



CENTERVILLE CITY

250 North Main • Centerville, Utah 84014-1824 • (801) 295-3477 • Fax: (801) 292-8034

Incorporated in 1915

Mayor

Paul A. Cutler

City Council

Tamelyn Fillmore

William Ince

Stephanie Ivie

George McEwan

Robyn Mecham

City Manager

Steve H. Thacker

To: Mayor Cutler
City Council
Cc: Department Heads
Planning Commission
From: Steve H. Thacker, City Manager 
Subject: City Manager's Summary of September 6, 2016 Council Meetings
Date: September 2, 2016

5:30 Work Session – The City Council will meet in a work session at 5:30 p.m. to discuss the Public Works Director's request for a new position. The FY 2017 Water Fund budget includes funding for a new position, but the City Council requested that the hiring process not begin until they have an opportunity to discuss the need for this position with the Public Works Director, Randy Randall. To help the Council better understand the need for this position, Randy is bringing a model he recently constructed that depicts the components of the culinary water system—its zones, wells, reservoirs, booster pumps, etc.—and demonstrates how these are operationally interrelated.

Originally I proposed this work session include a second subject—a briefing on Federal stormwater regulations and how staff proposes to meet the higher standards now required for discharges into the storm drain system. However, I concluded there is not enough time to address this along with the other topic; so this second topic will be rescheduled for a work session later in the fall.

Dinner will be available for the City Council beginning about 5:15 p.m.

7:00 Regular City Council Meeting

Recognition of recent life-saving event – Police Chief Child would like to recognize the individuals involved in saving a little boy who drowned in a swimming pool. This includes two women at the scene, a Utah Highway Patrol Officer, Centerville Police and South Davis Metro Fire Agency personnel.

E.1. Minutes Review and Acceptance – The minutes to be approved include a work session and regular meeting on August 16, as well as a joint City Council/Trails Committee meeting on August 25.

E.2. Summary Action Calendar

a. Recording Secretary agreement – Kathy Streadbeck has been the recording secretary for Planning Commission meetings for many years. She has resigned in order to go back to school. I recommend the Council approve an agreement with Melissa Smith to provide recording secretary services—as an independent contractor—on an hourly basis for the Planning Commission meetings. Melissa has met with Kathy, City Recorder, City Attorney and Community Development Director for training in this role.



b. Addition of new position to Pay Grade Schedule – The FY 2017 Police Department budget includes funding for an Evidence Technician/Emergency Management Assistant position. This will be a part-time employee working less than 30 hours per week. Based on my evaluation of the job duties, I am recommending this position be assigned to Grade 10 in the City's Position Pay Grade Schedule.

c. Amendment to Agreement with County re CDBG Program – Since 2010 the City has participated in the federal CDBG program via an agreement with Davis County, as explained in the staff report. The federal government is requiring the County to make minor, non-substantive changes to its agreements with the cities operating under the County's umbrella.

E.3. General Plan Amendments – Bicycle & Non-Motorized Vehicle Pathways and Trails Master Plan Map – This subject was discussed in the July 19 Council meeting and the August 25 City Council/Trails Committee joint meeting. The Council now appears to be ready to adopt these General Plan amendments, which describe the City's goals relating to bicycles as a mode of transportation and include maps showing the current trails and bike lanes and proposed additional bike lanes.

E.4. Financial Report for fiscal year ending June 30, 2016 – Blaine Lutz, Finance Director, has prepared a summary financial report for the entire fiscal year which ended June 30, 2016. The numbers may change somewhat based on the Auditors current review of the financial statements. However, it appears that revenues exceeded expenditures in the General Fund. Blaine will attend the Council meeting to explain further and answer questions.

E.5. Continue discussion of accessory building setbacks and flag-lot ordinance – In May the City Council discussed whether these sections of the City's Zoning Code should be amended. They continued that discussion to a July meeting, but did not have time in that later meeting to discuss these matters. Therefore, they agreed to discuss again in a September meeting. There was no direction to staff regarding additional research or analysis, so there is no new information from staff. The documents provided for the earlier meetings are attached again for this meeting.

E.6. Sidewalk analysis and related actions – In a work session on August 16, the City Council received a presentation and report from the City's intern, who had completed an inventory of all the public sidewalks in the City. Her report recommended a number of short-term and long-term actions. Staff recommend the Council authorize spending to immediately correct the eight most serious sidewalk vertical faults, including the removal of trees that have caused those faults. I would also like the Council to discuss the other recommendations, or at least establish a process for that discussion, including public engagement as desired.

E.7. Mayor's Report – Mayor Cutler will report on the upcoming Volunteer Recognition Dinner, the upcoming joint work session with the Planning Commission about the South Main Street Corridor Public Space Plan, and recent meetings with UDOT and UTA about Main Street crosswalks and bus stops.

E.8. City Manager's Report – I have included in the staff report the tentative agendas for the September 20 work session with the Youth City Council and September 13 RDA/ACB meeting. I will also report on the recent “brain-storming” session with UDOT about the design of future improvements and replacement of the I-15/Parrish Lane interchange. If time permits, I would also like to review with the Council the status of their goals that were established earlier this year.

E.9. Miscellaneous Business – Mayor Cutler and Jacob Smith will report on recent efforts to improve the video-streaming and audio-recording of City meetings.

E.10. Closed meeting, if needed – As mentioned in the staff report for the work session, there may be a desire to go into a closed meeting—either during the work session or at the end of the regular Council meeting.

E.11. Appointments to City Boards/Committees – Mayor Cutler may recommend appointments to City boards and/or committees.

Potential Agenda Items for September 20 City Council meeting (subject to change):

- Amendments to South Main Street Corridor Public Space Plan
- Amendments to agreements with UTA and Union Pacific RR re construction of water main under railroad tracks
- Revisions to Museum collections policy
- Financial report for first two months of FY 2017
- National Rural Water Association award given to Centerville City
- Work session with Youth City Council at 5:15 p.m.

CENTERVILLE CITY COUNCIL AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE CITY COUNCIL WILL HOLD ITS REGULAR PUBLIC MEETING AT 7:00 PM ON SEPTEMBER 6, 2016 AT THE CENTERVILLE CITY COMMUNITY CENTER AND CITY HALL COUNCIL CHAMBERS, 250 NORTH MAIN STREET, CENTERVILLE, UTAH. THE AGENDA IS SHOWN BELOW.

Meetings of the City Council of Centerville City may be conducted via electronic means pursuant to Utah Code Ann. 52-4-207, as amended. In such circumstances, contact will be established and maintained via electronic means and the meeting will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

Centerville City, in compliance with the Americans With Disabilities Act, provides accommodations and auxiliary communicative aids and services for all those citizens in need of assistance, including hearing devices. Persons requesting these accommodations for City-sponsored public meetings, services, programs, or events should call Blaine Lutz, Centerville Finance Director, at 801-295-3477, giving at least 24 hours notice prior to the meeting.

A notebook containing supporting materials for the business agenda items is available for public inspection and review at City Hall and will be available for review at the meeting. Upon request, a citizen may obtain (without charge) the City Manager's memo summarizing the agenda business, **or may read this memo on the City's website: <http://centerville.novusagenda.com/agendapublic>.**

Tentative - The times shown below are tentative and are subject to change during the meeting.

Time:

- 5:30 Work Session re: water system operational briefing and Public Works Director's request for new position in Water Fund
- Possible closed meeting, if necessary, for reasons allowed by state law, including, but not limited to, the provisions of Section 52-4-205 of the Utah Open and Public Meetings Act, and for attorney-client matters that are privileged pursuant to Utah Code Ann. § 78B-1-137, as amended
- 7:00 **A. ROLL CALL**
- (See City Manager's Memo for summary of meeting business)
- B. PLEDGE OF ALLEGIANCE**
- C. PRAYER OR THOUGHT**
- Episcopal Church of the Resurrection Representative
RECOGNITION OF PARTICIPANTS IN RECENT LIFE-SAVING EVENT
- 7:05 **D. OPEN SESSION (This item allows for the public to comment on any subject of municipal concern, including agenda items that are not scheduled for a public**

hearing. Citizens are encouraged to limit their comments to two (2) minutes per person. Citizens may request a time to speak during Open Session by calling the City Recorder's office at 801-295-3477, or may make such request at the beginning of Open Session.) Please state your name and city of residence.

E. BUSINESS

- | | | |
|------|-----|--|
| 7:10 | 1. | Minutes Review and Acceptance
August 16, 2016 work session and regular Council meeting; August 25, 2016 joint Trails Committee/City Council meeting |
| 7:10 | 2. | Summary Action Calendar <ul style="list-style-type: none">a. Approve Recording Secretary Agreementb. Addition of Police Department Evidence Technician/Emergency Management Assistant Position to the Centerville City Position Pay Grade Schedulec. Approve Amendment No. 1 to Interlocal Cooperation Agreement with Davis County regarding CDBG Program - Resolution No. 2016-23 |
| 7:20 | 3. | General Plan Amendments - Bicycle & Non-Motorized Vehicle Pathways and Trails Master Plan Map
Consider proposed General Plan amendments to Section 12-450-3 regarding Bicycle and Non-Motorized Vehicle Pathways in the Transportation and Circulation element of the General Plan, and amendments and updates to the Centerville Trails Master Plan Map as referenced in Section 12-460-2 regarding Trails in the Community Facilities element of the General Plan – Ordinance No. 2016-21 |
| 7:30 | 4. | Financial Report for fiscal year ending June 30, 2016 |
| 7:40 | 5. | Discuss and provide direction to staff regarding the following: <ul style="list-style-type: none">a. Accessory building setbacksb. Flag Lot Ordinance amendments |
| 8:10 | 6. | Sidewalk Analysis and Related Actions <ul style="list-style-type: none">a. Authorize correction of major faults over 3 inchesb. Discuss proposed action plan/policy development process |
| 8:40 | 7. | Mayor's Report <ul style="list-style-type: none">a. Volunteer Recognition Dinner on September 19b. Joint work session re SMSC Public Space Plan on September 7c. Recent meetings with UDOT and UTA re crosswalks and bus stops |
| 8:50 | 8. | City Manager's Report <ul style="list-style-type: none">a. Review proposed agenda for September 20 work session with Youth City Councilb. Agenda for September 13 RDA/ACB meetingc. UDOT meeting re I-15 interchange and Parrish Laned. Status of progress on City Council goals |
| 9:10 | 9. | Miscellaneous Business <ul style="list-style-type: none">a. Report on video streaming and audio recording |
| 9:20 | 10. | Closed meeting, if necessary, for reasons allowed by state law, including, but not limited to, the provisions of Section 52-4-205 of the Utah Open and Public Meetings Act, and for attorney-client matters that are privileged pursuant to Utah Code Ann. § 78B-1-137, as amended |
| | 11. | Possible action following closed meeting, including appointments to boards and |

committees

F. ADJOURNMENT

Items of Interest (i.e., newspaper articles, items not on agenda); Posted in-meeting information

Marsha L. Morrow, MMC
Centerville City Recorder

CENTERVILLE

Staff Backup Report 9/6/2016

Item No.

Short Title: Work Session re: water system operational briefing and Public Works Director's request for new position in Water Fund

Initiated By: Public Works Director and City Manager

Scheduled Time: 5:30

SUBJECT

RECOMMENDATION

Allow Randy Randall, Public Works Director, to provide an overview of the operation of the City culinary water system and explain his request for a new position in the Water Fund. Then authorize Randy to proceed with finalization of the job description and advertising for this position.

BACKGROUND

The FY 2017 Budget as adopted by the City Council includes a new position in the Water Fund. However, the Council requested that the Public Works Director not proceed with hiring until they have opportunity to discuss his request in more depth. Randy prepared the attachment that explains the five objectives he hopes to achieve during this work session. The content of that document will make more sense during the work session when the Council sees a model of the City's culinary water system, which Randy constructed recently. The model demonstrates the integrated operation of the system's six operating wells, six storage tanks, booster pumps, etc. across the seven zones served by these facilities. Randy will take the first portion of the work session to operate the model and show the various electronic and hydraulic components that make up the network that manages this complex, integrated system.

The latest draft of the job description for this new position is attached. It was written several months ago, so it may be revised as Randy's vision of this position evolves.

The agenda shows the possibility of a closed meeting at some point during the work session, to allow the Council and staff to discuss the potential role of specific employees in a succession-planning strategy. This new position is viewed as critical to the transfer of Randy's knowledge of the water system, but current employees also play an important role. If there is not enough time in the work session for a closed meeting, this part of the discussion could occur during a closed meeting at the end of the regular council meeting. Randy will be attending the regular meeting to participate in the sidewalk analysis topic, so he will be available later in the evening for a closed meeting, if such is desired.

ATTACHMENTS:

Description

- ☐ Work Session Objectives—from PWs Director
- ☐ Draft Job Description - Water System Position

Centerville City Council Meeting
6 September, 2016
Regarding the need to hire a new water operator

Objectives:

1. Helping the city council understand the historical difficulties stemming from original construction of the city's water system, and what the current staff has done to overcome those inherent difficulties while making significant improvements without expending large amounts of money.
2. Helping the city council understand the benefits that have resulted from overcoming those original difficulties. Those benefits include:
 - a. energy resource management (energy cost savings)
 - b. redundancy (a variety of ways to meet water-production, transportation and storage needs).
 - c. flexibility (ability to use pumps of different sizes and/or ability to shift water anywhere within the system, for example).
 - d. emergency pre-preparation (ability to bypass compromised reservoirs while maintaining water availability to all residents).
3. Helping the city council understand the highly complex and intricate nature of the water system which has evolved over time as the above benefits have been created. Instrumentation includes over 700 digital outputs and 125 analog outputs which are monitored every 15 minutes, providing real-time data regarding how the water system is operating. One or two out of 110 digital inputs then start pumps and/or open valves as needed. The ability to understand the logic behind this data and utilize it appropriately is not possible to acquire overnight.
4. Helping the city council understand the efforts that have been expended to document and provide operating manuals explaining the water-system's complexities. These efforts are as follows:
 - a. We have produced a detailed, illustrated water operation manual which explains how the water system functions, and we have provided copies to all current city water operating employees.
 - b. We have produced a pressure-reducing valve (PRV) manual detailing all the water valves and how they are to be used. There are 21 classifications of hydraulic and automatic valves in the city's water system and 79 valves are installed. All current city water operating employees have access to this PRV manual.
 - c. Using the manuals we have produced, we have conducted weekly training sessions for all current water operating employees.
 - d. We have redesigned and rebuilt all of our well- and booster-pump ladder logics so that they are more uniform and easier to understand.
 - e. We are in a year-long process of producing a SCADA manual detailing how the SCADA logic works, so that knowledge can be more easily passed on to employees in the future.
 - f. We have created a mock water model illustrating how the city's water system works hydraulically and electronically, which is to be used for training and trouble-shooting purposes.
5. Helping the city council understand the need to find, hire and train an additional capable water-operator that can learn to grasp the electrical and hydraulic needs of the city's water system and who will be able to understand, manage and trouble-shoot the city's electrical costs so that the water system can continue to function safely and efficiently into the future.

Draft

**CENTERVILLE CITY
JOB DESCRIPTION**

**Title: Water Dept. Electrician
Division: Water
Department: Public Works**

**Code: 624
Effective Date: 5/8/16
Last Revised: 5/8/16**

GENERAL PURPOSE

Provides journey level specialized support in all areas electrical including wiring, diagnosis, repair, energy monitoring, installations, etc. primarily for the Water Department and secondarily for general city operations.

SUPERVISION RECEIVED

Reports to the Public Works Director and Water Supervisor/Deputy Public Works Director.

SUPERVISION EXERCISED

None.

ESSENTIAL FUNCTIONS

Assemble, install, test and maintain electrical or electronic wiring, equipment, and apparatus including pumps, electric panels and the SCADA system.

Troubleshoot malfunctioning instrumentation, process control systems, motor controls, electrical power distribution systems, electrical switch gears, security equipment, remote radio telemetry systems, and solar panels to locate the cause of breakdowns, offer solutions and make the necessary corrections.

Connect wires to circuit breakers, transformers or other components.

Test electrical systems and continuity of circuits in electrical wiring and equipment to ensure compatibility, safety of systems and power quality.

Read and prepare sketches, schematics or follow blueprints to determine the location of wiring and equipment using computer assisted drawing tools.

Manage the City's energy savings program. Make recommendations on energy savings.

Work with contractors to program, update and make changes to the SCADA system.

Collect and compile water statistics.

Manage temporary power and power equipment in an outage and restore permanent power.

Provide assistance during emergencies by operating floodlights, generators and other equipment.

Attends technical and organizational training sessions.

Helps when needed with the repair of water leaks and snow removal.

Other duties as assigned by supervisor.

MINIMUM QUALIFICATIONS

1. Education and Experience:

A. Associates degree from accredited college or technical school in Electronics Technology or Automation & Instrumentation, or a closely related field.

AND

B. Two (2) years of job-related experience preferably within a public works setting.

OR

C. An equivalent combination of education and experience.

2. Knowledge, Skills, and Abilities:

Knowledge of and ability to operate electronic equipment such as chart recorders, transmitters, digital meters, test instruments, calibrators, analog signal generators, telemetry radios, oscilloscopes, Proportional Integral Derivative (PID) loop controllers, PLCs, ultrasonic flow meters, function generators, pressure calibrators, particle counters, pH analyzers, amp meters, chlorine analyzers, motor controllers, turbidimeters, and microprocessor based handheld configurators.

Ability to use personal computer along with software such as e-mail, appointment scheduling, word processing, spreadsheets, databases, Microwave Data System (MDS) radio maintenance software, and Programmable Logic Controllers (PLC) or Remote Multiple Channel Analyzer (RMCA) particle counting software and GBA maintenance management software. Must have basic keyboarding ability.

Ability to work with computer hardware such as a hard drive, computer card, network card.

Knowledge of and ability to operate equipment such as forklifts, manlift, hoists, trencher, conduit threader, conduit bender, band saw, sandblaster, drill press, various hand and power tools.

Must have basic mathematic skills.

Knowledge of the water treatment and distribution process and a working understanding of engineering terminology.

Ability to apply common sense, collect data and conduct analysis as required to solve problems. Such work might include, troubleshooting instrumentation, controls, and electrical problems, calculating materials need to perform installation of a new device, building control panels from schematics and layouts.

3. Work Environment:

Tasks require variety of physical activities, generally involving muscular strain, related to walking, standing, stooping, sitting, reaching. Talking, hearing and seeing essential to performing required job functions. Common eye, hand, finger dexterity exist. Mental application utilizes memory for details, verbal instructions, emotional stability and discriminating thinking. Daily local travel required in normal course of job performance.

CENTERVILLE

**Staff Backup Report
9/6/2016**

Item No.

Short Title: Possible closed meeting, if necessary, for reasons allowed by state law, including, but not limited to, the provisions of Section 52-4-205 of the Utah Open and Public Meetings Act, and for attorney-client matters that are privileged pursuant to Utah Code Ann. § 78B-1-137, as amended

Initiated By:

Scheduled Time:

SUBJECT

RECOMMENDATION

BACKGROUND

CENTERVILLE

**Staff Backup Report
9/6/2016**

Item No.

Short Title: (See City Manager's Memo for summary of meeting business)

Initiated By:

Scheduled Time:

SUBJECT

RECOMMENDATION

BACKGROUND

ATTACHMENTS:

Description

- City Manager's Summary Memo

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
9/6/2016**

Item No.

Short Title: Episcopal Church of the Resurrection Representative

Initiated By:

Scheduled Time:

SUBJECT

RECOMMENDATION

BACKGROUND

Reverend Lynn Briggs of the Episcopal Church in Centerville has accepted the invitation to give the invocation.

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
9/6/2016**

Item No.

Short Title: RECOGNITION OF PARTICIPANTS IN RECENT LIFE-SAVING EVENT

Initiated By:

Scheduled Time: 7:05

SUBJECT

RECOMMENDATION

BACKGROUND

Police Chief Paul Child will recognize two women, a Utah Highway Patrol Officer, and police and fire personnel for their involvement in saving the life of a young boy who drowned in a swimming pool.

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
9/6/2016**

Item No. 1

Short Title: Minutes Review and Acceptance

Initiated By: City Recorder

Scheduled Time: 7:10

SUBJECT

August 16, 2016 work session and regular Council meeting; August 25, 2016 joint Trails Committee/City Council meeting

RECOMMENDATION

BACKGROUND

ATTACHMENTS:

Description

- ▢ 8-16-2016 work session
- ▢ 8-16-2016 City Council meeting
- ▢ 8-25-2016 Joint Trails Committee/City Council meeting minutes

PRELIMINARY DRAFT

Minutes of the Centerville City Council **work session** held Tuesday, August 16, 2016 at 5:30 p.m. at Centerville City Hall, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Mayor	Paul A. Cutler
Council Members	Tamilyn Fillmore
	William Ince
	Stephanie Ivie
	George McEwan
	Robyn Mecham

STAFF PRESENT

Steve Thacker, City Manager
Lisa Romney, City Attorney
Jacob Smith, Assistant to the City Manager
Randy Randall, Public Works Director
Kevin Campbell, City Engineer
Mackenzie Wood, Management Intern
Kathy Streadbeck, Recording Secretary

COMPREHENSIVE SIDEWALK ANALYSIS

Mackenzie Wood, Management Intern, presented the results of her comprehensive inventory and analysis of all Centerville City sidewalks. Ms. Wood explained the process she used to inventory all the sidewalks within the city. She shared the data collected including miles of sidewalk, observations, vertical faults, ADA ramps, and trees within the park strip and within the 7-foot public utility easement. She reviewed the technology applications she used to compile the data and prepare summaries. She reviewed the vertical faults or trip hazards across Centerville. She categorized these according to height from 3/8" to over 3" and shared pictures of what a typical sidewalk fault looks like. She said there are only eight (8) faults over 3 inches but there are 419 faults between 1-3 inches. These 427 faults over one inch are considered "major faults" There are 7,622 faults under one inch—these are referred to as "minor faults." She reviewed the cost estimate for repairing/grinding or removing/replacing all fault hazards. She explained each of the major faults were evaluated on a site-by-site basis but the minor faults were calculated on a square-footage basis. The total cost to repair all sidewalk faults, both minor and major, across the city, including extreme spalling/cracking, is estimated at a total of approximately \$553,000. This does not include, however, the cost of removing trees.

Ms. Wood reviewed the number of curb ramps and the number of ADA compliant curb ramps. She explained curb ramps are already repaired or replaced as part of the street repair program. She reviewed the clustering of sidewalk faults with relation to trees planted within the

1 park strip and the 7-foot utility easement. She said there are many factors that could contribute to
2 fault clusters including, age of neighborhood, age of trees, type of trees, caliper of trees,
3 construction timing, etc. She collected data regarding the number of trees, hedges, and shrubs
4 within the park strips and within the 7-foot utility easement. She counted all tree obstructions and
5 shrubs or hedges over 2 feet tall which could be interpreted as a pedestrian interference, a traffic
6 obstruction, or a sight triangle violation. She reviewed cost estimates for tree and stump removal
7 for those trees associated with sidewalk faults. She also reviewed recommended corrective
8 actions including painting (already completed), tree removal, grinding, and full replacement. In
9 addition, she mentioned the need to establish criteria for fault repair/replacement and the need to
10 discuss what may be allowed within the park strip and 7-foot utility easement in the future.

11
12 Council members were impressed with the amount of data that has been collected and
13 commended Ms. Wood for her work. The Council raised several questions including policy
14 changes, division of costs, purchasing a grinder, and liability. Councilwoman Fillmore said it is
15 interesting that the majority of minor sidewalk faults are not related to trees. She would like to
16 study options for preserving trees. She said tree removal may not be necessary in all
17 circumstances. She does not want to see tree removal become the go to solution for sidewalk
18 faults. She believes there are some types of trees that could be appropriate in the park strip and
19 utility easement; perhaps smaller caliper trees with non-obstructive canopies.

20
21 Kevin Campbell, City Engineer, said when contracting for sidewalk repairs it is often
22 more cost effective to include many repairs and greater square footage than less. He said a
23 priority plan for repairs is the best approach to deal with these faults in a timely manner. He said
24 UDOT has created a one-page policy standard for sidewalk repairs that the City may find useful
25 when creating their own policy. He also discussed the importance of ADA ramp compliance. He
26 said Scott Zeidler, State Arborist, recently presented to the Council (see City Council meeting
27 minutes from April 19, 2016) that in order for a tree to thrive it really needs 8 feet. Mr. Campbell
28 said it would be best to prohibit future trees within the 4-foot park strip or increase the park strip
29 minimum width to 8 feet.

30
31 Lisa Romney, City Attorney, discussed risk assessment and liability. She said now that
32 the City has collected this data it is important to prepare a plan for repairs and/or replacement.
33 She said the major faults should be repaired immediately and a priority plan created for the
34 remaining issues. She said an ongoing legislative policy should also be created to deal with
35 future issues and costs, perhaps on an annual basis. She said if the City is proactive in finding
36 and repairing sidewalk issues, then the Courts will likely look more favorably on the City if an
37 issue were to arise. She said the City has a duty to reasonably maintain its sidewalks.

38
39 Steve Thacker, City Manager, said it would be beneficial for the City to look at all
40 options for repairs including purchasing grinding equipment. He said it may not be necessary to
41 grind all faults under 1/2-inch, which would reduce costs. He said the next step is to immediately

1 repair/replace all major faults over 3", then prepare a plan for repairing the remaining issues at
2 hand, and finally completing a policy to deal with future faults, including standards for park strip
3 and utility easement allowances, i.e., trees, vegetation, and park strip widths. He said the City's
4 goal is to provide safety for its citizens as well as avoid liability. Mr. Thacker asked the Council
5 how they would like to proceed with the repair of the major faults. He explained several of these
6 major faults are due to trees that are in the park strip or utility easement. He said tree removal is
7 sensitive for property owners and there is always the cost of removal that may be shared or not.

8
9 Randy Randall, Public Works Director, explained that the faults that are not fixed will
10 continue to grow. He agreed an ongoing policy is necessary to deal with continuing issues. He
11 explained faults are due to a number of issues including trees, settling, run-off, trenching, etc. He
12 suggested the major faults over 3 inches should be immediately repaired on a case-by-case basis
13 as each property owner may have unique circumstances. He also discussed how tree roots are
14 damaging to utilities and brought some roots that have been dug up showing how they have
15 grown around utility lines.

16
17 Mayor Cutler agreed that each property owner associated with a current major fault over
18 3 inches should be contacted regarding the needed repairs and possible tree removal. He also
19 suggested that any plan or future policy include significant public education and input. He
20 suggested an open house be held to allow the public to comment on options for future sidewalk
21 issues and repairs. The Council discussed assembling a committee to look at this data and
22 provide options for the future.

23
24 Mr. Thacker said staff will contact each property owner associated with the current major
25 faults over 3 inches and will bring back a plan for City Council review and approval. Staff will
26 also discuss the idea of creating a Committee for further review and future policy planning.

27
28
29 The work session was adjourned at 6:55 p.m.

30
31
32
33 _____
Marsha Morrow, City Recorder

Date Approved

34
35
36
37 _____
Kathleen Streadbeck, Recording Secretary

PRELIMINARY DRAFT

Minutes of the Centerville City Council meeting held Tuesday, August 16, 2016 at 7:00 p.m. at Centerville City Hall, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Mayor	Paul A. Cutler
Council Members	Tamilyn Fillmore
	William Ince
	Stephanie Ivie
	George McEwan
	Robyn Mecham

STAFF PRESENT

Steve Thacker, City Manager
Lisa Romney, City Attorney
Jacob Smith, Assistant to the City Manager
Bruce Cox, Parks and Recreation Director
Cory Snyder, Community Development Director
Kathy Streadbeck, Recording Secretary

VISITORS

Interested Citizens

PLEDGE OF ALLEGIANCE

PRAYER OR THOUGHT Steve Thacker

OPEN SESSION

John Marsh, Bountiful resident, said he attended Centerville City's 4th of July Parade and he was shocked and appalled that the Jeep Posse was proudly flying a confederate flag. He said this is grossly inappropriate and wanted to make sure the City Council was aware that this is not acceptable.

Mayor Cutler said the City is aware and does not condone this behavior and agrees it was inappropriate. He said when the parade entrant was verified the confederate flag was not part of the submittal. The flag was added after review and without permission. He said the entrant has been prohibited from participating in next year's parade.

REPORT – 4th of July Celebration Report - 4th of July Committee Co-Chairs

Kris and Steve Green, 4th of July Committee Co-Chairs, shared their report of the 2016 4th of July Celebration and responded to questions from the Council. This year's activities carried on traditional events, added some new innovations, and enjoyed favorable financial results. Mr. and Mrs. Green thanked all committee members who helped with this year's celebration, shared a financial summary, reviewed events and successes, and provided recommendations for next year.

The Council discussed ideas to increase the amount of floats and bands in the parade and discussed costs for band participation. Council members said they would like to see more of both in future parades.

MINUTES REVIEW AND ACCEPTANCE

The minutes of the July 19, 2016 work session were reviewed and amended. Councilman McEwan made a **motion** to approve the minutes as amended. The motion was seconded by Councilwoman Ivie and passed by unanimous vote (5-0).

The minutes of the August 2, 2016 Centerville City work session were reviewed. Councilman McEwan made a **motion** to approve the minutes as written. The motion was seconded by Councilwoman Ivie and passed by unanimous vote (5-0).

The minutes of the August 2, 2016 Centerville City meeting were reviewed and amended. Councilman Ince made a **motion** to approve the minutes as amended. The motion was seconded by Councilwoman Fillmore and passed by unanimous vote (5-0).

SUMMARY ACTION CALENDAR

- a. Approve Facilities Use Agreements for use of City sports fields
 - 1) Ute Conference, Inc. (youth football league)
 - 2) Ascent Futbol Club (BOCA)
 - 3) South Davis Soccer Association dba FORZA
- b. Terminate warranty period for Pastures Phase 1
- c. Approve purchase of a Kubota (Ventrac) multi-use tractor and accessories from RMT Equipment in the amount of \$29,216.00

Bruce Cox, Parks and Recreation Director, discussed how the fields are scheduled and explained that all fields are open to all on a first come first serve basis when not reserved for games. He said he has been working with South Davis Recreation in allowing them to use Centerville's fields in coming soccer seasons. Councilman McEwan requested staff continue to work with South Davis Recreation.

1 Councilwoman Ivie made a **motion** to approve items a, b, and c on the Summary Action
2 Calendar. The motion was seconded by Councilwoman Fillmore and passed by unanimous vote
3 (5-0).
4

5 **PUBLIC HEARING - TRANSFER OF REAL PROPERTY TO SOUTH DAVIS**
6 **METRO FIRE SERVICE AREA - FIRE STATION NO. 83 - Consider transfer of**
7 **approximately 0.74 acres of real property for Fire Station No. 83 located at 125 South Main**
8 **Street to the South Davis Metro Fire Service Area - Parcel Nos. 02-102-0012 and 02-102-**
9 **0013**
10

11 Lisa Romney, City Attorney, explained the agreements that have been made with
12 numerous entities to create the South Davis Metro Fire Service Area (SDMFSA). As part of the
13 creation of the SDMFSA, Centerville City has entered into an Interlocal Agreement with
14 SDMFSA and the other entities for the provision of fire suppression and emergency medical
15 services. In accordance with Section 12 of the Interlocal Agreement, Centerville City is obligated
16 to transfer ownership of the land owned by Centerville City for Fire Station No. 83 to SDMFSA
17 no later than September 1, 2016. This obligation of the City to transfer ownership of the land for
18 Fire Station No. 83 is consistent with the current obligation of the City to transfer such land
19 under the existing Lease Agreement entered into by the City and the South Davis Metro Fire
20 Agency. Section 7 of the Lease Agreement provides that the City will transfer all right, title and
21 interest in the real property improvements for Fire Station No. 83 to the successor special district
22 of the South Davis Metro Fire Agency within 60 days of commencement of operations as a
23 special district. Based on these prior arrangements and contractual obligations staff recommends
24 approval.
25

26 Mayor Cutler opened the public hearing. Seeing no one wishing to comment, he closed
27 the public hearing.
28

29 Councilwoman Ivie asked if there is any possibility of this property becoming surplus in
30 the future and questioned if there is a way to allow Centerville first right to the property in such a
31 situation.
32

33 Jeff Bassett, Fire Chief, said it not likely that Fire Station No. 83 will ever move or
34 become irrelevant. He said they have already prepared plans to remodel this station in the near
35 future. He said Centerville is narrow and this is a good central location. He said their response
36 times are appropriate for the city from this location. He said the only option for a greater facility
37 would be to move west where there is open land, but response times would be unacceptable from
38 the west side of I-15.
39

40 Ms. Romney said she chose not to include a reversionary clause because it seemed
41 unlikely and to maintain clarity of all the documents and agreements involved. In addition, all

proceeds from the reversal would have to be used for fire agency purposes. However, she said a reversionary clause could be added to the agreements if the Council feels it is necessary.

Councilman McEwan made a **motion** to approve the transfer of approximately 0.74 acres of real property for Fire Station No. 83 located at 125 South Main Street to the South Davis Metro Fire Service Area and authorize Mayor Cutler to sign and execute a special warranty deed transferring the land; Parcel Nos. 02-102-0012 and 02-102-0013. The motion was seconded by Councilman Ince which passed by unanimous vote (5-0).

PUBLIC HEARING - GENERAL PLAN AMENDMENTS - WEST CENTERVILLE NEIGHBORHOOD PLAN - REMOVING INDUSTRIAL VERY-HIGH ZONING DISTRICT - SECTION 12-480-6 - Consider General Plan Amendments regarding Section 12-480-6, West Centerville Neighborhood Plan, Goal 1, Objective 1.I., removing the I-VH (Industrial Very-High) Zoning District from the extreme southeast area of the Centerville Business Park District - Ordinance No. 2016-23

Cory Snyder, Community Development Director, reported the Planning Commission and City Council have been concerned with uses allowed within the Industrial-Very High (I-VH) Zone not being in harmony with the future of the West Centerville Neighborhood and set a goal to revisit the West Neighborhood Plan. The Commission has recommended approval of a General Plan Amendment to eliminate I-VH from the West Centerville Neighborhood. Mr. Snyder explained this is only step one of the process. Step two would include a Zone Map amendment. The Commission was only comfortable approving the General Plan amendment. They were not comfortable amending the zoning map until a better plan for the future is established. The General Plan is a policy not an ordinance and eliminating the I-VH Zone from the General Plan simply shows a desire for future planning; it does not set a zoning map regulation. Mr. Snyder provided the history of the I-VH Zone and how it was amended in 2008 to allow Syro Steel to continue their use in a way that would eliminate some of the concerns related to their manufacturing process. In addition, the 2008 amendments provided for commercial uses and brought about the current mixture of uses on the west side, thus changing the essence of the neighborhood. He said it is now the Council's job to review the proposed General Plan amendment and decide if the Commission should move forward with a Zone Map amendment.

Mr. Snyder reviewed the few current uses located within the I-VH Zone. He said to his knowledge and according to the definition of an I-VH use, none of the businesses are actually performing an I-VH operation at this time. He said Syro Steel has currently put their manufacturing processes on hold and are only warehousing products. However, this does not mean they won't restart their manufacturing processes in the future. He explained a General Plan amendment will not render any of these uses nonconforming, that would come with the Zone Map amendment.

1 Mayor Cutler opened the public hearing.
2

3 Bob Mason, Masco Property, said he is one of those businesses owners located in the I-
4 VH Zone. He said he started his business in east Centerville in the 1970's but was later pushed to
5 the west side due to a City rezone. He agreed the future of West Centerville does not include
6 industrial uses but said he does not want his ability to do business limited. He said there is no
7 plan or vision for the future of this area and he believes it is premature for the City to make
8 changes until that plan is established. He said if there is no vision then the zone should be left
9 alone. He said the market should dictate the change, not the City. He said Syro Steel may only be
10 warehousing at this time but if a change in use is on the horizon it may push them to restart their
11 manufacturing processes in order to maintain their rights. He said he is okay with a General Plan
12 amendment but is strongly opposed to a Zone Map amendment. He said he has been told the
13 Zone Map amendment will not happen, but he is skeptical. He believes the whole process would
14 be better received if a full plan was established. He said a zone change will only limit property
15 rights. He said once a plan is established then the City could look for a developer that is
16 interested which in turn would bring about the zoning change. He said the City is trying to make
17 a change in hopes of a new vision, which he believes is not the best approach.
18

19 John Marsh, Bountiful resident, discussed air quality issues with regard to industrial uses.
20 He said citizens rely on the permit and zoning process to ensure air quality. He said he is not in
21 favor of high industrial uses within city boundaries.
22

23 Seeing no one else wishing to comment, Mayor Cutler closed the public hearing.
24

25 Lisa Romney, City Attorney, read the definition for Industrial-High and Industrial Very-
26 High and reviewed both the permitted and conditional uses in each zone. She explained the
27 General Plan is a visionary document and will not change the zoning designation. This means
28 those uses that currently exists within the I-VH Zone can continue within a conforming status
29 with a General Plan amendment. If and when a Zone Map amendment is completed, then the I-
30 VH uses would become nonconforming, thus changing the right.
31

32 Councilwoman Fillmore said this General Plan amendment will provide a vision for
33 future ordinances. She said considering the neighbors in the West Neighborhood area and
34 concerns that have been voiced with regard to density, industrial uses, and possible residential
35 expansion this seems like an easy first step.
36

37 Councilwoman Fillmore made a **motion** to approve Ordinance No. 2016-23 amending
38 the General Plan to eliminate the I-VH Zone. The **motion died** for lack of a second.
39

40 Councilman Ince said he is not sure how he feels about this amendment and he would
41 like some more time to research the issue and call the effected property owners. He said it seems

1 dramatically unfair to ask these long standing current businesses to move out. He said he is
2 uncomfortable with the idea of taking away their current rights and he is not ready to vote on this
3 issue.

