WHITAKER MUSEUM BOARD AGENDA

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE WHITAKER MUSEUM BOARD WILL HOLD A REGULAR MEETING AT 5:00 PM ON MAY 24, 2022 AT CENTERVILLE CITY HALL CONFERENCE ROOM, 250 NORTH MAIN STREET, CENTERVILLE, UTAH.

Centerville Whitaker Museum Board meetings are open to the public, unless otherwise closed for reasons allowed by law. Centerville Whitaker Museum Board meetings may be conducted via electronic means pursuant to Utah Code § 52-4-207. In compliance with the Americans with Disabilities Act, individuals needing special accommodations due to a disability may contact the City Recorder at (801) 295-3477, at least 24 hours in advance of the meeting. The Board reserves the right to modify the sequence of agenda items in order to facilitate special needs or provide greater efficiency.

The full agenda packet and backup materials can be found on the Centerville City website at:
https://centervilleutah.gov/129/Agendas-Minutes

A. ROLL CALL

B. MINUTES

Minutes of prior meetings may be reviewed and accepted. Minutes review and approval shall comply with the Centerville City Minutes Approval Policy.

1. Minutes Review and Approval
   April 26, 2022 Minutes

C. DIRECTOR REPORT

1. Volunteers
   Farewell appreciation lunch for Claudia Cole
2. Report on assignments from previous meeting
3. Events
   A. Gardens/water
   B. Storytelling report
   C. 4th of July
   D. Honor Paul Smith
   E. Future Events
4. Programs
   A. Items for Newsletter
   B. Virtual Tour
5. Project Progressions
   A. Report on scope
   B. Begin July 1st

D. BOARD REPORTS

E. SCHEDULE NEXT MEETING

F. ADJOURNMENT

CERTIFICATE OF POSTING

I hereby certify that this notice and agenda was posted at Centerville City Hall, published on the Utah Public Notice Website, and provided to a newspaper or media correspondent in accordance with the requirements of the Utah Open and Public Meetings Act, including, but not limited to, provisions of Utah Code § 52-4-202.

Jennifer Hansen
Centerville City Recorder

Minutes of the Centerville City Whitaker Museum Board meeting held Tuesday, April 26, 2022 at 5:00 p.m. in the City Hall Conference Room, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Robin Jensen
Jim Morgan, was excused at 6:00 p.m.
Spencer Packer, Chair, arrived at 5:10 p.m.
Nancy Smith
Jana Taylor

STAFF PRESENT

George McEwan, City Council Liaison
Lisa Linn Sommer, Museum Director, arrived at 5:10 p.m.
Connie Larson, Recording Secretary

NEW BOARD MEMBER

Jana Taylor was introduced as a new member of the Whitaker Museum Board. In 2018, Jana was doing genealogy, when she discovered her great grandfather is Thomas Whitaker from his wife Hannah. She is a resident of Bountiful, but works as a docent at the Whitaker Museum. She has been doing social media posts for the Museum.

WEBER BASIN/DEUEL CREEK WATER RESTRICTIONS AT THE MUSEUM AND COMMUNITY GARDENS

George McEwan, City Council Liaison, reported irrigation water is to be cut down 60 percent from last year. The Deuel Creek Irrigation Board will only allow watering one day a week for 20 minutes. The best option is to fill five-gallon buckets and hand water the Community Gardens. If there are more than four violations, the irrigation water may be turned off for all of the garden plots.

MINUTES REVIEW AND APPROVAL

Minutes of the February 22, 2022 meeting were reviewed. Nancy Smith made a **motion** to approve the minutes as written. Robin Jensen seconded the motion, which was passed by unanimous vote (5-0).

REPORT – STATE ARCHITECT CLG TOUR

Lisa Linn Sommer, Museum Director, reported the State architect toured the Whitaker Museum recently. The CLG Grant will be submitted to be used for sealing the stone, but not the brick on the Museum. The architect said the windows on the brick portion of the home need to be sealed, especially the parlor bay window.
The front door needs to be refinished and the entire threshold, jam, transom, strike plate, fixed panel, header, and sill in front needs to be. The work will begin in July, fiscal year 2023

FY 2023 BUDGET CITY COUNCIL REPORT

Lisa Linn Sommer, Museum Director, reported. Due to water restrictions, there will be no new landscaping and planting this year. FY23 RAP will be used for the approved hardscape plans and projects. The lawn at the Museum will not be watered this summer, and it will be roped off to prevent people from walking on it and damaging it.

