CENTERVILLE CITY

250 North Main · Centerville, Utah 84014-1824 · (801) 295-3477 · Fax: (801) 292-8034

Incorporated in 1915

Mayor
Paul A. Cutler

City Council
Tamilyn Fillmore
William Ince
Stephanie Ivie
George McEwan
Robyn Mecham

City Manager
Steve H. Thacker

interoffice MEMORANDUM

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to:	Mayor Cutler City Council
cc:	Department Heads Planning Commission
from:	Steve H. Thacker, City Manager S. Thacker
subject:	City Manager's Summary of June 21, 2016 Council Meetings
date:	June 17, 2016

5:30 <u>**City Council Work Session**</u> – The City Council will meet again in a work session to discuss the content of the FY 2017 Tentative Budget, in preparation for adopting a Final Budget during their regular meeting later in the evening. The Council has already met several times in work session to discuss budget issues, and held a public hearing on the Tentative Budget on June 7. Documents relating to adoption of the Budget are available on NovusAgenda as attachments for the "FY 2017 Budget" topic on the regular City Council meeting agenda. Dinner for the Council and staff will be available beginning about 5:15 p.m. I recommend Council members bring their Budget notebook or be able to access the Tentative Budget via their electronic devices.

7:00 <u>**Regular City Council Meeting**</u>

E.1. <u>**Swearing-in of Youth City Council Members**</u> – Although the agenda shows this matter occurring after the Open Session, Mayor Cutler may conduct this business before Open Session to accommodate the anticipated crowd for the swearing-in ceremony. Centerville Justice Court Judge David Miller will perform the swearing-in, and will also be recognized at this time for being recently honored as the Utah Justice Court Judge of the Year.

E.2. <u>**Minutes Review**</u> -- The minutes to be approved are available online via NovusAgenda.

E.3. <u>**Public Hearing—Zone Map Amendment**</u> – This matter involves the rezone of a small parcel located at 142 & 144 East 1200 South from Residential-Medium to Commercial-High. This property was mistakenly zoned R-M during the 2003 City-wide rezone, even though it was being used for commercial purposes at that time. The Planning Commission recommended approval of the rezone.

E.4. <u>**FY 2016 Budget**</u> – As is normal during June each year, staff are recommending several amendments to the current Budget before the end of the current fiscal year, to keep the City in compliance with State budgeting guidelines. See Blaine's list of recommended amendments. Notice of a public hearing on this matter was published as required by State law. Before the public hearing, however, Blaine will review the latest interim financial report, for the 11 months ending May 31, 2016, which will be helpful before taking action on the budget amendments.

E.5. **FY 2017 Budget** – State law requires the City Council to adopt a Budget for FY 2017 (which begins July 1) no later than June 22. The Council adopted a Tentative Budget in May and has met several times in work sessions to discuss its content. The agenda shows the several actions that are needed in connection with adoption of the Budget.

E.6. **Redevelopment Agency (RDA) Meeting** – Upon adoption of the City's FY 2017 Budget, the Council will adjourn into an RDA Board meeting to adopt the RDA's FY 2017 Budget, which has been reviewed in earlier meetings by the Board and the subject of a public hearing on June 7.

Reconvene City Council Meeting – Following the RDA meeting, the City Council meeting will be reconvened to continue with the business on that agenda.

E.7. **Public Hearing—Zoning Code Amendments—Title 12** – The City Attorney has prepared the City's Zoning Code for uploading to an online, searchable format using the services of Municipal Code Online (MCO). This required extensive renumbering, reformatting, changes to Code references, etc. The nature of the revisions are explained in a summary prepared by the City Attorney. The Planning Commission has reviewed the revisions and recommends approval of this comprehensive update. Even though these amendments are primarily non-substantive, a public hearing is required. With this approval, the Zoning Code will soon be available online to the public. Later this year the City's municipal code and General Plan will also be available and searchable online via MCO.

E.8. **Mayor's Report** – Mayor Cutler will report on several matters identified under this heading on the agenda.

E.9. **City Council Liaison Report** – Councilman George McEwan represents the City on the Davis County Mosquito Abatement District Board and the UTOPIA Board, and will report on the activities/issues of those organizations.

E.10. **City Manager's Report** – Several topics are identified under this heading on the agenda.

E.11. **Miscellaneous Business** – Termination of the warranty period for the Sonic Drive-In is recommended by the City Engineer. Normally this would be under the Summary Action Calendar, but due to the lack of other items for the SAC, this matter was placed under "Miscellaneous Business".

E.12. **Closed Meeting, if necessary** – At this time I do not know of a need for a closed meeting, but the agenda allows for that possibility.

E.13. **Appointments to City Boards/Committees** – Mayor Cutler may recommend appointments.

Potential Agenda Items for July 19, 2016 City Council or RDA meetings (subject to change):
(Note: July 5 meeting may be cancelled.)

- Joint City Council/Planning Commission work session re SMSC Public Space Plan
- Discuss and provide direction to staff regarding the following:
  - Accessory building setback
  - Flag Lot Ordinance amendments
- City Council Liaison Report – Councilwoman Fillmore

- Public Hearing - General Plan Amendment, Bicycle & Non-Motorized Vehicle Pathways And Trails Master Plan Map
- Public Hearing - Code Text Amendment, Sensitive/Constricted Lands
- Award bid for replacement of Frontage Road drainage culverts

ST/mlm

REDEVELOPMENT AGENCY OF CENTERVILLE CITY AGENDA

NOTICE IS HEREBY GIVEN THAT THE REDEVELOPMENT AGENCY OF CENTERVILLE CITY WILL HOLD A PUBLIC MEETING AT 8:20 P.M. ON TUESDAY, JUNE 21, 2016 AT THE CENTERVILLE CITY COMMUNITY CENTER AND CITY HALL CHAMBERS, 250 NORTH MAIN, CENTERVILLE, UTAH. THE AGENDA IS SHOWN BELOW.

Meetings of the Centerville Redevelopment Agency Board may be conducted via electronic means pursuant to Utah Code Ann. § 52-4-207, as amended. In such circumstances, contact will be established and maintained via electronic means and the meeting will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

Centerville City, in compliance with the Americans With Disabilities Act, provides accommodations and auxiliary communicative aids and services for all those citizens in need of assistance. Persons requesting these accommodations for City-sponsored public meetings, services, programs, or events should call Blaine Lutz, Centerville Finance Director, at 295-3477, giving at least 24 hours notice prior to the meeting.

Tentative
Time:

8:20 **A. NEW BUSINESS**

1. **MINUTES REVIEW AND ACCEPTANCE**
   June 7, 2016 RDA meeting minutes

2. FY 2017 RDA Budget
   a. Adopt FY 2017 RDA Budget - Consider RDA Resolution No. 2016-01

B. ADJOURNMENT

Steve H. Thacker
Executive Director

CENTERVILLE CITY COUNCIL AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE CITY COUNCIL WILL HOLD ITS REGULAR PUBLIC MEETING AT 7:00 P.M. ON TUESDAY, JUNE 21, 2016 AT THE CENTERVILLE CITY COMMUNITY CENTER AND CITY HALL COUNCIL CHAMBERS, 250 NORTH MAIN STREET, CENTERVILLE, UTAH. THE AGENDA IS SHOWN BELOW.

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A notebook containing supporting materials for the business agenda items is available for public inspection and review at City Hall and will be available for review at the meeting. Upon request, a citizen may obtain (without charge) the City Manager's memo summarizing the agenda business, **or may read this memo on the City's website: http://centerville.novusagenda.com/agendapublic.**

Tentative Time: - The times shown below are tentative and are subject to change during the meeting.

5:30 Continue FY 2017 Budget Work Session

7:00 **A. ROLL CALL**
(See City Manager's Memo for summary of meeting business)

B. PLEDGE OF ALLEGIANCE

C. PRAYER OR THOUGHT
Councilwoman Fillmore

7:05 **D. OPEN SESSION (This item allows for the public to comment on any subject of municipal concern, including agenda items that are not scheduled for a public hearing. Citizens are encouraged to limit their comments to two (2) minutes per person. Citizens may request a time to speak during Open Session by calling the City Recorder's office at 801-295-3477, or may make such request at the beginning of Open Session.) Please state your name and city of residence.**

E. BUSINESS

7:10 1. Swearing-In of new Youth City Council members

7:20 2. **MINUTES REVIEW AND ACCEPTANCE**
May 31, 2016 work session; June 7, 2016 work session and regular Council meeting

(OVER)

7:25	3.	Public Hearing – Zone Map Amendment (Rezone) - 142 & 144 East 1200 South Consider Zone Map Amendment for approximately .24 acres of property located at 142 & 144 East 1200 South from R-M (Residential-Medium) to C-H (Commercial-High) – Ordinance No. 2016-18
7:35	4.	FY 2016 Budget a. Financial Report for 11-month period ending May 31, 2016 b. Public hearing re proposed amendments to FY 2016 Budget c. Consider Resolution No. 2016-16 Amending FY 2016 Budget of Funds
7:50	5.	FY 2017 Budget a. Adopt Certified Tax Rate - Consider Resolution No. 2016-17 b. Approve Ordinance No. 2016-19 adopting compensation plan for employees c. Adopt Resolution No. 2016-18 approving compensation for Justice Court Judge d. Approve Prosecutor Agreements e. Consider Resolution No. 2016-19 increasing culinary water rates f. Discuss other budget issues g. Adopt Centerville City FY 2016 Budget of Funds - Consider Resolution No. 2016-20
8:20	6.	Adjourn to RDA meeting
8:25	Reconvene City Council Meeting	
8:25	7.	Public Hearing – Centerville Zoning Code Amendments – Title 12-Zoning Code Consider the proposed Zoning Code Amendments and re-adoption of entire Zoning Code (Title 12 of the Centerville Municipal Code) for online conversion and minor edits and corrections for consistency – Ordinance No. 2016-20
8:35	8.	Mayor's Report a. Consider cancelling July 5 Council meeting b. South Davis Metro Fire Agency financial reports c. UTOPIA/UIA financial and budget documents d. UTA presentation at recent Davis County COG meeting
8:45	9.	City Council Liaison Report – Councilman George McEwan – Mosquito Abatement District and UTOPIA
8:55	10.	City Manager's Report a. Schedule RDA/ACB meeting b. June 29 Wasatch Choice event c. Schedule ribbon-cutting for pedestrian bridge and relate pathway
9:05	11.	Miscellaneous Business a. Terminate warranty for Sonic Drive-In

9:10 12. Closed meeting, if necessary, for reasons allowed by state law , including, but not limited to, the provisions of Section 52-4-205 of the Utah Open and Public Meetings Act, and for attorney-client matters that are privileged pursuant to *Utah Code Ann.* § 78B-1-137, as amended.

9:10 13. Possible action following closed meeting, including appointments to boards and committees

F. ADJOURNMENT

Items of Interest (i.e., newspaper articles. items not on agenda); Posted in-meeting information

Marsha L. Morrow, MMC
Centerville City Recorder

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Councilwoman Fillmore

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E. BUSINESS

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7:20	2.	Minutes Review and Acceptance May 31, 2016 work session; June 7, 2016 work session and regular Council meeting
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Marsha L. Morrow, MMC
Centerville City Recorder

CENTERVILLE
CITY COUNCIL
Staff Backup Report
6/21/2016

Item No.

Short Title: Continue FY 2017 Budget Work Session

Initiated By:

Scheduled Time: 5:30

SUBJECT

RECOMMENDATION

Continue discussion of issues relating to the FY 2017 Tentative Budget. See pertinent documents for this discussion under the "FY 2017 Budget" heading on the regular Council meeting agenda.

BACKGROUND

The City Council has already met several times in work sessions to discuss the FY 2017 Tentative Budget. This work session will be an opportunity for Council Members to ask further questions before adopting the FY 2017 Budget during their regular meeting later in the evening.

CENTERVILLE

Staff Backup Report
6/21/2016

Item No.

Short Title: (See City Manager's Memo for summary of meeting business)

Initiated By:

Scheduled Time:

SUBJECT

RECOMMENDATION

BACKGROUND

ATTACHMENTS:

	Description
D	City Manager Summary of June 21, 2016 Council Meetings

CENTERVILLE
CITY COUNCIL
Staff Backup Report
6/21/2016

Item No.

Short Title: Councilwoman Fillmore

Initiated By:

Scheduled Time:

SUBJECT

RECOMMENDATION

BACKGROUND

CENTERVILLE
CITY COUNCIL
Staff Backup Report
6/21/2016

Item No. 1.

Short Title: Swearing-in of new Youth City Council members

Initiated By: Lisa Summers, Youth Council Advisor

Scheduled Time: 7:10

SUBJECT

RECOMMENDATION

Approve the Mayor's appointment of new Youth Council members and returning members, who will then be sworn in by Justice Court Judge David Miller. Mayor Cutler intends to move this matter ahead of Open Session during the meeting.

While Judge Miller is present for this swearing-in, Mayor Cutler will also recognize him for being recently honored as the Utah Justice Court Judge of the Year.

BACKGROUND

The following are recommended for appointment as new Youth Council members:

Sami Freeman	Mica McKee
Joshua Pitt	Lindsey Richards
Zachary Barton	Kathrine Kimball
Hana Pertab	

The following youth will be returning for a new two-year term:

Thomas Newman
Sarah Cutler
Nathanial McDonald
Annalise Horlacher

There are also a number of continuing Youth Council members who will be serving the second year of their current two-year terms, but these do not need to be sworn in.

CENTERVILLE
CITY COUNCIL
Staff Backup Report
6/21/2016

Item No. 2.

Short Title: Minutes Review and Acceptance

Initiated By: City Recorder

Scheduled Time: 7:20

SUBJECT

May 31, 2016 work session; June 7, 2016 work session and regular Council meeting

RECOMMENDATION

BACKGROUND

ATTACHMENTS:

Description

- May 31, 2016 work session
- June 7, 2016 work session
- June 7, 2016 regular Council meeting

Minutes of the Centerville City Council **work session** held Tuesday, May 31, 2016 at 5:42 p.m. in the Centerville City Council Chambers, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Mayor	Paul A. Cutler
Council Members	Tamilyn Fillmore
	William Ince
	Stephanie Ivie
	George McEwan
	Robyn Mecham

STAFF PRESENT	Steve Thacker, City Manager
	Lisa Romney, City Attorney (left at 5:55 p.m.)
	Jacob Smith, Assistant to the City Manager
	Lt. Von Steenblik, Centerville Police Department
	Mackenzie Wood, Intern
	Katie Rust, Recording Secretary
STAFF ABSENT	Blaine Lutz, Finance Director/Assistant City Manager

FY 2017 BUDGET WORK SESSION

City Manager Thacker introduced Mackenzie Wood, an Intern with the City focusing on a City-wide tree and sidewalk survey.

Prosecutors Contract – Mr. Thacker explained the proposed increase to the hourly rate paid to prosecuting attorneys contracted by the City – from $75 hourly to $90 hourly in FY 2017, with an additional $5 per hour increase in each of the following two years. The Council expressed appreciation for the prosecutors, and indicated support for the proposed increase. The prosecutors had requested an increase from $75 per hour to $100 per hour, but agreed to the City Manager's counter-proposal.

Budgeting and Accounting for New Revenues – The Council appeared to agree with the suggestion to deposit new revenues from last year's drainage fee increase in the Storm Drain Capital Improvement Fund, and deposit revenues from the gasoline tax and Transportation Sales Tax in a new Transportation Projects Fund. Mr. Thacker explained that an amount from the General Fund will also be transferred annually to the new Transportation Projects Fund. Mr. Thacker also suggested creating a separate stand-alone fund for RAP Tax revenues to clearly account for collection and use of the funds. The Council agreed to meet with the Parks Director in August to review cost estimates for completing the expansion of Community Park and repairing existing parks infrastructure.

Revenue Estimates – The Council reviewed FY 2017 revenue estimates prepared by staff for property tax, sales tax, and franchise fees. Responding to a question from Councilman Ince, Mr. Thacker explained the Truth in Taxation process for property taxes.

Salary Administration Guidelines – Mr. Thacker presented benchmark analyses used by staff to help determine the market adjustment for employee pay ranges. He recommended a 1% market adjustment to pay ranges in FY 2017. Councilman McEwan asked if the City has an employee retention problem, and Mr. Thacker responded that the City does not have a retention problem for the most part. However, the Police Department is experiencing pressure from other cities actively recruiting experienced officers. Chief Child has reported that the pool of new qualified candidates has dramatically diminished in recent years. Mr. Thacker expressed the opinion that targeted pay increases in the Police Department are needed at this time for retention. The increases could be funded by a portion of the 3.5% allocated in the Tentative Budget for salary increases, as well as the savings from selecting a less expensive health insurance plan. Mr. Thacker requested time to discuss with the Chief what should be done and report back to the Council. At a minimum, he suggested the Council approve the compensation funding included in the Tentative Budget.

New Police Officer – Councilwoman Ivie said she feels the City is more vulnerable to losing police officers than losing any other position. Councilman McEwan asked what the net impact would be if the Police Department were to lose one officer. Lt. Steenblik explained the redistribution of duties necessary and the significant replacement time involved in losing and hiring an officer. Councilwoman Mecham pointed out the increasing difficulty in finding quality replacements. Councilman McEwan asked if the Department is understaffed right now, and Lt. Steenblik responded he would love to have two new officers right now. The Police Department is shorthanded if an officer is sick or on vacation, and the officers are feeling increasingly stretched with the bigger cases the Department has been experiencing.

Lt. Steenblik explained the request for a new non-sworn employee, to be in charge of the day-to-day operation of the evidence room, emergency management, assist officers in putting together cases for prosecution, and oversee crossing guards. The State would partially compensate the Department for the emergency management duties. He said they would possibly be looking for an experienced, retired police officer. Mr. Thacker agreed that staff should confirm regulations related to retirement benefits for returning retirees. Councilman McEwan suggested the position could be "time limited and non-benefited", with a higher hourly wage to compensate for the lack of benefits. The position is included in the FY 2017 Tentative Budget. Councilwoman Ivie said she thinks the new position is a great idea, but expressed concern regarding overtime in the Department. Lt. Steenblik responded that plenty of overtime opportunities are available. Councilwoman Fillmore requested a report from Chief Child regarding the relationship between the Police Department workload and the volume of citations processed through the Justice Court.

Councilman McEwan asked if the City could consider an open recruitment arrangement for the Police Department. Lt. Steenblik stated that the bigger agencies actively keep open recruitment, but there are no candidates to fill the positions. The Chief is keeping his eyes open for someone to fill a position that will open in the Department in spring when an officer retires. Councilwoman Fillmore said she likes the idea of opening the position early. The Council appeared to support having staff look into filling the non-sworn position by contract.

The Council took a break at 7:34 p.m., returning at 7:49 p.m.

Recommendations Regarding IT Specialist and GIS Specialist – Mr. Thacker explained the recommendation to update the job descriptions of the IT Specialist position (IT Lead/Police Records) and the GIS Specialist position (GIS Coordinator/IT Support). Staff has scored the positions using the point factoring system used for internal equity, and recommend upgrading the first position from a Grade 13 to a Grade 16, and the second position from Grade 13 to Grade 15. Mr. Thacker recommended the Council amend the Pay Grades for the two positions when they adopt the ordinance pertaining to the Compensation Plan. It is also recommended the Council approve a $3,000 adjustment to the IT Specialist current salary to bring it closer to market comparisons. Mayor Cutler stated that even with the proposed upgrades, he feels the City is under spending on IT support and systems.

Museum Director Position – Museum Director position needs to be assigned a pay range. Mr. Thacker stated that staff is not yet ready to make a recommendation.

New Water Department Position Request – Mr. Thacker explained that Randy Randall, Public Works Director, has the most extensive, in-depth knowledge of the City water system and its workings. He said Mr. Randall has encouraged employees to acquire that knowledge and skill but with limited success. As Mr. Randall approaches retirement, he has requested the City hire an individual with electrician experience and knowledge to shadow him and learn the operation of the water system – especially the telemetry – to retain the institutional knowledge within staff when he retires. Mr. Thacker said he is not convinced the Public Works Department needs an additional staff member long-term, and expressed a desire to reevaluate department staffing to maintain the overall work force size after the initial training is completed, in conjunction with the expected retirement of another employee in 2017. Mr. Randall has been working on documentation of the water system. The Council discussed whether the Public Works Department needs a full-time electrician on staff, but acknowledged this may be helpful in understanding and learning the City's organically grown system. Councilman McEwan commented that documentation before Mr. Randall retires should be a priority.

Mayor Cutler stated he would like to see more sharing of responsibilities between the Parks Department and the Public Works Department. Councilwoman Fillmore agreed that department integration should be priority. She mentioned that department cooperation might help solve the Parks Department difficulty of being short-handed every spring.

"Line-of-Duty Death Benefits" For Police Officers and Firefighters – The Council will need to make a decision by next June and notify the State if the City is going to participate in a State "insurance" pool for Line-of-Duty Death Benefits for police officers. Mr. Thacker explained how the arrangement would work. The cost to participate in the State pool would be an estimated $2,300 per year. The Council discussed the cost versus the benefit of participation. Reading the documents provided, Councilman McEwan pointed out that payment is due by June 30, 2017 for the coverage period beginning July 2017. Councilwoman Fillmore said she would lean toward including the amount in the FY 2017 Budget. Councilman McEwan agreed.

Contingency Amount – Mr. Thacker explained that the Council Contingency Budget in the FY 2017 Tentative Budget is $42,184. He informed the Council of factors that might affect that amount.

Questions from the Council – Mr. Thacker answered questions from the Council regarding the Tentative Budget.

- Councilwoman Ivie asked about budgeting for garbage can replacement, and Mr. Thacker explained how the amount is estimated. The black garbage cans cost approximately $80 each.
- Mr. Thacker briefly explained the City's payment arrangement with URMMA for insurance services.
- The $5,000 allocated by the Council in the FY 2016 Budget for deer mitigation was not used and will be reappropriated. Trapping and shooting can begin again in August, but the DWR has expressed the opinion that deer will most likely not enter the traps until October.
- Councilwoman Fillmore requested a realistic approximation of revenues and costs generated by the Justice Court.

- Councilman McEwan suggested it would be useful and educational for the Youth Council to present a report of their budget on a quarterly basis. Councilwoman Fillmore responded she likes the training inherent in the idea, and suggested the quarterly budget presentation could be internal. She repeated her suggestion that individual Council members occasionally visit Youth Council meetings to offer training. Mr. Thacker agreed to talk to the Youth Council Advisor. Mayor Cutler suggested the Council discuss budgets with the new Youth Council when they meet for a work session together in September.
- Chief Child has requested an additional crossing guard to work only the morning shift at the Parrish Lane/Main Street intersection to improve student safety in the Centerville Elementary school zone. Speaking from experience, Councilwoman Mecham emphasized the need for trained crossing guards in the school zones. The Council indicated support for the new position. Councilman Ince suggested the City look into purchasing remote switches for the flashing school zone signs for crossing guards. Councilwoman Mecham agreed with the suggestion.
- Referring to the earlier discussion of Line-of-Duty death benefits for police officers, Councilman Ince suggested the City consider investing in a life insurance policy for the Police Department rather than participate in the State pool. He agreed to provide Mr. Thacker with more information.
- Councilman Ince stated that in the past he has felt the City pays employees too much. However, after six months on the Council, he said he no longer thinks that is the case. He said he is inclined to support Mr. Thacker's proposal regarding employee pay raises. Councilman McEwan stated that zero turn-over in an organization raises red flags, either for good or for bad. He said that, from his perspective, annual raises are not expected in the private sector and other areas of the public sector. Councilman McEwan commented that organizationally turnover is not a bad thing. Councilwoman Fillmore commented that if the Council is comfortable with turnover, the positions will need to be more competitive in the marketplace. The Council discussed how to handle potential turnover of key management positions in the next several years. Councilman McEwan said he is mostly supportive of the pay raise matrix used by Mr. Thacker, with the exception of giving an increase for the "needs improvement" category. Mr. Thacker responded that reducing the "needs improvement" category to zero increase would make it less likely that a manager will put someone in that category and send the necessary message. Councilman McEwan suggested eliminating the "needs improvement" category and expanding the range for the "meets or exceeds expectations" category, with the implication that the lower end of the range indicates improvement is needed. Mayor Cutler said he likes the current structure of the matrix, and he sees value in the "needs improvement" category, but he is in favor of expanding the range for the "meets expectation" category. Councilman Ince said in his opinion the "needs improvement" increase should be less than market adjustment.

ADJOURNMENT

Mayor Cutler adjourned the work session at 10:07 p.m. A public hearing for the FY 2017 Budget will be held on June 7th.

______________________________ ____________________
Marsha L. Morrow, City Recorder Date Approved

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Katie Rust, Recording Secretary

Minutes of the Centerville City Council **work session** held Tuesday, June 7, 2016 at 5:45 p.m. in the Centerville City Council Chambers, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Mayor	Paul A. Cutler
Council Members	Tamilyn Fillmore
	William Ince
	Stephanie Ivie
	George McEwan
	Robyn Mecham
STAFF PRESENT	Steve Thacker, City Manager
	Blaine Lutz, Finance Director/Assistant City Manager
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	Katie Rust, Recording Secretary

FY 2017 BUDGET WORK SESSION

Salary Administration Guidelines – Mr. Thacker reported that Department Heads reacted constructively to the idea of an expanded range for the "meets expectations" category of the compensation matrix. He presented a revised compensation matrix with a 1%-3.5% merit increase range in the first quartile, descending by half percent per quartile, and no increase for the "needs significant improvement" range. Assuming all employees receive an increase in the upper end of the merit range, the increases could be funded with the 2.5% included in the Tentative Budget, and increases for those in the "consistently exceeds expectations" range could be funded with 0.5% included in the Tentative Budget. The City Budget assumes family coverage for all employees, despite the fact that some employees will enroll for individual or couple coverage. This provides a buffer in case employees switch to family coverage during the year, and will also fund the $3,000 salary increase for the Police Department IT Lead position.

Councilman McEwan stated he would like the Public Works Director to meet with the Council at some point to discuss the proposed new Public Works position. Mr. Thacker explained that State law dictates municipal court judges receive an increase equal to the average increase given to other city employees. Mr. Thacker recommended a 2.5% increase for Judge Miller in FY 2017.

General Fund Revenues – Mr. Thacker and Blaine Lutz, Finance Director, explained the recommendation to revise the Telecommunications Franchise Tax revenue estimate downward for FY 2017. Mr. Lutz also explained that the property tax revenue estimate may change after reports are received from the County. Councilwoman Fillmore requested Mr. Lutz contact the County regarding property tax rate concerns. Councilman McEwan commented that with all the infrastructure needs in the next few years, the property tax issue should be resolved in a way that allows the City to keep up with the cost of services. He stated he believes citizens accept taxes better if they have been voted on, and asked if a citizen initiative could put a property tax increase on the ballot. Ms. Romney pointed out that the Council could go through a Truth in Taxation process. Mr. Thacker added that a survey is also an option. Councilwoman Mecham asked if a property tax increase would generate enough to be worth it. Ms. Romney stated that the Truth in Taxation process and the survey option do not have the same restrictions as a ballot issue. The Council discussed the importance of educating citizens regarding infrastructure needs and costs, and the increases necessary to meet them. Ms. Romney mentioned possible mechanisms for putting a property tax increase on the ballot. Councilman McEwan expressed the opinion that a continued lack of property tax increase is not necessarily a good thing. Councilwoman Ivie said she was disappointed in a recent survey put out by the City, and would not be in favor of the survey idea for this matter. She added that she feels the Council should carefully go through the budget and be able to tell the citizens the City has trimmed everywhere possible before discussing a property tax increase. Mr. Lutz suggested a citizen committee could be put together to research and make a recommendation.

Police Department – Mr. Thacker explained that the remaining 0.5% of the 3.5% included in the Tentative Budget for pay raises (approximately $18,000) could be added to the $15,000 savings from the employee health insurance plan to fund Police Department pay raises. He recommended the amount be used in a targeted fashion to address the Police Department's vulnerability and preserve internal equity. The City will not be able to match what officers could get elsewhere, but Mr. Thacker pointed out that Centerville has a highly respected Department, with employees wanting to work in Centerville.

Contingency – Staff explained that suggested changes to the Tentative Budget would result in approximately the same Contingency Fund balance (approximately $42,000).

ADJOURNMENT

Mayor Cutler adjourned the work session at 6:57 p.m.

______________________________ ______________________________
Marsha L. Morrow, City Recorder Date Approved

____
Katie Rust, Recording Secretary

PRELIMINARY DRAFT

Minutes of the Centerville **City Council** meeting held Tuesday, June 7, 2016 at 7:00 p.m. at Centerville City Hall, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Mayor	Paul A. Cutler
Council Members	Tamilyn Fillmore William Ince Stephanie Ivie George McEwan Robyn Mecham
STAFF PRESENT	Steve Thacker, City Manager Blaine Lutz, Finance Director/Assistant City Manager Jacob Smith, Assistant to the City Manager Lisa Romney, City Attorney Paul Child, Centerville Police Chief Katie Rust, Recording Secretary
VISITORS	Interested citizens (see attached sign-in sheet)

PLEDGE OF ALLEGIANCE

PRAYER OR THOUGHT Councilman Ince

RECOGNITION OF POLICE DEPARTMENT EMPLOYEES

Police Chief Child expressed appreciation for the dedication shown by the entire Centerville Police Department, and recognized Debbie Olson, Sgt. Jake Alexander, Lt. Von Steenblik, Officer Jeremy Brown, and Detective Jason Reed with the Chief's Award and Letters of Commendation. Mayor Cutler expressed appreciation for all of the officers and their families.

FINANCE DEPARTMENT COMMENDATION

Mayor Cutler announced that Centerville has once again received the annual Certificate of Achievement of Excellence in Financial Reporting. The Mayor recognized Blaine Lutz, Finance Director, and thanked the entire finance staff.

OPEN SESSION

No one wished to comment.

MINUTES REVIEW AND ACCEPTANCE

The minutes of the May 17, 2017 work session and City Council meeting were reviewed. Councilwoman Fillmore made a **motion** to approve both sets of minutes. Councilman Ince seconded the motion, which passed by unanimous vote (5-0).

SUMMARY ACTION CALENDAR

a. Re-approve Cost Share Agreement with Maverik regarding Trailhead Improvements at 1250 West Parrish Lane
b. Approve Resolution No. 2016-15 amending Section 4.140 and 4.150 of the Personnel Policies and Procedures regarding all-purpose and long-term sick leave.

Councilman Ince made a **motion** to approve both items on the Summary Action Calendar, including Resolution No. 2016-15. Councilwoman Ivie seconded the motion, which passed by unanimous vote (5-0).

MUNICIPAL CODE AMENDMENT – SECTION 11-01-140 – PARADE ROUTE RESTRICTIONS – ORDINANCE NO. 2016-16

At the previous Council meeting concern was expressed that the 4:00 p.m. time allowed for putting chairs up in the right-of-way along Main Street on July 3rd to save spots for the 4th of July parade will be inconvenient for many citizens with July 3rd falling on a Sunday this year. Ms. Romney presented an amendment to Section 11-01-140 of the Municipal Code drafted on direction from the Council that specifies the allowed setup time as 4:00 p.m., except when July 3rd falls on a Sunday, in which case the allowed setup time is 6:00 p.m. Chief Child stated that the Ordinance was adopted several years ago in an attempt to bring order to a chaotic situation. He commented that those who come from outside the community to save a place for the parade may not have the same opportunities to be aware of the change in setup time this year. He stated that consistency would be best in his opinion. The Council discussed possible solutions.

