlins, Phil Sessions, Ron Randall, Cal Tingey, Pork Tingey and Richard Brown**
 - “The History of the 100+ year old Bavelas Farm” presented by **Andy Bavelas**
 - “Joe and Thomas Ricks” presented by **Lyndon Ricks**
 - “The Celebration May End but the Stories Go on”

2016

- Began the process to meet Utah State archival standard for correct preservation of archives and artifacts (moving from metal file cabinets to archival boxes)
- Purchased blinds to preserve the interior artifacts
- DVD completed about Centerville’s founding families”
- Museum Director changed from “limited hours” to “part-time” status with 24 hours average a week
- Installed the exterior museum sign
- RAP tax started – allocation 5%

2017

- Parking stalls and asphalt done
- Carriage house restoration began
- Policy and Procedures adopted by city council on 7-18-17

2018

- Finally an office complete with heating and cooling, a desk and internet
- B.H. Roberts artifacts donated to the museum
- Kitchen stove restoration and oven conversion to electric (donated by Whitaker family)
- Removed the large willow tree that was dying

2019

- COVID shut down
- Inventory and archival work began going through stored boxes of records and history
- Museum branding
- Landscaping plans around building and purchase of plants began
- Moved gas line away from front of building to north side and to the museum Parlor

- Started work on exterior mobile tours

2020

- COVID – still not open
- Finished branding
- Fireplace insert purchased and installed
- Continued work on the exterior tour stations
- Visit from Alan Barnet, Utah State Archivist to see how the archive was coming along and give advice
- Banner Pole stand installed
- Reupholstered Parlor furniture
- Built a display case for 130 year old silk wedding dress
- Restored Thomas Whitaker self portrait
- Interior of Summer kitchen fully restored
- Plants purchased for exterior
- Exterior tour script completed for review

2021

- West side gutters installed
- Carriage driveway completed
- Self-guided outdoor tours up and running in June (paid for by COVID funding)

2022

- Completed the oven restoration and conversion
- Began digitizing 1980's - 1990's cassettes and VHS tapes that have history from early Centerville residents and events, for current viewing
- The museum was gifted John Mills Whitaker's copper wire sound recorder and copper wire recordings from the 1950's and earlier. He started the Seminary and Institutes. The museum is partnering with the LDS Archive Department to transcribe them to digital making it possible to access the content.
- Working on hardscape around summer kitchen, kitchen sink hookup with water, insulate attic roof, French drains for newly installed rain gutters, oil and sealing of cedar shake roof, production of virtual tour for ADA
- **Free Community events started this year:**
 - Flashback Events
 - Museum opens for an additional day on Thursdays 5 to 8
- We have had 342 logged geocache visits since May 2015. These are some of the comments left:
 - "I made the find while in the area running some errands. Thanks for placing and bringing me to such a neat spot! SL, TFTCI", "Nicely done. Great location. Tftc", "Ha! I love it! Definitely unexpected! Thank you for placing this fun cache!", "That was fun and the clue was great!"

WORK IN PROGRESS & ON GOING VISION

- Changing over to archival appropriate materials
- Putting pictures, proof of accession & provenance into Past Perfect (online National Archive Data Base Storage & Preservation Template)
- 50 Cassettes of recorded history being made audible for the first time
- Editing 54 Recordings of “Keeping Our Stories Alive” to be made available to the public
- Creating a mini Virtual Tour for those unable to access upstairs
- Digitizing archives including 1,000’s of photos
- Converting 144 VHSs over to digital and DVDs
- 138 DVDs from past events and historic presentations before our time
- Keep on Collecting & Preserving our history
 - BH Roberts family donated his furnishings & histories
 - John Mills Whitaker – Founder of Seminary & Institutes donated his copper wire recorder and 8 tapes of his recordings.
 - Joanne Earl –previous member of the Centerville Historical Society donated 4 binders of Centerville’s history with photos
 - 1st Ward donated artifacts and history of early settlers
 - 2nd Ward donated histories of early settlers & events in the community
 - Ben Toone (Centerville resident) donated a time period kitchen stove from the Eden’s general store
- Re-Create the Website
- Increase awareness and advertising
- Add additional historical audio tours for our trails, Founders park and other historic locations
- Complete hardscape & landscape plans (3-5-10 year + plan) our plan has always been to have a barn to complete the original intent of the property to include a gathering place for the community. The City’s Master Plan in the early 2000’s included a historical display and gathering area