George McEwan, City Council Liaison, said Centerville has applied for a Waterwise Grant entitled "Flip the Strip," that will help residents who want to remove sod from their park strips and replace it with river rock or flagstone. He also said 75 percent of wasted irrigation water is on park strips.
Lisa Linn Sommer asked if RAP money can be rolled over from one fiscal year to another year. George McEwan replied that the money can be rolled over for designated projects.

Chair Spencer Packer made a **motion** to allow Lisa Linn Sommer and Lisa Romney to determine the compliant language stipulations that are needed to be put in place on the watering restrictions for the Community Garden. Nancy Smith seconded the motion, which was passed by unanimous vote (5-0).

EVENTS

Lisa Linn Sommer, Museum Director, reported the first Storytelling Event for this year was held last week. Bob Brown told of the first jubilee of the pioneers. There were 40 people in attendance, and it was very successful. The May Storytelling event will be on Women's Suffrage, and on the prominent women in Utah who helped women get the right to vote. There were a few people who told Lisa they are not receiving advertisements for events at the Museum. Lisa Sommer and Nancy Smith are working with Alpha Graphics on an advertising banner for the Storytelling Events that will be displayed in front of the Whitaker Museum. Flyers advertising events at the Museum have been placed at local businesses where Centerville citizens frequent. Advertising yard signs will be given to each Board member to place in their yard to advertise Storytelling Events. George McEwan said he will ask the Utah Storytelling Guild to advertise the Whitaker Museum Storytelling events in their newsletter.

October 11, 2022 will be the 160-year anniversary of Ft. Douglas.

The Board discussed compensation for presenters of the Storytelling Events, especially those who travel long distances to come to Centerville. The Board agreed compensation should be given to the presenters.

Chair Spencer Packer made a **motion** to approve the expenditure for each Storyteller presenter in the amount of $100 reimbursement.

Chair Spencer Packer amended the **motion** to provide an honorarium up to $100 for FY2023. Robin Jensen seconded the motion, which was passed by unanimous vote (5-0).

BOARD MEMBER REPORTS

Jim Morgan reported he has been contacting churches in Centerville to invite them to schedule a tour for their youth and adult groups to the Museum.

At 6:00 p.m., Jim Morgan was excused from the meeting.

Robin Jensen reported he went through all of the books at the Museum to identify and categorize the books. He divided them into three categories: 1) Books not needed; 2) Books on Centerville and Utah history; 3) Books that might have monetary value.

A list of books that have been ascended to the Museum will be made. There are also early 20th century books that have nice covers that could be placed on a shelf to make the shelf look nice. Docents at the Museum will be asked to research the value of the first category of books in their spare time to help determine if the books should go to the Deseret Industries or be sold. Nancy Smith said there is a Mission and Purpose Statement that states if an artifact is not pertinent to the Museum, it can be removed.

Nancy Smith suggested the Storytelling events be advertised at the Farmington and Bountiful museums. Lisa Linn Sommer reported Bryce King toured museums from Syracuse to Salt Lake City. He suggested a winter, museum tour scavenger game, of museums starting in January and ending in March next year.

Chair Spencer Packer reported he went to tour a museum in Nephi, but the museum was closed. He looked at the artifacts and farm equipment in the yard.

Lisa Linn Sommer reported the geocaches at the Museum are doing well, but she would like to move it to a new location on the museum property in a few months.

VOLUNTEERS

More volunteers are needed at the Museum, and two Board members are also needed.

NEXT MEETING

The next Whitaker Museum Board meeting will be held on Tuesday, May 24, 2022 at 5:00 p.m. at City Hall.

ADJOURN

At 6:15 p.m., Nancy Smith made a **motion** to adjourn the meeting. Robin Jensen seconded the motion, which was passed by unanimous vote (4-0).

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Jennifer Hansen, City Recorder Date Approved

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Connie Larson, Recording Secretary