Councilwoman Fillmore stated the Council has tried to be responsive to citizen concerns, but having weighed the pros and cons, she made a **motion** to leave Section 11-01-140 as it is. Councilman Ince seconded the motion. Councilwoman Ivie said she feels it is okay to be different and do things differently on Sunday. Following further discussion, the motion to leave the setup time at 4:00 p.m. failed (1-4), with Councilwoman Fillmore in favor and Council members Ince, Ivie, McEwan and Mecham dissenting. In response to a suggestion to move the setup time to midnight, Chief Child commented that as many officers as possible are sent home the night of July 3rd in preparation for needing everyone in the Department on duty the next morning for the parade. Councilman McEwan made a **motion** to adopt Ordinance No. 2016-16 amending the setup time to 5:00 p.m. when Sunday is the day before the parade. Councilwoman Ivie seconded the motion, which passed by unanimous vote (5-0).

PUBLIC HEARING – FY 2017 TENTATIVE BUDGET

Mr. Thacker explained portions of the FY 2017 Tentative Budget, including compensation of elected officials, compensation of employees, and the proposed water rate increase. At 7:54 p.m. Mayor Cutler opened a public hearing regarding the FY 2017 Tentative Budget.

Greg Gamble – Mr. Gamble asked if the water rate would possibly decrease after the needed funds are collected. Mr. Thacker showed a map of the 40-year project plan, and said he would not expect the rate to go down. Mr. Gamble said he understands the need for the increase, but he suspects that a 10% increase each year for three years will be hard for many Centerville residents. He said he feels it would be prudent for the Council to consider smaller increases over a longer period of time. Mr. Thacker responded that the Council considered many scenarios, including smaller increases over a longer period of time.

Mikey Smith – Mr. Smith stated the information presented was very interesting.

Mr. Thacker briefly explained planned park improvements. Responding to Mr. Gamble's comments regarding the proposed water rate increase, Councilman Ince stated that the Council has asked a lot of questions and looked at many options, and come to the conclusion that the proposed increase is necessary. Mayor Cutler closed the public hearing at 8:04 p.m.

RDA MEETING

At 8:04 p.m. Councilman Ince made a **motion** to move to a meeting of the Redevelopment Agency of Centerville. Councilwoman Ivie seconded the motion, which passed by unanimous vote (5-0). In attendance were: Paul A. Cutler, Chair; Stephanie Ivie, Vice-Chair; Directors Fillmore, Ince, McEwan, and Mecham; Steve Thacker, Executive Director; Blaine Lutz, Finance Director; Lisa Romney, City Attorney; Jacob Smith, Assistant to the City Manager; and Katie Rust, Recording Secretary.

The Council returned to regular meeting at 8:14 p.m., and Mr. Lutz left the meeting at 8:15 p.m. Mr. Thacker distributed a detailed FY 2017 Youth City Council Budget for Council consideration.

MUNICIPAL CODE AMENDMENTS – SECTION 7-07-160 – PROHIBITED DISCHARGE OF FIREWORKS – ORDINANCE NO. 2016-17

At the last City Council meeting the Council adopted an ordinance changing the fireworks restricted area based on recommendation from the Fire Chief. Lisa Romney, City Attorney, presented an amendment to the Municipal Code to bring another section in harmony with the earlier action. The Council requested that staff add language exempting residential uses such as barbeques and backyard fire pits. Councilman Ince questioned whether the map included in the staff report for adoption is the same map presented by the Fire Chief at the May 17, 2016 Council meeting. Staff agreed to triple check the map.

Councilwoman Ivie made a **motion** to approve Ordinance No. 2016-17 amending Section 7-07-160 of the Centerville Municipal Code regarding Prohibited Discharge of Fireworks in restricted areas, with the addition of the language exempting backyard grills and fire pits, and directing staff to triple check the map to ensure it matches the map presented by the Fire Chief. Councilman McEwan seconded the motion, which passed by unanimous vote (5-0).

TRANSITION OF ZONING CODE TO ONLINE VERSION

Ms. Romney oriented the City Council with the online version of the Zoning Code which will soon be made available to the public. Councilman McEwan suggested the online version should be altered to be ADA compliant.

MAYOR'S REPORT

- Mayor Cutler thanked the Council for supporting the CenterPoint Legacy Theatre Gala.
- The Mayor reported that Bountiful Mayor Lewis has asked Centerville to put up the flags on Main Street for the 2016 Tour of Utah bike event on Friday, August 5th.

CITY MANAGER'S REPORT

- The Council agreed to meet in a joint work session with the Planning Commission on July 19th regarding the SMSC Public Space Plan, and will meet in a work session for a Weber Basin Water Conservancy District presentation sometime in the fall.
- The Council indicated a desire to meet in a budget work session prior to the June 21st Council meeting.

- UDOT has agreed to incorporate shoulder striping for informal bike lanes on Main Street this year at their cost. Without City funding for full markings and signage this year, the bike lanes would not be official until 2018 when Main Street is resurfaced.

MISCELLANEOUS BUSINESS

The Council discussed the idea of including food trucks for summer Movies in the Park. Mayor Cutler expressed some of the Parks and Recreation Director's concerns.

ADJOURNMENT

At 9:01 p.m. Councilwoman Mecham made a **motion** to adjourn the meeting. Councilwoman Fillmore seconded the motion, which passed by unanimous vote (5-0).

_______________________________ _______________________
Marsha L. Morrow, City Recorder Date Approved

____
Katie Rust, Recording Secretary

CENTERVILLE
CITY COUNCIL
Staff Backup Report
6/21/2016

Item No. 3.

Short Title: Public Hearing - Zone Map Amendment (Rezone) - 142 and 144 East 1200 South

Initiated By: Greg Pack, Property Owner & Applicant

Scheduled Time: 7:25

SUBJECT

Consider Zone Map Amendment for approximately 0.24 acres of property located at 142 and 144 East 1200 South from R-M (Residential-Medium) to C-H (Commercial-High) - Ordinance No. 2016-18

RECOMMENDATION

Adopt Ordinance No. 2016-18 amending the Centerville Zoning Map by changing the zoning of approximately 0.24 acres of property located at 142 and 144 East 1200 South from R-M (Residential-Medium) to C-H (Commercial-High) based on the findings recommended by the Planning Commission.

BACKGROUND

On May 25, 2016, the Planning Commission reviewed and recommended for approval the proposed rezone of the subject property from R-M (Residential-Medium) to C-H (Commercial-High). The Staff Transmittal Report for this application is attached.

ATTACHMENTS:

Description

- Staff Report for City Council re PC recommendation of rezone
- Ordinance No. 2016-18
- 05-25-2016 PC Staff Report Greg Pack Rezone
- 5-25-2016 PC preliminary minutes re PC recommendaiton to Pack Rezone
- Pack Rezone Vicinity Map

CENTERVILLE CITY
COMMUNITY DEVELOPMENT DEPARTMENT

655 North 1250 West, Centerville, Utah 84014
(801) 292-8232

STAFF REPORT
AGENDA: ITEM

PROPERTY OWNER/ APPLICANT:	**GREG PACK 489 WEST FORGOTTEN LANE WANSHIP, UT 84017**
EMAIL:	**BOATPACK@GMAIL.COM**
PROPERTY:	**144 EAST 1200 SOUTH PARCEL #03-004-0123**
ACREAGE:	**.24 ACRES**
ZONING:	**RESIDENTIAL-MEDIUM (R-M)**
APPLICATION:	**REZONE TO COMMERCIAL-HIGH (C-H)**
RECOMMENDATION:	**APPROVE THE REZONE**

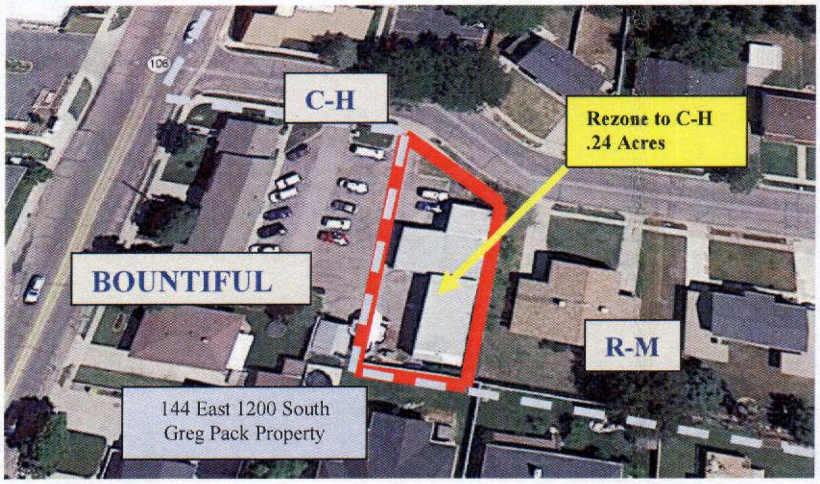
BACKGROUND

This property has been used for commercial purposes, yet has remained empty for the past two years, and is now considered abandoned and is required to convert to the current zoning classification [Section 12-22-100(a)(1)]. The property was originally zoned C-1 and then was changed to C-2, which are both commercial zoning classifications. In 2003 when the current Zoning Map was approved, the lot became R-M (Residential-Medium). Staff believes this may have been an oversight, since the lot was clearly commercial in 2003. The site shares a parking lot with the property to the west, located within Bountiful, and would therefore be more appropriate to remain commercial and be rezoned to Commercial-High (C-H). The City Attorney still desires to review a 1992 annexation resolution involving this property, and Lot creation prior to the rezone being recorded.

REVIEW AND ANALYSIS OF THE REQUEST

The General Plan indicates the proposed lot is located within Neighborhood 1, Southeast Centerville and is further designated as the Extreme South Main Street Area [12-480-2(1)(d). The goal states the area should be low and medium residential or commercial and be designed to be compatible with the surrounding area. By rezoning this parcel of land to C-H, it is compatible with the development to the north and west. It also creates an appropriate transition from a medium intensity zone to a higher intensity zone. Staff does not believe any negative impacts would be created as a result of rezoning the property. This amendment would allow the property owner to utilize his property in a more efficient way and to utilize the existing building, parking and lot configuration.

Proposed Area for Rezone



PLANNING COMMISSION RECOMMENDATIONS

PROPOSED ACTION: I hereby make a motion for the City Council to approve the Zone Map Amendment for the property located at 142 & 144 East 1200 South from Residential-Medium (R-M) to Commercial-High (C-H), with the following Conditions

Conditions

1. Provide an accurate legal description to City Staff for review prior to recording

Suggested Reasons for the Action (Findings):

a. The proposed amendment meets the requirements found in Section 12-21-080(4)(e).
b. The proposed Zone Map Amendment meets the goals and objectives of the General Plan concerning Neighborhood 1 [Section 12-480-2(1)(d)].
c. Historic Zoning Maps indicate this property to have been zoned commercial as far back as 1961 until 2003. In addition, the use found on the property has also been commercial since the property was developed.

Planning Commission Vote (6-1):

Commissioner	Yes	No	Not Present
Hirschi (Chair)	X		
Hirst	X		
Johnson	X		
Kjar			X
Daley	X		
Hayman	X		
Wright	X		

LIST OF PREVIOUS PLANNING COMMISSION MEETINGS

- May 25, 2016 Planning Commission Meeting

ORDINANCE NO. 2016-18

AN ORDINANCE AMENDING THE CENTERVILLE CITY ZONING MAP BY CHANGING THE ZONING OF APPROXIMATELY 0.24 ACRES OF CERTAIN REAL PROPERTY LOCATED AT 142 AND 144 EAST 1200 SOUTH FROM RESIDENTIAL-MEDIUM (R-M) TO COMMERCIAL-HIGH (C-H)

WHEREAS, the City is authorized to enact a zoning map consistent with the purposes set forth in the Utah Land Use Development and Management Act, as more particularly provided in *Utah Code Ann.* §§ 10-9a-101, *et seq.*, as amended, and the City is further authorized to make amendments to such zoning map in accordance with procedures set forth in *Utah Code Ann.* § 10-9a-503, as amended; and

WHEREAS, in accordance with applicable provisions of Utah law and the goals of the Centerville City General Plan for the subject property as set forth in Section 12-480-2, Neighborhood 1, Southeast Centerville, the City Council desires to amend the Centerville City Zoning Map to rezone the subject property from Residential-Medium (R-M) to Commercial-High (C-H) as more particularly provided herein; and

WHEREAS, the proposed amendments to the Centerville City Zoning Map as set forth herein have been reviewed by the Planning Commission and the City Council and all appropriate public noticing and hearings have been provided and held in accordance with Utah law to obtain public input regarding the proposed revisions to the City Zoning Map.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF CENTERVILLE CITY, STATE OF UTAH, AS FOLLOWS:

Section 1. **Zone Map Amendment.** The real property located at approximately 142 and 144 East 1200 South in Centerville City consisting of approximately 0.24 acres, as more particularly described in **Exhibit A**, attached hereto and incorporated herein by this reference, is hereby rezoned from Residential-Medium (R-M) to Commercial-High (C-H) and the Centerville City Zoning Map is correspondingly amended as described herein.

Section 2. **Findings**. The rezone of the subject property to Commercial-High (C-H) and corresponding amendment to the Centerville City Zoning Map is based on the following findings:

1. The proposed amendment meets the requirements found in Section 12-21-080(4)(e).
2. The proposed Zone Map Amendment meets the goals and objectives of the General Plan concerning Neighborhood 1 [Section 12-480-2].
3. Adequate facilities and services to serve the property are located along 1200 South [Section 12-21-080(e)(5)].
4. Historic Zoning Maps indicate this property to have been zoned commercial as far back as 1961 until 2003. In addition, the use found on the property has also been commercial since the property was developed.

Section 3. **Severability**. If any section, part or provision of this Ordinance is held invalid or unenforceable by a court of competent jurisdiction, such invalidity or unenforceability shall not affect any other portion of this Ordinance, and all sections, parts and provisions of this Ordinance shall be severable.

Section 4. **Effective Date.** This Ordinance shall become effective upon publication or posting, or thirty (30) days after passage, whichever occurs first.

PASSED AND ADOPTED BY THE CITY COUNCIL OF CENTERVILLE CITY, STATE OF UTAH, THIS 21st DAY OF JUNE, 2016.

ATTEST: **CENTERVILLE CITY**

____________________________ By: ____________________________

Marsha L. Morrow, City Recorder Mayor Paul A Cutler

Voting by the City Council:

	"AYE"	"NAY"
Councilmember Fillmore	______	______
Councilmember Ince	______	______
Councilmember Ivie	______	______
Councilmember McEwan	______	______
Councilmember Mecham	______	______

CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING

According to the provisions of the U.C.A. § 10-3-713, as amended, I, the municipal recorder of Centerville City, hereby certify that foregoing ordinance was duly passed by the City Council and published, or posted at: (1) 250 North Main; (2) 655 North 1250 West; and (3) RB's Gas Station, on the foregoing referenced dates.

____________________________ DATE: ______________

MARSHA L. MORROW, City Recorder

RECORDED this ____ day of __________, 2016.

PUBLISHED OR POSTED this ____ of ____________, 2016.

EXHIBIT A

Property Description

Parcel No. 03-004-0123
0.24 Acres

Beginning at the Northwest corner of Lot 18 of Evergreen Subdivision in Centerville City, Davis County, Utah and running thence South 111.315 feet along the West boundary of said Lot 18, thence North 89°23' West 90.03 feet; thence North 0°00'10" West 20.14; thence North 37°17'05" East 24.81 feet; thence North 107.95 feet; thence South Easterly 35.07 feet along the arc of a 75.00 feet radius curve to the right through a central angel of 26°47'30" (radius point bears South 11°56'52" West from the beginning of the curve) to a point of reverse curvature; thence Southeasterly 49.43 feet along the arc of a 125.00 feet radius curve to the left through a central angle of 22°39'22" to the point of beginning.

CENTERVILLE CITY
COMMUNITY DEVELOPMENT DEPARTMENT

655 North 1250 West, Centerville, Utah 84014
(801) 292-8232

STAFF REPORT
AGENDA: ITEM 1

PROPERTY OWNER/ APPLICANT:	**GREG PACK** **489 WEST FORGOTTEN LANE** **WANSHIP, UT 84017**
EMAIL:	BOATPACK@GMAIL.COM
PROPERTY:	**144 EAST 1200 SOUTH** **PARCEL #03-001-0058**
ACREAGE:	**.24 ACRES**
ZONING:	**RESIDENTIAL-MEDIUM (R-M)**
APPLICATION:	**REZONE TO COMMERCIAL-HIGH (C-H)**
RECOMMENDATION:	**RECOMMEND APPROVAL OF THE REZONE TO THE CITY COUNCIL**

BACKGROUND

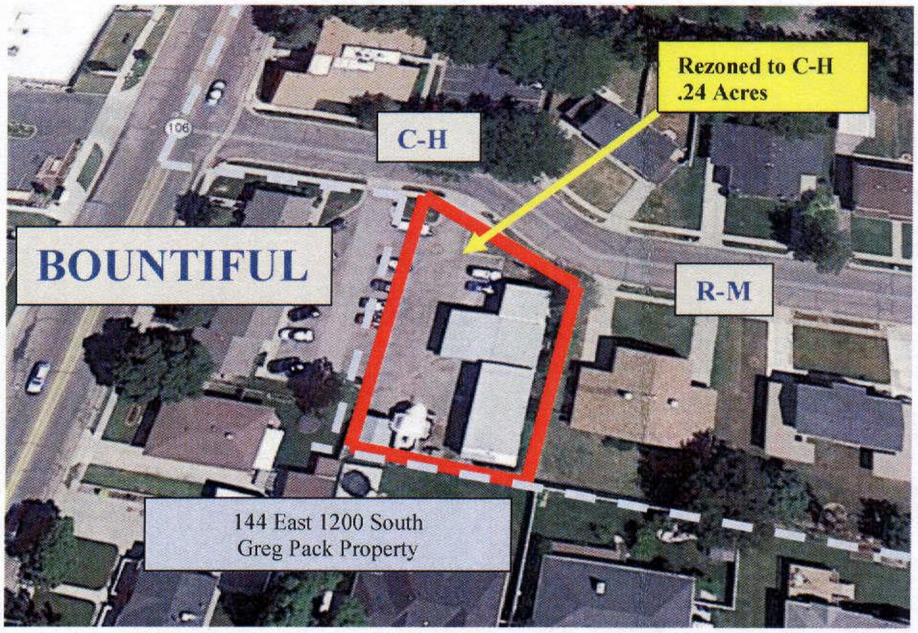
Greg Pack desires to rezone his property located at 142 & 144 East 1200 South, from Residential-Medium (R-M) to Commercial-High (C-H). This property was used for commercial purposes in the past, however, because it has remained empty for the past two years, it is now considered abandoned and has to convert to the current Zoning Ordinance [Section 12-22-100(a)(1)]. The property owner believes the lot is more suited to commercial and desires to amend the zoning in order to continue with commercial uses on the property and not residential.

History

This property is on the very edge of Centerville and to the south and west is Bountiful. The property actually shares a parking lot with a Bountiful business complex located to the west. In looking at the historical Zoning Maps it appears the property was originally zoned C-1 and then was changed to C-2, which are both commercial zoning classifications. However, in 2003 when the current Zoning Map was approved, the lot became R-M (Residential-Medium). Staff believes this may have been an oversight, since the lot was clearly commercial in 2003. In addition, the lot is small in nature and if looking at the property from the street, it appears to be located in Bountiful. Staff believes this request is fixing a situation that may have occurred in error, back in 2003.

PROPOSED ZONE MAP AMENDMENT

Proposed Area for Rezone



REVIEW AND ANALYSIS OF THE REQUEST

Factors to be considered, Section 12-21-080(e)

1. **Is the proposed amendment consistent with the goals, objectives and policies of the City's General Plan?**

   - **Staff Response:** The General Plan indicates the proposed lot is located within Neighborhood 1, Southeast and is further designated as the Extreme South Main Street Area [12-480-2(1)(d). The goal for this area states:

     "The extreme south Main Street area should be developed with appropriate medium or low density residential development, or with commercial uses. Any development in this area should be carefully designed to be compatible with existing development in the area…"

     By rezoning this parcel of land to C-H, it is compatible with the development to the north and west. It also creates an appropriate transition from a medium intensity zone to a higher intensity zone.

2. **Is the proposed amendment harmonious with the overall character of existing development in the vicinity of the subject property?**

    - **Staff Response:** The property to the north is zoned Commercial-High and to the west, although in Bountiful, is also commercial. However, the property to the east is zoned Residential-Medium. Staff believes by rezoning the property to C-H, it will become a well-balanced transition from residential in Centerville to commercial along north Main Street in Bountiful. Since this lot shares a parking lot with the adjacent commercial business to the west, it would be more in harmony if it remained as a commercial development.

3. **What is the extent to which the proposed amendment may adversely affect adjacent property?**

    - ***Staff's Response***: Staff does not believe any negative impacts would be created as a result of rezoning the property. This amendment would allow the property owner to utilize his property in a more efficient way and to utilize the existing building, parking and lot configuration.

4. **What is the adequacy of facilities and services intended to serve the subject property?**

    - ***Staff Response***: This is an existing building with all utilities being brought into the property from 1200 South or along the property line to the south.

PLANNING STAFF RECOMMENDATIONS

PROPOSED ACTION: I hereby make a motion for the Planning Commission to accept the Zone Map Amendment for the property located at 142 & 144 East 1200 South from Residential-Medium (R-M) to Commercial-High (C-H), and to recommend approval to the City Council, with the following findings:

Suggested Reasons for the Action (Findings):

a. The proposed amendment meets the requirements found in Section 12-21-080(4)(e).
b. The proposed Zone Map Amendment meets the goals and objectives of the General Plan concerning Neighborhood 1 [Section 12-480-2(1)(d)].
c. Historic Zoning Maps indicate this property to have been zoned commercial as far back as 1961 until 2003. In addition, the use found on the property has also been commercial since the property was developed.

PLANNING COMMISSION MINUTES OF MEETING
Wednesday, May 25, 2016
7:00 p.m.

A quorum being present at Centerville City Hall, 250 North Main Street, Centerville, Utah. The meeting of the Centerville City Planning Commission was called to order at 7:00 p.m.

MEMBERS PRESENT
Kevin Daly
Becki Wright
David Hirschi, Chair
Gina Hirst
Logan Johnson
Cheylynn Hayman

MEMBERS ABSENT
Scott Kjar

STAFF PRESENT
Corvin Snyder, Community Development Director
Brandon Toponce, Assistant Planner
Kathy Streadbeck, Recording Secretary

VISITORS
Interested citizens

PLEDGE OF ALLEGIANCE

OPENING COMMENT/LEGISLATIVE PRAYER Chair Hirschi

MINUTES REVIEW AND APPROVAL

The minutes of the Planning Commission work session held May 11, 2016 were reviewed and amended. Chair Hirschi made a **motion** to table the minutes for additional editing. The motion was seconded by Commissioner Daly and passed by unanimous roll-call vote (6-0).

The minutes of the Planning Commission meeting held May 11, 2016 were reviewed and amended. Commissioner Wright made a **motion** to approve the minutes as amended. The motion was seconded by Commissioner Hirst and passed by unanimous vote (6-0).

PUBLIC HEARING | GREG PACK REZONE | 142 & 144 EAST 1200 SOUTH - Consider the proposed Zoning Map Amendment for .24 acres of property located at 142 & 144 East 1200 South from R-M (Residential-Medium) to C-H (Commercial-High). Greg Pack, Property Owner & Applicant

Brandon Toponce, Assistant Planner, reported the applicant desires to rezone his property located at 142 & 144 East 1200 South, from Residential-Medium (R-M) to Commercial-High (C-H). This property was used for commercial purposes in the past, however, because it has remained empty for the past two years, it is now considered abandoned and must be converted to the current Zoning Ordinance standards. The property owner believes the lot is more suited to commercial and desires to amend the zoning designation in order to continue with commercial uses on the property. The lot was previously zoned commercial and was, staff believes, inadvertently rezoned Residential-Medium in 2003. Staff believes the proposed application will correct an accidental error in zoning. The proposed rezone is consistent with the General Plan, is compatible with surrounding development, and creates an appropriate transition from a medium intensity zone to a higher intensity zone. The proposed rezone is harmonious with the overall character of existing development in the vicinity and staff does not believe any negative impacts would be created as a result of the rezone. The proposed rezone would allow the property owner to utilize his property more efficiently.

Greg Pack, applicant, said the building has been vacant for about two (2) years. He reviewed the exterior improvements being made to the building. The current building has three (3) units which he plans to reduce to two (2) units. He believes this is a better use of the property and space. He said he has already contracted with one tenant who plans to open a health and wellness type facility. He responded to questions from the Commission stating this building faces west toward a parking lot and is best suited to commercial uses. It is not likely this site would ever be converted to a residential use.

Chair Hirschi opened the public hearing.

Craig Adams, Bountiful, said he owns property on the other end of street from this site. He said the proposed commercial use is a good use for this property. He said the improvements being made to this site look nice and will benefit the neighborhood as a whole.

Seeing no one else wishing to speak, Chair Hirschi closed the public hearing.

Commissioner Johnson made a **motion** for the Planning Commission to accept the Zone Map Amendment for the property located at 142 & 144 East 1200 South from Residential-Medium (R-M) to Commercial-High (C-H), and to recommend approval to the City Council, with the following findings:

Reasons for the Action (Findings):

1. The proposed amendment meets the requirements found in Section 12-21-080(4)(e).
2. The proposed Zone Map Amendment meets the goals and objectives of the General Plan concerning Neighborhood 1 [Section 12-480-2(1)(d)].

3. Historic Zoning Maps indicate this property to have been zoned commercial as far back as 1961 until 2003. In addition, the use found on the property has also been commercial since the property was developed.

The motion as seconded by Commissioner Hirst and passed by unanimous roll-call vote (6-0).

PUBLIC HEARING | CODE TEXT AMENDMENTS FOR SOUTH MAIN STREET CORRIDOR (SMSC) OVERLAY ORDINANCE, CHAPTER 12-48, [Postponed from May 11, 2016 meeting] - Consider the Code Text Amendments for the South Main Street Corridor (SMSC) Overlay Ordinance, which includes the City Council directives and changes to the South Main Street Corridor (SMSC) Public Space Plan. Centerville City, Applicant

Cory Snyder, Community Development Director, reported the Planning Commission began their review of the City Council's request for amendments to the South Main Street Corridor Plan public space elements on February 24, 2016. At that meeting, the Commission received the Council's directive, a written report from the Planning Staff, held a "public hearing" and concluded that additional information was warranted and directed staff to provide the requested information. On April 13, 2016, the Commission received and reviewed the requested additional information. On May 11, 2016, the Commission held a work session with a representative from UDOT and a representative from the Wasatch Front Regional Council (WFRC) to better understand their roles, standards, and opinions with regard to Main Street. Finally, the Commission briefly discussed the work session and their thoughts regarding the City Council's request regarding the South Main Street Corridor Public Space Plan at their last meeting (May 11, 2016). Staff has prepared a possible motion with findings for the Commission to discuss and consider this evening.

Chair Hirschi opened the public hearing.

Chair Hirschi made a **motion** to formally adopt all written comments received into the official record. The motion was seconded by Commissioner Hayman and passed by unanimous vote (6-0).

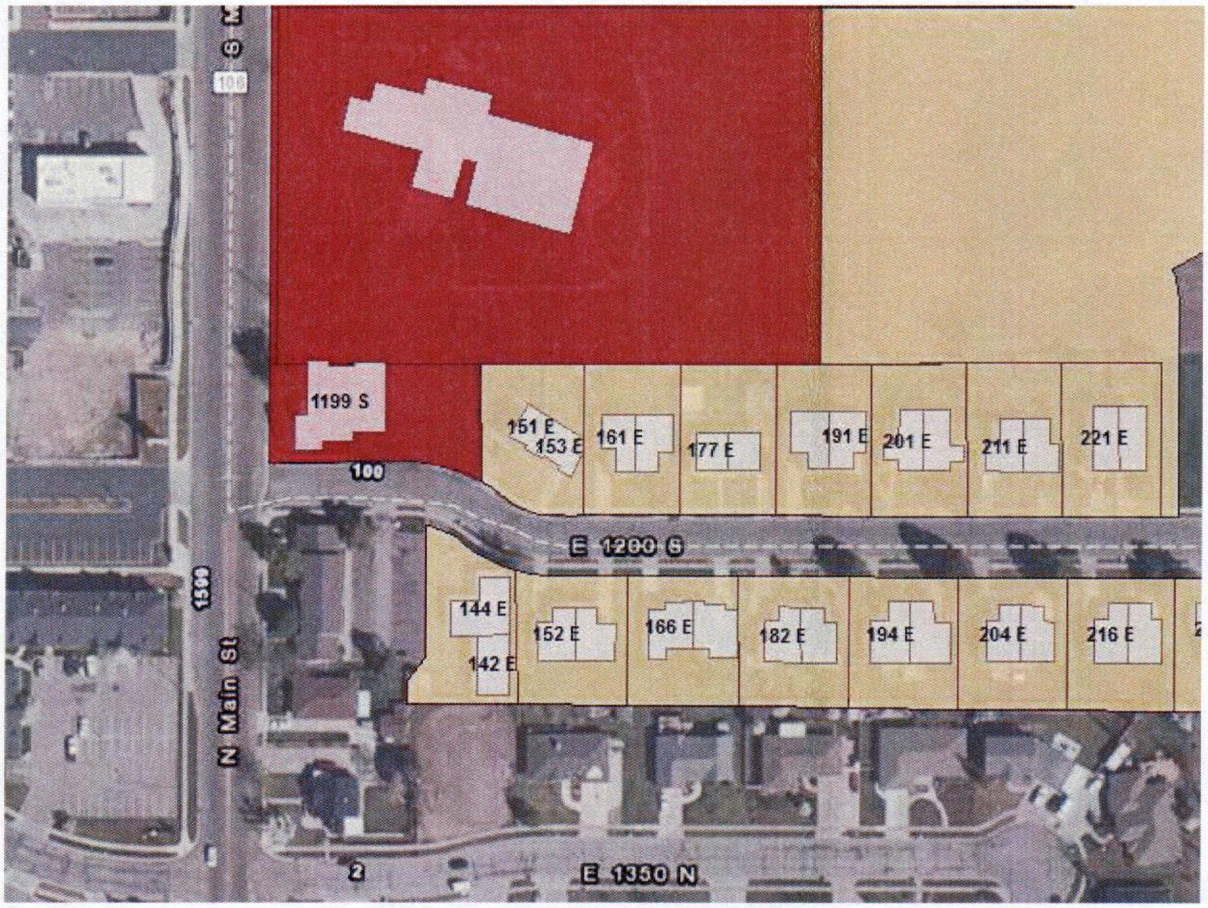
Seeing no one else wishing to speak, Chair Hirschi closed the public hearing.

Commissioner Johnson said he likes walkability and he likes the public space plan; however, he is not supportive of the proposed motion. He said, from his understanding of planning, walkability requires density and transit. He said if the City cannot stomach density and transit at this point then he cannot get behind the Main Street plan as a "Hail Mary" for

PACK REZONE

142 AND 144 EAST 1200 SOUTH

R-M TO C-H



CENTERVILLE
CITY COUNCIL
Staff Backup Report
6/21/2016

Item No. 4.

Short Title: FY 2016 Budget

Initiated By: Blaine Lutz, Assistant City Manager/Finance Director

Scheduled Time: 7:35

SUBJECT

a. Financial Report for 11-month period ending May 31, 2016
b. Public hearing re proposed amendments to FY 2016 Budget
c. Consider Resolution No. 2016-16 Amending FY 2016 Budget of Funds

RECOMMENDATION

a. Allow Blaine Lutz to explain and answer questions about the financial report for the 11-month period ending May 31, 2016.

b. Hold a public hearing regarding proposed amendments to FY 2016 Budget.

c. Adopt Resolution No. 2016-16 amending FY 2016 Budget of Funds.