BUDGET REVIEW

Year	Operating Budget (Includes Director's salary)	Grants	Rap Tax 5%	Fundraiser & Donations
2011	6,381 (3,961)	10,900		18,570
2012	6,532 (3,955) 4 hours	1,500		23,093
2013	9,123 (1,840) 2 months	9,139		10,019
2014	15,721 (9,115) 20 hours	-		27,739
2015	25,576 (15,058)	16,200		5,542
2016	33,974 (17,530)	8,100		7,067
2017	34,395 (20,165) 24 hours	-	15,780	2,916
2018	45,584 (22,103)	8,565	51,678	1,902
2019	40,644 (22,919)	-	37,503	722
2020	38,557 (21,653)	9,100	21,059	294
2021	42,876 (24,466)	-	34 299	0
2022	47,656*/estimate (25,000)	10,000	5% unknown	250+ to date
TOTALS		73,504		98,114

*Budget was cut in 2019 as all departments were asked to delete services. 2022 budget increase includes education and training, recorder services increased due to meetings again, telephone and museum memberships increased

VOLUNTEER HOURS DONATED EACH YEAR (AVERAGE):

- **Docents** – Come every week on Tuesdays and help at times with other events an approximate per year average of donated time would be 1,100 hours
- **Board Members & Historian** - donate a cumulative of at least 1,300 hours a year
- **Community and business support** – It is hard to list a total of specific hours donated

Municipal Code

3.03.070 Whitaker Museum Board

(a) Creation. There is a Whitaker Museum Board for Centerville City which **acts as an advisory board to the City Council** regarding the facilities, programs, and policies for the administration and operation of the “The Whitaker” Centerville’s Heritage Museum (hereafter referred to as “The Whitaker” or “Museum”).

(b) Purpose and intent. **The purpose of “The Whitaker” is to support the Centerville City mission** which states: “Our mission is to serve the people of Centerville by promoting their peace, health, safety and welfare **while planning for the future and preserving the past.**” In addition to the City’s mission statement, the mission of “The Whitaker” is as follows: “The Whitaker” Centerville’s Heritage Museum tells Centerville’s story, teaches traditional values, creates links between past and present and cultivates pride in our rich heritage”. The Museum Board shall pursue policies and programs in the administration and operation of Museum consistent with these mission statements.



1960's addition being removed - east side



Today – east side



1960's addition removed northeast



1960's West wall restored to a Carriage Door

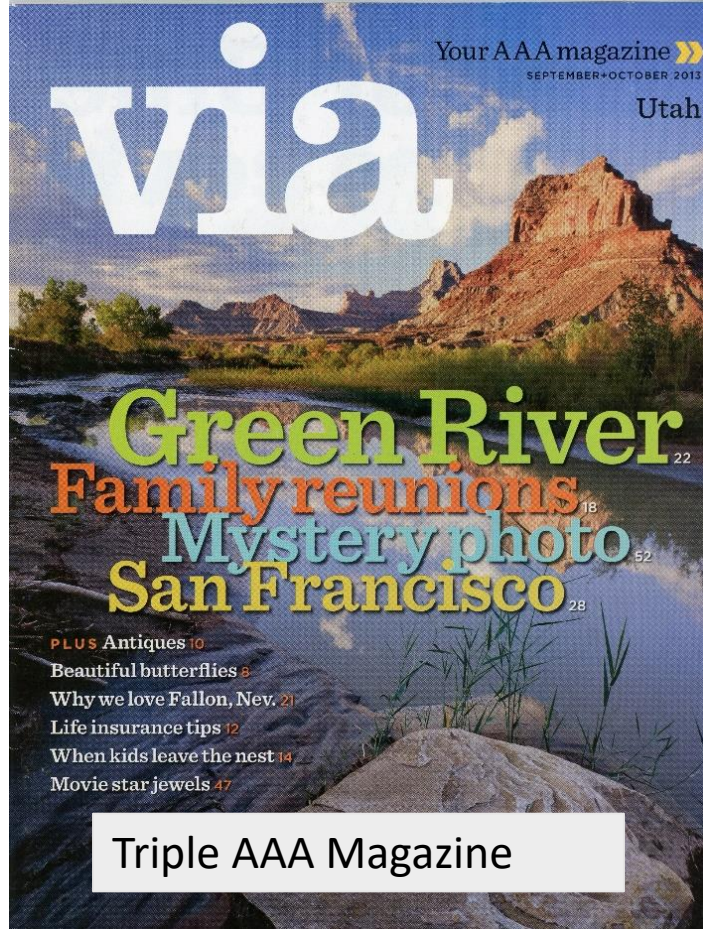


Today northeast





130 year old wedding dress on display at the Utah Symphony Event "Silk & Spices" event