4
5 Councilwoman Ivies said some residents have stated they would rather have Syro Steel
6 than more high-density housing in this area. She agreed more research is warranted.

7
8 Councilman McEwan said the City must be conscientious of those already in the
9 community. He said this feels like encroachment on current businesses. He said he would like to
10 see a planning processes that provides a cohesive direction for all of Centerville, not just north
11 Centerville, south Centerville, or West Centerville.

12
13 Mayor Cutler said, it is his opinion, the City Council is responsible to set a vision and
14 establish that vision in the General Plan. He believes it is appropriate to set a long-term goal
15 within the General Plan that there should be a different direction for the West Neighborhood. He
16 agreed there are challenges on how to proceed but believes the General Plan is a good place to
17 start. He agreed I-VH uses are not envisioned for the future of West Centerville. He also agreed
18 that holding off on a Zone Map amendment at this time is appropriate.

19
20 Councilwoman Fillmore said the City Council set a goal to look at the West Centerville
21 Neighborhood. She too agreed that a Zone Map amendment does not need to be immediate, but
22 that the General Plan amendment is acceptable.

23
24 Councilman Ince made a **motion** to table this item until the September 20, 2016 City
25 Council meeting to allow time for further research and discussion. The motion was seconded by
26 Councilman McEwan and passed by unanimous roll-call vote (5-0).

27
28 **MAYOR'S REPORT**

29
30 Mayor Cutler used this time to update the City Council on several items including the
31 South Davis Metro Fire Service Area, the Tour of Utah Stage 5, and the UTOPIA/UIA financial
32 reports.

33
34 **CITY COUNCIL LIAISON REPORT – Councilwoman Ivie liaison report of the**
35 **Landmarks Commission and the Whitaker Museum Board**

36
37 Councilwoman Ivie used this time to update the Council on recent meetings and activities
38 of the Landmarks Commission and the Whitaker Museum Board.

39

CITY MANAGER'S REPORT

Steve Thacker, City Manager, used this time to schedule a work session for the Planning Commission and the City Council to be held on September 7, 2016 at 7:00 p.m. to discuss the South Main Street Public Space Plan. The Council directed staff to contact (via two forms) all property and business owners that are within the City Center and Traditional Districts. Mr. Thacker informed the Council that staff will be meeting with UDOT this week to participate in a brainstorming session about the Parrish Lane Interchange. Mr. Thacker said he would discuss the Operational Metrics at a future meeting.

MISCELLANEOUS BUSINESS

Mayor Cutler encouraged Council members to register and attend the upcoming Utah League of Cities and Towns convention. He also asked the Council to consider a full 2% merit increase for the City Manager as discussed at a previous meeting.

Councilman Ince made a **motion** to approve a full 2% merit increase for Steve Thacker, City Manager, retroactive to July 3, 2016. The motion was seconded by Councilwoman Fillmore and passed by unanimous vote (5-0).

Steve Thacker, City Manager, requested the Council authorize additional crack seal work for parking lots and asphalt trails. He explained the crack seal is a prudent and timely action in advance of slurry seal next year. He explained the cost and funding mechanisms for the work.

Councilman McEwan made a **motion** to authorize the expenditure of no more than \$15,000 for crack seal work as discussed to be funded from the RAP Tax Fund and General Fund Contingency budget as appropriate. The motion was seconded by Councilwoman Ivie and passed by unanimous vote (5-0).

Councilwoman Fillmore said she has tried to listen to the recordings of past meetings and has found it to be difficult because of problems with the audio system and equipment. She suggested the Council look at options to replace the audio system in Council Chambers. Mayor Cutler agreed and requested the IT Steering Committee look at options and estimate costs for a new audio system. A majority of the Council agreed.

CLOSED MEETING & ADJOURNMENT

At 9:47 p.m., Councilman McEwan made a **motion** to adjourn the regular Council meeting and go into a closed meeting with a specific purpose to discuss the character and competency of individuals. The motion was seconded by Councilman Ince and passed by unanimous vote (5-0).

1 At 9:50 p.m. The City Council held a closed meeting for reasons allowed by state law,
2 including, but not limited to, the provisions of Section 52-4-205 of the Utah Open and Public
3 Meetings Act, and for attorney-client matters that are privileged pursuant to Utah Code Ann. §
4 78B-1-137, as amended. Those present included Paul A. Cutler, Mayor; Council members
5 Fillmore, Ince, Ivie, McEwan, and Mecham; and Lisa Romney, City Attorney.

6
7 The meeting was adjourned at 9:50 p.m.
8
9
10

11 _____
12 Marsha Morrow, City Recorder
13
14

15 _____
16 Kathleen Streadbeck, Recording Secretary

PRELIMINARY DRAFT (1)

Minutes of the Joint Centerville City Trails Committee/Centerville City Council meeting held Thursday, August 25, 2016 at 8:00 p.m. in the City Hall Multi-Purpose Room (downstairs) at 250 North Main Street, Centerville, Utah.

CITY COUNCIL MEMBERS PRESENT

Paul Cutler, Mayor
Tamilyn Fillmore
William Ince
Stephanie Ivie
George McEwan
Robyn Mecham

TRAILS COMMITTEE MEMBERS PRESENT

Denise Cox
Mark Dimond, Chair
Matt Johnson
Mikael Remington
Rick Turner, arrived at 8:30 p.m.

TRAILS COMMITTEE MEMBERS ABSENT

Brandon Federico
Mark Oligschlaeger

STAFF PRESENT

Steve Thacker, City Manager
Lisa Romney, City Attorney
Bruce Cox, Parks and Recreation Director
Connie Larson, Recording Secretary

VISITORS

Boy Scout Troop 1776

PLEDGE OF ALLEGIANCE

Boy Scout Troop 1776

BICYCLE MASTER PLAN PRESENTATION AND RECOMMENDATION

Steve Thacker, City Manager, said the City Council requested to meet with the Trails Committee about General Plan amendments pertaining to the Master Trails Plan text and map. Mark Dimond, Trails Committee Chair, explained the Trails Committee feels Centerville should strive to become a bicycle-friendly community.

Councilman McEwan asked for the definition of when parking is allowed in a bike lane. Matt Johnson explained if there is a specific bike lane on a shoulder there would be no parking allowed, unless there is room to have parking. If a road is wide enough for a bike lane and parking lanes in the same area, then parking is allowed. When there is a Share the Road sign, parking is allowed in the bike lane if there is a wide shoulder. There are three different classes of bike lanes based on national standards. Class III bike route is not striped; the bikeway provides for shared

PRELIMINARY DRAFT (1)

Centerville City Joint Trails Committee/City Council
Minutes of meeting
August 25, 2016

Page 2

1 use with motor vehicles, indicated with "Shared the Road" signage. Class I is a separate bike path
2 which would be like the Legacy Trail, and Class II is a specific bike lane striped on the street.
3 Mayor Cutler said there have been questions on how the bike lanes were chosen, and the process
4 used to choose bike lanes. There is concern for the safety of cyclists on Parrish Lane, especially
5 merging from the off ramp on east bound Parrish Lane. The Master Plan shows Parrish Lane as a
6 proposed bike lane route from 400 East to the trail head at 1250 West, but the City Council is
7 concerned about promoting Parrish Lane as a bike route to the Legacy Trail.

8
9 Mr. Thacker reported he and three other City employees met with UDOT last week to
10 brainstorm about the future rebuilding of the I-15 interchange. UDOT has done traffic counts as a
11 basis for this discussion, documenting current congestion, and there are two interchange design
12 concepts agreed upon for further study. One of the subparts to be studied for both concepts is the
13 possible incorporation of a combination pedestrian/bike pathway on Parrish Lane, separated from
14 the street (i.e. behind the curb). It is conceivable to convert some of the right-of-way behind the
15 curb for this purpose. Mr. Thacker suggested showing Parrish Lane as a proposed bike route to use
16 as leverage in future negotiations with UDOT. Councilwoman Fillmore mentioned Dan Burden,
17 national walkability expert, who suggested in his study of Centerville that the City has an
18 extraordinarily wide right-of-way that could be used to improve walkability. Councilwoman Ivie
19 expressed concern about mothers allowing young children to bike or walk alone on Parrish Lane,
20 as it currently is, with the assumption that it is safe.

21
22 Lisa Romney, City Attorney, suggested preparing two maps. One map for showing trails
23 and bike lanes. A second map of proposed future bike lanes for inclusion in the General Plan,
24 showing where the City would like to implement bike lanes when possible. Matt Johnson asked
25 how bike routes can be made safer. Chair Dimond explained the pedestrian/bike bridge was just
26 installed, but there is a need to solve the safest route to the bridge now. Mayor Cutler stated the
27 bike lanes on the Frontage Road north of Parrish will be completed next year, and hopefully bike
28 lanes on the Frontage Road south of Parrish will be completed in the future. Chair Dimond stated
29 when there are striped bike lanes, cars will give more room to cyclists. Councilman Ince suggested
30 the street sweepers be asked to give priority to the streets with striped bike lanes, so they are free
31 of debris and cyclists will not be forced to ride in the car lane.

32
33 At 8:30 p.m., Rick Turner arrived at the meeting.

34
35 Councilman McEwan suggested having signs installed on Parrish Lane at 1250 West
36 informing pedestrians to not walk on the south side of the overpass, but to use the pedestrian
37 walkway on the north side of Parrish. Mayor Cutler agreed and asked the Trails Committee to
38 follow up on this suggestion.

39
40 Lisa Romney, City Attorney, explained these General Plan amendments were not noticed
41 as an action item for this work session, but it will be on the September 6th City Council agenda for
42 action. Mike Smith will be asked to make a separate map of the proposed trails for bikes and
43 pedestrians. Councilman Ince asked what it would cost to stripe Bamberger Way with bike lanes
44 to direct cyclists to 400 West and then to Parrish Lane. Mr. Thacker explained the parking issues
45 on Bamberger Way should be evaluated first before bike lanes are considered.

46

PRELIMINARY DRAFT (1)

Centerville City Joint Trails Committee/City Council
Minutes of meeting
August 25, 2016

Page 3

The City Council agreed to create a map of the current trails for cyclists and pedestrians on the City website and in the City newsletter, and to have the proposed plan for trails and bike lanes in the General Plan.

JOINT TRAILS COMMITTEE/CITY COUNCIL DISCUSSION AND RECOMMENDATION FOR LANE STRIPING ON MAIN STREET SOUTH OF PARRISH

Steve Thacker, City Manager, displayed a drawing of how Main Street south of Parrish Lane could be striped, based on a recommendation from the City Engineer. UDOT said everything will be redone in 2018 after they overlay the road. They do not want to change the median this year, but are willing to narrow the median in 2018 for bike or travel lanes. There is 42-44 feet of asphalt, which means there can be an 11-foot travel lane in each direction for vehicles, leaving 4 to 5 feet of asphalt on each side beyond the shoulder stripe, and the gutter would be beyond that.

Mr. Thacker is negotiating with the Utah Transit Authority (UTA) to include a bus stop on 1250 West at the trail head. This would mean extending the right-turn pocket lane to allow the bus to leave the travel lane to pick-up passengers. UTA is supportive of this plan, and would pay for some of the trailhead amenities. The first bus stop is currently by the roundabout on 1250 West, and then the bus travels through West Bountiful. This bus route has two runs in the morning, and two runs in the evening. Since this area will be a bus stop, he has proposed to Maverik a closed roof pavilion at the stop, which is \$7,000 less than a trellis covering. Councilwoman Mecham said there is a \$600,000 grant available for sidewalks on major roads that are within one mile of schools. Mr. Thacker said at this time, all of the major roads near schools have sidewalks.

Councilman Ince said there are people he has talked to who are upset with cyclists who have their own idea of interpreting the traffic laws. He asked what can be done to train and encourage cyclists to follow the traffic laws. Chair Dimond replied it is usually ignorance on the cyclist's part, and it is difficult to educate a community on bike etiquette. Many group bike rides are sponsored by local bike shops. Bike shops could be asked to remind bikers of the laws before their ride begins. In the October newsletter, Chair Dimond and Matt Johnson will write an article on cycling courtesy and the importance of following traffic laws. This could be converted into a handout that can be given to bike stores.

EXCUSE CITY COUNCIL TO PROCEED WITH TRAILS MEETING

At 9:15 p.m., the City Council, Steve Thacker and Lisa Romney were excused from the meeting. Councilwoman Robyn Mecham remained at the meeting as the Committee's liaison.

MINUTES REVIEW AND APPROVAL

Minutes of the June 23, 2016 Trails Committee meeting were reviewed. Chair Mark Dimond made a **motion** to approve the minutes as written. Matt Johnson seconded the motion, which was passed by unanimous vote (5-0).

PRELIMINARY DRAFT (1)

Centerville City Joint Trails Committee/City Council
Minutes of meeting
August 25, 2016

Page 4

PLAN AND MAKE ASSIGNMENTS FOR PEDESTRIAN BRIDGE OPENING EVENT

The Trails Committee chose October 8th at 10 a.m. for the opening event for the pedestrian bridge. Local businesses and UDOT will be invited to attend this event. The opening events will be held on the west side at 1250 West, and parking will be on 1250 West north of Parrish. The Police Department will be asked to close 1250 West during this time, and to give a demonstration on bicycle safety. Instead of releasing balloons, homing pigeons could be used. Steve Chingren, a Centerville resident, has homing pigeons and other birds that he trains for bird shows at Hogle Zoo. Rick Turner will contact Mr. Chingren about using his pigeons for this event. The City website, The Davis Clipper, and the utility bill will be used to advertise this event.

TRAILS RELATED VOLUNTEER PROJECTS REPORT

Denise Cox was contacted by a Boy Scout who would like to install trail markers on the Bonneville Shoreline Trail made of fiberglass for his Eagle Scout project. Councilwoman Mecham reported a Boy Scout is working with Police Chief Paul Child on installing crossing flags on Main Street at the cross walks. Maintaining the Rockwood Trail would be a good Eagle Scout project.

FOLLOW UP TO BIKE TRACK IDEA

This item will be discussed at a future date.

NEXT MEETING

The next Trails Committee meeting will be held on Thursday, September 15, 2016 at 8:00 p.m. at City Hall.

ADJOURN

At 10:00 p.m., Chair Dimond made a **motion** to adjourn. Matt Johnson seconded the motion, which was passed by unanimous vote (5-0).

Mark Dimond, Chair

Date Approved

Connie Larson, Recording Secretary

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
9/6/2016**

Item No. 2.

Short Title: Summary Action Calendar

Initiated By:

Scheduled Time: 7:10

SUBJECT

- a. Approve Recording Secretary Agreement
- b. Addition of Police Department Evidence Technician/Emergency Management Assistant Position to the Centerville City Position Pay Grade Schedule
- c. Approve Amendment No. 1 to Interlocal Cooperation Agreement with Davis County regarding CDBG Program - Resolution No. 2016-23

RECOMMENDATION

- a. Approve the attached Recording Secretary Agreement with Melissa Smith.
- b. Approve the assignment of Evidence Technician/Emergency Management Assistant position to Pay Grade 10 in the Centerville City Position Pay Grade Schedule.
- c. Approve Resolution 2016-23 amending the Interlocal Cooperation Agreement with Davis County regarding CDBG Program.

BACKGROUND

a. Recording Secretary Agreement — Kathy Streadbeck turned in her resignation as Recording Secretary a few months ago with her last meeting to be the August 24, 2016 Planning Commission meeting. The City Manager recommends the City Council approve the attached Recording Secretary Agreement with Melissa Smith. She would work as an independent contractor as explained in the Agreement, similar to the other two recording secretaries used by the City. The City Manager has established a four-month trial period with the intent that he will have a discussion with her in January whether to continue using her services.

Recording secretaries provide their own equipment and supplies at home for transcribing the minutes (City provides equipment used at the meeting), and the City pays no benefits to them or on their behalf, including no Social Security taxes.

Although recording secretary positions are not formally assigned a pay grade, the City Manager considers the skills required to be comparable to the Secretary II position (Grade 6) in the City's Position Pay Grade Schedule. The Grade 6 pay range has a minimum of \$13.61 and a maximum of \$19.74 per hour. To compensate these independent contractors for the use of their own equipment and supplies, and to offset the impact of paying fully their own social security taxes, the minimum and maximum of the Grade 6 pay range is adjusted by \$2. The adjusted range, therefore, would be \$15.61 - \$21.74 per hour. Melissa will begin working for \$15.61 per hour. The Agreement states the hourly rate will be reviewed each year. Even though the

recording secretaries are independent contractors and not City employees, annual increases in the hourly rate for the City's three recording secretaries are recommended by the City Manager using the principles in the Salary Administration Guidelines approved each year by the City Council--i.e. the percentage increase depends on performance and where the contractor's current wage is within the pay range for that position.

b. Assign New Position to Pay Grade Schedule – In an earlier meeting, the City Council authorized the Police Chief to proceed with hiring an Evidence Technician/Emergency Management Assistant, a new position, which will be a Part-Time Employee working less than 30 hours per week. The City Manager and his assistant (Jacob Smith) analyzed the position using the City's point-factoring system to determine an appropriate pay grade based on internal equity. They recommend the position be assigned to Pay Grade 10, as shown in the attached Position Pay Grade Schedule.

c. Amendment to CDBG Agreement – In 2010 the City entered into an agreement with Davis County relating to the administration of the Community Development Block Grant program (CDBG). CDBG rules do not allow "small cities" to receive funds directly from HUD; therefore, these cities must participate in a regional organization to receive funds. Prior to 2010, the City participated with the WFRC's small city program, but decided it would likely be more competitive in the grant application process if it was competing against just other Davis County cities instead of the broader range of cities participating in the WFRC option. Funds are awarded to eligible projects and programs as recommended by the regional organization.

The original 2010 agreement (see 5th attachment) was for 3 years, however it automatically renews for three-year periods as described in section 1 on page 5. Davis County has proposed some technical revisions to the agreement as it is time for renewal (see 2nd and 4th attachments). The changes are to align the agreement with the Federal Fiscal Year, update language for changes in the program(s), and technical clarifications. The original agreement is not substantially changed. The 5th attachment shows where the changes shown in the 4th attachment affect the original agreement.

ATTACHMENTS:

- | | Description |
|--------------------------|---|
| ☐ | Recording Secretary Agreement |
| ☐ | Position Pay Grade Schedule |
| ☐ | CDBG Amendment Letter |
| ☐ | Resolution No. 2016-23-ILA for CDBG Program |
| ☐ | ILA Amendment No. 1-CDBG Program |
| ☐ | Original CDBG Agreement--with tags |

AGREEMENT

THIS AGREEMENT is made and entered into as of the ____ day of September, 2016, by and between **CENTERVILLE CITY**, a municipal corporation of the State of Utah, hereinafter referred to as the "City," and **MELISSA SMITH**, an individual, hereinafter referred to as "Contractor."

WITNESSETH

WHEREAS, the City desires to obtain certain clerical services in connection with providing minutes of meetings by the City and its various councils and boards; and

WHEREAS, Contractor is willing to provide such clerical services in accordance with the terms of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

Section 1. Services. Contractor hereby agrees to provide the following services to the City: attending and transcribing the minutes of meetings held by the City Council, Planning Commission, Board of Adjustment, and other committees as directed by the City. Contractor will be required to be present in a timely manner at each such meeting to take the minutes. Following the meetings, Contractor will prepare a typed draft of the minutes and submit an electronic version to the City Recorder within five (5) calendar days following the meeting. The minutes will be considered for approval at a subsequent meeting of the affected entity and corrections may be required. Final minutes (hard copy as well as electronic version) will be provided by the Contractor to the City Records for inclusion in the permanent records of the City within three (3) calendar days after final approval by the City Council, Planning Commission, Board of Adjustment, and other committees. This agreement for services is nonexclusive and the City reserves the right to hire or contract with other or additional persons as needed to provide services for the City.

Section 2. Compensation. For the services rendered under this Agreement, Contractor shall be paid by the City in the sum of Fifteen Dollars and Sixty-One Cents (\$15.61) per hour, effective September, 2016, for actual time expended in attendance at meetings and transcribing the minutes. The City will evaluate yearly the compensation paid to the Contractor.

Section 3. Independent Contractor. It is expressly understood and agreed by the parties hereto that Contractor is an independent contractor and not an employee of the City. Accordingly, Contractor is not entitled to receive any fringe benefits, retirement, or other benefits offered to City employees. No mileage shall be paid to Contractor by the City. Contractor shall be responsible for the payment of all withholding, social security, or other employment taxes which may be due in conjunction with the Contractor's rendering of services to the City.

Section 4. Equipment and Supplies. Contractor shall provide all equipment necessary to perform the services required hereunder except that the City will provide a laptop computer and recording equipment for use at the City meetings. Except as provided herein, Contractor will provide, at Contractor's sole expense, all equipment and supplies needed to perform Contractor's services hereunder including a personal computer, etc.

Section 5. Term of Agreement. It is expressly understood that either party may terminate this Agreement at any time upon giving fourteen (14) days written notice of termination to the other party. Such notice may be delivered personally or sent by certified mail, return receipt requested, postage prepaid to the other party at their last known address. Upon termination for any reason, Contractor agrees to immediately return to the City any tapes, keys, or other City property in the possession of Contractor and to deliver any drafts of minutes then under preparation.

Section 6. Assignment. This Agreement is personal to Contractor and may not be assigned or subcontracted.

Section 7. Entire Agreement. This Agreement contains the entire agreement and understanding of the parties with respect to the subject matter hereof and no prior agreements, representations, promises, or inducements, whether written or oral, which are not contained herein shall be of any force or effect.

Section 8. Severability. Should any portion of this Agreement for any reason be declared invalid or unenforceable, the invalidity or unenforceability of such portion shall not affect the validity or enforceability of any of the remaining portions and the same shall be deemed in full force and effect as if this Agreement had been executed with the invalid portions eliminated.

Section 9. Binding Effect. This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective officers, employees, successors and assigns.

IN WITNESS WHEREOF, the parties hereto have executed this agreement individually or by and through their respective duly authorized representatives as of the day and year first herein above written.

"CITY"

ATTEST:

CENTERVILLE CITY

City Recorder

By: _____
Mayor

"CONTRACTOR"

By: _____
Melissa Smith

STATE OF UTAH)
 :SS.
COUNTY OF DAVIS)

Notary Public

Residing at:

STATE OF UTAH)
)
) ss.
COUNTY OF _____)

Notary Public

Residing at:

Centerville City
Position Pay Grade Schedule
9/2/2016

Index Code	Department	Job Title	Pay Grade
100	Administration	City Manager	28
105		City Attorney	27
110		City Prosecutor	NC
115		City Engineer	NC
120		Finance Director/Assistant City Manager	25
122		Assistant to the City Manager	17
125		City Treasurer	14
130		City Recorder	12
131		Accountant III	14
132		Accountant II	12
133		Accountant I	10
135		Accounting Technician	7
145		Office Technician	3
150		Administrative Secretary	9
151		Secretary III	8
152		Secretary II	6
153		Secretary I	5

200	Community Development	Community Development Director	23
203		Planner II	13
206		Planner I	11
216		Planning & Zoning Technician	9
205		Chief Building Official	17

300	Justice Court	Justice Judge	NC
305		Court Clerk Supervisor	11
310		Court Clerk III	8
311		Court Clerk II	7
312		Court Clerk I	5

400	Parks & Recreation	Parks & Recreation Director	20
405		Parks Supervisor	14
410		Parks Maintenance Specialist III	10
411		Parks Maintenance Specialist II	9
412		Parks Maintenance Specialist I	7
415		Recreation Coordinator	10
420		Building Custodian	5
421		Recreation Instructor	NC

Centerville City
Position Pay Grade Schedule
9/2/2016

Index Code	Department	Job Title	Pay Grade
500	Police	Police Chief	25
505		Assistant Chief/Lieutenant	21
510		Sergeant	17
515		Police Officer III	15
516		Police Officer II	13
517		Police Officer I	12
518		IT Lead/Police Records Officer	16
519		Evidence Technician/EM Assistant	10
524		Dispatch Supervisor/Court Liaison	11
520		Dispatcher III	10
521		Dispatcher II	8
522		Dispatcher I	6
525		Crossing Guard	NA

600	Public Works	Public Works Director	23
610		Water Supervisor/Deputy Public Works Director	17
612		Drainage Utility Supervisor	14
615		Street Supervisor	15
611		GIS Coordinator/IT Support	15
621		Journey Mechanic	11
622		Apprentice Mechanic	10
625		Water Maintenance Operator III	12
626		Water Maintenance Operator II	10
627		Water Maintenance Operator I	8
630		Street Maintenance Operator III	12
631		Street Maintenance Operator II	10
632		Street Maintenance Operator I	8
640		Meter Reader	7
645		Laborer	6



Clerk / Auditor

Davis County Administration Building - P.O. Box 618 - Farmington Utah 84025
Telephone: (801) 451-3213 – Fax: (801) 451-3421

Curtis Koch, MBA, CGFM
Clerk/Auditor
August 19, 2016

Letter of Intent:

Dear Mayor,

This letter is in regards to the Community Development Block Grant program. Davis County is designated as an "Urban County" and receives entitlement funding for the CDBG program since fiscal year 2011.

Your city is a participant in the County's CDBG program and entered into an Interlocal Cooperation Agreement (Agreement # 2010 229) with Davis County in 2010 and have renewed this agreement every three years.

At this time the Interlocal Cooperation Agreement is in need of an amendment to include new language dictated from The Department of Housing and Urban Development. Due to the necessary amendment, each city will need to execute the amended Interlocal Cooperation Agreement.

The attached Amendment to the Interlocal Cooperation Agreement between Davis County and your city needs to be signed and dated by the Mayor, the City Recorder, and the City Attorney of your city.

Davis County anticipates bringing the Amended Agreement before the County Commission in mid-to late September. **Because of this timeline, please review and present this Amendment for approval in your next available City Council meeting and provide the signed Agreement to the following address via mail or in person:**

**Tony Zambrana, Grant Auditor
61 S. Main St.
Farmington, UT 84025**

Please contact me with any questions you may have.
Thank you,

Tony Zambrana, Grant Auditor
1-801-451-3276
tzambrana@co.davis.ut.us

RESOLUTION NO. 2016-23

**A RESOLUTION OF THE CITY COUNCIL OF CENTERVILLE CITY
AUTHORIZING THE EXECUTION OF AMENDMENT NO 1 TO
INTERLOCAL COOPERATION AGREEMENT BETWEEN
CENTERVILLE CITY AND DAVIS COUNTY RELATING TO THE
CONDUCT OF COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRAM FOR FEDERAL FISCAL YEARS 2011, 2012 AND 2013 AND
SUCCESSIVE THREE YEAR PERIODS THEREAFTER**

WHEREAS, the Interlocal Cooperation Act, set forth at *Utah Code Ann.* §§ 11-13-101, *et seq.*, as amended, authorizes public agencies and political subdivisions of the State of Utah to enter into mutually advantageous agreements for cooperative projects; and

WHEREAS, Centerville City and Davis County have previously entered into that certain Interlocal Cooperation Agreement Relating To The Conduct Of Community Development Block Grant Program For Federal Fiscal Years 2011, 2012, And 2013 And Successive Three Year Periods Thereafter, dated July 13, 2010 ("Interlocal Agreement"); and

WHEREAS, Davis County has requested certain amendments to the Interlocal Agreement to comply with Notice CPD-16-05 issued by the United States Department of Housing and Urban Development Community Planning and Development ("HUD"), which amendments are acceptable to the City; and

WHEREAS, the City Council has determined that it is in the best interest of the City to approve Amendment No. 1 to Interlocal Agreement in order to comply with federal regulations and notices;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
CENTERVILLE CITY, STATE OF UTAH:**

Section 1. Amendment Approved. The Centerville City Council hereby accepts and approves the attached Amendment No. 1 to Interlocal Agreement between Centerville City and Davis County regarding the CDBG Program in order to satisfy certain federal regulations and notices.

Section 2. Mayor Authorized to Execute. The Centerville City Council hereby authorizes the Mayor of Centerville City to sign and execute the attached Amendment No. 1 to Interlocal Agreement for and in behalf of Centerville City.

Section 3. Severability Clause. If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

Section 4. Effective Date. This Resolution shall become effective immediately upon its passage.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF CENTERVILLE CITY,
STATE OF UTAH, ON THIS 6th DAY OF SEPTEMBER, 2016.**

CENTERVILLE CITY

By: _____
Mayor Paul A. Cutler

ATTEST:

Marsha L. Morrow, City Recorder

CERTIFICATE OF PASSAGE AND EFFECTIVE DATE

According to the provisions of the U.C.A. § 10-3-719, as amended, resolutions may become effective without publication or posting and may take effect on passage or at a later date as the governing body may determine; provided, resolutions may not become effective more than three months from the date of passage. I, the municipal recorder of Centerville City, hereby certify that foregoing resolution was duly passed by the City Council and became effective upon passage or a later date as the governing body directed as more particularly set forth below.

MARSHA L. MORROW, City Recorder

DATE: _____

EFFECTIVE DATE: ____ day of _____, 20 ____.

EXHIBIT A

**AMENDMENT NO. 1 TO INTERLOCAL AGREEMENT
WITH DAVIS COUNTY FOR CDBG PROGRAM**

**AMENDMENT NO. 1 TO INTERLOCAL COOPERATION AGREEMENT BETWEEN DAVIS COUNTY
AND THE CITY OF CENTERVILLE RELATING TO THE CONDUCT OF COMMUNITY DEVELOPMENT
BLOCK GRANT PROGRAM FOR FEDERAL FISCAL YEARS 2011, 2012 AND 2013 AND SUCCESSIVE
3 YEAR PERIODS THEREAFTER**

This Amendment No. 1 to Interlocal Cooperation Agreement between Davis County and the City of Centerville Relating to the Conduct of Community Development Block Grant Program for Federal Fiscal Years 2011, 2012 and 2013 and Successive 3 Year Periods Thereafter (this "Amendment") is made and entered into by and between Davis County, a body corporate and politic and political subdivision of the state of Utah (the "County"), and the City of Centerville, a municipal corporation of the state of Utah (the "City"). The County and the City may be collectively referred to in this Amendment as the "Parties."

RECITALS

This Amendment is made and entered into by and between the Parties based, in part, upon the following recitals:

- A. The Parties previously entered into an *Interlocal Cooperation Agreement Between Davis County and the City of Centerville Relating to the Conduct of Community Development Block Grant Program for Federal Fiscal Years 2011, 2012, and 2013 and Successive 3 Year Periods Thereafter*, dated May 19, 2010 by the City and July 13, 2010 by the County, which is labeled Davis County Contract Nos. 2010-229, 2010-229A, and 2010-229B (the "Cooperation Agreement");
- B. Pursuant to Notice CPD-16-05 (the "Notice") issued by the United States Department of Housing and Urban Development Community Planning and Development ("HUD"), it is necessary for the Cooperation Agreement to be amended in order to satisfy certain requirements set forth in the Notice; and
- C. The Parties, through this Amendment, desire to modify certain terms and/or provisions of the Cooperation Agreement in order to comply with the Notice.

Now, based upon the foregoing, and in consideration of the terms set forth in this Amendment, the Parties do hereby agree as follows:

1. Recital D of the Cooperation Agreement is amended as follows:

July 1, 2010 is replaced with October 1, 2010.

2. Recital F of the Cooperation Agreement is omitted in its entirety and replaced with the following:

This Agreement provides for an initial three year term commencing on October 1, 2010 and continuing through September 30, 2013 with successive three year terms corresponding with HUD qualification periods, automatically renewing.

3. The second sentence of Recital G is amended as follows:

The word "federal" is added after "In order to ensure participation by the City in the urban county and as part of the ..." and before "fiscal years 2011, 2012, and 2013 urban county qualification process,"

4. The fourth sentence of Section 1 of the Cooperation Agreement is amended as follows:

July 1, 2011 is replaced with October 1, 2010 and June 30, 2013 is replaced with September 30, 2013.

5. Section 1 of the Cooperation Agreement is amended such that the sentence set forth below is the first sentence of Section 1. Section 1 shall otherwise remain the same.

This interlocal cooperation agreement (the "agreement") covers the CDBG Entitlement program and, where applicable, the HOME Investment Partnership and Emergency Solutions Grants Programs.

6. The final three sentences of Section 3 of the Cooperation Agreement are omitted in their entirety and replaced with the following:

By executing the agreement, the City understands that it may: (1) not apply for grants under the State CDBG Program for fiscal years during the period in which it participates in the County's CDBG Program; (2) receive a formula allocation under the HOME Program, if applicable, only through the County; thus, even if the County does not receive a HOME formula allocation, the City cannot form a HOME consortium with other local governments; (3) may receive a formula allocation under the ESG Program, if applicable, only through the County.

7. The following shall be added to the end of Section 6 of the Cooperation Agreement:

The City is precluded from selling, trading, or otherwise transferring all or any portion of the funds that it receives from County under the Agreement to another metropolitan city, urban county, unit of general local government, Indian tribe, or insular area that, directly or indirectly, receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under Title I of the Housing and Community Development Act of 1974, as amended.

- 8. The penultimate sentence of Section 7 of the Cooperation Agreement is omitted in its entirety and replaced with the following:**

In addition, the City and the County shall take all actions necessary to assure compliance with the County's certification under Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended, regarding Title VI of the Civil Rights Act of 1964, the Fair Housing Act, and affirmatively furthering fair housing, and the City and the County shall comply with Section 109 of Title I of the Housing and Community Development Act of 1974, which incorporates Section 504 of the Rehabilitation Act of 1973 and the Age Discrimination Act of 1975, as well as other applicable laws.

- 9. Section 13 of the Cooperation Agreement is amended as follows:**

(cooperation) is removed and replaced with cooperation.

- 10. Continuing Effect of the Agreement.** Except to the extent specifically modified by this Amendment, the terms and conditions of the Cooperation Agreement shall remain in full force and effect.

[Signature Page Follows]

IN WITNESS WHEREOF, the Parties have executed this Amendment in duplicate, each of which shall be deemed an original.

DAVIS COUNTY

John Petroff, Jr., Chair,
Davis County Board of County Commissioners
Date: _____

ATTEST:

Curtis Koch, Davis County Clerk/Auditor
Date: _____

Reviewed and Approved as to Form and Legality:

Davis County Attorney's Office
Date: _____

CITY OF CENTERVILLE

Mayor
Date: _____

ATTEST:

City Recorder
Date: _____

Reviewed and Approved as to Form and Legality:

City Attorney
Date: _____

INTERLOCAL COOPERATION AGREEMENT

THIS IS AN INTERLOCAL COOPERATION AGREEMENT, made and entered into by and between DAVIS COUNTY, UTAH, a body corporate and politic of the State of Utah, and the city of Centerville, a municipal corporation.

RECITALS

A. In 1974 the U.S. Congress enacted the Housing and Community Development Act of 1974, as since amended (42 U.S.C. 5301 *et seq.*), and in 1990 the U.S. Congress enacted the Cranston-Gonzales National Affordable Housing Act, as since amended (42 U.S.C. 5301 *et seq.*) collectively (the "Act"), permitting and providing for the participation of the United States government in a wide range of local housing and community development activities and programs of the Act which activities and programs are administered by the U.S. Department of Housing and Urban Development ("HUD").

B. The primary objective of the Act is the development of viable urban communities and access by every resident to decent housing, shelter and ownership opportunity regardless of income or minority status, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income, with this objective to be accomplished by the federal government providing financial assistance pursuant to the Act in the form of community development block grant ("CDBG") Program funds to state and local governments to be used in the conduct and administration of housing, shelter and community development activities and projects as contemplated by the primary objectives of the Act (the "CDBG program").

C. To implement the policies, objectives and other provisions of the Act, HUD has issued rules and regulations governing the conduct of the CDBG program, published in 24 Code of Federal Regulations (CFR), Part 92 and Part 570 (the "Regulations"), which regulations provide that a county may qualify as an "urban county," as defined in Section 570.3 of the Regulations, and thereby become eligible to receive entitlement grants from HUD for the conduct of CDBG program activities as an urban county and that cities and other units of general local governments in the same metropolitan statistical area that do not or cannot qualify for separate entitlement grants may be included as a part of the urban county by entering into cooperation agreements with the urban county in accordance with the requirements of the Regulations.