BACKGROUND

As a foundation for amending the current Fiscal Year Budget, Blaine Lutz, Assistant City Manager/Finance Director, will explain and answer questions about the financial report for the 11-month period ending May 31, 2016 (attached).

Blaine Lutz also prepared the attached list of proposed amendments to the FY 2016 Budget. This action is typically taken in June each year to adjust budgeted revenues and budgeted expenditures to avoid a violation of State guidelines, which require that total expenditures for each department not exceed the total amounts budgeted as approved by the City Council. Blaine recommends amendments affecting the General Fund and Whitaker Fund, as well as the creation of two new funds--RAP Tax Fund and Transportation Projects Fund. See pertinent attachments, which Blaine will explain at the Council meeting.

ATTACHMENTS:

Description

- Resolution No. 2016-16
- Proposed Budget Amendments
- Interim Financial Report - May 2016

RESOLUTION NO. 2016-16

A RESOLUTION AMENDING THE FISCAL YEAR 2016 BUDGET OF FUNDS AND ACCOUNTS FOR CENTERVILLE CITY AND GIVING AN EFFECTIVE DATE.

WHEREAS, in order to conform with the Utah State Code and Accounting Procedures as outlined in the Uniform Accounting Manual, it is necessary to amend the City budget which states revenues and expenditures for the Fiscal Year ending June 30, 2016.

NOW THEREFORE, be it resolved by the City Council of Centerville City, Utah, as follows:

Section 1. **Amendment.** That the Fiscal Year 2016 Budget be amended, including all funds and accounts, as shown in the Budget format attached and dated June 21, 2016.

Section 2. **Effective Date.** This Resolution shall become effective June 21, 2016.

PASSED AND ADOPTED BY THE CITY COUNCIL OF CENTERVILLE CITY, STATE OF UTAH, on this 21st day of June, 2016.

CENTERVILLE CITY

By:______________________
Mayor

ATTEST:

I hereby certify that the above-mentioned Resolution, entitled "A Resolution Amending the Fiscal Year 2016 Budget of Funds and Accounts for Centerville City and Giving an Effective Date," is a true and accurate copy, including all attachments of the Resolution passed on Wednesday, the 21st of June, 2016.

____
Marsha L. Morrow, City Recorder

CERTIFICATE OF PASSAGE AND EFFECTIVE DATE

According to the provisions of the U.C.A. 910-3-719, as amended, resolutions may become effective without publication or posting and may take effect on passage or at a later date as the governing body may determine; provided, resolutions may not become effective more than three months from the date of passage. I, the municipal recorder of Centerville City, hereby certify that foregoing resolution was duly passed by the City Council and became effective upon passage or a later date as the governing body directed as more particularly set forth below

______________________________ ______________________

Marsha L. Morrow, City Recorder Date

Effective Date: ______ day of __________, 20____

FY 2016 General Fund
Revenues & Expenditures
Proposed Amended Budget
June 21 ,2016

	2015/16 Approved	2015/16 Proposed	Adjustment	note
Revenues				
Property Tax/Fee in Lieu	$1,126,826	$1,126,826	$0	
Property tax increment - RDA	$164,412	$164,412	$0	
Sales Tax	$3,750,500	$3,750,500	$0	
RAP Tax	$38,850	$38,850	$0	
Franchise Taxes	$1,330,000	$1,330,000	$0	
Licenses & Permits	$358,075	$395,075	$37,000	1
Intergovernmental	$549,800	$564,569	$14,769	2
Charges for Services	$997,175	$997,175	$0	
Fines	$535,000	$535,000	$0	
Miscellaneous	$50,750	$50,750	$0	
Contributions & Transfers	$2,000	$3,800	$1,800	3
Total General Fund Revenues	$8,903,388	$8,956,957	$53,569	
Use of Designated Fund Balance				
Use of Undesignated Fund Balance/Other Proceeds	$152,000	$152,000	$0	
Total Sources of Revenues	$9,055,388	$9,108,957	$53,569	
Expenditures				
City Council	$95,202	$92,837	-$2,365	1
Justice Court	$230,289	$230,289	$0	
Executive	$416,504	$416,504	$0	
Attorney	$172,701	$172,701	$0	
Finance	$535,191	$535,191	$0	
Legal	$31,000	$31,000	$0	
Emergency Management	$16,000	$16,000	$0	
Elections	$16,272	$12,487	-$3,785	2
Youth Council	$7,000	$7,000	$0	
Police	$2,422,433	$2,437,202	$14,769	3
Liquor Law	$20,400	$20,400	$0	
School Crossing	$55,285	$55,285	$0	
DARE	$90,073	$90,073	$0	
K-9	$2,250	$2,250	$0	
Animal Control	$22,000	$24,150	$2,150	4
Fire	$878,460	$878,460	$0	
Public Works Administration	$296,784	$306,784	$10,000	5
Streets	$776,970	$780,970	$4,000	6
Street Projects	$650,000	$650,000	$0	
Other Improvement Projects	$55,000	$55,000	$0	
GIS	$102,534	$102,534	$0	
Engineering	$86,500	$123,500	$37,000	7
Parks	$857,144	$858,944	$1,800	8
Community Events	$23,650	$23,650	$0	
City Hall	$214,095	$214,095	$0	
Parks & Recreation Facility	$13,760	$13,760	$0	
Public Works Facility	$50,250	$50,250	$0	
Public Works Storage	$6,360	$6,360	$0	
Community Development	$310,179	$310,179	$0	
Building Inspection	$80,000	$70,000	-$10,000	9
Transfers/Other	$521,102	$521,102	$0	
Total General Fund Expenditures	$9,055,388	$9,108,957	$53,569	
Use of Fund Balance				
Sources Over (Under) Expenditures	$0	$0	$0	

General Fund
Proposed Amended Budget Notes
FY 2016

Revenues

Note#	1	Reflect increase in fees received (engineering)	$37,000	State Code change in accounting
Note#	2	Police grants	$14,769	Record grants
Note#	3	Contributions	$1,800	Record Board of Realtors grant
Note#				
Total Sources of Funds			**$53,569**	

Expenditures

Note#	1	Council contingency	-$2,365	Adjust use of contingency
Note#	2	Elections	-$3,785	Adjust to acutal expenditures
Note#	3	Police capital - grants	$14,769	Expense grants
Note#	4	Animal control	$2,150	Adjust to actual
Note#	5	Public works administration	$10,000	Adjust for wage payout
Note#	6	Streets	$4,000	Adjust for wage payout
Note#	7	Engineering	$37,000	Additional budget for development
Note#	8	Parks	$1,800	Expense bus stop bench
Note#	9	Building inspection	-$10,000	Decrease budget
Total Expenditure Adjustment			**$53,569**	
Revenue over/under expenditures			*$0*	

FY 2016 General Fund
Revenues & Expenditures
Proposed Amended Budget
June 21 ,2016

	2015/16 Approved	2015/16 Amended	Adjustment	Note
Whitaker Trust Fund				
Fund balance	$0	$15,930	$15,930	
Grants	$0	$16,200	$16,200	
Charges	$1,440	$1,440	$0	
Fund raiser	$3,400	$3,400	$0	
Transfers/contributions	$34,480	$38,030	$3,550	
Total	$39,320	$75,000	$35,680	
Operating expenditures	$26,260	$29,260	$3,000	
Capital Projects	$11,420	$45,740	$34,320	
Total expenditures	$37,680	$75,000	$37,320	
Revenue Over/Under Expenditures	$1,640	$0	-$1,640	
FY 2016 Beginning fund balance	$34,739			
FY 2016 projected ending fund balance	$18,809			
RAP Tax Fund				
RAP tax	$0	$80,000	$80,000	
Parks	$0	$12,500	$12,500	
Whitaker	$0	$0	$0	
DCPA	$0	$0	$0	
Other	$0	$0	$0	
Total expenditures	$0	$12,500	$12,500	
Revenue Over/Under Expenditures	$0	$67,500	$67,500	
Transportation Projects Fund				
Sales tax	$0	$75,000	$75,000	
Class C roads	$0	$0	$0	
State grants	$0	$0	$0	
Interest	$0	$0	$0	
Transfers	$0	$0	$0	
Total			$0	
Total expenditures	$0	$25,000	$25,000	
Revenue Over/Under Expenditures	$0	$50,000	$50,000	

General Fund
Unaudited Summary
May 31, 2016

	This Month	Year to Date	FY 16 Budget	92% % Budget	
Revenues					
Property Tax	$8,997	$1,070,756	$1,031,826	103.77%	
RDA Increment	$0	$164,412	$164,412	100.00%	
Fee in Lieu	$4,516	$85,508	$95,000	90.01%	
Sales & UseTax	$351,453	$3,399,094	$3,750,500	90.63%	
Franchise Taxes	$93,302	$1,092,724	$1,330,000	82.16%	
RAP Tax (10%)	$3,378	$35,646	$38,850	91.75%	
Licenses & Permits	$56,212	$475,739	$358,075	132.86%	*
Intergovernmental	$87,760	$595,063	$549,800	108.23%	*
Charges for Services	$66,070	$980,383	$997,175	98.32%	
Fines	$33,631	$434,806	$535,000	81.27%	
Miscellaneous	$2,041	$71,947	$50,750	141.77%	
Transfers/Contributions	$100	$2,551	$2,000	127.55%	
Total	$707,460	$8,408,629	$8,903,388	94.44%	
Expenditures					
City Council	$3,995	$59,231	$95,202	62.22%	*
Judicial	$16,371	$191,962	$230,289	83.36%	
Executive	$32,240	$361,460	$416,504	86.78%	
Attorney	$11,708	$134,282	$172,701	77.75%	
Finance	$37,519	$446,510	$535,191	83.43%	
Attorney Services	$1,030	$20,903	$31,000	67.43%	
Emergency Management	$1,016	$7,429	$16,000	46.43%	
Fire	$218,367	$878,460	$878,460	100.00%	
Elections	$0	$12,486	$16,272	76.73%	*
Youth Council	$0	$7,000	$7,000	100.00%	
Police	$176,053	$2,209,372	$2,422,433	91.20%	
Liquor Law	$2,058	$16,320	$20,400	80.00%	
School Xing	$6,147	$53,951	$55,285	97.59%	
DARE	$8,254	$81,036	$90,073	89.97%	
K-9	$4	$2,194	$2,250	97.51%	
Animal Control	$13,810	$24,153	$22,000	109.79%	*
PW Admin	$21,794	$261,998	$296,784	88.28%	*
Streets	$55,945	$620,906	$776,970	79.91%	*
Projects	$15,010	$127,405	$705,000	18.07%	
GIS	$7,302	$84,069	$102,534	81.99%	
Engineering	$3,360	$98,385	$86,500	113.74%	*
Parks	$90,810	$716,026	$857,144	83.54%	*
Community Events	$0	$630	$23,650	2.66%	
Parks & Rec Facility	$852	$10,776	$13,760	78.31%	
Maint Facility	$6,277	$41,709	$50,250	83.00%	
Maint Facility Storage	$114	$4,445	$6,360	69.89%	
City Hall	$13,085	$193,792	$214,095	90.52%	
Community Dev.	$22,688	$261,900	$309,579	84.60%	
Building Inspection	$14,065	$52,310	$80,600	64.90%	*
Transfers - Non Dep.	$0	$75,480	$272,226	27.73%	
UTOPIA -Pledges	$0	$248,876	$248,876	100.00%	
UIA Assessment	$0	$0	$0	0.00%	
Total	$779,874	$7,305,456	$9,055,388	80.68%	

Use/Contribtion to Fund balance (Revenues Over/Under Expenditures)	$ 1,103,173	$ (152,000)
Fund Balance at Beginning of Year	$831,617	
Fund Balance estimate 5/31/2016	$1,934,790	
Projected Fund Balance %	**25.77%**	

Source: Current Centerville City financial statements. May be subject to change

Capital Projects
Unaudited Summary
May 31, 2016

	This Month	Year to Date	FY 16 Budget	92% % Budget
Capital Improvement				
Storm Drain				
Revenues:				
Fund Balance				
Impact Fees	$0	$34,257	$25,000	137.03%
Grants	$0	$0	$0	0.00%
Other	$93	$915	$575	159.13%
Total Revenues	$93	$35,172	$25,575	137.52%
Expenditures	$0	$0	$0	0.00%
Fund Balance at Beginning of Year		$140,768		
Fund Balance estimate 5/31/2016		$175,940		
Park				
Revenues:				
Fund Balance				
Impact Fees	$49,368	$339,407	$125,000	271.53%
Transfer	$0	$0	$0	0.00%
Grants	$0	$0	$0	0.00%
Other	$0	$0	$400	0.00%
Total Revenues	$49,368	$339,407	$125,400	270.66%
Expenditures	$0	$65,828	$0	0.00%
Fund Balance at Beginning of Year (est.)		$51,482		
Fund Balance estimate 5/31/2016		$325,061		
Transportation Projects Fund				
Revenues:				
Fund Balance				
Sales Tax	$2,232	$2,258	$0	0.00%
Class C	$0	$0	$0	0.00%
Transfers	$93	$0	$0	0.00%
Total Revenues	$2,325	$2,258	$0	0.00%
Expenditures	$0	$0	$0	0.00%
Fund Balance at Beginning of Year		$0		
Fund Balance estimate 5/31/2016		$2,258		
UTOPIA Project Fund				
Revenues:				
Fund Balance			$323,598	
Transfers - General	$0	$248,876	$248,876	100.00%
RDA additional increment	$0	$163,000	$163,000	100.00%
Other	$0	$532,696	$0	0.00%
Total Revenues	$0	$944,572	$735,474	128.43%
Expenditures				
UTOPIA Pledge	$37,822	$377,974	$453,876	83.28%
Street Projects	$2,980	$650,584	$315,400	206.27%
Total Expenditures	$40,802	$1,028,558	$769,276	133.70%
Balance at Beginning of Year		$323,598		
Fund Balance estimate 5/31/2016		$239,612		

Source: Current Centerville City financial statements. May be subject to change

RDA/Special Revenue
Unaudited Summary
May 31, 2016

	This Month	Year to Date	FY 16 Budget	92% % Budget
RDA				
Revenues	$12,773	$2,012,012	$1,651,000	121.87%
Expenditures	$12,002	$1,496,637	$1,651,000	90.65%
Fund Balance at Beginning of Year		$342,835		
Fund Balance estimate 5/31/2016		$858,210		
Theater reserve balance	$444,683			
Recreation				
Revenues				
Recreation	$55,395	$78,300	$77,000	101.69%
Youth Baseball	$40	$21,773	$36,000	60.48%
Concession Sales	$8,305	$12,976	$20,000	64.88%
Other	$0	$41,000	$41,000	100.00%
Total Revenues	$63,740	$154,049	$174,000	88.53%
Expenditures				
Recreation	$4,215	$83,892	$116,062	72.28%
Concessions	$6,057	$9,938	$20,000	49.69%
Youth Baseball/Softball	$32,160	$39,498	$36,000	109.72%
Total Expenditures	$42,432	$133,328	$172,062	77.49%
Revenue Over/Under Expend	$ 21,308	$ 20,721	$ 1,938	
Balance at Beginning of Year (est.)		$51,824		
Fund Balance estimate 5/31/2016		$72,545		
Sales Tax Debt Service (DCAC)				
Revenues	$0	$1,551,238	$1,567,088	98.99%
Expenditures	$0	$1,567,088	$1,567,088	100.00%
Reserved Fund Balance		$15,850		
Fund Balance estimate 5/31/2016		$0		
Whitaker Trust				
Beginning fund balance				
Revenues	$928	$56,082	$39,320	142.63%
Expenditures	$5,855	$68,723	$37,680	182.39%
Fund Balance at Beginning of Year		$34,739		
Fund Balance estimate 5/31/2016		$22,098		
Perpetual Care				
Revenues	$0	$17,600		
Balance		$339,600		

Source: Current Centerville City financial statements. May be subject to change

Enterprise Funds
Unaudited Summary
May 31, 2016

	This Month	Year to Date	FY 15 Budget	92% % Budget
Water				
Revenues:				
Impact/construction Fees	$10,135	$302,057	$230,500	131.04%
Water Sales	$160,690	$1,818,000	$1,945,267	93.46%
Bond Revenue	$0	$0	$0	0.00%
Other	$2,693	$43,456	$66,000	65.84%
Total Revenues	$173,518	$2,163,513	$2,241,767	96.51%
Expenditures				
Operating/Dep/Debt	$110,667	$1,481,500	$2,033,967	72.84%
Capital Improvement	$15,418	$301,515	$325,000	92.77%
Total Expenditures	$126,085	$1,783,015	$2,358,967	75.58%
Current Net Position - beginning of year	$240,419			
Current Net Position	$620,917			
Sanitation				
Revenues:				
Collection Fees	$58,213	$638,050	$708,000	90.12%
Recycling fees	$14,789	$161,577	$176,000	91.81%
Green Waste fees	$7,658	$83,122	$87,000	95.54%
Other	$690	$3,166	$7,500	42.21%
Total Revenues	$81,350	$885,915	$978,500	90.54%
Expenditures:				
Disposal	$28,339	$281,510	$311,000	90.52%
Collection	$210,136	$187,791	$245,000	76.65%
Recycling	$14,658	$131,004	$164,000	79.88%
Green Waste Disposal	$3,087	$27,734	$33,000	84.04%
Other	$43,131	$129,093	$185,750	69.50%
Total Expenditures	$299,351	$757,132	$938,750	80.65%
Current Net Position - beginning of year	$7,588			
Current Net Position	$136,371			
Drainage				
Revenues	$101,337	$1,133,626	$1,246,940	90.91%
Operating Expenditures	$28,371	$517,371	$722,839	71.57%
Capital Expenditures	$425	$295,166	$604,101	48.86%
Total Expenditures	$28,796	$812,537	$1,326,940	61.23%
Current Net Position - beginning of year	$182,253			
Current Net Position	$503,342			
Telecommunications				
Revenues:				
Connection Fees	$34,920	$266,251	$270,000	98.61%
Transfers - GF	$0	$0	$0	100.00%
Total Revenues	$34,920	$266,251	$270,000	98.61%
Expenditures:				
Utility Service charges	$26,861	$224,765	$257,000	87.46%
UIA operating assessment	$0	$0	$0	0.00%
Operating service charge	$1,292	$12,858	$13,000	98.91%
Total Expenditures	$28,153	$237,623	$270,000	88.01%
Current Net Position - beginning of year	$18,234			
Current Net Position	$46,862			

Source: Current Centerville City financial statements. May be subject to change

CENTERVILLE
CITY COUNCIL
Staff Backup Report
6/21/2016

Item No. 5.

Short Title: FY 2017 Budget

Initiated By: City Manager and Finance Director

Scheduled Time: 7:50

SUBJECT

a. Adopt Certified Tax Rate - Consider Resolution No. 2016-17
b. Approve Ordinance No. 2016-19 adopting compensation plan for employees
c. Adopt Resolution No. 2016-18 approving compensation for Justice Court Judge
d. Approve Prosecutor Agreements
e. Consider Resolution No. 2016-19 increasing culinary water rates
f. Discuss other budget issues
g. Adopt Centerville City FY 2017 Budget of Funds - Consider Resolution No. 2016-20

RECOMMENDATION

a. Adopt Certified Tax Rate - Consider Resolution No. 2016-17.

b. Approve Ordinance No. 2016-19 adopting compensation plan for employees.

c. Adopt Resolution No. 2016-18 approving compensation for Justice Court Judge.

d. Approve Prosecutor Agreements

e. Approve Resolution No. 2016-19 increasing culinary water rates by 10% per year over the next three fiscal years.

f. Discuss other budget issues and agree on additional revisions to the Tentative Budget before adopting the Final Budget.

g. Adopt Centerville City FY 2017 Budget of Funds - Consider Resolution No. 2016-20.

BACKGROUND

The State Tax Commission and Davis County Auditor have provided the Certified Tax Rate and related revenue amount for the tax year 2016, or Fiscal Year 2017 (item a). Particularly in recent years, there has been concern that new growth has not been credited to the City's taxable value correctly. Even though it cannot be verified, the $25,740,561 of calculated new growth seems to be reasonable. It appears that some of the new growth expected last year has now hit the tax roles. Anticipated growth was around $10 million for this year. The rate includes a 0.000010 reduction to offset the initial tax rate to be levied by the South Davis Metro Fire Service Area (SDMFSA) Board. The amount of property tax revenue for Centerville City, therefore, was reduced by $9,900 as a result of this tax levy offset. The certified tax rate was reduced due to reappraisal growth of $73,863,062, from 0.001088 to 0.000993, and then further reduced to 0.000983 for the offset to the SDMFSA tax levy. Total reduction in the tax rate was 9.65%.

The employee compensation plan (item b), Justice Court Judge compensation (item c), prosecutor agreements (item d) and culinary water rate increases (item e) were discussed in earlier work sessions. A public hearing on the Tentative Budget--including the compensation of appointed officials and proposed water rate increases--was held on June 7, 2016.

Before adopting the Final Budget, the City Council should review the proposed revisions to the Tentative Budget shown in the exhibit to Resolution No. 2016-20 (item g), labeled among the attachments as "Changes from Tentative Budget". The Council may agree on additional revisions before adopting the Final Budget.

The public can view the Tentative Budget detail on the City's website: www.centervilleut.net.

ATTACHMENTS:

Description

- Resolution No. 2016-17 setting property tax rate
- Certified Tax Rate
- Tax rate history
- Ordinance No. 2016-19 - Compensation Plan
- Exhibit A - Salary Administration Guidelines -- FY 2017
- Exhibit B - Position Pay Grade Schedule -- FY 2017
- Exhibit C - Centerville City Salary Schedule - FY 2017
- Resolution No. 2016-18 - Justice Court Judge Compensation
- Agreement for Prosecuting Attorney-Poll
- Resolution No. 2016-19-Water Rate Increase
- Exhibit A to Resolution No. 2016-19 - water rate increase
- Resolution No. 2016-20 Adopting FY 2017 Budget of Funds
- Changes from Tentative Budget

RESOLUTION NO. 2016-17

A RESOLUTION SETTING THE 2015 PROPERTY TAX RATE FOR THE GENERAL FUND FOR CENTERVILLE CITY.

WHEREAS, in order to comply with State Law as contained in the Utah Code Annotated, Section 10-6-133, it is necessary to establish a tax rate for the General Fund.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CENTERVILLE CITY, STATE OF UTAH:

Section 1. Enactment. That the 2016 tax rate (for FY 2017) for the General Fund be set as follows:

Purpose of Tax Rate	Tax Rate	Apportionment
General Fund	0.000983	$972,096

Section 2. Effective Date. This Resolution shall become effective upon passage.

PASSED AND ADOPTED BY THE CITY COUNCIL OF CENTERVILLE CITY, STATE OF UTAH, on this 21st day of June, 2016.

CENTERVILLE CITY

BY:____________________________
Mayor Paul A. Cutler

ATTEST:

____
Marsha L. Morrow, City Recorder

I hereby certify that the above Resolution entitled "A Resolution Setting the 2016 Real and Personal Property Tax Rate for the General Fund for Centerville City, Utah," is a true and accurate copy of the resolution passed on the 21st day of June, 2016.

____
Marsha L. Morrow, City Recorder

CERTIFICATE OF PASSAGE AND EFFECTIVE DATE

According to the provisions of the U.C.A. 910-3-719, as amended, resolutions may become effective without publication or posting and may take effect on passage or at a later date as the governing body may determine; provided, resolutions may not become effective more than three months from the date of passage. I, the municipal recorder of Centerville City, hereby certify that foregoing resolution was duly passed by the City Council and became effective upon passage or a later date as the governing body directed as more particularly set forth below.

____
MARSHA L. MORROW, City Recorder

DATE: ________________

EFFECTIVE DATE: _______ day of __________, 20____.

County 06_DAVIS | Entity 3020_CENTERVILLE | Tax Year 2016

Tax Rate Summary (693) CTY

Preliminary Data

Certified Rates set by Auditor | Proposed Rates set by Entity | Proposed Rates Approved by County | Approved by State OK to Print | Rates Finalized

Truth In Taxation | Save | Approve

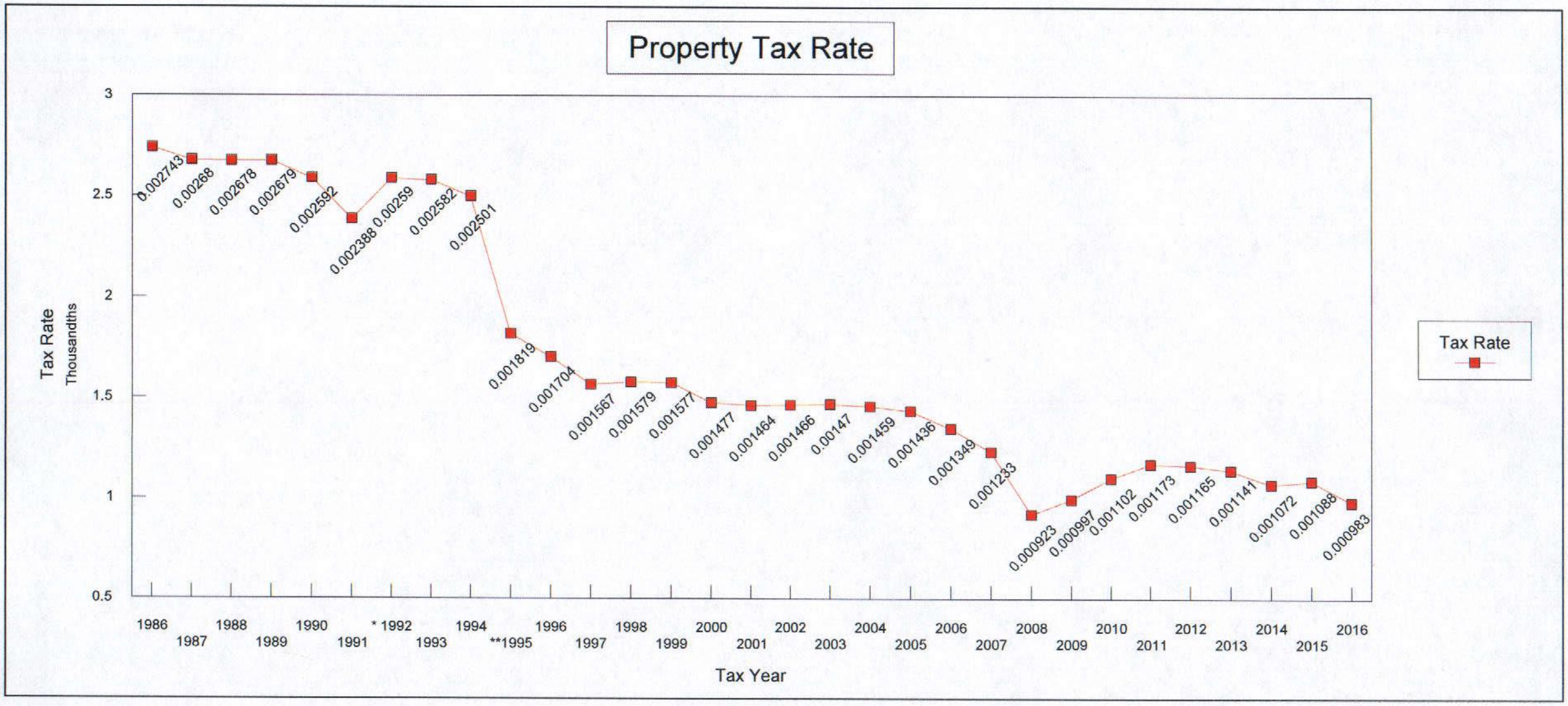
	Current	Prior Year End	CY - PYE	% Change	Certified Tax Rate Value Adjustments		Value Adj	
Real	1,097,437,000	993,111,264	104,325,736	10.50%	BOE Adjustment	13,967,921	Reapprasial	73,863,062
Personal*	46,034,617	43,215,196	2,819,421	6.52%	CY Value Adj by BOE	1,037,352,162	Factoring	0
Central	38,756,952	37,196,825	1,560,127	4.19%	5 Year Avg Coll Rate CY/PYE	95.33 / 95.1	Legislative Adj	0
Total Value	1,182,228,569	1,073,523,285	108,705,284	10.13%	Proposed Tax Rate Value	988,907,835	Total Value Adj	73,863,062
CDRA R/CA	125,811,041	115,833,136	9,977,905	8.61%			Annex Adj	
CDRA Personal*	5,097,425	5,973,669	-876,244	-14.67%	New Growth Calculated	25,740,561	Annex In	0
Total CDRA	130,908,466	121,806,805	9,101,661	7.47%	5 Year Avg Coll Rate CY	95.33	Annex Out	0
Semiconductor*	0	0	0	0.00%	New Growth CTR Calculation	24,538,477	Accounting Period	
Total Value-CDRA-SCME	1,051,320,103	951,716,480	99,603,623	10.47%	Certified Tax Rate Value	964,369,358	Cycle	Fiscal

* "Personal" and "CDRA Pers" show Year-End values only and are one year earlier than Real and Centrally Assessed values.

NOTES

Rate adjusted down .00001 to reflect new taxing entity - SDMFSSA

Budget Code	Budget Name		Date of Election	Rate Limit	Code from Utah Annotated	Maximum By Law	Calculated Certified Tax Rate	Auditor's Certified Tax Rate	Proposed Tax Rate	Auditor's Certified Rate Revenue	Requested Revenue
10	General Operations				§10-6-133	.007	0.000993	0.000983		972,096	0
190	Discharge of Judgement				§59-2-1328 & 1330	Sufficient	0.000000			0	
	Total Tax Rate						0.000993	0.000983		972,096	0



Property Tax Rate
Tax Rate
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ORDINANCE NO. 2016-19

AN ORDINANCE AMENDING AND ADOPTING THE CENTERVILLE CITY SALARY ADMINISTRATION GUIDELINES, POSITION PAY GRADE SCHEDULE AND SALARY SCHEDULE.

WHEREAS, the City Council has previously prepared and adopted the Centerville City Salary Administration Guidelines, Position Pay Grade Schedule and Salary Schedule; and

WHEREAS, the City Council has reviewed the Centerville City Salary Administration Guidelines, Position Pay Grade Schedule and Salary Schedule and has held appropriate public hearings regarding the same; and

WHEREAS, the City Council desires to amend, update and adopt the Centerville City Salary Administration Guidelines, Position Pay Grade Schedule and Salary Schedule as more particularly set forth herein for the purpose of providing guidelines for employee pay raises in FY 2017 effective with the payroll period beginning July 3, 2016;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF CENTERVILLE CITY, STATE OF UTAH, AS FOLLOWS:

Section 1. **Adoption.** The "Centerville City Salary Administration Guidelines – FY 2017" is hereby adopted in its entirety as set forth in Exhibit "A," attached hereto and incorporated herein by this reference, for the Fiscal Year 2017, effective with the payroll period beginning July 3, 2016.

Section 2. **Adoption.** The "Centerville City Position Pay Grade Schedule" is hereby adopted in its entirety as set forth in Exhibit "B," attached hereto and incorporated herein by this reference, for the Fiscal Year 2017.

Section 3. **Adoption**. The "Centerville City Salary Schedule" is hereby adopted in its entirety as set forth in Exhibit "C," attached hereto and incorporated herein by this reference, for the Fiscal Year 2017 effective with the payroll period beginning July 3, 2016.