Things to Do in Centerville

Listed as 1 of 5 things to visit



Multiple Awards from Utah Division of State History for "Outstanding Contributions in History"



Glen Rawson & Dennis Lyman authors of "History of the Saints" filmed in the museum and list us in a couple of the credits

The Whitaker: Centerville's Heritage Museum

168 N Main St, Centerville, UT

Reviews From the Web

4.8 ★★★★★ 12 reviews ⓘ



David Robbins

Local Guide · 6 reviews · 10 photos

★★★★★ 5 months ago



NICKLAR15 on instagram

Local Guide · 74 reviews · 341 photos

★★★★★ a year ago



Rick Jones

Local Guide · 575 reviews · 7,127 photos

★★★★★ 2 years ago

Fun little museum. Very limited hours. Knowledgeable and friendly docents.



Like



Charlotte Fowers

Local Guide · 223 reviews · 740 photos

★★★★★ 3 years ago

I love visiting this museum. The docents really know a lot and everything is so amazing.



Like



Steffine Amodt

Local Guide · 37 reviews · 289 photos

★★★★★ 3 years ago

Pretty



Like



Gwen Scott

7 reviews · 11 photos

★★★★★ 4 years ago



Cercy 7997

13 reviews

★★★★★ 5 years ago

Small, very local history. Very well kept knowledgeable staff/volunteers.



Diane Chamberlain

3 reviews

★★★★★ 6 years ago

We would be happy to share the inside of the home with anyone on Tuesdays from 10:00 am to 6:00 pm. The home is an interesting example of a pioneer home. Children are invited also. Thank you, Ken Isaac, for the artful photos of the home! They are lovely! (Docent)



Amy Micalizio

8 reviews

★★★★★ 3 years ago

Very interesting!



Like



Joseph Sine

Local Guide · 77 reviews · 201 photos

★★★★★ 3 years ago

Gardening awesome.



Like



Forbush Family

79 reviews · 108 photos

★★★★★ 3 years ago

Old home made into a museum with a community garden in back.



ken isaac

Local Guide · 159 reviews · 690 photos

★★★★★ 6 years ago

The summer gardens and outside have been well restored to look very authentic and of the pioneer period. Worth a stop and a stroll if you are passing by. The inside has very limited hours, so check the website carefully if you want an inside tour. I hadn't been inside yet to see it....