Davis County will notify participating units of general local government governing bodies that they are automatically included in the urban county unless they elect to be excluded at the time of urban county qualification or requalification. The city choosing to be excluded will notify both the county and the HUD Regional Office of its election to be excluded by May 15 of the year of urban county requalification.

Amendment
#1

D. The County is now qualified under the Regulations to become an urban county and to begin receiving CDBG program funds from HUD by annual grant agreements beginning on ~~July 1, 2010.~~ October 1, 2010.

E. In 1981, and again since then, HUD amended the Regulations, pursuant to amendments of the Act, revising the qualification period for urban counties by providing that the qualification by HUD of an urban county shall remain effective for three successive federal fiscal years regardless of changes in its population during that period, except for failure of an urban county to receive a grant during any year of that period, and also providing that during the three-year

period of qualification, no included city or other unit of general local government may withdraw from nor be removed from the urban county for HUD's grant computation purposes, and no city or other unit of general local government covering an additional area may be added to the urban

Amendment
#2

county during that three-year period except where permitted by HUD regulations.

F. ~~This Agreement provides for an initial three year term with successive three year terms corresponding with HUD qualification periods, automatically renewing.~~

Amendment
#3

G. The County recognizes and understands that it does not have independent legal authority to conduct some kinds of community development and housing assistance activities within the boundaries of an incorporated city without that city's approval. In order to ensure participation by the City in the urban county and as part of the fiscal years 2011, 2012, and 2013 urban county qualification process, the County and City are required to enter into this interlocal agreement authorizing the County to undertake or to assist in undertaking essential community development and housing assistance activities within the City as may be specified in the "Annual Action Plan of Community Development Objectives and Projected Use of Funds" (the "Action Plan") to be submitted to HUD annually by the County to receive its annual CDBG and HOME entitlement grants.

H. Under general provisions of Utah law governing contracting between governmental entities and by virtue of specific authority granted in the Utah Interlocal Cooperation Act, Section 11-13-101 *et seq.*, Utah Code Ann. (2005), any two or more public agencies may enter into agreements with one another for joint or cooperative action, or for other purposes authorized by law.

I. Accordingly, the County and City have determined that it will be mutually beneficial and in the public interest to enter into this interlocal cooperation agreement regarding the conduct of the County's CDBG Program,

THEREFORE, in consideration of the promises and the cooperative actions contemplated

hereunder, the parties agree as follows:

Amendment
#5

1. A fully executed copy of this interlocal cooperation agreement (the "agreement"), together with the approving resolutions of the City and the County, shall be submitted to HUD by the County as part of its qualification documentation. The City hereby gives the County the authority to carry out CDBG Program activities and projects within the City's respective municipal boundaries. By entering into this agreement with the County, the City shall be included as a part of the urban county for CDBG program qualification and grant calculation

Amendment
#4

purposes. The period of performance of this agreement shall cover three CDBG Program years beginning July 1, 2011 and ending June 30, 2013 and successive 3-year periods thereafter. Each city will participate for the next three program years, and automatically renewing each successive 3-year period. Subject to the termination provisions set forth in Paragraph 12, below, a City may terminate its participation in the agreement by giving written notice to the County prior to the commencement of the next 3-year period; provided, however, that this agreement will remain in effect until the CDBG funds and income received in the 3-year period then in effect are expended and the funded activities completed. As provided in Section 570.307 of the Regulations, the qualification of the County as an urban county shall remain effective for the entire 3-year period in effect regardless of changes in its population during that period of time, and the parties agree that a City or Cities may not withdraw from nor be removed from inclusion

in the urban county for HUD's grant computation purposes during that 3-year period. Prior to the beginning of each succeeding qualification period, by the date specified in HUD's urban county qualification notice for the next qualification period, the County shall notify each City in writing of its right not to participate and shall send a copy of such notice to the HUD field office by the date specified in the urban county qualification schedule issued for that period.

2. The City and the County shall cooperate in the development and selection of CDBG program activities and projects to be conducted or performed in the City during each of the three program years and for each successive 3-year covered by this agreement. The City understands and agrees, however, that the County shall have final responsibility for selecting the CDBG program activities and projects to be included in each annual grant request and for annually filing the Annual Action Plan with HUD.

3. The City recognizes and understands that the County, as a qualified urban county, will be the entity required to execute all grant agreements received from HUD pursuant to the County's annual requests for CDBG program funds and that as the grantee under the CDBG programs it will be held by HUD to be legally liable and responsible for the overall administration and performance of the annual CDBG programs, including the projects and activities to be conducted

Amendment
#6

in the City. ~~By executing the agreement, the City understands that they (1) may not apply for grants under the Small Cities or State CDBG Programs from appropriations for fiscal years during the period in which they are participating in the urban county's CDBG program; and (2) the City may receive HOME formula allocation only through the urban county. Thus, even if the urban county does not receive HOME formula allocation, the City cannot form a HOME~~

~~consortium with other local governments. However, the City may apply for funds directly to the State of Utah HOME program.~~

4. The City shall cooperate fully with the County in all CDBG program efforts planned and performed hereunder. The City agrees to allow the County to undertake or assist in undertaking, essential community development and housing assistance activities within the City as may be approved and authorized in the County's CDBG grant agreement including the 5-year Consolidated Plan. The City and the County also agree to cooperate to undertake, or assist in the undertaking, community renewal and lower income housing assistance activities.

5. The City understands that it will be necessary for the City to enter into separate project agreements or sub-grants in writing with the County with respect to the actual conduct of the projects and activities approved for performance in the City and that the funds designated in the County's Final Statements for those projects and activities will also be funded to the City under those separate project agreements or subgrants. Subject to the provisions of Paragraph 3 above, the City will administer and control the performance of the projects and activities specified in those separate project agreements, will be responsible for the expenditure of the funds allocated for each such project or activity, and will conduct and perform the projects and activities in compliance with the Regulations and all other applicable federal laws and requirements relating to the CDBG program. The City also understands and agrees that, pursuant to 24 CFR 570.501(b), they are subject to the same requirements applicable to subrecipients, including the requirement of a written agreement as described in 24 CFR 570.503. Prior to disbursing any CDBG program to any subrecipients, the City shall enter into written agreements with such subrecipients in compliance with 24 CFR 570.503 (CDBG) of the Regulations.

6. All CDBG program funds that are approved by HUD for expenditure under the County's grant agreements for the three Program years covered by this agreement and its extensions, including those that are identified for projects and activities in the City, will be budgeted and allocated to the specific projects and activities described and listed in the County's Annual Plan submitted annually to HUD and those allocated funds shall be used and expended only for the projects or activities to which the funds are identified. No project or activity, or the amount of funding allocated for such project or activity, may be changed, modified, substituted or deleted

Amendment
#7

by a City without the prior written approval of the County and the approval of HUD when that approval is required by the Regulations.

7. Each City agrees to do all things that are appropriate and required of it to comply with the applicable provisions of the grant agreements received by the County from HUD, the provisions of the Act, and all Rules and Regulations, guidelines, circulars and other requisites promulgated by the various federal departments, agencies, administrations and commissions relating to the CDBG program. The City and the County agree that failure by them to adopt an amendment to the agreement incorporating all changes necessary to meet the requirements for cooperation agreements set forth in the Urban County Qualification Notice applicable for a subsequent three-year qualification period, and to submit the amendment to HUD as provided in the urban county qualification notice, will void the automatic renewal of such qualification period. In addition the City and the County shall take all actions necessary to assure compliance with the certification required of the County by Section 104(b) of Title I of the Housing and Community Development Act of 1974 as amended, Title VI of the Civil Rights Act of 1964, the Fair Housing Act, Section 109 of Title I of the Housing and Community Development Act of 1974 and other applicable

laws. ~~In addition, the parties understand and agree that the County may not provide any CDBG funding for activities in or in support of any City that does not affirmatively further fair housing within its jurisdiction, or that impedes the County's actions to comply with its fair housing certification.~~

8. Each City affirms that it has adopted and is enforcing:

- (a) a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
- (b) a policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

9. During the period of performance of this agreement as provided in Paragraph 1, each City shall:

(a) Report and pay to the County any program income, as defined in 24 CFR 570.500(a) for the CDBG program, received by the City, or retain and use that program income subject to and in accordance with the applicable program requirements and the provisions of the separate CDBG project agreements that will be entered into between the City and the County for the actual conduct of the CDBG program,

(b) Keep appropriate records regarding the receipt of, use of, or disposition of all program income and make reports thereon to the County as will be required under the separate CDBG project agreement between the City and the County, and

(c) Pay over to the County any program income that may be on hand in the event of close-out or change in status of the City or that may be received subsequent to the close-out or change in status as will be provided for in the separate CDBG project agreements mentioned above.

10. The separate CDBG project agreements or sub-grants that will be entered into between the County and the City for the conduct of the CDBG Program, as mentioned and referred to elsewhere in this agreement, shall include provisions setting forth the standards which shall apply to any real property acquired or improved by the City in whole or in part using CDBG Program funds. These standards will require the City to:

(a) Notify the County in a timely manner of any modification or change in the use of that property from the use planned at the time of the acquisition or improvement and this notice requirements shall include any disposition of such property.

(b) Reimburse the County in an amount equal to the current fair market value of property acquired or improved with CDBG Program funds (less any portion thereof attributable to expenditures of non-CDBG funds) that is sold or transferred for a use which does not qualify under the Regulations; and

(c) Pay over to the County any Program income that is generated from the disposition or transfer of property either prior to or subsequent to any close-out, change of status or termination of this cooperation agreement or any separate project agreement that is applicable.

11. Any changes and modifications to this agreement shall be made in writing, shall be executed by both parties prior to the performance of any work or activity involved in the change and be approved by HUD if necessary to comply with the Regulations.

12. This agreement shall remain in force and effect until the CDBG funds and program income received are expended and the funded activities completed.

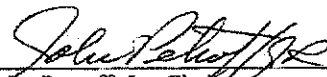
Amendment
#9

13. If the County qualifies as an urban county, the parties agree not to veto or otherwise obstruct the implementation of the approved 5-year Consolidated Plan during that three year ~~(cooperation)~~ agreement period and for such additional times as may be required for the expenditure of Consolidated Plan funds granted for that period.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be duly authorized and executed by each City on the date specified on the respective signature pages and by the County on the 13 day of JULY, 2010.

SIGNATURE PAGE FOR DAVIS COUNTY
TO
INTERLOCAL COOPERATION AGREEMENT
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
FOR FEDERAL FISCAL YEARS 2011, 2012, AND 2013 AND
SUCCESSIVE THREE YEAR PERIODS THEREAFTER

BOARD OF DAVIS COUNTY COMMISSIONERS
DAVIS COUNTY, UTAH

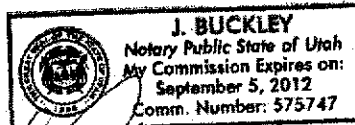

John Petroff, Jr., Chairman

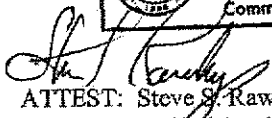
STATE OF
COUNTY

STATE OF UTAH)
COUNTY OF DAVIS)

who being
Utah, and
law.

On this 13th day of July, 2010, personally appeared before me John Petroff, Jr., who being duly sworn, did say that he is the Chairman of the Board of County Commissioners of Davis County, State of Utah, and that the foregoing instrument was signed on behalf of Davis County, by authority of law.




ATTEST: Steve S. Rawlings
Davis County Clerk/Auditor


NOTARY PUBLIC
Residing in Davis County

Reviewed as to form and compatibility with
the laws of the State of Utah

ATTEST

By 
Mary Center

By: _____
Deputy Clerk/Auditor


COUNTY ATTORNEY

word 5-18-1

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
9/6/2016**

Item No. 3

Short Title: General Plan Amendments - Bicycle & Non-Motorized Vehicle Pathways and Trails Master Plan Map

Initiated By: Centerville Trails Committee

Scheduled Time: 7:20

SUBJECT

Consider proposed General Plan amendments to Section 12-450-3 regarding Bicycle and Non-Motorized Vehicle Pathways in the Transportation and Circulation element of the General Plan, and amendments and updates to the Centerville Trails Master Plan Map as referenced in Section 12-460-2 regarding Trails in the Community Facilities element of the General Plan – Ordinance No. 2016-21

RECOMMENDATION

Approve Ordinance No. 2016-21 amending Section 12-450-3 of the Centerville General Plan regarding Bicycle and Non-Motorized Vehicle Pathways and amendments and updates to the Centerville Trails Master Plan Map as referenced in Section 12-460-2 of the General Plan.

BACKGROUND

On June 22, 2016, the Planning Commission reviewed the Trails Committee's proposed amendments to the General Plan regarding bicycle and non-motorized paths and the Centerville Trails Master Plan Map. The Planning Commission recommends approval of the proposed amendments. The Planning Commission's recommendation is set forth in the attached Transmittal Report.

On July 19, 2016, the City Council held a public hearing and reviewed the proposed amendments to the General Plan regarding trails and bikeways. After some discussion and debate, the City Council approved a motion to table approval of the proposed amendments until the Council has a chance to meet with the Trails Committee to discuss the matter. On August 25, 2016, the City Council met in a joint work session with the Trails Committee to discuss the proposed General Plan amendments regarding trails and bikeways. As part of that meeting, the groups discussed the City Attorney proposed edits to the language in the General Plan and agreed to these edits as well as another change to make reference to two maps: (1) a map showing the current existing trails and bikeways; and (2) a map showing future proposed trails and bikeways. Staff has prepared a new Ordinance No. 2016-21 reflecting the text edits suggested by the City Attorney and adding language in Section 12-450-3 and Section 12-460-2 to reference two maps: (1) the Centerville Trails and Bikeways Map; and (2) the Centerville Trails and Bikeways Master Plan. The revised Ordinance No. 2016-21 and the new maps are attached.

ATTACHMENTS:

Description

- ▣ Ordinance No. 2016-21-Bike Paths
- ▣ Ordinance No. 2016-21-Exhibit A
- ▣ Ordinance No. 2016-21-Exhibit B
- ▣ 8-25-2016-Joint CC TC Work Session
- ▣ 7-19-2016 CC Transmittal Report
- ▣ City Engineer Email
- ▣ City Attorney Email on Redlines
- ▣ City Attorney Suggested Redlines
- ▣ 6-22-2016 PC Staff Report
- ▣ 6-22-2016 PC recommendation pgs 2-3

ORDINANCE NO. 2016-21

AN ORDINANCE AMENDING SECTION 12-450-3 OF THE CENTERVILLE GENERAL PLAN REGARDING BICYCLE AND NON-MOTORIZED VEHICLE PATHWAYS, AMENDING SECTION 12-460-2 OF THE SAME REGARDING TRAILS, AND ADOPTING THE CENTERVILLE TRAILS AND BIKEWAYS MAP AND THE TRAILS AND BIKEWAYS MASTER PLAN AS REFERENCED IN SECTION 12-460-2 AND SECTION 12-460-2

WHEREAS, the Trails Committee requests and recommends amendments to Section 12-450-3 of the Centerville General Plan regarding bicycle and non-motorized vehicle pathways in the City and amendments and updates to the Centerville Trails Master Plan Map as referenced in Section 12-460-2 of the same; and

WHEREAS, the proposed amendments and revisions to Section 12-450-3 and Section 12-460-2 of the Centerville General Plan regarding bicycle and non-motorized vehicle pathways and the Centerville Trails Master Plan Map have been reviewed by the Planning Commission and the Planning Commission recommends approval of the proposed amendments; and

WHEREAS, City Council has determined that the proposed amendments to the General Plan are consistent with the goals, objectives and policies of the Centerville General Plan and are in the best interest of the City and the public to provide updated language and maps for City trails and bicycle and non-motorized pathways; and

WHEREAS, the proposed amendments to the General Plan as set forth herein have been reviewed by the Planning Commission and the City Council and all appropriate public notices have been provided and appropriate public hearings have been held in accordance with Utah law to obtain public input regarding the proposed revisions to the General Plan.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF CENTERVILLE CITY, STATE OF UTAH, AS FOLLOWS:

Section 1. Amendment. Section 12-450-3 of the Centerville General Plan regarding Bicycle and Non-Motorized Vehicle Pathways is hereby amended to read in its entirety as follows.

12-450-3. Bicycle and Non-Motorized Vehicle Pathways

Centerville should strive to become a bicycle friendly community. Bicycling in the City should promote, increase, improve, and enhance riding in the City as a safe, healthy, and enjoyable means of transportation and recreation. The Trails Committee desires to make the City a supportive environment for cyclists through establishing the following:

- Provide more biking lanes to increase, improve and enhance bicycling
- Introduce signage and pavement markings to create bike friendly streets
- Provide supportive law enforcement and education programs to assist motorists and bicyclists alike to become knowledgeable of traffic laws and to encourage adherence to such traffic laws

- Create and maintain a bikeways map that is downloadable via the City website that illustrates the current bicycle paths within the City for the following classification of bicycle paths: (1) Bike Paths (Class I) defined as bikeways that provide bicycle travel on a paved right-of-way completely separated from any street or highway; (2) Bicycle Lanes (Class II) defined as bikeways that provide a striped and stenciled lane for one-way bike travel on a street or highway adjacent to motor vehicle travel; and (3) Bicycle Routes and Bike Friendly Streets (Class III) defined as bikeways that provide for shared use with pedestrian or motor vehicle traffic identified only by signing.

Due to the City's unique geography many bicycle events pass through the City. Therefore, it is important to establish links to bicycle paths, lanes and routes with neighboring cities, and to create safe places to lock bicycles up both at the beginning and end of a trip. The City should consider adopting requirements for new commercial developments to include bicycle racks and bicycle maintenance stands with integrated tools.

In some cases, infrastructure solutions alone cannot solve all of the problems that bicyclists encounter. Infrastructure modifications may not always be necessary to create a supportive environment for bicyclists. Integrating engineering approaches with education, enforcement, and encouragement programs multiplies the benefits to bicyclists.

The currently available bikeways within the City are shown in the attached Centerville Trails and Bikeways Map. This map may be updated as future trails and bikeways are established. Potential future bicycle paths within the City are set forth in the attached Centerville Trails and Bikeways Master Plan.

~~Despite attention given to bicycles as an alternative means of regular transportation in recent years, the bicycle today is still used primarily for recreation. Because of the frequent conflicts and problems that result from bicycle sharing street rights-of-way, Centerville City has determined it best to not encourage Class III bikeways, where the bikeway is on the automobile right-of-way with only signs and stripes on the pavement indicating the bikeway. Public funding for bikeways in Centerville City should only be for Class I and II bikeways, where they are physically separated from the automobile rights-of-way. Such a bikeway could be developed as a part of the buffer strip recommended along the Frontage Road, or as part of a linear park along Ricks Creek. The City should actively support the implementation of a Class I or Class II bikeway/pedestrian pathway from the east side the Interstate to the future Legacy Parkway trail system west of Interstate 15. This pathway needs to be properly incorporated into the expanded overpass for Centerville City at Parrish Lane that will be build during the reconstruction of Interstate 15. The overpass should be planned to be sufficiently wide to properly accommodate the bikeway/pathway including appropriate separation or barriers along with other surface improvements.~~

Section 2. Subsection 12-460-2 of the Centerville General Plan regarding Trails is hereby amended to read in its entirety as follows.

12-460-2. Trails

Trails enhance the quality of life of a community by providing recreational opportunities and alternative modes of transportation while promoting better health. According to one study, 57 percent of prospective homebuyers cited a nearby trail as the most desired amenity when buying a home.

Centerville City values its trails and aims to create and maintain an organized network of urban trails connecting residences, parks, schools, churches, and businesses within the city and providing access to the foothill trails, the Legacy Parkway Trail, and adjacent communities. This section of the General Plan identifies existing trails and general objectives regarding trail development and maintenance ~~(see attached map for locations of trails and trailheads)~~. The currently available trails and trail systems within the City are shown in the attached Centerville Trails and Bikeways Map. This map may be updated as future trails and bikeways are established. Potential future trails and trail systems within the City are set forth in the attached Centerville Trails and Bikeways Master Plan.

1. Overview of Existing Trails. Four major trail systems are currently available to residents as depicted on the attached Centerville Trails and Bikeways Master Plan map. These major trail systems include:
 - (a) Hillside Trail Network.
 - (b) Regional Trail Network. The Regional Trail Network includes the Legacy Parkway Trail and the Denver and Rio Grand Western (D&RGW) Trail. The D&RGW Trail runs from Roy and ~~will~~ connects with the Legacy Parkway Trail in Centerville. This trail system also connects with the Jordan River Parkway trail system which runs through the Salt Lake Valley.
 - (c) Inner-city pathways. All inner-city pathways should be limited to non-motorized use and prohibit equestrian use.
 - (d) Motorized Trails. In addition to the above mentioned trails for non-motorized use, the "Fire Break Road" and "bowl area" are currently designated for motorized vehicle usage.

* * *

Section 3. Amendment. The Centerville Trails and Bikeways Map as referenced in Section 12-450-3 and Section 12-460-2 of the Centerville General Plan regarding established Trails and Bikeways within the City is hereby adopted as set forth in **Exhibit A** attached hereto and incorporated herein by reference. The Centerville Trails and Bikeways Master Plan as referenced in Section 12-450-3 and Section 12-460-2 of the Centerville General Plan regarding future proposed Trails and Bikeways within the City is hereby adopted as set forth in **Exhibit B** attached hereto and incorporated herein by reference.

Section 4. Severability. If any section, part or provision of this Ordinance is held invalid or unenforceable by a court of competent jurisdiction, such invalidity or unenforceability shall not affect any other portion of this Ordinance, and all sections, parts and provisions of this Ordinance shall be severable.

Section 5. Omission Not a Waiver. The omission to specify or enumerate in this ordinance those provisions of general law applicable to all cities shall not be construed as a waiver of the benefits of any such provisions.

Section 6. Effective Date. This Ordinance shall become effective immediately upon publication or posting, or thirty (30) days after passage, whichever occurs first.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF CENTERVILLE CITY,
STATE OF UTAH, ON THIS 6th DAY OF SEPTEMBER, 2016.**

ATTEST:

CENTERVILLE CITY

Marsha L. Morrow, City Recorder

By: _____
Mayor Paul A. Cutler

Voting by the City Council:

	"AYE"	"NAY"
Councilmember Fillmore	_____	_____
Councilmember Ince	_____	_____
Councilmember Ivie	_____	_____
Councilmember McEwan	_____	_____
Councilmember Mecham	_____	_____

CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING

According to the provisions of the U.C.A. § 10-3-713, as amended, I, the municipal recorder of Centerville City, hereby certify that foregoing ordinance was duly passed by the City Council and published, or posted at: (1) 250 North Main; (2) 655 North 1250 West; and (3) RB's Gas Station, on the foregoing referenced dates.

MARSHA L. MORROW, City Recorder

DATE: _____

RECORDED this ____ day of _____, 2016.

PUBLISHED OR POSTED this ____ of _____, 2016.

Exhibit A

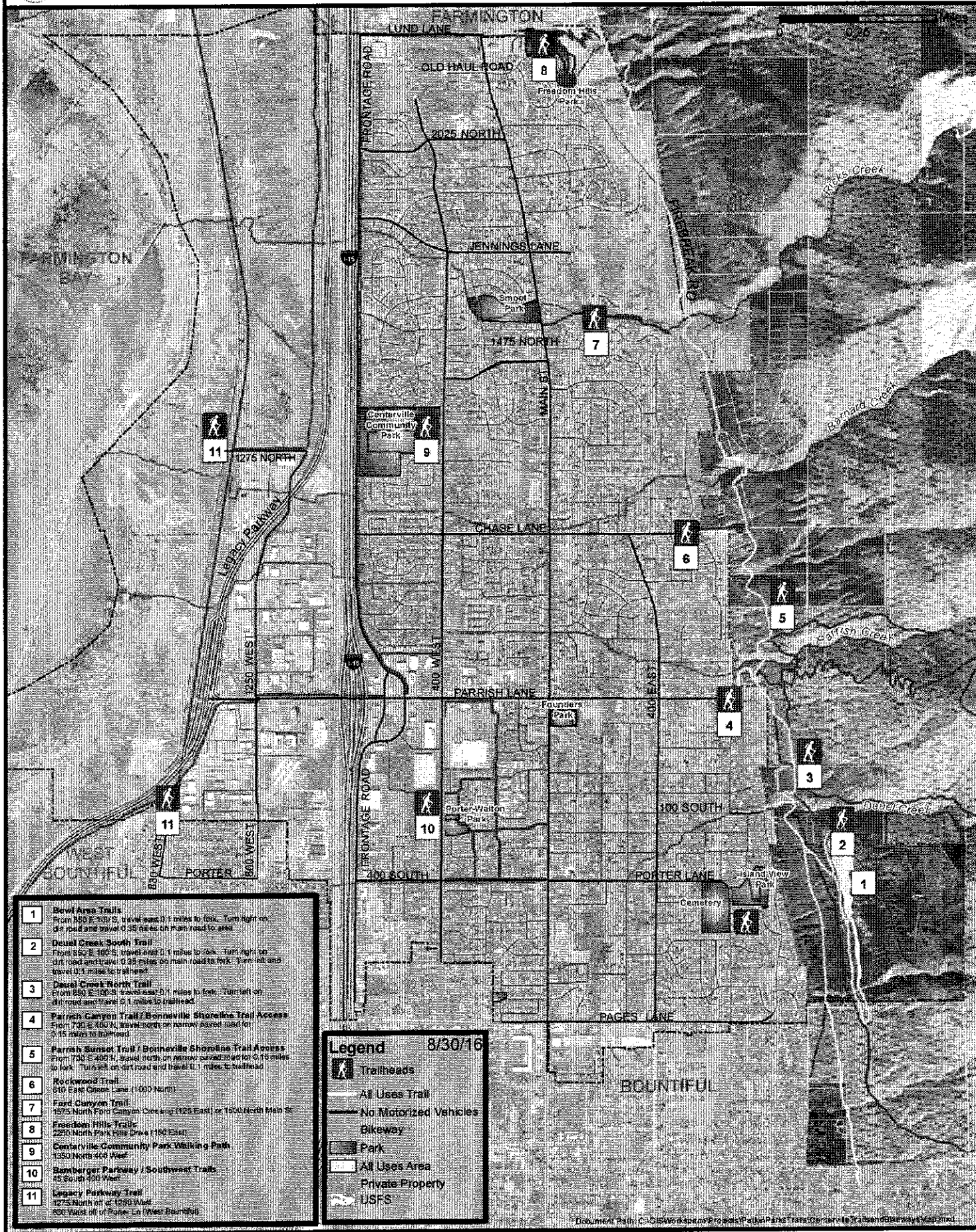
Centerville Trails and Bikeways Map

Exhibit B

Centerville Trails and Bikeways Master Plan



Centerville Trails and Bikeways Map



- 1 Bowl Area Trails**
From 800 E 100 S, travel east 0.1 miles to fork. Turn right on dirt road and travel 0.35 miles on main road to trailhead.
- 2 Dutch Creek South Trail**
From 800 E 100 S, travel east 0.1 miles to fork. Turn right on dirt road and travel 0.35 miles on main road to fork. Turn left and travel 0.1 miles to trailhead.
- 3 Dutch Creek North Trail**
From 800 E 100 S, travel east 0.1 miles to fork. Turn left on dirt road and travel 0.1 miles to trailhead.
- 4 Parrish Canyon Trail / Bonneville Shoreline Trail Access**
From 700 E 400 N, travel north on narrow paved road for 0.15 miles to trailhead.
- 5 Parrish Sunset Trail / Bonneville Shoreline Trail Access**
From 700 E 400 N, travel north on narrow paved road for 0.15 miles to fork. Turn left on dirt road and travel 0.1 miles to trailhead.
- 6 Rockwood Trail**
610 East Cassia Lane (1000 North)
- 7 Fox Canyon Trail**
1575 North Fox Canyon Crossing (125 East) or 1500 North Main St
- 8 Freedom Hills Trails**
2250 North Park Hill Drive (150 East)
- 9 Centerville Community Park Walking Path**
1350 North 400 West
- 10 Bamberger Parkway / Southwest Trails**
45 South 400 West
- 11 Legacy Parkway Trail**
2275 North at 1290 West
400 West off of Porter Ln (West Bountiful)

Legend 8/30/16

Trailheads

All Uses Trail

No Motorized Vehicles

Bikeway

Park

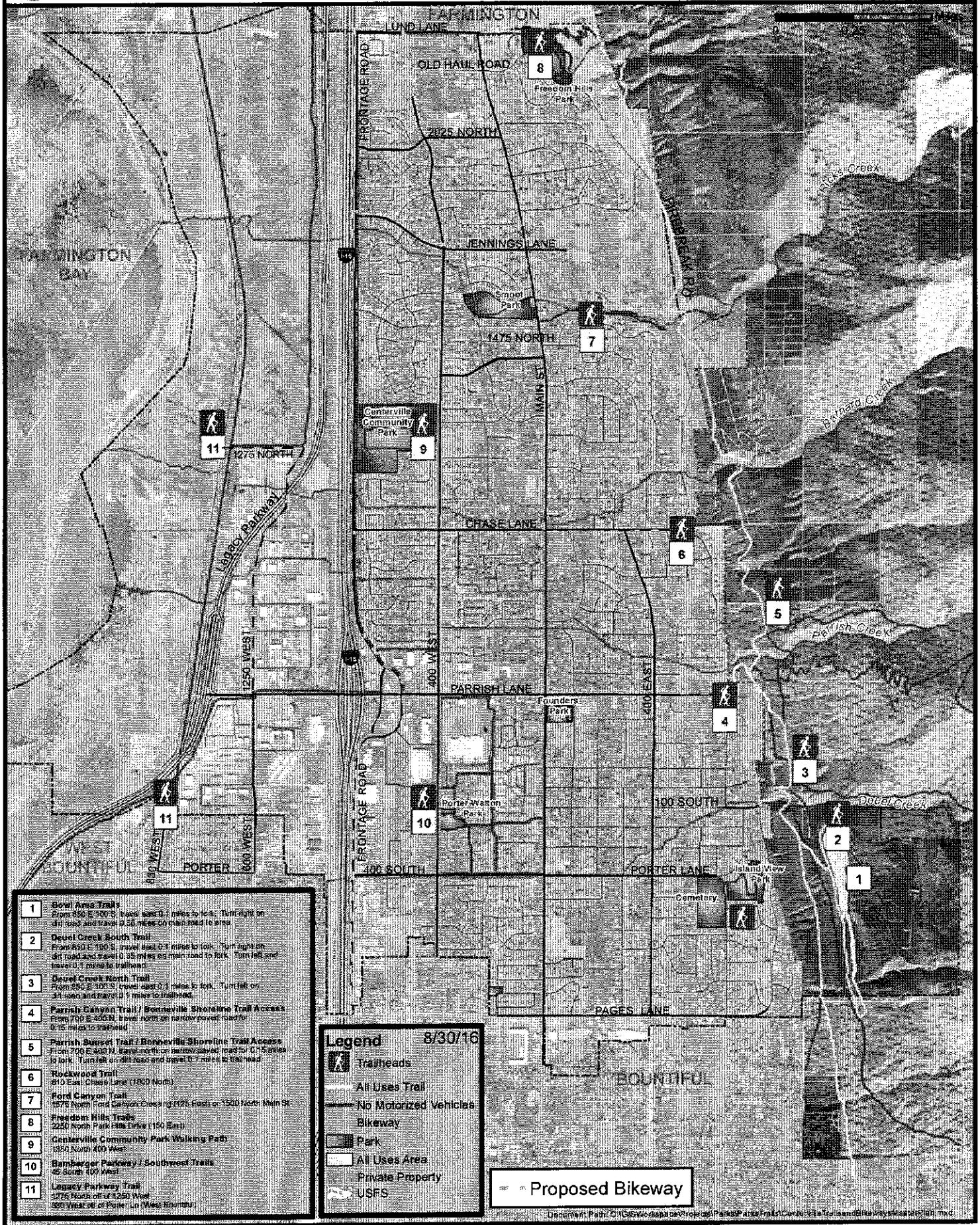
All Uses Area

Private Property

USFS



Centerville Trails and Bikeways Master Plan



PRELIMINARY DRAFT (1)

Minutes of the Joint Centerville City Trails Committee/Centerville City Council meeting held Thursday, August 25, 2016 at 8:00 p.m. in the City Hall Multi-Purpose Room (downstairs) at 250 North Main Street, Centerville, Utah.

CITY COUNCIL MEMBERS PRESENT

Paul Cutler, Mayor
Tamilyn Fillmore
William Ince
Stephanie Ivie
George McEwan
Robyn Mecham

TRAILS COMMITTEE MEMBERS PRESENT

Denise Cox
Mark Dimond, Chair
Matt Johnson
Mikael Remington
Rick Turner, arrived at 8:30 p.m.

TRAILS COMMITTEE MEMBERS ABSENT

Brandon Federico
Mark Oligschlaeger

STAFF PRESENT

Steve Thacker, City Manager
Lisa Romney, City Attorney
Bruce Cox, Parks and Recreation Director
Connie Larson, Recording Secretary

VISITORS

Boy Scout Troop 1776

PLEDGE OF ALLEGIANCE

Boy Scout Troop 1776

BICYCLE MASTER PLAN PRESENTATION AND RECOMMENDATION

Steve Thacker, City Manager, said the City Council requested to meet with the Trails Committee about General Plan amendments pertaining to the Master Trails Plan text and map. Mark Dimond, Trails Committee Chair, explained the Trails Committee feels Centerville should strive to become a bicycle-friendly community.

Councilman McEwan asked for the definition of when parking is allowed in a bike lane. Matt Johnson explained if there is a specific bike lane on a shoulder there would be no parking allowed, unless there is room to have parking. If a road is wide enough for a bike lane and parking lanes in the same area, then parking is allowed. When there is a Share the Road sign, parking is allowed in the bike lane if there is a wide shoulder. There are three different classes of bike lanes based on national standards. Class III bike route is not striped; the bikeway provides for shared

PRELIMINARY DRAFT (1)

Centerville City Joint Trails Committee/City Council
Minutes of meeting
August 25, 2016

Page 2

1 use with motor vehicles, indicated with "Shared the Road" signage. Class I is a separate bike path
2 which would be like the Legacy Trail, and Class II is a specific bike lane striped on the street.
3 Mayor Cutler said there have been questions on how the bike lanes were chosen, and the process
4 used to choose bike lanes. There is concern for the safety of cyclists on Parrish Lane, especially
5 merging from the off ramp on east bound Parrish Lane. The Master Plan shows Parrish Lane as a
6 proposed bike lane route from 400 East to the trail head at 1250 West, but the City Council is
7 concerned about promoting Parrish Lane as a bike route to the Legacy Trail.

8
9 Mr. Thacker reported he and three other City employees met with UDOT last week to
10 brainstorm about the future rebuilding of the I-15 interchange. UDOT has done traffic counts as a
11 basis for this discussion, documenting current congestion, and there are two interchange design
12 concepts agreed upon for further study. One of the subparts to be studied for both concepts is the
13 possible incorporation of a combination pedestrian/bike pathway on Parrish Lane, separated from
14 the street (i.e. behind the curb). It is conceivable to convert some of the right-of-way behind the
15 curb for this purpose. Mr. Thacker suggested showing Parrish Lane as a proposed bike route to use
16 as leverage in future negotiations with UDOT. Councilwoman Fillmore mentioned Dan Burden,
17 national walkability expert, who suggested in his study of Centerville that the City has an
18 extraordinarily wide right-of-way that could be used to improve walkability. Councilwoman Ivie
19 expressed concern about mothers allowing young children to bike or walk alone on Parrish Lane,
20 as it currently is, with the assumption that it is safe.

21
22 Lisa Romney, City Attorney, suggested preparing two maps. One map for showing trails
23 and bike lanes. A second map of proposed future bike lanes for inclusion in the General Plan,
24 showing where the City would like to implement bike lanes when possible. Matt Johnson asked
25 how bike routes can be made safer. Chair Dimond explained the pedestrian/bike bridge was just
26 installed, but there is a need to solve the safest route to the bridge now. Mayor Cutler stated the
27 bike lanes on the Frontage Road north of Parrish will be completed next year, and hopefully bike
28 lanes on the Frontage Road south of Parrish will be completed in the future. Chair Dimond stated
29 when there are striped bike lanes, cars will give more room to cyclists. Councilman Ince suggested
30 the street sweepers be asked to give priority to the streets with striped bike lanes, so they are free
31 of debris and cyclists will not be forced to ride in the car lane.

32
33 At 8:30 p.m., Rick Turner arrived at the meeting.

34
35 Councilman McEwan suggested having signs installed on Parrish Lane at 1250 West
36 informing pedestrians to not walk on the south side of the overpass, but to use the pedestrian
37 walkway on the north side of Parrish. Mayor Cutler agreed and asked the Trails Committee to
38 follow up on this suggestion.