Section 4. **Severability.** If any section, part or provision of this Ordinance is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Ordinance, and all sections, parts and provisions of this Ordinance shall be severable.

PASSED AND ADOPTED BY THE CITY COUNCIL OF CENTERVILLE CITY, STATE OF UTAH, THIS 21st DAY OF JUNE, 2016.

CENTERVILLE CITY

ATTEST:

____
Marsha L. Morrow, City Recorder

____
Mayor

Voting by the City Council

	"AYE"	"NAY"
Councilmember Ince	______	______
Councilmember Ivie	______	______
Councilmember Fillmore	______	______
Councilmember McEwan	______	______
Councilmember Mecham	______	______

CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING

According to the provisions of the U.C.A. 9 10-3-713, as amended, I, the municipal recorder of Centerville City, hereby certify that foregoing ordinance was duly passed by the City Council and
published, or posted at: (1) 250 North Main; (2) 655 North 1250 West; and (3) RB's Gas Station, on the foregoing referenced dates.

______________________________ DATE: ________________
MARSHA L. MORROW, City Recorder

RECORDED this _____ day of ______________, 20___.

PUBLISHED OR POSTED this _____ day of ___________, 20___.

EXHIBIT "A"

CENTERVILLE CITY SALARY ADMINISTRATION GUIDELINES – FY 2017

EXHIBIT "B"

CENTERVILLE CITY POSITION PAY GRADE SCHEDULE

EXHIBIT “C”

CENTERVILLE CITY SALARY SCHEDULE

CENTERVILLE CITY
SALARY ADMINISTRATION GUIDELINES – FY 2017

The City's compensation program is designed to compensate employees fairly, to maintain a pay position which is competitive, and to reward for performance. To carry out this philosophy, the City seeks to establish salaries that are fair externally, internally, and individually.

External Fairness

External fairness means employees will be paid fairly compared to people doing comparable work in the local job market area. The City determines fairness by comparing its salaries for certain jobs, such as police officer or water system maintenance worker, with the salaries other employers pay for those jobs. Those jobs are grouped into levels of pay called salary grades. Each salary grade is assigned a pay range. In order to achieve a competitive advantage in the job market, the City generally bases the midpoint of pay ranges on the third quartile of the midpoints of pay ranges for related jobs in the job market, although this is subject to change by the City Council.

To keep salaries in line with its job market target, the City adjusts its salary ranges using data from local market salary surveys. The salary ranges (i.e., the minimum and maximum of each pay range) that were in effect for FY 2016 will be increased for FY 2017 by 1.0 percent.

Internal Fairness

Internal fairness means that jobs equivalent in value to the City are assigned similar salary grade levels, regardless of the department involved. Each position's salary grade level is based on the job description for that position, so accurate job descriptions are essential. Supervisors should update job descriptions when job duties change significantly and should review them at least annually in conjunction with performance appraisals. If there is a significant difference between the job description and current duties, the supervisor and the employee should normally rewrite the description for review so the City Manager can determine if the job is assigned the correct salary grade level, subject to Council approval. A revised job description does not mean that the assigned salary grade will change, only that it will be reviewed.

Individual Fairness

Individual fairness means an employee will be rewarded for individual performance relative to that of his/her peers. Based on that performance, an employee can move to higher positions in the current salary range or, if the employee earns a promotion, a higher salary range.

Salary Ranges

The City has assigned each job a salary range, with a minimum, midpoint, and maximum salary. The salary range allows employees to receive different salaries based on performance appraisals, levels of experience, and labor market conditions.

Note the following features of salary ranges:

1. Currently the Council's intent is to base the midpoints of salary ranges on the third quartile of the midpoints of pay ranges for related jobs in the job market. This will not be an exact match due to the need to maintain internal equity in the compensation plan.

2. Salary ranges are divided into four equal parts, called quartiles. The lowest salaries are in the first quartile, and the highest salaries are in the fourth quartile. For example, if a job has a minimum annual salary of $30,000 and a maximum of $42,000, the first quartile would range from $30,000 to $33,000; the second quartile would range from $33,000 to $36,000 and so on.

3. Salary ranges overlap extensively, so an experienced, high-performing employee in one grade level can earn the same as or more than a less-experienced or lower-performing employee in a higher grade level.

4. Normally salary ranges move higher each year to keep in line with conditions in the job market. Normally these adjustments do not result in cost-of-living raises for employees; however, the City Council reserves the right to approve cost-of-living increases in lieu of or in conjunction with merit increases.

Merit Increases

At the beginning of the Fiscal Year, an employee may receive a merit increase, or raise. This increase is based on the employee's performance and is affected by the quartile that the employee's salary is in, market salary conditions, and budget availability. The chart below shows the potential raise available in Fiscal Year 2017 (effective with the payroll period beginning July 3, 2016), depending on the employee's performance and where the employee's current salary falls within the pay range assigned to his/her position. **The percentages in this chart may change from year to year. An employee's base pay cannot exceed the maximum of the pay range for his position. Therefore, employees at or near the maximum may not be eligible for the percentages shown in the 4th quartile below.**

	1st Quartile	2nd Quartile	3rd Quartile	4th Quartile
Consistently Exceeds Expecta-tions ("sustained outstanding performance")	>3.5%	>3.0%	>2.5%	>2.0%
Merit Range (most employees)	1.0 – 3.5%	1.0 – 3.0%	1.0 – 2.5%	1.0 – 2.0%
Needs Significant Improvement	0%	0%	0%	0%

Department heads are to use the following guidelines when determining an appropriate pay raise for each eligible employee:

Guidelines for Categories within the Pay Matrix

Consistently Exceeds Expectations ("sustained outstanding performance")

- Overall performance is continually above the standard
- Performance has been exceptional and usually exceeds job requirements
- Consistently takes on additional assignments without affecting other work
- Makes suggestions for continuous improvement in both personal and organizational areas
- Requires minimal supervision and follow-up

Merit Range (most employees)

- Upper end of range:
    - Overall performance consistently meets job requirements
    - Good, solid performance that meets all critical requirements of the position
    - Capable in all activities within the respective position
    - Productive team member, can handle any assignment within the scope of the position
- Lower end of range:
    - Overall performance occasionally falls below job requirements
    - Needs improvement to meet standards
    - Capable in most activities within the respective position
    - Meets some, but not all position requirements; needs to improve in specified areas

Needs Significant Improvement

- Overall performance falls far below job requirements; unacceptable
- Only occasionally produces the quantity, quality and timeliness of work expected

"Consistently Exceeds Expectations" is funded with a sum equal to 0.5% of the department's salaries (not including the department head). This 0.5% can be used to increase the amount of raise for one or more employees within the department, subject to approval of the City Manager and Mayor and limited by the funding made available by the 0.5%. This means an employee could possibly receive more than a 0.5% additional increment. The 0.5% can also be used to give lump sum bonuses. Bonuses could be given, for example, for the following purposes:

- to recognize sustained outstanding performance by an employee who is at the top of the pay range (i.e., "maxed out")

- to compensate an employee for significant additional responsibility undertaken for a limited period, for which the employee was not otherwise adequately compensated

- to recognize significant efforts by employees to upgrade their knowledge and skills

When using the 0.5% for additional base pay increases, normally this would be for the purpose of rewarding employees who consistently or significantly exceed expectations (i.e., "sustained outstanding performance"), or who have significantly increased their value to the City through education or training beyond that required for their position. However, the 0.5% might also be used to address a salary inequity within a department. A department head may also request permission from the City Manager to use up to 10% of the 0.5% sum for minor incentive awards throughout the fiscal year.

Any part of an employee's pay raise may be delayed or postponed as an incentive to improve performance. Likewise, the 0.5% departmental pool may be used at any time during the fiscal year to fund an additional increase in base pay or to award a lump sum bonus. However, base pay raises given later in the fiscal year and funded by the 0.5% pool would be annualized when determining how much of the 0.5% pool is consumed to fund that raise.

Department heads will be considered as a "department" under the City Manager and Mayor in regard to the guidelines above. In other words, the City Manager and Mayor will decide the amount of raise for each department head, subject to the guidelines and funding limitations. Any base pay increase or lump sum bonus for the City Manager will be determined by the Mayor and City Council.

Centerville City
Position Pay Grade Schedule
6/21/2016

Index Code	Department	Job Title	Pay Grade
100	Administration	City Manager	28
105	[redacted]	City Attorney	27
110	[redacted]	City Prosecutor	NC
115	[redacted]	City Engineer	NC
120	[redacted]	Finance Director/Assistant City Manager	25
122	[redacted]	Assistant to the City Manager	17
125	[redacted]	City Treasurer	14
130	[redacted]	City Recorder	12
131	[redacted]	Accountant III	14
132	[redacted]	Accountant II	12
133	[redacted]	Accountant I	10
135	[redacted]	Accounting Technician	7
145	[redacted]	Office Technician	3
150	[redacted]	Administrative Secretary	9
151	[redacted]	Secretary III	8
152	[redacted]	Secretary II	6
153	[redacted]	Secretary I	5

200	Community Development	Community Development Director	23
203	[redacted]	Planner II	13
206	[redacted]	Planner I	11
216	[redacted]	Planning & Zoning Technician	9
205	[redacted]	Chief Building Official	17

300	Justice Court	Justice Judge	NC
305	[redacted]	Court Clerk Supervisor	11
310	[redacted]	Court Clerk III	8
311	[redacted]	Court Clerk II	7
312	[redacted]	Court Clerk I	5

400	Parks & Recreation	Parks & Recreation Director	20
405	[redacted]	Parks Supervisor	14
410	[redacted]	Parks Maintenance Specialist III	10
411	[redacted]	Parks Maintenance Specialist II	9
412	[redacted]	Parks Maintenance Specialist I	7
415	[redacted]	Recreation Coordinator	10
420	[redacted]	Building Custodian	5
421	[redacted]	Recreation Instructor	NC

Centerville City
Position Pay Grade Schedule
6/21/2016

Index Code	Department	Job Title	Pay Grade
500	Police	Police Chief	25
505	[redacted]	Assistant Chief/Lieutenant	21
510	[redacted]	Sergeant	17
515	[redacted]	Police Officer III	15
516	[redacted]	Police Officer II	13
517	[redacted]	Police Officer I	12
518	[redacted]	IT Lead/Police Records Officer	16
524	[redacted]	Dispatch Supervisor/Court Liaison	11
520	[redacted]	Dispatcher III	10
521	[redacted]	Dispatcher II	8
522	[redacted]	Dispatcher I	6
525	[redacted]	Crossing Guard	NA
600	Public Works	Public Works Director	23
610	[redacted]	Water Supervisor/Deputy Public Works Directc	17
612	[redacted]	Drainage Utility Supervisor	14
615	[redacted]	Street Supervisor	15
611	[redacted]	GIS Coordinator/IT Support	15
621	[redacted]	Journey Mechanic	11
622	[redacted]	Apprentice Mechanic	10
625	[redacted]	Water Maintenance Operator III	12
626	[redacted]	Water Maintenance Operator II	10
627	[redacted]	Water Maintenance Operator I	8
630	[redacted]	Street Maintenance Operator III	12
631	[redacted]	Street Maintenance Operator II	10
632	[redacted]	Street Maintenance Operator I	8
640	[redacted]	Meter Reader	7
645	[redacted]	Laborer	6

Centerville City Salary Schedule 7/3/2016

Grade	First Quartile Min			Second Quartile		Midpoint	Third Quartile			Fourth Quartile		MAX
1	$10.64	to	$11.84	$11.85	to	$13.03	$13.04	to	$14.23	$14.24	to	$15.42
2	$11.17	to	$12.43	$12.44	to	$13.69	$13.70	to	$14.95	$14.96	to	$16.20
3	$11.75	to	$13.07	$13.08	to	$14.39	$14.40	to	$15.71	$15.72	to	$17.03
4	$12.34	to	$13.73	$13.74	to	$15.12	$15.13	to	$16.50	$16.51	to	$17.89
5	$12.96	to	$14.41	$14.42	to	$15.87	$15.88	to	$17.33	$17.34	to	$18.78
6	$13.61	to	$15.15	$15.16	to	$16.68	$16.69	to	$18.21	$18.22	to	$19.74
7	$14.31	to	$15.92	$15.93	to	$17.53	$17.54	to	$19.14	$19.15	to	$20.74
8	$15.03	to	$16.72	$16.73	to	$18.41	$18.42	to	$20.10	$20.11	to	$21.80
9	$15.79	to	$17.57	$17.58	to	$19.34	$19.35	to	$21.12	$21.13	to	$22.89
10	$16.59	to	$18.46	$18.47	to	$20.32	$20.33	to	$22.19	$22.20	to	$24.06
11	$17.43	to	$19.39	$19.40	to	$21.35	$21.36	to	$23.32	$23.33	to	$25.28
12	$18.31	to	$20.37	$20.38	to	$22.43	$22.44	to	$24.49	$24.50	to	$26.55
13	$19.23	to	$21.40	$21.41	to	$23.56	$23.57	to	$25.73	$25.74	to	$27.89
14	$20.21	to	$22.48	$22.49	to	$24.76	$24.77	to	$27.03	$27.04	to	$29.30
15	$21.23	to	$23.62	$23.63	to	$26.01	$26.02	to	$28.40	$28.41	to	$30.78
16	$22.31	to	$24.82	$24.83	to	$27.33	$27.34	to	$29.84	$29.85	to	$32.35
17	$23.44	to	$26.07	$26.08	to	$28.71	$28.72	to	$31.35	$31.36	to	$33.98
18	$24.62	to	$27.39	$27.40	to	$30.16	$30.17	to	$32.93	$32.94	to	$35.70
19	$25.87	to	$28.78	$28.79	to	$31.69	$31.70	to	$34.60	$34.61	to	$37.51
20	$27.18	to	$30.24	$30.25	to	$33.30	$33.31	to	$36.36	$36.37	to	$39.42
21	$28.55	to	$31.76	$31.77	to	$34.97	$34.98	to	$38.18	$38.19	to	$41.40
22	$30.00	to	$33.37	$33.38	to	$36.75	$36.76	to	$40.12	$40.13	to	$43.50
23	$31.52	to	$35.06	$35.07	to	$38.61	$38.62	to	$42.16	$42.17	to	$45.70
24	$33.11	to	$36.84	$36.85	to	$40.56	$40.57	to	$44.29	$44.30	to	$48.01
25	$34.79	to	$38.71	$38.72	to	$42.62	$42.63	to	$46.53	$46.54	to	$50.45
26	$36.55	to	$40.67	$40.68	to	$44.78	$44.79	to	$48.90	$48.91	to	$53.01
27	$38.41	to	$42.73	$42.74	to	$47.05	$47.06	to	$51.38	$51.39	to	$55.70
28	$40.36	to	$44.90	$44.91	to	$49.44	$49.45	to	$53.98	$53.99	to	$58.52

Centerville City Salary Schedule 7/3/2016

Grade	First Quartile Min			Second Quartile		Midpoint	Third Quartile			Fourth Quartile		MAX
1	$22,130.64	to	$24,618.87	$24,618.88	to	$27,107.10	$27,107.11	to	$29,595.33	$29,595.34	to	$32,083.57
2	$23,243.02	to	$25,858.11	$25,858.12	to	$28,473.19	$28,473.20	to	$31,088.27	$31,088.28	to	$33,703.36
3	$24,433.47	to	$27,180.28	$27,180.29	to	$29,927.10	$29,927.11	to	$32,673.91	$32,673.92	to	$35,420.73
4	$25,662.95	to	$28,551.25	$28,551.26	to	$31,439.55	$31,439.56	to	$34,327.85	$34,327.86	to	$37,216.16
5	$26,950.98	to	$29,980.77	$29,980.78	to	$33,010.56	$33,010.57	to	$36,040.34	$36,040.35	to	$39,070.13
6	$28,317.06	to	$31,502.98	$31,502.99	to	$34,688.89	$34,688.90	to	$37,874.81	$37,874.82	to	$41,060.72
7	$29,761.22	to	$33,108.13	$33,108.14	to	$36,455.05	$36,455.06	to	$39,801.97	$39,801.98	to	$43,148.88
8	$31,263.91	to	$34,781.59	$34,781.60	to	$38,299.27	$38,299.28	to	$41,816.95	$41,816.96	to	$45,334.63
9	$32,844.67	to	$36,537.99	$36,538.00	to	$40,231.31	$40,231.32	to	$43,924.63	$43,924.64	to	$47,617.95
10	$34,503.49	to	$38,387.09	$38,387.10	to	$42,270.68	$42,270.69	to	$46,154.28	$46,154.29	to	$50,037.87
11	$36,259.89	to	$40,338.64	$40,338.65	to	$44,417.39	$44,417.40	to	$48,496.15	$48,496.16	to	$52,574.90
12	$38,094.36	to	$42,378.02	$42,378.03	to	$46,661.68	$46,661.69	to	$50,945.35	$50,945.36	to	$55,229.01
13	$40,006.88	to	$44,510.09	$44,510.10	to	$49,013.31	$49,013.32	to	$53,516.52	$53,516.53	to	$58,019.73
14	$42,036.50	to	$46,764.14	$46,764.15	to	$51,491.78	$51,491.79	to	$56,219.42	$56,219.43	to	$60,947.07
15	$44,163.69	to	$49,130.40	$49,130.41	to	$54,097.11	$54,097.12	to	$59,063.82	$59,063.83	to	$64,030.52
16	$46,407.98	to	$51,628.39	$51,628.40	to	$56,848.80	$56,848.81	to	$62,069.21	$62,069.22	to	$67,289.62
17	$48,749.85	to	$54,233.72	$54,233.73	to	$59,717.59	$59,717.60	to	$65,201.46	$65,201.47	to	$70,685.33
18	$51,208.81	to	$56,970.77	$56,970.78	to	$62,732.74	$62,732.75	to	$68,494.71	$68,494.72	to	$74,256.67
19	$53,804.37	to	$59,859.07	$59,859.08	to	$65,913.77	$65,913.78	to	$71,968.47	$71,968.48	to	$78,023.17
20	$56,536.55	to	$62,898.62	$62,898.63	to	$69,260.69	$69,260.70	to	$75,622.76	$75,622.77	to	$81,984.83
21	$59,385.82	to	$66,065.02	$66,065.03	to	$72,744.22	$72,744.23	to	$79,423.41	$79,423.42	to	$86,102.61
22	$62,391.22	to	$69,411.94	$69,411.95	to	$76,432.66	$76,432.67	to	$83,453.38	$83,453.39	to	$90,474.10
23	$65,552.74	to	$72,929.62	$72,929.63	to	$80,306.49	$80,306.50	to	$87,683.37	$87,683.38	to	$95,060.25
24	$68,870.38	to	$76,618.05	$76,618.06	to	$84,365.73	$84,365.74	to	$92,113.40	$92,113.41	to	$99,861.08
25	$72,363.66	to	$80,506.53	$80,506.54	to	$88,649.39	$88,649.40	to	$96,792.26	$96,792.27	to	$104,935.12
26	$76,034.14	to	$84,590.03	$84,590.04	to	$93,145.92	$93,145.93	to	$101,701.81	$101,701.82	to	$110,257.70
27	$79,890.78	to	$88,880.65	$88,880.66	to	$97,870.52	$97,870.53	to	$106,860.39	$106,860.40	to	$115,850.26
28	$83,943.05	to	$93,388.91	$93,388.92	to	$102,834.77	$102,834.78	to	$112,280.62	$112,280.63	to	$121,726.48

Annual amounts based on 2080 hours.

RESOLUTION NO. 2016-18

A RESOLUTION FIXING THE COMPENSATION OF THE MUNICIPAL JUSTICE COURT JUDGE OF THE CENTERVILLE CITY JUSTICE COURT.

WHEREAS, pursuant to Section 78-5-129, Utah Code Annotated, 1953, as amended, the City Council has reviewed the compensation paid to the Justice Court Judge of the city; and

WHEREAS, the City Council has determined that an increase in the compensation of the Justice Court Judge is warranted at the present time.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CENTERVILLE CITY, STATE OF UTAH:

Section 1. **Adoption**. Effective July 3, 2016, and until further determination of the City Council, the compensation of the Justice Court Judge presiding over the municipal Justice Court for the City of Centerville shall be $44,405 per year. The Judge may elect to continue participation in the City=s employee health insurance plan, and a portion of his compensation may be applied towards the health insurance premium.

Section 2. **Submission Requirement**. A copy of this Resolution shall be furnished to the State Court Administrator as required by law.

Section 3. **Effective Date**. This Resolution shall become effective immediately upon its passage.

PASSED AND ADOPTED BY THE CITY COUNCIL OF CENTERVILLE CITY, STATE OF UTAH on this 21st day of June, 2016.

CENTERVILLE CITY

BY:____________________________
Paul A. Cutler, Mayor

ATTEST:

____
Marsha L. Morrow, City Recorder

CERTIFICATE OF PASSAGE AND EFFECTIVE DATE

According to the provisions of the U.C.A. 910-3-719, as amended, resolutions may become effective without publication or posting and may take effect on passage or at a later date as the governing body may determine; provided, resolutions may not become effective more than three months from the date of passage. I, the municipal recorder of Centerville City, hereby certify that foregoing resolution was duly passed by the City Council and became effective upon passage or a later date as the governing body directed as more particularly set forth below.

______________________________ DATE: ________________

MARSHA L. MORROW, City Recorder

EFFECTIVE DATE: _______ day of __________, 20____.

AGREEMENT FOR PROSECUTING ATTORNEY

THIS AGREEMENT is made and entered into this _____ day of June, 2016, by and between Centerville City, a municipal corporation, 250 North Main Street, Centerville, Utah, 84014, hereinafter the "City," and Brandon L. Poll, an individual, hereinafter "Attorney."

WITNESSETH:

WHEREAS, the City desires to retain the legal services of Attorney as a prosecuting attorney for the City in prosecuting criminal actions brought by the City upon the terms and conditions set forth herein; and

WHEREAS, Attorney desires to perform legal services for the City as a prosecuting attorney upon the terms and conditions set forth herein; and

WHEREAS, the parties desire to reduce their agreement regarding services to be provided the City by Attorney to writing;

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the adequacy of which is hereby acknowledged, the parties agree as follows:

1. Compensation. Compensation shall be based upon necessary in-court time and time for court-required responses to defense motions. Time will be billed at the rate of $90 per hour for services provided from July 1, 2016 through June 30, 2017, $95 per hour for services provided from July 1, 2017 through June 30, 2018, and $100 for services provided from and after July 1, 2018. The Attorney shall maintain an accurate record of in-court time and time for court-required responses. In-court time means the time necessary for Attorney to be at the building where proceedings in the City Justice Court are conducted, and includes time waiting for witnesses and defendants. Compensable time shall be measured in hours and twelve (12) minute increments. Time devoted by the Attorney to advising and training City peace officers, which is not in-court time, shall not be compensable. Likewise, Attorney agrees to donate time at crime scenes, riding with officers, telephone calls related to prosecution of City cases, and such other out-of-court service rendered. Time devoted to appellate work shall be compensable. However, Attorney shall not charge and the City shall not pay for time devoted to appellate work, excluding de novo appeals, unless approved in advance by the City Manager.

2. Independent Contractor. Attorney is licensed to practice law in the state of Utah and holds himself out as a professional provider of legal services, capable in all respects of performing the work specified in this Agreement. Attorney is retained as an independent contractor and is responsible for withholding taxes, FICA and other payments as required by law.

3. Conflict of Interest. Attorney represents that he has undertaken a thorough inquiry as to whether he has any conflict of interest that causes or may foreseeably cause a conflict which would prohibit or impair Attorney's ability to represent the City under this Agreement. Attorney assures the City that Attorney will undertake representation of the City in accordance with the ethical considerations of the Utah Rules of Professional Conduct. Attorney may make arrangements, on occasion, for substitute counsel in case of conflict of interest or scheduling, as approved by the City.

4. Ownership of Materials. It is agreed that the City shall own all documents, memoranda, briefs, pleadings, files, etc., which Attorney prepares pursuant to performance of services under this Agreement. Attorney shall turn over to the City all such documents upon termination of services. However, Attorney shall be permitted to keep copies of said materials for his own office file and use which does not deviate from Attorney's professional responsibility to the City or the Utah Government Records Access and Management Act.

5. Confidentiality of Information. Information obtained and prepared by the Attorney under this Agreement shall be considered to be confidential and shall not be made available to any individual or organization by the Attorney without prior approval of the City.

6. Non-Assignability. The parties have entered into this Agreement on the basis of Attorney's qualifications and the particular nature of the services to be rendered by Attorney. Unless otherwise provided herein, neither party may assign any right or delegate any duty arising under this Agreement.

7. Termination of Agreement. This Agreement may be terminated at any time by the City or the Attorney. In the event of termination, the City will be obligated to compensate only for services actually rendered according to the terms of this Agreement.

8. Entire Agreement. This Agreement constitutes the entire Agreement between the parties pertaining to the subject matter contained in this Agreement. Except as provided herein, all prior and contemporaneous agreements, representations and understandings of the parties, oral or written, are superseded by and merged in this Agreement. No supplement, modification or amendment of this Agreement shall be binding unless it is in writing and executed by both parties.

9. Severability. If any section, clause, sentence or portion of this Agreement is declared for any reason to be invalid or unenforceable, the invalidity or unenforceability of such portion shall not affect the validity of any of the remaining portions and the same shall be deemed in full force and effect as if this Agreement had been executed with the invalid portions eliminated.

IN WITNESS WHEREOF, the parties sign the foregoing Agreement through appropriate and authorized representatives on the date first noted above.

	"CITY"
ATTEST:	CENTERVILLE CITY
____________________	____________________
Marsha L. Morrow, City Recorder	Mayor Paul A. Cutler
	"ATTORNEY"
	____________________
	Brandon L. Poll

ATTORNEY'S ACKNOWLEDGMENT

STATE OF UTAH)
: ss
COUNTY OF DAVIS)

On this _______ day of _____________, 2016, personally appeared before me, Brandon L. Poll, who being duly sworn by me did say he signed the foregoing Agreement in his individual capacity and executed the same.

____
Notary Public

My Commission Expires:

Residing at:

____

____

RESOLUTION NO. 2016-19

A RESOLUTION AMENDING THE CENTERVILLE CITY FEE SCHEDULE INCREASING THE CULINARY WATER FEES

WHEREAS, the City has recently conducted a water rate analysis to determine and analyze reasonable water rates to be charged for water service in order to responsibly fund and finance proposed construction costs and ongoing repairs and upgrades of the City's water system; and

WHEREAS, the City Council has determined that a water rate increase is needed in order to properly fund the City water system and to provide culinary water for its residents, and the Council desires to spread such water rate increase over a number of years as more particularly provided herein; and

WHEREAS, the City is authorized by law to charge a reasonable rate for culinary water service and to fix such rates to be paid for water furnished by the City to its residents or water users in accordance with Utah Code Ann. § 10-8-22 and Utah Constitution, Article XI, Section 6; and

WHEREAS, the City Council has determined that the amendments to the City Fee Schedule regarding culinary water fees are fair and reasonable and bear a substantial relationship to the costs involved in providing such service and maintaining the City's water system; and

WHEREAS, the City Council desires to amend the City Fee Schedule regarding culinary water fees as more particularly set forth herein.

NOW THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF CENTERVILLE, UTAH, AS FOLLOWS:

Section 1. **Amendment.** Section V.A. of the City Fee Schedule regarding Monthly Water Utility Service Fees is hereby amended to increase the monthly water fees as more particularly provided in Exhibit A, attached hereto and incorporated herein by this reference.

Section 2. **Severability.** If any section, clause or portion of this Resolution is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby and shall remain in full force and effect.

Section 3. **Effective Date.** This Resolution shall become effectively immediately and the fees set forth herein shall become effective on June 26, 2016.

PASSED AND ADOPTED BY THE CITY COUNCIL OF CENTERVILLE CITY, STATE OF UTAH, ON THIS 21st DAY OF JUNE, 2016.

ATTEST: **CENTERVILLE CITY**

____________________________ By: ____________________________

City Recorder, Marsha L. Morrow Mayor Paul A. Cutler

CERTIFICATE OF PASSAGE AND EFFECTIVE DATE

According to the provisions of the U.C.A. § 10-3-719, as amended, resolutions may become effective without publication or posting and may take effect on passage or at a later date as the governing body may determine; provided, resolutions may not become effective more than three months from the date of passage. I, the municipal recorder of Centerville City, hereby certify that foregoing resolution was duly passed by the City Council and became effective upon passage or a later date as the governing body directed as more particularly set forth below.

______________________________ DATE: ______________
MARSHA L. MORROW, City Recorder

EFFECTIVE DATE: ____ day of __________, 2016.

Exhibit A

Culinary Water Fees

V. UTILITY FEES

A. MONTHLY WATER UTILITY SERVICE FEES

1. Basis for Fees

Required meter sizes and flow capability (demand) shall be determined by the American Water Works Association (AWWA) and applicable building codes. Any meter having more units connected to it than allowed by these standards will pay fees based on service meter size plus a cost per dwelling unit over the meter standard, as follows:

Base Rate	$~~17.05~~18.76 per month	
Fluroide Fee	$ ~~3.13~~ 3.44 per month	
Gallonage	$~~0.93~~ 1.02 per 1,000 gallons	0 - 5,000 gallons
	$~~1.17~~ 1.29 per 1,000 gallons	5,000 - 10,000 gallons
	$~~1.53~~ 1.68 per 1,000 gallons	10,000 or more gallons

2. The following monthly charges shall apply depending on the size of the meter serving the premises and the amount of water used.

Effective June 26, 2016

Meter Size	**Base Rate**	**$~~0.93~~1.02 per 1,000 gallons**	**$~~1.17~~ 1.29per 1,000 gallons**	**$~~1.53~~ 1.68per 1,000 gallons**
3/4"	$ ~~17.05~~18.76	0 - 5,000	5,000 - 10,000	Above 10,000
1"	$ ~~42.62~~46.88	0 - 10,000	10,000 - 20,000	Above 20,000
1 ½"	$ ~~102.29~~112.52	0 - 30,000	30,000 - 60,000	Above 60,000
2"	$ ~~170.49~~187.54	0 - 50,000	50,000 - 100,000	Above 100,000
3"	$ ~~383.60~~421.96	0 - 110,000	110,000 - 220,000	Above 220,000
4"	$~~1,065.55~~1,172.11	0 - 310,000	320,000 - 620,000	Above 620,000

Fluoride Fee: $~~3.13~~3.44

Effective June 26, 2017

Meter Size	**Base Rate**	**$~~1.02~~1.13 per 1,000 gallons**	**$~~1.29~~1.42 per 1,000 gallons**	**$~~1.68~~1.85 per 1,000 gallons**
3/4"	$ ~~18.76~~20.63	0 - 5,000	5,000 - 10,000	Above 10,000
1"	$ ~~46.88~~51.57	0 - 10,000	10,000 - 20,000	Above 20,000
1 ½"	$ ~~112.52~~123.77	0 - 30,000	30,000 - 60,000	Above 60,000
2"	$ ~~187.54~~206.29	0 - 50,000	50,000 - 100,000	Above 100,000
3"	$ ~~421.96~~464.16	0 - 110,000	110,000 - 220,000	Above 220,000
4"	$~~1,172.11~~1,289.32	0 - 310,000	320,000 - 620,000	Above 620,000

Fluoride Fee: $~~3.44~~3.79

Effective June 26, 2018

Meter Size	Base Rate	~~$1.13~~1.24 per 1,000 gallons	~~$1.42~~1.56 per 1,000 gallons	~~$1.85~~2.04 per 1,000 gallons
3/4"	$ ~~20.63~~22.69	0 - 5,000	5,000 - 10,000	Above 10,000
1"	$ ~~51.57~~56.73	0 - 10,000	10,000 - 20,000	Above 20,000
1 ½"	$ ~~123.77~~136.15	0 - 30,000	30,000 - 60,000	Above 60,000
2"	$ ~~206.29~~226.92	0 - 50,000	50,000 - 100,000	Above 100,000
3"	$ ~~464.16~~510.57	0 - 110,000	110,000 - 220,000	Above 220,000
4"	$~~1,289.32~~1,418.25	0 - 310,000	320,000 - 620,000	Above 620,000

Fluoride Fee: $~~3.79~~4.17

3. Meter Turn Off/On [f]

(a)	During Business Hours	$15.00
(b)	After Business Hours	$25.00

4. Special Mobile Home Park Water Utility Service Fee

For trailer units/mobile homes served through a common meter, the monthly utility service fee (excluding the Fluoride Fee) shall be determined as follows:

[(3/4" Base Rate x Total Number of Pads) X 0.85] + (Gallonage Fee x 0.85)]

5. Fluoride Fee. The current monthly fluoride fee shall apply to every water service connection within the City. For purposes of the Fluoride Fee set forth herein, water service connection shall mean any water service connection within the City providing culinary water to any residential or commercial customer; provided, if a water service connection serves more than one residential dwelling unit, the Fluoride Fee shall be charged for each residential dwelling unit.