Like

Elizabeth's Victorian Tea



Community Gardens

About 40 plots

15 x 15 - \$25

15 x 30 - \$35





22 different Eagle Scout projects and amazing supporters



Mark & Becki Alder



Grant Nielsen
News host/announcer at KSL
5 TV & KSL News Radio



Gary Evensen
Evensen Ornamental Iron



Jim Rohletter
Western Metal Products



Chad Salmon



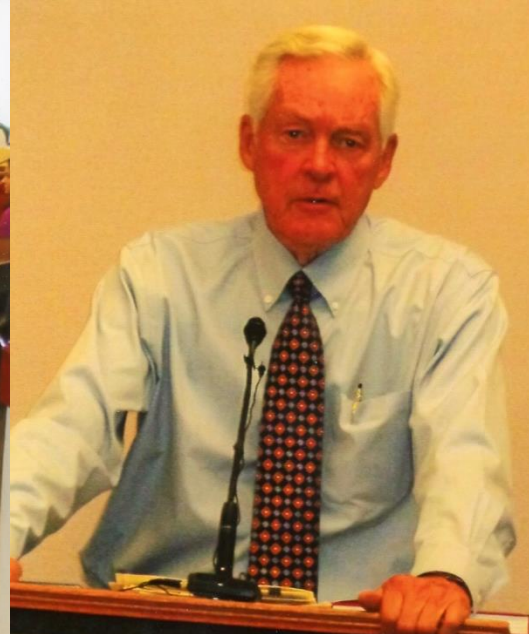
Oakdell - Cliff Lillywhite

Grand Re-opening March 2013

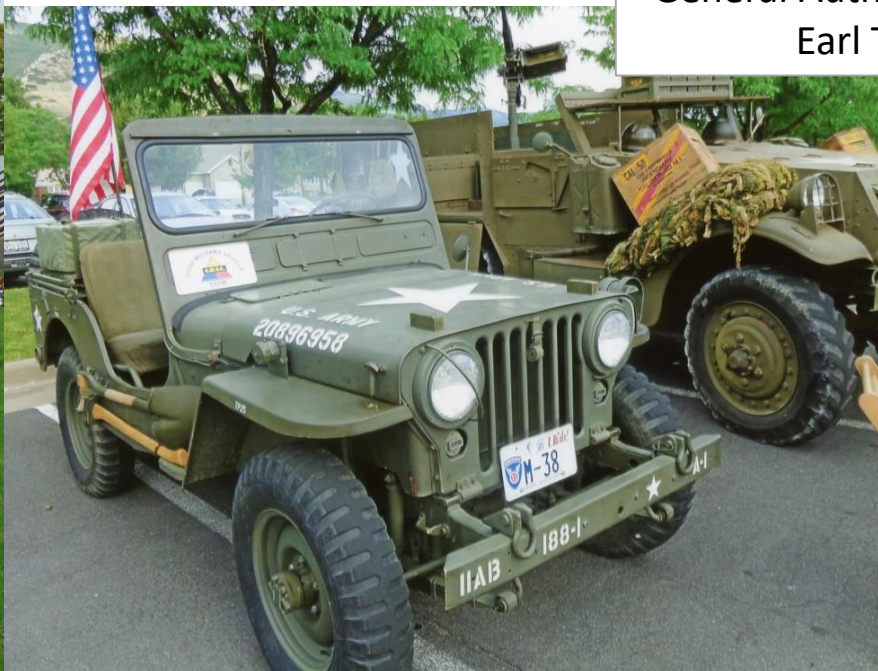


- Beautiful, safe and inviting Museum
- Guests as far away as India, Hawaii, British Columbia, Germany, Canada, Panama, New York and France. They spend time and \$\$ in our city after visiting the museum
- **Average 3,077 visitors a year or 23,082 in 7.5 years** (prior average was 168)
- Created a 24 hour 7 days a week exterior tour

- Have earned the trust and confidence of The Utah Division of State History and are personally contacted when they have extra money to apply for
- Created a 3-5-10 Year Capital improvement Project List – nearly completed!
- Created a “Policy & Procedures” guideline
- Geo Cache visitors – 342 since 2015
- Have been diligent in reaching AAM Standards and Best Practices for museums
- Finally an office to work in and a permanent place for archives 😊