39
40 Lisa Romney, City Attorney, explained these General Plan amendments were not noticed
41 as an action item for this work session, but it will be on the September 6th City Council agenda for
42 action. Mike Smith will be asked to make a separate map of the proposed trails for bikes and
43 pedestrians. Councilman Ince asked what it would cost to stripe Bamberger Way with bike lanes
44 to direct cyclists to 400 West and then to Parrish Lane. Mr. Thacker explained the parking issues
45 on Bamberger Way should be evaluated first before bike lanes are considered.

46

PRELIMINARY DRAFT (1)

Centerville City Joint Trails Committee/City Council
Minutes of meeting
August 25, 2016

Page 3

1 The City Council agreed to create a map of the current trails for cyclists and pedestrians on
2 the City website and in the City newsletter, and to have the proposed plan for trails and bike lanes
3 in the General Plan.

JOINT TRAILS COMMITTEE/CITY COUNCIL DISCUSSION AND RECOMMENDATION FOR LANE STRIPING ON MAIN STREET SOUTH OF PARRISH

4
5
6
7
8
9 Steve Thacker, City Manager, displayed a drawing of how Main Street south of Parrish
10 Lane could be striped, based on a recommendation from the City Engineer. UDOT said everything
11 will be redone in 2018 after they overlay the road. They do not want to change the median this
12 year, but are willing to narrow the median in 2018 for bike or travel lanes. There is 42-44 feet of
13 asphalt, which means there can be an 11-foot travel lane in each direction for vehicles, leaving 4
14 to 5 feet of asphalt on each side beyond the shoulder stripe, and the gutter would be beyond that.

15
16 Mr. Thacker is negotiating with the Utah Transit Authority (UTA) to include a bus stop on
17 1250 West at the trail head. This would mean extending the right-turn pocket lane to allow the bus
18 to leave the travel lane to pick-up passengers. UTA is supportive of this plan, and would pay for
19 some of the trailhead amenities. The first bus stop is currently by the roundabout on 1250 West,
20 and then the bus travels through West Bountiful. This bus route has two runs in the morning, and
21 two runs in the evening. Since this area will be a bus stop, he has proposed to Maverik a closed
22 roof pavilion at the stop, which is \$7,000 less than a trellis covering. Councilwoman Mecham said
23 there is a \$600,000 grant available for sidewalks on major roads that are within one mile of schools.
24 Mr. Thacker said at this time, all of the major roads near schools have sidewalks.

25
26 Councilman Ince said there are people he has talked to who are upset with cyclists who
27 have their own idea of interpreting the traffic laws. He asked what can be done to train and
28 encourage cyclists to follow the traffic laws. Chair Dimond replied it is usually ignorance on the
29 cyclist's part, and it is difficult to educate a community on bike etiquette. Many group bike rides
30 are sponsored by local bike shops. Bike shops could be asked to remind bikers of the laws before
31 their ride begins. In the October newsletter, Chair Dimond and Matt Johnson will write an article
32 on cycling courtesy and the importance of following traffic laws. This could be converted into a
33 handout that can be given to bike stores.

EXCUSE CITY COUNCIL TO PROCEED WITH TRAILS MEETING

34
35
36
37 At 9:15 p.m., the City Council, Steve Thacker and Lisa Romney were excused from the
38 meeting. Councilwoman Robyn Mecham remained at the meeting as the Committee's liaison.

MINUTES REVIEW AND APPROVAL

39
40
41
42 Minutes of the June 23, 2016 Trails Committee meeting were reviewed. Chair Mark
43 Dimond made a **motion** to approve the minutes as written. Matt Johnson seconded the motion,
44 which was passed by unanimous vote (5-0).

PRELIMINARY DRAFT (1)

Centerville City Joint Trails Committee/City Council
Minutes of meeting
August 25, 2016

Page 4

PLAN AND MAKE ASSIGNMENTS FOR PEDESTRIAN BRIDGE OPENING EVENT

The Trails Committee chose October 8th at 10 a.m. for the opening event for the pedestrian bridge. Local businesses and UDOT will be invited to attend this event. The opening events will be held on the west side at 1250 West, and parking will be on 1250 West north of Parrish. The Police Department will be asked to close 1250 West during this time, and to give a demonstration on bicycle safety. Instead of releasing balloons, homing pigeons could be used. Steve Chingren, a Centerville resident, has homing pigeons and other birds that he trains for bird shows at Hogle Zoo. Rick Turner will contact Mr. Chingren about using his pigeons for this event. The City website, The Davis Clipper, and the utility bill will be used to advertise this event.

TRAILS RELATED VOLUNTEER PROJECTS REPORT

Denise Cox was contacted by a Boy Scout who would like to install trail markers on the Bonneville Shoreline Trail made of fiberglass for his Eagle Scout project. Councilwoman Mecham reported a Boy Scout is working with Police Chief Paul Child on installing crossing flags on Main Street at the cross walks. Maintaining the Rockwood Trail would be a good Eagle Scout project.

FOLLOW UP TO BIKE TRACK IDEA

This item will be discussed at a future date.

NEXT MEETING

The next Trails Committee meeting will be held on Thursday, September 15, 2016 at 8:00 p.m. at City Hall.

ADJOURN

At 10:00 p.m., Chair Dimond made a **motion** to adjourn. Matt Johnson seconded the motion, which was passed by unanimous vote (5-0).

Mark Dimond, Chair

Date Approved

Connie Larson, Recording Secretary

**CENTERVILLE CITY
COMMUNITY DEVELOPMENT DEPARTMENT
655 North 1250 West, Centerville, Utah 84014
(801) 292-8232**

PLANNING COMMISSION TRANSMITTAL REPORT

APPLICANT: **CENTERVILLE CITY TRAILS COMMITTEE
C/O PAUL CUTLER, MAYOR
250 NORTH MAIN STREET
CENTERVILLE, UTAH 84014**

APPLICATION: **GENERAL PLAN AMENDMENT**

APPLICANT REQUEST: **AMEND THE FOLLOWING:**

- SECTION 12-450-3 - BICYCLE AND NON-MOTORIZED VEHICLE PATHWAYS IN TRANSPORTATION AND CIRCULATION
- PART 12-460 - UPDATE THE CENTERVILLE TRAILS MASTER PLAN MAP IN COMMUNITY FACILITIES ELEMENT

PC RECOMMENDATION: **ACCEPT THE GENERAL PLAN AMENDMENTS
AS SUBMITTED BY THE TRAILS COMMITTEE**

BACKGROUND

The Centerville City Trails Committee has requested an amendment to Section 12-450-3, of the General Plan, concerning bike lanes throughout the City and desired to rewrite this section of the General Plan. In addition, they desire to amend the Centerville Trails Master Plan Map in order to reflect any updates since it was revised back in 2012.

PROPOSED AMENDMENTS

The following is the proposal written by the Trails Committee.

[1st Proposal] 12-450-3. BICYCLE AND NON-MOTORIZED VEHICLE PATHWAYS

[delete old and add new language] The goal would be to make every street a safe place to ride and the City a bicycle community. Bicycling in the City should promote, increase, improve, and enhance riding in the City as a safe, healthy, and enjoyable means of transportation and recreation. The Trails Committee desires to make the City a supportive environment for cyclists through establishing the following:

- *More biking lanes to increase, improve and enhance bicycling*
- *Introduce signage, pavement markings, or even traffic diverters, to create bike friendly streets*
- *Supportive law enforcement and education programs ensures that motorists and bicyclists alike are adhering to and are knowledgeable on the traffic laws*

- Create and maintain a bikeways map that is downloadable via the City website that illustrates the current and potential future travel: **Bike Paths** (Class I); bikeway that provide bicycle travel on a paved right-of-way completely separated from any street or highway, **Bicycle Lanes** (Class II) bikeway providing a striped and stenciled lane for one-way travel on a street or highway, and **Bicycle Routes and Bike Friendly Streets** (Class III); bikeway provides for shared use with pedestrian or motor vehicle traffic and is identified only by signing

Due to the City's unique geography many bicycle events pass through the City. Therefore, it is important to establish links to bicycle paths, lanes and routes with neighboring cities. Create safe places to lock bicycles up both at the beginning and end of a trip. Include requirements in new business facility development to include bicycle racks and bicycle maintenance stands with integrated tools.

In some cases, infrastructure solutions alone cannot solve all of the problems that bicyclists encounter. Infrastructure modifications may not always be necessary to create a supportive environment for bicyclists. Integrating engineering approaches with education, enforcement, and encouragement programs multiplies the benefits to bicyclists.

[2nd Proposal] UPDATE TO CENTERVILLE TRAILS MASTER PLAN MAP IN COMMUNITY FACILITIES, PART 12-460, AS SUBMITTED TO THE CITY

PLANNING COMMISSION RECOMMENDATION

On June 22, 2016, the Planning Commission received the proposed amendment, held a public hearing, and discussed the matter. The Planning Commission then recommended approval to the City Council.

Planning Commission Vote (5-0):

Commissioner	Yes	No	Not Present
Hirschi (Chair)			X
Hirst	X		
Johnson	X		
Kjar	X		
Daley	X		
Hayman			X
Wright	X		

SUGGESTED REASONS FOR THE ACTION:

1. The proposed amendments meet the requirements found in Section 12-21-080(4)(e).
2. The proposed General Plan Amendments meet the goals and objectives of the General Plan concerning trails within Centerville [Section 12-460-2].
3. The proposed amendments will not have a negative impact on the surrounding community.

4. With the Planning Commission reviewing the amendment and making a recommendation to the City Council, the proposal has met the approval standards for a General Plan Amendment (12-21-070.e).

LIST OF PREVIOUS PLANNING COMMISSION MEETINGS

- JUNE 22, 2016 Planning Commission Meeting

Lisa Romney

From: Kevin Campbell <Kevin.Campbell@esieng.com>
Sent: Wednesday, July 13, 2016 12:12 PM
To: Lisa Romney
Cc: Cory Snyder; Randy Randall; Bruce Cox; Steve Thacker
Subject: Trails Committee - Bicycle and non-motorized vehicle pathways

Lisa –

After discussion with Randy and Cory:

- Our first comment is that we should stay away from “traffic diverters” in our public streets mainly due to asphalt maintenance issues, snow removal issues and added costs of maintaining this infrastructure.
- Secondly, we think that the wording of making “every” street a safe place to ride is not practical as most of our streets are minor residential streets which only have 28’ to 29’ of pavement width. There is not enough width to introduce pavement markings or signage. With on-street parking allowed on both sides on most residential streets, there is barely enough room for two cars to pass each other in this situation. We think that bike signage and striping should be looked at only for minor collectors, collectors and arterials. Staff is leery of wording to have “the goal be to make every street a safe place to bike”, followed by the wording of “introducing signage and pavement markers to create bike friendly streets”.

When we rebuild streets we do update the inlet grates to make them bicycle safe. This is something we have done for some time and could possibly be made part of the written plan.

Let us know your thoughts on this Lisa.

Respectfully submitted,

Kevin

Kevin Campbell, P.E.
Centerville City Engineer

Kevin Campbell, P.E.
ESI Engineering, Inc
3500 S. Main St.
SLC, Ut 84115
801.263.1752

Lisa Romney

From: Lisa Romney
Sent: Thursday, July 14, 2016 11:24 AM
To: Brandon Toponce; Cory Snyder
Subject: General Plan Amendments - Bicycle Paths and Trails
Attachments: 12-450-3-(bike paths)-amd.doc; 12-450-3-(bike paths)-lgr redlines.docx

I have prepared the attached ordinance for the upcoming City Council meeting for the proposed General Plan amendments regarding bicycle paths and trails. The attached ordinance uses the language recommended by the Trails Committee and the Planning Commission. In preparing this ordinance, I have a few suggested changes to the proposed language. I have attached a redline version of my suggested changes. These changes are intended to address the following:

1. Reduce language that "ensures" safety or other potential liability or expectation language in the provisions
2. Provide uniform verb tense and sentence structure in list order
3. Clarify bike path classifications and related descriptions

Please review these redline edits and let me know if you have any concerns or changes. I would like to submit these redline edits to the City Council.

Thanks, Lisa

Lisa G. Romney | Centerville City Attorney
250 North Main Street | Centerville, Utah 84014
(801) 335-8842

This email may contain confidential or privileged information. If you believe you have received it in error, please notify the sender immediately and delete this message without copying or disclosing it.

City Attorney Suggested Changes to
Trails Committee and Planning Commission Version
July 15, 2016

12-450-3. Bicycle and Non-Motorized Vehicle Pathways

~~The goal would be to make every street a safe place to ride and the City a bicycle community.~~ Centerville should strive to become a bicycle friendly community. Bicycling in the City should promote, increase, improve, and enhance riding in the City as a safe, healthy, and enjoyable means of transportation and recreation. The Trails Committee desires to make the City a supportive environment for cyclists through establishing the following:

- ~~Provide m~~More biking lanes to increase, improve and enhance bicycling
- Introduce signage, ~~and pavement markings, or even traffic diverters,~~ to create bike friendly streets
- ~~Provide s~~Supportive law enforcement and education programs ~~to assist ensures that motorists and bicyclists alike to become are adhering to and are knowledgeable of on the traffic laws and to encourage adherence to such traffic laws~~
- Create and maintain a bikeways map that is downloadable via the City website that illustrates the current and potential future travel for the following classification of bicycle paths: (1) Bike Paths (Class I); defined as bikeways that provide bicycle travel on a paved right-of-way completely separated from any street or highway; (2) Bicycle Lanes (Class II) defined as bikeways that provide providing a striped and stenciled lane for one-way bike travel on a street or highway adjacent to motor vehicle travel; and (3) Bicycle Routes and Bike Friendly Streets (Class III); defined as bikeways that provides for shared use with pedestrian or motor vehicle traffic and is identified only by signing.

Due to the City's unique geography many bicycle events pass through the City. Therefore, it is important to establish links to bicycle paths, lanes and routes with neighboring cities, ~~and to create -Create safe places to lock bicycles up both at the beginning and end of a trip. The City should consider adopting Include requirements for in new commercial business facility developments to include bicycle racks and bicycle maintenance stands with integrated tools.~~

In some cases, infrastructure solutions alone cannot solve all of the problems that bicyclists encounter. Infrastructure modifications may not always be necessary to create a supportive environment for bicyclists. Integrating engineering approaches with education, enforcement, and encouragement programs multiplies the benefits to bicyclists.

**CENTERVILLE CITY
COMMUNITY DEVELOPMENT DEPARTMENT
655 North 1250 West, Centerville, Utah 84014
(801) 292-8232**

**STAFF REPORT
AGENDA: ITEM 2**

APPLICANT: CENTERVILLE CITY TRAILS COMMITTEE

**APPLICATION: GENERAL PLAN TEXT AMENDMENTS FOR SECTION 12-450-3,
BICYCLE AND NON-MOTORIZED VEHICLE PATHWAYS IN
TRANSPORTATION AND CIRCULATION, PART 12-450, AND AN
UPDATE TO CENTERVILLE TRAILS MASTER PLAN MAP IN
COMMUNITY FACILITIES, PART 12-460**

**RECOMMENDATION: ACCEPT THE ZONE TEXT AMENDMENTS AND
RECOMMEND APPROVAL TO THE CITY COUNCIL**

BACKGROUND

The Centerville City Trails Committee has requested an amendment to Section 12-450-3, of the General Plan, concerning bike lanes throughout the City. In addition, they will also be amending the Centerville Trails Master Plan Map in order to reflect any updates since it was revised back in 2012.

ZONE TEXT AMENDMENT REVIEW

PROPOSED AMENDMENT

The following is the proposal written by the Trails Committee:

12-450-3. BICYCLE AND NON-MOTORIZED VEHICLE PATHWAYS

The goal would be to make every street a safe place to ride and the City a bicycle community. Bicycling in the City should promote, increase, improve, and enhance riding in the City as a safe, healthy, and enjoyable means of transportation and recreation. The Trails Committee desires to make the City a supportive environment for cyclists through establishing the following:

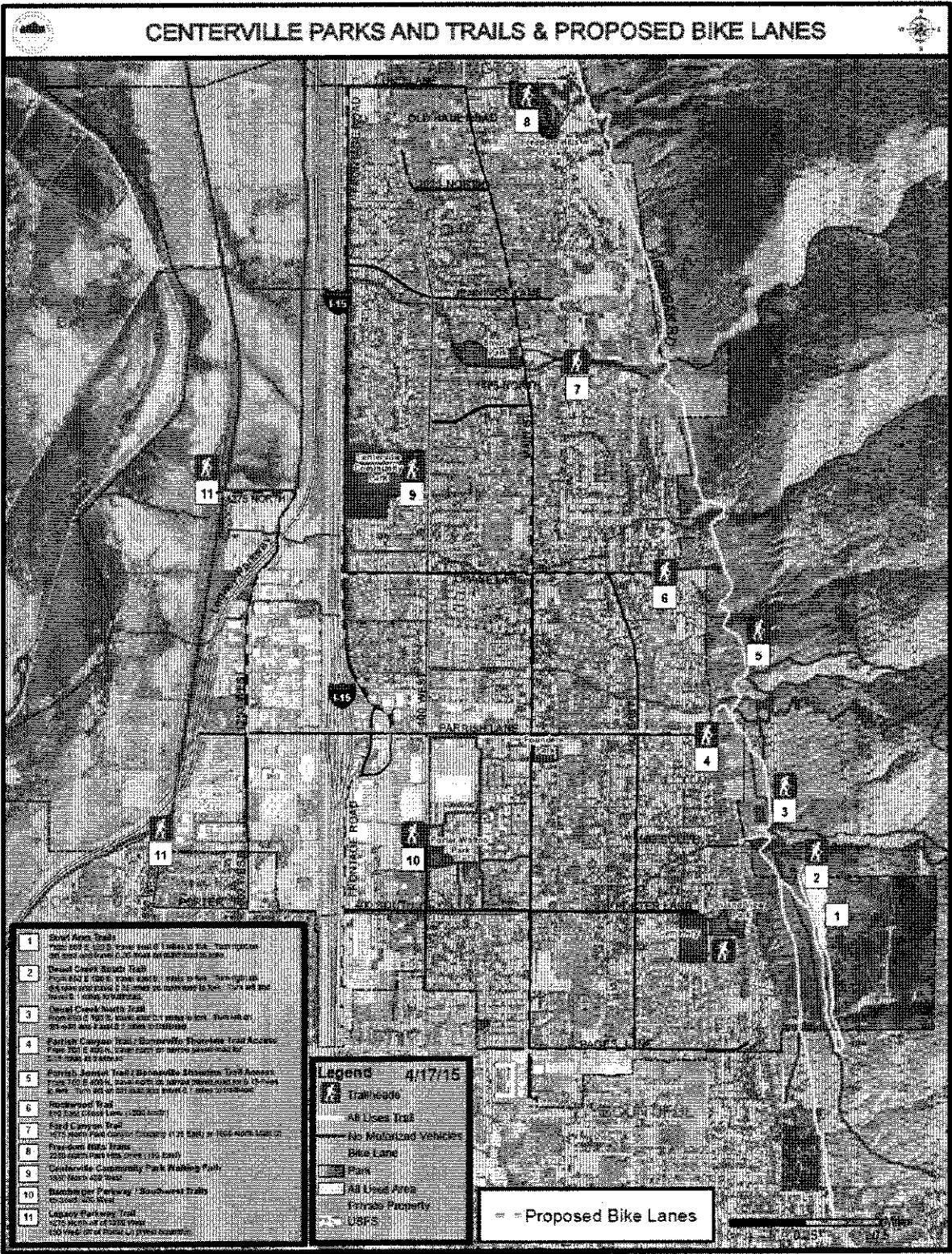
- More biking lanes to increase, improve and enhance bicycling
- Introduce signage, pavement markings, or even traffic diverters, to create bike friendly streets
- Supportive law enforcement and education programs ensures that motorists and bicyclists alike are adhering to and are knowledgeable on the traffic laws
- Create and maintain a bikeways map that is downloadable via the City website that illustrates the current and potential future travel: **Bike Paths** (Class I); bikeway that provide bicycle travel on a paved right-of-way completely separated

from any street or highway, **Bicycle Lanes** (Class II) bikeway providing a striped and stenciled lane for one-way travel on a street or highway, and **Bicycle Routes and Bike Friendly Streets** (Class III); bikeway provides for shared use with pedestrian or motor vehicle traffic and is identified only by signing

Due to the City's unique geography many bicycle events pass through the City. Therefore, it is important to establish links to bicycle paths, lanes and routes with neighboring cities. Create safe places to lock bicycles up both at the beginning and end of a trip. Include requirements in new business facility development to include bicycle racks and bicycle maintenance stands with integrated tools.

In some cases, infrastructure solutions alone cannot solve all of the problems that bicyclists encounter. Infrastructure modifications may not always be necessary to create a supportive environment for bicyclists. Integrating engineering approaches with education, enforcement, and encouragement programs multiplies the benefits to bicyclists.

See Page 3 for the proposed updated Centerville Parks and Trails & Proposed Bike Lanes Map



REVIEW AND ANALYSIS OF THE REQUEST

Factors to be considered, Section 12-21-080(e)

1. Is the proposed amendment consistent with the goals, objectives and policies of the City's General Plan?

- **Staff Response:** Section 12-460-2(2) of the General Plan promotes the use of trails and bikeways through increased signage, maps and trailhead kiosks. In addition, this section also encourages the creation of a Citywide bike lane plan. Therefore, the proposed changes appear to be consistent with the existing goals and objectives of the General Plan.

2. Is the proposed amendment harmonious with the overall character of existing development in the vicinity of the subject property?

- **Staff Response:** The proposed amendments are consistent with what has already been implemented within the City, and the future goals of the Trails Committee. By creating a plan that encourages more enhanced bicycle pathways and safety, these pathways may become harmonious with the overall character of the surrounding community.

3. What is the extent to which the proposed amendment may adversely affect adjacent property?

- **Staff Response:** Staff does not see any negative affect concerning the proposed amendments. They do however help to increase awareness and the implementation of safe bike travel.

4. What is the adequacy of facilities and services intended to serve the subject property?

- **Staff Response:** As funds become available, the Trails Committee will work with the Centerville Streets Department and/or UDOT, in implementing their master plan of bike pathways throughout the community.

PLANNING STAFF RECOMMENDATIONS

PROPOSED ACTION: I hereby make a motion for the Planning Commission to accept the General Plan amendments and recommend approval to the City Council regarding Section 12-450-3, and the updated Centerville Trails Master Plan Map as found in Section 12-460-2, as both stated in the June 22, 2016 Planning Staff Report.

SUGGESTED REASONS FOR THE ACTION:

1. The proposed amendments meet the requirements found in Section 12-21-080(4)(e).
2. The proposed General Plan Amendments meet the goals and objectives of the General Plan concerning trails within Centerville [Section 12-460-2].
3. The proposed amendments will not have a negative impact on the surrounding community.

1 following conditions and reasons for action. Vice Chair Johnson seconded the motion, which
2 passed by unanimous vote (5-0).

3
4 Conditions:

- 5
6 1. Prior to the final plat being recorded, the applicant shall record the lot line adjustment
7 at the Davis County Recorder's Office.
8 2. After the final plat is deemed complete by the City Engineer and City Attorney, the
9 applicant shall submit to the City Recorder for recordation with the Davis County
10 Recorder's Office.
11 3. The final construction drawings shall be reviewed and approved by the City Engineer
12 prior to any building permit being issued.
13 4. The applicant shall post a bond prior to recording the final plat in relation to all public
14 improvements; including the new fire hydrant located adjacent to 400 East.
15 5. A final approval from Deuel Creek Irrigation shall be submitted prior to recording the
16 final plat.
17

18 Reasons for Action (Findings):

- 19
20 a. The Planning Commission approved the concept of a Small Subdivision Waiver/Flag
21 Lot at the April 27, 2016 meeting.
22 b. All previous conditions of approval from the April 27, 2016 Planning Commission
23 meeting have been adequately addressed by the applicant.
24 c. Proper fire protection has been approved by the South Davis Metro Fire Marshal and
25 all other applicable easements and utilities have been reviewed and found to be
26 sufficient.
27 d. Secondary water rights are required for approval before final plat recordation.
28

29 **PUBLIC HEARING – GENERAL PLAN AMENDMENT, BICYCLE AND NON-**
30 **MOTORIZED VEHICLE PATHWAYS AND TRAILS MASTER PLAN MAP**

31
32 The Centerville City Trails Committee has requested an amendment to Section 12-450-
33 3, of the General Plan, concerning bike lanes throughout the city. In addition, they would like to
34 amend the Centerville Trails Master Plan Map in order to reflect any updates since it was last
35 revised in 2012. Staff explained that the amendment would allow for Class III bike lanes, which
36 are currently discouraged by the General Plan. The Commissioners discussed recent striping
37 on Main Street by UDOT. Commissioner Wright said she plans to contact multiple bike clubs
38 about the possibility of contributing funds toward signs and bike pavement markings. Mr.
39 Snyder explained the different classes of bike lanes. Commissioner Daly said he has
40 reservations with cars and bikes sharing the same lane, but he is fine with the striping situation
41 on 400 West.
42

- 43 Class I Provides bicycle travel on a paved right-of-way completely separated
44 from any street or highway
45 Class II Provides a striped and stenciled lane for one-way bike travel on a street
46 or highway adjacent to auto travel
47 Class III Provides for shared use with pedestrian or motor vehicle traffic identified
48 only by signing
49

50 At 7:36 p.m., Vice Chair Johnson opened a public hearing and closed the public hearing
51 seeing that no one wished to comment. Commissioner Daly made a **motion** for the Planning
52 Commission to accept the General Plan amendments and recommend approval to the City

Council regarding Section 12-450-3, and the updated Centerville Trails Master Plan Map as found in Section 12-460-2, with the following reasons for the action. Commissioner Kjar seconded the motion, which passed by unanimous vote (5-0).

Reasons for Action (findings):

1. The proposed amendments meet the requirements found in Section 12-21-080(4)(e).
2. The proposed General Plan Amendments meet the goals and objectives of the General Plan concerning trails within Centerville [Section 12-460-2].
3. The proposed amendments will not have a negative impact on the surrounding community.
4. With the Planning Commission reviewing the amendment and making a recommendation to the City Council, the proposal has met the approval standards for a General Plan amendment [12-21-070(e)].

PUBLIC HEARING – CODE TEXT AMENDMENT, SENSITIVE/CONSTRAINED LANDS

The City Council and Planning Commission recently directed the planning staff to prepare specific edits regarding how "sensitive and constrained lands" are to be applied to gross densities of residential development, as allotted within the Zoning Code. Recently these lands (wetlands, flood channels, steep slopes, etc.) are being viewed negatively when such lands are included in the gross density calculations. Thus, staff has been asked to prepare text edits for the Zoning Code to prohibit the use of the acreage associated with these lands to be used in the gross density calculations in residential development projects. Mr. Snyder explained proposed Zoning Ordinance text edits, including elimination of the word "sensitive" in this context.

Land, Constrained – Land that comprises or consists of federally regulated wetlands, floodplain channels, river or stream channels, ponds, canyons or ravines or cliffs or other tracts with steep slopes greater than 30%.

Density, Gross – The number of dwelling units per acre within a subdivision or other development based on the total tract area that is deemed developable.

Land, Developable – Land that is not deemed constrained, which is capable of being improved, subject to the requirements of this Title.

Referring to recent development of the Hafoka property, Mr. Snyder advised that the Commissioners not let any one project drive their decisions. He stated that, from his perspective as a planner, constrained open space can be quality open space. Ms. Romney agreed with narrowly defining the term constrained land. The goal is to provide a legally sustainable definition of constrained land for purposes of calculating density. Mr. Snyder cautioned that being subjective about what is "sensitive" could lead to legally dangerous arbitrary decisions. He added that the proposed language would not necessarily have prevented the Hafoka situation.

Vice Chair Johnson opened a public hearing at 8:01 p.m. and closed the public hearing seeing that no one wished to comment. Responding to a question from the Planning Commission, Mr. Snyder explained that existing and possibly new development regulations could also be used to meet the desired outcome. Allowing the gross density to include these subject lands, but restricting the placement of development on usable lands, encourages clustering of the density, thereby making it cost effective to preserve these areas for accessory

CENTERVILLE

**Staff Backup Report
9/6/2016**

Item No. 4

Short Title: Financial Report for fiscal year ending June 30, 2016

Initiated By:

Scheduled Time: 7:30

SUBJECT

RECOMMENDATION

Allow Blaine Lutz, Finance Director/Assistant City Manager, to note significant numbers in the report and answer questions from the Council.

BACKGROUND

ATTACHMENTS:

Description

- D Interim Financial Report - 6/30 unaudited

**General Fund
Unaudited Summary
June 2016 (100% of year)**

	(Accrual) Estimate	FY 16 Budget	% Budget	\$ Difference
Revenues				
Property Tax	\$1,073,756	\$1,031,826	104.06%	\$41,930
Fee in Lieu	\$91,004	\$95,000	95.79%	-\$3,996
Sales & Use Tax	\$3,675,000	\$3,750,500	97.99%	-\$75,500
RDA Tax Increment	\$164,412	\$164,412	100.00%	\$0
RAP Tax	\$40,000	\$38,850	102.96%	\$1,150
Franchise Taxes	\$1,148,400	\$1,330,000	86.35%	-\$181,600
Licenses & Permits	\$430,184	\$395,075	108.89%	\$35,109
Intergovernmental	\$603,383	\$564,569	106.87%	\$38,814
Charges for Services	\$1,018,931	\$997,175	102.18%	\$21,756
Fines	\$473,396	\$535,000	88.49%	-\$61,604
Miscellaneous	\$110,670	\$50,750	218.07%	\$59,920
Transfers/Contributions	\$22,268	\$3,800	586.00%	\$18,468
Total	\$8,851,404	\$8,956,957	98.82%	-\$105,553
Expenditures				
City Council	\$70,772	\$72,978	96.98%	\$2,206
Judicial	\$211,787	\$230,289	91.97%	\$18,502
Executive	\$401,000	\$416,504	96.28%	\$15,504
Attorney	\$165,000	\$172,701	95.54%	\$7,701
Finance	\$525,979	\$535,191	98.28%	\$9,212
Attorney Services	\$36,744	\$31,000	118.53%	-\$5,744
Emergency Management	\$12,089	\$16,000	75.56%	\$3,911
Fire	\$875,964	\$878,460	99.72%	\$2,496
Elections	\$12,486	\$12,487	0.00%	\$1
Youth Council	\$7,000	\$7,000	100.00%	\$0
Police	\$2,390,000	\$2,437,202	98.06%	\$47,202
Liquor Law	\$21,214	\$20,400	103.99%	-\$814
School Xing	\$56,656	\$55,285	102.48%	-\$1,371
DARE	\$95,844	\$90,073	106.41%	-\$5,771
K-9	\$2,250	\$2,250	100.00%	\$0
Animal Control	\$24,153	\$24,150	100.01%	-\$3
PW Admin	\$297,846	\$306,784	97.09%	\$8,938
Streets	\$704,216	\$780,970	90.17%	\$76,754
Projects	\$705,000	\$705,000	100.00%	\$0
GIS	\$93,273	\$102,534	90.97%	\$9,261
Engineering	\$111,006	\$123,500	89.88%	\$12,494
Parks	\$815,966	\$858,944	95.00%	\$42,978
Community Events	\$23,650	\$23,650	100.00%	\$0
Parks & Rec Facility	\$11,652	\$13,760	84.68%	\$2,108
Maint Facility	\$49,304	\$50,250	98.12%	\$946
Maint Facility Storage	\$4,470	\$6,360	70.28%	\$1,890
City Hall	\$214,116	\$214,095	100.01%	-\$21
Community Dev.	\$302,555	\$310,179	97.54%	\$7,624
Building Inspection	\$66,972	\$70,000	95.67%	\$3,028
Transfers - Non Dep.	\$272,226	\$272,226	100.00%	\$0
UTOPIA -Pledges	\$268,735	\$268,735	100.00%	\$0
Total	\$8,849,925	\$9,108,957	97.16%	\$259,032
Use/Contribution to Fund balance	\$127,844	\$ (152,000)		
(Revenues Over/Under Expenditures)				
Fund Balance at Beginning of Year (est.)	\$831,617			
Fund Balance estimate 6/30/2015	\$959,461			
Projected Fund Balance %	12.13%			

**RDA/Other Funds
(Unaudited)
June 30, 2016**

	Year to Date	FY 16 Budget	Budget % Budget
<u>RDA</u>			
Revenues	\$2,012,012	\$1,651,000	121.87%
Expenditures	\$1,946,637	\$1,651,000	117.91%
Fund Balance at Beginning of Year	\$342,835		
Fund Balance estimate 6/30/2016	\$408,210		
Theater reserve balance	\$444,683		
<u>Recreation</u>			
<u>Revenues</u>			
Recreation	\$88,051	\$77,000	114.35%
Youth Baseball	\$55,179	\$36,000	153.28%
Concession Sales	\$18,212	\$20,000	91.06%
Other	\$41,000	\$41,000	100.00%
Total Revenues	\$202,442	\$174,000	116.35%
<u>Expenditures</u>			
Recreation	\$112,115	\$116,062	96.60%
Concessions	\$18,410	\$20,000	92.05%
Youth Baseball/Softball	\$42,640	\$36,000	118.44%
Total Expenditures	\$173,165	\$172,062	100.64%
Revenue Over/Under Expend	\$ 29,277	\$ 1,938	
Balance at Beginning of Year (est.)	\$51,824		
Fund Balance estimate 6/30/2016	\$81,101		
<u>Sales Tax Debt Service (DCAC)</u>			
Revenues	\$1,551,238	\$1,567,088	98.99%
Expenditures	\$1,567,088	\$1,567,088	100.00%
Reserved Fund Balance	\$15,850		
Fund Balance estimate 6/30/2016	\$0		
<u>Whitaker Trust</u>			
Beginning fund balance			
Revenues	\$56,114	\$75,000	74.82%
Expenditures	\$72,860	\$75,000	97.15%
Fund Balance at Beginning of Year	\$34,739		
Fund Balance estimate 6/30/2016	\$17,993		
<u>RAP Tax Fund</u>			
RAP tax	\$89,925	\$80,000	112.41%
Parks	\$11,267	\$12,500	90.14%
Whitaker	\$0	\$0	0.00%
DCPA	\$0	\$0	0.00%
Other	\$0	\$0	0.00%
Total expenditures	\$11,267	\$12,500	90.14%
Fund Balance at Beginning of Year	\$0		
Fund Balance estimate 6/30/2016	\$78,658		
<u>Perpetual Care</u>			
Revenues	\$38,600		
Balance	\$309,600		

**Capital Project Funds
(Unaudited)
June 30, 2016**

	Year to Date	FY 16 Budget	^{0%} % Budget
<u>Capital Improvement</u>			
<u>Storm Drain</u>			
<u>Revenues:</u>			
Fund Balance			
Impact Fees	\$24,925	\$25,000	99.70%
Grants	\$0	\$0	0.00%
Other	\$1,013	\$575	176.17%
Total Revenues	\$25,938	\$25,575	101.42%
Expenditures	\$0	\$0	0.00%
Fund Balance at Beginning of Year	\$140,768		
Fund Balance estimate 6/30/2016	\$166,706		
<u>Park</u>			
<u>Revenues:</u>			
Fund Balance			
Impact Fees	\$342,557	\$125,000	274.05%
Transfer	\$0	\$0	0.00%
Grants	\$0	\$0	0.00%
Other	\$0	\$400	0.00%
Total Revenues	\$342,557	\$125,400	273.17%
Expenditures	\$65,828	\$0	0.00%
Fund Balance at Beginning of Year (est.)	\$0		
Fund Balance estimate 6/30/2016	\$276,729		
<u>Transportation Projects Fund</u>			
<u>Revenues:</u>			
Fund Balance			
Sales Tax	\$76,242	\$75,000	101.66%
Class C	\$0	\$0	0.00%
Transfers	\$0	\$0	0.00%
Total Revenues	\$76,242	\$75,000	0.00%
Expenditures	\$0	\$0	0.00%
Fund Balance at Beginning of Year	\$0		
Fund Balance estimate 6/30/2016	\$76,242		
<u>UTOPIA/Project Fund</u>			
<u>Revenues:</u>			
Fund Balance		\$323,598	
Transfers - General	\$248,876	\$248,876	100.00%
RDA additional increment	\$163,000	\$163,000	100.00%
Other	\$532,696	\$0	0.00%
Total Revenues	\$944,572	\$735,474	128.43%
<u>Expenditures</u>			
UTOPIA Pledge	\$453,876	\$453,876	100.00%
Street Projects	\$650,584	\$847,400	76.77%
Total Expenditures	\$1,104,460	\$1,301,276	84.88%
Balance at Beginning of Year	\$323,598		
Fund Balance estimate 6/30/2016	\$163,710		

**Enterprise Funds
(Unaudited)
June 30, 2016**

	Year to Date	FY 15 Budget	[%] % Budget
<u>Water</u>			
Revenues:			
Impact/construction Fees	\$347,923	\$230,500	150.94%
Water Sales	\$1,982,304	\$1,945,267	101.90%
Bond Revenue	\$0	\$0	0.00%
Other	\$67,441	\$66,000	102.18%
Total Revenues	\$2,397,668	\$2,241,767	106.95%
Expenditures			
Operating/Dep/Debt	\$1,947,123	\$2,033,967	95.73%
Capital Improvement	\$420,555	\$325,000	129.40%
Total Expenditures	\$2,367,678	\$2,358,967	100.37%
Current Net Position - beginning of year	\$240,419		
Current Net Position	\$270,409		
<u>Sanitation</u>			
Revenues:			
Collection Fees	\$696,666	\$708,000	98.40%
Recycling fees	\$176,509	\$176,000	100.29%
Green Waste fees	\$90,790	\$87,000	104.36%
Other	\$4,289	\$7,500	57.19%
Total Revenues	\$968,254	\$978,500	98.95%
Expenditures:			
Disposal	\$311,164	\$311,000	100.05%
Collection	\$250,871	\$245,000	102.40%
Recycling	\$175,109	\$164,000	106.77%
Green Waste Disposal	\$37,029	\$33,000	112.21%
Other	\$183,680	\$185,750	98.89%
Total Expenditures	\$957,853	\$938,750	102.03%
Current Net Position - beginning of year	\$7,588		
Current Net Position	\$17,989		
<u>Drainage</u>			
Revenues	\$1,237,027	\$1,246,940	99.21%
Operating Expenditures	\$688,010	\$722,839	95.18%
Capital Expenditures	\$341,489	\$604,101	56.53%
Total Expenditures	\$1,029,499	\$1,326,940	77.58%
Current Net Position - beginning of year	\$182,253		
Current Net Position	\$389,781		
<u>Telecommunications</u>			
Revenues:			
Connection Fees	\$295,260	\$270,000	109.36%
Transfers - GF	\$16,309	\$0	100.00%
Total Revenues	\$311,569	\$270,000	115.40%
Expenditures:			
Utility Service charges	\$285,204	\$257,000	110.97%
UIA operating assessment	\$16,309	\$16,309	0.00%
Operating service charge	\$12,858	\$13,000	98.91%
Total Expenditures	\$314,371	\$286,309	109.80%
Current Net Position - beginning of year	\$18,234		
Current Net Position	\$15,432		

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
9/6/2016**

Item No. 5

Short Title: Discuss and provide direction to staff regarding the following:

Initiated By: City Council

Scheduled Time: 7:40

SUBJECT

- a. Accessory building setbacks
- b. Flag Lot Ordinance amendments

RECOMMENDATION

Continue discussion of these matters and provide direction to staff, as appropriate.