[f] Changed in circumstances of non-payment of culinary water bill or as otherwise deemed appropriate.

RESOLUTION NO. 2016-20

A RESOLUTION ADOPTING THE FY 2017 BUDGET OF FUNDS AND ACCOUNTS FOR CENTERVILLE CITY, UTAH AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, in accordance with the Uniform Fiscal Procedures Act for Utah cities, the City has heretofore adopted a tentative budget setting forth revenues and expenditures for the Fiscal Year ending June 30, 2017; and

WHEREAS, in accordance with law a public hearing has been held on the proposed tentative budget and comments received relating thereto.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CENTERVILLE CITY, STATE OF UTAH:

Section 1. Adoption. That the FY 2017 Budget be hereby adopted, including all funds and accounts as shown in the budget format attached and dated June 21, 2016.

Section 2. Effective Date. This Resolution shall become effective July 1, 2016.

PASSED AND ADOPTED BY THE CITY COUNCIL OF CENTERVILLE CITY, STATE OF UTAH, on this 21st day of June, 2016.

By:______________________________
Paul A. Cutler, Mayor

____
Marsha L. Morrow, City Recorder

ATTEST:

I hereby certify that the above-mentioned Resolution is a true and accurate copy, including all attachments of the Resolution passed by the City Council on Tuesday, the 21st of June, 2016.

____
Marsha L. Morrow, City Recorder

CERTIFICATE OF PASSAGE AND EFFECTIVE DATE

According to the provisions of the U.C.A. 910-3-719, as amended, resolutions may become effective without publication or posting and may take effect on passage or at a later date as the governing body may determine; provided, resolutions may not become effective more than three months from the date of passage. I, the municipal recorder of Centerville City, hereby certify that foregoing resolution was duly passed by the City Council and became effective upon passage or a later date as the governing body directed as more particularly set forth below.

_______________________________ DATE: _________________

MARSHA L. MORROW, City Recorder

EFFECTIVE DATE: _______ day of ___________, 20____.

Recommended Changes to the
FY 2017 Tentative Budget
General Fund

Revenues/Sources	Tentative	Proposed Change	$ Change	Total
				$8,616,870
Telecom tax adjustment	$240,000	$210,000	-$30,000	
Certified tax rate	$980,750	$972,096	-$8,654	
Cemetery lot sales	$1,000	$12,000	$11,000	
EMPG grant	$0	$1,000	$1,000	
Public defender grant	$0	$1,000	$1,000	
Fund Balance				
GIS ArcServer	$0	$10,000	$10,000	
Lobby furniture	$0	$5,000	$5,000	
Council sound	$0	$5,000	$5,000	
CERT trailer	$0	$1,600	$1,600	
Total			-$4,054	
			New total Budget	**$8,612,816**

Expenditures				**$8,616,870**
Fire Services	$900,000	$875,246	-$24,754	
GIS ArcServer	$0	$10,000	$10,000	
Animal control contract	$27,603	$27,621	$18	
Line of duty death benefit - Police	$0	$2,400	$2,400	
Public defender	$7,000	$8,000	$1,000	
City Hall painting/furnishings	$3,000	$6,000	$3,000	
PD market adjustments	n/a	$15,275	$15,275	
Health insurance savings	$741,275	$726,000	-$15,275	
General employee pay adjustments	$126,750	$108,750	-$18,000	
PD market adjustments	n/a	$18,000	$18,000	
Police books & subscriptions	$2,200	$1,800	-$400	
Lobby furniture	$0	$5,000	$5,000	
Council Sound	$0	$10,000	$10,000	
Speed detection equipment	$0	$3,000	$3,000	
Pre-1986 leave payout	$0	$5,943	$5,943	
CERT trailer	$0	$1,600	$1,600	
Contingency	$42,184	$31,323	-$10,861	
Total			-$4,054	$0
			New Total Budget	**$8,612,816**
			Revenue over Expenditures	$0

Other Funds Notes:

Increase water fund wage expenditures by $13,144 for pre 1986 leave payout.

Adjust sources of funds in Transportation Projects Fund. Reduced Class C funds by $50,000 but increased use of fund balance by $50,000.

CENTERVILLE
CITY COUNCIL
Staff Backup Report
6/21/2016

Item No. 6.

Short Title: Adjourn to RDA meeting

Initiated By:

Scheduled Time: 8:20

SUBJECT

RECOMMENDATION

Adjourn into an RDA meeting to adopt the FY 2017 RDA Budget.

BACKGROUND

REDEVELOPMENT AGENCY OF CENTERVILLE CITY AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE CITY COUNCIL WILL HOLD ITS REDEVELOPMENT AGENCY OF CENTERVILLE MEETING AT 8:20 PM ON JUNE 21, 2016 AT THE CENTERVILLE CITY COMMUNITY CENTER AND CITY HALL COUNCIL CHAMBERS, 250 NORTH MAIN STREET, CENTERVILLE, UTAH. THE AGENDA IS SHOWN BELOW.

Meetings of the City Council of Centerville City may be conducted via electronic means pursuant to Utah Code Ann. 52-4-207, as amended. In such circumstances, contact will be established and maintained via electronic means and the meeting will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

Centerville City, in compliance with the Americans With Disabilities Act, provides accommodations and auxiliary communicative aids and services for all those citizens in need of assistance, including hearing devices. Persons requesting these accommodations for City-sponsored public meetings, services, programs, or events should call Blaine Lutz, Centerville Finance Director, at 295-3477, giving at least 24 hours notice prior to the meeting.

A notebook containing supporting materials for the business agenda items is available for public inspection and review at City Hall and will be available for review at the meeting. Upon request, a citizen may obtain (without charge) the City Manager's memo summarizing the agenda business, or may read this memo on the City's website: http://centerville.novusagenda.com/agendapublic.

Tentative Time: - The times shown below are tentative and are subject to change during the meeting.

A. NEW BUSINESS

1. Minutes Review and Acceptance
   June 7, 2016 RDA meeting minutes
2. FY 2017 RDA Budget
   a. Adopt FY 2017 RDA Budget - Consider RDA Resolution No. 2016-01

B. ADJOURNMENT

Steve H. Thacker
Executive Director

CENTERVILLE
CITY COUNCIL
Staff Backup Report
6/21/2016

Item No. 7.

Short Title: Public Hearing - Centerville Zoning Code Amendments - Title 12 - Zoning Code

Initiated By: Centerville City, Applicant

Scheduled Time: 8:25

SUBJECT

Consider the proposed Zoning Code Amendments and re-adoption of entire Zoning Code (Title 12 of the Centerville Municipal Code) for online conversion and minor edits and corrections for consistency - Ordinance No. 2016-20

RECOMMENDATION

Approve Ordinance No. 2016-20 amending, renumbering and recodifying various provisions of Title 12 of the Centerville Municipal Code regarding the Zoning Code

BACKGROUND

As part of the FY 2016 Budget, the City Council approved funding to transition the Municipal Code, Zoning Code and General Plan to an online version to be hosted by Municipal Code Online, Inc. The Zoning Code is the first "book" to be uploaded onto the online platform and a sample beta version of the online code is now available for the City to review. As part of the transition to the online version of the Zoning Code, a number of formatting, renumbering, code references, and other changes have been made to the Zoning Code. These comprehensive amendments to the Zoning Code must be approved and adopted by the City prior to going live with the online Zoning Code.

On June 8, 2016, the Planning Commission reviewed and recommended approval of the proposed comprehensive amendments to the Zoning Code. The Planning Commission added three conditions to their approval including: (1) change reference to Utah Code Ann. throughout to the abbreviated citation of Utah Code; (2) add section symbol throughout to any federal citation to the U.S.C.; and (3) add reference to state and federal regulations regarding the definition of disability. These changes have been made and are reflected in the version of the Zoning Code provided to the Council.

See the attached Staff Report for a summary of the proposed amendments to the Zoning Code. A pdf version of the entire Zoning Code with the proposed amendments is attached, but the City Council is encouraged to view the proposed amendments on the online version of the Zoning Code which can be accessed at the following web addresses. The online platform works best from a desktop or laptop using Google Chrome. Mobile and iOS devices default to a mobile version of the website that is a very simplified version. If you want to see the full site on a mobile or iOS device, use the forced desktop interface link below.

Computer viewing (Google Chrome recommended): https://centerville.municipalcodeonline.com
Mobile and iOS viewing: https://centerville.municipalcodeonline.com/viewswitcher/switchview?mobile=false

* Please note this is a test version of the online code and additional revisions or corrections may be needed. Staff is aware that the maps and illustrations need to be upgraded to higher resolution versions. Staff has also discussed ADA and accessibility issues of the website with MCO and they are working on providing more accessibility compliance features. Please let us know of any other corrections or issues you see with the online or pdf versions.

ATTACHMENTS:

Description

- Staff Report-Comprehensive Zoning Code Amendments
- Municipal Code Drafting and Usage Rules
- Ordinance No. 2016-20
- Comprehensive Zoning Code Amendments
- 6-08-2016 PC minutes re Zoning Code Amendments recommendation

CENTERVILLE CITY ATTORNEY'S OFFICE

250 North Main Street
Centerville, Utah 84014
801.335.8842

STAFF REPORT

TO: Centerville Planning Commission

FROM: Lisa G. Romney, City Attorney

DATE: June 3, 3016

RE: Comprehensive Zoning Code Amendments

Introduction

As part of the Fiscal Year 2015-16 Budget, the City Council approved funding to transition the Municipal Code, Zoning Code and General Plan to an online version to be hosted by Municipal Code Online, Inc. The Zoning Code is the first "book" to be uploaded onto the online platform and a sample beta version of the online code is now available for the City to review. As part of the transition to the online version of the Zoning Code, a number of formatting, renumbering, code references, and other changes have been made to the Zoning Code. These comprehensive amendments to the Zoning Code must be approved and adopted by the City prior to going live with the online Zoning Code.

Procedure for Zoning Code Amendments

In accordance with Section 12.21.080 of the Centerville Zoning Code (CZC), the Planning Commission is required to review all proposed Zoning Code amendments and to hold a public hearing regarding the same. Notice of the public hearing for the Zoning Code amendments has been provided as required by law. After holding the public hearing, the Planning Commission should review the proposed amendments and make a recommendation to the City Council. Such recommendation may be to approve, approve with modifications, or deny the proposed Zoning Code amendments. In considering the proposed Zoning Code amendments, the Planning Commission should consider and determine whether the proposed Zoning Code amendments are consistent with the goals, objectives and policies of the General Plan and are in the best interest of the public health, safety and welfare. It is Staff's opinion that the proposed Zoning Code amendments are consistent with the goals, objectives and policies of the General Plan and are in the best interest of the public health, safety and welfare as the amendments implement consistent formatting and usage rules, update definitions for commonly used terms, correct references to updated Utah Code provisions, provide a more user-friendly format and searchable platform, and provide the legal basis and authority for enactment and enforcement of the Zoning Code.

Summary of Amendments

The proposed updates to the Zoning Code are numerous and impact almost every chapter. While the proposed changes are numerous, they are not generally substantive. Most changes are minor formatting, capitalization, reference, citation, or grammatical corrections. To the extent feasible, the changes to the Zoning Code are highlighted in underlining (for proposed additions) and strikeout (for proposed deletions) in the online and pdf versions of the Zoning Code. In addition, to facilitate review of the changes, an asterisk has been placed in the section title if there are changes to that section. For instance, the asterisk in the heading for CZC 12.11.030 *General Plan, indicates there are redline changes to this Section. The following is a broad summary of the notable changes.

Renumbering and New Numbering Format

The most significant change to the Zoning Code includes the renumbering of all chapters and sections to reflect a citation form that uses decimals rather than dashes between the numbers. For instance, a section in the previous Zoning Code referred to as 12-10-010 is now referred to as 12.01.010. A more detailed explanation of the numbering system is set forth in the new Preface at the beginning of the Zoning Code. All internal citations to the new numbering system have also been changed throughout the Zoning Code. The renumbering changes to the Zoning Code were prepared by MCO and are not shown in the redline changes.

New Citation Format

Another major change to the Zoning Code is the citation format for references to the Centerville Municipal Code and the Centerville Zoning Code. Any reference in the new Zoning Code and future ordinance amendments to the Centerville Municipal Code use the abbreviation CMC. For example, a title in the Centerville Municipal Code is referred to as CMC 15 (Subdivisions). A chapter in the Centerville Municipal Code is referred to as CMC 9.3 (Drinking Water Source Protection). A section in the Centerville Municipal Code is referred to as CMC 15.7.010. A similar citation reference is used for the Centerville Zoning Code which uses the abbreviation CZC. Thus, a chapter in the Centerville Zoning Code is referred to as 12.22 (Nonconformities). A section in the Centerville Zoning Code is referred to as CZC 12.22.010. Some of these internal references changes were made by MCO and are not shown as redline changes. Other reference changes made by Staff are highlighted in redline.

Updated Utah Code References

All State law references to the Utah Code were checked and confirmed for accuracy and updated when necessary. Most of these updated changes to State law references are shown in redline.

Consistent Formatting and Usage Rules

Most of the proposed amendments to the Zoning Code implement changes based on formatting and usage rules regarding capitalization, active verbs, semi-colons, hyphenated words, defined terms, etc. These rules are summarized in the attached list. Most of these changes are not highlighted in the redline version, but have been implemented throughout the proposed Zoning Code.

Recommendation

Staff recommends the Planning Commission recommend approval of the proposed Zoning Code amendments and adoption of the new Zoning Code to the City Council based on the following findings:

1. The Zoning Code amendments are consistent with the goals, objectives and policies of the General Plan;

2. The Zoning Code amendments are in the best interest of the public health, safety and welfare as the amendments implement consistent formatting and usage rules, update definitions for commonly used terms, correct references to updated Utah Code provisions, provide a more user-friendly format and searchable platform; and

3. The Zoning Code amendments and recodification of the Zoning Code provide the legal basis and authority for enactment and enforcement of the Zoning Code.

Municipal Code Drafting and Usage Rules

June 15, 2016

The following drafting and usage rules should be used when drafting or amending the Centerville Municipal Code or the Centerville Zoning Code. These rules are intended to provide more consistent usage and formatting within the codes when amended by various drafters.

1. The list order type used for numbering subsections within the Centerville Municipal Code and the Centerville Zoning Code is as follows: (a), (1), (A), (i), (1).
2. Citations to the Centerville Zoning Code should refer to CZC. Chapters in the Centerville Zoning Code should be referred to as CZC 12.22 (Nonconformities). Sections in the Centerville Zoning Code should be referred to as CZC 12.22.010.
3. Citations to the Centerville Municipal Code should refer to CMC. Titles in the Centerville Municipal Code should be referred to as CMC 15 (Subdivisions). Chapters in the Centerville Municipal Code should be referred to as CMC 9.3 (Drinking Water Source Protection). Sections in the Centerville Municipal Code should be referred to as CMC 15.7.010.
4. When referring to the Centerville Zoning Code within the Zoning Code, refer to "this Title" or the "Zoning Code." Not, Zoning Ordinance or CZC 12.
5. If a provision is required by Utah law, provide a citation to the Utah Code section for user reference. Use language such as "pursuant to Utah Code § 10-9a-513 regarding billboards . . . "
6. Utah Code citations for single code section shall be cited as Utah Code § 10-9a-516. Utah Code citations for multiple sections shall be cited as Utah Code §§ 10-9a-101, et seq. The reference "as amended" is no longer needed since a section was added stating that any reference to a code or law shall include any subsequent amendments or renumbering. See, CZC 12.12.030.
7. When referencing specific acts under Utah law, refer to it as "Utah" act, such as the Utah Open and Public Meetings Act. Follow title of act with citation, such as the Utah Open and Public Meetings Act, as set forth in Utah Code §§ 52-4-101, et seq.
8. Capitalize the following words when referring to the specific item or document:
    a. General Plan
    b. Zoning Code (not Zoning Ordinance)
    c. Zoning Map (not Official Zoning Map)
    d. Master Street Plan
9. Capitalize and refer to the following documents as defined terms:
    a. Construction Codes (not Building Codes or Uniform Codes)
    b. City Standards and Specifications
    c. City Fee Schedule (not City's Fee Schedule)

10. Capitalize the following words when referring to a specific item and do not capitalize if referring in general to such items:
    a. Title
    b. Chapter
    c. Section
    d. Subsection
11. Capitalize the following words when referring to specific Centerville City entity or body:
    a. City
    b. City Council
    c. Planning Commission
    d. Board of Adjustment
12. Capitalize the first word of each list order level.
13. If referring to a subsection within the current section, just refer to the subsection as Subsection (a), or Subsection (a)(3). If referring to something in the current section, just refer to "this Section." If referring to a section or subsection in another portion of the code, refer to full citation as CZC 12.11.010 or CZC 12.11.010(a). Same rule applies for references to chapters and titles.
14. Capitalize the word zone if referring to a specific zone, such as R-L Zone or Planned Development Overlay Zone. Do not capitalize the word zone if just referring to zones in general, such as residential zones.
15. Don't capitalize these words:
    a. District court
    b.
16. Always check to see if the new language correctly uses applicable defined terms set forth in CZC 12.12.040 or if a new term should be added to the definitions. Use defined terms consistently. Some common problem words are:
    a. Multiple-family (not multi-family)
    b. Table of Uses (not Table of Uses Allowed)
17. Use hyphen on these words:
    a. Single-family
    b. Multiple-family
    c. I-15 (not Interstate 15)
18. Don't use hyphen on these words:
    a. Bylaws
    b. Subdrain
    c. Stormwater
    d. Shorelands
19. Spell out numbers one through nine and use numerals for any number over 10.
20. If number is one through nine, spell out the word percentage. If number is over nine, use numeral and the % symbol; i.e. five percent and 20%.

21. Spell out the following measurement terms:
    a. Foot or feet; i.e. 10 feet
    b. Square feet; i.e. 10 square feet
    c. Inches; i.e. 10 inches
22. Tables, maps and illustrations of general applicability should be added at the end of the chapters starting with the section number .300. Tables, maps, illustrations and figures can be added within a section if only applicable to that section or if it is more convenient for the reader to have the table, map or illustration with the text.
23. Figures within a section should be numbered as Figure 1., Figure 2., etc. followed by the title of the figure, such as Figure 1. Streetscape Aerial View.
24. Notes in tables should be added as a numbered list order at the end of the table using the list order 1., 2., 3., etc. The reference number should be added in the body of the table using the superscript box.

ORDINANCE NO. 2016-20

AN ORDINANCE AMENDING, RENUMBERING AND RECODIFYING TITLE 12 OF THE CENTERVILLE MUNICIPAL CODE REGARDING THE CENTERVILLE ZONING CODE

WHEREAS, the City is in the process of transitioning the Centerville Municipal Code to an online electronic code and the City Council desires to bring existing titles, chapters and provisions of the Centerville Municipal Code up to date to be consistent with State statutory provisions, and to make other formatting, numbering and editing changes as recommended by Staff; and

WHEREAS, Staff has evaluated, reviewed and prepared suggested revisions and updates to Title 12 of the Centerville Municipal Code regarding the Zoning Code and recommends amending, renumbering and recodifying Title 12 as more particularly set forth herein; and

WHEREAS, the City is authorized to enact land use ordinances consistent with the purposes set forth in the Utah Land Use Development and Management Act, as more particularly provided in Utah Code Ann. §§ 10-9a-101, et seq., as amended, and the City is further authorized to make amendments to such land use ordinances in accordance with procedures set forth in Utah Code Ann. § 10-9a-503, as amended; and

WHEREAS, the proposed amendments to the Zoning Code as set forth herein have been reviewed by the Planning Commission and the City Council and all appropriate public notices have been provided and appropriate public hearings have been held in accordance with Utah law to obtain public input regarding the proposed revisions to the Zoning Code; and

WHEREAS, City Council has determined that the proposed revisions to the Zoning Code, as more particularly set forth herein, are consistent with the goals, objectives and policies of the Centerville General Plan and are in the best interest of the City and the public health, safety and welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF CENTERVILLE CITY, STATE OF UTAH, AS FOLLOWS:

Section 1. **<u>Amendment, Renumbering and Recodification</u>**. Title 12 of the Centerville Municipal Code regarding the Centerville Zoning Code is hereby amended, renumbered and recodified to read in its entirety as set forth in **Exhibit A,** attached hereto and incorporated herein by this reference.

Section 2. **<u>Findings</u>.** The amendments, renumbering and recodification of Title 12 of the Centerville Municipal Code regarding the Zoning Code are based on the following findings:

1. The Zoning Code amendments, renumbering and recodification are consistent with the goals, objectives and policies of the General Plan;
2. The Zoning Code amendments, renumbering and recodification are in the best interest of the public health, safety and welfare as the amendments implement consistent formatting and usage rules, update definitions for commonly used terms, correct references to updated Utah Code provisions, and provide a more user-friendly format and searchable platform; and

3. The Zoning Code amendments, renumbering and recodification of the Zoning Code provide the legal basis and authority for enactment and enforcement of the Zoning Code.

Section 3. **General Repealer.** The amendment and recodification of Title 12 of the Centerville Municipal Code shall be a repeal of all ordinances in conflict with the adopted and codified Ordinances; provided however, all ordinances in force prior to the adoption and codification shall continue in force after the adoption and codification for the purpose of all rights acquired, fines, penalties, forfeitures and liabilities incurred and actions therefor.

Section 4. **Severability.** If any section, part or provision of this Ordinance is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Ordinance, and all sections, parts and provisions of this Ordinance shall be severable.

Section 5. **Effective Date.** This Ordinance shall become effective immediately upon publication or posting, or thirty (30) days after passage, which occurs first.

PASSED AND ADOPTED BY THE CITY COUNCIL OF CENTERVILLE CITY, STATE OF UTAH, THIS 21st DAY OF JUNE, 2016.

ATTEST: **CENTERVILLE CITY**

______________________________ By:______________________________
Marsha L. Morrow, City Recorder Mayor Paul A. Cutler

Voting by the City Council:

	"AYE"	"NAY"
Councilmember Fillmore	_______	_______
Councilmember Ince	_______	_______
Councilmember Ivie	_______	_______
Councilmember McEwan	_______	_______
Councilmember Mecham	_______	_______

CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING

According to the provisions of the U.C.A. § 10-3-713, as amended, I, the municipal recorder of Centerville City, hereby certify that foregoing ordinance was duly passed by the City Council and published, or posted at: (1) 250 North Main; (2) 655 North 1250 West; and (3) RB's Gas Station, on the foregoing referenced dates.

______________________________ DATE: _______________
MARSHA L. MORROW, City Recorder

RECORDED this ____ day of ___________, 2016.

PUBLISHED OR POSTED this ____ of _____________, 2016.

EXHIBIT A

Title 12
Zoning Code

CITY OF
CENTERVILLE,
UTAH

Centerville City

Davis County, Utah

Zoning Code

Compiled: Thursday, June 9, 2016

implemented with approval and development of the original subdivision for the Legacy Trail development.

The motion was seconded by Commissioner Wright and passed by unanimous roll-call vote (4-0).

PUBLIC HEARING | CODE TEXT AMENDMENTS FOR TITLE 12-ZONING - Consider the proposed Zoning Code Amendment and re-adoption of entire Title 12-Zoning for online conversion; which includes minor edits and corrections for consistency Centerville City, Applicant

Lisa Romney, City Attorney, reviewed the amendments to the new online version of the Zoning Code. The majority of the amendments are minor and include formatting, capitalization, reference, citation, numbering, grammatical, and language changes to provide consistency throughout the document. She said the State and Federal references have been checked and updated as needed. She reviewed some of the more substantive changes including definitions, general rules, duties and powers of committees and commissions, and meeting schedules to reflect current practices. Other changes included clarification on conditional use permits, providing vested rights for a completed and approved conceptual site plan, clarification on table of uses and sub-districts, and the insertion of the Hillside Overlay Zone. Household pet allowances were updated to reflect current Davis County Animal Control standards, the definition of second kitchen was clarified to prohibit second dwellings, and the standards for residential facilities for elderly persons were deleted to reflect current State practices. Other small changes included the elimination of the term "sole discretion" to make the code more objective and the deletion of reference to the Main Street study because this information is now part of the General Plan. Ms. Romney said the Commission is asked to hold a public hearing on these amendments and verify they are consistent with the General Plan and in the best interest of the public's health, safety, and welfare. Staff recommends approval and believes this new online version will be user friendly and will make it much easier for staff, developers, and the public to find information needed.

Vice Chair Johnson opened the public hearing. Seeing no one wishing to comment, he closed the public hearing.

Commissioner Hayman suggested the term “annotated” be removed from citations as this term is no longer used in State Code references. She suggested the definition for disability be updated and referenced to reflect the Utah Fair Housing Act and the Federal Fair Housing Act. She also suggested a section symbol be used when referencing any State or Federal references. Ms. Romney agreed with these suggested changes.

Vice Chair Johnson made a **motion** for the Planning Commission to recommend approval of the proposed Zoning Code amendments and adoption of the new Zoning Code to the City Council as discussed this evening and based on the following findings:

Reasons for Action:

1. The Zoning Code amendments are consistent with the goals, objectives and policies of the General Plan;
2. The Zoning Code amendments are in the best interest of the public health, safety and welfare as the amendments implement consistent formatting and usage rules, update definitions for commonly used terms, correct references to updated Utah Code provisions, provide a more user-friendly format and searchable platform; and
3. The Zoning Code amendments and recodification of the Zoning Code provide the legal basis and authority for enactment and enforcement of the Zoning Code.

The motion was seconded by Commissioner Wright and passed by unanimous roll-call vote (5-0).

PUBLIC HEARING | CODE TEXT AMENDMENTS FOR SOUTH MAIN STREET CORRIDOR (SMSC) OVERLAY ORDINANCE, CHAPTER 12-48 - [Postponed from May 25, 2016 meeting] - Consider the Code Text Amendments for the South Main Street Corridor (SMSC) Overlay Ordinance, which includes the City Council directives and changes to the South Main Street Corridor (SMSC) Public Space Plan. Centerville City, Applicant

Vice Chair Johnson said the Planning Commission has discussed, researched, and reviewed this topic over several meetings and it is now time for the Commission to discuss a possible motion regarding the City Council's direction to remove and/or change some elements of the South Main Street Corridor Public Space Plan. The Commission discussed a desire to present the motion to the City Council in a work session. Lisa Romney, City Attorney, explained it is best to formally pass a motion as a Commission and then during a work session with the City Council discuss the reasoning for that motion. Ms. Romney said the City Council has suggested the work session be held on July 19, 2016. This would give the Commission a bit more time to discuss options for a motion.

Vice Chair Johnson opened the public hearing. Seeing no one wishing to comment, he closed the public hearing.

Commissioner Wright distributed a copy of her proposed motion including a copy of the City Council minutes from January 19, 2016 which includes the Council's concerns and direction to the Planning Commission. Commissioner Wright read her entire proposal to the Commission and submitted a copy for the public record. She did not make this a formal motion

CENTERVILLE
CITY COUNCIL
Staff Backup Report
6/21/2016

Item No. 8.

Short Title: Mayor's Report

Initiated By: Mayor Cutler

Scheduled Time: 8:35

SUBJECT

a. Consider cancelling July 5 Council meeting
b. South Davis Metro Fire Agency financial reports
c. UTOPIA/UIA financial and budget documents
d. UTA presentation at recent Davis County COG meeting

RECOMMENDATION

BACKGROUND

a. Mayor Cutler may recommend cancellation of the July 5 council meeting, depending on an assessment of potential agenda business.

b. The audit report for the South Davis Metro Fire Agency--Calendar Year 2015--is attached, along with the monthly financial report for the period ending May 31, 2016.

c. Various financial reports/budget documents for UTOPIA/UIA are attached.

d. The attached presentation was made by UTA at a recent Davis Council of Governments meeting which the Mayor attended. He would like the City Council to be aware of it.

ATTACHMENTS:

Description

- SDMFA Audited financial report
- SDMFA interim financial report
- UIA/UTOPIA interim financial report
- Amended UIA FY16 budget
- UIA FY17 Adopted Budget
- UTOPIA FY17 Adopted Budget
- FY17 Budget presentation

June 6, 2016

To the Governing Body
South Davis Metro Fire Agency
Bountiful, Utah

We have audited the financial statements of the business-type activities and the major fund of the South Davis Metro Fire Agency (the Agency) for the year ended December 31, 2015. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Agency are described in Note 1 to the financial statements. As described in the notes to the financial statements, the Agency changed accounting policies related to pensions by adopting Statement of Governmental Accounting Standards (GASB Statement) Nos. 68 and 71, *Accounting and Financial Reporting for Pensions* and *Pension Transition for Contributions Made Subsequent to the Measurement Date*, respectively, in 2015. Accordingly, the cumulative effect of the accounting change as of the beginning of the year is reported in the Agency's financial statements.

We noted no transactions entered into by the Agency during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the Agency's financial statements were:

> Management's estimates for the useful lives of capital assets used in calculating accumulated depreciation as disclosed in Note 1 of the financial statements. The entity also estimated the value of the current year disposal of the water system. We evaluated the key factors and assumptions used to develop the estimated useful lives of capital assets in determining that it is reasonable in relation to the financial statements taken as a whole.

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, management's estimates have been determined on the same basis as they are reported by the Utah Retirement Systems (URS). The Agency's net pension liability was measured as of December 31, 2014, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The key factors and assumptions used to develop the valuation and the accrual appear reasonable in relation to the financial statements taken as a whole.

The financial statements are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated June 6, 2016.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

<u>Other Matters</u>

We applied certain limited procedures to the management's discussion and analysis and pension schedules, which are required supplementary information (RSI) that supplement the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

Restriction on Use

This information is intended solely for the use of the board of trustees and management of South Davis Metro Fire Agency and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

HintonBurdick, PLLC

HintonBurdick, PLLC

SOUTH DAVIS METRO FIRE AGENCY

FINANCIAL STATEMENTS

DECEMBER 31, 2015

SOUTH DAVIS METRO FIRE AGENCY
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HintonBurdick
CPAs & Advisors

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Kris J. Braunberger, CPA
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Steven D Palmer, CPA
Michael K. Spilker, CPA
Kevin L. Stephens, CPA
Mark E. Tichenor, CPA
Michael J. Torgerson, CPA

Independent Auditors' Report

To the Governing Board
South Davis Metro Fire Agency
Bountiful, Utah

Report on the Financial Statements

We have audited the accompanying financial statements of South Davis Metro Fire Agency (the Agency), as of and for the year ended December 31, 2015, and the related notes to the financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

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Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of South Davis Metro Fire Agency, as of December 31, 2015, the changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Change in Accounting Principle

As described in note 4 to the financial statements, the Agency implemented GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*, as amended by GASB Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date*. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the schedule of the proportionate share of the net pension liability, and the schedule of contributions as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated June 6, 2016 on our consideration of South Davis Metro Fire Agency's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Agency's internal control over financial reporting and compliance.