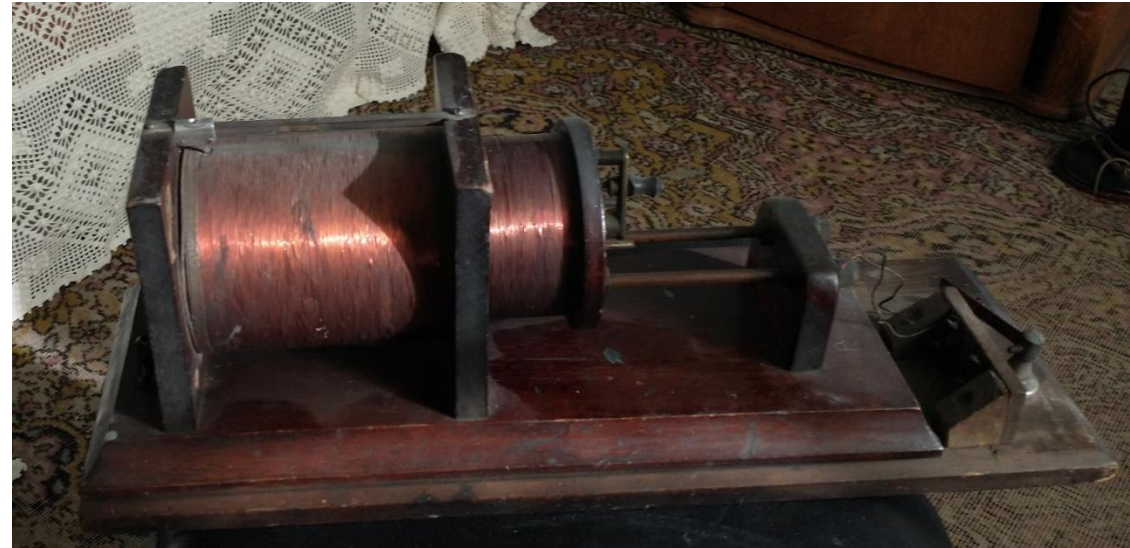
General Authority Emeritus
Earl Tingey

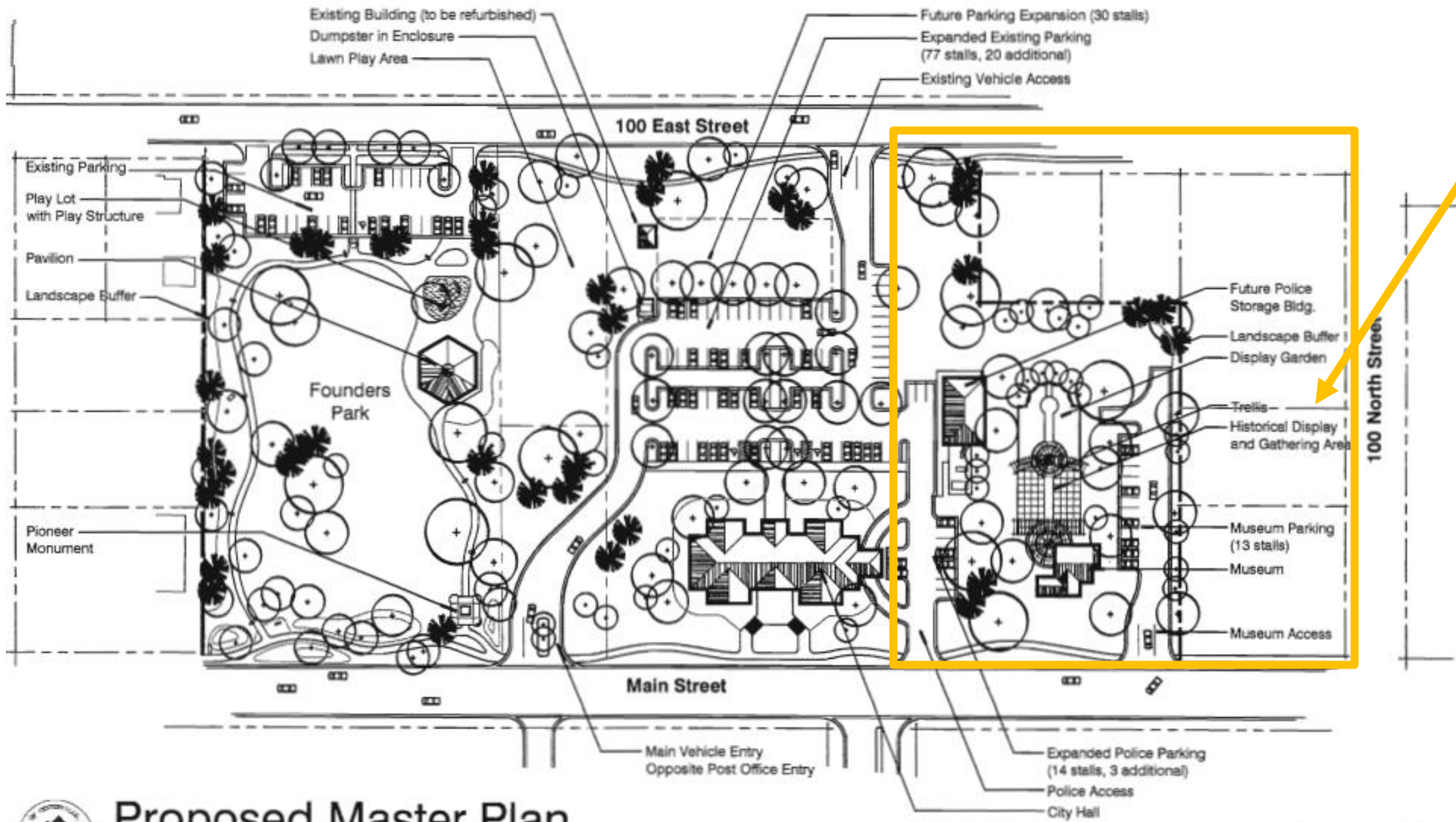


"Centerville's Courageous Veterans" this is just one of the 54 Story telling events

WORK IN PROGRESS & ONGOING VISION

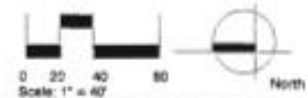
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Proposed Master Plan Founders Park and City Hall