BACKGROUND

This is the continuation of the discussion that occurred in the May 3 Council meeting. At that time, the Council asked that these two matters be placed back on the agenda for further discussion. However, no assignments were given to staff for further research or analysis. These matters were scheduled for discussion again in the July 19 Council meeting, but due to a lack of time, there was no discussion and the Council postponed further discussion until September.

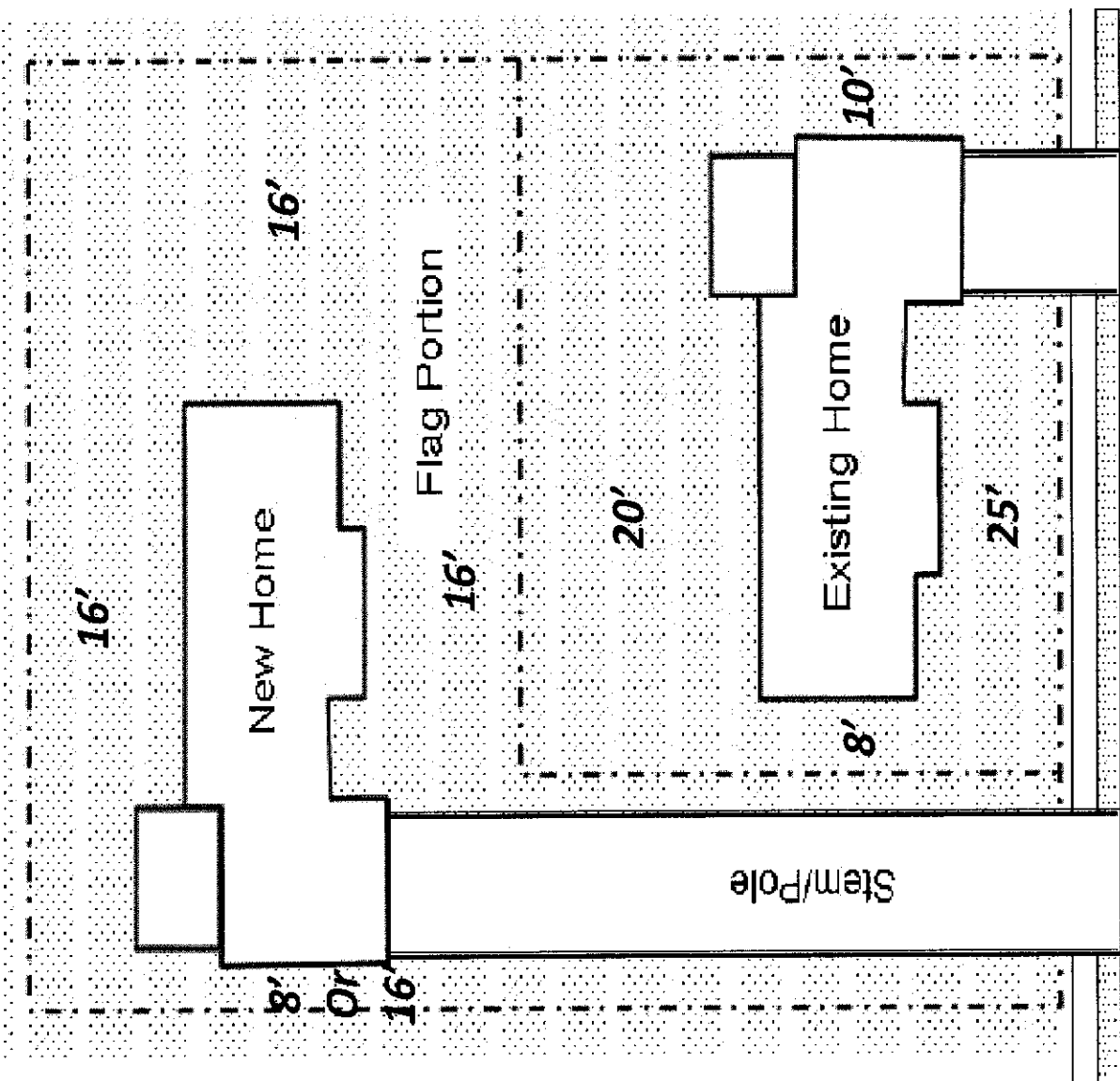
The discussion of these two topics--and potential code amendments--are among the short-term goals the Council agreed upon in their March goal-setting work session (minutes attached). Since these topics are addressed in the Zoning Code, any amendments would have to be considered by the Planning Commission before coming back to the City Council for formal approval.

The documents provided to the Council for their May 3 discussion are attached again for the Council's reference, along with the minutes of that meeting.

ATTACHMENTS:

Description

- ☐ Flag Lot Diagram
- ☐ Accessory Building Setbacks--Council Presentation
- ☐ 3-23-2016 work session minutes
- ☐ 5-3-2016 City Council meeting minutes



30/25'

Front Yard Setback

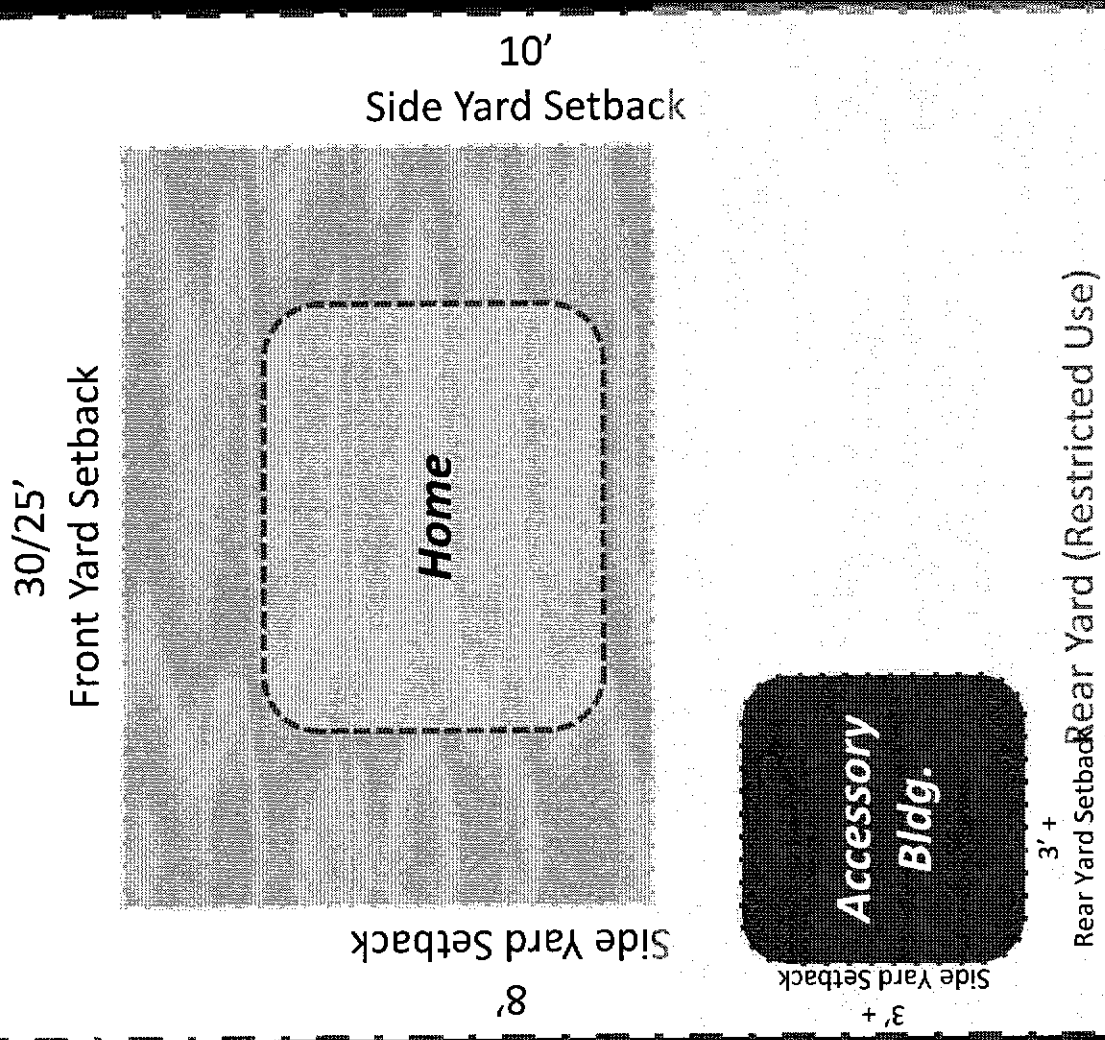
8'
Side Yard Setback

10'
Side Yard Setback

Typical Buildable
Area
Of Lot
(Primary Use)

20'

Rear Yard Setback



30/25'

Front Yard Setback

10'
Side Yard Setback

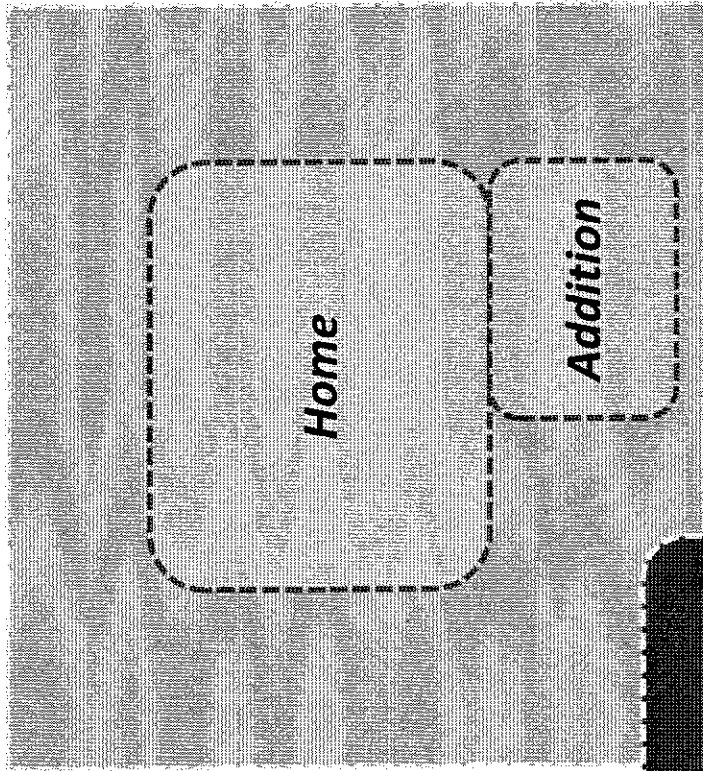
8'
Side Yard Setback

Home

Addition

*Accessory
Bldg.*

Rear Yard (Restricted Use)



Typical Example Two-Story

Accessory Size :

bldg. width = 24 Feet

bldg. wall height = 16 feet

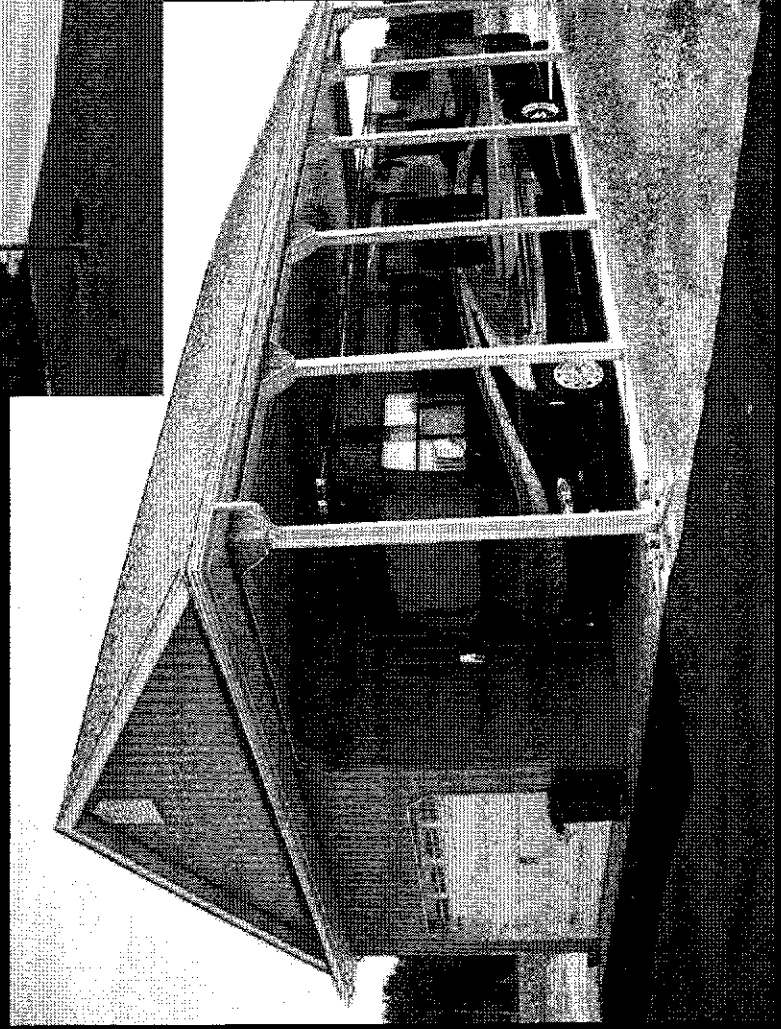
Roof Pitch vs. Height:

4/12 roof peak = 20 feet

6/12 roof peak = 22 feet

8/12 roof peak = 24 feet

12/12 roof peak = 28 feet



Subject Accessory Bldg:

Setback South Side = 14 feet

Setback West Side = 6 feet

Required Setbacks:

Both Sides: 5 feet (A-L Zone)

Building Height:

Avg. Height Approved: 20 feet/grade

Avg. Height Permitted: 20 feet/grade

A-L Height Increase: Allowed with a CUP approval





Google earth

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Imagery Date: 6/16/2015 40°54'45.57" N 111°52'46.92" W elev 4289 ft eye alt 4722 ft

20 1993

101 ft



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Google Earth

Imagery Date: 6/16/2015 40°54'45.57" N 111°52'46.92" W elev 4289 ft eye alt 4722 ft

1993



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Imagery Date: 6/16/2015 40°54'45.57" N 111°52'46.92" W elev 4289 ft eye alt 4722 ft

10 ft

1993



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N 100°26'16" Google

Google earth

Imagery Date: 6/16/2015 40°56'41.96" N 111°53'12.71" W elev 4239 ft eye alt 4554 ft

1993

78 ft



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Imagery Date: 6/16/2015 40°56'53.98" N 111°53'15.86" W elev. 4236 ft eye alt. 4537 ft

70 ft

1933



70'11"

1993

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Imagery Date: 6/16/2015 40°56'48.45" N 111°52'51.67" W elev. 4382 ft eye alt. 4637 ft

google earth



W 1800 N

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1993

Imagery Date: 6/

2015 40°56'39.51" N 111°53'06.41" W elev 4260 ft eye alt 4506 ft



W 1800 N

© 2015 Google

53 ft

1993

Image Date: 6/16/2015 40°56'39.50" N 111°53'04.62" W elev 4265 ft eye alt 4490 ft

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Imagery Date: 6/16/2015 40°56'43.48" N 111°53'05.59" W elev 4265 ft eye alt 4669 ft

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N Parkway Dr W

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Google Earth

Imagery Date: 6/16/2015 40°56'30.40" N 111°53'03.75" W elev 4266 ft eye alt 4553 ft

60 ft

1993



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E Center St

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Google earth

Imagery Date: 6/16/2015 40°55'03.18" N 101°52'36.28" W elev 4316 ft eye alt 4644 ft



E 400 S

© 2016 Europa Technologies

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1933

Imagery Date: 6/16/2015 40°54'45.39" N 111°52'15.78" W elev: 4364 ft eye alt: 4725 ft

Status of Nonconforming Structures

Any addition or expansion of non-conforming structure (regardless of size) is prohibited, unless the BOA finds the following:

- ✓ Compatible w/ adjoining property
- ✓ Not detrimental to the community
- ✓ Non-effects on traffic, value of adjacent property, and adequate utility & services

Rendering a large number of existing accessory structures would add more work and processing burden for the public, staff, and costs associated with BOA meetings, due to increasing number of cases likely to be submitted to the Board of Adjustment.

Additionally, a BOA decision allows a citizen board and adjoining property owners to fundamentally have a greater say and affect on what is happening in a private back yard, which traditionally is considered wholly a private space most distant from general public interest and scrutiny.

1 Chair Hirschi stated the Planning Commission would like to streamline administrative
2 decisions and procedures, delegating more decision-making to staff and allowing the Planning
3 Commission more time for proactive planning. Councilman Ince said his goal is to avoid getting
4 stuck again with what happened on the Hafoka property on Porter Lane. He pointed out that the
5 community is divided over what should happen on South Main Street. Councilwoman Mecham
6 agreed, and said she would like to know what uses would be allowed in specific zones so the
7 Council can anticipate and avoid surprises. Mr. Snyder cautioned the Council and Planning
8 Commission against getting caught up with design details, and suggested the issue is whether
9 or not they are comfortable with the multi-family development ordinance.

10
11 At 6:50 p.m. the Planning Commission moved upstairs for their regular meeting, and the
12 Council took a break, returning at 7:10 p.m. The Council discussed the goals rated highest
13 priority by the Council prior to the meeting.

14
15 Accessory building setbacks – Councilwoman Fillmore said she feels the Planning
16 Commission should review accessory building setbacks and recommend revisions to provide a
17 level of protection.

18
19 Flag-lot ordinance – Councilwoman Mecham asked why the City allows two adjoining
20 flag lots, considering the loss of privacy for the entire surrounding neighborhood. Mayor Cutler
21 pointed out that sometimes flag lots are appropriate. Councilwoman Fillmore stated she thinks
22 the City is at risk with the flag-lot ordinance as it is currently written, adding that setbacks and
23 height ratios should be carefully considered. A majority of the Council appeared to be in favor
24 of directing the Planning Commission to review the flag-lot ordinance.

25
26 Accessory Dwelling Units (ADUs) – Councilwoman Mecham said she does not think the
27 City will get a lot of applications for ADUs. Councilwoman Fillmore agreed, but stated she
28 would like citizens to have a legal route to do something she believes will happen anyway.

29
30 Land-use planning for west side – The Council discussed the desire to eliminate heavy-
31 industrial use from the west side. Mayor Cutler suggested property owners should be included
32 if another work session is held regarding the west side.

33
34 RAP Tax revenue usage – Mayor Cutler reported the City has opportunity to use a
35 graduate student to conduct a public outreach effort regarding Island View Park. A majority of
36 the Council seemed supportive. Councilwoman Ivie emphasized that neighbors should be
37 made aware that changes will take time and will not happen immediately. Mr. Thacker
38 suggested the Council's goal with RAP Tax revenue could be: "maintain what we've got, replace
39 what we've lost, and finish what we've started." Councilwoman Mecham asked if it would be
40 possible to solicit donations from park equipment companies. Councilwoman Fillmore
41 suggested the idea could be presented to the Parks Committee to gauge their interest.
42 Councilwoman Mecham suggested waiting until a plan for Island View Park is in place. It was
43 suggested the outreach for park improvement should include the entire city rather than just park
44 neighbors. Mayor Cutler reported the Recreation District is in need of more playing fields. He
45 suggested the Recreation District might be willing to donate funds to help complete new fields at
46 Community Park, or the City could possibly borrow funds from the Recreation District to
47 complete the fields sooner than currently expected. Mr. Thacker added that a loan could be
48 made from the Cemetery Perpetual Care Fund or the Theatre Reserve Fund for the same
49 purpose. Mayor Cutler said he feels the options would be worth exploring, but firm cost
50 estimates will be needed. The entire Council indicated they are in favor of moving forward with
51 the planning stage for both Island View Park and the completion of the Community Park
52 expansion project.
53

1 UTOPIA – The Council requested a presentation from UTOPIA executives regarding
2 how Centerville could improve marketing efforts.

3
4 South Main Street Corridor (SMSC) Plan – The Council discussed the desired scope of
5 continued SMSC planning. Councilman McEwan expressed the opinion that property owners
6 should have a lot of input. Mayor Cutler suggested the Planning Commission finish their current
7 recommendations by May, to be presented at a joint work session.

8
9 Hillside plans and zoning – The Council discussed private property on the hillside, and
10 appeared to be in agreement that the city is protected against hillside development at this point.

11
12 Cemetery expansion options – Councilwoman Fillmore repeated a comment made by
13 former-Councilman Higginson that every city is dealing with diminishing cemetery space and
14 every city is going to run out someday, even if more space is added. Mayor Cutler and
15 Councilwoman Ivie indicated they are in favor of exploring the possibility of a mausoleum.
16 Referring to the County-owned property on 100 South, Councilwoman Ivie said she believes the
17 land is still necessary as a debris basin. Mr. Thacker responded that the County would be able
18 to maintain the sediment basin with a few residential lots on a portion of the property.
19 Councilman McEwan suggested a public/private partnership with Russon Brothers Mortuary to
20 evaluate the possibility of a mausoleum. Staff was directed to get a cost estimate for a
21 feasibility study for a cemetery on the hillside City-owned property.

22
23 Extension of 1250 West – Councilwoman Mecham said she will encourage the County
24 Transportation Committee to discuss the extension of 1250 West.

25
26 The Council agreed on the following priorities for the Planning Commission:

27
28 Long-term big items

- 29 1- South Main Street Corridor (recommendation by May)
30 2- West side plan (begin by 3rd quarter)
31 3- Hillside recreation – working with County

32
33 Short-term (1-2 meetings to complete)

- 34 1- Remove Very-High Industrial zoning
35 2- Review flag-lot ordinance
36 3- Review accessory building setbacks (complete by end of 2nd quarter)
37 4- Update bike/trail master plan and adopt into General Plan

38
39 Fluoride – A majority of the Council indicated a desire to put the cost of fluoride as a line
40 item on the city utility bill. Mr. Thacker suggested the utility bill change could be made in
41 conjunction with the proposed water rate change. The original decision to fluoridate the water
42 was a County-wide vote. Councilwoman Ivie said she would like to document the feedback
43 received from residents. Some of the Council expressed a desire to write to the County
44 requesting the issue be put back on the ballot.

- 45
46 • The Council agreed to let the Landmarks Commission make decisions regarding
47 Historic District signage.
48 • The Council agreed on the need to install sound panels in the Council Chambers this
49 year to improve the sound system.
50 • The city did not receive TAP funding from WFRC for sidewalk lighting on Parrish
51 Lane.

1 passed by majority vote (4-1), with Councilwoman Fillmore dissenting. The Council requested
2 staff draft an explanation of what is currently allowed to post on the City website.

3
4 **ACCESSORY BUILDING SETBACKS**

5
6 The discussion of accessory building setbacks and potential amendments to the Flag Lot
7 Ordinance are among the short-term goals the Council agreed upon in the March goal-setting
8 work session. Mr. Snyder used diagrams to explain setback requirements and buildable area,
9 as well as roof pitch/height allowances. He showed Google Earth images of accessory
10 buildings in Centerville that do and do not conform, noting that increasing the setback for
11 accessory buildings would make many more buildings non-conforming. He reminded the
12 Council that nonconforming structures cannot be expanded without Board of Adjustment
13 approval.

14
15 Mayor Cutler asked Mr. Snyder to explain the argument against having accessory
16 building setbacks based on building height. Mr. Snyder responded that backyards have
17 traditionally had fewer restrictions than front and side yards. Mr. Snyder stated that citizens will
18 not argue having increased setbacks for their neighbors, but he is not convinced that citizens
19 would be willing to accept the consequences of increased accessory building setbacks for
20 themselves.

21
22 **POTENTIAL AMENDMENTS TO FLAG LOT ORDINANCE**

23
24 Mr. Snyder explained existing flag lot setback requirements, and asked the Council to
25 consider whether reducing the setbacks from 20 feet to 16 feet has caused significant impact.
26 Council members Ivie and Mecham stated they are uncomfortable with the idea that a tall home
27 could be built in a backyard taking away the privacy of neighbors. Councilwoman Fillmore stated
28 she feels that flag lots should be a rare exception. Mayor Cutler said he can see some benefit
29 to flag lots, especially on the north end of town. Councilman Ince suggested the Council study
30 the issue further and place it on an agenda in July. The Council agreed.

31
32 **FISCAL YEAR 2017 BUDGET**

33
34 City Manager Thacker presented a Proposed Budget for FY 2017, and suggested the
35 Council hold a public hearing on June 7, 2016, and adopt a final Budget on June 21st, with work
36 sessions on May 17th, May 24th, or May 31st. Councilman McEwan requested staff prepare data
37 showing average annual salary increases given by the City over the last ten years. He stated
38 that, while the City values its employees, he has a desire for the City to be in line with
39 compatible industry. He said in his own career he has never had the expectation of an annual
40 increase. Councilman McEwan said he is not comfortable adopting the Tentative Budget with
41 the proposed salary increases. Councilwoman Fillmore said she is comfortable adopting and
42 releasing the Tentative Budget to the public knowing it is understood that changes will be made.
43 Mr. Thacker suggested he include a line in the Budget Newsletter stating that the Council is still
44 discussing the salary issue and invite comments at the public hearing.

45
46 Councilman Ince made a **motion** to adopt the FY 2017 Tentative Budget, schedule work
47 sessions for May 17th and May 31st, and set a public hearing for June 7, 2016. Councilwoman
48 Ivie seconded the motion, which passed by majority vote (4-1), with Councilman McEwan
49 dissenting.

50
51 The Council took a break at 9:06 p.m., returning at 9:13 p.m.

52

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
9/6/2016**

Item No. 6.

Short Title: Sidewalk Analysis and Related Actions

Initiated By:

Scheduled Time: 8:10

SUBJECT

- a. Authorize correction of major faults over 3 inches
- b. Discuss proposed action plan/policy development process

RECOMMENDATION

- a. Authorize staff to proceed with the correction of sidewalk faults at eight locations, at an estimated cost of \$15,000 to \$20,000 including the removal of trees.
- b. Direct staff regarding the development of an action plan relating to the sidewalk report presented to the City Council on August 16 (see attached report, "Centerville City Sidewalk Inventory").

BACKGROUND

The attached report, "Centerville City Sidewalk Inventory", documents the condition of public sidewalks throughout the City, as well as trees within close proximity of these sidewalks. There are 8 vertical faults over 3 inches, 419 faults between 1 and 3 inches, 1575 faults between 1/2 and 1 inch, and 6047 faults between 3/8 and 1/2 inch. Vertical faults over 1 inch are considered "major faults", while all those under 1 inch are considered "minor faults".

The report recommends the following actions:

Short-term actions

- Remove trees near faults over 3 inches
- Eliminate faults over 3 inches by removing and replacing the sidewalk
- Remove and replace all other major faults after first removing trees, if related
- Establish criteria for determining which minor faults to paint and repair
- Paint and begin grinding minor faults based on criteria to be established

Long-term actions

- Define acceptable uses for the right of way, including whether trees will be permitted in the park strip, and if so, under what conditions
- Maintain paint on unrepaired faults
- Schedule and fund repairs and replacements for unrepaired faults
- Incorporate GIS sidewalk database updates into department procedures
- Determine what to do with areas without sidewalk

City employees have already painted all faults over 1 inch. An employee is now painting the faults between 1/2 and 1 inch as time permits. Staff recommend the Council authorize funding to correct the 8 most serious

faults (i.e. over 3 inches) as soon as practical, including the removal of trees, in these 8 locations (see photos attached):

- 1923 North 200 East
- 532 West Saddlewood Circle
- 443 West 1700 North
- 1653 North Pony Express Way
- 1670 North Pony Express Way
- 1112 North Deerfield Drive
- 577 South 150 West
- 597 South 150 West

Staff are willing to propose a plan incorporating the short-term and long-term recommendations in the report, but do not want to proceed without knowing whether the Council is supportive of those recommendations. Clearly the recommendation to remove many trees will be controversial. Some Council Members have expressed a desire to engage the public in this decision-making process. When and how does the Council want to begin this public engagement?

Staff are still refining the cost estimate for removing 17 trees and replacing sidewalk at the eight locations listed above. However, it appears the estimate will be in the \$15,000 to \$20,000 range. Staff recommend the funding come from the City's Transportation Fund.

ATTACHMENTS:

Description

- ☐ Sidewalk Inventory Report
- ☐ Sidewalk Fault Photos

Centerville City Sidewalk Inventory

Mackenzie Wood, MPA Candidate 2017, Certified Arborist

Draft: 8/15/2016

Executive Summary

The mission of Centerville City is “to serve the people of Centerville by promoting their peace, health, safety and welfare while planning for the future and preserving the past.” One aspect of the health, safety, and welfare of Centerville residents is the ability to travel safely between houses and neighborhoods. The key to safe neighborhood travel is well maintained sidewalks. This report is an evaluation of the sidewalk conditions in Centerville, as well as the handicap curb ramps, gutters, and trees within the public right of way.

Inventory. The inventory was completed using Collector, a GPS app that allows data entered to be connected to a geocode. During the months of May and June each mile of Centerville sidewalk was walked and checked for defects. There were 9,921 sidewalk defects recorded, including 8,049 trip hazards. 5,600 trees, shrubs, and hedges were recorded as well as 345 sections of faulty curb and gutter. The table below details the trip hazards by vertical fault height.

Height	Total
3/8-1/2 Inch	6,047
1/2-1 Inch	1,575
1-3 Inch	419
>3 Inch	8
Total	8,049

Vertical Faults

Cost. On average, Centerville has 87 trip hazards per each mile of sidewalk, and 27 cracking defects per mile. Major faults (greater than one inch) are 3.4 times more likely to happen near a park strip tree. The table below shows the total cost estimate to repair the categories shown. This does not include removing trees.

Hazard	Occurrences	Cost
Major Faults	427	\$141,444
Minor Fault Grinding	7,622	\$396,496
Extreme Spalling/Cracking	34	\$15,339
Total	8,083	\$553,279

Cost of Repair

The FY 2017 Budget includes only \$18,000 for sidewalk repairs. Sidewalk defects will increase in the next ten years as the current street trees mature. Trees will continue to damage sidewalks in the future, requiring costly repair. There are 427 major sidewalk faults that need immediate removal and replacement.

The eight most extreme faults (over three inches) are all within 15 feet of a tree. In order to replace the sidewalk, those trees should be removed as well, at an estimated cost of \$7,200. To remove the trees and replace the sidewalk for the eight extreme faults would cost \$11,460.

Current Action. Action has already been taken to mitigate liability from the inventory data collected. All 427 major faults have been painted with bright yellow safety paint. Minor faults (under one inch) will be painted and/or ground down in accordance with criteria yet to be established, and as funding is authorized.

Recommendations.

Short term Action:

- Remove trees near faults over three inches
- Remove and replace faults over three inches
- Remove and replace all other major faults after first removing trees, if related
- Establish criteria for determining which minor faults to paint and repair
- Paint and begin grinding minor faults based on criteria to be established.

Long term Action:

- Define acceptable uses for the right of way, including whether trees will be permitted in the park strip, and if so, under what conditions
- Maintain paint on unrepaired faults
- Schedule and fund repairs and replacements for unrepaired faults
- Incorporate GIS sidewalk database updates into department procedures
- Determine what to do with areas without sidewalk

Table of Contents

Introduction.....	1
Sidewalk.....	2
Curb and Gutter.....	9
Mailboxes	11
ADA Curb Ramps	12
Response to Findings.....	13
Trees.....	14
Recommendations.....	22
References.....	23
Appendix.....	24

Introduction

Centerville, Utah is home to 17,000 residents who use its infrastructure daily to travel and complete tasks. The sidewalks and park strips are just one part of Centerville's infrastructure that citizens use. Centerville has 92.3 miles of sidewalk to care for and maintain. Recently, the sidewalk condition has become a priority for Centerville City staff. This sidewalk inventory is in response to the increased sidewalk priority.

There are several purposes for this study. The purposes are

- To determine the condition of Centerville's sidewalks,
- To take a snapshot of handicap curb ramp compliance,
- To determine where the vehicular and pedestrian obstructions are,
- To understand the relationship between street trees and sidewalks, and
- To form the groundwork for a capital improvement plan to repair and replace damaged sidewalk, thereby making sidewalks safe to use and reducing the city's liability.

My qualifications for this project include: a bachelor's degree in Landscape Management, and an arborist certification. In addition to these qualifications I am a current Master of Public Administration (MPA) student at Brigham Young University, where I am studying statistical and analytical evaluation techniques. As a certified arborist, I am able to properly identify tree types and assess their age and health.

The inventory was conducted during May and June 2016. Each mile of sidewalk was walked and evaluated. Defects were recorded in Collector, a GIS app. Sidewalk defects, curb and gutter defects, curb ramp compliance, and vegetation issues were all entered into the app and then uploaded for analysis.

This report will cover the sidewalks, their status and problems; the curbs and gutters, their status and problems; mailboxes in the park strip, city code that pertains to them; handicap curb ramps, their regulations and status; current response to the inventory; trees, their status and issues; and suggestions on what to do next.

Sidewalk

The main purpose of the study is to determine the condition of Centerville's sidewalks. Sidewalks are used by residents and non-residents alike. Students walking to school use the sidewalks, as do residents walking to local stores or visiting neighbors. This section of the report will discuss the amount of sidewalk in Centerville, the federal regulations for sidewalks, sidewalk hazards, areas without sidewalk, as well as the analysis of hazards and cost estimates for repair.

Length

There are currently 92.3 miles of sidewalk in Centerville. That is 487,481 lineal feet (LF) of sidewalk. There are 22.4 miles or 118,338 LF of roadside that do not have sidewalk. In the appendix, Map 1 shows the areas of Centerville with and without sidewalk.

Regulations

The Americans with Disabilities Act of 1990 (ADA) was enacted to make buildings and public areas accessible to people with disabilities. The 2010 ADA Standards for Accessible Design states that changes in level of floor or ground surfaces are allowed to be $\frac{1}{4}$ inch high. Anything over $\frac{1}{4}$ inch high should be beveled or made into a ramp. For the inventory of vertical faults, the smallest fault measured was $\frac{3}{8}$ inch which this is above the acceptable $\frac{1}{4}$ inch vertical change in level.