HintonBurdick, PLLC

HintonBurdick, PLLC
St. George, Utah
June 6, 2016

SOUTH DAVIS METRO FIRE AGENCY
MANAGEMENT DISCUSSION AND ANALYSIS

This discussion of South Davis Metro Fire Agency's (the Agency) financial performance provides an overview of the Agency's financial activities for the year ended December 31, 2015. This report should be read in conjunction with the Agency's financial statements and accompanying notes.

FINANCIAL HIGHLIGHTS

- The Agency's assets and deferred outflows of resources exceeded its liabilities and deferred inflows of resources at the close of the most recent fiscal year by $8,622,091 (net position). Of this amount, $2,534,027 (unrestricted net position) may be used to meet the government's ongoing obligations to citizens and creditors.

- The Agency's total net position increased by $345,173, including a reduction of $55,127 due to a restatement adjustment related to the implementation of GASB 68.

- The Agency's unrestricted net position increased by $238,805.

- The Agency's capital assets being depreciated (net of depreciation) increased by $620,916. The increase was due to purchase of vehicles and equipment.

OVERVIEW OF FINANCIAL STATEMENTS

This discussion and analysis are intended to serve as an introduction to the Agency's basic financial statements. The Agency's basic financial statements are comprised of two components: 1) financial statements, and 2) notes to the financial statements.

The Agency prepares its financial statements on an enterprise fund basis. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private businesses, where the intent is that all costs of providing certain goods and services to the general public be financed or recovered primarily through user charges. Under this fund, the accrual method of accounting is used. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. These statements provide both long-term and short-term information about the Agency's overall financial status. The financial statements are comprised of three statements and related notes to the financial statements.

The *Statement of Net Position* presents information on all of the Agency's assets and deferred outflows of resources, as well as its liabilities and deferred inflows of resources, with the difference between them reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Agency is improving or deteriorating.

The *Statement of Revenues, Expenses, and Changes in Net Position* presents information showing how the Agency's net position changed during the fiscal year reported. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, all of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

The *Statement of Cash Flows* presents information on the cash receipts, cash payments, and change in cash resulting from operations, investing, and financing activities. This statement answers questions such as where did the cash come from, what was cash used for, and what was the change in the cash balance during the reporting period.

The *Notes to the Financial Statements* provide additional information that is essential for a full understanding of the data provided in the government-wide financial statements. The notes are part of the basic financial statements.

FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the Agency, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by $8,622,091.

FINANCIAL ANALYSIS (Continued)

The following is a condensed presentation of the Statement of Net Position:

	2015	2014
Current and other assets	$ 4,143,009	$ 3,653,733
Capital assets	9,050,574	8,978,091
Total Assets	13,193,583	12,631,824
Deferred Outflows of Resources	261,474	-
Current liabilities	848,094	936,285
Long-term liabilities	3,431,201	3,418,621
Total Liabilities	4,279,295	4,354,906
Deferred Inflows of Resources	553,671	-
Net Position:		
Net Investment in capital assets	5,776,574	5,571,091
Restricted	311,490	410,605
Unrestricted	2,534,027	2,295,222
Total Net Position	$ 8,622,091	$ 8,276,918

The Statement of Net Position includes all of the Agency's assets and liabilities. Net position is categorized as either invested in capital assets, net related debt; restricted; or unrestricted. Net position may serve as a useful indicator of a government's financial position. As can be seen from the schedule above, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by $8,622,091 at the end of the year. The largest portion of the Agency's net position, $5,776,574 (67%), reflects its investment in capital assets (e.g., land, buildings, equipment and vehicles). The Agency uses these capital assets in its daily operations; consequently, they are not available for future spending. An additional portion of the Agency's net position, $311,490 (4%) represents resources that are subject to external restrictions on how they may be used.

Current and other assets increased by $489,276 due primarily to the recognition of the net pension asset. Current liabilities decreased by $88,191 due primarily to the decrease in accrued liabilities.

While the Statement of Net Position shows the change in the financial position of net position, the summary of the Agency's statement of revenues, expenses and changes in net position, provides information regarding the nature and source of these changes as seen in the following schedule. Net position increased in 2015 by $345,173.

The Agency implemented GASB 68, *Accounting and Financial Reporting for Pensions,* for the year ended December 31, 2015. This implementation required a restatement adjustment reducing net position by $55,127. For more information on the restatement adjustment, see Note 4. For more information on GASB 68, *Accounting and Financial Reporting for Pensions,* see Note 8.

SOUTH DAVIS METRO FIRE AGENCY
MANAGEMENT DISCUSSION AND ANALYSIS (Continued)

FINANCIAL ANALYSIS (Continued)

The Statement of Revenues, Expenses and Changes in Net Position provides information regarding the nature and source of the revenues and expenses. The following is a brief analysis of the Agency's major sources of revenues and expenditures:

	2015	2014
Revenues:		
Operating	$ 8,471,023	$ 8,058,567
Nonoperating	650,699	355,095
Total Revenues	9,121,722	8,413,662
Expenses:		
Depreciation and amortization	589,038	530,290
Operating	7,997,434	7,440,415
Nonoperating	134,950	138,890
Total Expenses	8,721,422	8,109,595
Change in Net Position	400,300	304,067
Total Net Position, Beginning of Year	8,276,918	7,972,851
Restatement adjustments	(55,127)	-
Total Net Position, End of Year	$ 8,622,091	$ 8,276,918

Capital Asset and Debt Administration:

Capital Assets: The Agency's investment in capital assets as of December 31, 2015 amounts to $9,010,590 (net of accumulated depreciation). This investment in capital assets includes land, buildings and structures, equipment, and vehicles. The Agency's investment in capital assets, net of accumulated depreciation, increased by $32,499 for 2015. The increase was due to the purchase of vehicles and equipment.

Major capital asset events during the current fiscal year included the following:

- Purchase of a 2015 Rosenbauer Pumper
- Purchase of a 2015 Ford 457-1 Ambulance
- Purchase of Heart Monitors

	2015	2014
Land	$ 629,910	$ 629,910
Construction in process	-	588,417
Buildings and structures	5,232,314	5,360,248
Equipment	381,270	347,174
Vehicles	2,767,096	2,052,342
	$ 9,010,590	$ 8,978,091

Additional information on the Agency's capital assets can be found in Note 5.

FINANCIAL ANALYSIS (Continued)

Capital Asset and Debt Administration (Continued):

Intangible Assets: The Agency's investment in intangible assets as of December 31, 2015 amounts to $39,984 (net of accumulated amortization). This investment in intangibles assets includes software. The Agency's investment in intangible assets, net of accumulated amortization, increased by $39,984 for 2015. This increase was due to the purchase of a records management system to track the billings to customers for ambulance and paramedic services.

Additional information on the Agency's intangible assets can be found in Note 6.

Long-term Debt: At the end of the current fiscal year, the Agency had total debt of $3,274,000. The debt represents bonds secured solely by specified revenue sources. The Agency's debt decreased by $133,000 during the current fiscal year due to scheduled payments of principal on the Ambulance Service Revenue Bonds, Series 2006. The Agency has no outstanding general obligation debt.

	2015	2014
Revenue bonds	$ 3,274,000	$ 3,407,000

ECONOMIC FACTORS

The largest impact on the Agency's budget is based upon the building industry; new developments result in impact fees and then subsequently an increase in service charges and property taxes.

REQUESTS FOR INFORMATION

This financial report is designed to provide taxpayers, customers and creditors with a general overview of the Agency's finances and to demonstrate the Agency's accountability for the money it receives. If you have questions regarding this report or need additional financial information, contact the Finance Officer of South Davis Metro Fire Agency, P.O. Box 1547, Bountiful, Utah 84011-1547.

BASIC FINANCIAL STATEMENTS

SOUTH DAVIS METRO FIRE AGENCY
STATEMENT OF NET POSITION
December 31, 2015

Assets	
Current Assets:	
Cash and cash equivalents	$ 2,655,852
Receivables, net of allowance	439,860
Due from other governmental units	14,989
Other current assets	23,100
Total Current Assets	3,133,801
Capital Assets:	
Capital assets not being depreciated	629,910
Capital assets being depreciated, net of accumulated depreciation	8,380,680
Intangible assets, net of accumulated amortization	39,984
Total Capital Assets	9,050,574
Other Assets:	
Restricted cash	311,490
Net pension asset	697,718
Total Other Assets	1,009,208
Total Assets	13,193,583
Deferred Outflows of Resources	
Pensions	261,474
Total Deferred Outflows of Resources	261,474
Total Assets and Deferred Outflows of Resources	$ 13,455,057

The accompanying notes are an integral part of these financial statements.

SOUTH DAVIS METRO FIRE AGENCY
STATEMENT OF NET POSITION (Continued)
December 31, 2015

Liabilities	
Current Liabilities:	
Accounts payable	$ 58,633
Accrued liabilities	155,750
Accrued interest payable	32,741
Compensated absences	462,970
Long-term debt due within one year	138,000
Total Current Liabilities	848,094
Noncurrent Liabilities:	
Compensated absences	252,575
Long-term debt due in more than one year	3,136,000
Net pension liability	42,626
Total Noncurrent Liabilities	3,431,201
Total Liabilities	4,279,295
Deferred Inflows of Resources	
Pensions	553,671
Total Deferred Inflows of Resources	553,671
Net Position	
Net Investment in capital assets	5,776,574
Restricted for:	
Debt service	269,000
Impact fees	42,490
Unrestricted	2,534,027
Total Net Position	8,622,091
Total Liabilities, Deferred Inflows of Resources, and Net Position	$ 13,455,057

The accompanying notes are an integral part of these financial statements.

SOUTH DAVIS METRO FIRE AGENCY
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
For The Year Ended December 31, 2015

Operating Revenues		
Intergovernmental	$	6,186,452
Charges for services:		
Ambulance and paramedic fees		2,269,656
Other services		12,226
Other operating revenues		2,689
Total Operating Revenues		8,471,023
Operating Expenses		
Salaries and wages		4,624,019
Employee benefits		1,914,528
Travel and training		65,923
Office and other supplies		104,221
Repairs and Maintenance		224,128
Utilities		146,826
Dispatch fees		165,985
Professional services		348,804
Insurance		70,283
Clothing allowance		53,399
Medical supplies		95,635
Depreciation and amortization		589,038
Small equipment		133,243
Miscellaneous		50,440
Total Operating Expenses		8,586,472
Operating Income (Loss)		(115,449)
Nonoperating Revenues (Expenses)		
Grants		24,369
Impact fees collected by members		169,299
Nonemployer contributions		406,062
Contributions		5,000
Insurance recovery		50,878
Interest income		13,375
Interest expense		(134,950)
Gain (loss) on disposal of assets		(18,284)
Total Nonoperating Revenues (Expenses)		515,749
Change in Net Position		400,300
Total Net Position, Beginning of Year		8,276,918
Restatement Adjustment		(55,127)
Total Net Position, End of Year	$	8,622,091

The accompanying notes are an integral part of these financial statements.

SOUTH DAVIS METRO FIRE AGENCY
STATEMENT OF CASH FLOWS
For The Year Ended December 31, 2015

Cash Flows From Operating Activities	
Receipts from customers and users	$ 2,390,784
Receipts from member entities	6,186,452
Payments to suppliers	(1,455,537)
Payments to employees	(6,549,963)
Net Cash From Operating Activities	571,736
Cash Flows From Noncapital Financing Activities	
Grant proceeds	24,369
Net Cash From Noncapital Financing Activities	24,369
Cash Flows From Capital and Related Financing Activities	
Impact fees and member contributions received	167,414
Purchase of property and equipment	(827,305)
Purchase of intangibles	(43,000)
Proceeds from sale of property and equipment	190,500
Insurance recovery	50,878
Principal paid on bonds	(133,000)
Interest paid on bonds	(136,279)
Contributions	5,000
Restricted cash - net decrease	99,115
Net Cash From Capital and Related Financing Activities	(626,677)
Cash Flows From Investing Activity	
Interest income	13,375
Net Cash From Investing Activity	13,375
Net Increase (Decrease) in Cash and Cash Equivalents	(17,197)
Cash and Cash Equivalents, Beginning of Year	2,673,049
Cash and Cash Equivalents, End of Year	$ 2,655,852

The accompanying notes are an integral part of these financial statements.

SOUTH DAVIS METRO FIRE AGENCY
STATEMENT OF CASH FLOWS (Continued)
For The Year Ended December 31, 2015

Reconciliation of Operating Income to Net Cash From Operating Activities:

Operating Income (Loss)	$	(115,449)
Adjustments to reconcile operating income to net cash from operating activities:		
Depreciation and amortization		589,038
Increase (Decrease) in retirement expense due to GASB 68 entry		(11,960)
(Increase) Decrease in current assets		
Receivables		106,213
Prepaid expenses		(12,198)
Increase (Decrease) in current liabilities		
Accounts payable		15,548
Accrued liabilities		(87,007)
Compensated absences		87,551
Net Cash From Operating Activities	$	571,736

Noncash Investing, Capital, and Financing Activities

Interest payable was accrued for $32,740 related to bonds payable

The accompanying notes are an integral part of these financial statements.

SOUTH DAVIS METRO FIRE AGENCY
NOTES TO FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF ACCOUNTING POLICIES

Reporting Entity
South Davis Metro Fire Agency (the "Agency") was organized in October 2004, in accordance with the Interlocal Cooperation Act, by Bountiful City, Centerville City, Davis County, North Salt Lake City, West Bountiful City, and Woods Cross City. The Agency was created for the purpose of providing fire protection and ambulance and paramedic emergency services to the member entities, and commenced operations on January 1, 2005. As required by generally accepted accounting principles, these financial statements present the government and its component units; entities for which the government is considered to be financially accountable. Blended component units, although legally separate entities, are, in substance, part of the government's operations and so data from these units are combined with data of the primary government. Discretely presented component units, on the other hand, are reported in a separate column in the combined financial statements to emphasize they are legally separate from the government. South Davis Metro Fire Agency has no component units and is itself not a component unit of any other entity.

Summary of Significant Accounting Policies
The accounting policies of the Agency conform to accounting principles generally accepted in the United States of America as applicable to government entities. The *Governmental Accounting Standards Board* (GASB) is the accepted standard setting body for establishing accounting and financial reporting principles. Financial reporting is based upon accounting guidance codified by GASB.

The following is a summary of the more significant policies.

Financial Statement Presentation and Basis of Accounting
The Agency prepares its financial statements on an enterprise fund basis. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private businesses, where the intent is that all costs of providing certain goods and services to the general public be financed or recovered primarily through user charges, or where it has been deemed that periodic determination of net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. Accordingly, the Agency's financial statements are presented on the accrual basis of accounting. Revenues from operations, investments, and other sources are recorded when earned and expenses are recorded when liabilities are incurred. Non-exchange transactions, in which the Agency receives value without directly giving equal value in return, includes property tax revenue and contributed sewer lines.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods and services in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Agency are charges to customers to the system. Operating expenses for the Agency include the costs of treatment, personnel, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Restricted Assets
When both restricted and unrestricted resources are available for use, it is the Agency's policy to use restricted resources first, then unrestricted resources as they are needed.

SOUTH DAVIS METRO FIRE AGENCY
NOTES TO FINANCIAL STATEMENTS (Continued)

NOTE 1 SUMMARY OF ACCOUNTING POLICIES (Continued)

Summary of Significant Accounting Policies (Continued)

Budgetary Procedures and Budgetary Accounting
Budgetary procedures for the Agency have been established by the Uniform Fiscal Procedures Act adopted by the State of Utah, which requires the legal adoption of a budget for all funds. Furthermore, in accordance with state law, all appropriations lapse at the end of the budget year; accordingly, no encumbrances are recorded. The basis of accounting applied to each fund budget is the same basis as the related fund's financial statements.

A formal budget has been adopted and used as a control device during the year ended December 31, 2015. State law allows the Agency to amend the proprietary fund's budget without public hearing or public notice.

No budget is required to be presented in these financial statements.

Cash and Cash Equivalents
The Agency's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

For purposes of the statement of cash flows, all highly liquid investments with a maturity of three months or less when purchased are considered to be cash equivalents.

Accounts Receivable
Accounts receivable are carried at original invoice amount less an estimate made for discounts and doubtful receivables based on a review of all outstanding amounts. The Agency determines the allowance for doubtful accounts by identifying troubled accounts and by using historical experience applied to an aging of accounts. Accounts receivable are written off when deemed uncollectible. Recoveries of receivables previously written off are recorded as revenue when received.

Inventory
Inventory (shown as part of other current assets on the Statement of Net Position) consists of clothing and first aid kits. The inventory is stated at the lower of cost or market on a first-in/first-out basis.

Capital Assets
Capital assets include land, construction in process, buildings, equipment, and vehicles. Capital assets are defined by the government as assets with an initial, individual cost of more than $5,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Property and equipment are stated at cost, which includes capitalization of interest costs incurred during prior years' construction. Normal maintenance and repair expenses that do not add to the value of the asset or materially extend asset lives are not capitalized. Improvements are capitalized and depreciated over the remaining useful lives of the related fixed asset. The net book value of property sold or otherwise disposed of is removed from the property and accumulated depreciation accounts and the resulting gain or loss is included as non-operating revenues or expenses.

NOTE 1 SUMMARY OF ACCOUNTING POLICIES (Continued)

Summary of Significant Accounting Policies (Continued)

Capital Assets (Continued)
Depreciation of capital assets was computed using the straight-line method over the following estimated useful lives:

Buildings	15-50 years
Improvements	15-50 years
Equipment	3-20 years
Vehicles	5-15 years

Intangible Assets
Intangible assets include record management software the Agency purchased in 2015 to track information related to billings associated with ambulance and paramedic services. The software is amortized over the expected life of the asset, which the Agency determined is five years. The Agency reviews intangible assets for impairment whenever events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable.

Compensated Absences
All vacation pay is accrued when incurred. Accrued vacation is accumulated and up to 30 days (240 hours for 40-hour per week employees, 360 hours for combat shift employees) may be carried over into the next year. In the event of termination, employees are reimbursed for the entire amount of accumulated vacation. Accrued sick leave is accumulated and may be carried forward from one year to another without limit. In the event of termination, employees receive no benefit for accrued unused sick leave unless they are retiring. Retiring employees may convert 33 1/3% of their accrued but unused sick leave, up to a maximum of 320 hours, to cash at their current rate of pay.

Revenue Recognition
The Agency recognizes revenues when ambulance and paramedic services are performed. The Agency estimates allowances in the period the revenue is reported based upon prior experience and other considerations. Contract discounts are estimated at the time of billing and are deducted from billings to insurance companies and governmental agencies.

Allowance for Doubtful Accounts
The Agency has set up an allowance for doubtful accounts for receivables related to ambulance and paramedic services.

Estimates and Assumptions
The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Reclassification
Certain reclassification of amounts previously reported have been made to the accompanying financial statements in order to maintain consistency and comparability between periods presented. This includes a reclassification of the previously reported cash and cash equivalents balance due to now recognizing impact fees as restricted cash. The total amount of the reduction to the beginning cash and cash equivalents balance due to this reclassification is $141,605.

NOTE 1 SUMMARY OF ACCOUNTING POLICIES (Continued)

Summary of Significant Accounting Policies (Continued)

Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Utah Retirement Systems Pension Plan (URS) and additions to/deductions from URS's fiduciary net position have been determined on the same basis as they are reported by URS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

NOTE 2 CASH AND INVESTMENTS

The Agency's deposit and investment policy is to follow the Utah Money Management Act. However, the Agency does not have a separate deposit or investment policy that addresses specific types of deposit and investment risks to which the Agency is exposed.

The Agency follows the requirements of the Utah Money Management Act (Utah Code Annotated 1953, Section 51, Chapter 7) in handling its depository and investment transactions. This Act requires the depositing of Agency funds in a qualified depository. The Act defines a qualified depository as any financial institution whose deposits are insured by an agency of the Federal Government and which has been certified by the State Commissioner of Financial Institutions as meeting the requirements of the Act and adhering to the rules of the Utah Money Management Council.

The Money Management Act defines the types of securities authorized as appropriate investments for the Agency's funds and the conditions for making investment transactions. Investment transactions may be conducted only through qualified depositories, certified dealers, or directly with issuers of the investment securities.

Statutes authorize the Agency to invest in negotiable or nonnegotiable deposits of qualified depositories and permitted negotiable depositories; repurchase and reverse repurchase agreements; commercial paper that is classified as "first tier" by two nationally recognized statistical rating organizations; bankers' acceptances; obligations of the United States Treasury including bills, notes, and bonds; obligations, other than mortgage derivative products, issued by U.S. government sponsored enterprises (U.S. Agencies) such as the Federal Home Loan Bank System, Federal Home Loan Mortgage Corporation (Freddie Mac), and Federal National Mortgage Association (Fannie Mae); bonds, notes, and other evidence of indebtedness of political subdivisions of the State; fixed rate corporate obligations and variable rate securities rated "A" or higher, or the equivalent of "A" or higher, by two nationally recognized statistical rating organizations; shares or certificates in a money market mutual fund as defined in the Money Management Act; and the Utah State Public Treasurers' Investment Fund.

The Agency's cash and cash equivalents and investments are exposed to certain risks as outlined below:

Custodial credit risk – deposits is the risk that in the event of a bank failure, the Agency's deposits may not be returned to it. As of December 31, 2015, the carrying amount of the Agency's deposits was $600,038 and the balance per the bank statement was $663,735. Deposits are not collateralized nor are they required to be by state statute. As of December 31, 2015 $413,735 of the Agency's bank balance amounts was uninsured and uncollateralized.

NOTE 2 CASH AND INVESTMENTS (Continued)

Custodial credit risk – investments is the risk that in the event of the failure of a counterparty, the Agency will not be able to recover the value of its investments that are in the possession of an outside party. The Agency's investment in the Utah Public Treasurer's Investment Fund (PTIF) has no custodial credit risk.

Interest rate risk is the risk that changes in the interest rates will adversely affect the fair value of an investment. The Agency manages its exposure by investing only in the Utah Public Treasurer's Investment Fund. The fair value of the Agency's investment in the PTIF is $2,374,355 with a carrying value of $2,367,204.

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Agency only invests in the Utah Public Treasurer's Investment Fund. As of December 31, 2015, the Utah Public Treasurer's Investment Fund was unrated.

Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. The Agency's investment in the Utah Public Treasurer's Investment Fund has no concentration of credit risk.

The Agency invests in the Utah Public Treasurer's Investment Pool (PTIF), which is a voluntary external Local Governmental Investment Pool, managed by the Utah State Treasurer's Office and is audited by the Utah State Auditor. No separate report as an external investment pool has been issued for the PTIF. The PTIF is not registered with the SEC as an investment company, and is not rated. The PTIF is authorized and regulated by the Utah Money Management Act, (Utah Code Title 51, Chapter 7). The PTIF invests in high-grade securities which are delivered to the custody of the Utah State Treasurer, assuring a perfected interest in the securities, and therefore, there is very little credit risk except in the most unusual and unforeseen circumstances. The maximum weighted average life of the portfolio does not exceed 90 days.

Deposits in the PTIF are not insured or otherwise guaranteed by the State of Utah, and participants share proportionally in any realized gains or losses on investments. The PTIF operates and reports to participants on an amortized costs basis. The income, gains, losses, net of administration fees, of the PTIF are allocated to participants on the ratio of the participants' share to the total funds in the PTIF based on the participants' average daily balance. The PTIF allocates income and issues statements on a monthly basis. Twice a year, at June 30 and December 31, which are the accounting periods for public entities, the investments are valued at fair value and participants are informed of the fair value valuation factor. Additional information is available from the Utah State Treasurer's Office.

The following is a summary of the Agency's cash and investments as of December 31, 2015:

	Book Balance
Cash on hand	$ 100
Cash in bank	600,038
Utah Public Treasurer's Investment Pool	2,367,204
Total Cash and Investments	$ 2,967,342
As reported on the Statement of Net Position:	
Cash and cash equivalents	$ 2,655,852
Restricted cash	311,490
Total Cash and Investments	$ 2,967,342

SOUTH DAVIS METRO FIRE AGENCY
NOTES TO FINANCIAL STATEMENTS (Continued)

NOTE 3 ACCOUNTS RECEIVABLE

At December 31, 2015, an allowance for doubtful accounts, related to the ambulance and paramedic charges, of $559,000 was established.

NOTE 4 IMPLEMENATION OF GASB 68 AND RESTATEMENT

During 2015, the Agency implemented GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*. As a result, the Agency has established the following to account for its defined benefit plans with the Utah State Retirement System: net pension asset, deferred outflows of resources – pensions, net pension liability, deferred inflows of resources – pensions, and nonemployer contributions. The net effect of this accounting required a restatement adjustment reducing net position by $55,127.

NOTE 5 CAPITAL ASSETS

The following summarizes the Agency's capital assets for the year ended December 31, 2015:

	Beginning Balance	Additions	Deletions	Ending Balance
Capital Assets not being depreciated				
Land	$ 629,910	$ -	$ -	$ 629,910
Construction in process	588,417	-	(588,417)	-
Total Capital Assets not being depreciated	1,218,327	-	(588,417)	629,910
Capital Assets, being depreciated				
Buildings and structures	6,278,622	-	-	6,278,622
Equipment	1,065,401	131,656	(70,942)	1,126,115
Vehicles	3,889,162	1,284,066	(665,020)	4,508,208
Total Capital Assets, being depreciated	11,233,185	1,415,722	(735,962)	11,912,945
Less Accumulated Depreciation				
Buildings and structures	(964,996)	(127,934)	-	(1,092,930)
Equipment	(695,828)	(96,338)	69,720	(722,446)
Vehicles	(1,812,597)	(361,750)	457,458	(1,716,889)
Total Accumulated Depreciation	(3,473,421)	(586,022)	527,178	(3,532,265)
Capital Assets, being depreciated - net	7,759,764	829,700	(208,784)	8,380,680
Property and Equipment, Net	$ 8,978,091	$ 829,700	$ (797,201)	$ 9,010,590

Depreciation expense for the year ended December 31, 2015 was $586,022.

NOTE 6 INTANGIBLE ASSETS

The following summarizes the Agency's intangible assets for the year ended December 31, 2015:

	Beginning Balance	Additions	Deletions	Ending Balance
Record management system	$ -	$ 43,000	$ -	$ 43,000
	-	43,000	-	43,000
Less: accumulated amortization	-	(3,016)	-	(3,016)
Intangible Assets, Net	$ -	$ 39,984	$ -	$ 39,984

Future amortization expense related to the record management system is as follows:

2016	$ 8,600
2017	8,600
2018	8,600
2019	8,600
2020	5,584
	$ 39,984

NOTE 7 LONG-TERM DEBT AND COMPENSATED ABSENCES

The following is a summary of the changes in long-term debt and compensated absence obligations for the year ended December 31, 2015:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Revenue Bonds					
2006 Revenue Bond	$ 3,407,000	$ -	$ (133,000)	$ 3,274,000	$ 138,000
Total Revenue Bonds	3,407,000	-	(133,000)	3,274,000	138,000
Compensated absences	627,994	550,521	(462,970)	715,545	462,970
Total Long-Term Debt and Compensated Absences	$ 4,034,994	$ 550,521	$ (595,970)	$ 3,989,545	$ 600,970

NOTE 7 LONG-TERM DEBT AND COMPENSATED ABSENCES (Continued)

Revenue Bonds

Series 2006 Revenue Bonds
Original issue of $4,205,000 with principal and interest payments due in annual installments beginning October 2008. The interest rate is 4% and the final payment is due October 2032. The revenues of the Agency are pledged to pay the debt service on the revenue bonds. The bonds were issued for the purpose of fire station construction.

The following summarizes the Agency's revenue bonds debt service requirements as of December 31, 2015.

Year ending December 31,	Principal	Interest	Total
2016	$ 138,000	$ 130,960	$ 268,960
2017	144,000	125,440	269,440
2018	149,000	119,680	268,680
2019	155,000	113,720	268,720
2020	162,000	107,520	269,520
2021 - 2025	911,000	435,200	1,346,200
2026 - 2032	1,615,000	268,600	1,883,600
	$ 3,274,000	$ 1,301,120	$ 4,575,120

NOTE 8 EMPLOYEE RETIREMENT PLANS

General Information about the Pension Plan
Plan description: Eligible plan participants are provided with pensions through the Utah Retirement Systems. The Utah Retirement Systems are comprised of the following pension trust funds:

- Public Employees Noncontributory Retirement System (Noncontributory System); Firefighters Retirement System (Firefighters System); are multiple employer, cost sharing, public employees, retirement systems.
- and the Tier 2 Public Safety and Firefighter Contributory Retirement System (Tier 2 Public and Firefighters System); are multiple employer, cost sharing, public employee retirement systems.

The Tier 2 Public Employees System became effective July 1, 2011. All eligible employees beginning on or after July 1, 2011, who have no previous service credit with any of the Utah Retirement Systems, are members of the Tier 2 Retirement System.

The Utah Retirement Systems (Systems) are established and governed by the respective sections of Title 49 of the Utah Code Annotated 1953, as amended. The System's defined benefit plans are amended statutorily by the State Legislature. The Utah State Retirement Office Act in Title 49 provides for the administration of the Systems under the direction of the Board, whose members are appointed by the Governor. The Systems are fiduciary funds defined as pension (and other employee benefit) trust funds. URS is a component unit of the State of Utah. Title 49 of the Utah Code grants the authority to establish and amend the benefit terms. URS issues a publicly available financial report that can be obtained by writing Utah Retirement Systems, 560 E. 200 S. Salt Lake City, Utah 84102 or visiting the website: www.urs.org.

NOTE 8 EMPLOYEE RETIREMENT PLANS (Continued)

General Information about the Pension Plan (Continued)

Benefits Provided: URS provides retirement, disability, and death benefits. Retirement benefits are as follows:

Summary of Benefits by System

System	Final Average Salary	Years of Service required and/or age eligible for benefit	Benefit percent per year of service	COLA**
Noncontributory System	Highest 3 years	30 years any age 25 years any age * 20 years age 60 * 10 years age 62 * 4 years age 65	2.0% per year all years	Up to 4%
Firefighters System	Highest 3 years	20 years any age 10 years age 60 4 years age 65	2.5% per year up to 20 years; 2.0% per year over 20 years	Up to 4%
Tier 2 Public Employees System	Highest 5 years	35 years any age 20 years age 60 * 10 years age 62 * 4 years age 65	1.5% per year all years	Up to 2.5%
Tier 2 Public Safety and Firefighter System	Highest 5 years	25 years any age 20 years age 60 * 10 years age 62 * 4 years age 65	1.5% per year all years	Up to 2.5%

* with actuarilal reductions

**All post-retirement cost-of-living adjustments are non-compounding and are based on the original benefit except for Judges, which is a compounding benefit. The cost-of-living adjustments are also limited to the actual Consumer Price Index (CPI) increase for the year, although unused CPI increases not met may be carried forward to subsequent years.

