



WHITAKER MUSEUM BOARD AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE WHITAKER MUSEUM BOARD WILL HOLD A REGULAR MEETING AT 5:00 PM ON AUGUST 23, 2022 AT CENTERVILLE CITY HALL CONFERENCE ROOM, 250 NORTH MAIN STREET, CENTERVILLE, UTAH.

Centerville Whitaker Museum Board meetings are open to the public, unless otherwise closed for reasons allowed by law. Centerville Whitaker Museum Board meetings may be conducted via electronic means pursuant to Utah Code § 52-4-207. In compliance with the Americans with Disabilities Act, individuals needing special accommodations due to a disability may contact the City Recorder at (801) 295-3477, at least 24 hours in advance of the meeting. The Board reserves the right to modify the sequence of agenda items in order to facilitate special needs or provide greater efficiency.

The full agenda packet and backup materials can be found on the Centerville City website at:

<https://centervilleutah.gov/129/Agendas-Minutes>

A. ROLL CALL

B. MINUTES

Minutes of prior meetings may be reviewed and accepted. Minutes review and approval shall comply with the Centerville City Minutes Approval Policy.

1. Minutes Review and Approval
July 26, 2022 Minutes

C. DIRECTOR REPORT

1. Review Flash Back
2. Museum Page on City Website
 1. What to add
 2. What to remove
3. Museum Events
Discuss museum events to add, keep, and/or remove

D. BOARD REPORTS

E. ADJOURNMENT

CERTIFICATE OF POSTING

I hereby certify that this notice and agenda was posted at Centerville City Hall, published on the Utah Public Notice Website, and provided to a newspaper or media correspondent in accordance with the requirements of the Utah Open and Public Meetings Act, including, but not limited to, provisions of Utah Code § 52-4-202.

**Jennifer Robison
Centerville City Recorder**

Minutes of the Centerville City Whitaker Museum Board meeting held Tuesday, July 28, 2022 at 5:00 p.m. in the City Hall Conference Room, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Bob Brown
Jim Morgan
Spencer Packer, Chair
Nancy Smith
Jana Taylor

MEMBERS ABSENT

Robin Jensen

STAFF PRESENT

Bryce King, Recreation Director
Lisa Linn Sommer, Museum Director
Connie Larson, Recording Secretary

MINUTES REVIEW AND APPROVAL

Minutes of the June 28, 2022 meeting were reviewed. Nancy Smith made a **motion** to approve the minutes as written. Jim Morgan seconded the motion, which was passed by unanimous vote (5-0).

DIRECTOR REPORT

REVIEW OF FLASH BACK THURSDAYS

Lisa Linn Sommer, Museum Director, reported on the Flashback activities that have been held during July at the Museum. The first week there were 140 people in attendance, and 173 people attended the second week. Most of the people were families, and many of those people attended both weeks. The Board thanked Bob Brown, new Board member, for his help at these events. Banbury Donuts donated the donuts for these activities. The next activity is July 28th, which will feature a blacksmith, shooting gallery, and fishing activity. Lisa will report at the next meeting what is not being accomplished at the Museum because of the Flash Back events.

DISCUSSION OF FUTURE FLASHBACK EVENTS THROUGH OCTOBER

Lisa Sommer distributed the proposed Museum Flashback activities for August through October. The Board discussed the activities, and Jana Taylor will advertise the activities on Facebook, Instagram, and the Whitaker Museum Board social media page. The Board discussed if refreshments should be provided at the Flashback events. This item will be discussed at future meetings.

Lisa Sommer reported the City Council will honor Paul Smith at their meeting on Tuesday, August 16th. His family will be coming to this event, and Whitaker Museum Board members are asked to attend if possible.

1 The Whitaker Museum Farmer's Market will begin on August 4th, and run through
2 October.

3
4 **BOARD REPORTS**

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6 Nancy Smith discussed how to get different age groups interested and engaged with the
7 Museum. She suggested using social media, such as GIF, which uses famous art pictures, but using
8 a picture of oneself in place of the person in the picture. These pictures could be submitted to the
9 Museum for a competition. Nancy Smith reported she found a document of individuals who
10 donated money that made it possible for the Museum to open. The donations amounted to \$8,000.

11
12 Spencer Packer said he listened to "Ted Talks", which discussed ways to enhance the
13 Museum. There will be a work session with the City Council in September to discuss the Museum
14 budget.

15
16 Nancy Smith explained Robin Jensen has asked about the donation for John Mills Copper
17 Wire Recordings from the 1940s. Nancy discussed the policies and procedures on recordings. The
18 Museum has Mr. Mills recordings, but they are of no benefit because they cannot be heard. The
19 LDS Archives Department is willing to transcribe the tapes, as long as they can keep a copy of the
20 transcription. The Museum will receive a copy of the transcription, and they will also retain the
21 originals. Paul Smith thought these recordings were gifted to him, but he said he will gift the
22 recordings to the Museum so the transcription can take place. There is no cost to the Museum for
23 the transcription.

24
25 Nancy Smith made a **motion** that in as much as the Whitaker Museum has been gifted John
26 Mills' copper wire recordings, that we have no ability to transcribe due to its outdated technology,
27 we commission the LDS Church Archives to transcribe and provide the Museum with a digital
28 copy and a CD. The Whitaker Museum will retain the original, but will grant the reproduction of
29 a digital DVD to be held by the LDS Church Archives in accordance with our "Providence and
30 Legal Title", found in 10.070.1, specifically 10.07[e], Granting Rights for Reproduction," and
31 Number (d), acknowledging the source as the Whitaker Museum. Chair Spencer Packer seconded
32 the motion, which was passed by unanimous vote (5-0).

33
34 Bryce King, Recreation Director, apologized for comments he made about volunteers at
35 the last Whitaker Museum Board meeting.

36
37 **NEW BOARD MEMBER**

38
39 Bob Brown was introduced as a new member of the Whitaker Museum Board.

40 **NEXT MEETING**

41
42 The next Whitaker Museum Board meeting will be held on Tuesday, August 23, 2022 at
43 5:00 p.m. at City Hall.

44
45 **ADJOURN**

At 6:20 p.m., Jim Morgan made a **motion** to adjourn the meeting. Bob Brown seconded the motion, which was passed by unanimous vote (5-0).

Jennifer Robison, City Recorder

Date Approved

Connie Larson, Recording Secretary