Hazards

There are several ways that sidewalk can fail and become hazardous to pedestrians. Sidewalk can have a change in slope, crack, spall, or drain improperly. Sidewalk slabs can also separate from the adjoining slabs causing gaps or vertical faults where the two slabs are no longer level. The hazards detailed in this report are vertical faults, cracking, spalling, and slope. See Appendix for images of each hazard type.

Vertical Faults. Vertical faults were measured by height and put into categories of $\frac{3}{8}$ - $\frac{1}{2}$ ", $\frac{1}{2}$ -1", 1-3", and greater than 3". Faults in the 1-3" and greater than 3" categories are considered major faults. Table 1 summarizes all the faults by the fault height category. Table 1 does not include the faults repaired with the reconstruction of 1825 North.

Height	Total
3/8-1/2 Inch	6,047
1/2-1 Inch	1,575
1-3 Inch	419
>3 Inch	8
Total	8,049

Table 1 Vertical Faults

Cracking. The Portland Cement Association (2001) stated that “cracking can be the result of one or a combination of factors, such as drying shrinkage, thermal contraction ... subgrade settlement, and applied loads.” For this inventory, sidewalk cracks were placed into three categories: minor, moderate, and extreme. Minor cracking was a slab or slabs that had 1-4 cracks. Moderate cracking contained 5-10 cracks, and extreme cracking was any slab with more than 10 cracks. Table 2 shows the amount of cracks by severity.

Severity	Amount
Minor	1,888
Moderate	318
Extreme	85

Table 2 Cracking

Centerville city has 2,291 recorded occurrences of sidewalk cracking. Not all occurrences of sidewalk cracking are in need of repair. Some cracks are hairline fractures that do not constitute a hazard for pedestrians. Cracking also occurs where there are other sidewalk failures and will be replaced when the other problems are addressed. Cracks that have caused vertical faults can be ground down if the integrity of the cement is high. If there are other problems with the cement the crack is left alone to be repaired when the entire slab is replaced.

Spalling. Spalling is anything that disrupts the smooth surface of the concrete, like joint failures or exposed aggregate. Spalling, like cracking, was measured as minor, moderate, and extreme. Minor spalling (mostly scaling) was where the defect was visual but did not impact rolling traffic. Moderate spalling was more pronounced spalling but traversable by wheelchair. Extreme spalling was very rough and impassable by wheelchair. Table 3 shows the totals in each spalling category.

Severity	Total
Minor	1,697
Moderate	375
Extreme	68

Table 3 Spalling

Slope. Sidewalk can have either running slope or cross slope. Running slope is when the slab is no longer level and is slanted in the direction of pedestrian traffic. Cross slope (often seen in driveways) is where the slab is uneven and slants in the direction counter to the flow of pedestrian traffic. Both running and cross slope make the sidewalk difficult to traverse by wheelchair. Running and cross slope were recorded as either having slope or not having slope.

Running slope often occurs with vertical faults. There are 328 occurrences of running slope, 257 of which coincide with a vertical fault. As mentioned previously, cross slope often occurs in driveways. Centerville sidewalk has 460 occurrences of cross slope, 282 of which are in driveways. Sixty-one percent of cross slopes happen in a driveway, and 78 percent of running slopes happen with a vertical fault.

Areas without Sidewalk

There are several miles of roadway that do not have sidewalk. This occurs in the older part of town as well as west of Interstate-15. Some of the property owners who don't have sidewalk have entered into deferral agreements with Centerville City to delay putting in sidewalk.

A deferral agreement allows the property owner to delay putting in the infrastructure because the neighborhood or area they are in does not have sidewalk. City Code 15-5-103.4 states, "Curbs, gutters, and sidewalks shall be installed on existing and proposed streets by the subdivider in all subdivisions. The City Council may, for good cause, after receiving a recommendation from the Planning Commission, modify or waive the requirement for sidewalks on streets." The city has entered into more than 40 deferral agreements in the past 25 years. In the appendix, Map 2 is a map of the sidewalk deferral agreements as well as a list of locations and ages of the deferrals.

Impact

The inventory of sidewalk defects can now paint a picture of Centerville's main concerns and problem areas. For example, cracking and spalling do not usually occur alone, and slope of either

kind often has associated problems. This sections covers the magnitude of sidewalk issues: faults per mile, cracks and faults, spalling and faults, slope in connection with driveways, and ratio of streets with sidewalks to streets without sidewalk.

Fault Ratios. In the 92.3 miles of sidewalk, Centerville has 8,049 vertical faults. There are 87 vertical faults per mile of sidewalk. Broken down by fault height, there are 65.5 3/8-1/2 inch high faults per mile; 17 1/2-to-1 inch faults per mile; 4.5 1-to-3 inch per mile; and faults over three inches happen 0.1 times per mile, or once every 10 miles of sidewalk. Map 3, Vertical Faults, shows where all the vertical faults occur in the city, and Map 4, Fault Height Clusters, shows where high and low faults cluster throughout the city.

Cracks and Faults. Of the 2,291 cracks recorded, 1,499 occur in concert with a vertical fault. Table 4 shows the cracks by severity, and cracks that occur with vertical faults.

Cracking Severity	Number	Cracks and Faults	Cracks without Faults
Minor	1,888	1,198	690
Moderate	318	225	93
Extreme	85	76	9

Table 4 Cracking by Faults

The majority of cracks in all severity levels occur with vertical faults. By severity, 63 percent of minor cracks, 71 percent of moderate cracks, and 89 percent of extreme cracks also have vertical faults. There are 24 cracks per mile, 16 of those cracks per mile occurring alongside vertical faults.

Spalling and Faults. Spalling is a defect with the surface and mixture of cement that can cause trip or rolling hazards to pedestrians. Like cracking, the majority of spalling also happens in conjunction with, or causes vertical faults. Table 5 details the inventory of spalling with its connection to vertical faults.

Severity	Total	Spalling and Faults	Spalling without Faults
Minor	1,697	1,452	245
Moderate	375	216	159
Extreme	68	43	25

Table 5 Spalling and Faults

Slope and Driveways. There are 460 occurrences of cross slope in Centerville. Of these 460 slopes, 282 are found in driveway crossings. Cross slope in driveways usually occurs because the property and street level are not the same so the driveway slopes downward to meet the street.

No Sidewalk. Centerville City has 114.74 miles of roadside within the public domain (counting both sides of the road). There are several private streets that were not entered into this inventory. Of the 114.74 miles of public roadside, 22.4 miles do not have sidewalks. Currently 80 percent of Centerville City has sidewalks.

Cost Estimates

The next step before determining what to fix is how much it all costs. There are several ways to repair sidewalk problems. In-house concrete grinding as well as contracted concrete grinding are two ways to address minor cracks and faults. Removal and replacement are required for major faults and extreme spalling or cracking.

Concrete Grinding. In-house grinding of very minor faults can be done for the cost of labor. An estimate from Precision Concrete Cutting based off previous work they have done for Centerville costs \$46.30 per trip hazard. Concrete grinding or cutting is only good for faults lower than 1.5 inches. Grinding is measured in inch feet (IF), that is height in inches times the length of the edge. Precision Concrete Cutting said that Centerville's average trip hazard in the past four years has been 1.78 IF. The average cost per IF is \$26.01. The table below takes an average of the minor faults height (2.0 IF for all 7,622 minor faults) and provides the cost estimate for grinding.

	Occurrences	Cost per IF	Total Cost
Grinding	7,622	\$52.04	\$396,496

Table 6 Concrete Grinding Costs

Removal and Replacement. General estimates for removal and replacement from the city engineer are based off recent work done, and depend on how much work is done at one time. Each square foot of sidewalk costs between \$7 and \$8. The average sidewalk slab is four feet by four feet, 16 ft². One sidewalk slab would cost \$112 to \$128 to replace. However, for major faults two slabs need to be replaced, if not more. To remove and replace a major fault would cost between \$224 and \$256 dollars if only two slabs are replaced. To repair the eight highest faults (over three inches) would cost \$4,260 for the 142 LF involved. Table 7 shows the breakdown of costs for the eight highest faults. Table 8 shows the cost estimate for faults 1 to 3 inches high, and totals for major faults combined.

Address	Lineal Feet	Square Feet	\$7.50/SF
1923 North 200 East	16	64	\$480.00
532 W Saddlewood Circle	16	64	\$480.00
443 West 1700 North	18	72	\$540.00
1653 N Pony Express Way	24	96	\$720.00
1670 N Pony Express Way	24	96	\$720.00
1112 N Deerfield Drive	8	32	\$240.00
577 South 150 West	20	80	\$600.00
597 South 150 West	16	64	\$480.00
Total	142	568	\$4,260.00

Table 7 Cost of Major Faults

	Lineal Feet	Square Feet	\$7.50/SF
1 to 3" Faults	4,572.8	18,291.2	\$137,184.00
Total Major Faults	4,714.8	18,859.2	\$141,444.00

Table 8 Cost of Faults 1-3"

Extreme Spalling and Cracking. The cases of extreme spalling and cracking that do not occur with vertical faults also need to be replaced. Table 9 shows the LF requiring replacement and the cost based off the \$7-\$8 per square foot estimate.

	Lineal Feet	Square Feet	\$7.50/SF
Extreme Spalling	357.3	1,429.2	\$10,719.00
Extreme Cracking	154	616	\$4,620.00
Total	511.3	2,045.2	\$15,339.00

Table 9 Cost of Extreme Cracking and Spalling

Funding Sidewalk Repairs. As explained above, Centerville has several sidewalk issues that need to be addressed. These sidewalk issues include vertical faults, spalling, cracking, and slope. The total estimated cost for corrective action is shown below

- Major vertical faults: \$141,444
- Grinding all minor vertical faults: \$396,496
- Replacing extreme spalling and cracking: \$15,339
- **Total for all repairs: \$553,279**

This does not include the cost of removing trees. The current FY 2017 budget for sidewalk repairs is only \$18,000. A much more ambitious funding plan is needed to address these sidewalk issues.

Curb and Gutter

The curb and gutter are part of Centerville's Storm Drain System, which manages and controls storm water. Defects in the curb and gutter were recorded as part of the sidewalk inventory. The two types of issues recorded were faulty alignment and cement break down, characterized by cracking and spalling. These defects are categorized by type, lineal feet, and cost of repair.

Amount. In the inventory, there are 345 records of faulty curb and gutter. Alignment issues comprised 291 of the curb and gutter issues, and curb and gutter break down constituted the other 54 occurrences. See the Appendix for images. The mean length for alignment problems is 18.3 feet, with a total of 5,307 feet of alignment issues. The mean length for break down issues is 17.3 feet with a total of 938 feet needing repair.

Code. Curb and gutter issues are minor in comparison to the amount of sidewalk issues, however, curb and gutter affects the city's storm water drainage. In City Code 16-04-101 b, "it is unlawful for any person or entity to cause any obstruction that inhibits the normal flow of storm water and/or non-storm water run-off in any curb and gutter." Keeping the curb and gutter in good repair will aid in properly managing storm water run-off.

Cost. The general estimate for curb and gutter replacement is \$35 to \$45 per LF. This estimate depends on how much is bid at a time. Table 10 gives the cost estimates for the current curb and gutter defects.

Type	\$35/LF	\$45/LF
Alignment (5,307 LF)	\$185,745	\$238,815
Break Down (938 LF)	\$32,830	\$42,210
Total (6,245 LF)	\$218,575	\$281,025

Table 10 Cost of Curb and Gutter

Budget. FY 2017 has \$20,000 budgeted for curb and gutter repair. With the totals given in Table 10 above, 571 LF of curb and gutter can be replaced for the low cost estimate of \$35/LF, or 444 LF of curb and gutter can be replaced for the higher cost estimate of \$45/LF. On average, 500 LF of curb and gutter can be replaced in FY 2017. In staff's opinion, most of these curb and gutter problems can wait to be corrected as part of street reconstruction.

Mailboxes

City Code 11-01-150 c (2) states, "except for cluster-box structures, all enclosed mailboxes within the park-strip, shall meet the USPS standard height of forty-one (41) inches to forty-five (45) inches and all other applicable USPS standards. Mailboxes, poles, stands and other similar devices shall not exceed eighteen (18) inches by eighteen (18) inches measured at the base."

Previous data collected in 2012 includes 1,015 enclosed mailboxes. The majority of these mailboxes are brick, with rock, steel, and wood in lesser quantities. Problems that occur with enclosed mailboxes include decreased access to utility lines and injury to employees during street or utility maintenance and repair. Map 5, Mailboxes, shows the distribution of enclosed mailboxes throughout the city.

ADA Curb Ramps

Curb ramps enable pedestrians in wheelchairs to fully utilize the City's sidewalks. Centerville has 1,069 street corners with sidewalk that have or should have curb ramps. The paragraphs below briefly detail the regulations, explain how each ramp was categorized, provide the inventory of curb ramps in Centerville, and cost estimates for replacement and updating.

Regulations. In the 2010 ADA Standards "newly constructed or altered street level pedestrian walkways must contain curb ramps or other sloped areas at intersections to streets, roads, or highways." The newest regulations require truncated domes on the ramp surface as well as a backstop. The standards are detailed and lengthy. If City Officials want to do an in-depth inventory of the curb ramps, I recommend hiring an expert in ADA regulations.

Categorization. For the sake of this inventory curb ramps that had truncated domes were marked as compliant while curb ramps with stamped cement were marked partially compliant (as they were compliant when they were installed). Corners with sidewalk where curb ramps do not exist or do not comply with any ADA regulations were marked as non-compliant.

Inventory. Of the 1,069 street corners with sidewalk, 394 have curb ramps that are in compliance with current ADA regulations mandating a truncated dome warning system. 269 curb ramps have a stamped concrete warning system that is compliant with previous regulations and is in compliance until those streets are resurfaced or reconstructed. 406 corners with sidewalks do not have curb ramps or have curb ramps that do not comply with current or former ADA regulations. See Map 6, ADA Curb Ramps, for locations of curb ramps.

Truncated Dome	Stamped	Non-Compliant
394	269	406

Table 11 Curb Ramps

Cost. Centerville City has budgeted \$3,500 for curb ramp repair in FY 2017. The budget is set in place to repair faulty ramps and to install or update ramps when another street project takes place. The estimate for removal and replacement for curb ramps is \$9 to \$10 per square foot. The average curb ramp is 120 square feet, making the average cost for removal and replacement \$1,080-\$1,200 per curb ramp. The FY 2017 budget would be able to fund the replacement of 3 curb ramps.

The majority of curb ramps in Centerville are compliant with current regulations, or with regulations which were in effect when they were installed. Therefore, in staff's opinion, existing ramps should not be replaced until street maintenance requires it under federal regulation.

Response to Findings

Staff has determined that immediate action must be taken to mitigate liability in response to the sidewalk inventory. They have decided on a multidimensional plan: paint all major faults; begin grinding minor faults, not near trees; paint all other minor faults; and refresh the paint, as needed.

Paint Major Faults. Staff decided to mark each major fault with safety paint until repairs can be addressed. An employee has marked all 427 vertical faults over one inch with a bright yellow, oil-based paint. This paint should last longer than the regular water-based paint, allowing the city council time to decide how to proceed with a replacement program.

Grind Minor Faults. Public Works owns a grinder that can do minor jobs. Public Works Streets Department will begin grinding minor faults that aren't near trees. Streets Department will do this with the current budget for sidewalk grinding, until they have used up that budget.

Paint Minor Faults. Streets Department will also paint minor faults that cannot be ground within the next few months, based on criteria yet to be established. Staff has determined to paint and not grind minor faults near trees until further direction from the Council regarding these trees. Streets Department will monitor the state of the safety paint and refresh it as needed.

According to the City Attorney, now that Centerville City is aware of the sidewalk condition, action needs reasonably to be taken to mitigate liability. As noted above, the major faults have already been painted throughout the city. Future actions must be decided by the City Council.

Trees

Trees, shrubs, and hedges beautify Centerville as well as help with soil erosion and cooling. Trees, however, can cause problems to infrastructure, either above ground, below ground, or at ground level. In this inventory trees, groves, hedges, and shrubs in the park strip and within seven feet of the sidewalk were recorded (typical utility easement is seven feet behind the sidewalk). Each tree was identified by genus, height, diameter, health, root problems, and any obstructions it is causing.

Along with a detailed list of the vegetation in Centerville's streets, this section will detail the current city code as it pertains to trees; vegetation as vehicular and pedestrian traffic obstructions; tree health; sidewalk faults near trees; curb and gutter issues near trees; the magnitude of tree impact; and the cost of removal or maintenance of Centerville's street trees.

City Code

There are several sections of Centerville's code that pertain to street trees. The code details where trees can be planted along the street, what steps must be taken before planting, as well as required maintenance after planting.

In 2011 city code was revised to detail where trees could be planted. This new code states that "deciduous trees within the 50-foot triangle shall be allowed by permit approved by the Public Works Director. Evergreen trees are not allowed within the 50-foot triangle. Trees planted without a permit shall be subject to removal by the Public Works Department. Trees existing as of the date of adoption of this Ordinance with trunks located within the clear-view area...may remain at the discretion of the City based upon safety and visibility standards, but may not be replaced once removed." The 50-foot triangle is found in city code 12-55-230 b: "no fence, wall, sign, or other similar structure, or landscaping which exceeds two (2) feet in height shall be placed on any corner lot within a triangular area formed by the street property lines and a line connecting them at points fifty (50) feet from the intersection of the street curb lines, except for public safety signs and equipment."

Trees within the park strip must follow the location specifics found in section 11-01-150 D2. It states: "Trees shall only be allowed within park-strips that have a minimum of four (4) feet in width, measured between the top back of the curb line to the front face of the sidewalk line. ...Each tree within the park-strip shall be planted no less than 20 feet from another park-strip

tree.” And finally, “Park-strip trees shall not be allowed within thirty (30) feet of a public safety sign.”

Before planting a park-strip tree, a permit application must be submitted and reviewed by the Public Works Director or designee. The application includes the applicants name and address, the site plan for the desired planting, the number and species of tree(s) the applicant wishes to plant. Blue Stakes must be called to determine where underground utility lines are located, which limits where trees can be planted.

After permission and planting, the abutting property owner is responsible for cleanup and pruning. Trees shall be pruned, “to have eight (8) feet of clearance over the sidewalk and thirteen (13) feet of clearance over the street.” 11-01-150 3B. Section 3C states, “ All newly planted trees under power lines shall not exceed twenty-five (25) feet of the tree’s full mature height. Trees that may exceed this mature height limit may require removal at the homeowner’s expense. All existing trees planted under power lines shall be pruned at the discretion of the electric utility provider.”

Street Shrubs, Hedges, and Trees

As stated, the trees, shrubs, and hedges in the park strip (“the area located between the top back of the curb line to the front face, street side of the sidewalk or to the right-of-way when no sidewalk is present, but not including driveways, sidewalks, or trails.” 11-01-150 A) as well as seven feet to the house side of the sidewalk (utility easement) were inventoried and mapped. Table 12 details the totals of each category, found in the park strip and utility easement.

	Park Strip	Utility Easement	Total
Trees and Groves	1,657	2,973	4,630
Shrubs	60	520	580
Hedges	29	361	290
Totals	1,746	3,854	5,600

Table 12 Vegetation by Type and Location

Obstructions

Trees, shrubs, and hedges form obstructions when they are not properly maintained or are in the wrong place. Examples of obstructions are hedges in the 50-foot sight triangle (traffic visibility

obstruction), trees not trimmed to eight feet above the sidewalk (pedestrian clearance), and trees not trimmed 13 feet above the road (traffic clearance). These obstructions make traversing the sidewalk difficult for pedestrians and can also obstruct the flow of vehicular traffic. Table 13 shows the obstructions by plant type.

Obstruction	Trees	Shrubs	Hedges	Total
Pedestrian	1,996	276	147	2,419
Traffic Clearance	505	2	3	510
Traffic Visibility	164	14	6	184
Totals	2,665	292	156	3,113

Table 13 Vegetation Obstructions

The majority of plant obstructions are pedestrian obstructions, which encroach upon the walking space of pedestrians on the sidewalk. Of these pedestrian obstructions, trees are the most frequent cause of pedestrian obstructions.

Health

As part of the inventory, data was gathered on the health of each tree. While this data is not relevant to the current analysis of sidewalks, it is available for future study and application.

Trees and Infrastructure

In cities, trees rarely have the full space their roots require. Tree roots can spread as far as their branches reach. For trees like sycamores and honey locusts, branches and roots can spread upwards of 30 feet. Tree roots also dig through soil and around obstacles to obtain water. These habits can cause problems in an urban setting. Roots near infrastructure can cause cracking and/or lifting of sidewalk slabs, or shifting of curbs. Tree roots and branches can also disrupt utility lines. Detailed below is the impact trees have on curb and gutter, vertical faults, and replaced sidewalk, as well as specific tree types that cause problems and the problems caused by trees in the park strip.

Curb and Gutters. A geographic information system (GIS) was used to analyze position of trees in relation to curb and gutter issues. A buffer of 15 feet was placed around each tree and then overlaid with the curb and gutter occurrence map. Each curb and gutter issue that fell within the buffer was recorded. Of the 345 curb and gutter issues recorded, 34 issues occur within the

15 foot buffer. That is ten percent of the curb and gutter issues. It appears that there are other reasons for curb and gutter failings beyond tree root interference.

Vertical Faults. Using GIS, each vertical fault was analyzed to determine if it is near a tree and to help determine if the tree was the cause. The trees near vertical faults were analyzed by fault severity, tree age (determined by tree diameter), tree type, and location in the park strip.

A buffer with a radius of 15 feet was placed around each fault and then each tree that fell within that buffer was selected. Fifteen feet was chosen as the buffer because the majority of trees had a spread of less than 15 feet, so the majority of roots do not reach beyond that 15 foot buffer. In the inventory there are 4,630 trees. Of the 4,630 trees 1,848 trees (40%) were within 15 feet of a vertical fault. Put another way, of the 8,049 vertical faults, 2,037 faults (25%) are within 15 feet of a tree. Table 14 details trees within the 15 foot buffer broken down by height of the vertical fault.

Height	Total	Faults within 15' of a Tree
3/8-1/2 Inch	6,047	1,348
1/2-1 Inch	1,575	507
1-3 Inch	419	217
>3 Inch	8	8

Table 14 Trees near Faults

Trees and Replaced Sidewalk. There are 1,989 areas of replaced sidewalk in Centerville. Based on conversations with the Public Works director, many of these sections were replaced due to damage from tree roots. In some cases the trees causing the damage were also removed. However, 379 areas of replaced sidewalk are still within 15 feet of a tree, at risk of being damaged again.

Tree Types in the Fault Buffer. Several varieties of trees were recorded in the inventory. The tree varieties included in the inventory were based off trees native to Utah or typically found in urban Utah landscapes. The list of varieties includes sycamore, honey locust, spruce, and fruit trees. Table 15 below shows the 1,848 trees found within the 15-foot fault buffer listed by number of occurrences per tree type.

Fruit	513	Maple	288	Linden	262
Poplar/Aspen	126	Honey Locust	125	Ornamental Pear	109
Spruce	98	Pine	80	Mixed	35
Oak	35	Other	34	Ash	30
Sycamore	23	Hawthorn	25	Juniper	17
Redbud	15	Rose of Sharon	14	Willow	13
Fir	5	Russian Olive	1		

Table 15 Tree types in fault buffer

The most frequently occurring tree types are fruit (which includes all edible fruits found in Utah, as well as non-pear ornamental fruit trees), maple (all varieties), linden, poplar/aspen, honey locust, and ornamental pear. These six types make up 1,423 of the 1,848 trees found within the 15-foot buffer around faults. These tree types, with the exception of the generic fruit trees are fast growing, tall trees. These trees are planted frequently because they are fast growing and tall, but they also cause more infrastructure issues.

Park Strip Trees. Park strip trees can cause more problems than trees in the utility easement because they have a more limited space for roots. Park strips are also more likely to have soil compaction because of the underground utility lines. Map 7, Tree Types in Park Strip, shows the locations of the six major tree types found in the park strip. Map 8, Tree Types near Faults, illustrates the major tree types that occur near vertical faults. Of the 1,848 trees near vertical faults, 776 are in the park strip. That is 48 percent of the trees inventoried near faults. While city code states that trees shall not be planted in park strips less than four feet in width, 35 of the 776 are in park strips less than four feet wide. The remaining trees are in parks strips of at least four feet in width, raised planters, or sidewalk cutouts. Table 16 below shows the six most common tree types in the park strip near faults.

Fruit	373	Maple	138	Other	94
Linden	67	Honey Locust	59	Ornamental Pear	15

Table 16 Park Strip Tree types near faults

Impact of Trees on Sidewalk

Trees and city infrastructure have competing goals. As detailed above, trees and their roots can have major impact on nearby infrastructure. In Centerville, there are many problematic trees. Trees in the park strip can cause damage to both the sidewalk and the curb and gutter. The next paragraphs detail how much impact trees have on city infrastructure.

In the analysis of trees and sidewalk, city sidewalk was placed into two categories: sidewalk within 15 feet of a park strip tree, and sidewalk not within 15 feet of a park strip tree. Each group was recorded in LF. Sidewalk in 15 feet of either direction of a park strip tree came to 49,440 LF. Sidewalk outside the tree buffer totaled 438,041 LF. Faults within the two sidewalk groups were then analyzed. Table 17 shows the faults (major and minor) within the two sidewalk groups.

	Sidewalk near Park Strip Trees	Sidewalk far from Park Strip Trees
Major Faults	119	308
Minor Faults	808	6,814
Total Faults	927	7,122

Table 17 Faults near Trees

The faults in each group were then divided by the LF in each group, shown below as faults per 1,000 LF.

	Sidewalk near Park Strip Trees	Sidewalk far from Park Strip Trees
Major Faults	2.4	0.7
Minor Faults	16.3	15.6
Total Faults	18.8	16.3

Table 18 Faults per 1,000 LF

Major faults occur 3.4 times more often within 15 feet of a park strip tree than they do far from a park strip tree. Minor faults occur 1.05 times more often near a park strip tree than far from a tree. Total faults occur 1.15 times more often within 15 feet of a park strip tree. The most expensive faults to repair are major faults, which occur more frequently near trees. There are 121 park strip trees near major faults and 99 of those trees are adult trees.

Of the 1,848 trees in park strips and utility easements that are within 15 feet of a fault, 57 percent are adult trees. Adult trees cause the most damage because they have outgrown the space allotted to them. The young trees (trees with a diameter less than seven inches) near faults, all 802, have the potential to cause the same damage that adult trees have already caused. Map 9, Trees in Park Strip, shows the trees in the park strip by diameter (an indication of age), followed by Map 10, Park Strip Tree Age Clusters, which shows statistically significant clusters of tree age throughout the city.

Trees add to the beauty of Centerville, but they cause problems when they are in the wrong place. Allowing trees to be planted in the wrong place is saying yes to future damage to costly infrastructure. Trees too close to sidewalk will cause problems in the future. Embracing a plan that allows trees to be grown in the right place will decrease Centerville's liability and future spending on sidewalk repairs.

Cost of Removal

Trees, especially trees within the park strip, are costly to maintain and remove. Park strip tree removal is more difficult because of infrastructure in the vicinity (above and below ground), controlling vehicular and pedestrian traffic during removal, and the risk to vehicular and pedestrian traffic. Below are the cost estimates for tree removal in Centerville.

Tree removal cost varies depending on tree size as well as risk to remove. For trees with a diameter of 1 to 12 inches, removal and hauling away cost between \$300 and \$400. To remove the stump costs between \$150 and \$200. To remove the tree and stump costs \$450 to \$600. Trees with a larger diameter of 13 to 20 inches costs \$600 to \$700 to remove the tree and \$200 to \$300 to remove the stump, or \$800 to \$1,000 to remove the tree and stump. For trees larger than 20 inches in diameter we do not have a reliable estimate. Four-hundred eighteen trees in the inventory have a larger than 20 inch diameter. Only 43 of those trees are within the park strip, however, 37 of the 43 are within 15 feet of a vertical fault.

The eight faults over three inches are all within 15 feet of a tree. However, only three of those trees are in the park strip. Table 19 details the cost to remove the three park strip trees.

Tree	Diameter	Total Cost
1	7-12 inches	\$600
2	13-18 inches	\$1,000
3	13-18 inches	\$1,000
Totals		\$2,600

Table 19 Cost of Park Strip Tree Removal

The remaining five trees that are within 15 feet of the highest eight faults are within the seven foot utility easement. To remove those trees would cost over \$4,600 because two of the five trees have a diameter over 20 inches. In total to remove the trees near the eight highest faults would cost \$7,200.

Recommendations

With this snapshot of Centerville's pedestrian infrastructure, Centerville's mission to plan for the future can better be implemented for pedestrians. Following are recommended action items to mitigate liability and improve the long term condition and use of Centerville's rights-of-way.

Short term Action:

- Remove trees near faults over three inches
- Remove and replace faults over three inches
- Remove and replace all other major faults after first removing trees, if related
- Establish criteria for determining which minor faults to paint and repair
- Paint and begin grinding minor faults based on criteria to be established.

Long term Action:

- Define acceptable uses for the right of way, including whether trees will be permitted in the park strip, and if so, under what conditions
- Maintain paint on unrepaired faults
- Schedule and fund repairs and replacements for unrepaired faults
- Incorporate GIS sidewalk database updates into department procedures
- Determine what to do with areas without sidewalk

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ESRI 2011. ArcGIS Desktop: Release 10.3. Redlands, CA: Environmental Systems Research Institute.