Contributions: As a condition of participation in the Systems, employers and/or employees are required to contribute certain percentages of salary and wages as authorized by statute and specified by the URS Board. Contributions are actuarially determined as an amount that, when combined with employee contributions (where applicable) is expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded actuarial accrued liability. Contribution rates are as follows:

Utah Retirement Systems	Employee Paid	Paid by Employer for Employee	Employer Contribution Rates
Contributory System			
111 - Local Governmental Division Tier 2	N/A	N/A	14.910%
Noncontributory System			
15 - Local Governmental Tier 1	N/A	N/A	18.470%
Firefighters System			
31 - Division A Tier 1	N/A	15.050%	3.990%
132 - Division B Tier 2	N/A	N/A	10.750%

NOTE 8 EMPLOYEE RETIREMENT PLANS (Continued)

Pension Assets, Liabilities, Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At December 31, 2014, we reported a net pension asset of $697,717 and a net pension liability of $42,626.

	Proportionate Share	Net Pension Asset	Net Pension Liability
Noncontributory System	0.0098167%	$ -	$ 42,626
Firefighters System	11.9495038%	681,884	-
Tier 2 Public Safety and Firefighter System	1.0702780%	15,833	-
Total Net Pension Asset / Liability		$ 697,717	$ 42,626

The net pension asset and liability was measured as of December 31, 2014, and the total pension liability used to calculate the net pension asset and liability was determined by an actuarial valuation as of January 1, 2014 and rolled-forward using generally accepted actuarial procedures. The proportion of the net pension asset and liability was based upon actual historical employer contributions to the plan from the census data submitted to the plan for pay periods ending in 2014.

For the year ended December 31, 2014, we recognized pension expense of $184,922. At December 31, 2014, we reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	$ 517	$ 127,159
Change in assumptions	-	426,512
Net difference between projected and actual earnings on pension plan investments	62,297	-
Changes in proportion and differences between contributions and proportionate share of contributions	-	-
Contributions subsequent to the measurement date	198,660	-
Total	$ 261,474	$ 553,671

SOUTH DAVIS METRO FIRE AGENCY
NOTES TO FINANCIAL STATEMENTS (Continued)

NOTE 8 EMPLOYEE RETIREMENT PLANS (Continued)

Pension Assets, Liabilities, Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)

$198,660 was reported as deferred outflows of resources related to pensions results from contributions made by us prior to our fiscal year end, but subsequent to the measurement date of December 31, 2014. These contributions will be recognized as a reduction of the net pension liability in the upcoming fiscal year. Other amounts reported as deferred outflows of Resources and deferred outflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended December 31,		Deferred Outflows (inflows) of Resources
2015	$	(64,085)
2016		(64,085)
2017		(64,085)
2018		(64,030)
2019		(78,297)
Thereafter		(156,262)
Total	$	(490,844)

Actuarial Assumptions: The total pension liability in the December 31, 2014, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.75 Percent
Salary increases	3.50 - 10.50 percent, average, including inflation
Investment rate of return	7.50 percent, net of pension plan investment expense, including inflation

Active member mortality rates are a function of the member's gender, occupation, and age and are developed based upon plan experience. Retiree mortality assumptions are highlighted in the table.

Retired Member Mortality Class of Member
Educators
Men EDUM (90%)
Women EDUF (100%)
Public Safety and Firefighters
Men RP 2000mWC (100%)
Women EDUF (120%)
Local Government, Public Employees
Men RP 2000mWC (100%)
Women EDUF (120%)
EDUM=Constructed mortality table based on actual experience of male educators multiplied by given percentage
EDUF= Constructed mortality table based on actual experience of female educators multiplied by given percentage
RP 2000mWC – RP 2000 Combined mortality table for males with white collar adjustments multiplied by given percentage

The actuarial assumptions used in the January 1, 2014, valuation were based on the results of an actuarial experience study for the five year period ending December 31, 2013.

NOTE 8 EMPLOYEE RETIREMENT PLANS (Continued)

Pension Assets, Liabilities, Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (Continued)

The long-term expected rate of return on pension plan investments was determined using a building-block method in which the best estimate rages of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

	Expected Return Arithmetic Basis		
Asset Class	Target Asset Allocation	Real Return Arithmetic Basis	Long-Term Expected Portfolio Real Rate of Return
Equity securities	40%	7.06%	2.82%
Debt securities	20%	0.80%	0.16%
Real assets	13%	5.10%	0.66%
Private equity	9%	11.30%	1.02%
Absolute return	18%	3.15%	0.57%
Cash and cash equivalents	0%	0.00%	0.00%
Total	100%		5.23%
Inflation			2.75%
Expected Arithmetic Nominal Return			7.98%

The 7.50% assumed investment rate of return is comprised of an inflation rate of 2.75%, a real return of 4.75% that is net of investment expense.

Discount Rate: The discount rate used to measure the total pension liability was 7.50 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and that contributions from all participating employers will be made at contractually required rates that are actuarially determined and certified by the URS Board. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Proportionate Share of the Net Pension Asset and Liability to Changes in the Discount Rate: The following presents the proportionate share of the net pension liability calculated using the discount rate of 7.50 percent as well as what the proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.50 percent) or 1-percentage-point higher (8.50 percent) than the current rate:

	1% Decrease (6.50%)	Discount Rate (7.50%)	1% Increase (8.50%)
Propotionate share of			
Net pension (asset) / liability	$ 2,424,135	$ (655,091)	$ (3,152,012)

Pension Plan Fiduciary Net Position: Detailed information about the pension plan's fiduciary net position is available in the separately issued URS financial report.

NOTE 8 EMPLOYEE RETIREMENT PLANS (Continued)

Defined Contribution System

The Agency also participates in a 457 Deferred Compensation Plan and a 401(k) Defined Contribution Plan. The plan is available to all employees who meet certain age and length of service eligibility requirements. Voluntary salary deferred contributions may be made to the 457 plan and to the 401(k) plan by all eligible employees.

The contributions and amounts paid to the Systems by the Agency for the 2015 and 2014 calendar years are as follows:

System	Year Ended 12/31	Employee Paid Contributions	Employer Paid Contributions
401(k) Plan	2015	$ 34,387	$ 12,640
	2014	33,546	5,255
457 Plan	2015	$ 122,490	$ -
	2014	119,217	-
Roth IRA Plan	2015	$ 4,561	$ -
	2014	4,982	-
Traditional IRA Plan	2015	$ 1,300	$ -
	2014	1,300	-

NOTE 9 COMMITMENTS

Centerville City and the Agency entered into an agreement whereby the City has agreed to lease to the Agency the real property commonly known as Station No. 83. A nominal sum of $1 per year is required and the lease expires October 2045.

NOTE 10 INTERLOCAL AGREEMENTS

The Agency is operated by tax revenues supplied by the six member entities. The governing board is comprised of officials from these entities. During the year ended December 31, 2015, these entities provided the following revenues to the Agency for its operations:

Bountiful City	$ 1,989,937
Centerville City	849,791
Davis County	419,533
North Salt Lake City	1,219,509
West Bountiful City	459,765
Woods Cross City	561,871
	$ 5,500,406

The Agency has also entered into an interlocal cooperation agreement with Davis County. Under the agreement, the Agency is required to house and operate two paramedic units in the County. The County imposes a paramedic and ambulance levy, from which the Agency received $686,046 during 2015. This amount, along with the above amounts paid by the six member entities, is reported as intergovernmental revenue in the statement of revenues, expenses, and changes in net position.

NOTE 10 INTERLOCAL AGREEMENTS (Continued)

Dispatch services for the Agency were provided by Bountiful City during the year ended December 31, 2015. Total dispatch fee expense for the year amounted to $165,985. Although no formal written agreement is in place, Bountiful City will continue to provide dispatch services for the Agency in 2016.

The Agency also receives impact fees to assist with capital projects from four of the member entities. The impact fees are enacted and collected by the member entities and then remitted to the Agency. During the year ended December 31, 2015, the Agency received the following impact fees from member entities:

Centerville City	$	60,190
North Salt Lake City		89,747
Davis County		-
West Bountiful City		9,197
Woods Cross City		10,165
	$	169,299

NOTE 11 RISK MANAGEMENT

The Agency is exposed to various risks of loss to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the Agency has commercial insurance. The Agency also carries commercial workers' compensation insurance. There were no significant reductions in coverage from the prior year, and settlement claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three years.

NOTE 12 DEFERRED OUTFLOWS / INFLOWS OF RESOURCES

In 2013, the Agency implemented GASB Statement No. 63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*, and Statement No. 65, *Items Previously Reported as Assets and Liabilities*. These Statements provide financial reporting guidance to standardize the presentation of deferred outflows of resources and deferred inflows of resources, certain items that were previously reported as assets and liabilities, and recognizes, as outflows of resources and inflows of resources, certain items that were previously reported as assets and liabilities.

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Agency has one item that qualifies for reporting in this category, a net pension liability and asset related outflow:

The deferred outflows from pensions are reported in the statement of net position. These outflows result from the differences in the estimates used to calculate the net pension liability and asset, as well as any pension contributions made after the measurement date and the end of the reporting year.

NOTE 12 DEFERRED OUTFLOWS / INFLOWS OF RESOURCES (Continued)

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The Agency has one item that qualifies for reporting in this category, a net pension liability and asset related inflow:

The deferred inflows from pensions are reported in the statement of net position. These deferred inflows result from the differences in the estimates used to calculate the net pension liability and asset.

REQUIRED SUPPLEMENTARY INFORMATION

SOUTH DAVIS METRO FIRE AGENCY
SCHEDULE OF THE PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
UTAH RETIREMENT SYSTEMS
DECEMBER 31, 2014
Last 10 Fiscal Years*

	Noncontributory System	Firefighters System	Tier 2 Public Safety and Firefighter System
Proportion of the net pension liability (asset)	0.0098167%	11.9495038%	1.0702780%
Proportionate share of the net pension liability (asset)	$ 42,626	$ (681,884)	$ (15,833)
Covered employee payroll	$ 97,038	$ 3,145,743	$ 442,195
Proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	43.9%	-21.7%	-3.6%
Plan fiduciary net position as a percentage of the total pension liability	90.2%	103.5%	120.5%

**The 10-year schedule will be built prospectively. The schedule above is only for the current year.*

SOUTH DAVIS METRO FIRE AGENCY
SCHEDULE OF CONTRIBUTIONS
UTAH RETIREMENT SYSTEMS
DECEMBER 31, 2014
Last 10 Fiscal Years*

	Noncontributory System	Firefighters System	Tier 2 Public Safety and Firefighter System
Contractually required contribution	$ 15,429	$ 106,527	$ 48,226
Contributions in relation to the contractually required contribution	(15,429)	(106,527)	(48,226)
Contribution deficiency (excess)	$ -	$ -	$ -
Covered employee payroll	$ 97,038	$ 3,145,743	$ 442,195
Contributions as a percentage of covered-employee payroll **	15.90%	3.39%	10.91%

**Amounts presented were determined as of calendar year January 1 – December 31. This schedule will be built prospectively.*

***Contributions as a percentage of covered-employee payroll may be different than the Board certified rate due to rounding or other administrative issues.*

MEMBERS:
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KRIS J. BRAUNBERGER, CPA
ROBERT S. COX, CPA
TODD B. FELTNER, CPA
K. MARK FROST, CPA
MORRIS J PEACOCK, CPA
PHILLIP S. PEINE, CPA
STEVEN D PALMER, CPA
MICHAEL K. SPILKER, CPA
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MARK E. TICHENOR, CPA
MICHAEL J. TORGERSON, CPA

Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

To the Governing Board
South Davis Metro Fire Agency
Bountiful, Utah

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities of South Davis Metro Fire Agency (the Agency), as of and for the year ended December 31, 2015, and the related notes to the financial statements, which collectively comprise South Davis Metro Fire Agency's basic financial statements, and have issued our report thereon dated June 6, 2016.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Agency's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Agency's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards.*

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

HintonBurdick, PLLC

HintonBurdick, PLLC
St. George, Utah
June 6, 2016

HINTONBURDICK
CPAs & ADVISORS

MEMBERS:
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Independent Auditors' Report in Accordance with the *State Compliance Audit Guide* On: Compliance with General State Compliance Requirements and Internal Control over Compliance

To the Governing Board
South Davis Metro Fire Agency
Bountiful, Utah

Report On Compliance with General State Compliance Requirements and for Each Major State Program

We have audited the South Davis Metro Fire Agency's (the Agency) compliance with the applicable general state and major state program compliance requirements described in the *State Compliance Audit Guide*, issued by the Office of the Utah State Auditor, that could have a direct and material effect on the Agency or each of its major state programs for the year ended December 31, 2015.

General state compliance requirements were tested for the year ended December 31, 2015 in the following areas:

Budgetary Compliance
Fund Balance
Utah Retirement Systems
Open and Public Meetings Act

The Agency did not have any state funding classified as a major program during the year December 31, 2015.

Management's Responsibility

Management is responsible for compliance with the general state requirements referred to above and the requirements of laws, regulations, contracts, and grants applicable to its state programs.

Auditor's Responsibility

Our responsibility is to express an opinion on the Agency's compliance based on our audit of the compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the *State Compliance Audit Guide*. Those standards and the *State Compliance Audit Guide* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above that could have a direct and material effect on the Agency or its major state

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programs occurred. An audit includes examining, on a test basis, evidence about the Agency's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance with general state compliance requirements and for each major state program. However, our audit does not provide a legal determination of the Agency's compliance.

Opinion on General State Compliance Requirements

In our opinion, South Davis Metro Fire Agency complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on the Agency for the year ended December 31, 2015.

Other Matters

The results of our auditing procedures disclosed no instances of noncompliance, which are required to be reported in accordance with the *State Compliance Audit Guide.*

Report on Internal Control Over Compliance

Management of the Agency is responsible for establishing and maintaining effective internal control over compliance with the compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Agency's internal control over compliance with the compliance requirements that could have a direct and material effect on the Agency or on each major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance with general state compliance requirements and for each major state program and to test and report on internal control over compliance in accordance with the *State Compliance Audit Guide*, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a general state or major state program compliance requirement on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a general state or major state program compliance requirement will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a general state or major state program compliance requirement that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Purpose of Report

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control and compliance and the results of that testing based on the requirements of the *State Compliance Audit Guide.* Accordingly, this report is not suitable for any other purpose.

HintonBurdick, PLLC

HintonBurdick, PLLC
St. George, Utah
June 6, 2016

SOUTH DAVIS METRO FIRE AGENCY

May 31, 2016

FINANCIAL REPORT

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South Davis Metro Fire Agency

Cash Position by Fund and in Total

	Funds							
Month	General	Grant	Public Training	Capital Reserve	Debt Service	Debt Reserve	Total	St Treas Int. Rate
May	2,451,016	51,331	29,667	685,357	95,908	269,000	3,582,279	0.8997%
Apr	1,582,765	51,331	29,308	667,234	81,314	269,000	2,680,952	0.8517%
Mar	1,992,791	64,750	31,377	649,233	75,085	269,000	3,082,236	0.8224%
Feb	2,532,986	64,750	30,461	631,237	63,525	269,000	3,591,959	0.7796%
16-Jan	2,441,964	53,298	28,710	605,058	49,672	269,000	3,447,703	0.7460%
Dec	1,980,493	53,298	27,471	595,520	42,490	269,000	2,968,272	0.7244%
Nov	1,962,997	43,047	29,680	577,857	34,810	269,000	2,917,392	0.6824%
Oct	2,496,969	43,047	26,858	439,596	(14,891)	269,000	3,260,579	0.6593%
Sep	1,566,375	43,047	27,227	422,130	(33,496)	269,000	2,294,282	0.6369%
August	2,070,076	43,047	30,422	361,317	224,792	269,000	2,998,653	0.6098%
July	2,210,357	43,047	29,732	343,685	219,591	269,000	3,115,411	0.5791%
June	1,575,733	39,879	29,182	559,135	207,903	269,000	2,680,832	0.5610%
May	1,979,523	39,879	28,687	541,609	200,131	269,000	3,058,829	0.5558%
Apr	1,643,529	39,879	26,855	785,828	169,171	269,000	2,934,262	0.5475%
Mar	1,748,266	39,879	26,583	858,664	168,967	269,000	3,111,358	0.5294%
Feb	2,142,251	39,879	30,185	723,979	155,089	269,000	3,360,383	0.5184%
Jan-15	2,323,799	39,879	30,285	706,482	147,584	269,000	3,517,028	0.5073%
Dec	1,913,763	39,879	29,542	688,917	141,605	269,000	3,082,706	0.5078%
Nov	1,783,921	39,879	28,258	721,355	133,377	269,000	2,975,790	0.5071%
Oct	2,097,865	39,879	25,941	704,070	110,116	269,000	3,246,871	0.4850%
Sep	1,305,145	39,879	29,148	707,771	(36,465)	269,000	2,314,478	0.4767%
Aug	1,874,107	39,879	29,691	698,743	232,777	269,000	3,144,197	0.4699%
July	2,108,885	39,879	29,242	684,890	217,357	269,000	3,349,253	0.4693%
June	1,491,903	23,698	29,335	672,178	203,132	269,000	2,689,246	0.4799%
May	1,820,686	30,971	28,565	1,223,223	194,481	269,000	3,566,927	0.4879%
Apr	2,217,866	30,971	28,391	1,205,793	156,309	269,000	3,908,330	0.4992%
Mar	1,451,650	30,971	27,721	1,188,356	149,354	269,000	3,117,052	0.5023%
Feb	1,909,545	11,966	28,628	1,170,809	135,806	269,000	3,525,754	0.5070%
Jan-14	2,288,411	11,966	27,126	1,177,037	135,669	269,000	3,909,209	0.5074%
Dec	1,997,356	19,971	26,470	735,830	127,300	269,000	3,175,928	0.5103%
Nov	1,827,008	19,971	26,444	768,166	109,582	269,000	3,020,171	0.5150%
Oct	1,500,545	34,971	25,328	730,937	47,884	269,000	2,608,665	0.5143%
Sep	1,389,813	34,971	26,826	893,773	38,844	269,000	2,653,227	0.5125%
Aug	1,702,676	34,971	25,776	879,878	294,743	269,000	3,207,045	0.4962%
Jul	2,069,176	34,971	26,643	862,694	257,162	269,000	3,519,646	0.5115%
Jun	1,330,839	34,971	26,025	849,929	229,257	269,000	2,740,021	0.5046%
May	1,720,150	33,521	25,859	845,327	223,139	269,000	3,116,996	0.4902%
Apr	2,155,452	33,521	25,567	1,009,390	215,946	269,000	3,708,876	0.5295%
Mar	1,422,662	24,255	25,482	1,036,059	192,908	269,000	2,970,365	0.5740%
Feb	1,845,411	23,726	25,465	1,145,025	160,789	269,000	3,469,416	0.6120%
Jan-13	2,113,161	23,726	25,112	1,133,500	158,018	269,000	3,722,517	0.6499%

SOUTH DAVIS METRO FIRE AGENCY							
IMPACT FEES COLLECTED							
DATE BELOW							
DATE	CENTERVILLE	DAVIS COUNTY	NORTH SALT LAKE	WEST BOUNTIFUL	WOODS CROSS	TOTAL REVENUE	TOTAL FOR THE YEAR
2004-4 Mos	716.00	-	38,593.68	3,402.00	4,158.00	46,869.68	
2005	44,124.66	-	160,858.93	65,640.10	33,128.24	303,751.93	
2006	67,908.61	-	203,896.39	16,793.12	10,156.80	298,754.92	
2007	39,666.50	263.47	118,685.88	52,937.65	65,296.28	276,849.78	
2008	20,118.60	-	95,684.71	5,275.78	10,142.74	131,221.83	
2009	8,231.81	-	73,623.57	3,507.38	41,737.05	127,099.81	
2010	26,063.64	-	24,968.28	2,337.92	18,292.00	71,661.84	
2011	49,665.03	-	30,643.20	3,896.38	16,894.44	101,099.05	
2012	34,245.82	-	90,356.64	12,653.19	41,196.00	178,451.65	
2013	37,542.04	-	155,267.66	9,633.00	25,231.02	227,673.72	
2014	11,095.04	13,990.00	205,859.07	5,179.00	50,727.58	286,850.69	
2015	60,189.64	-	89,746.71	9,197.20	10,165.38	169,298.93	
1/31/16	-	-	-	-	-	-	
2/29/16	-	-	5,789.05	-	-	5,789.05	
3/31/16	-	-	11,250.01	-	-	11,250.01	
4/30/16	-	-	5,345.00	-	572.30	5,917.30	
5/31/16	9,891.00	-	-	4,364.00	-	14,255.00	
6/30/16						-	
7/31/16						-	
8/31/16						-	
9/30/16						-	
10/31/16						-	
11/30/16						-	
12/31/16						-	37,211.36
TOTAL	409,458.39	14,253.47	1,310,568.78	194,816.72	327,697.83	2,256,795.19	Down
						2,256,795.19	Across

South Davis Metro Fire Agency
Board of Directors Financial Summary Year 2016
May 31, 2016

83% of the year expired

Line No.	Fund	YTD 2016	Annual Budget	Budget	Page No.	Comments
	******* **General Fund 10*******					
	Revenue					
1	Property Taxes-PM Funding	-	-	0%	7	
2	Intergovernmental Revenue-Cities & Co.	2,379,641	2,855,569	83%	7	
3	Ambulance & PM Fees-Net	943,406	1,057,500	89%	7	
4	All Other General Fund Revenue	4,215	1,500	281%	7	
5	Contribution- Private Sources	600	0	0%	7	
	Total Revenue	3,327,862	3,914,569	85%	7	
	Use of Fund Balance (PM Funding)	-	337,696			
	Use of Fund Balance (Transfer to Capital)	-	300,000			
6	Use of Fund Balance (Depreciation)	-	175,000			
7	Total Revenue & Use of fund Balance	3,327,862	4,727,265			
	Expenditures by Division					
8	Operations	2,999,465	3,587,771	84%	8	
9	Logistics	164,510	252,850	65%	9	
10	Communications	151,622	197,469	77%	9	
11	Fire Prevention	0	5,700	0%	9	
12	Training	28,449	43,575	65%	10	
13	Emergency Medical Services	38,805	64,900	60%	10	
14	Transfer to Capital Reserve Fund	83,333	100,000	83%	10	
15	Total Expenditures	3,466,185	4,252,265	82%		
16	**Revenues Over/(Under) Expndtrs Before**	(138,323)	475,000	-29%		
15	Transfer to Capital From Fund Balance	-	300,000	0%	10	
16	Depreciation & Loss on Fixed Assets Sold	199,234	175,000	114%	10	
17	Total Fund Expenditures	3,665,419	4,727,265			
18	Net Revenues Over/(Under) Expndtrs	(337,557)	-	0%		
	******* **Other Funds** ********					
	Grant Fund 21					
1	Revenues	20,328	-	0%	12	
2	Fund Balance Appropriation/(Addition)	-	-	0%	12	
3	Expenditures	8,876	-	0%	12	
4	Revenues Over/(Under) Expndtrs	11,452	-	0%		
	Public Training Fund 22					
5	Revenues	6,368	3,950	161%	14	
6	Fund Balance Appropriation/(Addition)	-		0%	14	
7	Expenditures	5,667	3,950	143%	14	
8	Revenues Over/(Under) Expndtrs	701	-	0%		
	Capital Reserve Fund 45					
9	Revenues and Transfers	89,837	405,200	22%	16	
10	Fund Balance Appropriation/(Addition)	(34,425)	(41,310)	83%	16	
11	Expenditures	-	363,890	0%	16	
12	Revenues Over/(Under) Expndtrs	55,412	-	0%		
	SDFD Equity Fund 70					
13	Revenues	-	-	0%	17	
14	Fund Balance Appropriation/(Addition)	57,500	69,000	83%	17	
15	Expenditures	52,765	69,000	76%	17	
16	Revenues Over/(Under) Expndtrs	4,735	-	0%		
	Debt Service Fund 72 & 73					
17	Revenues	38,430	75,750	51%	20	
18	Fund Balance Appropriation/(Addition)	(8,425)	(10,110)	83%	20	
19	Expenditures	58,918	65,640	90%	20	
20	Revenues Over/(Under) Expndtrs	(28,913)	0	0%		

Finance Committee Report (Unaudited)
UIA
April 2016 (83.33% of Budget)

	Current Month	Year to Date	FY16 Budget	% of Budget	Prior Year YTD	% of Budget
Revenue						
Recurring	$ 669,178	$ 6,360,358	$ 7,450,067	85.37%	$ 4,964,985	91.66%
Install	3,430	155,051	-		370,407	
Interest Income	16,093	78,244	-		9,909	165.15%
Other Income	-	-	-		-	
Total Revenue	$ 688,701	$ 6,593,653	$ 7,450,067	88.50%	$ 5,345,301	98.57%
Operating Expenses						
Administrative Expense	51,505	$ 200,478	$ 291,000	68.89%	125,827	51.36%
Professional Services	1,906	18,819	24,000	78.41%	18,676	77.82%
Network Management	37,414	350,315	444,000	78.90%	299,570	73.60%
Misc. Expense	-	-			-	
Total Operating Expenses	90,825	569,612	759,000	75.05%	444,072	65.69%
Debt Payments						
IRU Capital Lease Interest	6,000	60,000	96,000	62.50%	100,000	104.17%
Interest Expense	236,951	2,084,180	1,902,000	109.58%	1,602,846	82.96%
Principal (1)		1,005,000	1,005,000	100.00%	980,000	100.00%
Total Bond Payments	242,951	3,149,180	3,003,000	104.87%	2,682,846	89.19%
Total Expenditures	$ 333,775	$ 3,718,792	$ 3,762,000	98.85%	$ 3,126,918	84.88%
Use/Contribution to Fund Balance (Revenues Over/Under Expenditures)	354,926	2,874,862	3,688,067		2,218,383	

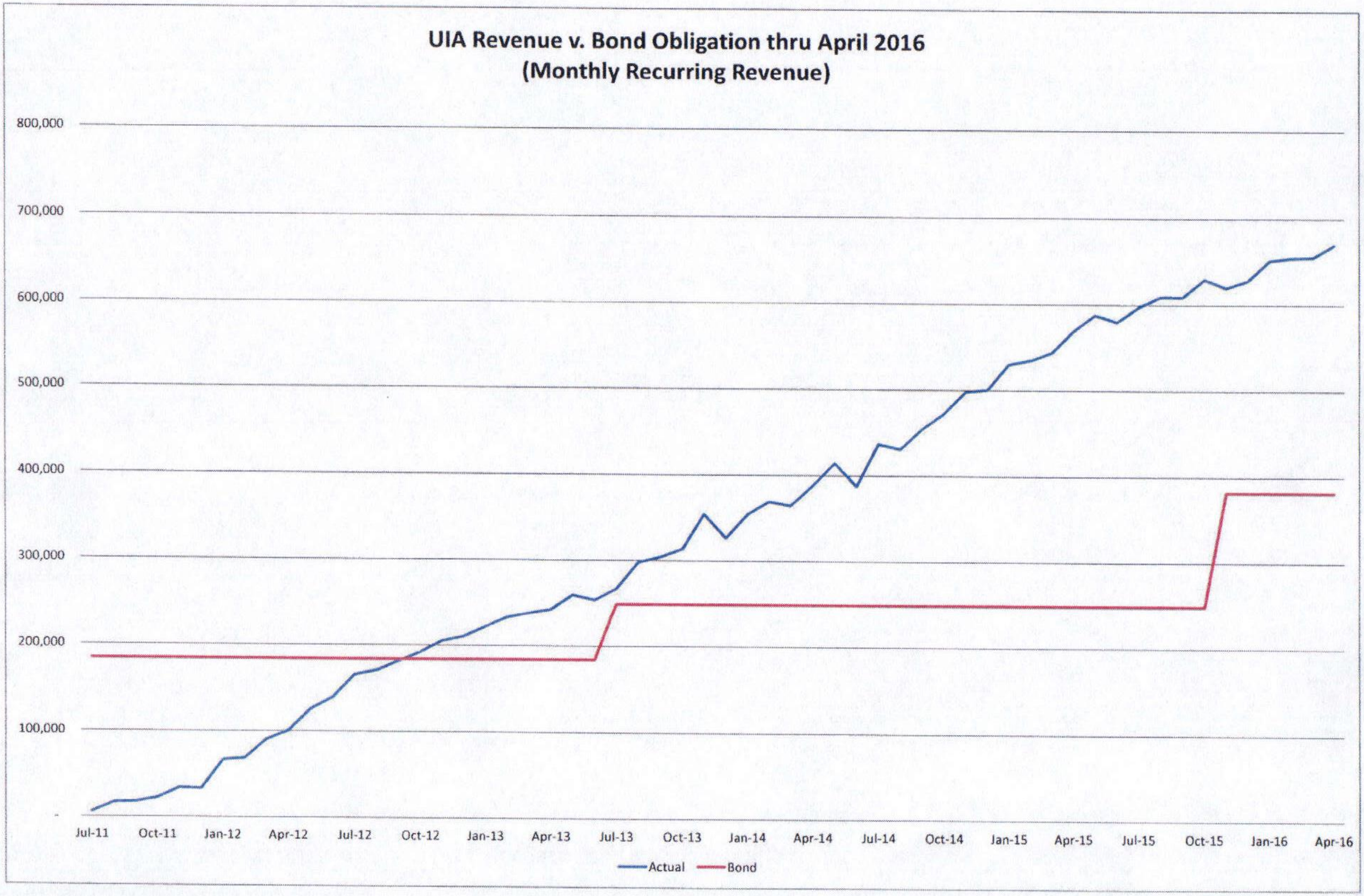
(1) Annual Principal payment made each October

Note: Total Expenditures does not include depreciation or amortized bond costs (which are not-cash items)

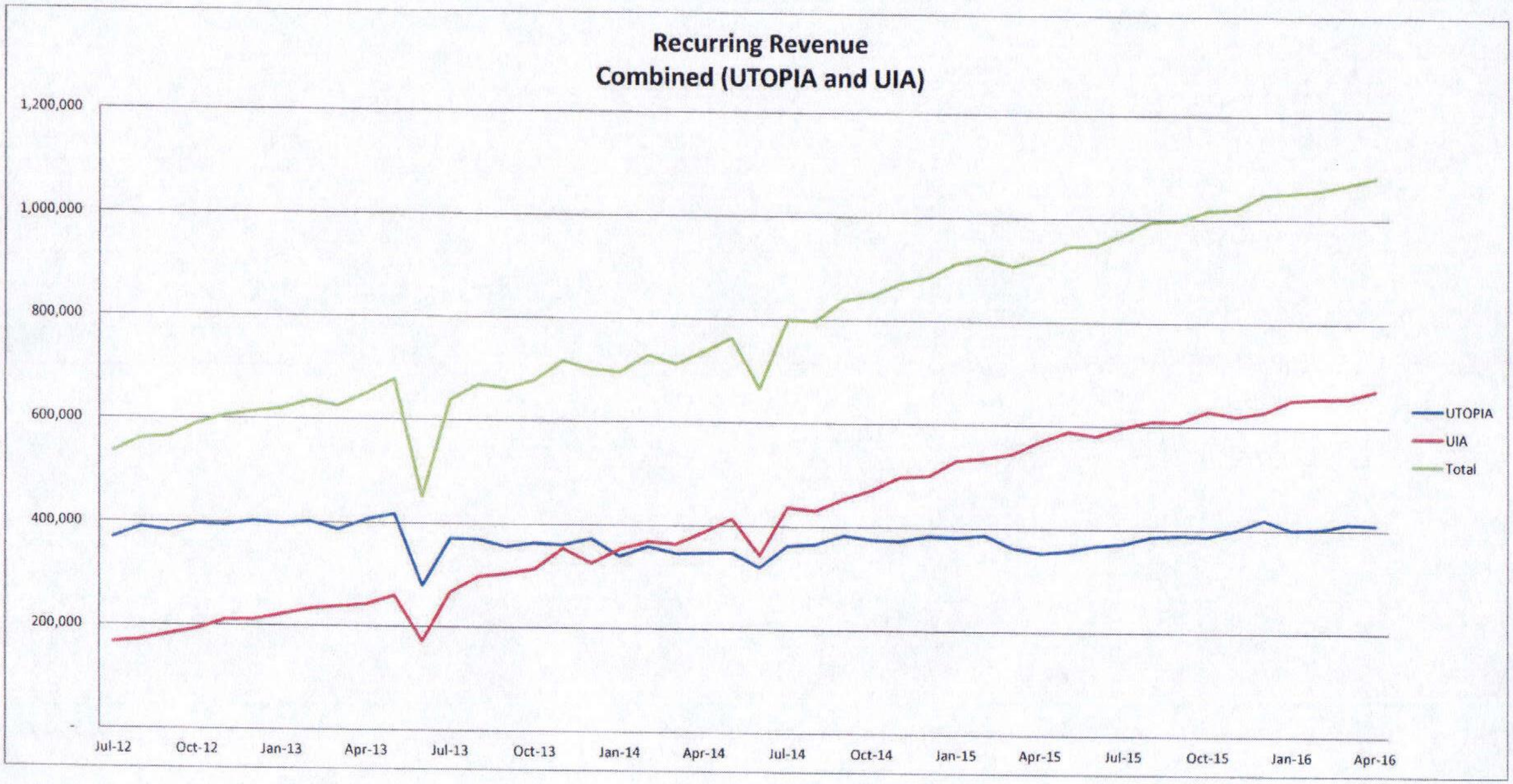
Finance Committee Report (Unaudited)
UTOPIA
April 2016 (83.33% of Budget)