Centerville City Utah



EVENTS THE MUSEUM OFFERS TO THE COMMUNITY

Open to the public Tuesdays 10 to 6 (other days by appointment)

Open to the public Thursdays 5 to 8

Davis County Museum Scavenger Activity –January through March

Keeping Our Stories Alive – second Tuesday – April to October

Vestil Harrison Day March 18

School Tours – April and May

Flashback Thursdays – July

Clara Goudy Day – September 6

Haunting at the Whitaker or Cemetery Tour – October

Fall Festival city wide - October

Pioneer Christmas – 3 times in December

Archival research by appointment

FUNDRAISER EVENTS OFFERED TO THE COMMUNITY

Community Garden (sign ups begin in April)

Elizabeth's Victorian Tea – June

Root beer floats at the museum – July (not free but not a true fundraiser)

Pony Express Wells Fargo or Day of the Dead 5K Run – September or November

YEAR	OPERATING BUDGET INCLUDES DIRECTOR'S SALARY		GRANTS	RAP TAX 5% CAPITAL IMPROVEMENTS	FUNDRAISERS & DONATIONS
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2022	47,656*/estimate		10,000	5% unknown	250 so far
TOTALS			73,504		98,114

Public Works Semi-Annual Review

September 20, 2022



Headlines

**This city has around 20 days of fresh water left.
Officials are racing to find another source
(CNN)**

A city in New Mexico has about 20 days of fresh water left, and officials there are scrambling to find another source to prevent cancer-causing particles from flowing out of faucets

Now, one of the city's two reservoirs is filled with contaminated water that the current filtration system cannot handle. It's also a health risk -- when carbon reacts with high levels of chlorine used to treat water, it can become carcinogenic.

Headlines

Unsafe water challenges Jackson, Miss., restaurant owners, who must look elsewhere
"There is some fear of the water supply being fit for consumption, so they chose to go to outlying cities that do not have the boil water notice," Fontaine said.

Jackson has dealt with boil water notices for decades, Malachi's mom, Kandi Bouldin, says she bought a \$5 kiddie pool and put it in the kitchen to store the water they boil. But she says cooking is still hard because you not only need clean water to cook, you need it to do the dishes, too.

LOCAL NEWS

9/14/2022

Sunset City residents asked to flush their water due to over-fluoridation

SUNSET, Utah — Sunset officials warn residents to run their water for several minutes before use due to chemical imbalance.

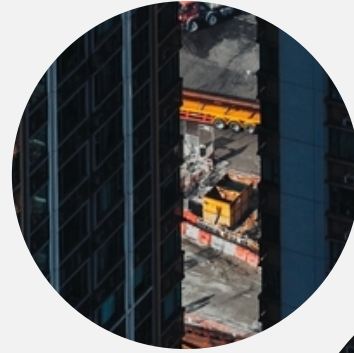
Officials with the Department of Environmental Quality said the Weber Basin Water Conservancy District – Central uncovered an equipment malfunction with the fluoride feed station, which injects fluoride into Sunset City water, on Wednesday at approximately 10 a.m. “This malfunction caused an overfeed of the fluoride chemical in water delivered to the city. It has been determined the malfunction began the day prior,” reads the statement from DEQ. After being notified, samples were collected in Sunset, and it was confirmed that some drinking water was over-contaminated with fluoride.

“Of the eight initial samples taken, three samples exceeded the Environmental Protection Agency (EPA) fluoride maximum contaminant level (MCL) of 4 mg/L,” according to the DEQ statement

Tonight's Agenda

Our Main Focuses

- Keeping the City in compliance with the Water, Drainage, Streets
- Training a Young Crew
- Development of New staff into new Roles
- Keeping up with the Projects and Problems



Problems We Are Facing

- Drought

Well levels dropping, Weber Basin cutting our allotment by 50 AF, Flip The Strip, Water Conservation

- Morale

- Training

- Hiring

- Supply Chain

Receiving Meters, Waterline parts take 30 to 40 Weeks, Cement, Truck Parts



Goals

Employee Training opportunities

- Work on department morale
- Continue working with each staff member and working on their growth
- Find training that will development each staff member in their career path

Projects

- Start the new reservoir
- Plan the next years water, drainage, road projects
- Finish up the Water Smart Grant, if we can get meters
- Next Years Budget
- Budget for the fleet program

We would like to thank City Council for their support over the last year

One Item that is note worthy

The money you appropriated for the water fund to do maintenance in different areas. On the 400 West overlay, we went in to replace the valve bolts on eleven valves and there were two valves, one was leaking and the other blew off while they were digging down to fix the bolts.