Appendix

Map 1 Centerville Sidewalk

Hazard Type Images

Map 2 Deferral Agreements

Deferral Agreements by Date and Address

Map 3 Vertical Faults

Map 4 Fault Height Clusters

Map 5 Mailboxes

Map 6 ADA Curb Ramps

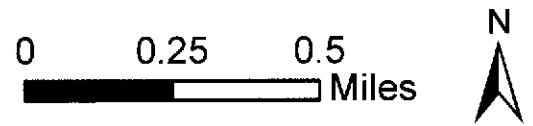
Map 7 Tree Types in Park Strip

Map 8 Tree Types near Faults

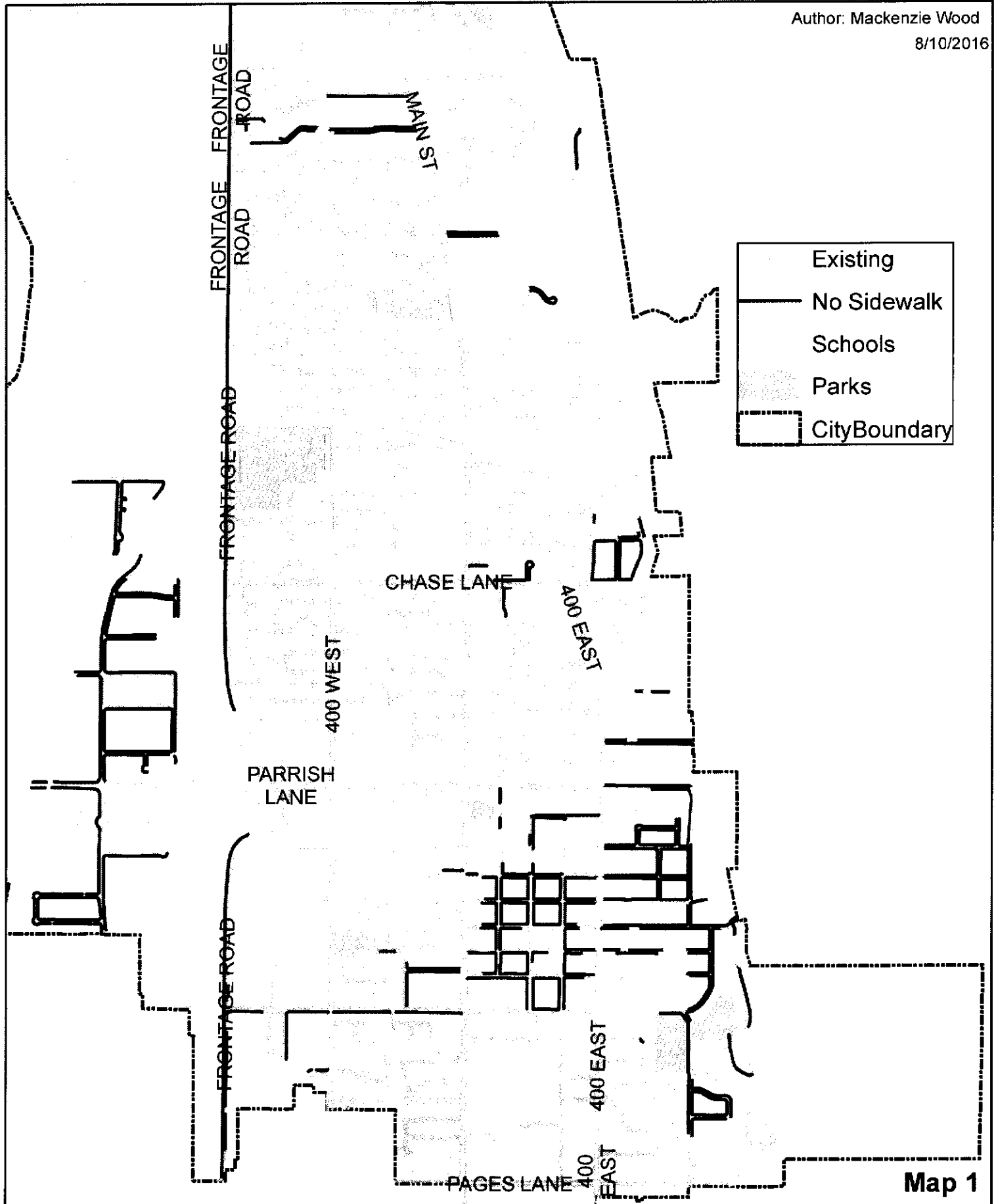
Map 9 Trees in Park Strip

Map 10 Park Strip Tree Age Clusters

Centerville Sidewalks



Author: Mackenzie Wood
8/10/2016



Hazard Types



Figure 1 1-3" Fault

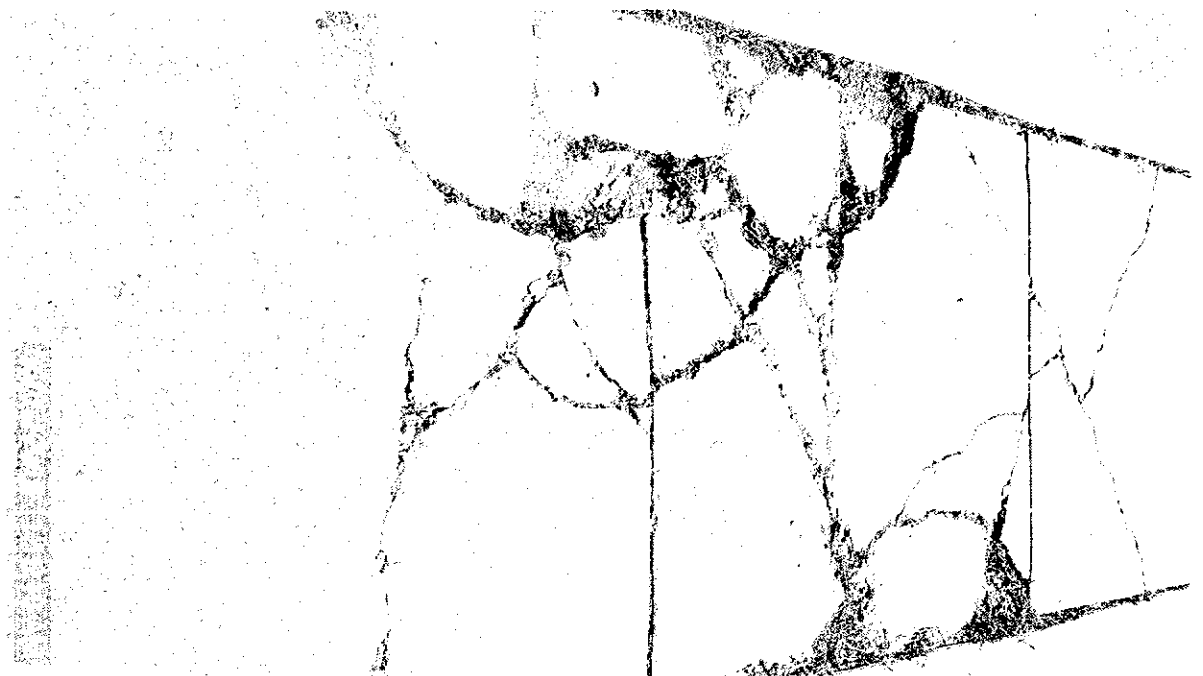


Figure 2 Cracking

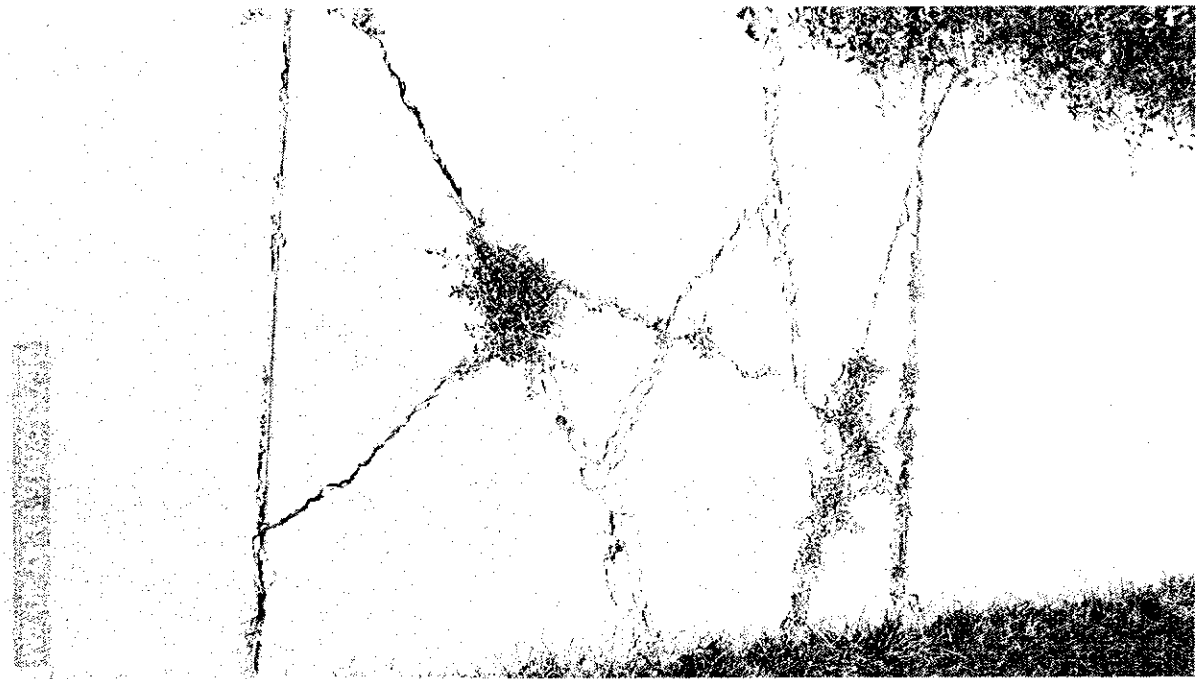


Figure 3 Cracking



Figure 4 Spalling

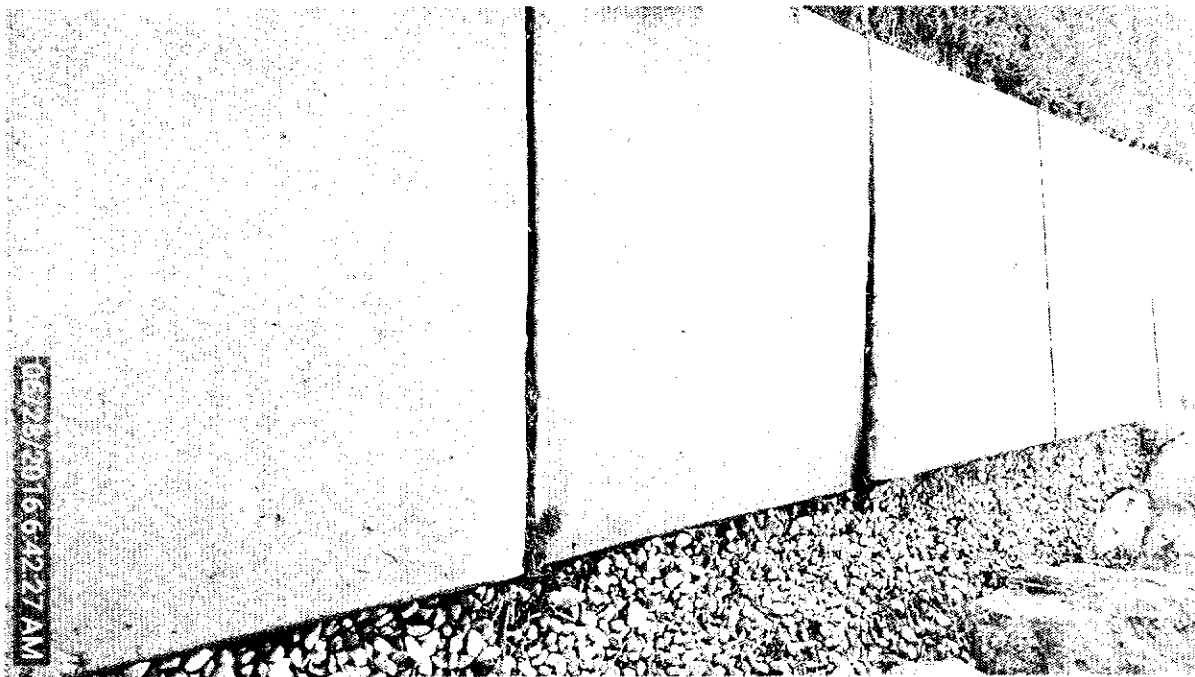


Figure 5 Example of Cross Slope

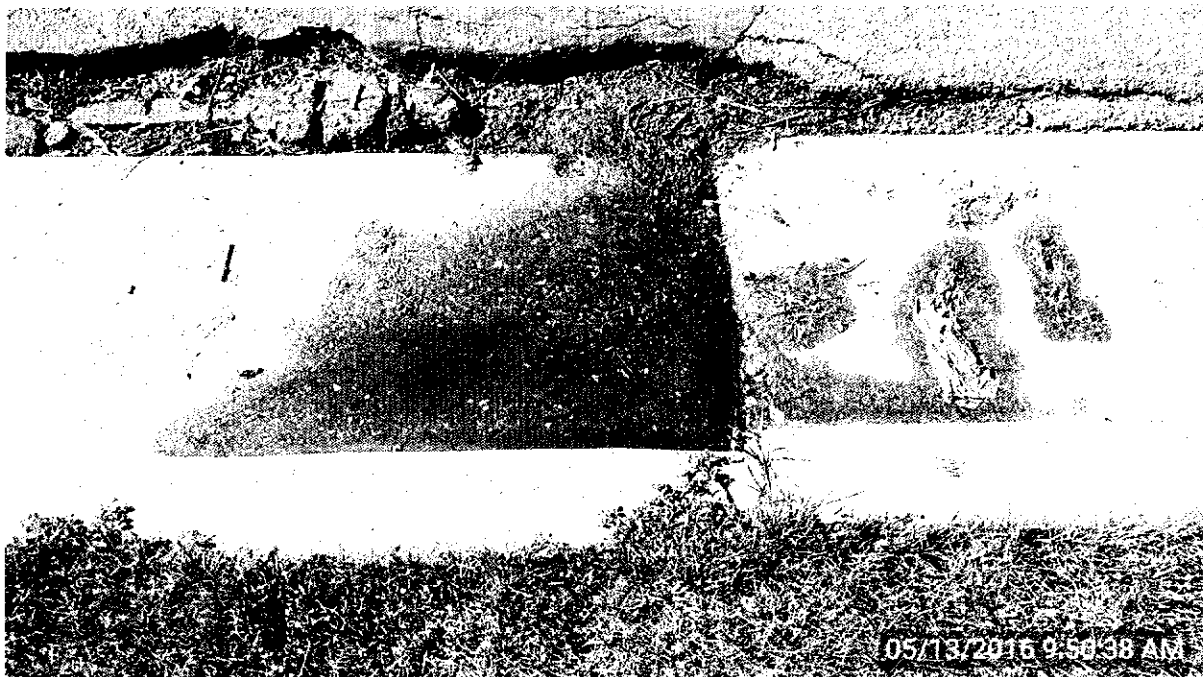
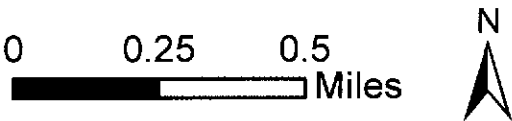


Figure 6 Curb Misalignment

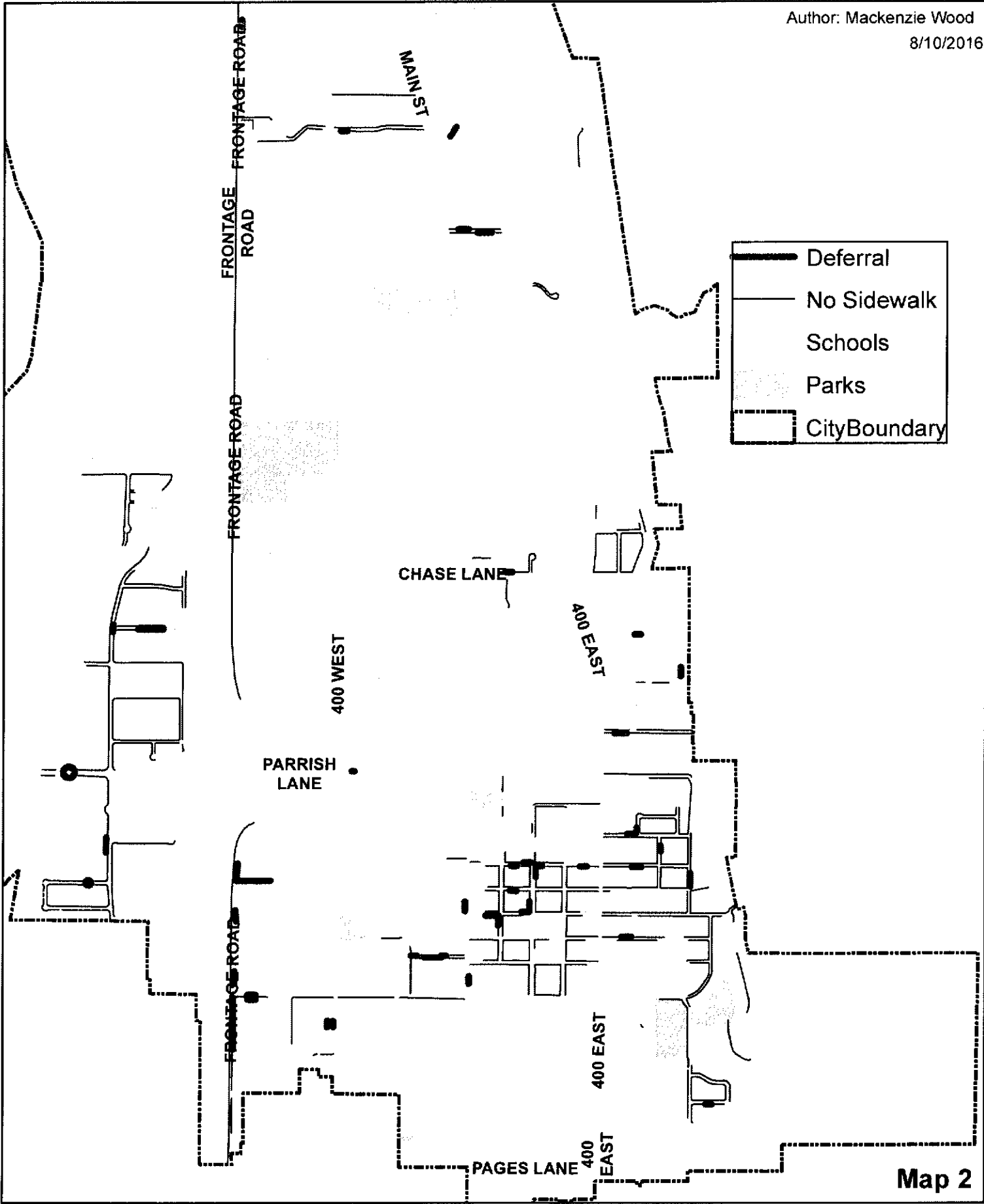


Figure 7 Curb Break Down

Deferral Agreements



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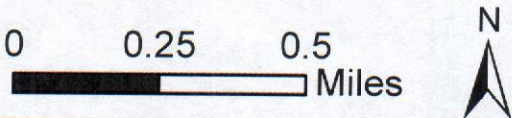
Map 2

Deferral Agreements

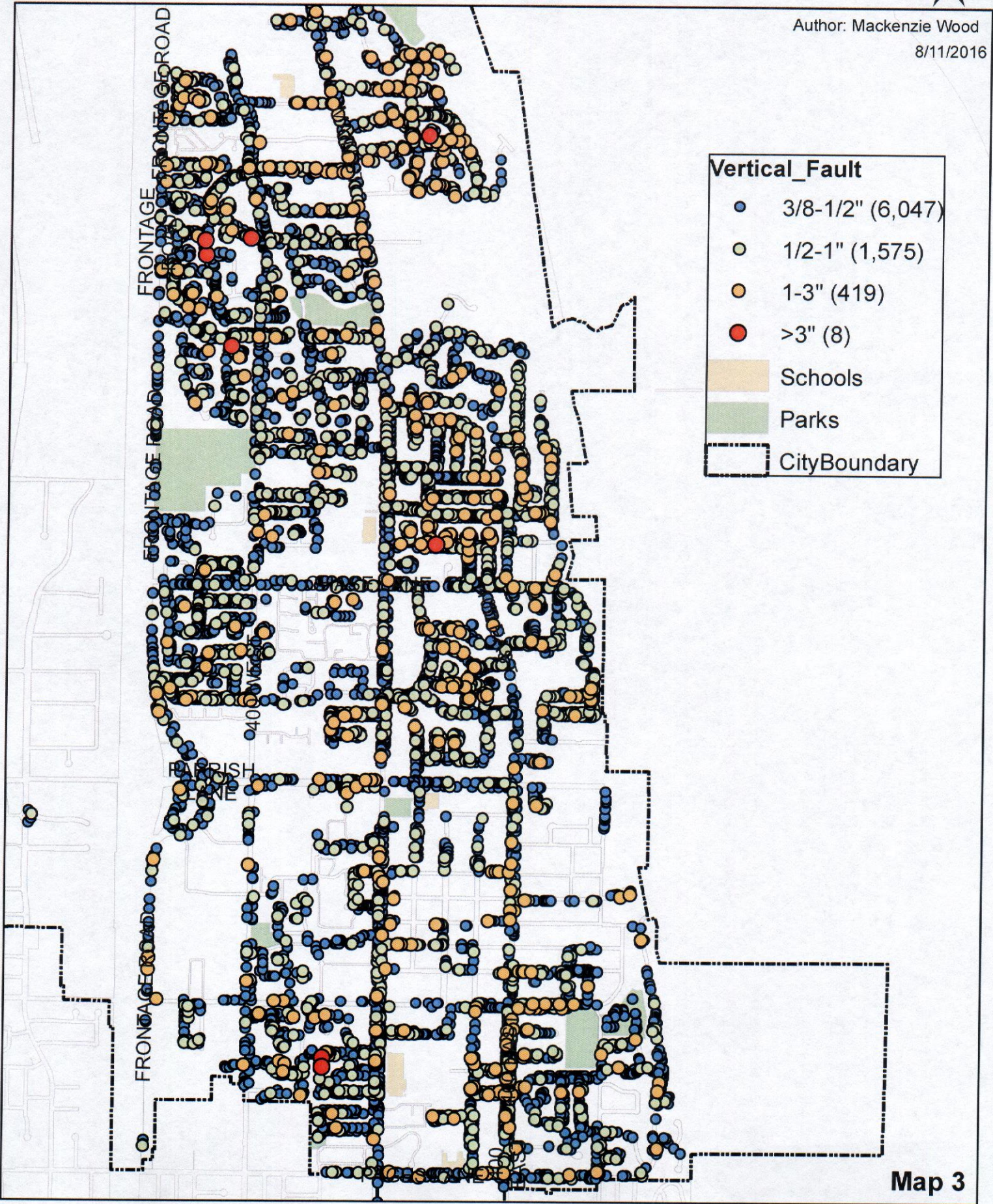
Agreement Date	Property Address
5/30/1990	126 E 1700 NORTH
3/17/1992	722 North 700 East
5/10/1993	SW Corner of Lund Ln and Main Street
5/20/1993	81 E Jennings Lane
5/20/1993	370 W 1950 NORTH
5/26/1993	354 East 100 North
8/8/1993	200 East 100 North
8/16/1993	126 E Center St
10/27/1993	118 E Jennings
11/5/1993	280 South 150 West
11/30/1993	99 W 280 SOUTH
12/22/1993	335 South 800 West
3/18/1994	66 South 200 East
5/26/1994	118 S 100 East
12/7/1994	602 East Aspen Way
5/5/1995	1275 West 75 North
6/6/1995	490 South 400 West
5/15/1996	159 North 1250 West
5/15/1996	444 East 540 North
6/17/1996	68 West 280 South
7/29/1996	744 East 800 South
9/6/1996	461 S 800 WEST
9/23/1996	1250 West 850 North
10/22/1996	138 East 100 North
1/10/1997	1900 N 100 East
3/4/1997	1398 W Parrish Ln
1/8/1998	111 South Frontage Rd
3/2/1998	325 South Main
12/14/1998	80 S Main
4/10/2001	85~87 West Walton Lane
5/14/2001	240 N Frontage Rd
7/28/2001	490 South 400 West
12/27/2001	1163 W 850 NORTH
8/22/2002	121 E Chase Lane
3/20/2003	240 N Frontage Rd
3/9/2007	530 E 100 N
5/24/2007	185 East 100 North
9/6/2007	1150 W 850 NORTH

4/21/2009	400 West Parrish Lane. All of Lot 1 Parrish Park
6/25/2009	483 & 497 E 200 S
12/14/2011	N/E Corner Center Street & 700 East
1/24/2012	2138 N Frontage Rd
9/7/2013	200 East 1200 South
11/6/2015	461 S 800 WEST
7/22/2016	200 N 500 E
7/22/2016	150 N 600 E

Vertical Faults



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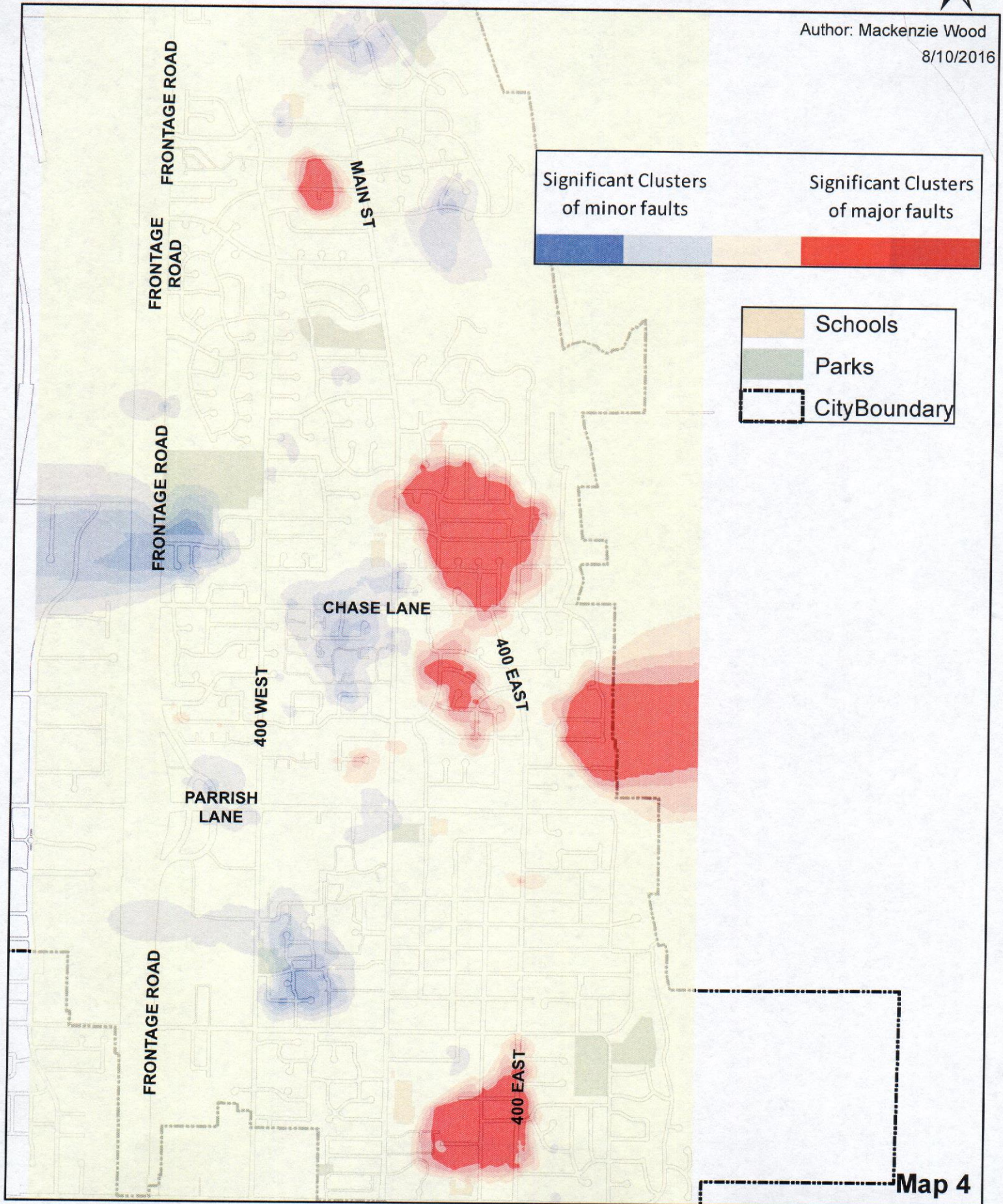


Fault Height Clusters

0 0.25 0.5
Miles



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8/10/2016

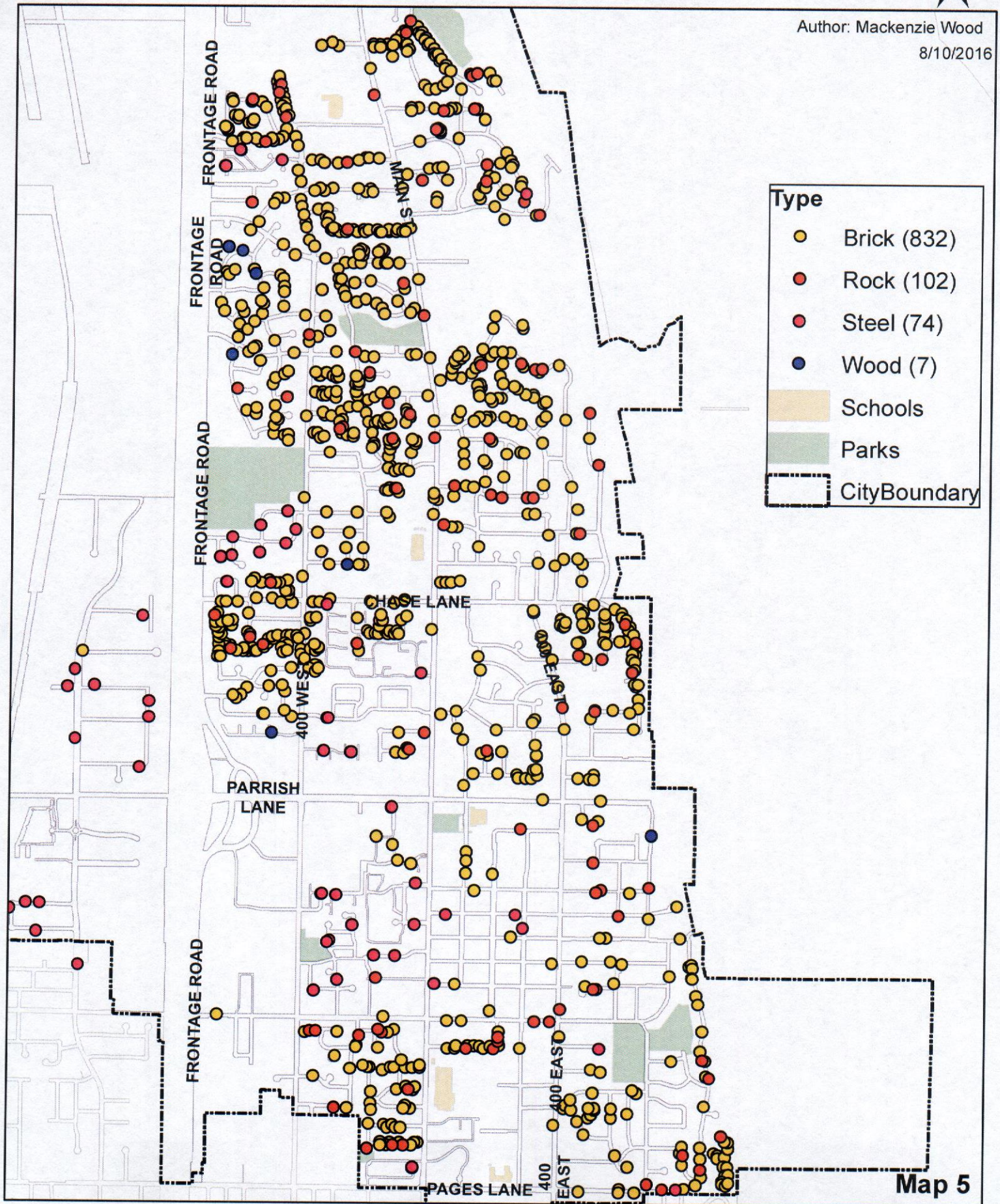


Mailboxes

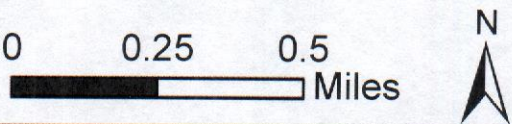
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Miles