	Current Month	Year to Date	FY16 Budget	% of Budget	Prior Year YTD	% of Budget
Revenue						
Recurring	$ 411,058	$ 3,984,222	$ 4,305,903	92.53%	$ 3,729,792	94.19%
Install	830	98,784	-		188,119	
UIA IRU	92,347	902,298	1,099,000	82.10%	854,684	80.48%
Interest Income	1,546	28,214	-		179	
Other Income	3,000	7,324	-		10,084,568	
Total Revenue	$ 508,780	$ 5,020,843	$ 5,404,903	92.89%	$ 14,857,342	291.49%
Operating Expenses						
Administrative Expense	$ 419,586	$ 4,203,333	$ 5,635,787	74.58%	$ 3,872,166	80.47%
Professional Services	28,928	318,914	586,925	54.34%	743,488	75.79%
Network Management	152,884	1,594,078	2,104,999	75.73%	1,797,261	80.13%
Misc. Expense	-	-	-		292,133	
Total Operating Expenses	601,398	6,116,324	8,327,711	73.45%	6,705,049	83.44%
Bond Payments						
Interest Expense	1,134,605	11,052,132	13,643,000	81.01%	11,000,814	82.24%
Principal		293,919	401,886	73.13%	127,973	76.56%
Total Bond Payments	1,134,605	11,346,051	14,044,886	80.78%	11,128,787	82.17%
Total Expenditures	$ 1,736,003	$ 17,462,375	$ 22,372,597	78.05%	$ 17,833,836	82.64%
Use/Contribution to Fund Balance (Revenues Over/Under Expenditures)	(1,227,223)	(12,441,532)	(16,967,694)		(2,976,493)	

Note: Total Expenditures does not include depreciation or amortized bond costs (which are not-cash items)



UIA Revenue v. Bond Obligation thru April 2016
(Monthly Recurring Revenue)
800,000
700,000
600,000
500,000
400,000
300,000
200,000
100,000
-
Jul-11
Oct-11
Jan-12
Apr-12
Jul-12
Oct-12
Jan-13
Apr-13
Jul-13
Oct-13
Jan-14
Apr-14
Jul-14
Oct-14
Jan-15
Apr-15
Jul-15
Oct-15
Jan-16
Apr-16
Actual
Bond



Recurring Revenue
Combined (UTOPIA and UIA)
1,200,000
1,000,000
800,000
600,000
400,000
200,000
-
Jul-12
Oct-12
Jan-13
Apr-13
Jul-13
Oct-13
Jan-14
Apr-14
Jul-14
Oct-14
Jan-15
Apr-15
Jul-15
Oct-15
Jan-16
Apr-16
UTOPIA
UIA
Total

Exhibit A
Utah Infrastructure Agency
Proposed Revised Budget for the year ended JUNE 30, 2016

	APPROVED FY 2016	PROPOSED AMENDED FYE 2016	Change
OPERATING BUDGET			
Revenue	7,450,000	7,467,000	17,000
Operating Expenses			
Marketing	240,000	240,000	-
Other operating Expenses	51,000	68,000	(17,000)
Total Operating Expenses	291,000	308,000	(17,000)
Total Professional Services	24,000	24,000	-
Total Network Management	444,000	444,000	-
Total Operating Expenses	759,000	776,000	(17,000)
Other Income / Expense			
Other Expense	-	-	-
Other Income	-	-	-
Depreciation	3,600,000	3,600,000	-
Interest Income	-	-	-
Interest Expense	1,998,000	3,083,815	(1,085,815)
Total Other Income / Expense	5,598,000	6,683,815	(1,085,815)
Total Expenses	6,357,000	7,459,815	(1,102,815)
Net Income	1,093,000	7,185	(1,085,815)
CAPITAL BUDGET			
Total Capital Expenditures	379,000	6,000,000	

UIA
Detail Budget

	APPROVED Fiscal 2016	PROPOSED Fiscal 2016	Change
Total Revenue	7,450,000	7,467,000	17,000
Administrative Expense			
Wages / Benefits			
Marketing	240,000	240,000	-
Bank Service Charges	51,000	68,000	(17,000)
Admin Expenses	291,000	308,000	(17,000)
Professional Services			
Legal			
City Admin Fee	24,000	24,000	-
Professional Services	24,000	24,000	-
Total Agency Expense	315,000	332,000	(17,000)
Network Management			
Operations	360,000	360,000	-
Field Maintenance	72,000	72,000	-
Provisioning	12,000	12,000	-
Network Management	444,000	444,000	-
Total Operating Expenses	759,000	776,000	(17,000)
Operating Profit (Loss)	6,691,000	6,691,000	-
Other Income / Expense			
Depreciation	3,600,000	3,600,000	-
Interest Income		-	-
Interest Expense	1,998,000	2,673,815	(675,815)
Amort Bond Issue Costs	-	410,000	(410,000)
Total Other Income / Expense	5,598,000	6,683,815	(1,085,815)
Net Income	1,093,000	7,185	(1,085,815)

Exhibit A
Utah Infrastructure Agency
Proposed Revised Budget for the year ended JUNE 30, 2016
(Cash Basis)

	APPROVED FY 2016		PROPOSED AMENDED FYE 2016	Change
OPERATING BUDGET				
Revenue	7,450,000		7,467,000	17,000
Operating Expenses				
Marketing	240,000		240,000	-
Other operating Expenses	51,000		68,000	(17,000)
Total Operating Expenses	291,000		308,000	(17,000)
Total Professional Services	24,000		24,000	-
Total Network Management	444,000		444,000	-
Total Operating Expenses	759,000		776,000	(17,000)
Other Income / Expense				
Other Expense	-		-	-
Other Income	-		-	-
Interest Income	-		-	-
Interest Expense	1,998,000		3,083,815	(1,085,815)
Total Other Income / Expense	1,998,000		3,083,815	(1,085,815)
Total Expenses	2,757,000		3,859,815	(1,102,815)
Net Income	4,693,000		3,607,185	(1,085,815)
IRU Principal Payment	559,000		559,000	-
Principal Payment	1,005,000		1,005,000	-
Total Principal Payment	1,564,000		1,564,000	-
Accelerated IRU Payment	2,750,000		2,750,000	-
Total Outfflow	4,314,000		4,314,000	-
	379,000	(2)	(706,815)	(1,085,815)
CAPITAL BUDGET				
Total Capital Expenditures (1)	379,000		6,000,000	
FINANCING				
Net Financing Activities	-		24,295,000	

(1) CAPEX covered by 2013 and 2015 Bond Proceeds

Exhibit A
Utah Infrastructure Agency
Proposed Budget for the year ended JUNE 30, 2017

	ACTUAL FY 2015	APPROVED FY 2016	YTD (thru Apr) FYE 2016	PROJECTED FYE 2016	PROPOSED FY 2017
OPERATING BUDGET					
Revenue	6,603,902	7,450,000	6,515,409	7,467,000	8,694,905
Admin Expense					
Marketing	86,013	240,000	143,039	240,000	324,000
Other operating Expenses	55,790	51,000	57,439	68,000	72,000
Total Admin Expense	141,803	291,000	200,478	308,000	396,000
Total Professional Services	22,448	24,000	18,819	24,000	24,000
Total Network Management	364,211	444,000	350,315	444,000	724,593
Total Operating Expenses	528,462	759,000	569,612	776,000	1,144,593
Other Income / Expense					
Other Expense	-	-	-	-	-
Other Income	(799,864)				
Depreciation	2,653,387	3,600,000	2,207,058	3,600,000	3,600,000
Interest Income	(14,963)	-	(78,244)	-	(39,000)
Interest Expense	1,917,899	1,998,000	2,491,012	3,083,815	3,000,000
Total Other Income / Expense	3,756,459	5,598,000	4,619,826	6,683,815	6,561,000
Total Expenses	4,284,921	6,357,000	5,189,438	7,459,815	7,705,593
Net Income	2,318,981	1,093,000	1,325,971	7,185	989,312
CAPITAL BUDGET					
Total Capital Expenditures (1)	3,413,475	379,000	1,959,453	6,000,000	17,000,000
FINANCING					
Net Financing Activities		-	24,295,000	24,295,000	-

(1) CAPEX covered by Bond Proceeds

Exhibit A
Utah Infrastructure Agency
Proposed Budget for the year ended JUNE 30, 2017
(Cash Basis)

		PROJECTED FYE 2016	PROPOSED FY 2017
OPERATING BUDGET			
Revenue		7,467,000	8,694,905
Admin Expense			
Marketing		240,000	324,000
Other operating Expenses		68,000	72,000
Total Admin Expense		308,000	396,000
Total Professional Services		24,000	24,000
Total Network Management		444,000	724,593
Total Operating Expenses		776,000	1,144,593
Other Income / Expense			
Other Expense		-	-
Other Income			
Interest Income		-	(39,000)
Interest Expense		3,083,815	3,000,000
Total Other Income / Expense		3,083,815	2,961,000
Total Expenses		3,859,815	4,105,593
Net Income		3,607,185	4,589,312
IRU Principal Payment		559,000	559,000
Principal Payment		1,005,000	1,645,000
Total Principal Payment		1,564,000	2,204,000
Accelerated IRU Payment		2,750,000	1,870,447
Total Outfflow		4,314,000	4,074,447
Change in Cash Position	(2)	(706,815)	514,865
FINANCING			
Net Financing Activities		24,295,000	-
Total Capital Expenditures (1)		6,000,000	17,000,000

(1) CAPEX in FY16 covered by 2013 and 2015 Bond Proceeds
(2) COI and Interest on 2015 Bond covered by Bond Proceeds

UIA
Detail Budget

	ACTUAL FY 2015	APPROVED FY 2016	YTD (thru Apr) FYE 2016	PROJECTED FYE 2016	PROPOSED FY 2017
Total Revenue	6,603,902	7,450,000	6,515,409	7,467,000	8,694,905
Administrative Expense					
Wages / Benefits					
Marketing	86,013	240,000	143,039	240,000	324,000
Bank Service Charges	55,790	51,000	57,439	68,000	72,000
Admin Expense	141,803	291,000	200,478	308,000	396,000
Total Admin Expense					
Legal					
City Admin Fee	22,448	24,000	18,819	24,000	24,000
Professional Services	22,448	24,000	18,819	24,000	24,000
Total Agency Expense	164,251	315,000	219,297	332,000	420,000
Network Management					
Operations	311,090	360,000	300,560	360,000	457,035
Field Maintenance	44,101	72,000	40,536	72,000	250,222
Provisioning	9,020	12,000	9,219	12,000	17,336
Network Management	364,211	444,000	350,315	444,000	724,593
Total Operating Expenses	528,462	759,000	569,612	776,000	1,144,593
Operating Profit (Loss)	6,075,440	6,691,000	5,945,797	6,691,000	7,550,312
Other Income / Expense					
Depreciation	2,653,387	3,600,000	2,207,058	3,600,000	3,600,000
Interest Income	(14,963)		(78,244)		(39,000)
Other Income	(799,864)				
Interest Expense	1,917,899	1,998,000	2,086,684	2,673,815	3,000,000
Amort Bond Issue Costs			404,328	410,000	
Total Other Income / Expense	3,756,459	5,598,000	4,619,826	6,683,815	6,561,000
Net Income	2,318,981	1,093,000	1,325,971	7,185	989,312

Exhibit A
Utah Telecommunication Open Infrastructure Agency
Proposed Budget for the year ended JUNE 30, 2017

	ACTUAL FY 2015	APPROVED FY 2016	YTD (Thru Apr) FY 2016	PROJECTED FY 2016	PROPOSED FY 2017
OPERATING BUDGET					
Revenue	5,676,910	5,404,903	4,985,305	5,404,903	6,551,382
Agency Expenses					
Wages / Benefits	3,787,009	4,584,295	3,466,959	4,584,295	4,651,633
Other Agency Expenses	782,219	1,051,492	736,374	1,051,492	1,318,596
Total Agency Expenses	4,569,228	5,635,787	4,203,333	5,635,787	5,970,229
Total Professional Services	962,870	586,925	318,914	586,925	458,880
Total Network Management	2,067,037	2,104,999	1,594,078	2,104,999	1,992,720
Total Operating Expenses	7,599,135	8,327,711	6,116,324	8,327,711	8,421,829
Other Income / Expense					
Other Expense					
Other Income	(9,937,208)	-	(7,324)	-	-
Depreciation	4,549,861	6,600,000	3,808,611	6,600,000	6,600,000
Interest Income	(11,413)	-	(28,214)	-	-
Interest Expense	13,605,789	13,718,784	11,115,285	13,718,784	13,993,784
Total Other Income / Expense	8,207,030	20,318,784	14,888,358	20,318,784	20,593,784
Total Expenses	15,806,164	28,646,495	21,004,683	28,646,495	29,015,613
Net Income	(10,129,254)	(23,241,592)	(16,019,378)	(23,241,592)	(22,464,231)
CAPITAL BUDGET					
Total Capital Expenditures (1)	2,477,937	7,000,000	4,555,868	7,000,000	1,100,000

(1) CAPEX in FY15 and FY16 covered by RUS Settlement Funds

Exhibit A
Utah Telecommunication Open Infrastructure Agency
Proposed Budget for the year ended JUNE 30, 2017
(Cash Basis)

	PROJECTED FY 2016	PROPOSED FY 2017
OPERATING BUDGET		
Revenue	5,404,903	6,551,382
Agency Expenses		
Wages / Benefits	4,584,295	4,651,633
Other Agency Expenses	1,051,492	1,318,596
Total Agency Expenses	5,635,787	5,970,229
Total Professional Services	586,925	458,880
Total Network Management	2,104,999	1,992,720
Total Operating Expenses	8,327,711	8,421,829
Other Income / Expense		
Other Expense		
Other Income	-	-
Interest Income	-	-
Interest Expense	13,718,784	13,993,784
Total Other Income / Expense	13,718,784	13,993,784
Total Expenses	22,046,495	22,415,613
Net Income	(16,641,592)	(15,864,231)
City Pledge Payments	13,718,784	13,993,784
Accelerated IRU Payment	2,750,000	1,870,447
Accelerated IRU Payment-Assessments		
Total	16,468,784	15,864,231
	(172,808)	-
CAPITAL BUDGET		
Total Capital Expenditures (1)	7,000,000	1,100,000

(1) CAPEX covered by RUS Settlement Funds

UTOPIA Detail Budget	ACTUAL FY 2015	APPROVED FY 2016	YTD (thru Apr) Fiscal 2016	PROJECTED Fiscal 2016	PROPOSED Fiscal 2017
Total Revenue	5,676,910	5,404,903	4,985,305	5,404,903	6,551,382
Administrative Expense					
Wages / Benefits	3,787,009	4,584,295	3,466,959	4,584,295	4,651,633
Advertising	97,210	267,600	147,169	267,600	340,800
Dues / Memberships	300	-	250	-	12,300
Supplies	8,244	14,100	8,157	14,100	14,100
Licenses	-	-	-	-	-
Training / Seminars	-	31,252	300	31,252	23,232
Travel	10,698	13,600	9,641	13,600	45,600
Meeting Expense	7,108	14,700	6,179	14,700	14,700
Bank Service Charges	798	6,000	814	6,000	6,000
Telecom Expense	79,804	86,400	64,396	86,400	91,920
Computer Expense	76,821	75,000	56,921	75,000	200,944
Bad Debt Expense	-	-	-	-	-
Insurance	204,633	210,000	183,904	210,000	240,000
Equipment	20,875	26,840	30,315	26,840	30,000
Vehicle Expense	62,104	78,000	50,581	78,000	72,000
Occupancy	163,584	168,000	141,057	168,000	173,000
Utilities	50,039	60,000	36,689	60,000	54,000
Admin Expenses	4,569,228	5,635,787	4,203,333	5,635,787	5,970,229
Professional Services					
Accounting	36,000	36,000	30,000	36,000	36,000
Payroll / HR	18,098	18,000	21,924	18,000	37,200
Public Relations	-	-	-	-	-
I/T Support	-	-	-	-	-
Legal	722,647	331,925	136,314	331,925	169,680
Lobbyists	157,000	156,000	129,000	156,000	144,000
Consulting	-	-	-	-	-
Contract Labor	29,125	45,000	1,675	45,000	72,000
Professional Services	962,870	586,925	318,914	586,925	458,880
Total Agency Expense	5,532,098	6,222,712	4,522,247	6,222,712	6,429,109
Network Management					
Head End	304,972	99,999	65,825	99,999	12,000
Field Maintenance	871,915	1,008,000	766,504	1,008,000	1,068,720
Electronic Maintenance	61,196	193,000	104,836	193,000	60,000
Colocation Fees	562,554	504,000	443,803	504,000	564,000
Interconnect Fees	146,858	156,000	117,424	156,000	156,000
Easements	119,543	144,000	95,686	144,000	132,000
Network Management	2,067,037	2,104,999	1,594,078	2,104,999	1,992,720
Total Operating Expenses	7,599,135	8,327,711	6,116,324	8,327,711	8,421,829
Operating Profit (Loss)	(1,922,225)	(2,922,808)	(1,131,020)	(2,922,808)	(1,870,447)
Other Income / Expense					
Depreciation	4,549,861	6,600,000	3,808,611	6,600,000	6,600,000
Misc Expense	292,133	-	-	-	-
Interest Income	(11,413)	-	(28,214)	-	-
Other Income	(10,229,342)	-	(7,324)	-	-
Interest Expense	13,530,005	13,643,000	11,052,132	13,643,000	13,918,000
Amort Bond Issue Costs	75,784	75,784	63,154	75,784	75,784
Total Other Income / Expense	8,207,030	20,318,784	14,888,358	20,318,784	20,593,784
Net Income	(10,129,254)	(23,241,592)	(16,019,378)	(23,241,592)	(22,464,231)

UTOPIA

FY17 Proposed Budget Presentation

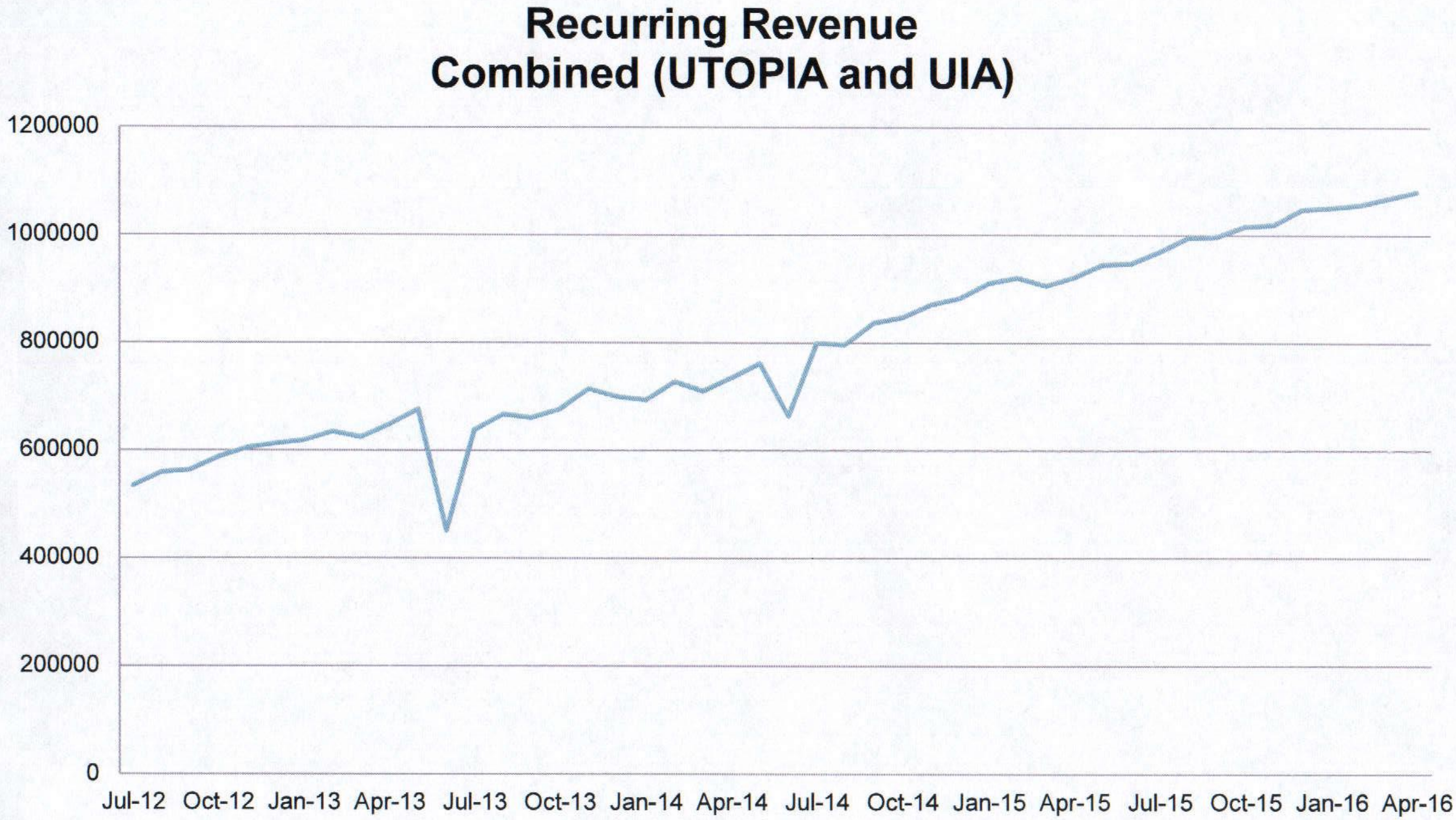
June 13, 2016

Original '5 Year Plan' Performance

UTOPIA

- Added over 7,000 subscribers since July 2011
- Combined Network Recurring Revenues nearly $1,100,000 per month
    - Continues to grow at $10,000 – $14,000 per month
- Achieve Break Even prior to taking down final $24M Bond
- Sufficient revenues to cover 2015 bond before 1st payment came due
- No assessments in FY16 and none anticipated in FY17

Combined Revenue Growth



Phase III Funding

- $10.0 M RUS Settlement Funds
  - UTOPIA Funds
- $24.3 M Bond (Series 2015)
  - UIA Funding
- So what are we doing with those funds?

Sources and Uses of Funds

RUS Settlement	10,000,000
Phase III Bond	26,144,600
Total	36,144,600
Construction	20,690,000
Installs	5,490,600
Marketing	1,450,000
Electronics Upgrades	7,255,000
Bond Issuance Costs	404,000
Cap Interest *	463,000
Other	392,000
Total	36,144,600

Continue to follow original '5 Year Plan' Strategies

- Asset deployment based on best ROI (with a bias towards parity)
  - Calculate Payback based on:
    - Construction Costs
    - Anticipated Revenue
  - Rank by quickest payback
- Leverage Stimulus and Open Trench Opportunities
- Also continued focus on:
  - Business
  - "Green" Addresses"

FY17 Budget
UIA Highlights

Utah Infrastructure Agency Proposed Budget for the year ended JUNE 30, 2017 (Cash Basis)				
	APPROVED FY 2016		PROJECTED FYE 2016	PROPOSED FY 2017
OPERATING BUDGET				
Revenue	7,450,000		7,467,000	8,694,905
Admin Expense				
Marketing	240,000		240,000	324,000
Other operating Expenses	51,000		68,000	72,000
Total Admin Expense	291,000		308,000	396,000
Total Professional Services	24,000		24,000	24,000
Total Network Management	444,000		444,000	724,593
Total Operating Expenses	759,000		776,000	1,144,593
Other Income / Expense				
Interest Income	-		-	(39,000)
Interest Expense	1,998,000		3,083,815	3,000,000
Total Other Income / Expense	1,998,000		3,083,815	2,961,000
Total Expenses	2,757,000		3,859,815	4,105,593
Net Income	4,693,000		3,607,185	4,589,312
IRU Principal Payment	559,000		559,000	559,000
Principal Payment	1,005,000		1,005,000	1,645,000
Total Principal Payment	1,564,000		1,564,000	2,204,000
Accelerated IRU Payment	2,750,000		2,750,000	1,870,447
Total Outfflow	4,314,000		4,314,000	4,074,447
Change in Cash Position	379,000	(2)	(706,815)	514,865
FINANCING	-		24,295,000	-
Total Capital Expenditures (1)	379,000		6,000,000	17,000,000

(1) CAPEX in FY16 covered by 2013 and 2015 Bond Proceeds
(2) COI and Interest on 2015 Bond covered by Bond Proceeds

FY17 Budget
UTOPIA Highlights

UTOPIA

Utah Telecommunication Open Infrastructure Agency
Proposed Budget for the year ended JUNE 30, 2017
(Cash Basis)

	PROJECTED FY 2016	PROPOSED FY 2017
OPERATING BUDGET		
Revenue	5,404,903	6,551,382
Agency Expenses		
Wages / Benefits	4,584,295	4,651,633
Other Agency Expenses	1,051,492	1,318,596
Total Agency Expenses	5,635,787	5,970,229
Total Professional Services	586,925	458,880
Total Network Management	2,104,999	1,992,720
Total Operating Expenses	8,327,711	8,421,829
Other Income / Expense		
Interest Income	-	-
Interest Expense	13,718,784	13,993,784
Total Other Income / Expense	13,718,784	13,993,784
Total Expenses	22,046,496	22,415,613
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Accelerated IRU Payment	2,750,000	1,870,447
Accelerated IRU Payment-Assessments		
Total	16,468,784	15,864,231
Net	(172,808)	-
CAPITAL BUDGET		
Total Capital Expenditures (1)	7,000,000	1,100,000

(1) CAPEX covered by RUS Settlement Funds

FY17 Budget - UTOPIA Headcounts

	Peak	FY15	FY16	FY17
Exec Director	1		1	1
Exec Admin	1		1	1
CFO	1	1	1	1
Acctg	4	2	3	3
Admin			1	1
CTO	1			
Engineering	3	4	4	4
Director-Marketing	1	1	1	1
Marketing	6	4	5	5
Customer Service	6	4	4	4
Director-Outside Plant	1			
Director-Strategic Plan	1	1	1	1
Outside Plant	7	3	5	5
Director-Operations	1	1	1	1
Operations	5	4	4	4
FSG	6	6	7	8
NOC	6	6	6	6
Total	51	37	45	46
Reduction from peak		27.5%	11.8%	9.8%

Thank You

CENTERVILLE

Staff Backup Report
6/21/2016

Item No. 9.

Short Title: City Council Liaision Report - Councilman George McEwan - Mosquito Abatement District and UTOPIA

Initiated By:

Scheduled Time: 8:45

SUBJECT

RECOMMENDATION

BACKGROUND

Councilman George McEwan serves as the City's representative on the Mosquito Abatement District Board and the UTOPIA Board. He may refer to some of the documents attached under Mayor's Report pertaining to UTOPIA/UIA.

CENTERVILLE
CITY COUNCIL
Staff Backup Report
6/21/2016

Item No. 10.

Short Title: City Manager's Report

Initiated By: City Manager

Scheduled Time: 8:55

SUBJECT

a. Schedule RDA/ACB meeting
b. June 29 Wasatch Choice event
c. Schedule ribbon-cutting for pedestrian bridge and related pathway

RECOMMENDATION

BACKGROUND

CENTERVILLE
CITY COUNCIL
Staff Backup Report
6/21/2016

Item No. 11.

Short Title: Miscellaneous Business

Initiated By: City Engineer

Scheduled Time: 9:05

SUBJECT

a. Terminate warranty for Sonic Drive-In

RECOMMENDATION

a. Approve termination of warranty period for Sonic Drive-In, effective June 21, 2016.

BACKGROUND

a. Sonic Drive-In, located at 258 W. Parrish Lane, was given final site plan approval from the Planning Commission on February 26, 2014. The City Council commenced the warranty period on June 2, 2015. The City Engineer has inspected this project and recommends the warranty period be terminated. Security (in the form of a cash bond) in the amount of $5,560 will be released upon termination of the warranty period.

ATTACHMENTS:

Description

- City Engineer Recommendation - End of Warranty - Sonic Drive-In

Marsha Morrow

From:	Kevin Campbell <Kevin.Campbell@esieng.com>
Sent:	Friday, June 10, 2016 3:22 PM
To:	Steve Thacker
Cc:	Marsha Morrow; Kathy Roth
Subject:	Sonic Site - Bond Reduction #3 (End Warranty)
Attachments:	Bond Reduction #3 (End Warranty) _06-10-16.pdf

Steve.

The attached bond reduction and end of warranty is recommended for the Sonic Site.

Let me know if additional info is needed.

Kevin

Kevin Campbell, P.E.
Centerville City Engineer

Kevin Campbell, P.E.
ESI Engineering, Inc
3500 S. Main St.
SLC, Ut 84115
801.263.1752

CENTERVILLE
CITY COUNCIL
Staff Backup Report
6/21/2016

Item No. 12.

Short Title: Closed meeting, if necessary, for reasons allowed by state law, including, but not limited to, the provisions of Section 52-4-205 of the Utah Open and Public Meetings Act, and for attorney-client matters that are privileged pursuant to Utah Code Ann. § 78B-1-137, as amended

Initiated By:

Scheduled Time: 9:10

SUBJECT

RECOMMENDATION

At this time staff do not know of a need for a closed meeting, but the agenda allows for that possibility.

BACKGROUND

CENTERVILLE
CITY COUNCIL
Staff Backup Report
6/21/2016

Item No. 13.

Short Title: Possible action following closed meeting, including appointments to boards and committees

Initiated By:

Scheduled Time: 9:10

SUBJECT

RECOMMENDATION

Mayor Cutler may recommend appointments to City boards/committees.

BACKGROUND

CENTERVILLE
CITY COUNCIL
Staff Backup Report
6/21/2016

Item No.

Short Title: Items of Interest (i.e., newspaper articles, items not on agenda); Posted in-meeting information

Initiated By:

Scheduled Time:

SUBJECT

RECOMMENDATION

BACKGROUND