City Council Handouts

Morale of the Public Works Department: I feel we are doing better, but we still have a way to go. We've had some building periods and we will continue to look for more opportunities.

Grants

Stag Grant Ear Marks

Reservoir: \$1.5 million match \$.5 million (money should be here in January, February, or March)

ASR Project: \$4 million declined. We're looking for new "ear marks" coming out in December

Bureau of Reclamation Grants

Department New meters and Radios: \$75,000, match \$75,000 for \$150,000 total. Currently in the process of installing the meters and radios.

Tel-metering radio replacement: \$45,000, match \$45,000 for \$90,000 total. We should hear anytime on this

Wasatch Front Region Council

400 East Pages to 400 South: \$1.3 million, we have the funding, and we will start in the next two to three years

400 East 400 South to 100 South: \$1 million, we have the funding, and we will start in the next two to three years

400 North 1250 West to the Bike Trail: \$200,000, we have the funding, and we will start in the next two to three years

U-Dot Grant

1250 West 400 North, north to the bike trail: \$755,000, we have the funding, and we will start in the next one to two years

Pages and 400 East U-Dot Traffic Signal Radar Grant 12,000.00. This is a no-cost for Centerville City, will be installed as soon as parts can get here

CDBG

Pedestrian Grant \$75,000 (completed)

Projects

This year's Drainage, Street and Waterline jobs

- Young Power Sports waterline
- The Hive waterline
- The Lane waterline
- New Home water service, Current

- Canyon View waterline, Current
- London and Cottonwood Drainage, street and waterline projects, Current
- Hogan waterline/ storm drain line
- Summerhill Lane sub-division

Next Year's Water, Street and Drainage Projects

Linda Loma, 340 East, Wil-Mar Circle, 200 East Cottonwood to Casa Loma, Deerfield, Cottonwood to Casa Loma

Drainage Department

Drainage had 12 violations in the last 7 Months (mud on the road, concrete washout, materials in the road etc.

Legacy Granite violation dumping cuttings into the stream channel

GIS Department

Next year's green waste for next year

Time spent working on grants

Chase and 400 East traffic problem

Working through not being able to get parts and supplies

Street Department

Permitting

14 approach permits

34 park strips permits

Water Conservation

Flip the strip

Slow the Flow rebates to our citizens

Water Sample

Well samples every year

Lead and Copper samples every 3 years

Quarterly THM & HA5 bi-production and disinfection sampling

15 Bacterial samples monthly

Fluoride water samples three times per week with a monthly report

Preparing for the UCMR 5 EPA, for years 2023, 24, 25

Water Reports

Water Conservation Report: every five years with updates, improvements, and accomplishments. New requirements coming

Source Protection Plan: every seven years updated with accomplishments

Backflow

Backflow: The City has 560 hazards at 435 sites

Training Notes

Three Phases of Training: 1. New Staff. 2. Development of new staff in their new roles 3. Senior staff keep up with the new rules and regulations

One on one training and encouragement

Collage Class, preparing for a career here at the city, Alberto

New crew operators training

Management training, Cameron and Ferrin

Water CEU trainings, all water staff

Wheeler equipment operation training, Alberto, Chuck, Jace

After action training, all employees:

CPR, most all employees

Certified flagging and work zone set up training, most all employees

Safety Meeting every month, all employees

Trailer safety revamping see and out, all employees

Cut off saws, all employees

Training for new water employee

Long range staff training for earthquake training, hazard Training, etc.

Other Items

Emergency Preparedness Fair on Sept 17th

Fire on the hill & two house fires

Truck purchasing and quicker trade program

Looking at the Fleet Program

Approved Towing Vehicles

Truck #	Description		Hitch Type
104	Ford Flatbed		40,000 lb Pintle
222	Bobtail		90,000 lb Pintle
223	Bobtail		2 5/16 16,000 lb Pintle ball
227	Bobtail		90,000 lb Pintle
220	10 Wheel		90,000 lb Air Pintle
225	10 Wheel		90,000 lb Air Pintle
203	CV Flatbed		2 5/16 16,000 lb Pintle ball
206	F-550		2 5/16 20,000 lb Pintle ball