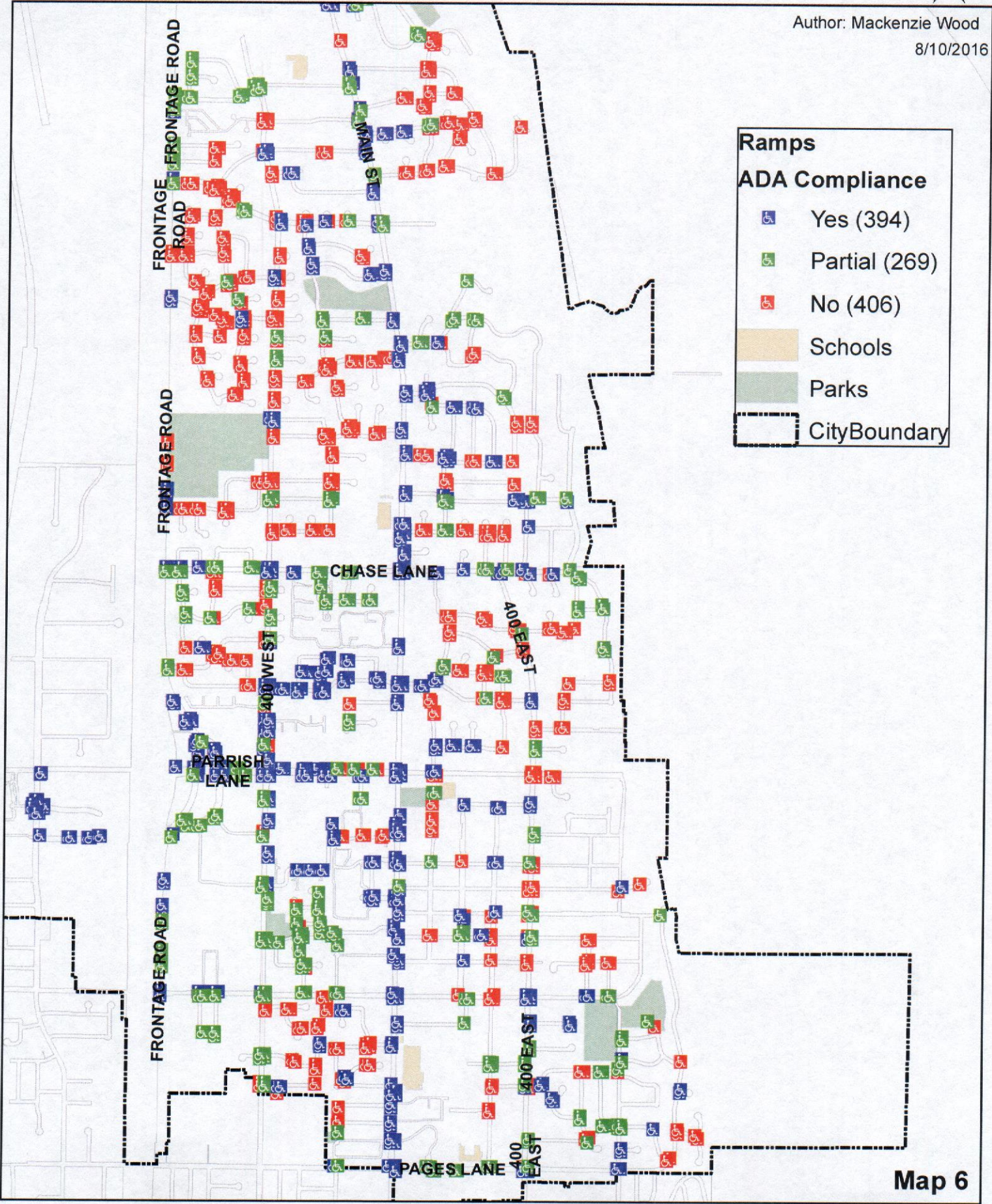
Author: Mackenzie Wood
8/10/2016



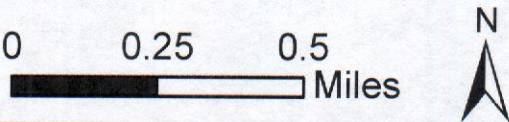
ADA Curb Ramps



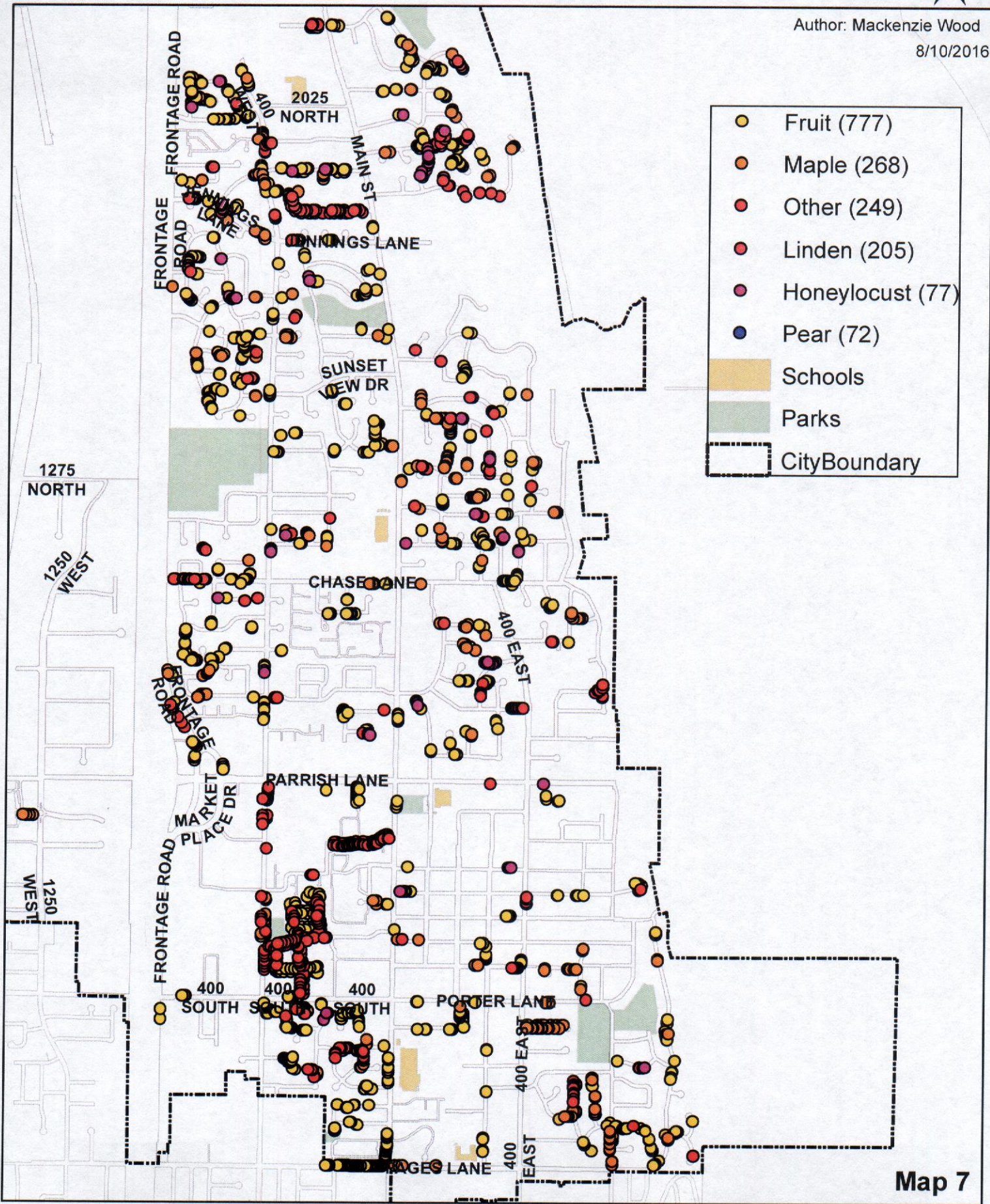
Author: Mackenzie Wood
8/10/2016



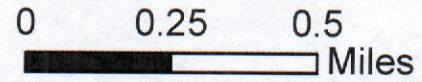
Tree Types in Park Strip



Author: Mackenzie Wood
8/10/2016

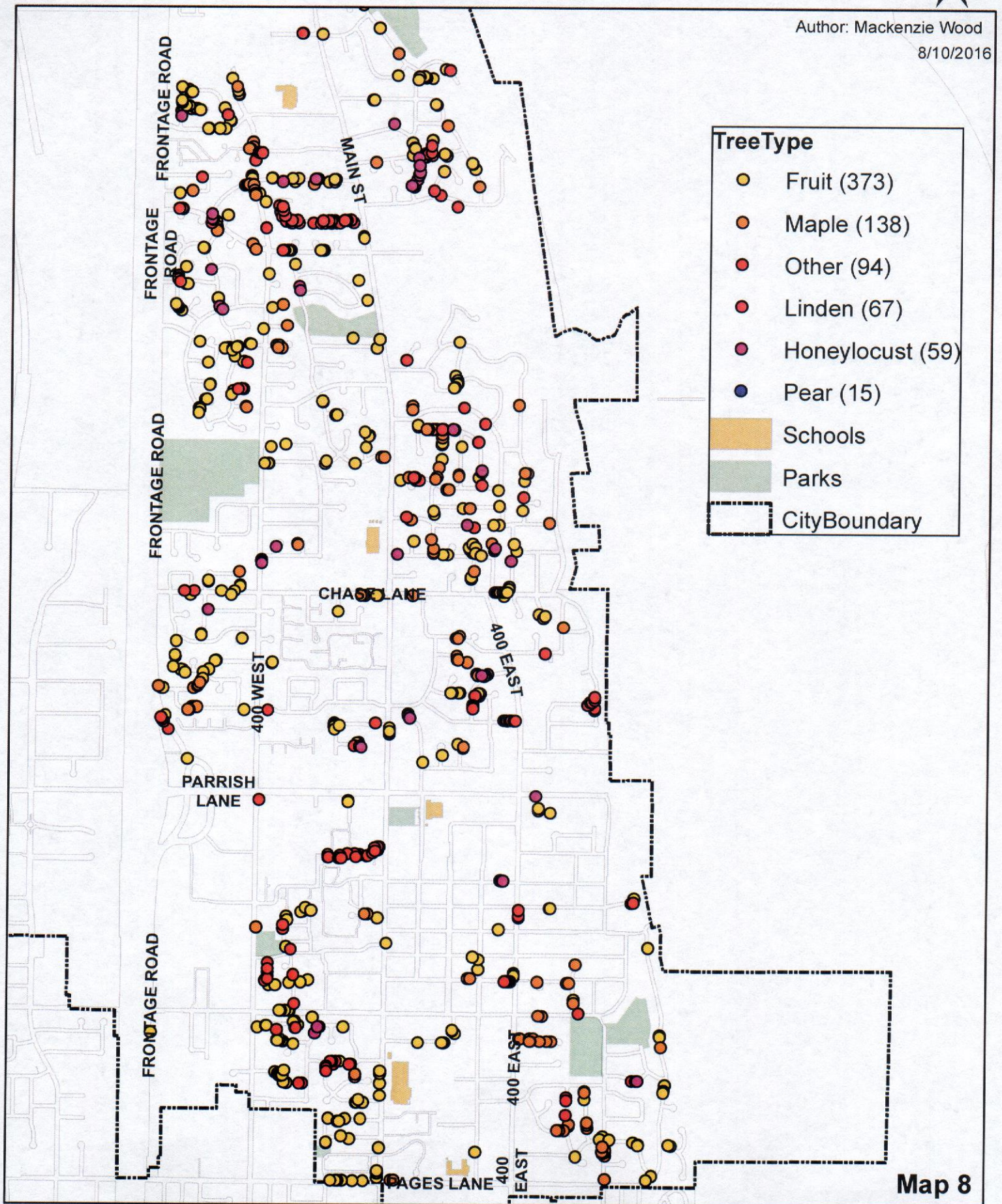


Tree Types near Faults



Author: Mackenzie Wood

8/10/2016



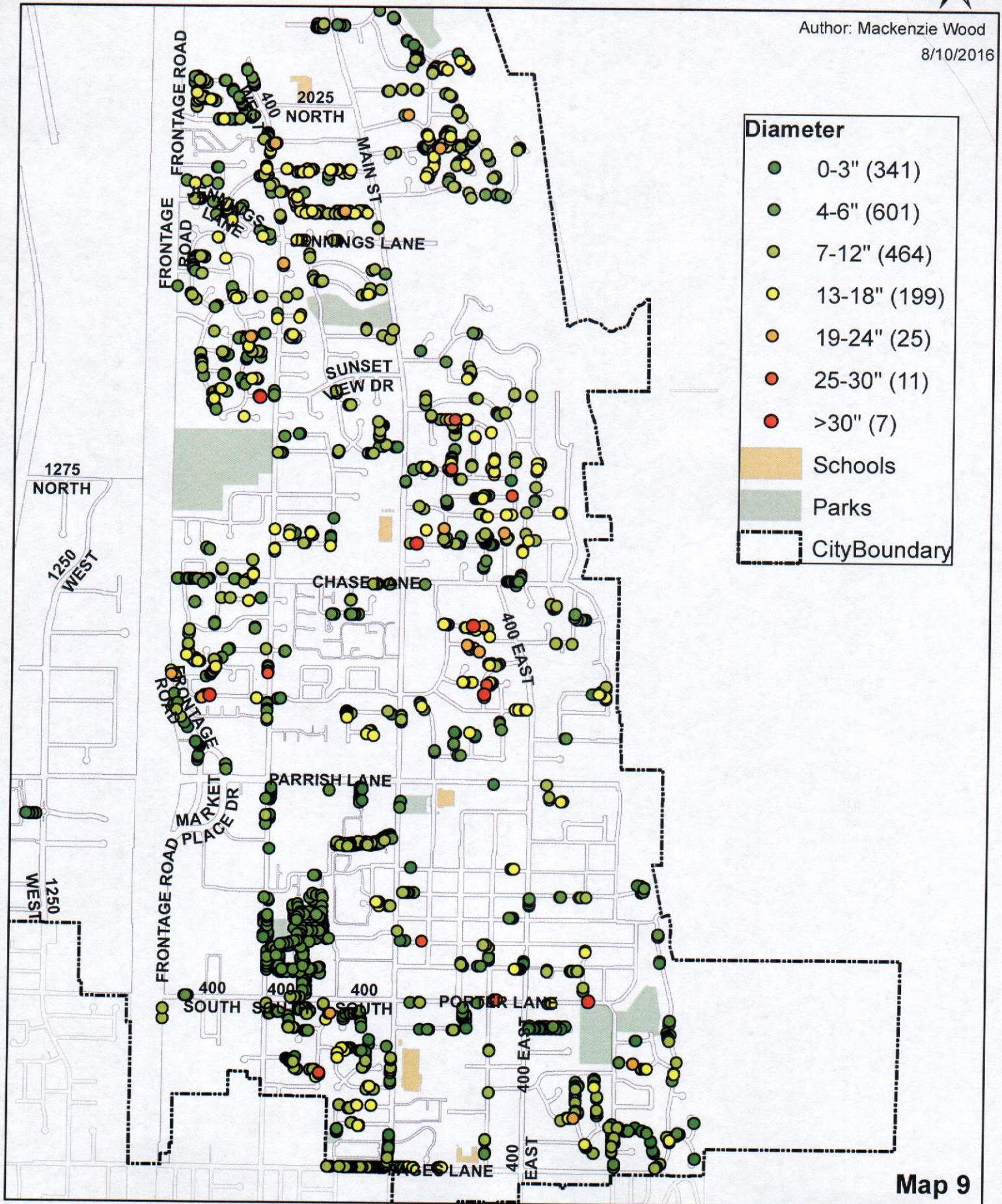
Map 8

Trees in the Park Strip

0 0.25 0.5
Miles



Author: Mackenzie Wood
8/10/2016

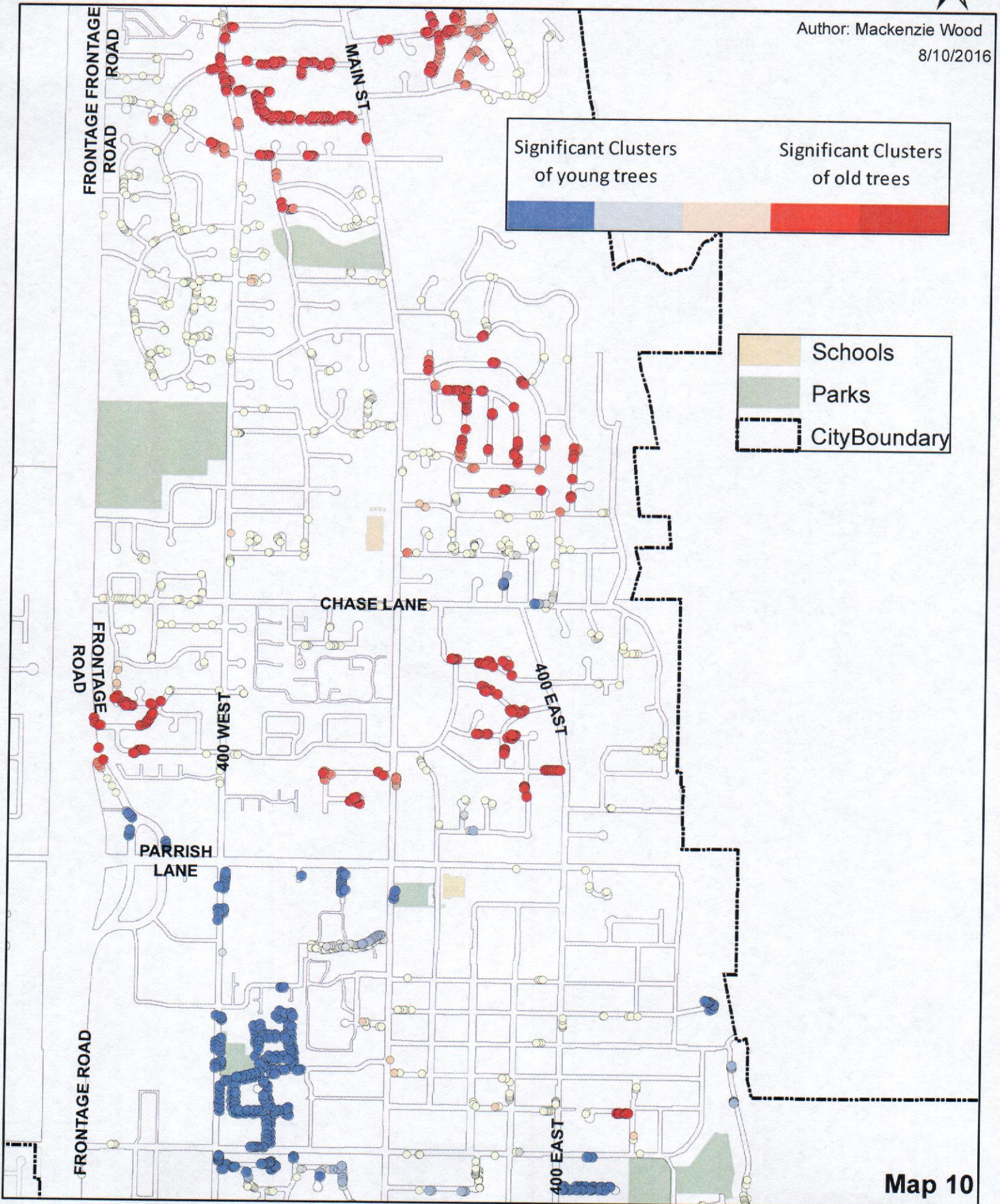


Park Strip Tree Age Clusters

0 0.2 0.4 Miles



Author: Mackenzie Wood
8/10/2016



1923 N 200 EAST



1480 N Pony Express Way

Marked in report as 532 W Saddlewood Circle



443 W 1700 NORTH



1653 N Pony Express

08/09/2016



1670 N Pony Express



08/09/2016

143 E 1100 NORTH

Marked in report as 1112 N Deerfield Drive



08/09/2016

577 S 150 WEST 1

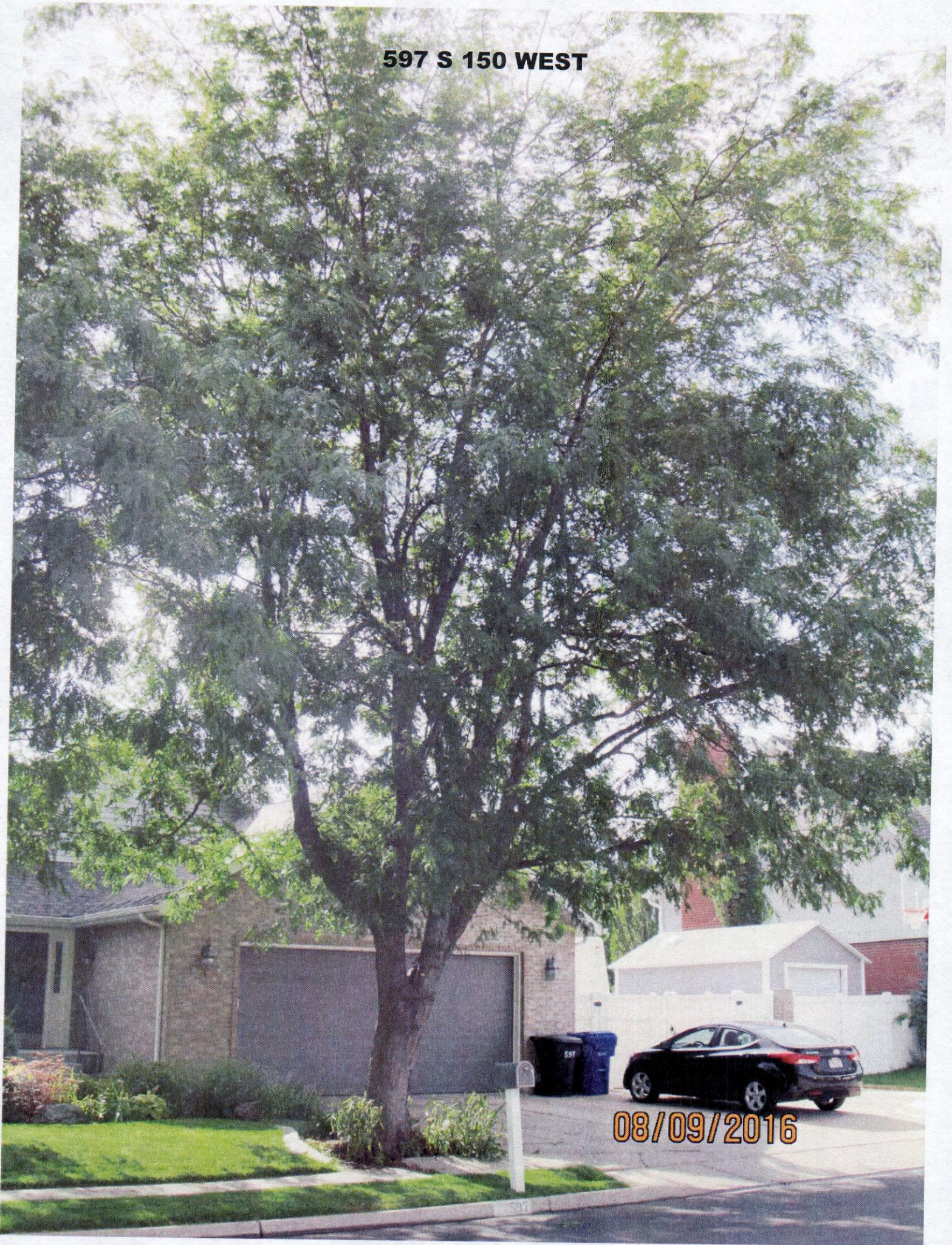


577 S 150 WEST 2



597 S 150 WEST

08/09/2016

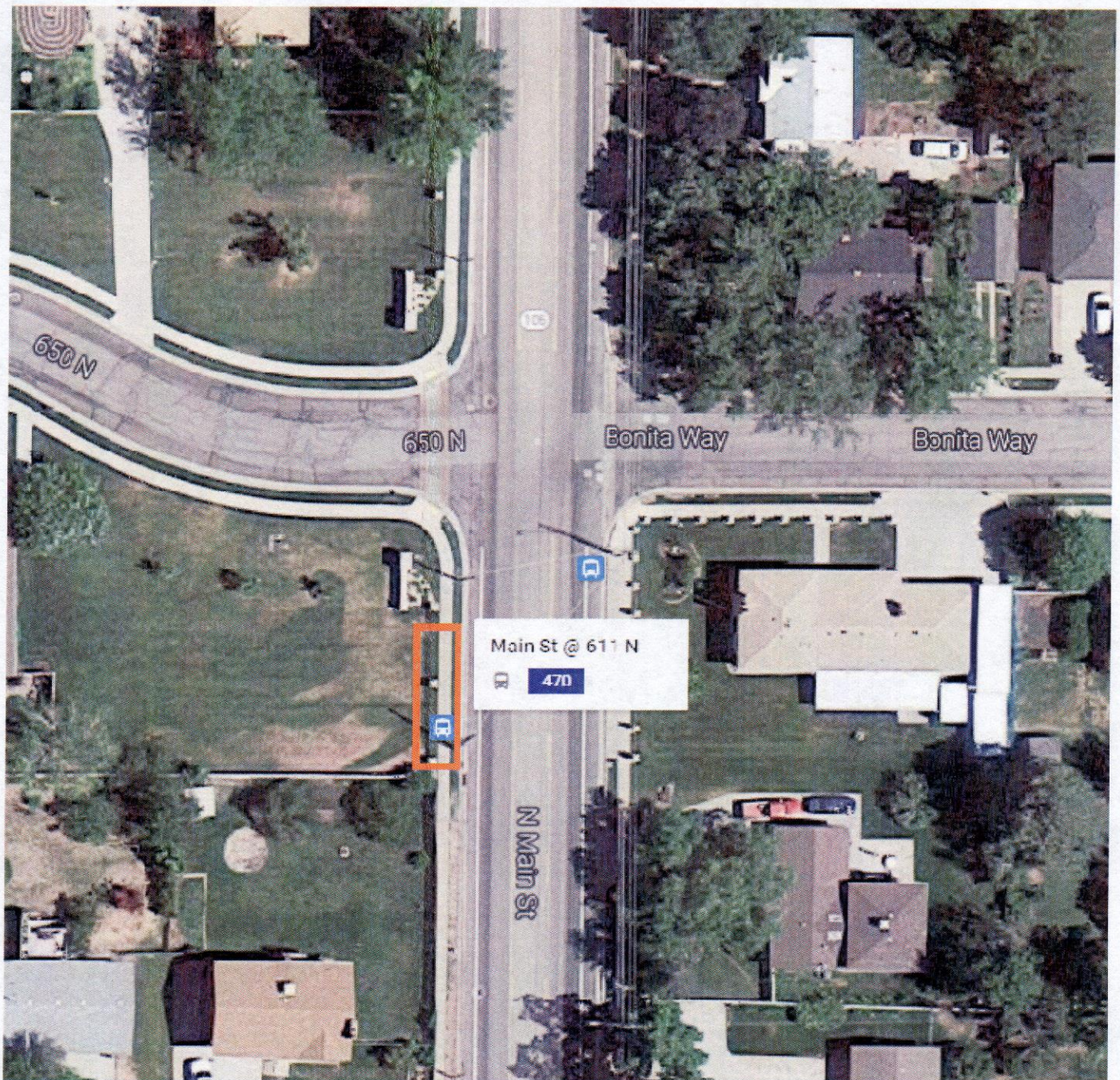




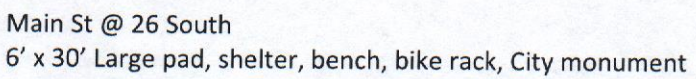
Main Street @ 611 North

Phase 1 – parkstrip fill for 20'

Phase 2 – 5' x 25', shelter, bench, bike rack, trash,



Main Street @ City Hall
New pad between the trees at the Post Office site
Remove the two bus stops once new pad is complete.





Main Street @ 75 South

Phase 1 – parkstrip fill for 20'

Phase 2 – 5' x 10' pad between trees in the private ROW



Main Street @ 1083 South
Move stop to the far side of the intersection.



400 East @ 255 North
 Small pad behind sidewalk



Jacob Splan
Utah Transit Authority
Capital Development
Email: jsplan@rideuta.com
Desk: 801-287-2219
Cell/Text: 801-231-8825

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
9/6/2016**

Item No. 7.

Short Title: Mayor's Report

Initiated By: Mayor Cutler

Scheduled Time: 8:40

SUBJECT

- a. Volunteer Recognition Dinner on September 19
- b. Joint work session re SMSC Public Space Plan on September 7
- c. Recent meetings with UDOT and UTA re crosswalks and bus stops

RECOMMENDATION

Mayor Cutler will report on plans for the Volunteer Recognition Dinner at Founders Park (6:30 p.m.) on September 19. He will also review the proposed format and process for the September 7 joint meeting of the Planning Commission and City Council regarding the South Main Street Corridor Public Space Plan. He will also report on recent meetings with UDOT about Main Street crosswalks and with UTA about bus stop improvements in Centerville.

BACKGROUND

UTA Bus Stops

The attached email from Jacob Splan of UTA documents the outcome of a recent meeting attended by the Mayor, City Manager and Community Development Director with UTA reps. UTA is willing to proceed with the expenditure of Prop One money this year to improve several bus stops in Centerville, assuming easements can be obtained from property owners.

ATTACHMENTS:

Description

- Email from Jacob Splan

Marsha Morrow

From: Splan, Jacob (Engineering-Const Planner III) <JSplan@rideuta.com>
Sent: Tuesday, August 30, 2016 4:22 PM
To: Cumins, D. Eddy (Regional GM Mt. Ogden BU); Blaisdell, Trevan (Senior Service Planner); Jorgenson, Kent (Sr. Marketing Representative); Steve Thacker; Mayor
Cc: Chesnut, Christopher (Sr Mgr Integ. Service Planning)
Subject: Centerville update

All,

Below are the notes from our meeting today in Centerville. Please review and let me know if something is missing. We will begin survey and design as discussed unless I hear otherwise.

Street Address	Site Name
400 E @ 255 N	Church Parkstrip
Main Street @ 325 North*	Combine into Post office site
Main Street @ 167 North*	Combine into Post office site
Main Street @ 1083 South	Pages Lane - new stop far side of intersection
Main Street @ 598 North	Pineana Apartments
Main Street @ 611 North	Pineana Apartments
Main Street @ 26 South*	UofU Health Services
Main Street @ 75 South*	UofU Health Services (mirror NB)

*priority

Main Street @ 598 North

Small pad behind sidewalk, shelter only,

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
9/6/2016**

Item No. 8

Short Title: City Manager's Report

Initiated By: City Manager

Scheduled Time: 8:50

SUBJECT

- a. Review proposed agenda for September 20 work session with Youth City Council
- b. Agenda for September 13 RDA/ACB meeting
- c. UDOT meeting re I-15 interchange and Parrish Lane
- d. Status of progress on City Council goals

RECOMMENDATION

BACKGROUND

a. September 20 Work Session with Youth City Council – The Youth Council Advisor (Lisa Summers) and City Manager have discussed how to best utilize the time in the joint work session of the Youth Council and City Council on September 20 (prior to the regular City Council meeting). Mayor Cutler is supportive of the following proposed agenda:

- Begin the work session at 5:15 p.m.
- First 15 minutes -- eat dinner and chat informally with Youth Council members (City Council Members should spread out among the Youth Council Members)
- 5 minutes for introductions of the entire group
- 10 minutes -- Youth Council Mayor reviews their activity calendar for the year
- 30 minutes -- Each of the six elected officials takes 5 minutes to explain the purpose/nature of the organizations they represent as the City Council's liaison. This will give the Youth Council members some understanding of the City's boards and committees in case they want to express an interest in being a Youth Council liaison to any of those boards or committees. They can express that interest later to their Advisor.
- 30 minutes -- Solicit comment from Youth Council members about current City issues, projects, etc. For example, they could be asked about park improvements, bike lanes, etc.
- Adjourn work session about 6:45 p.m.

If the City Council would like to revise this agenda, that discussion can occur in the September 6 Council meeting.

b. September 13 RDA/ACB meeting – The date for this meeting was approved earlier by the City Council and has been cleared with Bountiful City reps and the CenterPoint Theatre Executive Director. This is on the same night as a regular Bountiful City Council meeting. Therefore, to allow the two Bountiful Council Members to attend their regular 7 p.m. meeting in Bountiful, the RDA/ACB meeting should begin at 5:15 and end about 6:30. The agenda at this point includes the following business:

- Review and acceptance of the 2015 audit report for CenterPoint Theatre (CPT)
- Review of the six-month financial report for 2016
- Approval of a lease amendment pertaining to building insurance
- Review of funds transferred by CPT into the Maintenance Reserve Fund, Operating Reserve Fund and Capital Projects Reserve Fund
- Discussion of potential use of Centerville and Bountiful RAP Tax revenue to benefit CPT/performing arts center

c. UDOT meeting re I-15 interchange and Parrish Lane — Four City employees attended a recent 4-hour meeting at the UDOT Region One office in Ogden to participate in a "brain-storming" session with UDOT personnel and their consultants about the design of improvements/replacement of the Parrish Lane interchange. The City Manager will report on the outcome.

d. Progress on City Council goals — As time permits, the City Manager would like to check in with the Council on the status of the Council's goals as identified in a goal-setting process earlier this year. As a reference document for that review/discussion, see the attached minutes of the Council's March 23, 2016 goal-setting work session, part of which included the Planning Commission.

ATTACHMENTS:

Description

- ▢ Minutes of March 23, 2016 Goal Setting Worksession

1 Minutes of the Centerville City Council and Planning Commission joint **work session** held
2 Wednesday, March 23, 2016 at 5:30 p.m. at Centerville City Hall, 250 North Main Street,
3 Centerville, Utah.

4
5 **COUNCIL MEMBERS PRESENT**

6
7 Mayor Paul A. Cutler
8
9 Council Members Tamilyn Fillmore
10 William Ince
11 Stephanie Ivie
12 George McEwan
13 Robyn Mecham
14

15 **PLANNING COMMISSION PRESENT**

16
17 Chair David P. Hirschi
18
19 Commissioners Kevin Daly
20 Cheylynn Hayman
21 Gina Hirst
22 Logan Johnson
23 Scott Kjar
24 Becki Wright
25

26 **STAFF PRESENT**

Steve Thacker, City Manager
Lisa Romney, City Attorney
Cory Snyder, Community Development Director
Jacob Smith, Assistant to the City Manager
Katie Rust, Recording Secretary

31
32 **STAFF ABSENT**

Blaine Lutz, Finance Director/Assistant City Manager

33
34 **GOAL SETTING WORK SESSION**

35
36 Mayor Cutler commented that the following goals appear to be common between the
37 Council and Planning Commission goal lists: review of the Subdivision Ordinance and open
38 space/sensitive lands; preserve foothills for recreation; West Centerville planning; and the South
39 Main Street Corridor (SMSC). Chair Hirschi remarked that both bodies have spent a great deal
40 of time looking at the SMSC Plan and considering what needs to be done. He stated the
41 Planning Commission considers it a high priority primarily because it will take time to get
42 through all of the information and discussion necessary to present a recommendation to the
43 Council. Regarding sensitive lands, he said the Planning Commission is expecting a report
44 from staff at their meeting later in the evening. He added that City trails/pathways and foothill
45 recreation improvements go hand in hand. The Planning Commission met with the Trails
46 Committee at their last meeting for a presentation. Mayor Cutler added that Davis County is
47 considering using Prop 1 funds to improve the Bonneville Shoreline Trail, and is interested in
48 input from Centerville. The group discussed possible ways to coordinate with the County. Cory
49 Snyder, Community Development Director, said he feels the City should take a comprehensive
50 look at future needs and opportunities for connectivity to trails both on the east and west sides
51 of the city, as well as urban pathways providing circulation within the community.
52

53 Regarding County plans for the Bonneville Shoreline Trail, Mr. Snyder pointed out that a
54 significant amount of land in the Centerville foothills is private property. Commissioner Daly
55 commented that some of the most developable land in the foothills is on the south end, and is

1 owned by the City. He said it is his impression citizens do not want the foothill property
2 developed. The City could put concrete plans in place to promote recreation and prevent
3 development. Councilwoman Fillmore said she would love for both the Council and the
4 Planning Commission to have a stronger understanding of the long-term cost of infrastructure.

5
6 Chair Hirschi said he believes the west side is going to become much more vibrant with
7 the pedestrian bridge over the freeway, the Maverik going in on the corner of 1250 West and
8 Parrish Lane with a Legacy Trail connection, and the new housing development. He stated the
9 City needs to be ahead of the curve with planning. Chair Hirschi added that some of the
10 industrial companies on the west side are scaling back operations. Councilwoman Fillmore said
11 she feels one of the weaknesses of the previous discussions was the focus on transportation.
12 She suggested new discussions begin without the same emphasis on transportation. Chair
13 Hirschi said he feels there are a lot of commercial opportunities for the area that make sense.
14 Councilwoman Fillmore suggested involving West Bountiful in a more in-depth way.

15
16 Mayor Cutler said in the past there has been general consensus regarding encouraging
17 business on the west side north of Parrish Lane. The Mayor expressed the opinion, and Mr.
18 Snyder agreed, that extending 1250 West to connect with Farmington will be key to developing
19 the area. The City will want to consider the possibility of an Economic Development Area to
20 help with infrastructure. The Council and Planning Commission seemed to be in agreement that
21 they are not in favor of residential development at the north end of the west side. City Manager
22 Thacker suggested removing the suggestion from the General Plan.

23
24 Regarding the west side south of Parrish Lane, Councilwoman Fillmore said her greatest
25 concern is that a heavy industrial use will expand in a way that conflicts with what is desired.
26 She said she would like to reduce the risk by putting something in place to prevent undesirable
27 expansion. Mr. Snyder suggested that the General Plan could be amended to remove heavy
28 industrial use. Councilwoman Fillmore stated that this should be an expedited action. In
29 addition, she said she feels a cohesive, solid ordinance would put the city in a stronger position
30 for this area rather than waiting for a PDO from a developer. Mayor Cutler said it is his
31 impression the Shorelands Commerce Park will be mainly flex-space or light industrial. Chair
32 Hirschi commented he feels the focus south of Parrish Lane should be a continuation of what is
33 happening now - a mixture of office space, residential, entertainment, and business space, with
34 the possibility of some mixed-use or residential transitioning to the West Bountiful border.
35 Councilwoman Mechem said she would like to see heavy industrial limited. Commissioner
36 Wright pointed out that office space should be encouraged as an important aspect of a
37 community. Councilman McEwan suggested the Planning Commission look at centers of
38 gravity for particular types of industry to be realistic with planning. Mayor Cutler commented
39 that centers of gravity will expand as the Wasatch Front continues to grow. Chair Hirschi
40 pointed out the west side is a positive, desirable location transportation-wise, with two freeway
41 accesses.

42
43 Councilman Ince asked if Centerville has a formal relationship with a group like the
44 Chamber of Commerce trying to bring companies to the city. Mr. Thacker responded the City
45 does not actively recruit businesses. The Mayor stated that Davis County has an Economic
46 Development Department that actively recruits. Mr. Snyder added there is also a private/public
47 partnership, the Davis County Business Alliance, which does a lot of promotion of the Davis
48 County area. He mentioned that established infrastructure and the extension of 1250 West
49 would put the city in a better position to compete in the site-ready market. Councilman Ince
50 pointed out that Centerville is the only city in South Davis County with UTOPIA, which could be
51 a selling point.
52

1 Chair Hirschi stated the Planning Commission would like to streamline administrative
2 decisions and procedures, delegating more decision-making to staff and allowing the Planning
3 Commission more time for proactive planning. Councilman Ince said his goal is to avoid getting
4 stuck again with what happened on the Hafoka property on Porter Lane. He pointed out that the
5 community is divided over what should happen on South Main Street. Councilwoman Mecham
6 agreed, and said she would like to know what uses would be allowed in specific zones so the
7 Council can anticipate and avoid surprises. Mr. Snyder cautioned the Council and Planning
8 Commission against getting caught up with design details, and suggested the issue is whether
9 or not they are comfortable with the multi-family development ordinance.

10
11 At 6:50 p.m. the Planning Commission moved upstairs for their regular meeting, and the
12 Council took a break, returning at 7:10 p.m. The Council discussed the goals rated highest
13 priority by the Council prior to the meeting.

14
15 Accessory building setbacks – Councilwoman Fillmore said she feels the Planning
16 Commission should review accessory building setbacks and recommend revisions to provide a
17 level of protection.

18
19 Flag-lot ordinance – Councilwoman Mecham asked why the City allows two adjoining
20 flag lots, considering the loss of privacy for the entire surrounding neighborhood. Mayor Cutler
21 pointed out that sometimes flag lots are appropriate. Councilwoman Fillmore stated she thinks
22 the City is at risk with the flag-lot ordinance as it is currently written, adding that setbacks and
23 height ratios should be carefully considered. A majority of the Council appeared to be in favor
24 of directing the Planning Commission to review the flag-lot ordinance.

25
26 Accessory Dwelling Units (ADUs) – Councilwoman Mecham said she does not think the
27 City will get a lot of applications for ADUs. Councilwoman Fillmore agreed, but stated she
28 would like citizens to have a legal route to do something she believes will happen anyway.

29
30 Land-use planning for west side – The Council discussed the desire to eliminate heavy-
31 industrial use from the west side. Mayor Cutler suggested property owners should be included
32 if another work session is held regarding the west side.

33
34 RAP Tax revenue usage – Mayor Cutler reported the City has opportunity to use a
35 graduate student to conduct a public outreach effort regarding Island View Park. A majority of
36 the Council seemed supportive. Councilwoman Ivie emphasized that neighbors should be
37 made aware that changes will take time and will not happen immediately. Mr. Thacker
38 suggested the Council's goal with RAP Tax revenue could be: "maintain what we've got, replace
39 what we've lost, and finish what we've started." Councilwoman Mecham asked if it would be
40 possible to solicit donations from park equipment companies. Councilwoman Fillmore
41 suggested the idea could be presented to the Parks Committee to gauge their interest.
42 Councilwoman Mecham suggested waiting until a plan for Island View Park is in place. It was
43 suggested the outreach for park improvement should include the entire city rather than just park
44 neighbors. Mayor Cutler reported the Recreation District is in need of more playing fields. He
45 suggested the Recreation District might be willing to donate funds to help complete new fields at
46 Community Park, or the City could possibly borrow funds from the Recreation District to
47 complete the fields sooner than currently expected. Mr. Thacker added that a loan could be
48 made from the Cemetery Perpetual Care Fund or the Theatre Reserve Fund for the same
49 purpose. Mayor Cutler said he feels the options would be worth exploring, but firm cost
50 estimates will be needed. The entire Council indicated they are in favor of moving forward with
51 the planning stage for both Island View Park and the completion of the Community Park
52 expansion project.

1 UTOPIA – The Council requested a presentation from UTOPIA executives regarding
2 how Centerville could improve marketing efforts.

3
4 South Main Street Corridor (SMSC) Plan – The Council discussed the desired scope of
5 continued SMSC planning. Councilman McEwan expressed the opinion that property owners
6 should have a lot of input. Mayor Cutler suggested the Planning Commission finish their current
7 recommendations by May, to be presented at a joint work session.

8
9 Hillside plans and zoning – The Council discussed private property on the hillside, and
10 appeared to be in agreement that the city is protected against hillside development at this point.

11
12 Cemetery expansion options – Councilwoman Fillmore repeated a comment made by
13 former-Councilman Higginson that every city is dealing with diminishing cemetery space and
14 every city is going to run out someday, even if more space is added. Mayor Cutler and
15 Councilwoman Ivie indicated they are in favor of exploring the possibility of a mausoleum.
16 Referring to the County-owned property on 100 South, Councilwoman Ivie said she believes the
17 land is still necessary as a debris basin. Mr. Thacker responded that the County would be able
18 to maintain the sediment basin with a few residential lots on a portion of the property.
19 Councilman McEwan suggested a public/private partnership with Russon Brothers Mortuary to
20 evaluate the possibility of a mausoleum. Staff was directed to get a cost estimate for a
21 feasibility study for a cemetery on the hillside City-owned property.

22
23 Extension of 1250 West – Councilwoman Mecham said she will encourage the County
24 Transportation Committee to discuss the extension of 1250 West.

25
26 The Council agreed on the following priorities for the Planning Commission:

27
28 Long-term big items

- 29 1- South Main Street Corridor (recommendation by May)
30 2- West side plan (begin by 3rd quarter)
31 3- Hillside recreation – working with County

32
33 Short-term (1-2 meetings to complete)

- 34 1- Remove Very-High Industrial zoning
35 2- Review flag-lot ordinance
36 3- Review accessory building setbacks (complete by end of 2nd quarter)
37 4- Update bike/trail master plan and adopt into General Plan

38
39 Fluoride – A majority of the Council indicated a desire to put the cost of fluoride as a line
40 item on the city utility bill. Mr. Thacker suggested the utility bill change could be made in
41 conjunction with the proposed water rate change. The original decision to fluoridate the water
42 was a County-wide vote. Councilwoman Ivie said she would like to document the feedback
43 received from residents. Some of the Council expressed a desire to write to the County
44 requesting the issue be put back on the ballot.

- 45
46 • The Council agreed to let the Landmarks Commission make decisions regarding
47 Historic District signage.
48 • The Council agreed on the need to install sound panels in the Council Chambers this
49 year to improve the sound system.
50 • The city did not receive TAP funding from WFRF for sidewalk lighting on Parrish
51 Lane.

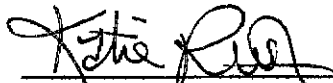
- The Council discussed the Chick-fil-A and Dairy Queen drive-thru situations and agreed there is not much they can do at this point.
- Councilwoman Fillmore suggested the Council have a goal to end Council meetings by 10:00 p.m.

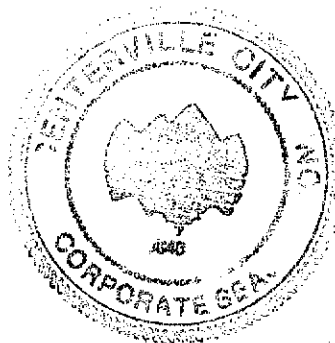
ADJOURNMENT

The work session was adjourned at 8:55 p.m.


Marsha L. Morrow, City Recorder

4-19-2016 (CC) 4-27-2016 (PC)
Date Approved


Katie Rust, Recording Secretary



**CENTERVILLE
CITY COUNCIL
Staff Backup Report
9/6/2016**

Item No. 9.

Short Title: Miscellaneous Business

Initiated By: City Manager

Scheduled Time: 9:10

SUBJECT

a. Report on video streaming and audio recording

RECOMMENDATION

a. Allow Jacob Smith, Assistant to the City Manager, and Mayor Cutler to report on recent efforts to improve the reliability and quality of video-streaming and audio-recording of City Council and Planning Commission meetings.

BACKGROUND

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
9/6/2016**

Item No. 10.

Short Title: Closed meeting, if necessary, for reasons allowed by state law, including, but not limited to, the provisions of Section 52-4-205 of the Utah Open and Public Meetings Act, and for attorney-client matters that are privileged pursuant to Utah Code Ann. § 78B-1-137, as amended

Initiated By:

Scheduled Time: 9:20

SUBJECT

RECOMMENDATION

The staff report for the work session indicates the possibility of a closed session either during the work session or at the end of the regular Council meeting, to discuss the potential role of specific employees in a succession-planning strategy for the operation/management of the City's culinary water system.

BACKGROUND

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
9/6/2016**

Item No. 11.

Short Title: Possible action following closed meeting, including appointments to boards and committees

Initiated By:

Scheduled Time:

SUBJECT

RECOMMENDATION

Mayor Cutler may recommend appointments to City boards/committees.

BACKGROUND

**CENTERVILLE
CITY COUNCIL
Staff Backup Report
9/6/2016**

Item No.

Short Title: Items of Interest (i.e., newspaper articles, items not on agenda); Posted in-meeting information

Initiated By:

Scheduled Time:

SUBJECT

RECOMMENDATION

BACKGROUND